



DMCJA BOARD MEETING
FRIDAY, NOVEMBER 13, 2015
12:30 PM – 3:30 PM
AOC SEATAC OFFICE
SEATAC, WA

PRESIDENT- ELECT JUDGE G. SCOTT MARINELLA

AGENDA

TAB

Call to Order

General Business

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- A. Minutes – October 9, 2015 (pp 1-5)
- B. Treasurer’s Report – *Judge Burrowes*
 - 1. Monthly Treasurer’s Report for October 2015 (p 7)
 - 2. US Bank Business Statement – October 1-31, 2015 (p 9)
 - 3. US Bank Business Statement – September 1-30, 2015 (p 11)
 - 4. Accountant Reports – Dino W. Traverso, PLLC (pp 13-25)
 - 5. Letter regarding Audit Services Contract dated September 27, 2011 (p 27)
- C. Special Fund Report – *Judge Ahlf* (p 29)
- D. Standing Committee Reports
 - 1. Legislative Committee – *Judge Meyer*
 - 2. Rules Committee Meeting Minutes for September 16, 2015 (p 31-32)
- E. Trial Court Advocacy Board (TCAB) Update
- F. JIS Report – *Ms. Vicky Cullinane*

Liaison Reports

- A. District and Municipal Court Management Association (**DMCMA**) – *Ms. Cynthia Marr*
- B. Misdemeanant Corrections Association (**MCA**) – *Ms. Deena Kaelin*
- C. Superior Court Judges’ Association (**SCJA**) – *Judge Michael Downes*
- D. Washington State Bar Association (**WSBA**) – *Sean Davis, Esquire*
- E. Administrative Office of the Courts (**AOC**) – *Mr. Dirk Marler*
- F. Board for Judicial Administration (**BJA**) – *Judges Garrow, Jasprica, Lambo, and Ringus*

Discussion

2

- A. DMCJA Position when Courts are Disbanded – (1) In which situations when a court is talking about moving into or out of another court will the DMCJA consider intervening with a fire brigade? (2) Does the DMCJA wish to set up a fire brigade?
 - 1. Correspondence regarding DMCJA policy proposals for court closures (pp 33-34)
 - 2. Judge Jeffrey Jahns’ DMCJA Policy Proposal regarding court closures (pp 35-39)
 - 3. Minutes - August 2012, September 2012, and November 2013 regarding court closures

<p>(pp 41-43)</p> <p>B. BJA Policy and Planning Committee: Methods of Maintaining Continuity (pp 45-47) – <i>Judge Marinella</i></p> <p>C. Financial Ability to Pay Appellate Costs Work Group</p> <ol style="list-style-type: none"> 1. Correspondence regarding financial ability to pay appellate costs workgroup (p 49) 2. RCW 10.73.160, court fees and costs (p 51) <p>D. AOC Judicial Needs Estimate (JNE) Presentation – <i>Mr. Dirk Marler, Ms. Charlotte Jensen</i></p> <ol style="list-style-type: none"> 1. District and Municipal Court Judicial Needs PowerPoint materials (pp 53-74) 2. Chart regarding JNE history and progress (pp 75-79) 	
<p>Information</p> <p>Mr. Doug Haake, former AOC employee and DMCJA Staff, passed away on October 12, 2015. Mr. Haake staffed the DMCJA from May 1999 to January 2008. A memorial service is planned for Saturday, November 14, 2015, at 1 pm at South Sound Manor, 455 North Street SE, Tumwater, WA 98501.</p>	
<p>Other Business</p> <p>The next DMCJA Board Meeting is Friday, December 11, 2015, at the AOC SeaTac Office.</p>	
<p>Adjourn</p>	