

## MONTHLY ISD PROJECT REPORT

**Initiative: ITG 009: Add Accounting Information to the Data Warehouse**

*JIS Operational Plan: Initiation*

Reporting Period October 1, 2011 – October 31, 2011

**Project Sponsor(s):**  
Rich Johnson (DMSC Chair)

**IT Project Manager:**  
N/A, Business Area Manager is providing backup

**Business Area Manager:**  
Jennifer Creighton

**Consultant/Contracting Firm:**  
N/A

**Description:** This project is a result of the approval and prioritization of [IT Governance request 009 \(ITG 09\)](#). This request identified eleven reports that are either unworkable in the mainframe format or are new reports to be created.

**Business Benefit:**

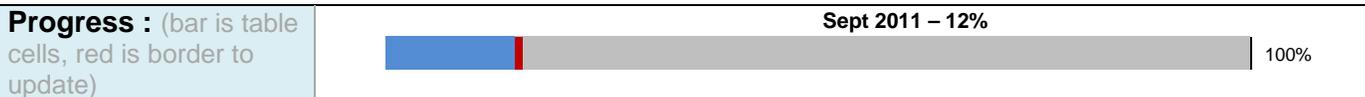
These reports will give the courts better tracking of accounting information, better budget and revenue forecasting, new or improved audit and operational reports, and the ability to answer accounting inquiries from other agencies.

This is a multi-court level request, bringing value to both the Superior Courts and to the Courts of Limited Jurisdiction.

<b>Business Drivers</b> <small>(place x in box)</small>	Improve Decision Making <input checked="" type="checkbox"/>	Improve Information Access <input checked="" type="checkbox"/>	Improve Service or efficiency <input checked="" type="checkbox"/>	Manage Risks <input checked="" type="checkbox"/>
	Maintain the business <input checked="" type="checkbox"/>	Manage the costs <input checked="" type="checkbox"/>	Increase organizational capability <input checked="" type="checkbox"/>	Regulatory compliance or mandate <input type="checkbox"/>

<b>JISC Approved Budget</b>	Allocated (Don't fill in )	Actual (Don't fill in )
	\$	

<b>Current Status</b> <small>(green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)</small>	Scope	Schedule	Budget
	●	●	●



<b>Phase (what phase is project currently in)</b>	<input type="checkbox"/> Initiate	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Execute	<input type="checkbox"/> Close
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<b>Schedule</b>	<b>Planned Start Date:</b> Aug 2011	<b>Planned Completion Date:</b> Jan 2013
	<b>Actual Start Date:</b> Aug 2011	<b>Estimated Actual Completion Date:</b>

Activities Completed	Impact/Value
✓ Completed development of "Cases with A/Rs Paid-in-Full – excluding trust" for review by work group at their November 17 meeting	✓ Review report for layout, information presented, filters and parameters
✓ Completed first draft of report design specification (RDS) for "Cases with finding date and A/Rs in potential status" for review by the work group at their November 17 meeting	✓ Obtain complete user requirements

## MONTHLY ISD PROJECT REPORT

✓ Completed first draft of report design specification (RDS) for "Detail/Summary A/R Report" for review by the work group at their November 17 meeting (time allowing; otherwise, at the January meeting)	✓ Obtain complete user requirements
✓ Loaded journal voucher, bend, AR, bad adjustments tables to the operational data store	✓ Place data in staging area prior to transforming it and loading it in the accounting data mart
✓ Completed design and obtained approval for BARS, cost fee codes, remit group, and obligation tables	✓ First step in moving the data to the accounting data mart
Activities Planned	Impact/Value
✓ Obtain approval of the project charter from the DMSC	✓ Project management control and oversight
✓ Begin design for next set of required source tables	✓ Prepare for design approval
✓ Finalize RDS for "Cases with finding date and A/Rs in potential status"	✓ Obtain complete user requirements
✓ Complete draft RDS for Detail/Summary of A/R type codes entered, paid, outstanding	✓ Obtain complete user requirements

### Risks Management

Risk Events	High/ Medium/ Low	Risk Mitigation
<ul style="list-style-type: none"> <li>Space requirements for report development on production server is insufficient</li> </ul>	<ul style="list-style-type: none"> <li>Low</li> </ul>	<ul style="list-style-type: none"> <li>Infrastructure needs to increase disk partitioning and add additional space</li> </ul>

### Additional Comments

Approved report priority list

Group A	1. Cases with A/Rs Paid-in-Full – EXCLUDING TRUST
	2. Cases with finding date and A/Rs in "potential" status
	3. Detail/Summary A/R Report
	4. Detail/Summary of A/R type codes entered, paid, outstanding
	5. Monthly interest accruals associated with A/R type codes
Group B	6. Remittance Summary by BARS codes
	7. Cases with A/Rs Paid-in-Full – INCLUDING TRUST
Group C	8. A/R balance by type, A/R and payment aging
	9. Collection case information
Group D	10. Collection reports for parking cases
Group B	11. Legal Financial Obligation (LFO) Report
	12. PMR: Detail/Summary aged accounts receivables
	13. PMR: Detail/Summary of accounts assigned to various stages of collections
	14. Case Financial History Report (CFH) – received and ordered

## MONTHLY ISD PROJECT REPORT

**Initiative:** Superior Court Data Exchange (SCOMIS DX)

**Reporting Period:** 10/17/11 – 10/28/11

**Executive Sponsor(s)**  
Data Management Steering Committee  
Rich Johnson, Chair of Committee

**IT Project Manager:**  
Bill Burke (360) 704-4024  
bill.burke@courts.wa.gov

**Business Area Manager:** Jennifer Creighton

**Consultant/Contracting Firm:** N/A

**Description:** The Superior Court Data Exchange project will deploy a Data Exchange that will enable all local court information systems to access the Superior Court Management Information System (SCOMIS) services via a web interface using a standard web messaging format. The project scope consists of deploying (58) Docketing services and (2) misc services that will be available to all local court information systems.

**Business Benefit:** The project will produce a consistent, defined set of standards and standard technology solutions for sharing data between Judicial Information System (JIS) applications supported by the AOC and its customers (Courts and Justice Partners) to:

- Eliminate redundant data entry
- Improve data accuracy
- Provide access to real-time information for decision making
- Reduce support costs through a common technical solution for sharing data

<b>Business Drivers</b> (please X box)	Improve Decision Making <input checked="" type="checkbox"/>	Improve Information Access <input checked="" type="checkbox"/>	Improve Service or efficiency <input checked="" type="checkbox"/>	Manage Risks <input type="checkbox"/>
	Maintain the business <input type="checkbox"/>	Manage the costs <input checked="" type="checkbox"/>	Increase organizational capability <input checked="" type="checkbox"/>	Regulatory compliance or mandate <input type="checkbox"/>

<b>JISC Approved Budget</b>	<b>Allocated (Don't fill in )</b>	<b>Actual (Don't fill in )</b>
	\$	

<b>Current Status</b> (green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)	<b>Scope</b>	<input checked="" type="checkbox"/>	<b>Schedule</b>	<input checked="" type="checkbox"/>	<b>Budget</b>	<input checked="" type="checkbox"/>

Status Notes: The JISC approved a revised project plan on January 21.



<b>Phase (what phase is project currently in)</b>	<input type="checkbox"/> Initiate	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Execute	<input type="checkbox"/> Close
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<b>Schedule SCDX</b>	<b>Original Start Date:</b> 1/2/2011	<b>Original Completion Date:</b> 7/1/2012
	<b>Planned Start Date:</b> 1/2/2011	<b>Planned Completion Date:</b> 7/1/2012
	<b>Actual Start Date:</b> 1/2/2011	<b>Actual Completion Date:</b>
<b>Schedule Increment 1</b>	<b>Original Start Date:</b> 8/29/2011	<b>Original Completion Date:</b> 12/31/2011
	<b>Planned Start Date:</b> 8/29/2011	<b>Planned Completion Date:</b> 12/31/2011
	<b>Actual Start Date:</b> 8/29/2011	<b>Actual Completion Date:</b>

## MONTHLY ISD PROJECT REPORT

Activities Completed		Impact/Value	
✓	Sierra Systems has released the revised SCDX Application Design document based upon AOC review. Additional work is still required to complete this document.	Defines the mid-level design for the SCDX.	
✓	The AOC SCDX project team has completed the specifications for (39) web services with (20) web services still in development. The remaining web service specifications are expected to be completed by the end of the year.		
Activities Planned		Impact/Value	
◦	Begin using the Sierra Systems schedule to track progress toward completing SCDX Production Increment 1.	Provide % Complete based upon progress recorded on Sierra Systems schedule.	
◦	Continue working on SCDX web service specifications for remaining web services to be delivered in SCDX Production Increments 2, 3 & 4.	These specifications are required to implement SCDX web services for Production Increments 2 – 4.	
Milestones Planned and Accomplished			
Milestone	Original Date	Revised Date	Actual Date
Final Sierra Systems Project Plan for Production Inc 1	9/30/2011	9/30/2011	9/30/2011
Final Sierra Systems Application Design Documents for Production Increment 1	10/7/2011	11/11/2011	
SCDX Standalone Test Driver Complete – Prod Increment 1	10/31/2011	11/4/2011	
SCDX Development Complete – Prod Increment 1	11/16/2011		
SCDX Verification & Validation Complete – Prod Increment 1	12/1/2011		
SCDX Production Increment 1 Complete	12/23/2011		
Risks Management			
Risk Events	High/ Medium/ Low	Risk Mitigation	

## MONTHLY ISD PROJECT REPORT

<p>Case Docket &amp; Case Participant synchronization is required so that SCDX web services that record updates that are initiated in the LINX system, the corresponding record in SCOMIS is also updated. This issue is specific to existing case records that were entered into these systems prior to SCDX production go/Live.</p>	<p>Medium</p>	<p>The team has identified a number of potential solutions that will be discussed with the Pierce County LINX team.</p> <p>September 6 – Risk downgraded to a Medium risk due to the identification of several viable options.</p> <p>October 14 – Discussed options with the Pierce County LINX team and it was agreed that the AOC would provide the necessary SCOMIS Docket Token's and that the LINX team would begin loading them into the LINX system prior to SCDX Go/Live. Further evaluation is necessary to reach a decision on how to synchronize Case Participant. <b>(IN-WORK)</b></p>
<p>The Sierra Systems team has identified an issue with the differences between the security protocol used in a Java and .NET environment. This difference is preventing the team from being able to send web messages between these (2) environments. This problem was identified when attempting to use SOAP UI for web service testing but it also impacts the SCDX interface to the LINX system.</p>	<p>High</p>	<p>October 14 – Sierra Systems is evaluating alternative solutions for resolving this problem. Potential solutions could require some additional processing of web messages on the BizTalk server to handle the Java message security protocol from the LINX system. An evaluation of options is underway.</p> <p>October 28 – Sierra Systems has identified a server configuration that will enable secure message communication between JAVA and .NET servers. <b>(CLOSED)</b></p>
<p><b>Additional Comments</b></p>		
Empty space for additional comments		