



WASHINGTON
COURTS

**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

January 8, 2016

**AOC SEATAC OFFICE
SEATAC, WASHINGTON**

**DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION
SCHEDULE OF BOARD MEETINGS**

2015-2016

<i>DATE</i>	<i>TIME</i>	<i>MEETING LOCATION</i>
<i>Tentative: Friday, July 10, 2015</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Aug. 14, 2015</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Thursday, Sept. 3, 2015</i>	10:30 a.m. – 1:30 p.m.	AOC Puget Sound Conference Room, Olympia
<i>Friday, Oct. 9, 2015</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Nov. 13, 2015</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Dec. 11, 2015</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Jan. 8, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Feb. 12, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, March 11, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, April 8, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, May 13, 2016 & Saturday, May 14, 2016</i>	May 13: 12:00-5:00 p.m. May 14: 9:00-1:00 p.m.	Dayton, WA Location TBD
<i>Sunday, June 5, 2016</i>	9:00 a.m. – 12:00 p.m.	Cambell's Resort, Chelan, in conjunction with Spring Program

AOC Staff: Sharon Harvey

(AOC Conference Room Reserved)

Updated: October 27, 2015



DMCJA BOARD MEETING
FRIDAY, JANUARY 8, 2016
12:30 PM – 3:30 PM
AOC SEATAC OFFICE
SEATAC, WA

PRESIDENT JUDGE DAVID STEINER

AGENDA

TAB

Call to Order

General Business

- A. Minutes – December 11, 2015 (pp 1-5)
- B. Treasurer’s Report – *Judge Burrowes*
 - 1. December 2015 Monthly Report (p 7)
 - 2. US Bank Business Statement (p 9)
 - 3. Dino W. Traverso, PLLC, Accountant, Statement (pp 11-26)
 - 4. DMCJA Members in Good Standing for 2016 (pp 27-31)
- C. Special Fund Report – *Judge Ahlf* (p 33)
- D. Standing Committee Reports
 - 1. Legislative Committee – *Judge Meyer*
 - 2. Nominating Committee Update regarding Board Member from a Minority Group (DMCJA Bylaws, Art. VII, Sec. 1) – *Judge Svaren* (p 35)
 - 3. Rules Committee Minutes for October 28, 2015 (p 37-38)
- E. Trial Court Advocacy Board (TCAB) Update
- F. JIS Report – *Ms. Vicky Cullinane*

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Liaison Reports

- A. District and Municipal Court Management Association (**DMCMA**) – *Ms. Linda Baker*
- B. Misdemeanant Corrections Association (**MCA**) – *Ms. Deena Kaelin*
- C. Superior Court Judges’ Association (**SCJA**) – *Judge Michael Downes*
- D. Washington State Bar Association (**WSBA**) – *Sean Davis, Esq.*
- E. Washington State Association for Justice (**WSAJ**) – *Lloyd James Willaford, Esq.*
- F. Administrative Office of the Courts (**AOC**) – *Mr. Dirk Marler*
- G. Board for Judicial Administration (**BJA**) – *Judges Garrow, Jasprica, Lambo, and Ringus*

Action

- A. Bylaws Committee Report for DMCJA Legislative Committee (pp 39-40)

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<p>Discussion</p> <ul style="list-style-type: none"> A. General Rule (GR) 31.1 and DMCJA Retention Schedule Decision (pp 41-46) B. Association Bookkeeper – Should the DMCJA hire a bookkeeper to conduct all DMCJA financial transactions and maintain all DMCJA financial records? (p 47) C. YMCA Youth & Government Request for Financial Support (p 49) D. Civil Rule for Courts of Limited Jurisdiction 55, Entry of Default Judgment (pp 51-76) E. Statewide Relicensing Program Report by Judge Elizabeth Bejarano and Proposed Legislation (pp 77-86) F. DMCJA President appoints Commissioner Rick Leo, Snohomish County District Court, and seeks Board ratification of appointment to the Board of Governors (pp 87-89) 	<p>3</p>
<p>Information</p> <ul style="list-style-type: none"> A. Judge Karen Donohue has been appointed as the DMCJA Representative on the Financial Ability to Pay Appellate Costs Work Group. B. The <i>State v. Flanigan, et al.</i> (2015) case regarding the Draeger Alcotest 9510 is located on the DMCJA website under the Resources link. The DMCJA website may be viewed by visiting courts.wa.gov, selecting Programs & Organizations, and selecting District and Municipal Court Judges' Association. 	
<p>Other Business</p> <p>The next DMCJA Board Meeting is Friday, February 12, 2016, at the AOC SeaTac Office.</p>	
<p>Adjourn</p>	



DMCJA Board of Governors Meeting
Friday, December 11, 2015, 12:30 p.m. – 3:30 p.m.
AOC SeaTac Office
SeaTac, WA

MEETING MINUTES

Members Present:

Chair, Judge David Steiner
Judge Scott Ahlf
Judge Joseph Burrowes
Judge Karen Donohue
Judge Douglas Fair
Judge Michelle Gehlsen
Judge Michael Lambo (non-voting)
Judge G. Scott Marinella
Judge Samuel Meyer
Commissioner Susan Noonan
Judge Kevin Ringus (non-voting)
Judge Rebecca Robertson
Judge Douglas Robinson
Judge Charles Short
Judge David Svaren
Judge Tracy Staab

Guests:

Ms. Paulette Revoir, DMCMA
Judge Harold Clarke III, SCJA
Judge Michael Downes, SCJA
Ms. Deena Kaelin, MCA
Judge Kimberly Walden, DMCJA (via phone)
Loyd Willaford, Esq., WSAJ

AOC Staff:

Ms. J Benway, AOC (via phone)
Ms. Vicky Cullinane, Business Liaison
Ms. Sharon R. Harvey, Primary DMCJA Staff
Mr. Dirk Marler, Jud. Serv. Div. Director

Members Absent:

Judge Janet Garrow (non-voting)
Judge Judy Jasprica (non-voting)

Judge David Steiner, District and Municipal Court Judges' Association (DMCJA) President, noted a quorum was present and called the DMCJA Board of Governors (Board) meeting to order at 12:30 PM. Judge Steiner asked attendees to introduce themselves.

GENERAL BUSINESS

A. Minutes

The Board motioned, seconded, and passed a vote (M/S/P) to approve the Meeting Minutes for November 13, 2015.

B. Treasurer's Report

M/S/P to approve the Treasurer's Report.

C. Special Fund Report

M/S/P to approve the Special Fund Report. Judge Ahlf informed that there is a list of DMCJA judges who have paid their special fund assessment and membership dues.

D. Standing Committee Reports

1. *Legislative Committee*

Judge Meyer reported on the status of the DMCJA proposed legislation, namely, the (1) Parks Discover Pass Fine Split, (2) Bail Bonds relating to the surrender of a defendant, and (3) courts' consultation of the Judicial

Information System (JIS) before granting orders. Judge Meyer informed that the Association of Counties will work with the DMCJA lobbyist and take the lead on the Discover Pass bill. Regarding the bail bonds bill, the lobbyists for the bail bond industry are okay with the proposed DMCJA bill. Melanie Stewart, Esq., DMCJA lobbyist, continues to shop for support of the courts' consultation of JIS before granting orders bill. Judge Meyer further reported on a bill that would require courts of limited jurisdiction (CLJs) to fingerprint defendants. There is a meeting regarding this bill on Tuesday, January 5, 2016. Judge Meyer plans to attend this meeting. Judge Meyer further informed that Judge Glenn Phillips continues to participate with the legislative driving under the influence (DUI) Workgroup. There is an alcohol monitoring legislative work session tentatively scheduled for January 12, 2016. Judge Meyer requested a volunteer to attend the work session.

Judge Meyer further addressed the legislative work session regarding the Office of the Superior Court Judges' Association bill that was held on November 20, 2015. Mellani McAleenan, Esq., Administrative Office of the Courts, testified along with Judges Harold Clarke and Jeffrey Ramsdell, Superior Court Judges' Association. Judge Meyer requested that the Board vote on an official DMCJA position to the SCJA's proposed bill. The Board discussed the bill.

M/S/P to make an action item the official DMCJA position regarding the Superior Court Judges' Association bill to establish an Office of the Superior Court Judges' Association.

2. *Bylaws Committee Report*

Ms. J Benway informed that the Bylaws Committee has prepared an amendment to include the Legislative Committee in the DMCJA Bylaws. The Committee made minor changes regarding the Legislative Committee's charges in order to reflect the actual work of the Legislative Committee. The Board reviewed the draft amendment, which will be an action item at the January 8, 2016 Board meeting. The full DMCJA membership will vote on the bylaws amendment to include the Legislative Committee at the Spring Conference.

E. Trial Court Advocacy Board (TCAB)

Judge Steiner reported that the TCAB has addressed issues relating to (1) the Court Security Rule and (2) General Rule (GR) 31.1.

Court Security Rule

Judge Steiner provided an update on the status of the Court Security Rule. Amendments to the Rule were made by the Supreme Court Rules Committee. In addition, Ms. Callie Dietz, State Court Administrator, provided some suggested changes, which are as follows:

Security Drills: It is recommended that each court hold security drills as determined by the Court Security Committee, as deemed necessary by the Presiding Judge in consultation with other authorities in the courthouse. Drills should include all court personnel, prosecutors, defense attorneys, police, law enforcement, and other regular court users.

The TCAB decided to include Ms. Dietz' suggestion with an amendment to the first sentence, which would read, "Each court may hold security drills as determined by the Court Security Committee" The DMCJA Board was asked to vote on the TCAB changes to the Court Security Rule.

M/S/P to make approval of the Court Security Rule amendments an action item.

General Rule (GR) 31.1, Access to Administrative Records

Judge Steiner further reported that the TCAB discussed the Judiciary's policy for GR 31.1. He stated that there are three types of records, (1) Administrative, (2) Case or Court, and (3) Chambers. Judge Downes, SCJA

Liaison, expressed the SCJA concern regarding an AOC policy that the SCJA administrative staff's correspondence would be included as Chambers records. Judge Downes also expressed that any GR 31.1 policy should not make any judge a de facto Public Records Officer, regardless of whether the judge is an officer of a Judges' Association.

Judge Steiner informed that a meeting regarding the Judiciary's GR 31.1 policy will be held on Monday, December 14, 2015. The Board briefly discussed the documents that are disclosable under GR 31.1, which becomes effective January 1, 2016.

F. Judicial Information System (JIS) Report

Ms. Cullinane, AOC business liaison, reported on several topics relating to the JIS. She informed that legislative money will become available for the courts of limited jurisdiction case management system project (Project) in January 2016. Some of the funds will be used to hire a third party quality assurance vendor, which is a best practice for a project of this size. The Project court user work group (CUWG) will soon vote on the final business requirements for the Project. Further, Ms. Cullinane requested that the association write a letter to the Legislature expressing the negative impact a particular budget proviso has on the Project. Ms. Cullinane further reported that there are improvements to the Judicial Access Browser System (JABS). She also informed that an expedited data exchange workgroup will be formed in the near future.

G. Judicial Information System Committee (JISC) Report

Judge Svaren and Judge Marinella are DMCJA Representatives on the JISC. They alternate in providing JISC reports. Judge Svaren provided the report for this meeting. Judge Svaren reported that the Data Exchange Committee discussed the necessity for the new data exchange system to allow the Washington State Patrol (WSP) the ability to eliminate juvenile records. WSP is required by law to eliminate juvenile records, pursuant to RCW 13.50.270. The Committee discussed providing the WSP with access to these records, however, this idea was not favored by many. The Committee noted that the Odyssey portal could provide WSP with access to juvenile records. The Committee also asked the data dissemination group to allow the WSP prosecutor access to eliminate juvenile records.

Judge Svaren briefly mentioned the provisos attached to courts of limited jurisdiction case management system (CLJ-CMS) funding. He then reported that there are issues regarding the synchronization between the old and new Superior Court case management systems. The issues, however, have only occurred with Lewis County, which has been isolated until the situation is resolved. Further, Judge Svaren informed that the JIS retention schedule has been amended from five years to ten years in order to retain JIS documents. A certain amount of money is needed for overtime and backfill for online management of the system. In addition, the Project Steering Committee and CUWG are working on getting more members for the Expedited Data Exchange Committee. The AOC and King County District Court are current Expedited Data Exchange Committee members. Judge Svaren reported that the CLJ-CMS Project is moving forward.

LIAISON REPORTS

A. District and Municipal Court Management Association (DMCMA)

Ms. Paulette Revoir reported that the DMCMA voted to oppose a bill that requires courts of limited jurisdiction to provide fingerprinting services. The DMCJA sent a formal letter to Mr. Ramsey Radwan, AOC Management Services Division Director, expressing its opposition to the bill.

B. Misdemeanant Corrections Association (MCA)

Ms. Kaelin reported that the MCA continues to prepare for its Annual Spring Conference in April 2016.

C. Superior Court Judges Association (SCJA)

Judge Downes reported that the SCJA supports the DMCJA's efforts for a new case management system, which is known as the CLJ-CMS.

D. Board for Judicial Administration (BJA)

Judge Ringus reported that the next BJA meeting is December 18, 2015. He also reported that a motion for the BJA to support the SCJA's legislative proposal for an Office of the Superior Court Judges' Association had failed at its meeting on November 20, 2015.

E. Washington State Association for Justice (WSAJ)

Mr. Wilaford expressed that this is his first DMCJA Board meeting, and, therefore, he would prefer to listen and report at future meetings.

F. Administrative Office of the Courts (AOC)

Mr. Marler, AOC Judicial Services Division Director, reported that the AOC is working on four major case management projects. The AOC has been working on the CLJ-CMS Project by reprioritizing existing resources and services as there are no available funds for the Project until January 2016. Mr. Marler reported that the AOC has endeavored to make the CLJ Project a priority, and, all hands are on deck in order to successfully move forward on all the projects. He mentioned a function of the Superior Court's Odyssey case management system in which the Odyssey portal is a great product but required AOC to shift resources to manage access to case information. There is data replication with existing systems that requires manual intervention and process that were not in the resource plan. A team has been developed, however, to handle the issue. SCJA and DMCJA identified case management systems as their highest priority, and AOC has focused its resources accordingly.

In addition, Mr. Marler informed that the AOC Legislative Team will work through the 2016 Legislative Session to identify bills of interest and impact to judges' associations as well as the AOC. There will be additional staff training on how to track bills and how to communicate better internally. The implementation of bills will also be a focus. He then discussed the BJA joint meeting at which a court manager of the year award will be presented. Staff are working on plans to provide more substantive training and education for courthouse facilitators. The AOC is also working with the BJA Court Education Committee on a request for additional financial resources from the Legislature for judicial education. Mr. Marler then informed that the Annual Judicial Conference will be held from September 11-14, 2016 in Spokane, WA.

ACTION

- A. M/S/P to make an action item the official DMCJA position regarding the SCJA legislative bill to establish an Administrative Office of the Superior Court Judges' Association. M/S/P that the official DMCJA position is not to take a position on the SCJA's proposed bill to establish an Administrative Office of the Superior Court Judges' Association.
- B. M/S/P to make an action item whether to approve the TCAB amendments to the Court Security Rule. M/S/P to adopt the TCAB amendments to the Court Security Rule.
- C. M/S/P to make an action item whether to continue the Operating Level Agreement (OLA), which provides the terms, roles, and responsibilities of the AOC and the DMCJA regarding the DMCJA

website. M/S/P to continue the OLA for an additional three years. The OLA expires in September 2016. The vote would allow the DMCJA President to re-sign the Agreement in 2016.

DISCUSSION

A. Judicial Independence/Fire Brigade Committee

Judge Steiner informed that he would like to establish a Judicial Independence Fire Brigade Committee that would create its own parameters. The Board discussed issues that this Committee could address, such as district and municipal court salaries and city closures of municipal courts during an elected municipal court judge's term. Board members also addressed the current fire brigade committees, such as the statewide fire brigade and the Bench Bar Press fire brigade. Judge Steiner stated that he would send an e-mail to the Board soliciting ideas for the charges of the Judicial Independence Fire Brigade. A Chair for the Committee must also be selected.

B. DMCJA Website

Judge Walden, Chair of the DMCJA Technology Committee, recommended that the Board vote to re-sign an Operating Level Agreement, which outlines the terms and roles of AOC and DMCJA members regarding website maintenance. Mr. Marler stated that the AOC consents to re-signing the agreement because there is no burden on the AOC to maintain this website. Judge Walden noted that the DMCJA website has been in existence since 2013.

M/S/P to make this issue an action item.

C. Trial Court Security Rule Update

President Steiner noted that this topic was discussed earlier during the meeting.

D. Washington State Access to Justice Board (ATJ) Liaison Position Vacancy

Judge Steiner requested that Judge Donohue serve as the DMCJA liaison to the ATJ. Judge Donohue stated that she would get back with Judge Steiner to see whether she could serve on the ATJ because she has several other major judicial commitments.

E. Superior Court Judges' Association Legislation Update

Judge Steiner noted that this topic was discussed during the Legislative Committee update portion of the meeting.

INFORMATION

The Board will discuss the proposed amendments to Civil Rule 55 and Civil Rule for Courts of Limited Jurisdiction 55, Entry of Default Judgment, at its next meeting.

OTHER BUSINESS

A. Board members were informed that the next scheduled meeting is Friday, January 8, 2016.

ADJOURNED at 2:01 PM.

District and Municipal Court Judges' Association

President

JUDGE DAVID STEINER
King County District Court
585 112th Ave SE
Bellevue, WA 98004
(206) 477-2102

President-Elect

JUDGE G. SCOTT MARINELLA
Columbia County District Court
535 Cameron St
Dayton, WA 99328-1279
(509) 382-4812

Vice-President

JUDGE SCOTT K. AHLF
Olympia Municipal Court
900 Plum St SE
PO Box 1967
Olympia, WA 98507-1967
(360) 753-8312

Secretary/Treasurer

JUDGE JOSEPH M. BURROWES
Benton County District Court
7122 W Okanogan Pl, Bldg A
Kennewick, WA 99336-2359
(509) 735-8476

Past President

JUDGE DAVID A. SVAREN
Skagit County District Court
600 S 3rd Street
PO Box 340
Mount Vernon, WA 98273-0340
(360) 336-9319

Board of Governors

JUDGE KAREN DONOHUE
Seattle Municipal Court
(206) 684-7903

JUDGE DOUGLAS J. FAIR
Snohomish County District Court
(425) 744-6804

JUDGE MICHELLE K. GEHLEN
Bothell Municipal Court
(425) 487-5587

JUDGE SAMUEL MEYER
Thurston County District Court
(360) 786-5562

COMMISSIONER SUSAN J. NOONAN
King County District Court
(206) 477-1720

JUDGE REBECCA C. ROBERTSON
Federal Way Municipal Court
(253) 835-3000

JUDGE DOUGLAS B. ROBINSON
Whitman County Dist. Court
(509) 397-5297

JUDGE CHARLES D. SHORT
Okanogan County District Court
(509) 422-7170

JUDGE TRACY A. STAAB
Spokane Municipal Court
(509) 625-4400

To: President Steiner; DMCJA Officers; DMCJA Board of Governors
From: Joseph M. Burrowes, DMCJA Treasure

Subject: Monthly Treasure's Report for December 2015

Dear President Steiner, Officers and Members of the DMCJA:

The following is a summary of the total DMCJA accounts, expenditures and deposits, as well as an update regarding the finances of our associations.

ACCOUNTS

US Bank Platinum Business Money Market Account	
Fund Balance as of November 30, 2015:	\$100,610.93
Interest for November 2015	\$ 8.54

Bank of American Accounts:	
Investment Account as of December 31, 2015:	\$23,546.69
Checking Account as of December 31, 2015:	\$37,234.03

EXPENDITURES

Total 2015/2016 adopted budget:	\$253,400.00
Total expenditures to date, December 31, 2015:	\$ 64,882.30
Total remaining budget as of December 31, 2015:	\$188,517.70

DEPOSITS AND CREDITS

Total deposits 2015/2016 as of December 31, 2015:	\$36,767.50
Total Interest as of November 30, 2015:	\$.67

FEE'S

Total fee's as of October 30, 2015:	\$14.00
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P.O. Box 1800
 Saint Paul, Minnesota 55101-0800
 3452 TRN

Y ST01

Business Statement

Account Number:
 [REDACTED]
 Statement Period:
 Nov 2, 2015
 through
 Nov 30, 2015

Page 1 of 1

000123124 1 AV 0.391 106481290438926 P
 THE WASHINGTON STATE DISTRICT AND
 MUNICIPAL COURT JUDGES ASSOCIATION
 PO BOX 7
 DAYTON WA 99328-0007



To Contact U.S. Bank

24-Hour Business Solutions: 1-800-673-3555

Telecommunications Device for the Deaf: 1-800-685-5065

Internet: usbank.com

NEWS FOR YOU

Price changes for U.S. Bank's Business Checking, Savings and Treasury Management Services are effective January 1, 2016. You can view revised pricing (only those prices that changed) at www.usbank.com/tmpricing beginning December 1, 2015. Please enter the Access Code listed below to view price changes that may apply. If you experience difficulty accessing this information, please contact Customer Service at the number listed in the upper right corner of this statement or by sending an email to Customer Service at commercialsupport@usbank.com.

Access Code: A5-ECA7-6941-EB96

INFORMATION YOU SHOULD KNOW

Notice: Effective January 1st, 2016, the Monthly Maintenance Fee Waiver Option on your Platinum Business Money Market will be a \$10,000 minimum daily ledger balance. Accounts below the minimum daily ledger balance will incur a Monthly Maintenance Fee of \$15. If you need more information or have questions, please stop into your local branch or call us at 800-673-3555.

PLATINUM BUSINESS MONEY MARKET

Member FDIC

U.S. Bank National Association

Account Number: [REDACTED]

Account Summary

	# Items				
Beginning Balance on Nov 2		\$	100,610.93	Annual Percentage Yield Earned	0.09%
Other Deposits	1		8.26	Interest Earned this Period	\$ 8.26
Ending Balance on Nov 30, 2015		\$	100,619.19	Interest Paid this Year	\$ 111.98
				Number of Days in Statement Period	30

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Nov 30	Interest Paid	[REDACTED]	\$ 8.26
Total Other Deposits			\$ 8.26

Dino W. Traverso, PLLC

Certified Public Accountant
Master of Science – Taxation (G.G.U.)
606 Oakesdale Ave. SW, Suite 204
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Fax: (425) 264-0167
E-Mail: dino@kingcountycpa.com

SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION**

For the Period Ending November 30, 2015

Please find attached the following reports for you to review:

- Accountant's Compilation Report
- Statement of Financial Position
- Monthly Statement of Activities
- Bank Reconciliation Reports
- Credit Card Reconciliation Report
- Transaction Detail Report (year-to-date)

Please contact me if you have any questions in regards to the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS



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DINO W. TRAVERSO
Certified Public Accountant
Masters of Science-Taxation (GGU)
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ACCOUNTANTS' COMPILATION REPORT

Board of Directors
WASHINGTON STATE DISTRICT AND
MUNICIPAL COURT JUDGES' ASSOCIATION
(an exempt organization)
Olympia, Washington

We have compiled the accompanying Statement of Financial Position – Income Tax Basis, of the Washington State District and Municipal Court Judges Association (an exempt organization) as of November 30, 2015 and the related Statements of Activities – Income Tax Basis, for the five months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the income tax basis of accounting.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the income tax basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The Objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The supplementary information contained in the reconciliation detail and the transaction detail by account is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the supplementary information and, accordingly, do not express an opinion or provide any assurance on such supplementary information.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the income tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Association's net assets, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to the Washington State District and Municipal Court Judges Association.

December 15, 2015
Renton, Washington

Washington State DMCJA
Statement of Financial Position - Income Tax Basis
As of November 30, 2015

	<u>November 30, 2015</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of America - Checking	3,640
Bank of America - Savings	36,047
US Bank - Savings	100,619
WA Federal - Special Funds	<u>40,090</u>
Total Checking/Savings	180,396
Fixed Assets	
Computer Equipment	579
Accumulated Depreciation	<u>(396)</u>
Total Fixed Assets	183
Other Assets	
Prepaid Expenses	<u>18,758</u>
Total Other Assets	<u>18,758</u>
TOTAL ASSETS	<u><u>199,337</u></u>
LIABILITIES & NET ASSETS	
Liabilities	
Credit Card Payable	<u>266</u>
Total Liabilities	266
Net Assets	
Unrestricted Net Assets	305,296
Excess Expenses Over Revenue	<u>(106,226)</u>
Total Net Assets	<u>199,070</u>
TOTAL LIABILITIES & NET ASSETS	<u><u>199,337</u></u>

See Accountants' Compilation Report

Washington State DMCJA
Statement of Activities - Income Tax Basis
For the Five Months Ending November 30, 2015

	<u>Jul 15</u>	<u>Aug 15</u>	<u>Sep 15</u>	<u>Oct 15</u>	<u>Nov 15</u>	<u>TOTAL</u>
Revenue						
Membership Revenue	-	-	-	1,852	450	2,302
Interest Income	15	14	13	13	12	67
Total Revenue	<u>15</u>	<u>14</u>	<u>13</u>	<u>1,865</u>	<u>462</u>	<u>2,369</u>
Expense						
4 - Board Meeting Expense	357	3,333	1,549	1,628	3,029	9,896
5 - Bookkeeping Expense	-	-	1,325	-	175	1,500
7 - Conference Committee	-	850	-	-	-	850
8 - Spring Conference	38,430	-	-	-	-	38,430
10 - DMCJA/SCJA Sentencing Alt.	-	-	19	2,500	-	2,519
12 - DOL Liaison Committee	-	18	-	-	9	27
13 - Education Committee	1,087	1,310	-	-	1,608	4,004
14 - Educational Grants	-	1,389	-	2,133	-	3,522
17 - Judicial Assistance Committee	-	1,915	2,587	(4,367)	1,158	1,293
18 - Judicial Community Outreach	-	1,500	-	-	-	1,500
19 - Legislative Committee	-	133	-	242	78	453
20 - Legislative Pro-Tem	-	408	-	-	-	408
21 - Lobbyist Contract	2,583	6,583	4,583	4,583	4,583	22,917
22 - Lobbyist Expenses	-	68	2,500	5,000	-	7,568
24 - MCA Liaison	-	360	-	-	-	360
26 - Nominating Committee	-	5	-	-	-	5
27 - President Expense	578	-	-	-	282	860
28 - Professional Services	-	-	860	-	5,109	5,969
30 - Rules Committee	-	5	-	-	-	5
32 - SCJA Board Liaison	-	-	-	76	-	76
34 - Therapeutic Courts	-	150	-	-	-	150
35 - Treasurer Expense and Bond	-	-	11	14	29	55
35 - Trial Court Advocacy Board	-	-	-	6,048	131	6,179
99 - Depreciation Expense	10	10	10	10	10	48
Total Expense	<u>43,045</u>	<u>18,037</u>	<u>13,444</u>	<u>17,867</u>	<u>16,202</u>	<u>108,595</u>
Excess Expenses Over Revenue	<u>(43,030)</u>	<u>(18,023)</u>	<u>(13,431)</u>	<u>(16,002)</u>	<u>(15,740)</u>	<u>(106,226)</u>

See Accountants' Compilation Report

OTHER INFORMATION

**Washington State DMCJA
Reconciliation Detail
Bank of America - Checking, Period Ending 11/30/2015**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,535.37
Cleared Transactions						
Checks and Payments - 14 Items						
Check	11/2/2015		Administrative Offic...	X	-1,978.88	-1,978.88
Check	11/2/2015		Barbara Harper	X	-100.00	-2,078.88
Check	11/2/2015		James Doctor	X	-68.25	-2,147.13
Check	11/2/2015		Donna McBride	X	-43.65	-2,190.78
Check	11/2/2015		Mary C. Logan	X	-19.20	-2,209.98
Check	11/5/2015		Law, Lyman, Daniel...	X	-5,109.30	-7,319.28
Check	11/9/2015		Melanie Stewart	X	-2,000.00	-9,319.28
Check	11/9/2015		G. Scott Marinella	X	-266.20	-9,585.48
Check	11/9/2015		David A. Steiner	X	-159.62	-9,745.10
Check	11/9/2015		Barbara Harper	X	-100.00	-9,845.10
Check	11/9/2015		Judith Anderson	X	-52.22	-9,897.32
Check	11/10/2015		Bank of America - B...	X	-273.17	-10,170.49
Check	11/30/2015		Bank of America - B...	X	-660.83	-10,831.32
Check	11/30/2015		Bank of America	X	-14.00	-10,845.32
Total Checks and Payments					-10,845.32	-10,845.32
Deposits and Credits - 3 items						
Transfer	11/2/2015			X	5,000.00	5,000.00
Deposit	11/3/2015			X	449.91	5,449.91
Transfer	11/30/2015			X	5,000.00	10,449.91
Total Deposits and Credits					10,449.91	10,449.91
Total Cleared Transactions					-395.41	-395.41
Cleared Balance					-395.41	7,139.96
Uncleared Transactions						
Checks and Payments - 21 items						
Check	2/11/2014	7276	Douglas Goelz		-84.00	-84.00
Check	11/30/2015		Charles Short		-499.50	-583.50
Check	11/30/2015		Kelley Olwell		-418.60	-1,002.10
Check	11/30/2015		Ingallina's Box Lunch		-356.20	-1,358.30
Check	11/30/2015		Gretchen's Shoe Bo...		-337.57	-1,695.87
Check	11/30/2015		Charles Short		-319.75	-2,015.62
Check	11/30/2015		G. Scott Marinella		-266.20	-2,281.82
Check	11/30/2015		Karen Donohue		-262.48	-2,544.30
Check	11/30/2015		Gretchen's Shoe Bo...		-227.97	-2,772.27
Check	11/30/2015		Dino W Traverso, P...		-175.00	-2,947.27
Check	11/30/2015		Judicial Conf. Regis...		-140.00	-3,087.27
Check	11/30/2015		Gretchen's Shoe Bo...		-66.38	-3,153.65
Check	11/30/2015		Gretchen's Shoe Bo...		-59.18	-3,212.83
Check	11/30/2015		Samuel G. Meyer		-57.50	-3,270.33
Check	11/30/2015		Scott Ahlf		-57.50	-3,327.83
Check	11/30/2015		Michael Finkle		-34.50	-3,362.33
Check	11/30/2015		Douglas Fair		-34.50	-3,396.83
Check	11/30/2015		Michael J. Lambo		-27.60	-3,424.43
Check	11/30/2015		Michelle Gehlsen		-26.45	-3,450.88
Check	11/30/2015		Joseph Burrowes		-26.26	-3,477.14
Check	11/30/2015		Kevin Ringus		-23.00	-3,500.14
Total Checks and Payments					-3,500.14	-3,500.14
Total Uncleared Transactions					-3,500.14	-3,500.14
Register Balance as of 11/30/2015					-3,895.55	3,639.82
Ending Balance					-3,895.55	3,639.82

10:00 AM

12/08/15

**Washington State DMCJA
Reconciliation Detail
Bank of America - Savings, Period Ending 11/30/2015**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						46,046.02
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	11/2/2015			X	-5,000.00	-5,000.00
Transfer	11/30/2015			X	-5,000.00	-10,000.00
Total Checks and Payments					-10,000.00	-10,000.00
Deposits and Credits - 1 item						
Deposit	11/30/2015			X	0.67	0.67
Total Deposits and Credits					0.67	0.67
Total Cleared Transactions					-9,999.33	-9,999.33
Cleared Balance					-9,999.33	36,046.69
Register Balance as of 11/30/2015					-9,999.33	36,046.69
Ending Balance					<u>-9,999.33</u>	<u>36,046.69</u>

9:24 AM
12/15/15

Washington State DMCJA
Reconciliation Detail
US Bank - Savings, Period Ending 11/30/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						100,610.93
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2015			X	8.26	8.26
Total Deposits and Credits					8.26	8.26
Total Cleared Transactions					8.26	8.26
Cleared Balance					8.26	100,619.19
Register Balance as of 11/30/2015					8.26	100,619.19
Ending Balance					<u>8.26</u>	<u>100,619.19</u>

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12/15/15

Washington State DMCJA
Reconciliation Detail
Washington Federal, Period Ending 11/30/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						40,086.95
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/30/2015			X	3.19	3.19
Total Deposits and Credits					3.19	3.19
Total Cleared Transactions					3.19	3.19
Cleared Balance					3.19	40,090.14
Register Balance as of 11/30/2015					3.19	40,090.14
Ending Balance					3.19	40,090.14

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12/08/15

Washington State DMCJA
Reconciliation Detail
Bank of America C. C., Period Ending 11/30/2015

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						918.56
Cleared Transactions						
Charges and Cash Advances - 3 items						
Credit Card Charge	11/30/2015		Radisson	X	-178.47	-178.47
Credit Card Charge	11/30/2015		1-800-Flowers.com	X	-87.97	-266.44
Credit Card Charge	11/30/2015		Bank of America	X	-15.44	-281.88
Total Charges and Cash Advances					-281.88	-281.88
Payments and Credits - 2 items						
Check	11/10/2015		Bank of America - B...	X	273.17	273.17
Check	11/30/2015		Bank of America - B...	X	660.83	934.00
Total Cleared Transactions					652.12	652.12
Cleared Balance					-652.12	266.44
Register Balance as of 11/30/2015					-652.12	266.44
Ending Balance					-652.12	266.44

**Washington State DMCJA
Transaction Detail by Account
July through November 2015**

Type	Date	Num	Name	Memo	Amount	Balance
Bank of America - Checking						
Transfer	7/2/2015			Funds Transfer	45,000.00	45,000.00
Check	7/8/2015		Renee Balodis-Cox		-1,000.00	44,000.00
Check	7/8/2015		Rebecca Robertson		-300.00	43,700.00
Check	7/8/2015		Veronica Alicea- Galvan		-278.20	43,421.80
Check	7/8/2015		Judy Jasprica		-189.29	43,232.51
Check	7/8/2015		Michael J. Lambo		-168.05	43,064.46
Check	7/13/2015	5448	Judicial Conf. Registrar		-38,430.00	4,634.46
Check	7/23/2015		Michael Finkle		-86.50	4,547.96
Check	8/1/2015		Kevin McCann		-389.00	4,158.96
Check	8/1/2015		Thurston County District Court		-163.19	3,995.77
Check	8/1/2015		Douglas B. Robinson		-360.25	3,635.52
Check	8/3/2015		David A. Steiner		-188.97	3,446.55
Check	8/3/2015		Barbara Harper		-100.00	3,346.55
Check	8/3/2015		Melanie Stewart		-2,000.00	1,346.55
Check	8/12/2015		Mary C. Logan		-19.20	1,327.35
Check	8/12/2015		Karen Donohue		-23.58	1,303.77
Check	8/12/2015		G. Scott Marinella		-324.86	978.91
Check	8/12/2015		Richard Kayne		-366.90	612.01
Check	8/12/2015		Michael Finkle		-32.20	579.81
Check	8/12/2015		Kolley Olwell		-184.00	395.81
Check	8/12/2015		Kevin McCann		-25.30	370.51
Check	8/12/2015		Timothy Jenkins		-10.35	360.16
Check	8/12/2015		Judy Jasprica		-28.75	331.41
Check	8/12/2015		Joseph Burrowes		-26.25	305.16
Check	8/21/2015		David A. Svaren		-87.40	217.76
Check	8/21/2015		G. Scott Marinella		-226.20	-8.44
Check	8/21/2015		Samuel G. Meyer		-57.50	-65.94
Check	8/21/2015		Administrative Office of the Courts		-4,934.94	-5,000.88
Check	8/21/2015		Barbara Harper		-100.00	-5,100.88
Check	8/21/2015		Joseph Burrowes		-1,500.00	-6,600.88
Check	8/21/2015		Wade Samuelson		-87.40	-6,688.28
Check	8/21/2015		Mary Lynch		-244.90	-6,933.18
Check	8/21/2015		Melanie Stewart		-2,000.00	-8,933.18
Check	8/21/2015		Melanie Stewart		-68.00	-9,001.18
Transfer	8/21/2015			Funds Transfer	20,000.00	10,998.82
Check	8/31/2015		Michelle Gehlsen		-32.20	10,966.62
Check	8/31/2015		Willie Gregory		-999.93	9,966.69
Check	9/1/2015		Bank of America - Business Card P...		-862.56	9,104.13
Check	9/10/2015		Rebecca Robertson		-83.95	9,020.18
Check	9/10/2015		Sue Noonan		-35.65	8,984.53
Check	9/10/2015		David A. Svaren		-144.90	8,839.63
Check	9/10/2015		Douglas Fair		-80.50	8,759.13
Check	9/10/2015		G. Scott Marinella		-340.96	8,418.17
Check	9/10/2015		Judy Jasprica		-34.50	8,383.67
Check	9/10/2015		Karen Donohue		-83.95	8,299.72
Check	9/10/2015		Kevin Ringus		-57.50	8,242.22
Check	9/10/2015		Michelle Gehlsen		-88.55	8,153.67
Check	9/10/2015		Scott Ahlf		-57.50	8,096.17
Check	9/10/2015		Dino W Traverso, PLLC		-975.00	7,121.17
Check	9/10/2015		Mary C. Logan		-19.20	7,101.97
Check	9/10/2015		Melanie Stewart		-2,000.00	5,101.97
Check	9/10/2015		Law, Lyman, Daniel, Kamerrer & Bo...		-860.00	4,241.97
Check	9/16/2015		Douglas B. Robinson		-120.45	4,121.52
Check	9/30/2015		James Doctor		-68.50	4,053.02
Check	9/30/2015		David A. Steiner		-77.05	3,975.97
Check	9/30/2015		Administrative Office of the Courts		-1.58	3,974.39
Check	9/30/2015		Dino W Traverso, PLLC		-350.00	3,624.39
Check	9/30/2015		Barbara Harper		-722.80	2,901.59
Check	9/30/2015		Chris Culp		-177.00	2,724.59
Check	9/30/2015		David A. Steiner		-75.06	2,649.53
Check	9/30/2015		Mary C. Logan		-19.20	2,630.33
Check	9/30/2015		Marybeth Dingleddy		-49.88	2,580.45
Check	9/30/2015		Michael Finkle		-32.20	2,548.25
Check	9/30/2015		Susan Woodard		-59.00	2,489.25
Check	9/30/2015		Timothy Jenkins		-60.61	2,428.64
Check	10/1/2015		Superior Court Judges Association		-2,500.00	-71.36
Check	10/1/2015		Samuel G. Meyer		-57.50	-128.86
Check	10/1/2015		Wade Samuelson		-92.00	-220.86
Check	10/1/2015		Superior Court Judges Association	2015-16 TCAB Support Payment	-5,000.00	-5,220.86
Deposit	10/1/2015			Deposit	7,187.00	1,966.14
Check	10/1/2015		Bank of America - Business Card P...		-1,390.77	575.37
Check	10/1/2015		Superior Court Judges Association	2014-2015 JASP Refund	-851.05	-275.68
Check	10/1/2015		Superior Court Judges Association	2014-2015 TCAB Support Payment	-1,048.18	-1,323.86
Check	10/6/2015		Marilyn Haan		-163.49	-1,487.35
Check	10/6/2015		Barbara Harper		-100.00	-1,587.35
Check	10/6/2015		Roger Lewis		-99.25	-1,686.60
Check	10/6/2015		Bruce Weiss		-47.15	-1,733.75
Check	10/6/2015		Daniel Kathren		-20.00	-1,753.75
Check	10/6/2015		Susanna Kanther		-9.78	-1,763.53
Check	10/6/2015		James Doctor		-69.25	-1,832.78
Check	10/16/2015		David A. Steiner		-26.45	-1,859.23
Check	10/16/2015		David A. Svaren		-87.40	-1,946.63
Check	10/16/2015		Douglas Fair		-34.50	-1,981.13
Check	10/16/2015		Joseph Burrowes		-26.25	-2,007.38
Check	10/16/2015		Michelle Gehlsen		-26.45	-2,033.83
Check	10/16/2015		Samuel G. Meyer		-57.50	-2,091.33
Check	10/16/2015		Scott Ahlf		-57.50	-2,148.83
Check	10/16/2015		Charles Short	3 Meetings	-932.30	-3,081.13
Check	10/16/2015		Marilyn Paja		-2,132.75	-5,213.88

See Accountants' Compilation Report

**Washington State DMCJA
Transaction Detail by Account
July through November 2015**

Type	Date	Num	Name	Memo	Amount	Balance
Check	10/16/2015		Barbara Harper		-100.00	-5,313.88
Check	10/16/2015		Susanna Kanther		-1,000.00	-6,313.88
Check	10/16/2015		Melanie Stewart		-2,000.00	-8,313.88
Check	10/16/2015		Scott Ahlf		-76.00	-8,389.88
Transfer	10/16/2015			Funds Transfer	10,000.00	1,610.12
Deposit	10/30/2015			Deposit	1,665.31	3,275.43
Check	10/30/2015		Bank of America	Bank Service Fee	-14.00	3,261.43
Check	11/2/2015		Administrative Office of the Courts		-1,978.88	1,282.55
Check	11/2/2015		Barbara Harper		-100.00	1,182.55
Check	11/2/2015		James Doctor		-68.25	1,114.30
Check	11/2/2015		Mary C. Logan		-19.20	1,095.10
Check	11/2/2015		Donna McBride		-43.65	1,051.45
Transfer	11/2/2015			Funds Transfer	5,000.00	6,051.45
Deposit	11/3/2015			Deposit	449.91	6,501.36
Check	11/5/2015		Lew, Lyman, Daniel, Kamerrer & Bo...		-5,109.30	1,392.06
Check	11/9/2015		G. Scott Marinella		-266.20	1,125.86
Check	11/9/2015		Judith Anderson		-52.22	1,073.64
Check	11/9/2015		Barbara Harper		-100.00	973.64
Check	11/9/2015		Melanie Stewart		-2,000.00	-1,026.36
Check	11/9/2015		David A. Steiner		-159.62	-1,185.98
Check	11/10/2015		Bank of America - Business Card P...		-273.17	-1,459.15
Check	11/30/2015		Gretchen's Shoe Box Express		-337.57	-1,796.72
Check	11/30/2015		G. Scott Marinella		-266.20	-2,062.92
Check	11/30/2015		Douglas Fair		-34.50	-2,097.42
Check	11/30/2015		Samuel G. Meyer		-57.50	-2,154.92
Check	11/30/2015		Charles Short		-319.75	-2,474.67
Check	11/30/2015		Michelle Gehlsen		-26.45	-2,501.12
Check	11/30/2015		Joseph Burrowes		-26.26	-2,527.38
Check	11/30/2015		Michael J. Lambo		-27.60	-2,554.98
Check	11/30/2015		Kevin Ringus		-23.00	-2,577.98
Check	11/30/2015		Scott Ahlf		-57.50	-2,635.48
Check	11/30/2015		Ingallina's Box Lunch		-356.20	-2,991.68
Check	11/30/2015		Dino W Traverso, PLLC		-175.00	-3,166.68
Check	11/30/2015		Gretchen's Shoe Box Express		-59.18	-3,225.86
Check	11/30/2015		Gretchen's Shoe Box Express		-227.97	-3,453.83
Check	11/30/2015		Karen Donohue		-262.48	-3,716.31
Check	11/30/2015		Charles Short		-499.50	-4,215.81
Check	11/30/2015		Kelley Olwell		-418.60	-4,634.41
Check	11/30/2015		Judicial Conf. Registrar		-140.00	-4,774.41
Check	11/30/2015		Gretchen's Shoe Box Express		-66.38	-4,840.79
Check	11/30/2015		Michael Finkle		-34.50	-4,875.29
Transfer	11/30/2015			Deposit	5,000.00	124.71
Check	11/30/2015		Bank of America		-14.00	110.71
Check	11/30/2015		Bank of America - Business Card P...		-660.83	-550.12
Total Bank of America - Checking					-550.12	-550.12
Bank of America - Savings						
Transfer	7/2/2015			Funds Transfer	-45,000.00	-45,000.00
Deposit	7/31/2015			Deposit	1.32	-44,998.68
Transfer	8/21/2015			Funds Transfer	-20,000.00	-64,998.68
Deposit	8/31/2015			Deposit	1.17	-64,997.51
Deposit	9/30/2015			Deposit	0.92	-64,996.59
Transfer	10/16/2015			Funds Transfer	-10,000.00	-74,996.59
Deposit	10/30/2015			Deposit	0.86	-74,995.73
Transfer	11/2/2015			Funds Transfer	-5,000.00	-79,995.73
Transfer	11/30/2015			Deposit	-5,000.00	-84,995.73
Deposit	11/30/2015			Deposit	0.67	-84,995.06
Total Bank of America - Savings					-84,995.06	-84,995.06
US Bank - Savings						
Deposit	7/31/2015			Deposit	10.08	10.08
Deposit	8/31/2015			Deposit	8.54	18.62
Deposit	9/30/2015			Deposit	8.26	26.88
Deposit	10/30/2015			Deposit	8.54	35.42
Deposit	11/30/2015			Deposit	8.26	43.68
Total US Bank - Savings					43.68	43.68
Washington Federal						
Deposit	7/31/2015			Deposit	4.04	4.04
Deposit	8/31/2015			Deposit	4.04	8.08
Check	9/11/2015		Melanie Stewart		-2,500.00	-2,491.92
Check	9/23/2015		Harland Clarke		-11.45	-2,503.37
Deposit	9/30/2015			Special Funds	3.77	-2,499.60
Check	10/26/2015		Superior Court Judges Association	Retirement / Pension issues	-5,000.00	-7,499.60
Deposit	10/31/2015			Deposit	3.75	-7,495.85
Deposit	11/30/2015			Deposit	3.19	-7,492.66
Total Washington Federal					-7,492.66	-7,492.66
Accumulated Depreciation						
General...	7/31/2015				-9.66	-9.66
General...	8/31/2015				-9.66	-19.32
General...	9/30/2015				-9.66	-28.98
General...	10/31/2015				-9.66	-38.64
General...	11/30/2015				-9.66	-48.30
Total Accumulated Depreciation					-48.30	-48.30

**Washington State DMCJA
Transaction Detail by Account
July through November 2015**

Type	Date	Num	Name	Memo	Amount	Balance
Prepaid Expenses						
General	7/31/2015			1/12 of Contract	-2,583.33	-2,583.33
General	8/31/2015			1/12 of Contract	-2,583.33	-5,166.66
General	9/30/2015			1/12 of Contract	-2,583.33	-7,749.99
General	10/31/2015			1/12 of Contract	-2,583.33	-10,333.32
General	11/30/2015			1/12 of Contract	-2,583.33	-12,916.65
Total Prepaid Expenses					-12,916.65	-12,916.65
Bank of America C. C.						
Credit C...	8/4/2015		Skamania Lodge		-197.09	-197.09
Credit C...	8/5/2015		Skamania Lodge		-449.91	-647.00
Credit C...	8/6/2015		Radisson		-215.56	-862.56
Check	9/1/2015		Bank of America - Business Card P...		862.56	0.00
Credit C...	9/1/2015		Chevron		-2.49	-2.49
Credit C...	9/1/2015		Ralph's Thriftway		-14.09	-16.58
Credit C...	9/1/2015		Ralph's Thriftway		-16.92	-33.50
Credit C...	9/1/2015		Meconis Italian Subs		-239.67	-273.17
Credit C...	9/24/2015		The Coast Gateway Hotel		-677.92	-951.09
Credit C...	9/28/2015		Act 3 Catering		-712.85	-1,663.94
Check	10/1/2015		Bank of America - Business Card P...		1,390.77	-273.17
Credit C...	10/9/2015		The Coast Gateway Hotel		-172.85	-446.02
Credit C...	10/15/2015		Act 3 Catering		-379.88	-825.90
Credit C...	10/20/2015		The Deli		-92.66	-918.56
Check	11/10/2015		Bank of America - Business Card P...		273.17	-645.39
Credit C...	11/30/2015		Radisson		-178.47	-823.86
Credit C...	11/30/2015		1-800-Flowers.com		-87.97	-911.83
Check	11/30/2015		Bank of America - Business Card P...		660.83	-251.00
Credit C...	11/30/2015		Bank of America		-15.44	-266.44
Total Bank of America C. C.					-266.44	-266.44
Unrestricted Net Assets						
General	7/1/2015				41,298.13	41,298.13
Total Unrestricted Net Assets					41,298.13	41,298.13
Unrestricted Earnings						
General	7/1/2015				-41,298.13	-41,298.13
Total Unrestricted Earnings					-41,298.13	-41,298.13
Interest Income						
Deposit	7/31/2015			Deposit	-1.32	-1.32
Deposit	7/31/2015			Deposit	-10.08	-11.40
Deposit	7/31/2015			Deposit	-4.04	-15.44
Deposit	8/31/2015			Deposit	-1.17	-16.61
Deposit	8/31/2015			Deposit	-4.04	-20.65
Deposit	8/31/2015			Deposit	-8.54	-29.19
Deposit	9/30/2015			Deposit	-0.92	-30.11
Deposit	9/30/2015			Deposit	-8.26	-38.37
Deposit	9/30/2015			Deposit	-3.77	-42.14
Deposit	10/30/2015			Deposit	-8.54	-50.68
Deposit	10/30/2015			Deposit	-0.86	-51.54
Deposit	10/31/2015			Deposit	-3.75	-55.29
Deposit	11/30/2015			Deposit	-0.67	-55.96
Deposit	11/30/2015			Deposit	-8.26	-64.22
Deposit	11/30/2015			Deposit	-3.19	-67.41
Total Interest Income					-67.41	-67.41
Membership Revenue						
Deposit	10/1/2015			Deposit	-187.00	-187.00
Deposit	10/30/2015			Deposit	-1,665.31	-1,852.31
Deposit	11/3/2015			Deposit	-449.91	-2,302.22
Total Membership Revenue					-2,302.22	-2,302.22
4 - Board Meeting Expense						
Check	7/8/2015		Judy Jasprica		189.29	189.29
Check	7/8/2015		Michael J. Lambo		168.05	357.34
Check	8/3/2015		David A. Steiner		188.97	546.31
Check	8/21/2015		David A. Svaren		87.40	633.71
Check	8/21/2015		G. Scott Marinella		226.20	859.91
Check	8/21/2015		Samuel G. Meyer		57.50	917.41
Check	8/21/2015		Administrative Office of the Courts		2,650.84	3,568.25
Check	8/21/2015		Administrative Office of the Courts	Board Retreat	89.48	3,657.73
Check	8/31/2015		Michelle Gehlsen		32.20	3,689.93
Credit C...	9/1/2015		Chevron		2.49	3,692.42
Credit C...	9/1/2015		Ralph's Thriftway		14.09	3,706.51
Credit C...	9/1/2015		Ralph's Thriftway		16.92	3,723.43
Credit C...	9/1/2015		Meconis Italian Subs		239.67	3,963.10
Check	9/10/2015		Rebecca Robertson		83.95	4,047.05
Check	9/10/2015		Sue Noonan		35.65	4,082.70
Check	9/10/2015		David A. Svaren		144.90	4,227.60
Check	9/10/2015		Douglas Fair		80.50	4,308.10
Check	9/10/2015		G. Scott Marinella		340.96	4,649.06
Check	9/10/2015		Judy Jasprica		34.50	4,683.56
Check	9/10/2015		Karen Donohue		83.95	4,767.51
Check	9/10/2015		Kevin Ringus		57.50	4,825.01
Check	9/10/2015		Michelle Gehlsen		88.55	4,913.56
Check	9/10/2015		Scott Ahlf		57.50	4,971.06
Check	9/16/2015		Douglas B. Robinson		120.45	5,091.51
Check	9/30/2015		James Doctor		68.50	5,160.01
Check	9/30/2015		David A. Steiner		77.05	5,237.06
Check	9/30/2015		Administrative Office of the Courts		1.58	5,238.64

See Accountants' Compilation Report

**Washington State DMCJA
Transaction Detail by Account
July through November 2015**

Type	Date	Num	Name	Memo	Amount	Balance
Credit C...	10/15/2015		Act 3 Catering		379.88	5,618.52
Check	10/16/2015		David A. Steiner		26.45	5,644.97
Check	10/16/2015		David A. Svaren		87.40	5,732.37
Check	10/16/2015		Douglas Fair		34.50	5,766.87
Check	10/16/2015		Joseph Burrowes		26.25	5,793.12
Check	10/16/2015		Michelle Gehlsen		26.45	5,819.57
Check	10/16/2015		Samuel G. Meyer		57.50	5,877.07
Check	10/16/2015		Scott Ahlf		57.50	5,934.57
Check	10/16/2015		Charles Short	3 Meetings	932.30	6,866.87
Check	11/2/2015		Administrative Office of the Courts		1,051.97	7,918.84
Check	11/9/2015		G. Scott Marinella		266.20	8,185.04
Check	11/30/2015		Gretchen's Shoe Box Express		337.57	8,522.61
Check	11/30/2015		G. Scott Marinella		266.20	8,788.81
Check	11/30/2015		Douglas Fair		34.50	8,823.31
Check	11/30/2015		Samuel G. Meyer		57.50	8,880.81
Check	11/30/2015		Charles Short		319.75	9,200.56
Check	11/30/2015		Michelle Gehlsen		26.45	9,227.01
Check	11/30/2015		Joseph Burrowes		25.26	9,252.27
Check	11/30/2015		Michael J. Lambo		27.50	9,280.87
Check	11/30/2015		Kevin Ringus		23.00	9,303.87
Check	11/30/2015		Scott Ahlf		57.50	9,361.37
Check	11/30/2015		Ingallina's Box Lunch		356.20	9,717.57
Credit C...	11/30/2015		Radisson		178.47	9,896.04
Total 4 - Board Meeting Expense					9,896.04	9,896.04
5 - Bookkeeping Expense						
Check	9/10/2015		Dino W Traverso, PLLC		975.00	975.00
Check	9/30/2015		Dino W Traverso, PLLC		350.00	1,325.00
Check	11/30/2015		Dino W Traverso, PLLC		175.00	1,500.00
Total 5 - Bookkeeping Expense					1,500.00	1,500.00
7 - Conference Committee						
Credit C...	8/4/2015		Skamania Lodge		197.09	197.09
Credit C...	8/5/2015		Skamania Lodge		449.91	647.00
Check	8/21/2015		Administrative Office of the Courts	Conference Planning	203.29	850.29
Total 7 - Conference Committee					850.29	850.29
8 - Spring Conference						
Check	7/13/2015	5448	Judicial Conf. Registrar		38,430.00	38,430.00
Total 8 - Spring Conference					38,430.00	38,430.00
10 - DMCJA/SCJA Sentencing Alt.						
Check	9/10/2015		Mary C. Logan		19.20	19.20
Check	10/1/2015		Superior Court Judges Association		2,500.00	2,519.20
Total 10 - DMCJA/SCJA Sentencing Alt.					2,519.20	2,519.20
12 - DOL Liaison Committee						
Check	8/21/2015		Administrative Office of the Courts		17.93	17.93
Check	11/2/2015		Administrative Office of the Courts		8.89	26.82
Total 12 - DOL Liaison Committee					26.82	26.82
13 - Education Committee						
Check	7/8/2015		Renee Balodis-Cox		1,000.00	1,000.00
Check	7/23/2015		Michael Finkle		86.50	1,086.50
Credit C...	8/6/2015		Radisson		215.56	1,302.06
Check	8/12/2015		Mary C. Logan		19.20	1,321.26
Check	8/12/2015		Karen Donohue		23.58	1,344.84
Check	8/12/2015		G. Scott Marinella		324.86	1,669.70
Check	8/12/2015		Richard Kayne		366.90	2,036.60
Check	8/12/2015		Michael Finkle		32.20	2,068.80
Check	8/12/2015		Kelley Olwell		184.00	2,252.80
Check	8/12/2015		Kevin McCann		25.30	2,278.10
Check	8/12/2015		Timothy Jenkins		10.35	2,288.45
Check	8/12/2015		Judy Jasprica		28.75	2,317.20
Check	8/12/2015		Joseph Burrowes		26.25	2,343.45
Check	8/21/2015		Administrative Office of the Courts		52.74	2,396.19
Check	11/30/2015		Gretchen's Shoe Box Express		59.18	2,455.37
Check	11/30/2015		Gretchen's Shoe Box Express		227.97	2,683.34
Check	11/30/2015		Karen Donohue		262.48	2,945.82
Check	11/30/2015		Charles Short		499.50	3,445.32
Check	11/30/2015		Kelley Olwell		418.60	3,863.92
Check	11/30/2015		Judicial Conf. Registrar		140.00	4,003.92
Total 13 - Education Committee					4,003.92	4,003.92
14 - Educational Grants						
Check	8/1/2015		Kevin McCann		389.00	389.00
Check	8/31/2015		Willie Gregory		999.93	1,388.93
Check	10/16/2015		Marilyn Paja		2,132.75	3,521.68
Total 14 - Educational Grants					3,521.68	3,521.68

**Washington State DMCJA
Transaction Detail by Account
July through November 2015**

Type	Date	Num	Name	Memo	Amount	Balance
17 - Judicial Assistance Commit						
Check	8/3/2015		Barbara Harper		100.00	100.00
Check	8/21/2015		Barbara Harper		100.00	200.00
Check	8/21/2015		Administrative Office of the Courts	2014-2015 Budget	1,129.79	1,329.79
Check	8/21/2015		Administrative Office of the Courts	2015-2016 Budget	585.38	1,915.17
Credit C.	9/24/2015		The Coast Gateway Hotel		677.92	2,593.09
Credit C.	9/28/2015		Act 3 Catering		712.85	3,305.94
Check	9/30/2015		Barbara Harper		722.80	4,028.74
Check	9/30/2015		Chris Culp		177.00	4,205.74
Check	9/30/2015		David A. Steiner		75.06	4,280.80
Check	9/30/2015		Mary C. Logan		19.20	4,300.00
Check	9/30/2015		Marybeth Dingley		49.88	4,349.88
Check	9/30/2015		Michael Finkle		32.20	4,382.08
Check	9/30/2015		Susan Woodard		59.00	4,441.08
Check	9/30/2015		Timothy Jenkins		60.61	4,501.69
Check	10/1/2015		Superior Court Judges Association	2014-2015 JASP Refund	851.05	5,352.74
Deposit	10/1/2015			From the SCJA	-7,000.00	-1,647.26
Check	10/6/2015		Marilyn Haan		163.49	-1,483.77
Check	10/6/2015		Barbara Harper		100.00	-1,383.77
Check	10/6/2015		Roger Lewis		99.25	-1,284.52
Check	10/6/2015		Bruce Weiss		47.15	-1,237.37
Check	10/6/2015		Daniel Kathren		20.00	-1,217.37
Check	10/6/2015		Susanna Kanther		9.78	-1,207.59
Check	10/6/2015		James Doctor		69.25	-1,138.34
Credit C.	10/9/2015		The Coast Gateway Hotel		172.85	-965.49
Check	10/16/2015		Barbara Harper		100.00	-865.49
Check	10/16/2015		Susanna Kanther		1,000.00	134.51
Check	11/2/2015		Administrative Office of the Courts		906.02	1,040.53
Check	11/2/2015		Barbara Harper		100.00	1,140.53
Check	11/9/2015		Judith Anderson		52.22	1,192.75
Check	11/9/2015		Barbara Harper		100.00	1,292.75
Total 17 - Judicial Assistance Commit					1,292.75	1,292.75
18 - Judicial Community Outreach						
Check	8/21/2015		Joseph Burrowes		1,500.00	1,500.00
Total 18 - Judicial Community Outreach					1,500.00	1,500.00
19 - Legislative Committee						
Check	8/21/2015		Wade Samuelson		87.40	87.40
Check	8/21/2015		Administrative Office of the Courts		45.45	132.85
Check	10/1/2015		Samuel G. Meyer		57.50	190.35
Check	10/1/2015		Wade Samuelson		92.00	282.35
Credit C.	10/20/2015		The Deli		92.66	375.01
Check	11/2/2015		Administrative Office of the Courts		12.00	387.01
Check	11/30/2015		Gretchen's Shoe Box Express		66.38	453.39
Total 19 - Legislative Committee					453.39	453.39
20 - Legislative Pro-Tem						
Check	8/1/2015		Thurston County District Court		163.19	163.19
Check	8/21/2015		Mary Lynch		244.90	408.09
Total 20 - Legislative Pro-Tem					408.09	408.09
21 - Lobbyist Contract						
General...	7/31/2015			1/12 of Contract	2,583.33	2,583.33
Check	8/3/2015		Melanie Stewart		2,000.00	4,583.33
Check	8/21/2015		Melanie Stewart		2,000.00	6,583.33
General...	8/31/2015			1/12 of Contract	2,583.33	9,166.66
Check	9/10/2015		Melanie Stewart		2,000.00	11,166.66
General...	9/30/2015			1/12 of Contract	2,583.33	13,749.99
Check	10/16/2015		Melanie Stewart		2,000.00	15,749.99
General...	10/31/2015			1/12 of Contract	2,583.33	18,333.32
Check	11/9/2015		Melanie Stewart		2,000.00	20,333.32
General...	11/30/2015			1/12 of Contract	2,583.33	22,916.65
Total 21 - Lobbyist Contract					22,916.65	22,916.65
22 - Lobbyist Expenses						
Check	8/21/2015		Melanie Stewart		68.00	68.00
Check	9/11/2015		Melanie Stewart		2,500.00	2,568.00
Check	10/26/2015		Superior Court Judges Association	Retirement / Pension issues	5,000.00	7,568.00
Total 22 - Lobbyist Expenses					7,568.00	7,568.00
24 - MCA Liaison						
Check	8/1/2015		Douglas B. Robinson		360.25	360.25
Total 24 - MCA Liaison					360.25	360.25
26 - Nominating Committee						
Check	8/21/2015		Administrative Office of the Courts		4.92	4.92
Total 26 - Nominating Committee					4.92	4.92
27 - President Expense						
Check	7/8/2015		Rebecca Robertson		300.00	300.00
Check	7/8/2015		Veronica Alicea- Galvan		278.20	578.20
Check	11/9/2015		David A. Steiner		159.62	737.82
Check	11/30/2015		Michael Finkle		34.50	772.32
Credit C.	11/30/2015		1-800-Flowers.com		87.97	860.29
Total 27 - President Expense					860.29	860.29

**Washington State DMCJA
Transaction Detail by Account
July through November 2015**

Type	Date	Num	Name	Memo	Amount	Balance
28 - Professional Services						
Check	9/10/2015		Law, Lyman, Daniel, Kamerrer & Bo...		860.00	860.00
Check	11/5/2015		Law, Lyman, Daniel, Kamerrer & Bo...		5,109.30	5,969.30
Total 28 - Professional Services					5,969.30	5,969.30
30 - Rules Committee						
Check	8/21/2015		Administrative Office of the Courts		5.15	5.15
Total 30 - Rules Committee					5.15	5.15
32 - SCJA Board Liaison						
Check	10/16/2015		Scott Ahlf		76.00	76.00
Total 32 - SCJA Board Liaison					76.00	76.00
34 - Therapeutic Courts						
Check	8/21/2015		Administrative Office of the Courts		149.97	149.97
Total 34 - Therapeutic Courts					149.97	149.97
35 - Treasurer Expense and Bond						
Check	9/23/2015		Harland Clarke	Special Funds	11.45	11.45
Check	10/30/2015		Bank of America	Bank Service Fee	14.00	25.45
Check	11/30/2015		Bank of America		14.00	39.45
Credit C...	11/30/2015		Bank of America	Credit Card Fees	15.44	54.89
Total 35 - Treasurer Expense and Bond					54.89	54.89
36 - Trial Court Advocacy Board						
Check	10/1/2015		Superior Court Judges Association	2015-16 TCAB Support Payment	5,000.00	5,000.00
Check	10/1/2015		Superior Court Judges Association	2014-2015 TCAB Support Payment	1,048.18	6,048.18
Check	11/2/2015		James Doctor		68.25	6,116.43
Check	11/2/2015		Mary C. Logan		19.20	6,135.63
Check	11/2/2015		Donna McBride		43.65	6,179.28
Total 36 - Trial Court Advocacy Board					6,179.28	6,179.28
99 - Depreciation Expense						
General...	7/31/2015				9.66	9.66
General...	8/31/2015				9.66	19.32
General...	9/30/2015				9.66	28.98
General...	10/31/2015				9.66	38.64
General...	11/30/2015				9.66	48.30
Total 99 - Depreciation Expense					48.30	48.30
TOTAL					0.00	0.00

District & Municipal Court Judges/Comms/Magis 2016 Members in Good Standing 5/1/2016 deadline

red=payment received after May 1

At 10/2015 Board meeting, decision made to NOT count BJA dues as part of "good standing"

	LastFirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
			Paid Amount		N/A for 2016	
1	Ahlf, Scott K.	Judge	\$750.00	1		1
2	Allen, Sandra L.	Judge				0
3	Andersen, Bradley	Judge				0
4	Anderson, Marcine S.	Judge				0
5	Andrew, Stewart R.	Judge				0
6	Arb, Susan C.	Judge				0
7	Baker, Jeffrey J.	Judge				0
8	Ball, Dennis	Comm				0
9	Barlow, Brian D.	Comm	\$600.00	1		1
10	Bates, Christopher	Judge				0
11	Bathum, Richard	Judge				0
12	Beall, Andrea L.	Judge				0
13	Bejarano, Elizabeth M.	Judge				0
14	Bender, Johanna	Judge				0
15	Bennett, Roger A.	Judge				0
16	Bisagna, Donald	Judge				0
17	Blauvelt, III, Arthur A.	Judge				0
18	Blinn, Grant	Judge				0
19	Bobbink, Michael	Judge				0
20	Bradley, Claire A.	Judge	\$750.00	1		1
21	Brown, Thomas D.	Judge				0
22	Brueher, Gary J.	Judge				0
23	Buckley, Brett	Judge				0
24	Bui, Tam T.	Judge				0
25	Burrowes, Joseph M.	Judge				0
26	Butler, Katharine A.	Judge				0
27	Buttorff, Karla E.	Judge				0
28	Buzzard, James M.B.	Judge				0
29	Buzzard, R.W.	Judge				0
30	Buzzard, Steven R.	Judge				0
31	Caniglia, Gerald	Comm				0
32	Castelda, Anthony	Judge				0
33	Chapman, Arthur R.	Judge				0
34	Chow, Mark C.	Judge				0
35	Christie, David M.	Judge				0
36	Chung, Robert E.	Magis	\$600.00	1		1
37	Clough, Steve M.	Judge				0
38	Coburn, Linda	Judge				0
39	Connolly Walker, Patricia	Judge	\$750.00	1		1
40	Cooper, Terri K.	Comm				0
41	Copland, Thomas A.	Judge				0
42	Crowell, Chancey C.	Judge				0
43	Curry, John F.	Judge	\$187.00	1		1
44	Dacca, Franklin L.	Judge				0
45	Dane, Melanie	Judge				0
46	Decker, Tarrell	Judge				0
47	DeLaurenti, II, Charles J.	Judge				0
48	Derr, Sara B.	Judge	\$750.00	1		1
49	Devilla, Francis	Magis	\$600.00	1		1
50	Dixon, Martin M.	Comm				0

	LastFirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
			Paid Amount		N/A for 2016	
51	Docter, James N.	Judge				0
52	Doherty, John H.	Judge	\$375.00	1		1
53	Donohue, Karen	Judge	\$750.00	1		1
54	Druffel, Bill	Judge	\$187.00	1		1
55	Dunn, Michael A.	Judge				0
56	Ebenger, David	Judge				0
57	Eide, D. Mark	Judge				0
58	Eilmes, Kevin G.	Comm				0
59	Eisenberg, Adam	Magis	\$600.00	1		1
60	Elich, Matthew S.	Judge				0
61	Ellington, Thomas M.	Judge	\$187.00	1		1
62	Ellis, Darrel R.	Judge				0
63	Eng, Park	Magis	\$600.00	1		1
64	Engel, Donald	Judge				0
65	Fair, Douglas J.	Judge				0
66	Fassbender, Jennifer	Judge				0
67	Faubion, William J.	Judge				0
68	Faul, Bronson	Judge				0
69	Finkle, Michael J.	Judge				0
70	Fitterer, Richard C.	Judge	\$750.00	1		1
71	Fore, Roy S.	Judge	\$750.00	1		1
72	Fraser, Beth	Judge				0
73	Freedman, Larry	Comm				0
74	Garrison, Douglas K.	Judge				0
75	Garrow, Janet E.	Judge				0
76	Gehlsen, Michelle K.	Judge				0
77	George, Todd N.	Comm				0
78	Gilbert, Warren M.	Judge				0
79	Gillings, Fred L.	Judge	\$750.00	1		1
80	Goddard, Dianne E.	Comm				0
81	Goelz, Douglas E.	Judge				0
82	Goodwin, Jeffrey D.	Judge				0
83	Grant, David	Judge				0
84	Green, Nathaniel	Judge				0
85	Gregory, Willie J.	Judge	\$750.00	1		1
86	Grim, Robert W.	Judge				0
87	Hagensen, John P.	Judge				0
88	Hamilton, Robert W.	Judge				0
89	Hansen, Randall L.	Comm				0
90	Hansen, Rick L.	Judge				0
91	Harmon, Nancy A.	Judge	\$750.00	1		1
92	Harn, Corinna D.	Judge				0
93	Harper, Anne C.	Judge				0
94	Harrison, Noah	Comm				0
95	Hart, John H.	Judge				0
96	Hatch, David S.	Judge				0
97	Hawkins, W. H.	Judge				0
98	Hayes, Debra R.	Judge	\$750.00	1		1
99	Hedine, Kristian E.	Judge				0
100	Heller, James R.	Judge				0
101	Henke, Drew	Judge				0
102	Henry, John R.	Judge				0
103	Heslop, Ronald D.	Judge				0
104	Hightower, Judith	Judge	\$750.00	1		1
105	Hill, Tyson R.	Judge	\$750.00	1		1
106	Hille, Adalia A.	Judge				0
107	Hitchcock, Kathleen E.	Judge				0

	LastFirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
			Paid Amount		N/A for 2016	
108	Holman, Stephen J.	Judge	\$750.00	1		1
109	Howard, Anthony E.	Judge				0
110	Hurson, James E.	Judge				0
111	Hyde, Stephen J.	Judge				0
112	Imler, Kyle L.	Judge				0
113	Ingvalson, Robert J.	Judge				0
114	Jahns, Jeff	Judge	\$750.00	1		1
115	Jasprica, Judy Rae	Judge				0
116	Jenkins, Timothy A.	Judge				0
117	Johnson, Dan B.	Judge				0
118	Jorgensen, Karli K.	Judge				0
119	Jurado, Terry L.	Judge	\$750.00	1		1
120	Kaino, Kristopher A.	Judge				0
121	Kathren, Daniel F.	Judge				0
122	Kato, Eileen A.	Judge				0
123	Kipling, Linda B.	Comm				0
124	Knowlton, John O.	Judge				0
125	Kondo, C. Kimi	Judge	\$750.00	1		1
126	Koss, David	Judge				0
127	Ladenburg, David B.	Judge				0
128	Lambo, Michael J.	Judge				0
129	Landes, Jill	Judge				0
130	Langsdorf, Sonya L.	Judge				0
131	Larson, David A.	Judge				0
132	Leland, Richard M.	Judge	\$750.00	1		1
133	Leo, Rick	Judge				0
134	Leone, Lisa	Judge				0
135	Lev, Debra A.	Judge	\$750.00	1		1
136	Lewis, Terrance G.	Judge				0
137	Lineberry, Jeanette A.	Judge				0
138	Logan, Mary C.	Judge				0
139	Luken, Terri	Magis	\$600.00	1		1
140	Lutes, Ray D.	Judge				0
141	Lyon, Patricia L.	Judge				0
142	Maher, Dennis P.	Judge				0
143	Mahoney, Susan L	Judge				0
144	Mano, Jr., Joseph M.	Judge	\$187.00	1		1
145	Marinella, G. Scott	Judge	\$375.00	1		1
146	Markley, Marlynn	Comm				0
147	Marshall, Ronald S.	Judge				0
148	Maurer, Aimee	Judge	\$750.00	1		1
149	Maxwell, John E.	Judge				0
150	McBeth, Dale A.	Judge				0
151	McCann, Kevin A.	Judge				0
152	McCauley, Judith L.	Judge				0
153	McCulloch, Sara L.	Judge	\$375.00	1		1
154	McKenna, Edward	Judge	\$750.00	1		1
155	Meadows, Victoria C.	Judge	\$750.00	1		1
156	Mendoza, Debbie	Judge				0
157	Meyer, David	Judge				0
158	Meyer, Samuel G.	Judge				0
159	Meyer, Thomas L.	Judge	\$187.00	1		1
160	Michels, Steven L.	Judge				0
161	Miller, John A.	Judge				0
162	Mistachkin, David J.	Judge				0
163	Moore, Stephen E.	Judge				0
164	Nault, Peter L.	Judge				0

	LastFirstMiddle	Pos.	Gen. Dues Paid Amount	Gen. Dues Pd	Spec Fund N/A for 2016	
165	Noonan, Susan	Comm				0
166	Odell, Timothy B.	Judge	\$750.00	1		1
167	Olbrechts, Kristen	Judge				0
168	Olson, John R.	Comm				0
169	Olwell, Kelley C.	Judge				0
170	Osler, Kelli E.	Judge				0
171	O'Toole, Lisa Napoli	Judge				0
172	Paja, Marilyn G.	Judge	\$750.00	1		1
173	Parcher, Kristen L.	Comm				0
174	Parise, Anthony	Comm				0
175	Penoyar, Elizabeth	Judge				0
176	Petersen, David L.	Judge				0
177	Peterson, Vance W.	Judge	\$750.00	1		1
178	Phillips, Glenn M.	Judge				0
179	Porter, Rick L.	Judge	\$750.00	1		1
180	Portnoy, Linda S.	Judge				0
181	Putka, Edward J.	Judge				0
182	Reynier, Jr., Ronald	Judge				0
183	Ringus, Kevin G.	Judge				0
184	Roach, Jerry	Judge				0
185	Robertson, Rebecca C.	Judge				0
186	Robinson, Douglas B.	Judge				0
187	Rochon, L. Stephen	Judge				0
188	Rosen, Steven	Judge	\$750.00	1		1
189	Ross, Margaret Vail	Judge				0
190	Roy, Kevin M.	Judge				0
191	Rozzano, Mara J.	Judge				0
192	Sage, C Scott	Judge				0
193	Samuelson, Wade	Judge				0
194	Sanderson, Brian K.	Judge				0
195	Schreiber, Vernon L.	Judge				0
196	Schweppe, Alfred G.	Judge				0
197	Seaman, Shane	Comm				0
198	Seitz, Vicki M.	Judge				0
199	Shadid, Damon G.	Judge	\$750.00	1		1
200	Shah, Ketu	Judge				0
201	Short, Charles D.	Judge				0
202	Smiley, Pete	Comm	\$600.00	1		1
203	Smith, Douglas J.	Judge				0
204	Solan, Susan	Judge	\$375.00	1		1
205	Staab, Tracy	Judge				0
206	Steele, George A.	Judge				0
207	Steiner, David A.	Judge				0
208	Stephenson, Elizabeth D.	Judge				0
209	Stewart, Kevin D.	Comm				0
210	Stewart, N. Scott	Judge				0
211	Stewart, Wayne	Judge				0
212	Stewart, William J.	Judge				0
213	Stiles, Brock D.	Judge				0
214	Sussman, Claire	Judge				0
215	Svaren, David A.	Judge				0
216	Swanger, James P.	Judge				0
217	Szambelan, Michelle	Judge				0
218	Tanner, Terry M.	Judge				0
219	Tedrick, Marjorie	Judge				0
220	Tolman, Jeff	Judge				0
221	Towers, Lorrie C.	Judge	\$750.00	1		1

	LastFirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
			Paid Amount		N/A for 2016	
222	Tripp, Gregory J.	Judge	\$750.00	1		1
223	Tripp, Wendy	Comm				0
224	Tucker, Donna K.	Judge				0
225	Turner, Michael S.	Judge				0
226	Tveit, Gina	Judge				0
227	Van De Veer, Philip J.	Judge	\$375.00	1		1
228	Van Slyck, Laura	Judge	\$750.00	1		1
229	Verhey, Elizabeth	Judge				0
230	Walden, Kimberly A.	Judge				0
231	Whitener-Moberg, Janis	Judge	\$750.00	1		1
232	Wilcox, Kalo	Judge				0
233	Williams, Matthew	Judge				0
234	Wilson, Donna	Judge	\$750.00	1		1
235	Wohl, Paul	Comm				0
236	Woodard, Susan J.	Judge				0
237	Wyninger, Karen S.	Comm				0
238	Zimmerman, Darvin J.	Judge				0
239						0
240						0
			\$31,760.00	50	0	

% who have NOT paid regular dues 79.17%
 % who have NOT paid special fund 100.00%
 % who have NOT paid any dues 79.17%

% in good standing in 2016 0.00% Note: special fund dues WERE assessed in 2016

% in good standing in 2015 98.76% Note: special fund dues not assessed in 2015
 % in good standing in 2014 97.47% Note: special fund dues not assessed in 2014
 % in good standing in 2013 97.93% Note: special fund dues not assessed in 2013
 % in good standing in 2012 96.64% Note: special fund dues not assessed in 2012
 % in good standing in 2011 98.32% Note: special fund dues not assessed in 2011
 % in good standing in 2010 85.19%
 % in good standing in 2009 84.81%
 % in good standing in 2008 72.03%
 % in good standing in 2007 71.06%
 % in good standing in 2006 87.77%
 % in good standing in 2005 78.30%
 % in good standing in 2004 69.87%

DMCJA\dues notices\DMCJADuesPaid 2016.xls

Statement Ending Date November 30, 2015

Last Statement Date November 14, 2015

To report a lost or stolen card after business hours call 800-523-4175.

For 24-hour telephone banking
1-877-431-1876

WA STATE DIST & MUNICIPAL COURT JUDGES'
PO BOX 7
DAYTON, WA 99328-0007

3323



Please direct all inquiries to (509) 382-4771
306 E. Main Street, Dayton, WA 99328

Business Money Market Summary - # [REDACTED]

Annual Percentage Yield Earned for this Statement Period	0.171%
Interest Rate	0.100%
Year-to-Date Interest Paid	\$42.79

Beginning Balance	\$40,086.95
Interest Earned This Period	+3.19
Deposits and Credits	+0.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
Ending Balance	\$40,090.14

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
11-30	Credit Interest	3.19
Total Interest Earned This Period		3.19

Systems update reminders:

- Online banking will be unavailable from 6pm Friday, November 13 through 6pm Monday, November 16.
- Local branches are scheduled to be closed Monday, November 16. The Client Care Center will be available with extended hours by calling 800-324-9375.
- You may receive two statements in November. One statement will contain activity through November 13 and the other will contain activity from November 16 through the end of your statement cycle.



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ARTICLE VII - Board of Governors

Section 1. Membership:

There shall be fourteen members of the DMCJA Board of Governors elected from the membership at large, of whom five (5) shall be officers, and nine (9) shall be board members and shall be designated as board positions one (1) through nine (9). Board membership shall at all times include at least three municipal court judges of whom one is part-time, three district court judges of whom one is part-time, and one commissioner or magistrate, and positions one (1) through seven (7) shall be designated respectively. Positions eight (8) and nine (9) shall be open positions.

If any position designated one (1) through six (6) is not filled because there is no candidate for the position, then that position shall be filled by a qualified candidate by appointment by the President with ratification of the Board of Governors at the first Board meeting following the annual election.

If the position designated seven (7) is not filled because there is no candidate for the position, then the President shall appoint a qualified commissioner or magistrate willing to accept the position, with ratification of the Board of Governors at the first Board meeting following the annual election. If no qualified commissioner or magistrate accepts appointment to the position, then the position shall be considered an open position for that term and any qualified judicial officer may be appointed by the President with ratification of the Board of Governors at the first Board meeting following the annual election.



If after any annual election there is not at least one member of the Board of Governors from a minority group and one member from each gender, the Board of Governors shall be increased to include such additional member or members by appointment by the President with ratification of the Board of Governors at the first Board meeting following the annual election. The additional member or members so elected shall serve for a three-year term.

Section 2. Vacancies:

All vacancies in office shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors.

Section 3. Meetings:

- (a) The Board of Governors shall meet at the call of the President, during the Annual Meeting, and at such other times as the President or a majority of the Board of Governors may deem necessary provided written notice is given to all members of the



DMCJA Rules Committee

Wednesday, October 28, 2015 (12:00 p.m. – 1:00 p.m.)

Via Teleconference

MEETING MINUTES

Members:

Chair, Judge Dacca
Judge Buttorff
Judge S. Buzzard
~~Judge Dane~~
Judge Garrow
Judge Goodwin
~~Judge Harmon~~
Judge Portnoy
~~Judge Robertson~~
~~Judge Samuelson~~
~~Judge Szambelan~~
Judge Williams
~~Ms. Patti Kohler, DMCMA Liaison~~

AOC Staff:

Ms. J Benway

Judge Dacca called the meeting to order at 12:03 p.m.

The Committee discussed the following items:

1. Minutes from the September 2015 meeting

It was motioned, seconded and passed to approve the minutes from the September 16, 2015 Rules Committee meeting as presented.

2. Review Draft Guilty Plea Form and Related Materials (CrRLJ 4.2(g)), submitted by the CLJ Forms Subcommittee

Ms. Benway stated that the CLJ Forms Subcommittee was requesting comments on the revised guilty plea forms and related materials. The deadline for comments is today, so Committee members are requested to provide any comments to the Committee staff person directly. Judge Garrow reviewed comments that she had provided. The Committee members discussed the proposal and stated that they would provide any comments directly to Subcommittee staff.

3. Discussion of Rules Related to Technology and Access to Justice

As a follow up from the last meeting, Judge Dacca stated that he had spoken with Judge Johanna Bender, DMCJA liaison to the Access to Justice Board, regarding possible cooperation between the groups. Judge Garrow stated that she had been investigating potential ways to make better use of technology in the courtroom, particularly with regard to facilitating interpretation in civil cases. She stated that she is Chair of the BJA Policy and Planning

Committee, which may also be looking at these issues. It was suggested that a subcommittee be formed to assist Judge Garrow in her review. Judge Buzzard and Judge Goodwin agreed to be part of the subcommittee. Judge Williams stated that it may be helpful to consider whether rules were silent on the issue of technology or actually created a limitation.

Judge Portnoy stated that she is interested in exploring a court rule that would require courts of limited jurisdiction to use the standard guilty plea form. She sees this as an access to justice issue because criminal defendants may not be properly advised of their rights if a shorter form is used as occasionally occurs. She suggested sending a survey to courts of limited jurisdiction regarding the use of guilty plea forms. Judge Goodwin and Judge Buzzard both stated concern regarding the cost of printed forms if required forms were frequently updated. Judge Garrow requested that Judge Portnoy work with Ms. Benway to draft survey questions.

4. Other Business and Next Meeting Date

The next Committee meeting is scheduled for Wednesday, November 18, 2015 at noon via teleconference.

There being no further business, the meeting was adjourned at 12:45 p.m.



DMCJA Bylaws Committee Report October 2015

Committee Members:

Commissioner Kipling, Chair
Judge Gregory
Judge Hedine
Judge Phillips

AOC Staff:

Ms. J Benway

The DMCJA Board requested that the Bylaws Committee propose a Bylaws amendment to incorporate the charges of the DMCJA Legislative Committee into the Bylaws section concerning Standing Committees, as is the case for other standing committees. The Bylaws Committee, in consultation with DMCJA Legislative Committee Chair Sam Meyer, modified the language of the charges slightly, to better reflect current practice. The Bylaws Committee recommends the following amendment:

Proposed amendment to DMCJA Bylaws Article X, Sec. 2
ARTICLE X - Committees

Section 1. Membership of Committees:

[no change]

Section 2. Committee Functions:

(a) – (h) [no change]

[new subsection:]

(i) Legislative Committee:

- (1) The Legislative Committee will evaluate and recommend responses to proposed legislation affecting courts of limited jurisdiction.
- (2) The Legislative Committee will recommend to the Board legislation to improve the delivery of services and administration of justice in district and municipal courts.
- (3) The Legislative Committee will develop and maintain efforts towards communication with legislators and state agencies.

- (4) The Legislative Committee will recommend terms of employment of the Association's lobbyist and direct the lobbying effort.
- (5) The Legislative Committee will provide or arrange for oral or written testimony to the Legislature as needed.
- (6) The Legislative Committee will submit a written report at the Spring conference.
- (7) The Legislative Committee will submit oral or written reports to the President and the Board as appropriate or requested.

DMCJA Retention Schedule Decision

From: DMCJA Board **On Behalf Of** Steiner, David
Sent: Wednesday, December 23, 2015 11:13 AM
To: DMCJABOARD
Subject: Revised GR 31.1 Policy-SCJA and DMCJA

We are required by the terms of GR 31.1 to adopt a policy for the dissemination of records. We must also appoint a public records officer. The attached AOC drafted policy should cover both points for us. Please review the policy and comment back on our board listserv if you have any concerns. I would like to have a vote by email on Wednesday the 30th of December.

I'm sorry I didn't get this out to everyone last week.

Washington State District and Municipal Court Judges' Association

Administrative Public Records Requests Policy and Procedures

POLICY STATEMENT

The Washington State District and Municipal Court Judges' Association (DMCJA) is committed to responding promptly to all administrative records requests. This shall be done in accordance with both the letter and the spirit of the General Rule 31.1 (GR 31.1- Access to Administrative Records) and case law related to the disclosure of administrative judicial records.

A. Overview

This policy sets forth the process by which the DMCJA will handle administrative records requests. Information for members of the public interested in filing a request for administrative records is contained in GR 31.1 and on the Internet at www.courts.wa.gov.

B. Designation of Public Records Officer and Procedures for Requesting Administrative Records

GR 31.1 requires that every court or judicial agency have a designated public records officer (PRO). Specifically, GR 31.1(c)(1) states in part:

Each court and judicial agency must adopt a policy implementing this rule and setting forth its procedures for accepting and responding to administrative records requests. The policy must include the designation of a public records officer and must require that requests for access be submitted in writing to the designated public records officer. (Emphasis added)

The DMCJA is considered a judicial agency under GR 31.1(k)(1)(ii).

As of January 1, 2016, all requests for administrative records shall be in writing, shall be directed to the PRO, and shall be from an identified individual or, if an entity, an identified entity representative. As of January 1, 2016, the DMCJA designates as its PRO the AOC-PRO. The PRO is responsible for processing all administrative record requests for the DMCJA for those records created on or after January 1, 2016. The PRO's back-up is the Data Dissemination Administrator (DDA), also an AOC employee.

The PRO and the DDA may be contacted:

- By telephone at (360) 705-5305;
- By fax at (360) 956-5700;

- By e-mail at PublicRecordsOfficer@courts.wa.gov or
- By mail at 1112 Quince St. SE, PO Box 41170, Olympia, WA 98504-1170.

The PRO and the DDA shall report to the AOC Manager of Public Records and Data Dissemination.

As of January 1, 2016, the AOC will have access to all of the DMCJA's administrative records with the exception of DMCJA's financial records, which are in the possession of the DMCJA's bookkeeper. The DMCJA's bookkeeper will be instructed to provide, in a timely manner, the PRO with any financial documents requested by the PRO as set forth in the procedures below.

AOC does not have access to any listservs where chambers records matters are discussed between judicial officers. Any exchanges on listservs designated as "legal" are to be limited to chambers-related discussions between judicial officers and are chambers records under GR 31.1(m). However, if a chambers record email or any other chambers record is forwarded by DMCJA members to AOC staff, then that forwarded record will be considered an AOC administrative record, which is subject to disclosure.

C. Responding to Requests for DMCJA Administrative Records

1. General

With regard to every request for administrative records created on or after January 1, 2016, the PRO shall respond to the requester within five business days after receiving the request by:

- Providing disclosable responsive documents along with a statement of why any documents (or portions of any document) are exempt from disclosure;
- Providing a date by which responsive documents will be provided; or
- Requesting clarification of the request. The PRO will make every effort to work with the requester to clarify the request and to provide responsive documents.

2. When a request is received by the AOC for financial records held by the DMCJA

- The PRO will immediately notify the DMCJA bookkeeper of the request.
- The DMCJA bookkeeper will assess the request and notify the PRO of the time required to retrieve the records.
- The PRO will provide an initial response to the requester within five business days.
- The gathering of financial records held by DMCJA, as well as the contacting of DMCJA members regarding possible possession of such records, can only be done by the bookkeeper of the DMCJA. It is not the responsibility of the PRO or other AOC staff to gather the administrative records or to make requests of the DMCJA members regarding their possession of DMCJA financial records.

- All requests made for DMCJA financial records will be acted upon in a timely manner by the DMCJA as required under GR 31.1. The DMCJA bookkeeper will provide the administrative records to the PRO within the time period communicated to the PRO. When the records are provided to the PRO, the DMCJA bookkeeper will include a statement that the bookkeeper has completed a thorough search of the financial records and, after that search, either: (1) To the best of the bookkeeper's knowledge, the bookkeeper does not possess the records requested; or (2) To the best of the bookkeeper's knowledge, the records provided are the only records in the bookkeeper's possession that correlate with the request.
- The PRO will review and redact, as appropriate, all administrative records gathered by the DMCJA bookkeeper in regard to the request.
- The records will be released by the PRO according to established procedures.

3. When a request is received by the AOC for DMCJA-related records maintained by the AOC

- The PRO will respond to the requester within five business days of the request.
- The PRO or other AOC staff will gather the administrative records held by the AOC and release the records to the requester according to established procedures.

4. When a request is received by the DMCJA or judicial officer for DMCJA records

- The DMCJA or judicial officer will immediately inform the requester that all DMCJA administrative records requests are to be handled by the AOC PRO. The requester will be directed to send the request to PublicRecordsOfficer@courts.wa.gov . Messages sent to this address will be received by Public Records Office staff, including the PRO and two alternates.
- The PRO will respond to the requester within five days of receiving the request, indicating as part of the initial response that all administrative request communication should be directed to the AOC-PRO and not to the DMCJA or judicial officer.
- The PRO or other AOC staff will gather the DMCJA administrative records held by the AOC, review and redact where appropriate, and release the records to the requester according to established procedures.

D. Tracking Public Records Requests

The PRO shall track public records requests and their related communications with requestors by logging all requests, responses, exemptions, and other communication regarding the requests. The log is available for review by qualified court personnel at <https://apps.courts.wa.gov/maint/index.cfm?fa=publicrecords.home>.

E. REVIEW OF PUBLIC RECORDS OFFICER'S DECISION

1. Request for internal review

Pursuant to GR 31.1(d)(3), a record requester may petition for internal review of the PRO's response to the requester's public records request. Any petition must be filed within 90 days of the PRO's decision on the request for administrative records of the DMCJA.

2. Conducting internal review

Pursuant to GR 31.1(d)(3) the internal review shall be conducted by the president of the DMCJA or the president's designee. Such review proceeding shall be informal and summary, and should be held within five working days.

3. External review

Upon exhaustion of remedies under GR 31.1(d)(3), a record requester aggrieved by the DMCJA's response to the records request may seek additional external review pursuant to the provisions of GR 31.1(d)(4).

F. Conclusion

The above requirements recognize that a centralized review and approval process will provide consistent application of the rule, expedite service to the public and ensure the open administration of justice.

Association Bookkeeper

From: DMCJA Board **On Behalf Of** Steiner, David
Sent: Wednesday, December 23, 2015 10:23 AM
To: DMCJABOARD
Subject: [DMCJABOARD] Bookkeeper

I am aware of the concerns expressed regarding hiring a bookkeeper. I still believe, however, that we would be wise to hire a bookkeeper for the following reasons.

1. We would be able to accept AOC's offer to handle all financial record's requests. (If our treasurer continues to handle all bookkeeping matters, most of our documents will stay under the control of the treasurer and the treasurer will be required to respond to the requests by providing the documents to AOC.)
2. I believe that each treasurer keeps and retains records in a different manner. (Our books will not appear as professional as they would if we had a professional bookkeeper.)
3. When I received the records from previous treasurers, they were not in a condition where I could know that I had every document that had been produced. It would have been hard to respond to any request for records and know that I had complied fully with the request with any degree of certainty.
4. We don't have to use the bookkeeper used by the SCJA. We could check with our accountant and see if their office would be able to handle our books. It may be, however, that our accountant would charge much more than the bookkeeper for the SCJA. (Obviously, this is not the person who stole from them. They have been using her for several years now and are quite happy with her. Please see the email below.)

If we cannot reach a consensus via email, then we will make no change until we can discuss this at our next meeting.



December 14, 2015.

Honorable David Steiner, President
Washington District and Municipal Court Judges Association
PO Box 41170
Olympia, WA 98504-1170

Dear Judge Steiner:

In the Y, we believe understanding how our democratic systems work is critical to the success of our communities now, and in the future. We believe engagement in our community is essential in order to advocate for change and hold elected leaders accountable. And, we believe all young people should have the power and knowledge to exercise their rights as citizens.

For 65 years the Youth Legislature and Mock Trial programs have been fostering the growth and development of Washington teens.

Together we can ensure that the generations to come can find their voice and understand the power they have to make our communities stronger, more sustainable and thriving places to live.

Thank you for the ongoing support of Washington's Judges! **I hope you will continue your support with a contribution of \$1600 to our 2016 Annual Campaign again this year.**

Sincerely,

Sarah Clinton
Executive Director
YMCA Youth & Government

CC: Judge Robert Lewis, Mock Trial Program Chair
Sharon Harvey

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Marta Tolman
Business Management Consultant

Annie Wensley
Youth Legislature Program
Representative

Mark Wozniak

Youth & Government
Mail PO Box 193, Olympia, WA 98507
Physical 921 Lakeridge Way SW, Olympia, WA 98502
P 360 357 3475 F 360 753 4615 youthandgovernment.org

TO: Judge David Steiner, President, DMCJA Board
FROM: Judge Frank Dacca, Chair, DMCJA Rules Committee
SUBJECT: Proposed Amendment to CRLJ 55
DATE: December 28, 2015

At its December meeting, the DMCJA Rules Committee reviewed amendments to CRLJ 55 regarding the entry of default judgments as proposed by the Northwest Justice Project. The Rules Committee determined that it was opposed to the amendments in their current form. The Committee's primary concern is new section (c), which places the burden on Judges to ensure that detailed evidentiary requirements are met. This not only creates a potentially onerous workload for the Court and the parties, but more importantly invades the province of the Judiciary to determine how to evaluate evidence. Also of concern is a new provision [subsection (c)(6)(C)] which would prevent default judgment if new additional notice requirements are not strictly complied with by the moving party. Should these amendments be adopted, it would fundamentally alter how default and service is considered under Washington law and would further impact other applicable statutes and court rules. Because of the broad policy and procedural issues raised by these proposed amendments, it would seem better addressed through legislative means than through a Court rule.

Thank you for consideration of these comments. If you have any questions, please contact me at 253-798-7712 or fdacca@co.pierce.wa.us.

Attachments: Proposed Amendment to CRLJ 55

CC: DMCJA Rules Committee
J Benway, AOC Staff

The Supreme Court
State of Washington

CHARLES W. JOHNSON
JUSTICE
TEMPLE OF JUSTICE
POST OFFICE BOX 40929
OLYMPIA, WASHINGTON
98504-0929



(360) 357-2020
FACSIMILE (360) 357-2103
E-MAIL J_C.JOHNSON@COURTS.WA.GOV

MEMORANDUM

TO: Judge Harold Clarke III, President-Judge
Superior Court Judges' Association
Judge David Steiner, President-Judge
District and Municipal Court Judges' Association
Judge Laura Middaugh, Chair
Washington State Pattern Forms Committee
Mr. Bill Hyslop, President
Washington State Bar Association
Ms. Kim Morrison, President
Washington Association of County Clerks
Ms. Linda Baker, President
District and Municipal Court Management Association
Mr. Frank Maiocco, President
Association of Washington Superior Court Administrators

FROM: Justice Charles W. Johnson, Chair
Supreme Court Rules Committee 

DATE: November 19, 2015

RE: Northwest Justice Project's Suggested Amendments to Entry of
Default Judgments CR 55 and CRLJ 55

I am attaching proposed amended court rules recently submitted to the Rules Committee by the Northwest Justice Project. The suggested amendments would implement four changes. They would require: (1) creditors to submit affidavits containing detailed proof in support of the default judgment applications, (2) affidavits from the original creditors and intervening debt buyers showing the history debt ownership attached to key documents in actions started by third-party

debt buyers, (3) creditor's counsel must submit an affirmation that the statute of limitations has not expired, and (4) the plaintiff must provide the court with an additional notice of the lawsuit and the court must mail the notice to the defendant at the address where process was served. No default judgement will be entered if the notice is returned as undeliverable.

The suggested amendments to CR 55 and CRLJ 55 also include suggested forms to implement the changes. Two of the suggested forms include Spanish translation within the body of the form.

Before the Rules Committee has an initial discussion on whether to publish this proposed new rule for comment, it is seeking comments from interested stakeholders. This item will be on the agenda for our next Rules Committee meeting scheduled for March 14, 2016.

If you have comments on these suggested amendments, please submit them to me by February 17, 2016 so they can be considered at the March meeting.

Attachments

cc: Ms. Paula Littlewood, WSBA
Ms. Janet Skreen, AOC
Ms. Sharon Harvey, AOC
Ms. Merrie Gough, AOC

1
2
3 **Rule 55. DEFAULT AND JUDGMENT**

4 (a) Entry of Default.

5 (1) Motion. When a party against whom a judgment for affirmative relief is sought
6 has failed to appear, plead, or otherwise defend as provided by these rules and that
7 fact is made to appear by motion and affidavit, a motion for default may be made.

8 (2) Pleading After Default. Any party may respond to any pleading or otherwise
9 defend at any time before a motion for default and supporting affidavit is filed, whether
10 the party previously has appeared or not. If the party has appeared before the motion
11 is filed, he may respond to the pleading or otherwise defend at any time before the
12 hearing on the motion. If the party has not appeared before the motion is filed he may
13 not respond to the pleading nor otherwise defend without leave of court. Any
14 appearances for any purpose in the action shall be for all purposes under this rule 55.

15 (3) Notice. Any party who has appeared in the action for any purpose shall be served
16 with a written notice of motion for default and the supporting affidavit at least 5 days
17 before the hearing on the motion. Any party who has not appeared before the motion
18 for default and supporting affidavit are filed is not entitled to a notice of the motion,
19 except as provided in rule 55(f)(g)(2)(A).

20 (4) Venue. A motion for default shall include a statement of the basis for venue in
21 the action. A default shall not be entered if it clearly appears to the court from the
22 papers on file that the action was brought in an improper county.
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1 (b) Entry of Default Judgment. As limited in rule 60(c), judgment after default may
2 be entered as follows if proof of service is on file as required by subsection (b)(4):

3 (1) When Amount Certain. When the claim against a party, whose default has been
4 entered under section (a), is for a sum certain or for a sum which can by computation
5 be made certain, the court upon motion and affidavit of the amount due shall enter
6 judgment for that amount and costs against the party in default, if he is not an infant or
7 incompetent person. No judgment by default shall be entered against an infant or
8 incompetent person unless represented by a general guardian or guardian ad litem.
9 Findings of fact and conclusions of law are not necessary under this subsection even
10 though reasonable attorney fees are requested and allowed.

11 (2) When Amount Uncertain. If, in order to enable the court to enter judgment or to
12 carry it into effect, it is necessary to take an account or to determine the amount of
13 damages or to establish the truth of any averment by evidence or to make an
14 investigation of any other matter, the court may conduct such hearings as are deemed
15 necessary or, when required by statute, shall have such matters resolved by a jury.
16 Findings of fact and conclusions of law are required under this subsection.

17 (3) When Service by Publication or Mail. In an action where the service of the
18 summons was by publication, or by mail under rule 4(d) (4), the plaintiff, upon the
19 expiration of the time for answering, may, upon proof of service, apply for judgment.
20 The court must thereupon require proof of the demand mentioned in the complaint,
21 and must require the plaintiff or his agent to be examined on oath respecting any
22 payments that have been made to the plaintiff, or to anyone for his use on account of
23
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1 such demand, and may render judgment for the amount which he is entitled to recover,
2 or for such other relief as he may be entitled to.

3 (4) Costs and Proof of Service. Costs shall not be awarded and default judgment
4 shall not be rendered unless proof of service is on file with the court.

5 (c) The court shall require at least the following to be on file with the motion for
6 default judgment:

7 (1) On assigned causes of action, a copy of the assignment instrument;

8 (2) On causes of action based on a negotiable instrument, the original negotiable
9 instrument or satisfactory explanation as to why the original cannot be produced;

10 (3) On causes of action based on a retail sales contract, retail installment contract,
11 chattel mortgage, or conditional sales contract, the original contract (or a copy if the
12 original has been filed with a government agency). Where applicable, a copy of a motor
13 vehicle title or bill of sale shall be filed;

14 (4) On causes of action for rent based on an oral agreement, a statement of
15 account similar to that required in actions on open account. If any claim is made for
16 damages or repairs to premises, such claim shall be itemized separately;

17 (5) On causes of action based on a written lease, a copy of the lease and a
18 statement of account as stated in section (4) above;

19 (6) On causes of action arising from a consumer credit transaction all of the
20 following shall be entered—

21 (A) An affidavit in the form required by Rule 56(e),
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1 (B) The affidavit required by this section shall be filed separately from any other
2 pleading or paper and supported by exhibits, including a copy of the credit agreement
3 as defined in this section, the bill of sale or written assignment of the account where
4 applicable, and account-level records of the original creditor that set forth the name of
5 the defendant; the last four digits of the account number; the date and amount of the
6 charge-off balance; the date and amount of the last payment, if any; the amounts of
7 any post charge-off interest and post-charge-off fees and charges, less any post-
8 charge-off credits or payments made by or on behalf the defendant; and the balance
9 due at the time of sale, and

10 (C) At the time of filing with the clerk the proof of service of the summons and
11 complaint in an action arising from a consumer credit transaction, the plaintiff shall
12 submit to the clerk a stamped unsealed envelope addressed to the defendant together
13 with an Additional Notice of Consumer Credit Action and Answer (Consumer Credit
14 Action).

15 (i) The face of the envelope shall be addressed to the defendant at the address at
16 which process was served, and shall contain the defendant's name, address (including
17 apartment number) and zip code. The face of the envelope also shall contain, in the
18 form of a return address, the appropriate address of the clerk's office to which the
19 defendant should be directed.

20 (ii) The clerk promptly shall mail to the defendant the envelope containing the
21 additional notice and answer set forth in paragraph (C). No default judgment based on
22 defendant's failure to answer shall be entered unless there has been compliance with
23 defendant's failure to answer shall be entered unless there has been compliance with
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1 this subdivision and at least 20 days have elapsed from the date of mailing by the clerk.

2 No default judgment based on defendant's failure to answer shall be entered if the
3 additional notice is returned to the court as undeliverable.

4 (iii) Receipt of the additional notice by the defendant does not confer jurisdiction
5 on the court in the absence of proper service of process.

6 (7) On causes of action based on all other contracts, oral testimony or affidavits
7 sufficient to prove terms, together with filing of a copy of the contract, if written; and
8 filing or proving the items of account and any credits.

9 (8) No judgment for accrued interest shall be allowed unless there is on file proof
10 of the factors necessary for computation of interest, including applicable dates, rate of
11 interest, amounts subject to interest and a computation of the total interest claimed
12 due.

13 (9) Any request for attorney fees shall be supported by an affidavit or certificate
14 supporting any contractual or statutory basis for attorney fees, and the basis upon
15 which attorney fees are calculated. If attorney fees are based on statute, the request
16 for attorney fees shall cite the specific statutory authority.

17 (10) Where plaintiff is represented by counsel, the plaintiff's attorney must sign
18 and submit the AFFIRMATION OF NON-EXPIRATION OF STATUTE OF LIMITATIONS in
19 all applications for a default judgment.

20 (11)The clerk of the court shall refuse to accept for filing a default judgment
21 application that does not comply with the requirements of this section.

1 (12) A default judgment that is entered based on a default judgment application
2 that does not comply with the requirements of rule 55(c) shall be set aside under rule
3 60(b)(5).

4 ~~(d)~~ ~~(e)~~ Setting Aside Default.

5 (1) Generally. For good cause shown and upon such terms as the court deems just,
6 the court may set aside an entry of default and, if a judgment by default has been
7 entered, may likewise set it aside in accordance with rule 60(b).

8 (2) When Venue Is Improper. A default judgment entered in a county of improper
9 venue is valid but will on motion be vacated for irregularity pursuant to rule 60(b)(1). A
10 party who procures the entry of the judgment, shall in the vacation proceedings, be
11 required to pay to the party seeking vacation the costs and reasonable attorney fees
12 incurred by the party in seeking vacation if the party procuring the judgment could have
13 determined the county of proper venue with reasonable diligence. This subsection does
14 not apply if either (a) the parties stipulate in writing to venue after commencement of
15 the action, or (b) the defendant has appeared, has been given written notice of the
16 motion for an order of default, and does not object to venue before the entry of the
17 default order.

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19 ~~(e)~~ ~~(d)~~ Plaintiffs, Counterclaimants, Cross Claimants. The provisions of this rule apply
20 whether the party entitled to the judgment by default is a plaintiff, a third party
21 plaintiff, or a party who has pleaded a cross claim or counterclaim. In all cases a
22 judgment by default is subject to the limitations of rule 54(c).

23 ~~(f)~~ ~~(e)~~ Judgment Against State. (Reserved.)
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1 (g)(f)-How Made After Elapse of Year.

2 (1) Notice. When more than 1 year has elapsed after service of summons with no
3 appearance being made, the court shall not sign an order of default or enter a
4 judgment until a notice of the time and place of the application for the order or
5 judgment is served on the party in default, not less than 10 days prior to the entry.

6 Proof by affidavit of the service of the notice shall be filed before entry of the judgment.

7 (2) Service. Service of notice of the time and place on the application for the order of
8 default or default judgment shall be made as follows:

9 (A) by service upon the attorney of record;

10 (B) if there is no attorney of record, then by service upon the defendant by certified
11 mail with return receipt of said service to be attached to the affidavit in support of the
12 application; or

13 (C) by a personal service upon the defendant in the same manner provided for
14 service of process.

15 (D) If service of notice cannot be made under subsections (A) and (C), the notice
16 may be given by publication in a newspaper of general circulation in the county in
17 which the action is pending for one publication, and by mailing a copy to the last known
18 address of each defendant. Both the publication and mailing shall be done 10 days prior
19 to the hearing.
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SUGGESTED FORMS

Superior Court of Washington
County of _____

v. _____

Plaintiff

Defendant.

No.

DECLARATION OF NON-EXPIRATION
OF STATUTE OF LIMITATIONS
(All Actions)

The undersigned declares or states as follows:

1. I am the counsel for _____ [Plaintiff] in this action.

2. The cause(s) of action asserted herein accrued on _____ [date of default] in the state of _____
_____. The statute(s) of limitations for the cause(s) of action asserted herein is/are _____
years. Based on my reasonable inquiry, I believe the applicable statute(s) of limitations for the
cause(s) of action asserted herein have not expired.

I certify the above to be true and correct under penalty of perjury under Washington law.

Executed this _____ [Date] in _____ at [City] _____ [State].

[Name]

Superior Court of Washington
County of

Plaintiff
v.
Defendant.

No.

Notice of Consumer Credit Action
Adviso de demanda del credito
consumidor

ATTENTION: A lawsuit has been filed against you claiming that you owe money for an unpaid consumer debt. You should go to the court clerk's office at the address listed on the face of the envelope as soon as possible to respond to the lawsuit by filing an "answer." You may wish to contact an attorney. If you do not respond to the lawsuit, the court may enter a money judgment against you. Once entered, a judgment is good and can be used against you for up to twenty years, and your personal property and money, including a portion of your paycheck and/or bank account, may be taken from you. Also, a judgment will affect your credit score and can affect your ability to rent a home, find a job, or take out a loan. You cannot be arrested or sent to jail for owing a debt. It is important that you go to the court clerk's office listed above as soon as possible. You should bring this notice and any legal papers you may have received. Additional information can be found on the court system's website at: www.courts.wa.gov/. Low-income people may call the CLEAR Hotline for free legal advice and information at 1-888-201-1014 (M-F 9:10 a.m. to 12:25 p.m.).

ATENCIÓN: Se ha presentado una demanda en su contra reclamando que usted debe dinero por una deuda de consumidor. Usted debe dirigirse a las ventanillas del secretario del tribunal, localizada en la dirección enumerada en el frente del sobre que recibió, tan pronto como le sea posible, para responder a la demanda presentando una "contestación." Quizás usted quiera comunicarse con un abogado. Si usted no presenta una contestación, el tribunal puede emitir un fallo monetario en contra suya. Una vez emitido, ese fallo es válido y puede ser utilizado contra usted por hasta un período de veinte años, y contra su propiedad personal y su dinero, incluyendo una porción de su salario y/o su cuenta bancaria, los cuales pueden ser embargados. Además, un fallo monetario afecta su crédito y puede afectar su capacidad de alquilar una casa, encontrar trabajo o solicitar un préstamo para comprar un automóvil. Usted no puede ser arrestado ni apresado por deber dinero. Es importante que se dirija a las ventanillas del secretario judicial antes mencionado tan pronto como pueda. Usted debe presentar esta notificación y los documentos legales que haya recibido. Puede obtener información adicional en el sitio web del sistema: www.courts.wa.gov/. Personas de bajos ingresos pueden llamar a CLEAR para consejo y asistencia legal gratis al 1-888-201-1014 (lunes a viernes desde las 9:10 a.m. hasta las 12:25 p.m.).

[Insert additional county-required Title VI threshold languages]

Superior Court of Washington
County of

Plaintiff
v.

Defendant.

No.
Answer
Contestación
(Consumer Credit Action)

ANSWER: (Check all that apply)
CONTESTACIÓN: (Marque todo lo que corresponda)

1. General Denial: I deny the allegations in the Complaint.
Negación general: Niego todas las alegaciones incluidas en la demanda.

SERVICE
ENTREGA

2. I did not receive a copy of the Summons and Complaint.
No recibí una copia de la notificación y demanda.

3. I received the Summons and Complaint, but service was not correct as required by law.
Recibí la notificación y demanda, pero la entrega no fue correcta como es requerida por ley.

DEFENSES
DEFENSAS

4. It is not my debt.
No es mi deuda.

5. I have paid all or part of the alleged debt.
Pague toda o parte de la deuda en cuestión.

6. I dispute the amount of the debt.
Disputo la cantidad de la deuda.

7. I had no business dealings with Plaintiff (Plaintiff lacks standing) and/or Plaintiff is not the legal owner of my debt.
No tuve tratos de negocio con el demandante (el demandante no tiene legitimación) y/o el demandante no es el dueño legal de mi deuda.

1 8. Plaintiff is not a licensed debt collector in Washington under RCW 19.16.
2 El demandante no tiene una licencia de cobrador de deudas en Washington bajo
3 RCW 19.16.

4 9. Statute of limitations (the time has passed to sue on this debt).
5 Estatuto de limitaciones (el tiempo ha pasado para demandar en esta deuda)

6 10. The debt has been discharged in bankruptcy.
7 La deuda ha sido descargada en bancarrota.

8 11. The collateral (property) was not sold at a commercially reasonable price.
9 La garantía (propiedad) no fue vendida en un precio comercial razonable.

10 12. Failure to provide proper notice before selling collateral (property).
11 Fallo de dar notificación adecuada antes de vender la garantía (propiedad).

12 13. Unjust enrichment (the amount demanded is excessive compared with the original debt).
13 Enriquecimiento ilícito (la cantidad demanda es excesiva comparada con la deuda
14 original).

15 14. Unconscionability (the contract is unfair).
16 Unconscionable (el contrato es injusto).

17 16. Defendant is in the military.
18 El demandado esta en las fuerzas armadas.

19 OTHER
20 OTRO

21 15. Other Reasons.
22 Otras razones

23 _____
24 Signature of Defendant
Firma del demandado

Printed name:
Nombre en letra de molde

Date:
Fecha

1 **Civil Rules for Courts of Limited Jurisdiction**

2 **RULE 55. DEFAULT**

3
4 (a) Entry of Default.

5 (1) Motion. When a party against whom a judgment for affirmative relief is sought
6 has failed to appear, plead, or otherwise defend as provided by these rules and that
7 fact is made to appear by motion and affidavit, a motion for default may be made.

8 (2) Pleading After Default. Any party may respond to any pleading or otherwise
9 defend at any time before a motion for default and supporting affidavit is filed, whether
10 the party previously has appeared or not. If the party has appeared before the motion
11 is filed, he may respond to the pleading or otherwise defend at any time before the
12 hearing on the motion. If the party has not appeared before the motion is filed he may
13 not respond to the pleading nor otherwise defend without leave of court. Any
14 appearances for any purpose in the action shall be for all purposes under this rule 55.

15 (3) Notice. Any party who has appeared in the action for any purpose, shall be
16 served with a written notice of motion for default and the supporting affidavit at least 5
17 days before the hearing on the motion. Any party who has not appeared before the
18 motion for default and supporting affidavit are filed is not entitled to a notice of the
19 motion, except as provided in subsection (g)(f)(2)(i).

20
21 (4) Venue. A motion for default shall include a statement of the basis for venue in
22 the action. A default shall not be entered if it clearly appears to the court from the
23 papers on file that the action was brought in an improper district.

24

1 (b) Entry of Default Judgment. As limited in rule 54(c), judgments after default may
2 be entered as follows, if proof of service is on file as required by subsection (b)(4):

3 (1) When Amount Certain. When the claim against a party, whose default has been
4 entered under section (a), is for a sum certain or for a sum which can by computation
5 be made certain, the court upon motion and affidavit of the amount due shall enter
6 judgment for that amount and costs against the party in default, if he is not an infant or
7 incompetent person. No judgment by default shall be entered against an infant or
8 incompetent person unless represented by a general guardian or guardian ad litem.
9 Findings of fact and conclusions of law are not necessary under this subsection unless
10 even though reasonable attorney fees are requested and allowed.

11 (2) When Amount Uncertain. If, in order to enable the court to enter judgment or to
12 carry it into effect, it is necessary to take an account or to determine the amount of
13 damages or to establish the truth of any averment by evidence or to make an
14 investigation of any other matter, the court may conduct such hearings as are deemed
15 necessary or, when required by statute, shall have such matters resolved by a jury.
16 Findings of fact and conclusions of law are required under this subsection.

17 (3) When Service by Publication or Mail. In an action where the service of the
18 summons was by publication, or by mail under rule 4(d)(4), the plaintiff, upon the
19 expiration of the time for answering, may, upon proof of service, apply for judgment.
20 The court must thereupon require proof of the demand mentioned in the complaint,
21 and must require the plaintiff or his agent to be examined on oath respecting any
22 payments that have been made to the plaintiff, or to anyone for his use on account of
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1 such demand, and may render judgment for the amount which he is entitled to recover,
2 or for such other relief as he may be entitled to.

3 (4) Costs and Proof of Service. Costs shall not be awarded and default judgment
4 shall not be rendered unless proof of service is on file with the court.

5 (c) The court must require at least the following to be on file with the motion for
6 default judgment:

7 (1) On assigned causes of action, a copy of the assignment instrument;

8 (2) On causes of action based on a negotiable instrument, the original negotiable
9 instrument or satisfactory explanation as to why the original cannot be produced;

10 (3) On causes of action based on a retail sales contract, retail installment contract,
11 chattel mortgage, or conditional sales contract, the original contract (or a copy if the
12 original has been filed with a government agency). Where applicable, a copy of a motor
13 vehicle title or bill of sale must be filed;

14 (4) On causes of action for rent based on an oral agreement, a statement of
15 account similar to that required in actions on open account. If any claim is made for
16 damages or repairs to premises, such claim must be itemized separately;

17 (5) On causes of action based on a written lease, a copy of the lease and a
18 statement of account as stated in section (4) above;

19 (6) On causes of action arising from a consumer credit transaction all of the
20 following shall be entered—

21 (A) An affidavit in the form required by Rule 56(e,))
22
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1 (B) The affidavit required by this section must be filed separately from any motion
2 or memorandum and supported by exhibits, including a copy of the credit agreement as
3 defined in this section, the bill of sale or written assignment of the account where
4 applicable, and account-level records of the original that set forth the name of the
5 defendant; the last four digits of the account number; the date and amount of the
6 charge-off balance; the date and amount of the last payment, if any; the amounts of
7 any post charge-off interest and post-charge-off fees and charges, less any post-
8 charge-off credits or payments made by or on behalf the defendant; and the balance
9 due at the time of sale, and

10 (C) At the time of filing with the clerk the proof of service of the summons and
11 complaint in an action arising from a consumer credit transaction, the plaintiff must
12 submit to the clerk a stamped unsealed envelope addressed to the defendant together
13 with an Additional Notice of Consumer Credit Action and Answer (Consumer Credit
14 Action).

15 (i) The face of the envelope shall be addressed to the defendant at the address at
16 which process was served, and shall contain the defendant's name, address (including
17 apartment number) and zip code. The face of the envelope also shall contain, in the
18 form of a return address, the appropriate address of the clerk's office to which the
19 defendant should be directed.

20 (ii) The clerk promptly must mail to the defendant the envelope containing the
21 additional notice and answer set forth in paragraph (C). No default judgment based on
22 defendant's failure to answer shall be entered unless there has been compliance with
23 defendant's failure to answer shall be entered unless there has been compliance with
24

1 this subdivision and at least 20 days have elapsed from the date of mailing by the clerk.

2 No default judgment based on defendant's failure to answer shall be entered if the
3 additional notice is returned to the court as undeliverable.

4 (iii) Receipt of the additional notice by the defendant does not confer jurisdiction
5 on the court in the absence of proper service of process.

6 (7) On causes of action based on all other contracts, oral testimony or affidavits
7 sufficient to prove terms, together with filing of a copy of the contract, if written; and
8 filing or proving the items of account and any credits.

9 (8) No judgment for accrued interest shall be allowed unless there is on file proof
10 of the factors necessary for computation of interest, including applicable dates, rate of
11 interest, amounts subject to interest and a computation of the total interest claimed
12 due.

13 (9) Any request for attorney fees shall be supported by an affidavit or certificate
14 supporting any contractual or statutory basis for attorney fees, and the basis upon
15 which attorney fees are calculated. If attorney fees are based on statute, the request
16 for attorney fees must cite the specific statutory authority.

17 (10) Where plaintiff is represented by counsel, the plaintiff's attorney must sign
18 and submit the AFFIRMATION OF NON-EXPIRATION OF STATUTE OF LIMITATIONS in
19 all applications for a default judgment.

20 (11) The clerk of the court shall refuse to accept for filing a default judgment
21 application that does not comply with the requirements of this section.
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1 (12) A default judgment that is entered based on a default judgment application
2 that does not comply with the requirements rule CRLJ 55(c) shall be set aside under
3 rule 60(b)(5).

4 ~~(d) (e)~~ Setting Aside Default.

5 (1) Generally. For good cause shown and upon such terms as the court deems just,
6 the court may set aside an entry of default and, if a judgment by default has been
7 entered, may likewise set it aside in accordance with rule 60(b).

8 (2) When Venue Is Improper. A default judgment entered in a district of improper
9 venue is valid but will on motion be vacated for irregularity pursuant to rule 60(b)(1). A
10 party who procures the entry of the judgment shall, in the vacation proceedings, be
11 required to pay to the party seeking vacation the costs and reasonable attorney fees
12 incurred by the party in seeking vacation if the party procuring the judgment could have
13 determined the district of proper venue with reasonable diligence. This subsection does
14 not apply if either (i) the parties stipulate in writing to venue after commencement of
15 the action, or (ii) the defendant has appeared, has been given written notice of the
16 motion for an order of default, and does not object to venue before the entry of the
17 default order.

18
19 ~~(e) (d)~~ Plaintiffs, Counterclaimants, Cross Claimants. The provisions of this rule apply
20 whether the party entitled to the judgment by default is a plaintiff, a third party
21 plaintiff, or a party who has pleaded a cross claim or counterclaim. In all cases a
22 judgment by default is subject to the limitations of rule 54(c).

23 ~~(f) (e)~~ Judgment Against State. (Reserved.)
24

1 ~~(g)(f)~~ How Made After Elapse of Year.

2 (1) Notice. When more than 1 year has elapsed after service of summons with no
3 appearance being made, the court shall not sign an order of default or enter a
4 judgment until a notice of the time and place of the application for the order or
5 judgment is served on the party in default, not less than
6 10 days prior to the entry. Proof by affidavit of the service of the notice shall be filed
7 before entry of the judgment.

8 (2) Service. Service of notice of the time and place on the application for the order of
9 default or default judgment shall be made as follows:

10 ~~(A)(i)~~ by service upon the attorney of record;

11 ~~(B)(ii)~~ if there is no attorney of record, then by service upon the defendant by
12 certified mail with return receipt of said service to be attached to the affidavit in support
13 of the application; or

14 ~~(C)(iii)~~ by a personal service upon the defendant in the same manner provided for
15 service of process.

16 ~~(D)(iv)~~ If service of notice cannot be made under sections (i) and (iii), the notice
17 may be given by publication in a newspaper of general circulation in the county in
18 which the action is pending for one publication, and by mailing a copy to the last known
19 address of each defendant. Both the publication and mailing shall be done 10 days prior
20 to the hearing.
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1 **SUGGESTED FORMS**

2 District Court of Washington
3 County of _____

4 _____
Plaintiff
v.
5 _____
Defendant.

No.

6 DECLARATION OF NON-EXPIRATION
OF STATUTE OF LIMITATIONS
7 (All Actions)

8 The undersigned declares or states as follows:

9 1. I am the counsel for _____ [Plaintiff] in this action.

10 2. The cause(s) of action asserted herein accrued on _____ [date of default] in the state of
11 _____ . The statute(s) of limitations for the cause(s) of action asserted herein is/are
_____ years. Based on my reasonable inquiry, I believe the applicable statute(s) of limitations for the
cause(s) of action asserted herein have not expired.

12 I certify the above to be true and correct under penalty of perjury under Washington law.

13 Executed this _____ [Date] in _____ at [City] _____ [State].

14 _____ [Name]

District Court of Washington
County of

Plaintiff
v.

No.

Notice of Consumer Credit Action

Defendant.

ATTENTION: A lawsuit has been filed against you claiming that you owe money for an unpaid consumer debt. You should go to the court's office at the address listed on the face of the envelope as soon as possible to respond to the lawsuit by filing an "answer." You may wish to contact an attorney. If you do not respond to the lawsuit, the court may enter a money judgment against you. Once entered, a judgment is good and can be used against you for up to twenty years, and your personal property and money, including a portion of your paycheck and/or bank account, may be taken from you. Also, a judgment will affect your credit score and can affect your ability to rent a home, find a job, or take out a loan. You cannot be arrested or sent to jail for owing a debt. It is important that you go to the court clerk's office listed above as soon as possible. You should bring this notice and any legal papers you may have received. Additional information can be found on the court system's website at: www.courts.wa.gov/. Low-income people may call the CLEAR Hotline for free legal advice and information at 1-888-201-1014 (M-F 9:15 a.m. to 12:15 p.m.).

ATENCIÓN: Se ha presentado una demanda en su contra reclamando que usted debe dinero por una deuda de consumidor. Usted debe dirigirse a las ventanillas del tribunal, localizada en la dirección enumerada en el frente del sobre que recibió, tan pronto como le sea posible, para responder a la demanda presentando una "contestación." Quizás usted quiera comunicarse con un abogado. Si usted no presenta una contestación, el tribunal puede emitir un fallo monetario en contra suya. Una vez emitido, ese fallo es válido y puede ser utilizado contra usted por hasta un período de veinte años, y contra su propiedad personal y su dinero, incluyendo una porción de su salario y/o su cuenta bancaria, los cuales pueden ser embargados. Además, un fallo monetario afecta su crédito y puede afectar su capacidad de alquilar una casa, encontrar trabajo o solicitar un préstamo para comprar un automóvil. Usted no puede ser arrestado ni apresado por deber dinero. Es importante que se dirija a las ventanillas del secretario judicial antes mencionado tan pronto como pueda. Usted debe presentar esta notificación y los documentos legales que haya recibido. Puede obtener información adicional en el sitio web del sistema: www.courts.wa.gov/. Personas de bajos ingresos pueden llamar a CLEAR para consejo y asistencia legal gratis al 1-888-201-1014 (lunes a viernes desde las 9:10 a.m. hasta las 12:25 p.m.).

1 **Superior Court of Washington**
2 **County of**

3 _____
4 Plaintiff
5 v. _____
6 Defendant.

No.
Answer
(Contestación)
(Consumer Credit Action)

7 ANSWER: (Check all that apply)

8 CONTESTACIÓN: (Marque todo lo que corresponda)

9 1. General Denial: I deny the allegations in the Complaint.
10 Negación general: Niego todas las alegaciones incluidas en la demanda.

11 SERVICE
12 ENTREGA

13 2. I did not receive a copy of the Summons and Complaint.
14 No recibí una copia de la notificación y demanda.

15 3. I received the Summons and Complaint, but service was not correct as required by law.
16 Recibí la notificación y demanda, pero la entrega no fue correcta como es requerida por ley.

17 DEFENSES
18 DEFENSAS

19 4. It is not my debt.
20 No es mi deuda.

21 5. I have paid all or part of the alleged debt.
22 Pague toda o parte de la deuda en cuestión.

23 6. I dispute the amount of the debt.
24 Disputo la cantidad de la deuda.

7. I had no business dealings with Plaintiff (Plaintiff lacks standing) and/or Plaintiff is not the legal owner of my debt.
No tuve tratos de negocio con el demandante (el demandante no tiene legitimación) y/o el demandante no es el dueño legal de mi deuda.

8. Plaintiff is not a licensed debt collector in Washington under RCW 19.16.

1 El demandante no tiene una licencia de cobrador de deudas en Washington bajo
2 RCW 19.16.

3 9. Statute of limitations (the time has passed to sue on this debt).
4 Estatuto de limitaciones (el tiempo ha pasado para demandar en esta deuda)

5 10. The debt has been discharged in bankruptcy.
6 La deuda ha sido descargada en bancarrota.

7 11. The collateral (property) was not sold at a commercially reasonable price.
8 La garantía (propiedad) no fue vendida en un precio comercial razonable.

9 12. Failure to provide proper notice before selling collateral (property).
10 Fallo de dar notificación adecuada antes de vender la garantía (propiedad).

11 13. Unjust enrichment (the amount demanded is excessive compared with the original debt).
12 Enriquecimiento ilícito (la cantidad demanda es excesiva comparada con la deuda
13 original).

14 14. Unconscionability (the contract is unfair).
15 Unconscionable (el contrato es injusto).

16 16. Defendant is in the military.
17 El demandado esta en las fuerzas armadas.

18 OTHER
19 OTRO

20 15. Other Reasons.
21 Otras razones

22 _____
23 Signature of Defendant
24 Firma del demandado

Printed name: _____
Nombre en letra de molde

Date: _____
Fecha

To: DMCJA Board
From: Judge Elizabeth Bejarano
Re: Report from DMCJA Representative on Relicensing Stakeholder Workgroup Meeting -
Legislation authorizing consolidation of traffic-based financial obligations through a
unified payment plan system
Date: December 29, 2015

Dear Board Members,

The Relicensing Stakeholder Workgroup has been meeting for the last four months. Many stakeholders are represented at these meetings, including law enforcement. Everyone has agreed that a statewide payment system is necessary. Law enforcement has expressed some concern that whatever system is created, it should not affect higher levels of DWLS charges. Every stakeholder is in agreement and the proposed legislation was changed accordingly.

There are many reasons the stakeholders have unanimously supported the legislative proposal. I have tried to articulate them as best I can.

For most of the defendants charged with Driving While License Suspended 3rd, the underlying issue is an inability to meet financial obligations. If a defendant receives traffic infractions in multiple jurisdictions and does not have the ability to pay the full penalty within the thirty or sixty days given by a charging jurisdiction, the defendant must come up with a down payment, and/or administrative fee for each charging jurisdiction or the credit/collection company used by that jurisdiction. The defendant must also make a minimum monthly payment to each jurisdiction or the credit/collection company used by that jurisdiction. To come up with multiple down payment amounts and monthly payment amounts is unrealistic for those who are living in poverty.

Without a driver's license, it becomes difficult for defendants to find a job, and almost impossible to find a job near their residence (if they have a fixed residence address). It also strains their ability to keep a job, as many available jobs require the ability to travel. It also raises healthcare issues as defendants who do not have licenses cannot legally drive to seek out medical care or assistance for themselves or their family members.

Many of the cases in our state that are in collection status are old and have been in collection status for years, meaning that penalties and interest have been accruing on those fines, sometimes doubling or tripling the total amount due and owing. This can be overwhelming to someone who is having difficulty meeting their basic life needs. To make a minimum payment on one case at a time before they can obtain their license can be a life sentence as it may barely cover interest accrued, and by the time one fine is paid, the remaining fines holding the license are that much larger due to accrual of penalties and interest.

Many of those who have difficulty paying and resolving their traffic-based financial obligations are sometimes left in the untenable position of making difficult choices between driving illegally to obtain the necessities of life and risking incarceration, or forgoing necessities such as health care.

The reality for most courts is that these financial obligations remain in collection until they are written off as uncollectable. There are millions of dollars in collections that will go uncollected for the reasons noted above. If we consolidate the amounts owing into one manageable payment, it creates a solution where people are able to take responsibility for their violations, get a driver's license, and be better able to meet their basic life needs. This will also enable courts to collect on fines languishing in collections.

As I understand the proposed legislation, the effect of a statewide unified payment plan system will be as follows:

A state wide unified payment plan system that will cross jurisdictional boundaries will:

- Allow defendants to take responsibility for their violations.
- Allow defendants to make one down payment and one monthly payment for all traffic related financial obligations across the state.
- Allow defendants to get relicensed, in some cases, years before they would otherwise be eligible because of inability to make multiple payments each month.
- Allow defendants to obtain insurance, which increases responsible behavior and the safety of the community.
- Allow courts to recover fines languishing in collection, thereby increasing income to the court to apply to court programs.
- Reduce incarceration due to DWLS 3 violations.
- Authorize AOC to manage the program thereby taking courts and court operations into consideration during the development phase.
- Have support across three branches of government. The committee proposing this legislation consists of representatives from not only District and Municipal Courts, but also from Prosecutors, Public Defenders, State Patrol, Sheriffs and Police, Department of Licensing, Attorney General's Office, and AWC.
- Be mandatory for every District and Municipal Court. If it is not mandatory, it will leave defendants in their current position, requiring them to petition individual courts for relief and making multiple payments every month to multiple jurisdictions to have any hope of obtaining a license.

As I understand the proposed legislation, a statewide unified payment plan system would not:

- Alter or reduce the term of any mandatory suspension period imposed as a matter of law (such as suspensions due to conviction for DUI, DWLS 1, DWLS 2, Hit and Run Attended, etc).
 - Alter any judicial decision or order of the court in any case.
- Fines/penalties/assessments assessed due to an FTA or an order of the court will not be altered or modified.

-Take away judicial discretion on any case. Any judge who wishes to allow a petitioning defendant to complete community service for a fine, as an example, may do so.

-Take away autonomy of any city, court, or jurisdiction. The proposed legislation is not taking away the ability of any court to hear violations, cases, petitions, or requests for cases/violations that occur within their jurisdiction. The proposed legislation is simply consolidating the collection process.

-Be automatic for every defendant. Defendants must petition the program administrators to determine their eligibility for entry into the consolidated payment program. Eligibility requirements will be set by the program administrators, with input from the stakeholder group, including representatives from DMCJA and DMCMA.

-Include felony violations, or other non-traffic related financial obligations. This program will not include fees/penalties/assessments/judgments associated with Child Support, Accident Judgments, or Impound fees.

-Substantially alter workload for court staff. Requests to remove fines from collections come to courts daily. The judges must make a decision on the case, and if the defendant's request is granted, the clerks notify the Department of Licensing. The work will not change. The process will still be the same, except that the defendant's will be petitioning the Program Administrators, who will then notify the court for those who meet the eligibility requirements, complete the necessary preliminary requirements (administrative fee, application, etc).

-Substantially alter workload for DOL. Again, the process of removing holds on licenses will still be the same.

For all the reasons noted, I recommend the Board support this proposed legislation.

Respectfully,

Judge Elizabeth Bejarano
SeaTac Municipal Court

1 AN ACT Relating to the consolidation of traffic-based financial obligations through a
2 unified payment plan system; creating new sections; and providing an expiration date.

3
4 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

5
6 NEW SECTION. **Sec. 1.** The legislature makes the following findings:

7 (1) Monetary sanctions for traffic offenses exist to hold individuals accountable for
8 failing to follow the rules of the road while promoting public safety and welfare on our public
9 roadways;

10 (2) Failure to pay traffic fines results in drivers having their licenses suspended until the
11 ticket is paid in full;

12 (3) Individuals who are economically disadvantaged are not always able, due to their
13 financial circumstances, to satisfy the balance of the financial obligations imposed for traffic
14 offenses without entering a payment plan;

15 (4) For those individuals unable to pay traffic fines due to financial challenges, the
16 absence of consistency and coordination among jurisdictions responsible for collecting traffic
17 fines further exacerbates these difficulties through escalating penalties, fees, accumulated
18 interest, and conflicting traffic-based financial obligations in multiple courts;

19 (5) The lack of a driver's license increases the difficulty of retaining or finding
20 employment, the effects of which are amplified for those living in rural areas;

21 (6) Research indicates that a large portion of drivers with suspended licenses continue to
22 drive, often without valid insurance, which puts persons at greater risk of economic harm should
23 they be involved in an accident;

24 (7) In addition to the financial burden experienced by individuals, judicial and public
25 safety systems are overburdened with cases involving license suspensions solely for the reason
26 of unpaid traffic-based financial obligations, with approximately one-quarter of all misdemeanor
27 prosecutions being cases for driving while license suspended;

28 (8) Jurisdictions that have implemented a system for unified payment plans have
29 demonstrated increased collections rates for traffic-based financial obligations and reduced
30 prosecution costs;

1 (9) Pursuant to RCW 46.63.010, it is the intent of the legislature to facilitate the
2 implementation of a uniform and expeditious system for the disposition of traffic-based financial
3 infractions; and

4 (10) A statewide unified system allowing individuals to consolidate their traffic-based
5 financial obligations into one affordable payment plan would enable drivers to meet their
6 financial obligations and restore their driving privileges more expeditiously without
7 compromising public safety.

8
9 NEW SECTION. Sec. 2. It is the intent of the legislature to create a statewide unified
10 system for instituting consolidated, reasonable payment plans for traffic-based financial
11 obligations from multiple jurisdictions that will facilitate the reinstatement of driving privileges
12 for individuals successfully meeting their payment obligations. This statewide unified system for
13 consolidating payment plans from multiple jurisdictions is not intended to shorten or otherwise
14 affect the terms of any mandatory license suspension or any non-monetary order imposed by a
15 court or by the Department of Licensing in accordance with the laws of the state of Washington.

16
17 NEW SECTION. Sec. 3.

18 (1) The attorney general shall convene a work group of stakeholders to create
19 recommendations to be considered by the administrator for the courts for establishing a statewide
20 unified system for instituting consolidated, reasonable payment plans for traffic-based financial
21 obligations from multiple jurisdictions that will facilitate the reinstatement of driving privileges
22 for individuals successfully meeting their payment obligations.

23 (2) The work group must consider, but is not limited to considering, the following:

24 (a) Appropriate uniform administrative protocols and associated workflow coordination
25 for the Administrative Office of the Courts and for courts of limited jurisdiction;

26 (b) Eligibility criteria for program participation;

27 (c) Policies and procedures to receive applications for payment plans from persons owing
28 traffic-based monetary obligations and to provide timely notice to the courts when an eligible
29 application is received;

30 (d) Policies and procedures to establish reasonable, affordable payment plans that are
31 based on an individual's income and capacity to pay, as well as policies and procedures for

1 recording the terms of such plans in a written document provided to program participants that
2 includes, at a minimum:

3 (i) The beginning total balance that includes an itemized breakdown of each monetary
4 penalty of each traffic fine and the associated costs and fees;

5 (ii) The due dates of all payments coming due under the plan;

6 (iii) A list of courts that will receive funds from payments made under the plan;

7 (iv) A statement notifying the participant of the procedures and conditions for
8 renegotiating a payment plan, and the procedures for presenting disputes regarding the servicing
9 or administration of the plan and for resolving such disputes; and

10 (v) A statement describing that failure to meet the terms of the plan or negotiate new
11 terms may result in termination from the program, the suspension of driving privileges, and
12 referral to a collection agency for the remaining balance due.

13 (e) Policies and procedures for establishing limits on reasonable administrative fees that
14 can be assessed to program participants;

15 (f) Policies and procedures to receive payments by program participants, provide receipts
16 for all payments made, and provide timely notice to the courts;

17 (g) Policies and procedures to remit money received on a monthly basis to courts that
18 includes an accounting of the involved case numbers and the remaining balances due; and

19 (h) Policies and procedures for establishing default for when a program participant fails
20 to meet the terms of the payment plan, other grounds for terminating program participation, and
21 to provide timely notice to courts.

22 (3) The following shall be invited to participate in the work group:

23 (a) The chief justice of the Washington state supreme court or the chief justice's
24 designee;

25 (b) The governor or the governor's designee;

26

27 (c) The attorney general or the attorney general's designee;

28 (d) The director of the Washington state department of licensing or the director's
29 designee;

30

31 (e) The director of the Washington traffic safety commission or the director's designee;

1 (f) The chief of the Washington state patrol or the chief's designee;

2 (g) A representative of a statewide association of police chiefs and sheriffs, selected by
3 the association.

4 (h) The administrator for the courts or the administrator for the courts' designee;

5 (i) A district or municipal court judge, appointed by the district and municipal court
6 judges' association;

7 (j) A prosecutor, appointed by the Washington association of prosecuting attorneys or
8 designees of the prosecutors;

9 (k) A public defender, appointed by the Washington defender association or a designee of
10 the association;

11 (l) A representative of a statewide association of counties, selected by the association;

12 (m) A representative of a statewide association of city governments, selected by the
13 association;

14 (n) A district or municipal court administrator or manager, appointed by the district and
15 municipal court management association;

16 (o) A representative of a civil legal aid organization, appointed by the Office of Civil
17 Legal Aid; and

18 (4) By March 1, 2017, the work group shall submit a report detailing its
19 recommendations to the Washington state supreme court, the governor, appropriate committees
20 of the legislature, and the Administrative Office of the Courts.

21 (5) This section expires June 30, 2017.

22
23 NEW SECTION. Sec. 4. A new section is added to chapter 2.56 RCW to read as follows:

24 (1) The Administrative Office of the Courts shall establish, subject to the availability of
25 funds appropriated therefor, a program for the efficient statewide consolidation of an individual's
26 traffic-based financial obligations imposed by courts of limited jurisdiction into a unified and
27 affordable payment plan.

28 (2) At a minimum, the program shall:

29 (a) Provide for the participation in the statewide system by all courts of limited
30 jurisdiction;

1 (b) Establish uniform procedures and criteria for participation in the program by
2 individuals, how payment plans will be established, and the circumstances and procedures for
3 terminating an individual's participation in the program;

4 (c) Establish procedures to allow traffic-based financial obligations incurred after
5 establishment of a payment plan under this section to be added to and consolidated with existing
6 unified payment plan only after petition and at the discretion of the court issuing the new
7 obligation.

8 (d) Provide for the waiver of all previously accumulated interest once a person is
9 determined to be eligible, establishes a payment plan, and makes an initial payment in
10 accordance with the terms of such a plan;

11 (e) Establish procedures for communicating to the courts of limited jurisdiction when a
12 person enters into a payment plan for traffic-based financial obligations and makes an initial
13 payment thereon, so that the courts of limited jurisdiction can notify the department of licensing
14 and which shall result in the department of licensing releasing a suspension of the person's
15 driver's license or driver's privilege based on failure to respond to or pay those traffic-based
16 financial obligations.

17 (3) The Administrative Office of the Courts shall establish a process for proportionally
18 allocating any moneys collected through a consolidated payment plan between the courts that
19 imposed the original financial obligation.

20 (4) The Administrative Office of the Courts may contract with outside entities to
21 administer the statewide system authorized under this section and a reasonable fee may be
22 assessed to the individual participating in the program for the administration of such services,
23 which may be calculated on a periodic, percentage, or other basis.

24 (5) For the purposes of this section, "traffic-based financial obligation" means any
25 monetary penalty or monetary obligation imposed pursuant to RCW 46.63.110 or Chapter 46.64
26 RCW and any monetary obligation, including all costs, fees, fines, and pecuniary penalties,
27 resulting from a criminal conviction for a "moving violation" as defined by RCW 46.20.2891,
28 except that any criminal offense that is designated a felony offense is expressly excluded from
29 this definition and thus not eligible for inclusion in a consolidated payment plan as authorized in
30 this section.

1 (6) Nothing herein shall be construed to prohibit the Administrative Office of the Courts
2 or local jurisdictions from offering training in how to provide participants with life skills classes,
3 driver's education, budget management, and/or offer other resources targeted towards addressing
4 the social barriers facing participants with chronically suspended driver's licenses for unpaid
5 traffic fines.

6
7 NEW SECTION. Sec. 5.

8 (1) Using the recommendations required by section 5 of this act, the Administrative
9 Office of the Courts must propose rules, by July 1, 2017, that are necessary to implement the
10 program established by section 4 of this act.

11 (2) The Administrative Office of the Courts shall implement the program, including
12 vendor procurement and providing training materials to courts of limited jurisdiction, by July 1,
13 2018.

14
15 NEW SECTION. Sec. 6.

16 (1) Notwithstanding anything else in this act, the program authorized in this act shall not
17 provide for, and the work group authorized in section 3 shall not make recommendations
18 regarding the reinstatement of driving privileges when such action is made mandatory by the
19 provisions of chapter 46.20 RCW or other law.

20 (2) Notwithstanding anything else in this act, the program authorized in this act shall not
21 have the authority to alter the amount of any traffic-based financial obligation imposed by any
22 court of limited jurisdiction.

23
24 NEW SECTION. Sec. 7. The Administrative Office of the Courts shall compile a report
25 on the program and submit it to the legislature by Dec. 31, 2019 and periodically thereafter.

DMCJA CANDIDATE BIOGRAPHY

NAME: ENRICO SALVATORE LEO (RICK)

COURT: SNOHOMISH COUNTY DISTRICT COURT

CANDIDATE FOR: BOARD OF GOVERNORS' COMMISSIONER POSITION

EDUCATIONAL/LEGAL BACKGROUND:

I RECEIVED A JURIS DOCTOR DEGREE FROM THE COLUMBUS SCHOOL OF LAW, CATHOLIC UNIVERSITY OF AMERICA, IN WASHINGTON DC IN 1997. I RECEIVED BOTH A MASTER OF ARTS AND A BACHELOR OF ARTS IN CRIMINAL JUSTICE FROM THE STATE UNIVERSITY OF NEW YORK AT ALBANY IN 1992 AND 1993.

I AM CURRENTLY THE COMMISSIONER FOR SNOHOMISH COUNTY DISTRICT COURT HAVING BEEN APPOINTED TO THE POSITION IN JANUARY 2015. I HAVE BEEN AN ATTORNEY IN THE STATE OF WASHINGTON FOR 17 YEARS. I WAS A PRO TEM JUDGE THROUGHOUT KING AND SNOHOMISH COUNTIES FROM 2009 TO 2015. I OWNED MY OWN LAW PRACTICE SPECIALIZING IN CRIMINAL DEFENSE FROM 2009 TO 2013. I WORKED FOR VEITCH, GASTON AND KENNEDY WHO SPECIALIZED IN DUI DEFENSE AS AN ASSOCIATE AND THEN A PARTNER FROM 2003 TO 2008. I WAS A DEPUTY PROSECUTING ATTORNEY FOR THE SNOHOMISH COUNTY PROSECUTING ATTORNEY'S OFFICE IN 2003. I BEGAN MY CAREER AS A TRIAL ATTORNEY FOR THE SNOHOMISH COUNTY PUBLIC DEFENDER ASSOCIATION IN 1998 AND WORKED THERE UNTIL 2002.

JUDICIAL BACKGROUND:

I WAS APPOINTED TO THE SNOHOMISH COUNTY DISTRICT COURT BENCH AS COMMISSIONER IN JANUARY OF 2015. THERE WERE 18 CANDIDATES AND I WAS THE UNANIMOUS SELECTION BY THE 8 DISTRICT COURT JUDGES. PRIOR TO THE APPOINTMENT I WAS A PRO TEM JUDGE IN BOTH KING AND SNOHOMISH COUNTIES. I STARTED TO PRO TEM BACK IN JANUARY OF 2008. IT BECAME A

FULL TIME POSITION FOR ME THE LAST 18 MONTHS PRIOR TO BEING APPOINTED TO THE BENCH.

DMCJA BACKGROUND:

I AM A NEW MEMBER OF THE DMCJA HAVING JUST BEEN APPOINTED TO THE BENCH IN JANUARY OF THIS YEAR.

MESSAGE TO DMCJA MEMBERSHIP (JUDGE STEINER):

AS I MENTIONED, I STARTED AS THE FULL-TIME COMMISSIONER FOR SNOHOMISH COUNTY DISTRICT COURT IN JANUARY. I HAVE ADJUSTED TO MY NEW ROLE OVER THE COURSE OF THE PAST YEAR. I PRESIDE OVER A JAIL CALENDAR IN EVERETT EACH MORNING AND THEN A SEPARATE CALENDAR IN ARLINGTON IN THE AFTERNOON WHICH IS SIMILAR TO A TYPICAL CALENDAR THAT ANY OTHER DISTRICT JUDGE WOULD HAVE. THE JUDGES HAVE ALLOWED ME TO BE VERY INVOLVED IN MOST ACTIVITIES IN THAT I ATTEND THE MONTHLY JUDGES' MEETINGS, I HAVE PRESIDED OVER JURY TRIALS AND I AM CURRENTLY INVOLVED IN AN EN BANC PANEL MOTION INVOLVING THE DRAEGER BREATH TEST MACHINE WHICH WILL AFFECT ALL OF SNOHOMISH COUNTY. HOWEVER, AS A COMMISSIONER, I AM NOT INVOLVED IN THE MANAGEMENT SIDE OF BEING A JUDGE. THIS ALLOWS THE TIME FOR ME TO APPLY FOR THIS POSITION ON THE BOARD OF GOVERNORS. MY PHILOSOPHY HAS ALWAYS BEEN THE CONTINUED NEED FOR GREATER ACCESS TO JUSTICE. WE NEED TO KEEP TEACHING AND EDUCATING – JUDGES, COURT STAFF, PROSECUTORS, PUBLIC DEFENDERS, INTERPRETERS – ABOUT GREATER ACCESS TO JUSTICE FOR ALL. I BELIEVE THAT AS JUDGES AND COMMISSIONERS, OUR ROLE ON THE BENCH DOESN'T END WHEN THE CALENDAR FOR THE DAY IS OVER AND THAT WE NEED TO CONTINUE TO WORK FOR THE COMMON GOOD OF OUR BRANCH. THERE IS A RESPONSIBILITY TO THE GROUP AS WHOLE TO ASSIST IN FURTHERING THE OPERATIONS OF OUR COURT AND TO ALWAYS CONTINUE TO IMPROVE THE ADMINISTRATION OF JUSTICE JUST LIKE OUR BYLAWS STATE. I WOULD BRING THE ADDED VALUE TO THIS POSITION SHOULD I BE SELECTED THAT I AM VERY FAMILIAR WITH THE WAY THE DISTRICT AND MUNICIPAL COURTS OPERATE IN BOTH KING AND SNOHOMISH COUNTIES SINCE I HAVE SPENT AN EXCEPTIONAL AMOUNT OF TIME ON EACH BENCH.

THANK YOU FOR YOUR TIME AND CONSIDERATION IN CONSIDERING ME FOR THIS POSITION.

