



**DMCJA Board of Governors Meeting**  
Friday, January 10, 2013, 12:30 p.m. – 3:30 p.m.  
AOC SeaTac Office

**MEETING MINUTES**

**Members:**

Chair, Judge Svaren  
Judge Alicea-Galvan  
Judge Allen  
Judge Burrowes  
Judge Derr  
Judge Garrow (non-voting)  
Judge Jahns  
Judge Jasprica (non-voting)  
Judge Lambo (non-voting)  
Judge Logan  
Judge Marinella  
Judge Meyer  
Judge Olwell  
Judge Ringus (non-voting)  
Judge Robertson  
Commissioner Smiley  
Judge Smith  
Judge Steiner

**Guests:**

Ms. Aimee Vance, DMCMA  
Deena Kaeling, MCA

**AOC Staff:**

Ms. J Krebs  
Ms. Vicky Cullinane  
Ms. Michelle Pardee  
Mr. Dirk Marler

President Svaren called the meeting to order at 12:30 p.m. and noted there was a quorum present.

**ASSOCIATION BUSINESS**

Minutes

*M/S/P to approve December 13, 2013 minutes with that amendment.*

Treasurer's Report

*M/S/P to approve the Treasurer's Report.*

**Action**

Policy for Payment of Dues when Vacant Positions Filled

Judges Marinella, Steiner and Lambo worked on this version of the policy to be a guide to the Secretary-Treasurer in properly accounting for dues paid and reimbursement.

*M/S/P to approve the policy.*

Special Fund Report

No report was available and no changes were reported.

### JIS Status Update

Ms. Cullinane reported that AOC continues to work on trying to make security log in to JABS easier for users and that she will have more information next month on any changes. IT^ 87-changing password through JABS will be resolved through the security changes currently being looked at for JABS. The guidelines for flagging cases for permanent retention that the judges approved at the last board meeting will be sent to Data Dissemination in February to put those guidelines in to a policy and then that will go to JISC in March. Plain paper warrants are now in use by courts. ITG 156 was completed to put fail safes in the process of eticketing so that when court staff is presented with choosing between more than one person, there are enough identifies shown to ensue correct person is chosen. Access to DOL's the new version of Abstract of Driving Record in JABS is still being analyzed to see if it can work in JABS.

## **DISCUSSION**

### *A. ARLJ 9 Update*

Judge Svaren discussed the rescinding of ARLJ 9 on December 10, 2013, and that the DMCJA Rules Committee's opinion is that it applies prospectively only. There was discussion that probation staff and attorneys are reviewing and some revising what is on treatment assessments that are filed in court.

### *B. Vehicle Registration and Fines for Non-Compliance – Judge Svaren*

Members of the House Transportation Committee sought judges' comments on the law related to violations of vehicle registration. Board members present who are in jurisdictions that border other states said that they have not seen these criminal violations and it is usually the lesser fail to renew tables. Judge Svaren will contact the presiding judge in Clark County District court for comments on the questions for the House Transportation Committee members.

### *C. OTC*

Meeting was just prior to the Board meeting. The new name is Trial Court Advocacy Board (TCAB) and will meeting every other month after the BJA meeting. SCJA and DMCJA legislator contact lists will be combined for TCAB to assist with contacting newly elected legislators, mayors, and other officials in an effort to build relationships. In conjunction with discussion item Joint Security Committee, TCAB will work to create that committee and look at court rules and legislation regarding minimum court security standards and funding. 2 members each from SCJA and DMCJA and a member from DMCMA and AWSCA (superior court administrators). TCAB will support recommendations sent to BJA.

Judge Steiner asked if AOC will still have an administrative division title Office of the Trial Courts and if that TCAB is separate from that. Mr. Marler stated that the division in AOC is Office of the Trial Courts and Judicial Education and that the AOC staff support for TCAB will come from that division in AOC.

Currently the expenses for DMCJA members to attend the TCAB meetings will come out of the President's Expense and a new budget line item will be reviewed and created in the 2014-2015 budget during the budget review at the Board Retreat.

**D. Joint Security Committee**

*See comments above under OTC.*

**E. Judicial College-**

Judge Jahns invited Board members and Committee Chairs to the January 30, 2014, reception jointly sponsored by DMCJA & SCJA during Judicial College. The reception will be at 13 Coins Restaurant. Unique this year is that Justices are teaching a session during Judicial College and there is also a session directed to the Appellate Court Judges. Judge Svaren will send out an invitation to the entire Board and Committee Chairs inviting them to attend the reception.

**Other Business**

**Judicial Needs Estimate Workgroup**

Judge Burrowes gave an update on the Judicial Needs Estimate workgroup. Bench warrants are not included in the judicial needs estimate and last year there were 420 thousand bench warrants issued. Based on the bench warrant information alone, the judicial needs estimate would increase by seven percent. Search warrants are not included as well. It is clear that the current way of estimating judicial needs is under reporting. There is discussion on specialty courts and how to count their cases in the estimate. Ms. Vance reported that there is a request into the code committee to create a youth court code to track specialty court cases. Also an impact to accurate judicial needs estimate is courts that do not use JIS and AOC has to ask the courts for needed information. It is not readily available.

**Spring Conference**

Judge Svaren gave an update on the date and location for the Spring Conference at Semiamoo June 8-11, 2014. The co-chairs of the Conference Committee are Commissioner Smiley and Judge Gillings.

**LIAISON REPORTS**

**DMCMA-** Ms. Vance did not have a report as the DMCMA meeting was taking place the week after this board meeting.

**MCA** – They are planning their spring conference and the Judges are welcome to attend. Conference information is included in the Board packet. This association in response to the

action on ARLJ 9 is also reviewing the content of assessment reports filed in court and not including full details of the assessment.

**SCJA** – No liaison present.

**WSBA** – No liaison present.

**WSAJ** – No liaison present.

**AOC** – Mr. Marler reported

**BJA** - Judge Ringus reported that on January 16, 2014, there will be a BJA reception for legislators. At the January 17, 2014, BJA meeting the DMCJA legislative proposal regarding municipal court contracts NEED to figure out this language.

BJA has created 4 standing Committees and will populate them with current members- Budget and Funding, Education, Legislative, and Policy and Planning. Letter will be going out to associations encouraging the association to review their committees and recommend a charter process. This is to try to streamline committees and to better set out AOC resources needed by the associations.

Meeting Adjourned at 1:56 p.m.