

Washington State Judicial Branch  
**2015-2017 BIENNIAL BUDGET REQUEST**

Decision Package

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**Agency** State Law Library

**Decision Package Title** Migration to Innovative Interfaces

**Budget Period** 2015-2017 Biennial Budget

**Budget Level** Maintenance Level

**Agency Recommendation Summary Text**

Funding is requested for the upgrade of the Innovative Interfaces Inc. (III) automated electronic library system.

**Fiscal Detail**

<b>Operating Expenditures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>Total</b>
<b>001-1 General Fund State</b>	\$ 24,000	\$ 24,000	\$ 48,000
<b>Staffing</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>Total</b>
<b>FTEs (number of staff requested)</b>	0	0	0

**Package Description**

Innovative Interfaces, Inc.'s Millennium is the State Law Library's current electronic library system. The State Law Library has maintained the system and server on site for fifteen years, since 1999. Innovative Interfaces, Inc. will no longer support its Millenium system off-site. The State Law Library must purchase Innovative Interfaces, Inc.'s Sierra, an upgrade to the present system. Therefore, Sierra will be hosted and maintained off site by Innovative Interfaces, Inc.

The annual hosting fee covers repair/replacement of hardware, monitoring of hardware, system installation, system upgrades, and system backup. The Innovative Interfaces, Inc. secure server will be located off site, assisting disaster preparedness for the Supreme Court. The hosting fee also covers Innovative Interfaces, Inc.'s monitoring and tuning of file systems; configuration and maintenance of network identity, enabling/disabling, installation, and configuration of Innovative Interfaces, Inc. network services, proactive monitoring of software;

and notification, investigation, and assistance with incident response for computer security events.

### **Narrative Justification and Impact Statement**

**This package contribute to the Judicial Branch Principle Policy Objectives identified below.**

#### **Fair and Effective Administration of Justice in All Civil and Criminal Cases.**

*Washington courts will openly, fairly, efficiently and effectively administer justice in all criminal and civil cases, consistent with constitutional mandates and the judiciary's duty to maintain the highest level of public trust and confidence in the courts.*

An organized technology system enables State Law Library staff to continue to provide current information to courts and the public, monitor expenditures, efficiently order materials, and carefully monitor print and electronic expenditures.

**Access to Necessary Representation.** *Constitutional and statutory guarantees of the right to counsel shall be effectively implemented. Litigants with important interest at stake in civil judicial proceedings should have meaningful access to counsel.*

Automated ordering and records maintenance enable staff to provide correct and timely information to the court and public.

**Commitment to Effective Court Management.** *Washington courts will employ and maintain systems and practices that enhance effective court management.*

Utilizing an off-site system provides data security for the State Law Library's fiscal and information records.

### **Measure Detail**

#### **Impact on clients and service**

Improved updates and interface will enable staff to more efficiently request and borrow materials for court and public users.

#### **Impact on other state services**

Staff will be able to quickly borrow materials for state agencies. As state agencies and libraries reduce budgets and cut resources, they rely heavily on services of the State Law Library.

#### **Relationship to Capital Budget**

None.

#### **Required changes to existing Court Rule, Court Order, RCW, WAC, contract, or plan**

None.

#### **Alternatives explored**

The current on site server will not be supported by Innovative Interfaces, Inc. The State Law Library would have to purchase another system, requiring high cost and staff time to transition to an inferior and ineffective product. Other systems do not have the capabilities of Innovative

Interfaces, Inc. Sierra to track both print and electronic materials, request items from other libraries, track fiscal reports, or monitor and check in materials.

**Distinction between one-time and ongoing costs and budget impacts in future biennia**

The hosting fee is an annual ongoing cost.

**Effects of non-funding**

Without funding, the electronic library system could not be updated.

**Expenditure calculations and assumptions and FTE assumptions**

The hosting fee is \$24,000 per year.

<b>Object Detail</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>Total</b>
<b>Staff Costs</b>	\$ 0	\$ 0	\$ 0
<b>Non-Staff Costs</b>	\$ 24,000	\$ 24,000	\$ 48,000
<b>Total Objects</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 48,000</b>