

**KITSAP COUNTY DISTRICT COURT
STATE OF WASHINGTON**

IN RE THE KITSAP COUNTY COURTHOUSE AND THE
PANDEMIC OUTBREAK OF THE CORONAVIRUS
DISEASE 2019 (COVID-19)

**No. 2020-28
EMERGENCY ADMINISTRATIVE ORDER**

THIS ADMINISTRATIVE ORDER is being issued in response to the current pandemic outbreak of the Coronavirus Disease 2019 (COVID-19).¹

According to most recent information provided by the Kitsap County Health District, the number of COVID cases in Kitsap County is steadily increasing. Most Kitsap County services are now performed online, by email, or by telephone to protect the public and staff. Many county public service counters have been closed, but staff continue to serve the public remotely. Most recently, the Office of the Kitsap County Clerk provided notice that several people had tested positive for the COVID virus and the office would be closed to the public until at least November 20, 2020.

Given the significant number of identified and projected cases of the disease in Kitsap County as well as the numbers of cases involving people on the Kitsap County Courthouse campus, the severity of the risk posed to the public and staff, the recommendations of the Health District, and the authority granted by Supreme Court Orders No. 25700-B-602 through No. 25700-B-646, additional immediate action by the Kitsap County District Court is required.

NOW, THEREFORE, it is hereby –

ORDERED that effective immediately and until further Order of the Kitsap County District Court –

1. All previous Emergency Administrative Orders remain in full effect.
2. The Kitsap County District Court’s Clerk’s Office, room 106, is closed to the public.

¹ Hereafter “COVID.”

3. Communication with the Kitsap County District Court can be made by -
 - A. Email at kcdc@co.kitsap.wa.us, and/or
 - B. Telephone at (360) 337-7109 -
 - Option 1 - Traffic or vehicle matters.
 - Option 2 - Civil matters.
 - Option 6 - All other matters.
4. Persons in need of an emergency court hearing, including emergency protection orders, should call the Kitsap County District Court at (360) 337-7109 and select Option 6 to speak with a clerk.
5. Litigants and attorneys shall endeavor to appear via Zoom Video Conferencing whenever approved by the Court.
6. Litigants, attorneys and the public are encouraged to visit the Kitsap County District Court's website for updated information - www.kitsapgov.com/dc.

The Kitsap County District Court remains open and fully operational.

DATED: NOVEMBER 12, 2020



JUDGE CLAIRE A. BRADLEY
ASSISTANT PRESIDING JUDGE
KITSAP COUNTY DISTRICT COURT