

## Appendix 1

### Template of Court Calendar and Access Information

#### \_\_\_\_\_ Superior Court -- Access to Criminal and Civil Hearings

Members of the public can access the following court proceedings as indicated on the schedule below. For questions, please contact the bailiff of the judge presiding over the matter. A court directory can be found [here](#).

**Members of the public and media are strictly prohibited from recording or broadcasting any hearing, in whole or in part, without prior court approval. Violations of this prohibition may result in legal sanctions. Please mute telephones, microphones, and background noise for the entirety of a hearing.**

#### July 13, 2020

- 8:30 a.m. Criminal Arraignment Calendar, Room 1234  
In-court proceeding. Limited public seating available.
- 9:00 a.m. *Jones v. Jones*, 19-x-xxxxx-x, Room 700  
Bench trial conducted remotely  
Limited public seating available  
Zoom access: 1-2345-67891011 Access Code: 11122234
- 9:00 a.m. *State v. Smith*, 20-x-xxxxxx-x, Room 800  
Jury trial conducted in person  
Limited public seating available; proceedings live-streamed to Room 805
- 10:00 a.m. *Johnson v. Acme Repairs*, 19-x-xxxxxx-x, Room 600  
Telephonic Motion Hearing  
Call-in number: 1-888-123-4567 Access Code: 4455567#

#### July 14, 2020

And so on ...