

WASHINGTON STATE JUDICIAL BRANCH  
**2013-2015 BIENNIAL BUDGET REQUEST**  
**Detailed Decision Package**

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**Agency:** Administrative Office of the Courts

**Decision Package Title:** Judicial Information Systems (JIS)  
Multi-Project Funding

**Budget Period:** 2013-2015 Biennial Budget Request

**Budget Level:** Policy Level

**Recommendation Summary Text**

This purpose of this request is to secure funding for small and medium-sized information technology projects. Funds would be allocated by the Judicial Information Systems Committee (JISC) according to priorities established by the JISC through the Information Technology Governance process. This flexibility will allow the JISC to respond quickly to requests which would provide new or enhanced functionality to the Washington Courts.

**Fiscal Detail**

<b>Operating Expenditures</b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>	<b><u>Total</u></b>
<b>543-1 Judicial Information Systems Acct</b>	<b>\$ 820,000</b>	<b>\$ 1,180,000</b>	<b>\$ 2,000,000</b>
<b>Staffing</b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>	<b><u>Total</u></b>
<b>FTEs</b>	0	0	0

**Package Description:**

This request, which is supported by the JISC, all levels of Washington Courts, customer user groups and associations, and the Administrative Office of the Courts (AOC), will allow the JISC to be responsive to the broad Information Technology (IT) needs of the courts. The JISC would allocate funding for small or medium-sized IT efforts based on the IT Governance process which prioritizes the IT needs of the Washington Courts.

**Current Situation**

The JIS Multi-Projects Fund was used during the 2011-2013 biennium to develop the Electronic Document Management System (EDMS) for the Appellate Courts; the Adult Static Risk Assessment (ASRA) for the trial courts; and other small to medium-sized IT projects.

## **Proposed Solution**

Funding the JIS projects request for the 2013-2015 Biennium will allow the JISC to continue to authorize short- term governance requests for new small to medium projects, system upgrades and changes. The JISC will prioritize IT Governance requests and allocate funding based on priorities established within the IT Governance process. This funding will be used for small to medium projects that can be completed in one year or less, or to begin the first stages of larger approved project efforts. This funding could be used for projects such as a feasibility study to replace the Judicial Receiving System (JRS), integration between the current Judicial Information Systems and a juvenile risk assessment tool, a feasibility study for a Courts of Limited Jurisdiction (CLJ) Case Management System(CMS), and/or providing the ability for courts to view documents from all other state courts.

Costs for project management oversight from the ISD Project Management Office (PMO) will be absorbed within existing resources.

## **Reason for Change**

Specific projects will be requested by the Washington court community and selected by JISC under the IT Governance process.

## **Narrative Justification and Impact Statement:**

- **This package contributes to the Judicial Branch Principle Policy Objectives as noted below.**

**Fair and Effective Administration of Justice in All Civil and Criminal Cases. *Washington courts will openly, fairly, efficiently and effectively administer justice in all criminal and civil cases, consistent with constitutional mandates and the judiciary's duty to maintain the highest level of public trust and confidence in the courts.***

Effective administration of justice depends to a large degree on the ability to deliver services quickly. This request will serve all court levels and is designed to expedite the response to technology problems and issues for Washington court customers.

**Commitment to Effective Court Management. *Washington courts will employ and maintain systems and practices that enhance effective court management.***

This JIS multi-project funding will ensure that technology needs of the courts are effectively met.

## **Measure Detail**

- **Impact on clients and services**  
This funding allows for expedient funding cycle and ability to start projects quickly. This provides the flexibility to address the business needs of the Washington Courts with small projects to rapidly deliver improvements to the systems used by court staff.

- **Impact on other state programs**  
None
- **Relationship to Capital Budget**  
None.
- **Required changes to existing Court Rule, Court Order, RCW, WAC, contract, or plan**  
None.
- **Alternatives explored**  
None.
- **Effects of non-funding**  
Without this funding, overall project delivery times will be extended.

**Expenditure Calculations and Assumptions**

<b><u>Object Detail</u></b>	<b><u>FY2014</u></b>	<b><u>FY2015</u></b>	<b><u>Total</u></b>
Staff Costs	\$0	\$0	\$0
Non-Staff Costs	\$820,000	\$1,180,000	\$2,000,000
<b>Total Objects</b>	<b>\$820,000</b>	<b>\$1,180,000</b>	<b>\$2,000,000</b>