

Guardianship Program Rules  
Regulation 600 Procedure for the Adoption Amendment and  
Repeal of Regulations

**Adopted January 12, 2004**

**Contents:**

601 Intent

602 Notice

603 Board Action

604 Emergency Action

605 Technical Changes

## Guardianship Program Rules

### 600 Procedure for Adoption, Amendment, and Repeal of Regulations

#### Contents

601 Intent

602 Notice

603 Board Action

604 Emergency Action

605 Technical Changes

## Guardianship Program Rules

601 Intent. The intent of the Certified Professional Guardian Board (Board) is to give notice and the opportunity for public comment whenever the Board intends to adopt, amend, or repeal its regulations, except as otherwise stated in these regulations.

## Guardianship Program Rules

### 602 Notice

602.1 Except as otherwise stated in these regulations, the Board will give notice whenever it intends to adopt, amend, or repeal a regulation (regulation change.) The Board must give notice at least 30 calendar days before the meeting at which the Board intends to act on the proposed change. The notice will include the following information:

602.1.1 The text of the proposed change to the regulations. The notice may also include an explanation of the purpose of the proposed change.

602.1.2 The date, time and place of the meeting at which the Board intends to adopt the proposed change.

602.1.3 The name, address and telephone number of the person to whom written comments on the proposed change may be sent via U.S. mail. In the Board's discretion, the Board also may accept comments via electronic mail.

602.1.4 The date by which comments must be received by the Board.

602.2 To give notice of a proposed regulation change, the Board will do the following:

602.2.1 Publish the notice electronically on the Board's website.

602.2.2 Send the notice to the Washington Association of Professional Guardians.

602.2.3 Send an announcement via electronic mail to the state's certified professional guardians, stating that notice of a proposed regulation change is on the Board's website.

602.2.4 Give notice in any other manner that the Board deems appropriate.

## Guardianship Program Rules

### 603 Board Action.

After considering the proposed regulation change, any written comments, and any oral testimony given at a Board meeting, the Board may adopt, amend, or reject the regulation change or take such other action as the Board deems appropriate. Regulation changes may go into effect immediately or at the Board's discretion.

## Guardianship Program Rules

### 604 Emergency Action

The Board may adopt, amend, or repeal a regulation, or take any emergency action with respect to a regulation without following the procedures set forth in these regulations. Upon taking such action, the Board shall give notice of its action in accordance with Regulation 602.2.

## Guardianship Program Rules

### 605 Technical Changes

A technical change to a regulation is one which corrects a clerical mistake or an error arising from oversight or omission. The Board may adopt, amend, or repeal a regulation for the purpose of making a technical change to the regulations without following the procedures set forth in these regulations.