



Court Management Council (CMC)
Wednesday, April 11, 2012, 10:00 a.m. to noon
Conference Call

MEETING MINUTES

Members Participating

Mr. Jeff Hall (co-chair)
Ms. Lynne Jacobs (co-chair)
Ms. Bonnie Bush
Ms. Barbara Christensen
Ms. Delilah George

Mr. Richard Johnson
Ms. Trish Kinlow
Ms. Renee Townsley

Members Absent

Ms. Peggy Bednared
Mr. Ron Carpenter
Ms. Lindy Clevenger
Ms. Betty Gould

Mr. Frank Maiocco
Ms. Shelly Maluo
Mr. Dave Ponzoha
Mr. Kevin Stock

Guests

Mr. Jeff Amram (AWSCA representative)

AOC Staff

Mr. Dirk Marler
Ms. Caroline Tawes

INTRODUCTORY ITEMS

Call to Order

Ms. Jacobs called the meeting to order at 10:06 a.m. and welcomed the participants.

Approval of minutes

Ms. Jacobs asked if there were comments or changes to the draft minutes from the February 8, 2012 meeting minutes.

Moved, seconded and carried: to approve the February 8, 2012 meeting minutes as written.

DISCUSSION ITEMS

Committee and Project Reports

Ms. Townsley reviewed member association comments received on the Court Electronic Recording RCW and Rule Change recommendations. The comments were discussed by the CMC members and there were no objections to incorporating the comments into to the final *Report and Recommendations for Court Electronic Recording*. The Transcriptionist Subcommittee will meet to make these changes to the final report and Ms. Townsley will electronically circulate the updated report to CMC members for approval. The final report will be submitted to the Board for Judicial Administration (BJA) as soon as possible.

After some discussion about the implications of the proposed changes on court reporters, Mr. Hall said he will contact the Washington Court Reporters Association and discuss the final report with them.

Court Closure Procedures

The AOC is reviewing the procedure used by courts to notify AOC of a court closure. GR 21 requires courts to notify AOC of a closure, but the rule does not require a court order be sent to AOC. Mr. Marler reviewed the proposed new procedure which would include courts filling out a simplified form on the AOC Web site. Courts would also have the option of calling AOC directly. The second phase of the project will include a form that automatically posts the closure notification to the AOC Web site.

Budget Update

The Legislature's final budget was similar to earlier versions. The Supreme Court had a \$115,000 reduction which it intends to meet by holding the Reporter of Decisions position vacant. Other General Fund reductions were backfilled from other sources. Overall it is a very good budget for the Judicial Branch. Mr. Hall acknowledged the staff time and hard work involved in the budget process.

Judicial Information System (JIS) Update

The Superior Court Case Management System Steering Committee will present the Request for Proposals (RFP) to the Judicial Information System Committee (JISC) at their June meeting when a decision will be made to release the RFP.

There is a Data Management Steering Committee meeting on May 19th. Projects are moving forward. The Multi-Level Court User Group (MCLUG) met and has discussed requests.

The Appellate Courts Electronic Document Management System Committee has issued a Request for Information (RFI) and has seen some demonstrations. The project is on schedule.

Action Item Review

Mr. Hall deferred his Action Item to the June meeting.

MEMBER ASSOCIATION REPORTS

Courts of Appeal

There were vendor presentations for the Electronic Document Management System Committee last week.

County Clerks

Ms. Christensen said the Washington State Association of County Clerks (WSACC) is working with Mr. Hall and others on the Superior Court Case Management Project. A County Clerk from Indiana spoke at the recent WSACC conference about that state's statewide case management system. A Judge and Court Administrator from the same Indiana court will present the similar information at the Superior Court Administrators' and Judges' Spring Conference.

Superior Court Administrators

The Association of Washington Superior Court Administrators (AWSCA) and Superior Court judges have a joint Spring Conference this year. The Conference will include a presiding judge session and a GR 31A (administrative public records) panel.

Juvenile Courts

The Washington Association of Juvenile Court Administrators (WAJCA) are working on their Spring Conference in June. The Superior Court Judges' Association (SCJA) and WAJCA are working on a new Memo of Understanding (MOU) with Washington State Court Appointed Special Advocate Program (CASA).

District and Municipal Courts

The District and Municipal Court Management Association (DMCMA) is working with AOC Court Education staff on their Spring Conference in May at Suncadia.

Regional line staff training is going on at six locations throughout the state. Attendance has been good.

The Administrative Office of the Courts

Court Education staff are busy with conferences.

There will be a Judicial Branch Long Range Planning Committee meeting at the Washington State Bar Association office tomorrow that will include representatives from all court levels, Bar Association, AOC, Office of Public Defense, and the Office of Civil Legal Aid, and others.

A summary of the Legislative implementation highlights will be issued in the next few weeks. Mr. Marler does not anticipate any major impacts for courts.

Mr. Hall reviewed some changes for language interpreters:

At the national level, maintenance and development of tests will become a function of the National Center for State Courts (NCSC). States will pay pro-rated dues.

The Conference of State Court Administrators (COSCA) will establish a Language Access Advisory Committee to develop national policies. Mr. Hall will be a member of this committee. There will be a program coordinator association to develop communication, training, and education.

The Department of Justice continues to pursue complaints about language access issues against courts that receive federal funding. Courts may want to consider an analysis of their language access plans.

Mr. Hall will meet with a group of court administrators to discuss a recent PERC decision that may bring interpreters in dependency cases under a state collective bargaining agreement.

Ms. Jacobs asked about AOC's plan for SB 6284, Civil Traffic Infractions. She said the district and municipal court managers will want to be involved in the implementation of this bill.

GOOD OF THE ORDER/NEW BUSINESS

There was no new business.

ADJOURNMENT

The meeting was adjourned at 11:14 a.m.

ACTION ITEMS

- The Transcriptionist Subcommittee will meet to make incorporate Rule and RCW changes to the final *Report and Recommendations for Court Electronic Recording* and

Ms. Townsley will electronically circulate the updated report to CMC members for approval. The final report will be submitted to the Board for Judicial Administration (BJA) as soon as possible.

- Mr. Hall will contact the Washington Court Reporters Association and discuss the final *Report and Recommendations for Court Electronic Recording* with them.
- Item moved to the June CMC Meeting: Mr. Hall will investigate working with a vendor to maintain an authorized transcriptionist list and how certification and testing might be accomplished. Information on how many transcriptionist transactions there are statewide and what the associated costs are will also be investigated. This item will be discussed again at the April 2012 meeting.