



**DMCJA BOARD MEETING**  
**FRIDAY, JANUARY 8, 2016**  
**12:30 PM – 3:30 PM**  
**AOC SEATAC OFFICE**  
**SEATAC, WA**

**PRESIDENT JUDGE DAVID STEINER**

**AGENDA**

**TAB**

**Call to Order**

**General Business**

- A. Minutes – December 11, 2015 (pp 1-5)
- B. Treasurer’s Report – *Judge Burrowes*
  - 1. December 2015 Monthly Report (p 7)
  - 2. US Bank Business Statement (p 9)
  - 3. Dino W. Traverso, PLLC, Accountant, Statement (pp 11-26)
  - 4. DMCJA Members in Good Standing for 2016 (pp 27-31)
- C. Special Fund Report – *Judge Ahlf* (p 33)
- D. Standing Committee Reports
  - 1. Legislative Committee – *Judge Meyer*
  - 2. Nominating Committee Update regarding Board Member from a Minority Group (DMCJA Bylaws, Art. VII, Sec. 1) – *Judge Svaren* (p 35)
  - 3. Rules Committee Minutes for October 28, 2015 (p 37-38)
- E. Trial Court Advocacy Board (TCAB) Update
- F. JIS Report – *Ms. Vicky Cullinane*

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**Liaison Reports**

- A. District and Municipal Court Management Association (**DMCMA**) – *Ms. Linda Baker*
- B. Misdemeanant Corrections Association (**MCA**) – *Ms. Deena Kaelin*
- C. Superior Court Judges’ Association (**SCJA**) – *Judge Michael Downes*
- D. Washington State Bar Association (**WSBA**) – *Sean Davis, Esq.*
- E. Washington State Association for Justice (**WSAJ**) – *Loyd James Willaford, Esq.*
- F. Administrative Office of the Courts (**AOC**) – *Mr. Dirk Marler*
- G. Board for Judicial Administration (**BJA**) – *Judges Garrow, Jasprica, Lambo, and Ringus*

**Action**

- A. Bylaws Committee Report for DMCJA Legislative Committee (pp 39-40)

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<p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>A. General Rule (GR) 31.1 and DMCJA Retention Schedule Decision (pp 41-46)</li> <li>B. Association Bookkeeper – Should the DMCJA hire a bookkeeper to conduct all DMCJA financial transactions and maintain all DMCJA financial records? (p 47)</li> <li>C. YMCA Youth &amp; Government Request for Financial Support (p 49)</li> <li>D. Civil Rule for Courts of Limited Jurisdiction 55, Entry of Default Judgment (pp 51-76)</li> <li>E. Statewide Relicensing Program Report by Judge Elizabeth Bejarano and Proposed Legislation (pp 77-86)</li> <li>F. DMCJA President appoints Commissioner Rick Leo, Snohomish County District Court, and seeks Board ratification of appointment to the Board of Governors (pp 87-89)</li> </ul>	<p><b>3</b></p>
<p><b>Information</b></p> <ul style="list-style-type: none"> <li>A. Judge Karen Donohue has been appointed as the DMCJA Representative on the Financial Ability to Pay Appellate Costs Work Group.</li> <li>B. The <i>State v. Flanigan, et al.</i> (2015) case regarding the Draeger Alcotest 9510 is located on the DMCJA website under the Resources link. The DMCJA website may be viewed by visiting <a href="http://courts.wa.gov">courts.wa.gov</a>, selecting Programs &amp; Organizations, and selecting District and Municipal Court Judges' Association.</li> </ul>	
<p><b>Other Business</b></p> <p>The next DMCJA Board Meeting is Friday, February 12, 2016, at the AOC SeaTac Office.</p>	
<p><b>Adjourn</b></p>	