



WASHINGTON
COURTS

**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

August 12, 2016

**AOC SEATAC OFFICE
SEATAC, WASHINGTON**

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

2016-2017

<i>DATE</i>	<i>TIME</i>	<i>MEETING LOCATION</i>
<i>Friday, July 8, 2016</i> CANCELLED	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Aug. 12, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Sunday, Sept. 11, 2016</i>	9:00 a.m. – 12:00 noon	2016 Annual Judicial Conference, Spokane, WA
<i>Friday, Oct. 14, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Nov. 4, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Dec. 9, 2016</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Jan. 13, 2017</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Feb. 10, 2017</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, March 10, 2017</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, April 14, 2017</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>May 2017</i>	TBD	In conjunction with Board Retreat
<i>June 2017</i>	TBD	In conjunction with Spring Program

AOC Staff: Sharon Harvey

Updated: June 13, 2016



DMCJA BOARD MEETING
FRIDAY, AUGUST 12, 2016
12:30 PM – 3:30 PM
AOC SEATAC OFFICE
SEATAC, WA

PRESIDENT JUDGE G. SCOTT MARINELLA

AGENDA

TAB

Call to Order

General Business

- A. Minutes – June 5, 2016 (pp 1-3)
- B. Treasurer’s Report – *Judge Robertson* (pp 5-7)
- C. Special Fund Report – *Judge Burrowes*
- D. Standing Committee Reports
 - 1. Rules Committee – *Judge Dacca*
 - a. Minutes dated June 7, 2016 and April 27, 2016 (pp 9-14)
 - b. Meeting Update - Court Rules for Limited Jurisdiction (CRLJ 55), *Entry of Default* (pp 15-17)
 - 2. Legislative Committee – *Judge Meyer*
 - 3. Diversity Committee – Pro Tem Training, August 19-20, 2016- *Judges Coburn and Short* (pp 19-22)
- E. Trial Court Advocacy Board (TCAB)
- F. JIS Report – *Ms. Vicky Cullinane*
- G. Joint Branch Leadership Meeting Update – *Judge Marinella*

1

Liaison Reports

- A. District and Municipal Court Management Association (**DMCMA**) – *Ms. Paulette Revoir*
- B. Misdemeanant Corrections Association (**MCA**) – *Ms. Melissa Patrick*
- C. Superior Court Judges’ Association (**SCJA**) – *Judge Sean O’Donnell*
- D. Washington State Bar Association (**WSBA**) – *Sean Davis, Esq.*
- E. Washington State Association for Justice (**WSAJ**) – *Loyd James Willaford, Esq.*
- F. Administrative Office of the Courts (**AOC**) – *Mr. Dirk Marler*
- G. Board for Judicial Administration (**BJA**) – *Judges Garrow, Jasprica, Logan, and Ringus*

Discussion

- A. DMCJA Rules Committee Proposed Amendments to Infraction Rules for Courts of Limited Jurisdiction (IRLJ) 3.5, *Decisions on Written Statements* (pp 23-29)
- B. Mental Health Study (pp 31-33)

2

<ul style="list-style-type: none"> C. Domestic Violence Offenders/Treatment Committee (p 35) D. 3DaysCount Initiative – <i>Judge Sean O'Donnell</i> (pp 37-68) E. Reserves Committee Recommendation for \$25 Special Fund Assessment F. DMCJA Policy regarding Spring Conference Incidental Fees (pp 69-72) G. Brief Board Orientation – <i>Judge G. Scott Marinella and AOC Staff</i> (pp 73-82) 	
<p>Information</p> <ul style="list-style-type: none"> A. Judge Sara Derr, Spokane District Court, retired on June 30, 2016. Enclosed are copies of a gift card receipt and letter sent to Judge Derr on behalf of the DMCJA. (p 83) B. Thank you letter from Judge Janet Garrow for DMCJA National Leadership Grant. (p 85) C. Thank you Letter from Ms. Callie Dietz, State Court Administrator, for flowers sent to husband's Memorial Service. (pp 87-88) D. Annual Judicial Conference will be held from September 11-14, 2016, Red Lion Inn at the Park, Spokane, WA. 	3
<p>Other Business</p> <p>The next DMCJA Board Meeting is September 11, 2016, 9:00 a.m. to 12:00 p.m., in Spokane, WA.</p>	
<p>Adjourn</p>	



DMCJA Board of Governors Meeting
Sunday, June 5, 2016, 9:00 a.m. – 12:00 p.m.
Campbell's Resort
Chelan, WA

MEETING MINUTES

Members Present:

Chair, Judge David Steiner
Judge Scott Ahlf
Judge Joseph Burrowes
Judge Linda Coburn
Judge Karen Donohue
Judge Douglas Fair
Judge Janet Garrow (non-voting)
Judge Michelle Gehlsen
Judge Michael Lambo (non-voting)
Commissioner Rick Leo
Judge G. Scott Marinella
Judge Samuel Meyer
Judge Kevin Ringus (non-voting)
Judge Rebecca Robertson
Judge Douglas Robinson
Judge Charles Short
Judge David Svaren
Judge Judy Jasprica (non-voting)

AOC Staff:

Ms. Vicky Cullinane
Ms. Sharon R. Harvey
Mr. Dirk Marler

Members Absent:

Judge Tracy Staab

CALL TO ORDER

Judge David Steiner, District and Municipal Court Judges' Association (DMCJA) President, noted a quorum was present and called the DMCJA Board of Governors (Board) meeting to order at 9:05 a.m. Judge Steiner asked attendees to introduce themselves.

GENERAL BUSINESS

A. Minutes

The Board moved, seconded, and passed a vote (M/S/P) to approve the Board Minutes for May 14, 2016.

B. Treasurer's Report

M/S/P to approve the Treasurer's Report. Judge Burrowes requested that Board members obtain three copies of their hotel bill. One copy of the bill is to be submitted to the Board member's county. Another copy of the bill is to be submitted to the Court Education Committee (CEC), and a final copy of the bill is to be delivered to Judge Burrowes, DMCJA Treasurer. This copy should include a DMCJA reimbursement form that lists costs for Sunday's breakfast and Saturday's hotel stay.

C. Special Fund Report

M/S/P to approve the Special Fund Report. Judge Ahlf reported that he has received the June 2016 bank Statement. He has also received more special fund payments from judges, and, now approximately eighty-two percent of the DMCJA membership is in good standing. He further informed that forty thousand dollars (\$40,000) is allocated under the *Conference Incidental Fees for Members Spring Conference 2016* line item.

D. Standing Committee Reports

There were no Standing Committee reports.

E. Trial Court Advocacy Board (TCAB) Update

Mr. Ramsey Radwan, AOC Management Services Division (MSD) Director, asked TCAB members to weigh in on Board for Judicial Administration (BJA) items. TCAB members were encouraged that each association was asked to weigh in on the budget. The group discussed its priorities, which include more court funding. Judge Marinella informed that he has been tasked with putting together a history of Senate Bill (SB) 5454, *Revising trial court funding provisions*, that will be used as leverage for funding request presentations.

F. Judicial Information System Committee (JISC) Report

Judge Marinella reported that the courts of limited jurisdiction case management system (CLJ-CMS) Project is on course and moving forward. An independent quality assurance contractor and special assistant attorney general (SAAG) have been hired for the Project. Judge Marinella added that adequate funding for the Project will be the biggest hurdle in the next legislative biennium. The Legislature must approve sixteen million dollars in order to fund the Project. For this reason, Judge Marinella encouraged Board members to speak with their legislators regarding how important this Project is for courts of limited jurisdiction. The current case management system is more than thirty years old. Judge Marinella further informed that the issue regarding electronic filing has been taken off the list of JISC priorities.

G. Judicial Information System (JIS) Report

Ms. Cullinane informed that she had nothing additional to report regarding the JIS.

LIAISON REPORTS

A. Board for Judicial Administration (BJA)

Judge Ringus reported that the BJA met on May 20, 2016. During the meeting, Mr. Ramsey Radwan, MSD Director, provided a judicial revenue update. Judge Garrow presented five strategic issue management initiatives that were developed by the BJA Policy and Planning Committee. Mr. Eric Johnson, Washington State Association of Counties (WSAC), discussed WSAC's legislative agenda and financial needs. A discussion was had about the BJA's level of involvement in the hiring of the Associate Director, Office of Judicial and Legislative Relations position.

Administrative Office of the Courts (AOC)

Mr. Marler reported that the Superior Court Case Management System (SC-CMS) Project has been a success thus far. The success of the SC-CMS Project will likely encourage the Legislature to fund the CLJ-CMS Project. Mr. Marler encouraged Board members to speak with legislators about the case management system needs for courts of limited jurisdiction. He added that thirteen million dollars is likely to be requested for the CLJ-CMS Project. Materials, such as talking points, will be provided to DMCJA members interested in speaking with their legislators about funding the CLJ-CMS Project.

ACTION

A. *Whether to adopt the DMCJA Rules Committee's Recommendation regarding ACLU's Proposed Amendments to General Rule 35, Jury Selection*

M/S/P not to endorse the proposed General Rule (GR) 35, *Jury Selection*, but instead to offer assistance in reforming the rule. The Board further voted to invite both the DMCJA Rules Committee and Mr. Mungia to the September 11, 2016 DMCJA Board meeting. The issue relates to an American Civil Liberties Union (ACLU) proposed amendment to GR 35 regarding peremptory challenges. Specifically, the amendment addresses potential bias in peremptory juror exclusions. The DMCJA Rules Committee recommended that the Board not

endorse the ACLU's proposed Rule because the Washington Supreme Court is continuing to closely review this important area of law.

B. *DMCJA Board Meeting Schedule: Should the Board meet in the month of July?*

M/S/P not to have a Board meeting in the month of July.

C. *Washington Pattern Jury Instruction Committee – Should the current DMCJA representative be nominated to the Supreme Court without opening the process to other DMCJA members?*

M/S/P to nominate Judge Harper to be a representative on the Washington Pattern Jury Instruction (WPI) Committee for an additional four-year term. The position will be announced to the entire membership in order to provide all DMCJA members an opportunity to serve on the Committee. All applicants, including nominee Judge Ann Harper, will be submitted to the Supreme Court for consideration.

DISCUSSION

A. *Washington Pattern Jury Instruction Committee – Should the current DMCJA representative be nominated to the Supreme Court without opening the process to other DMCJA members?*

Judge Steiner informed that Judge Anne Harper, King County District Court, has served a four-year term on the WPI Committee that is set to expire in July 2016. The WPI sent a letter to Judge Steiner, DMCJA President, requesting that the DMCJA nominate Judge Harper to serve another four-year term on the Committee. Multiple terms are encouraged because there is a steep learning curve for new members and Judge Harper has expressed her willingness to continue her service on the Committee for an additional term, according to the WPI letter. This Committee meets on Saturdays.

M/S/P to make this an action item.

B. *DMCJA Board Meeting Schedule: Should the Board meet in the month of July?*

The Board discussed whether to meet on July 8, 2016 since many members will be on vacation during the month of July.

M/S/P to make this an action item.

INFORMATION

Judge Steiner thanked Judges Charles Short and Rebecca Robertson for their service as DMCJA Board Members. He further thanked Judges Michael Lambo and Kevin Ringus for their service on the BJA. Judge Steiner then recognized Judge David Svaren for his long-term service as DMCJA Past President.

OTHER BUSINESS

Judge Steiner informed that the new Board dinner will be held on June 7, 2016, 6:00 p.m., at the hotel restaurant.

ADJOURNED at 11:00 AM.

DMCJA 2016-2017 Adopted Budget

Item/Committee		
Access to Justice Liaison	\$	500.00
Audit	\$	2,000.00
Bar Association Liaison	\$	1,500.00
Board Meeting Expense	\$	30,000.00
Bookkeeping Expense	\$	3,000.00
Bylaws Committee	\$	250.00
Conference Calls	\$	750.00
Conference Planning Committee	\$	4,000.00
Conference Incidental Fees for Spring		
Conference	\$	40,000.00
Diversity Committee	\$	2,000.00
DMCJA/SCJA Sentencing Alternatives aka "Trial Court Sentencing and Supervision Committee"	\$	2,500.00
DMCMA Liaison	\$	500.00
DOL Liaison Committee	\$	500.00
Education Committee	\$	14,500.00
Educational Grants	\$	5,000.00
Education - PJ Conference	\$	12,000.00
Education - Security	\$	2,000.00
Judicial Assistance Committee*	\$	14,000.00
Judicial Community Outreach	\$	4,000.00
Legislative Committee	\$	4,000.00
Legislative Pro-Tem	\$	2,500.00
Lobbyist Contract	\$	61,000.00
Lobbyist Expenses	\$	1,500.00
Long-Range Planning Committee	\$	1,500.00
MCA Liaison	\$	1,500.00
National Leadership Grants	\$	5,000.00
Nominating Committee	\$	400.00
President Expense	\$	7,500.00
Pro Tempore (committee chair approval)	\$	10,000.00
Professional Services	\$	15,000.00
Rules Committee	\$	1,000.00
SCJA Board Liaison	\$	1,000.00
Treasurer Expense and Bonds	\$	1,000.00
Therapeutic Courts	\$	3,500.00
Trial Court Advocacy Board	\$	3,000.00
Uniform Infraction Committee	\$	1,000.00
Total	\$	259,400.00
*Includes \$7,000 from the SCJA		
DMCJA\Board\Budget\2010-Present\2016-2017 Final Budget.xls		



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3452 TRN

Y ST01

Business Statement

Account Number: XXXXXXXXXX

Statement Period:

Jul 1, 2016
through
Jul 31, 2016

Page 1 of 1



000111964 01 AV 0.376 106481616298355 P
THE WASHINGTON STATE DISTRICT AND
MUNICIPAL COURT JUDGES ASSOCIATION
PO BOX 7
DAYTON WA 99328-0007



To Contact U.S. Bank

24-Hour Business

Solutions: 1-800-673-3555

Telecommunications Device

for the Deaf: 1-800-685-5065

Internet: usbank.com

NEWS FOR YOU



U.S. Bank is proud to be named a "World's Most Ethical Company"
by the Ethisphere Institute for the second year in a row.

"World's Most Ethical Companies" and "Ethisphere" names and marks are registered trademarks of Ethisphere LLC. U.S. Bank. Equal Housing Lender. Member FDIC.
© 2016 U.S. Bank

INFORMATION YOU SHOULD KNOW

New Terms and Conditions will be in effect for U.S. Bank business customers on June 30, 2016. You can view the new Terms and Conditions at usbank.com/tmtermsandconditions. Log in to this secure website using the access code: terms2016. If you are unable to access this information for any reason, please contact your Branch Banker, Relationship Manager, Treasury Management Consultant or Commercial Customer Service Team for assistance.

Message for clients who initiate ACH transactions

If you send ACH Credit payments: We're excited to introduce a new service option to you. Effective September 23, 2016, you may send ACH credit payments and have them post to the receiver on the same day. If you opt to enroll in the new Same Day ACH service, an additional per item fee will apply to each same day ACH entry. Contact your banking officer or Treasury Management Representative for more information, including any applicable fees.

If you send ACH Debits: Effective October 3, 2016, ACH debit transactions returned by the receiver as unauthorized or authorization revoked will result in an additional \$6.00 fee. The current fee for all ACH returns will continue to apply as well.

For additional information, visit the U.S. Bank 2016 ACH Rule Change website at: www.usbank.com/ach, Access code: fastach16 or send an email request to commercialsupport@usbank.com

PLATINUM BUSINESS MONEY MARKET

Member FDIC

U.S. Bank National Association

Account Number XXXXXXXXXX

Account Summary

	# Items				
Beginning Balance on Jul 1		\$	100,672.76	Annual Percentage Yield Earned	0.09%
Other Deposits	1		8.52	Interest Earned this Period	\$ 8.52
Ending Balance on Jul 31, 2016		\$	100,681.28	Interest Paid this Year	\$ 58.55
				Number of Days in Statement Period	31

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jul 29	Interest Paid	2900004405	\$ 8.52
Total Other Deposits			\$ 8.52



WASHINGTON
COURTS

DMCJA Rules Committee

Tuesday, June 7, 2016 (7:30 a.m. – 8:20 a.m.)

Campbell's Resort, Chelan, Washington

MEETING MINUTES

Members:

Chair, Judge Dacca
Judge Buttorff
Judge S. Buzzard
Judge Fore
Judge Garrow
Judge Goodwin
Judge Hanlon
Judge Robertson
Judge Rozzano
Judge Samuelson
Judge Szambelan
Judge Williams
Ms. Linda Hagert, DMCMA Liaison

AOC Staff:

Ms. J Benway

Judge Dacca called the meeting to order at 7:35 a.m.

The Committee discussed the following items:

1. Minutes from the April 2016 meeting

It was motioned, seconded and passed to approve the minutes from the April 27, 2016 Rules Committee meeting as presented. New Committee members who were not in attendance at the April meeting abstained from voting.

2. Review Roster and Proposed Meeting Schedule for 2016-2017

The Committee welcomed new members Judge Fore, Judge Hanlon and Judge Rozzano to the Rules Committee. The Committee typically meets telephonically at noon on the fourth Wednesday of the month and that schedule was acceptable to the Committee. Judge Dacca had a conflict with the July date, so the July meeting was moved to the third Thursday, July 20.

3. Review 2016 DMCJA Rules Committee Annual Report

Judge Dacca noted the Rules Committee Annual Report, which highlights the activities of the previous year and is provided to the Board.

4. Status Update: Proposed Revisions to IRLJ 3.5

Judge Goodwin stated that the purpose of the proposed rule amendment is to encourage technology in the courtroom for mitigation hearings, which will enhance access to the courts. Committee members have reviewed and made comments regarding the most recent version of the draft. Once those are incorporated into the draft the proposal will be ready to submit to the DMCJA Board. Ms. Benway stated that she would compare the proposed revisions against the original rule to produce an updated redline version. That version will be included in the GR 9 Cover Sheet and distributed to the Committee for final review before Judge Dacca submits it to the Board.

5. Report: Survey re CrRLJ 6.1.2

Judge Dacca stated that Judge Garrow had questioned the continuing validity of CrRLJ 6.1.2(b), which allow defendants to make certain submittals on the record. A survey was sent on the DMCJA listserv to ask whether courts relied on the rule. Ms. Benway created a chart to display the results, which were mixed but indicated that courts occasionally use the procedure described by the rule under certain circumstances. The Committee was concerned about whether defendants are being adequately apprised of their rights with this procedure. Judge Garrow agreed to draft proposed revisions to the rule to better safeguard defendants' rights.

6. A. Update re Proposed Amendments to CrRLJ 3.2(b)

Ms. Benway reported that the Supreme Court granted the DMCJA Board's request to delay consideration of the DMCJA proposal to delete CrRLJ 3.2(b)(4), due to concerns that have been raised regarding the proposal. The DMCJA Board would like DMCJA and SCJA representatives to propose language acceptable to both associations that would address the concerns that have been raised. Judge Dacca stated that he would talk to DMCJA President Marinella regarding a process for going forward.

B. Update re Proposed Amendments to CRLJ 26 and CRLJ 56

Ms. Benway stated that the DMCJA-proposed revisions to CRLJ 26 and CRLJ 56 had been adopted by the Supreme Court with an effective date of September 1, 2016.

C. Update re Proposed Trial Court Security Rule

Judge Robertson stated that the joint Trial Court Security Committee had proposed a general rule regarding court security. The Supreme Court is considering the rule but has delayed consideration so that the Committee can propose minimum security standards to be included in the rule. These standards are expected by November 2016.

7. Preview Committee Expectations for 2016-2017

Committee members discussed potential rule changes that might be explored or which are anticipated this year. These include:

- The DMCJA Board is apparently interested in reviewing juror preemption rules to address *Batson*
- There was a consensus that the civil trial rules may need examination, especially in light of the increase in district court jurisdiction
- Judge Rozzano may propose a rule amendment to address change of courthouse within a unified county district court

- Judge Garrow is still working on amendments to the interpreter rules to address new technologies
- Judge Samuelson stated that CrRLJ 3.2 is potentially in need of review

Judge Dacca stated that he would talk to Judge Marinella regarding potential proposals and the work of the Committee.

8. Other Business and Next Meeting Date

The next Committee meeting will be the third (rather than the fourth) Thursday in July, July 20, at noon via teleconference.

There being no further business, the meeting was adjourned at 8:35 a.m.



DMCJA Rules Committee

Wednesday, April 27, 2016 (12:00 p.m. – 1:00 p.m.)

Via Teleconference

MEETING MINUTES

Members:

Chair, Judge Dacca

~~Judge Buttorff~~

Judge S. Buzzard

~~Judge Dane~~

Judge Garrow

~~Judge Goodwin~~

~~Judge Harmon~~

~~Judge Portnoy~~

Judge Robertson

~~Judge Samuelson~~

Judge Szambelan

Judge Williams

Ms. Patti Kohler, DMCMA Liaison

AOC Staff:

Ms. J Benway

Judge Dacca called the meeting to order at 12:04 p.m.

The Committee discussed the following items:

1. Minutes from the March 2016 meeting

It was motioned, seconded and passed to approve the minutes from the March 23, 2016 Rules Committee meeting as presented.

2. Discuss proposed amendments to IRLJ 3.5, proposed by the Technology Subcommittee

Although Judge Goodwin was unable to attend the meeting, he provided a revised version of the rule, which would allow video technology to be used in mitigation hearings for infractions. The Committee discussed the proposal as well as written comments received from Judge Portnoy. The Committee was particularly concerned with the amendment to the provision pertaining to the applicability of the rules of evidence, and also discussed the format. The Committee agreed to suggestions made by Judge Dacca, and requested that other revisions be submitted to J Benway to provide to the Subcommittee.

3. Discuss amending CrRLJ 6.1.2, pertaining to Trial by the Court

Judge Garrow called Judge Dacca's attention to this rule, which seems outdated but is probably not a high priority for revision. Judge Garrow suggested that a survey be sent to the DMCJA

listserv asking judges if this rule is still used in their court. J Benway agreed to work with Judge Dacca to facilitate the request.

4. Discuss comments received on the DMCJA proposal to amend CrRLJ 3.2(b)

The proposal to amend CrRLJ 3.2(b)(4) to be congruent with the rules of the superior court has been unexpectedly controversial, and a request has been made to stay consideration of the amendment proposal to address those concerns. The Committee agreed to recommend that the DMCJA Board request that consideration of its proposal to delete CrRLJ (b)(4) be suspended. Judge Dacca will provide a memo to the DMCJA Board to that effect.

5. Discuss revised proposal to amend GR 26, pertaining to mandatory continuing education for court administrators, proposed by the DMCMA

Ms. Benway stated that the DMCMA representatives had revised their request to amend GR 26 and had provided a GR 9 cover sheet for the Committee's review. Judge Garrow stated that it was her understanding that the proposal was not ripe for review because it had not been vetted by the Board of Judicial Administration's Court Education Committee. The Committee agreed to convey to the DMCJA Board that it seemed premature to approve the proposal at this time.

6. Comments received on the DMCJA proposal to amend CRLJ 26

The Committee discussed the comments that had been received on the DMCJA proposal to amend CRLJ 26 and agreed that they did not warrant reconsideration of the proposal.

7. Other Business and Next Meeting Date

The Committee will not meet in May. The next Committee meeting will be held at the DMCJA Spring Conference, on June 7, 2016 at 7:30 a.m. at Campbell's Resort in Chelan, Washington.

There being no further business, the meeting was adjourned at 12:53 p.m.



MEMBERS

Hon. Laura Bradley

Hon. Anita Crawford-Willis

Ishbel Dickens, Chair

Nicholas P. Gellert

Lynn Greiner

Mirya Muñoz-Roach

Geoffrey G. Revelle, Chair-Elect

Andrew N. Sachs

STAFF

Terra Nevitt

Access to Justice Manager

(206) 727-8282

terran@wsba.org



THE ALLIANCE
for Equal Justice

SUPPORTER

June 27, 2016

Hon. David Steiner
King County District Court
1309 114th Ave SE, Ste 100
Bellevue, WA 98004

Re: Suggested Amendments to CR 55 and CRLJ 55: Entry of Default Judgements

Dear Judge Steiner,

In December 2015, the Access to Justice Board (ATJ Board) and Northwest Justice Project (NJP) submitted proposed revisions to CR 55 and CRLJ 55 relating to entry of default judgments. The Supreme Court Rules Committee reviewed the proposed changes and collected additional feedback from court community members. After deliberating on the submitted materials and stakeholder feedback, the Supreme Court Rules Committee has suggested that we reach out to the associations of judges and court clerks that provided comments to the Supreme Court.

From our review of the comments submitted to the Supreme Court Rules Committee, the ATJ Board and NJP agree that a detailed discussion of the reasons for and particulars of the rules proposal would be productive. We want to make sure that we fully understand and are able to address your concerns. We further believe that we that working together we can devise mutually agreeable language that will be responsive to or eliminate those concerns.

Therefore, the ATJ Board would like to convene a meeting to discuss the proposals and comments in some depth. We would like to leave sufficient time for the meeting to be productive, so are suggesting a two hour meeting.

We are hoping that you can join us for a conversation on this subject on **Thursday, July 28 from 8:30am – 10:30am**. This meeting will be held at the Washington State Bar Association. You may participate telephonically by calling 1-866-577-9294, Access Code 52160. Please RSVP for this meeting by calling Bonnie Sterken, Justice Programs Coordinator at (206) 727-8293 or by email at BonnieS@wsba.org.

Thank you again for your feedback, we look forward to seeing you.

Sincerely,

—

Ishbel Dickens
Board Chair

Enclosures



WASHINGTON
COURTS

District and Municipal Court Judges' Association

President

JUDGE DAVID A. STEINER
King County District Court
1309 114th Ave SE Ste 100
Bellevue, WA 98004
(206) 477-2102

President-Elect

JUDGE G. SCOTT MARINELLA
Columbia County District Court
535 Cameron St
Dayton, WA 99328-1279
(509) 382-4812

Vice-President

JUDGE SCOTT K. AHLF
Olympia Municipal Court
900 Plum St SE
PO Box 1967
Olympia, WA 98507-1967
(360) 753-8312

Secretary/Treasurer

JUDGE JOSEPH M. BURROWES
Benton County District Court
7122 W Okanogan Pl, Bldg A
Kennewick, WA 99336-2359
(509) 735-8476

Past President

JUDGE DAVID A. SVAREN
Skagit County District Court
600 S 3rd Street
PO Box 340
Mount Vernon, WA 98273-0340
(360) 336-9319

Board of Governors

JUDGE LINDA COBURN
Edmonds Municipal Court
(425) 771-0210

JUDGE KAREN DONOHUE
Seattle Municipal Court
(206) 684-7903

JUDGE DOUGLAS J. FAIR
Snohomish County District Court
(425) 744-6804

JUDGE MICHELLE K. GEHISEN
Bothell Municipal Court
(425) 487-5587

COMMISSIONER RICK LEO
Snohomish County District Court
(360) 435-7700

JUDGE SAMUEL G. MEYER
Thurston County District Court
(360) 786-5562

JUDGE REBECCA C. ROBERTSON
Federal Way Municipal Court
(253) 835-3000

JUDGE DOUGLAS B. ROBINSON
Whitman County Dist Court
(509) 397-5297

JUDGE CHARLES D. SHORT
Okanogan County District Court
(509) 422-7170

JUDGE TRACY A. STAAB
Spokane Municipal Court
(509) 625-4400

February 29, 2016

Honorable Charles W. Johnson
Supreme Court Rules Committee
c/o Clerk of the Supreme Court
Temple of Justice
PO Box 40929
Olympia, WA 98504-0929

Dear Justice Johnson and Members of the Rules Committee:

RE: Proposed Amendment to CRLJ 55

The District and Municipal Court Judges' Association (DMCJA) has determined that it is opposed to the amendments in their current form. The DMCJA's primary concern is new section (c), which places the burden on Judges to ensure that detailed evidentiary requirements are met. This not only creates a potentially onerous workload for the Court and the parties, but more importantly invades the province of the Judiciary to determine how to evaluate evidence. Also of concern is a new provision [subsection (c)(6)(C)], which would prevent a default judgment if new additional notice requirements are not strictly complied with by the moving party. Should these amendments be adopted, it would fundamentally alter how default and service is considered under Washington law and would further impact other applicable statutes and court rules. Because of the broad policy and procedural issues raised by these proposed amendments, it would seem better addressed through legislative means than through a Court rule.

Please let me know if you have any questions regarding this comment.
Thank you.

Sincerely,

Judge David A. Steiner
DMCJA President

cc: Judge Frank Dacca, DMCJA Rules Committee Chair
Ms. Shannon Hinchcliffe, AOC
Ms. J Benway, AOC

STATE OF WASHINGTON

1206 Quince Street SE • P.O. Box 41170 • Olympia, WA 98504-1170
360-753-3365 • 360-586-8869 Fax • www.courts.wa.gov

Attorney Training for Service as Pro Tem: District and Municipal Court
Presented in partnership with The District and Municipal Court Judges Association

WSBA Conference Center
1325 Fourth Avenue, Suite 600
Seattle, WA 98101
Friday, August 19
&
Saturday, August 20, 2016
16979SEA/WEB

This seminar has been approved for 5.25 Other, 1.25 Law and Legal Procedure, 2.50 Ethics: 9.00 CLE Credits Total

Day One

7:30 a.m.

Check-in • Walk-in Registration • Coffee & Pastry Service

8:20 a.m.

Welcome & Introduction

Hon. Steven González – Washington State Supreme Court, Olympia, WA

Hon. Marilyn Paja – Kitsap County District Court, Port Orchard, WA

8:35 a.m.

Introduction to Training – Pro Tem Basics [45 minutes] [0.75 Other]

What does it mean to be a pro tem judicial officer? During this session, you will learn simple tips on how to get on and stay on a Court's pro tem list including a broad overview of calendaring, pertinent Canons in the Code of Judicial Conduct, technology, and identifying court staff and their roles.

As a result of this segment, you will be able to:

- Recognize court staff and their roles
- Recognize and utilize time management skills to get through the calendar and learn tips for effective case management skills
- Employ best judgment on when to seek advice/counsel from sitting judge

Hon. Karli Jorgensen – Kent Municipal Court, Kent, WA

9:20 a.m.

Transitions to the Bench [45 minutes] [0.75 Other]

Now that you're on a different side of the bench, how do you transition from being an advocate to being a neutral and detached judicial officer? In this segment, you will learn about your new role and the required changes you will need to make to be a well-qualified and honest judicial officer, to ensure people's rights are protected; to project yourself in a way that treats people with dignity and respect; to be prepared for the day; and above all, conduct yourself in a way that fosters trust in the court.

As a result of this segment, you will be able to:

- Recognize difference between old role vs. new role as pro tem
- Communicate your role and actions to all parties in the courtroom
- Identify specific Canons in the Code of Judicial Conduct that apply
- Familiarize yourself with court forms & instructions; statutes; case law; and other resources
- Distinguish how to be patient and professional from the bench

Hon. Mary Logan – City of Spokane Municipal Court, Spokane, WA

10:05 a.m. BREAK

10:20 a.m.

Working with Court Personnel [60 minutes] [1.00 Other]

Court staff can “make you” or “break you”. Working with court personnel is tantamount to your continued success as a pro tem. In this section you will learn the best ways to interact with court personnel and the importance of fostering these professional relationships.

As a result of this segment, you will be able to:

- Recognize the role and importance of court staff
- Learn when to ask for assistance
- Learn how to stay on time and on track

Hon. Linda Coburn – Edmonds Municipal Court, Edmonds, WA

Hon. Lisa O’Toole – King County District Court, Redmond, WA

Ms. Margaret Yetter – Kent Municipal Court, Kent, WA

11:20 a.m.

Technology in the Court [45 minutes] [0.75 Law & Legal Procedure]

The Judicial Access Browser System (JABS) uses a web browser to display information stored in the Judicial Information System (JIS). JABS reduces the complexity of accessing JIS and displays information such as statewide individual case histories; statewide domestic violence information; case summary descriptions; charge or violation summary descriptions; case participants; protection order history for an individual; protection order history associated with a specific case, etc.

As a result of this segment, you will be able to:

- Gain an understanding of the JABS: What is it and why do I need it?
- Access JABS with updated security
- Search JABS by name or case
- Find information under JABS tabs
- Maneuver the calendar in JABS
- Decipher the DOL Abstract

Ms. Sara McNish, Court Education Professional – Administrative Office of the Courts, Olympia, WA

Hon. Melanie Dane, Black Diamond Municipal Court, Black Diamond, WA

12:05 p.m. LUNCH ON YOUR OWN

1:05 p.m.

Ethics and Conflicts [75 minutes] [1.25 Ethics]

During this session and through the use of scenarios and ethics opinions, faculty will discuss the application of the Code of Judicial Conduct, Canons and rules as they pertain to pro tempore judicial officers.

As a result of this segment, you will be able to:

- Apply an analytical framework to solve ethical problems, particularly in cases with potential conflict
- Distinguish between mandatory and discretionary disqualification
- Locate and read Ethics Advisory Opinions

Ms. J. Reiko Callner – Washington Commission on Judicial Conduct, Olympia, WA

Hon. Ketu Shah – King County District Court, Bellevue, WA

2:20 p.m.

Working with Court Interpreters [60 minutes] [1.00 Other]

Participants will learn the difference between translation and interpreting; the role of the interpreter during a court setting; how to work with court interpreters; and the uses/misuses of court interpreters.

As a result of this segment, you will be able to:

- Recognize the need for court interpreters when addressing access to justice issues for non-English speaking or deaf/hard of hearing individuals in the court room.
- Gain an understanding of the interpreter’s role and responsibilities
- Spot and address incorrect use of court interpreters

Hon. Tam Bui – Snohomish County District Court, Everett, WA

Ms. Emma Garkavi – Seattle Municipal Court, Court Interpreter Coordinator/Policy Advisor, Seattle, WA

3:20 p.m. BREAK

3:35 p.m.

Role, Judicial Demeanor, and Practice Bias [60 minutes] [1.00 Ethics]

During this segment, participants will be recognize how their judicial demeanor plays an important role in protecting the dignity of the court and the judicial process while ensuring the litigants are at ease enough to tell their stories.

As a result of this segment, you will be able to:

- Explore how to avoid practice bias
- Recognize why perception matters
- Assess your role and demeanor
- Set and maintain courtroom decorum

Hon. N. Scott Stewart –Issaquah, Snoqualmie, and North Bend Municipal Court, Issaquah, WA

4:35 p.m. Adjourn

Day Two

7:30 a.m.

Check-in • Walk-in Registration • Coffee & Pastry Service

8:20 a.m.

Welcome Back [10 minutes]

Hon. Marilyn Paja – Kitsap County District Court, Port Orchard, WA

8:30 a.m.

Pro Se Litigants, Contempt of Court, Dealing with Difficult Litigants, Taking Guilty Pleas, and Waiver of Rights [90 minutes] [0.75 Other; .25 Ethics, Other; 0.50 Law & Legal Procedure]

Through the use of examples and hypotheticals, faculty will discuss best practices concerning pro se civil and criminal litigants at critical stages of the proceedings.

As a result of this segment, you will be able to:

- Recognize and honor the Right to Counsel
- Develop skills to manage difficult litigants in the civil and criminal courtroom
- Locate best practice materials and forms

Hon. Melanie Dane – Black Diamond Municipal Court, Black Diamond, WA

Hon. Marilyn Paja – Kitsap County District Court, Port Orchard, WA

Hon. Charles Short – Okanogan County District Court, Okanogan, WA

10:00 a.m. BREAK

10:15 a.m.

Pro Se Litigants, Contempt of Court, Dealing with Difficult Litigants, Taking Guilty Pleas, and Waiver of Rights 60 minutes [1.00 Other]

Hon. Melanie Dane – Black Diamond Municipal Court, Black Diamond, WA

Hon. Marilyn Paja – Kitsap County District Court, Port Orchard, WA

Hon. Charles Short – Okanogan County District Court, Okanogan, WA

11:15 a.m.

Judges' Panel with Q&A on Fulfilling the Role of Judge [75 minutes] [No Credit]

During this final segment, the faculty from the 1.5 days will reconvene and answer questions from the audience.

Moderator: Hon. Marilyn Paja, Seattle Municipal Court, Port Orchard, WA

12:30 p.m. Complete Evaluations • Adjourn

This seminar has been approved for 5.25 Other, 1.25 Law and Legal Procedure, 2.50 Ethics: 9.00 CLE Credits Total

[Forms](#)[Court Directory](#)[Opinions](#)[Rules](#)[Courts](#)[Programs &](#)[Courts Home](#) > [Court Rules](#)

RULE IRLJ 3.5
DECISION ON WRITTEN STATEMENTS
(Local Option)

(a) Contested Hearings. The court shall examine the citing officer's report and any statement submitted by the defendant. The examination shall take place within 120 days after the defendant filed the response to the notice of infraction. The examination may be held in chambers and shall not be governed by the Rules of Evidence.

(1) Factual Determination. The court shall determine whether the plaintiff has proved by a preponderance of all evidence submitted that the defendant has committed the infraction.

(2) Disposition. If the court determines that the infraction has been committed, it may assess a penalty in accordance with rule 3.3.

(3) Notice to Parties. The court shall notify the parties in writing whether an infraction was found to have been committed and what penalty, if any, was imposed.

(4) No Appeal Permitted. There shall be no appeal from a decision on written statements.

(b) Mitigation Hearings. Mitigation hearings based upon written statements may be held in chambers.

[Adopted as JTIR effective January 1, 1981. Changed from JTIR to IRLJ effective September 1, 1992; amended effective September 1, 1997; amended effective January 3, 2006.]

[Click here](#) to view in a PDF.

Access Records

- JIS LINK
- Find Your Court Date
- Search Case Records
- Records Request
- Judicial Info System (JIS)
- Odyssey Portal
- Caseload Reports

Find Resources

- State Law Library
- Civic Learning
- Resources, Publications, & Reports
- Court Program Accessibility (ADA)
- Jury Service Information
- Whistleblower
- Employment
- Procurement

From the Courts

- Court Forms
- Domestic Violence Forms
- Court Opinions
- Court Rules
- Pattern Jury Instructions
- Emergency Procedures
- Notice of Court Closures

Connect with us     

Need Help?  [FAQs & eService Center](#)

[Privacy & Disclaimer Notices](#) | [Sitemap](#)



For Washington State laws, visit the [Washington State Legislature](#)

TO: Judge Scott Marinella, President, DMCJA Board
FROM: Judge Frank Dacca, Chair, DMCJA Rules Committee
SUBJECT: Proposed Amendments to IRLJ 3.5
DATE: July 29, 2016

This past year, the DMCJA Rules Committee convened a subcommittee to consider whether certain rules for the courts of limited jurisdiction should be modified to facilitate access to justice. The outcome of that process is the attached proposal to amend IRLJ 3.5, pertaining to local rule options. As explained in the GR 9 Cover Sheet, the rule modifications would allow courts to receive testimony by video conference during mitigation hearings for infractions. The amended rule provides basic parameters for implementation of a local rule option for telephone and video conference appearances as to mitigation hearings, but in general the implementation of this local rule option should be left to local jurisdictions. In addition, the Committee recommends that the portion of the rule modifying the evidence standard be stricken as inappropriate in the contested hearing context.

Thank you for consideration of these comments. If you have any questions, please contact me at 253-798-7712 or fdacca@co.pierce.wa.us.

Attachment: GR 9 Cover Sheet and Proposed Rule Amendments

CC: DMCJA Rules Committee
J Benway, AOC Staff

GR 9 COVER SHEET

**Suggested Amendment to
WASHINGTON STATE COURT RULES:
INFRACTION RULES FOR COURTS OF LIMITED JURISDICTION**

Amend IRLJ 3.5: Decision on Written Statement (Local Option)

Submitted by the District & Municipal Courts Judges Association

- A. Name of Proponent:** District & Municipal Courts Judges Association
- B. Spokesperson:** Judge Scott Marinella
President, DMCJA
- C. Purpose:** The proposed amendment provides an opportunity for courts to adopt a local rule permitting a telephonic or video conference appearance in lieu of an in-person appearance for a mitigation hearing related to an infraction. The proposed amendment also edits the language regarding hearings on written statements for clarity and readability and removes an exemption from the Rules of Evidence.

(1) Allowing Video Conference Mitigation Hearings

The Rules Committee recognizes that the use of technology, including telephone conferencing and video conferencing, is widespread in our communities. The committee believes that the IRLJ 1.1(b) requirement for a “just, speedy, and inexpensive determination of every infraction case” would be enhanced with the addition of an opportunity for citizens to employ telephone and video conference appearances in lieu of a personal appearance. Adding the option for a local rule provides an opportunity to utilize technology to make the court more accessible.

The Committee suggests limiting the use of telephone and video conference appearances to mitigation hearings only. In a mitigation hearing, the defendant is stipulating that the infraction was committed and the evidence received by the court is typically testimony from the defendant regarding mitigating circumstances. The Committee’s conclusion is that the challenges surrounding the presentation and admission of evidence in a contested hearing by telephone or video conference are not present in a mitigation hearing.

The amended rule provides three basic parameters for implementation of any local rule option for telephone and video conference appearances on mitigation hearings: (1) the hearings shall be on the record, (2) defendants shall be advised the hearing was being audio recorded and (3)

written notice of the decision and any penalty imposed shall be sent to defendants. However, much of the “how” regarding the implementation of this local rule option should be left to local jurisdictions. In the future, the Rules Committee should examine best practices based upon the experiences of local courts and perhaps suggest further changes to the proposed rule.

(2) Proposed Amendments to Existing Sections

Decisions on written statements are still available as a local rule option. The caption for IRLJ 3.5 is changed to read ‘Local Rule Options’ and the rule is reformatted with decisions on written statements as section (a) and telephone and video conference hearings as section (b). Reformatting the rule allows for future expansion and addition of local rules.

The section exempting decisions on hearing statements from the Rules of Evidence is removed. ER 1101 establishes exemptions from the rules of evidence and local rule decisions on written statements are not exempted by ER 1101. Additionally, removing the exemption permits evidentiary objections on written statements. Subjecting in person appearances and decisions on written statements to the same evidentiary standards removes the possibility of inconsistent results.

With the exception of the evidence rules exemption, all of the requirements for decisions on written statements remain within the rule. Some redundant language has been eliminated and the text of the rule has been reformatted for readability.

D. Hearing: A hearing is not requested.

E. Expedited Consideration: Expedited consideration is not requested.

Proposed Amendment:

RULE IRLJ 3.5
~~DECISION ON WRITTEN STATEMENTS~~ LOCAL RULE OPTIONS
(Local Option)

(a) Decisions on Written Statements.

~~(1) *Contested Hearing Procedures.* The court shall examine the citing officer's report and any statement or documents submitted by the defendant. The examination may be held in chambers and shall take place within 120 days after the defendant filed the response to the notice of infraction. The court shall determine whether the plaintiff has proved by a preponderance of the evidence submitted whether the infraction was committed.~~ examination may be held in chambers and shall not be governed by the Rules of Evidence.

~~(1) *Factual Determination.* The court shall determine whether the plaintiff has proved by a preponderance of all evidence submitted that the defendant has committed the infraction.~~

~~(2) *Disposition Mitigation Hearing Procedures.* A mitigation hearing based upon a written statement may be held in chambers and shall take place within 120 days after the defendant filed the response to the notice of infraction. If the court determines that the infraction has been committed, it may assess a penalty in accordance with rule 3.3.~~

~~(3) *Notice to Parties Defendant.* The court shall notify the parties defendant in writing of its decision whether an infraction was found to have been committed and what penalty, if including any penalty, was imposed.~~

~~(4) *No Appeal Permitted.* There shall be no appeal from a decision on written statements.~~

(b) Telephonic or Video Conference Mitigation Hearings.

~~(1) *Local Rule Permitted.* A court may adopt a local rule permitting defendants to appear at a mitigation hearing by telephone or video conference in lieu of an in-person appearance.~~ Mitigation hearings based upon written statements may be held in chambers.

~~(2) *Requirements.* Such local rule shall comply with the requirements that the hearings shall be conducted on the record, the defendant be advised that the hearing is being audio recorded, and the court shall advise the defendant in writing of its decision and any penalty imposed.~~

Clean Version:

RULE IRLJ 3.5
LOCAL RULE OPTIONS

(a) Decisions on Written Statements.

(1) *Contested Hearing Procedures.* The court shall examine the citing officer's report and any statement or documents submitted by the defendant. The examination may be held in chambers and shall take place within 120 days after the defendant filed the response to the notice of infraction. The court shall determine if the plaintiff has proved by a preponderance of the evidence submitted whether the infraction was committed.

(2) *Mitigation Hearing Procedures.* A mitigation hearing based upon a written statement may be held in chambers and shall take place within 120 days after the defendant filed the response to the notice of infraction.

(3) *Notice to Defendant.* The court shall notify the defendant in writing of its decision, including any penalty imposed.

(4) *No Appeal Permitted.* There shall be no appeal of a decision on a written statements.

(b) Telephonic or Video Conference Mitigation Hearings.

(1) *Local Rule Permitted.* A court may adopt a local rule permitting defendants to appear at a mitigation hearing by telephone or video conference in lieu of an in-person appearance.

(2) *Requirements.* Such local rule shall comply with the requirements that the hearings shall be conducted on the record, the defendant be advised that the hearing is being audio recorded, and the court shall advise the defendant in writing of its decision and any penalty imposed.

Mental Health Study

From: Ashley Batastini
Sent: Tuesday, July 19, 2016 5:47 PM
To: Scott Marinella
Cc: Harvey, Sharon
Subject: Re: Mental Health Study---judges

Hi Scott and Sharon,

I'm so happy to hear of your willingness to help us out on this project. At this point, there is no real deadline to get the study done; our goal is to get input from as many judges as we can. So, after August 12th would be fine. My research assistant (Erica) should have attached a copy of the university approval letter. If not, or you need any additional information for the Board, please let me know.

Thank you again,

Ashley

Ashley B. Batastini, Ph.D.

Assistant Professor
Department of Psychology
University of Southern Mississippi
Owings-McQuagge Hall (OMH), 213-E
118 College Drive, #5025
Hattiesburg, MS 39406

From: Scott Marinella
Sent: Tuesday, July 19, 2016 5:14:03 PM
To: Ashley Batastini
Cc: Harvey, Sharon
Subject: Mental Health Study---judges

Dear Dr. Batastini: Thanks for your interest in getting input from the District and Municipal Judges of Washington re your study. If you don't mind, I would like to get input from our Board of Governors before I authorize the request to be sent out to all judges on our listserve. Our next meeting is scheduled for August 12th. I hope this would fit into your timeline re the study. Please let me know. I am copying in Sharon Harvey, our AOC support staff person and ask that she place this on our next agenda for discussion and action. Thanks again for your interest. It seems like a very interesting topic and one that may offer judges with some tools to deal with these issues many are seeing on a regular basis. Scott

From: Harvey, Sharon
Sent: Tuesday, July 19, 2016 4:44 PM
To: 'G. Scott Marinella'
Cc: Harvey, Sharon
Subject: FW: Judges Study Recruitment

Hi Judge Marinella,

A doctoral candidate, Ms. Erica Mathis, from the University of Southern Mississippi has requested that the AOC distribute a Judges Study Survey to the DMCJA listserv. The study relates to mental health issues that may impact the courts. Callie Dietz has asked that I send this message to you for you to determine whether you, as President, would like

such a study distributed to the listserv. According to Ms. Mathis, no personal identifying information will be requested of judges. Judge Marinella, if you would like to contact her personally, her information is stated below. Please let me know if you would like for me to assist in any way. For your reference, I have included the message that Dr. Batastini and Ms. Mathis would like distributed to the DMCJA. I have also included the thread of emails between Ms. Mathis and the AOC. If you approve of the message below being sent to the membership, someone from the AOC will distribute it to the DMCJA listserv. If not, Callie will decline Ms. Mathis' request. Please let me know if you have any questions and/or concerns. Thanks!! Have a wonderful afternoon.

Dear Prospective Participant:

My name is Dr. Ashley Batastini and I'm a forensic mental health researcher at the University of Southern Mississippi (USM). Often, mental health professionals are asked to assist the court in making decisions about a particular individual, whether that individual is involved in a civil or criminal matter. In an effort to improve the usefulness of mental health expert opinions in such legal decisions, my colleagues and I are requesting your participation in a university-approved study. We know that your time is valuable, but we believe the results of this project will lead to more informed legal decision-making, thereby improving overall public safety.

The study, which is completely anonymous and voluntary, may be accessed online (even on your Smartphone!) by following this link:

https://usmep.co1.qualtrics.com/SE/?SID=SV_3BEfroWcNZpOxKt

Should you elect to participate, you will be asked to read (or listen to) a de-identified excerpt from a psychological report, hear testimony about the expert's opinion from that report, and then answer several questions about your perceptions of the defendant in question. You will also be asked to provide basic demographic information about yourself, such as your age and years of experience on the bench. None of these questions will ask you for personally identifying information.

Your participation is expected to take approximately 20-30 minutes. At the conclusion of the study, you may enter into a drawing to win one of six Amazon gift cards (in the amount of \$25 or \$50). You may quit at any time; however, you must complete the study in full to be eligible for compensation. You may also complete the survey without entering the drawing. There are no anticipated risks of participating in this study. Please do not hesitate to contact me directly at Ashley.Batastini@usm.edu or (601)-266-6479 for further information.

We greatly appreciate your consideration and hope that you take some time to contribute to the advancement of forensic mental health practice.

Erica Mathis, M.A.

Doctoral Candidate, Counseling Psychology, Department of Psychology
Extern, Southern Behavioral Medicine Associates
The University of Southern Mississippi

From: Erica Mathis

Sent: Tuesday, July 19, 2016 2:30 PM

To: Tawes, Caroline

Subject: Judges Study Recruitment

Hi Ms. Tawes,

Thank you for speaking with me over the phone. The information you requested can be seen below.

Hello,

My name is Erica Mathis, and I'm a graduate research assistant in the Department of Psychology at the University of Southern Mississippi. I'm working on a project with one of our faculty, Dr. Ashley Batastini, that involves the opinions of judges. The purpose of my email is to request your help in distributing the below recruitment message to members of the DMCJA of Washington State who may want to contribute to our study. This could include, for example, forwarding to a membership listserv or posting to an affiliated social media site.

The study is completely voluntary and does not ask for any identifying information from respondents. Participants will not be solicited for any purpose other than to award compensation if applicable. More details, including the link to the survey, are provided below.

Thank you for your time and consideration. I hope to hear from you soon.

Erica

Dear Prospective Participant:

My name is Dr. Ashley Batastini and I'm a forensic mental health researcher at the University of Southern Mississippi (USM). Often, mental health professionals are asked to assist the court in making decisions about a particular individual, whether that individual is involved in a civil or criminal matter. In an effort to improve the usefulness of mental health expert opinions in such legal decisions, my colleagues and I are requesting your participation in a university-approved study. We know that your time is valuable, but we believe the results of this project will lead to more informed legal decision-making, thereby improving overall public safety.

The study, which is completely anonymous and voluntary, may be accessed online (even on your Smartphone!) by following this link:

https://usmep.co1.qualtrics.com/SE/?SID=SV_3BEfroWcNZpOxKt

Should you elect to participate, you will be asked to read (or listen to) a de-identified excerpt from a psychological report, hear testimony about the expert's opinion from that report, and then answer several questions about your perceptions of the defendant in question. You will also be asked to provide basic demographic information about yourself, such as your age and years of experience on the bench. None of these questions will ask you for personally identifying information.

Your participation is expected to take approximately 20-30 minutes. At the conclusion of the study, you may enter into a drawing to win one of six Amazon gift cards (in the amount of \$25 or \$50). You may quit at any time; however, you must complete the study in full to be eligible for compensation. You may also complete the survey without entering the drawing. There are no anticipated risks of participating in this study. Please do not hesitate to contact me directly at Ashley.Batastini@usm.edu or (601)-266-6479 for further information.

We greatly appreciate your consideration and hope that you take some time to contribute to the advancement of forensic mental health practice.

Erica Mathis, M.A.

Doctoral Candidate, Counseling Psychology, Department of Psychology
Extern, Southern Behavioral Medicine Associates
The University of Southern Mississippi

WAC 388-60-0575**Who are the advisory committee members and how are they chosen?**

The advisory committee must include the following members:

- (1) Four persons representing the perspective of victims of domestic violence. They will be chosen with input from the Washington State Coalition Against Domestic Violence (WSCADV);
- (2) Four persons representing the perspective of state-certified domestic violence perpetrator treatment programs. They will be chosen with input from the Washington Association of Domestic Violence Intervention Professionals (WADVIP);
- (3) Four persons representing the perspective of adult misdemeanor probation and Washington state courts of limited jurisdiction. They will be chosen with input from the Misdemeanor Corrections Association and the Washington State District and Municipal Court Judges Association;
- (4) One person representing the department of corrections; and
- (5) One person representing the office of the administrator for the courts.

[Statutory Authority: RCW 26.50.150. WSR 01-08-046, § 388-60-0575, filed 3/30/01, effective 4/30/01.]



WASHINGTON
COURTS

Superior Court Judges' Association

Michael T. Downes, President
Snohomish County Superior Court
3000 Rockefeller Ave, MS 502
Everett, WA 98201-4046
(425) 388-3075

Sean Patrick O'Donnell, President Elect
King County Superior Court
516 3rd Ave, Rm C-203
Seattle, WA 98104-2361
(206) 477-1501

Harold D. Clarke, III, Immediate Past President
Spokane County Superior Court
1116 W Broadway Ave
Spokane, WA 99260-0350
(509) 477-5717

Bruce I. Weiss, Secretary
Snohomish County Superior Court
3000 Rockefeller Ave, MS 502
Everett, WA 98201-4046
(425) 388-7335

Bryan E. Chushcoff, Treasurer
Pierce County Superior Court
930 Tacoma Ave S, Rm 334
Tacoma, WA 98402-2108
(253) 798-7574

Board of Trustees

James J. Dixon
Thurston County Superior Court
2000 Lakeridge Drive SW, Bldg 2
Olympia, WA 98502
(360) 754-4405

David A. Kurtz
Snohomish County Superior Court
3000 Rockefeller Avenue, MS 502
Everett, WA 98201-4046
(425) 388-3881

Barbara Linde
King County Superior Court
516 3rd Ave, Rm C-203
Seattle, WA 98104-2361
(206) 477-1361

John W. Lohrmann
Walla Walla County Superior Court
315 W Main St, Fl. 3
PO Box 836
Walla Walla, WA 99382-0259
(509) 524-2790

Michael P. Price
Spokane County Superior Court
1116 W Broadway Ave
Spokane, WA 99260-0350
(509) 477-4766

Judith H. Ramseyer
King County Superior Court
516 3rd Ave, Rm C-203
Seattle, WA 98104-2361
(206) 477-1805

Susan K. Serko
Pierce County Superior Court
930 Tacoma Ave S, Rm 334
Tacoma, WA 98402-2108
(253) 798-3646

June 14, 2016

Honorable Charles W. Johnson
Honorable Mary I. Yu
Washington State Minority and Justice Commission
PO Box 41170
Olympia, WA 98504-1170

Honorable G. Scott Marinella
District and Municipal Court Judges' Association (DMCJA)
535 Cameron St.
Dayton, WA 99328-1279

Dear Justice Johnson, Justice Yu, and Judge Marinella:

RE: "3DaysCount" – An Initiative to Reform Washington's Money Bail Practices

Recently at a Superior Court Judges' Association (SCJA) meeting, the SCJA Board voted unanimously to apply for the Pretrial Justice Institute's (PJI) "3DaysCount" initiative, a program that offers states assistance in improving and reforming their pretrial bail practices. The PJI is currently administering a similar effort in Yakima County with impressive results in reducing the detention of low risk defendants before trial. The "3DaysCount" has a particular focus on:

- reducing unnecessary arrests that destabilize families and communities,
- replacing discriminatory cash bail with practical, risk-based decision-making, and
- restricting detention (after due process) to the small number of people who pose a genuine threat to public safety.

As you well know, a cash bail system can lead to increased punishment for those accused of crimes and the disproportionate treatment of minorities and those who are economically disadvantaged. A cash bail system also has public safety implications—those who have access to money can gain their freedom without any true assessment of risk. One component of the "3DaysCount" initiative is the employment of bias-free, evidence-based risk assessment tools. Whether a risk assessment tool is appropriate here in Washington, on a city, county, or statewide basis, is one of many issues this effort would explore.

Under PJI's program, there is no cost to participate. However, there will be certain administrative responsibilities that program applicants will need to undertake as the program launches and then begins implementation. The PJI's staff is prepared to consult with us further on this application, staff requirements, and what a roll-out of "3DaysCount" would look like in Washington.

Honorable Charles W. Johnson
Honorable Mary I. Yu
Honorable G. Scott Marinella
June 14, 2016
Page 2

I have included with this letter background material on "3DaysCount," as well as a recent study from the Abell Foundation, analyzing the cash bail system in Maryland.

The SCJA recognizes that the Minority and Justice Commission (MJC) has taken a particular interest in this issue and has ongoing outreach and education efforts on this topic. This endeavor will require the cooperation of numerous stakeholders and the leadership of groups like ours to advance reform here in Washington, which is why the SCJA is particularly interested in making a joint application with the MJC and DMCJA. We also hope that the Board for Judicial Administration (BJA) will express its support for this initiative as we move forward.

The SCJA believes that the time is right to study, analyze, and act on the important issue of reforming and improving Washington's cash bail system. Our Association is willing to take the lead on arranging a further discussion with PJI staff and your leadership teams, and then following through with a joint application.

Please feel free to contact me if you are interested in joining the SCJA in this effort. We are hopeful you will agree to make a joint application for Washington's participation in the "3DaysCount" initiative. I look forward to hearing from you.

Best regards,



Michael T. Downes
SCJA President-Judge

Enclosures

cc: Chief Justice Barbara Madsen
BJA Policy and Planning Committee Members
SCJA Board of Trustees
Ms. Callie Dietz
Ms. Janet Skreen

Race & Bail in America

At every stage in the criminal justice system people of color fare worse than their White counterparts—the pretrial stage is no exception. Money bail is especially unfair to people of color, not to mention defendants, victims, and the general public.

African Americans are more than **2.5 times** more likely to be arrested than White Americans.

For non-violent drug arrests:

African Americans are **2 times** more likely to be detained than Whites.



Hispanics are **2.5 times** more likely to be detained than Whites.

1 in 15 African American males are incarcerated.

1 in 36 Hispanic males are incarcerated.

1 in 106 White males are incarcerated.

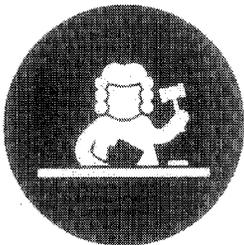
Race and bail amounts are significantly **correlated**

19% higher bail than White men

Hispanic Men

35% higher bail than White men

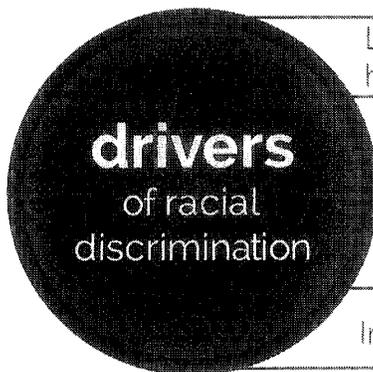
African American Men



The **U.S. Supreme Court** has affirmed the **pretrial** process as "**perhaps the most critical period**" of criminal legal proceedings, yet, to date, racial disparities at this stage of the justice process have not gotten the same scrutiny as other stages like arrest and sentencing.

Monetary bail system

Reliance on a **money-based pretrial system automatically disadvantages people of color**, who are more likely to be living in poverty.



drivers of racial discrimination

Lack of adequate information to help make informed decisions

No oversight of discretionary decision-making

Jurisdictions that allow non-lawyers to make bail decisions

Implicit biases of system actors

Even **short periods of pretrial detention** have a **destabilizing** effect that increases the likelihood of:



failure to appear in court



post-disposition recidivism



new criminal activity while awaiting trial

Of those detained pretrial, **most will receive dismissals, no jail time, or a jail sentence less than time served in pretrial detention.**

Compared to defendants released at some point prior to trial, **defendants held for the entire pretrial period** had:

4X greater likelihood of being sentenced to jail
3X longer jail sentences

3X greater likelihood of being sentenced to prison
2X longer prison sentence

Pretrial risk assessment can help to level these disparities.

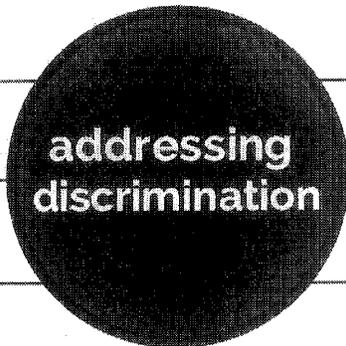
Risk Assessment is just **one part** of **the solution**

Racial disparities in pretrial systems can be **mitigated** through practitioner education and the adoption of **objective risk assessment tools.**

Move from monetary- to risk-based system

Review of bail determinations

Require articulation of bail decisions



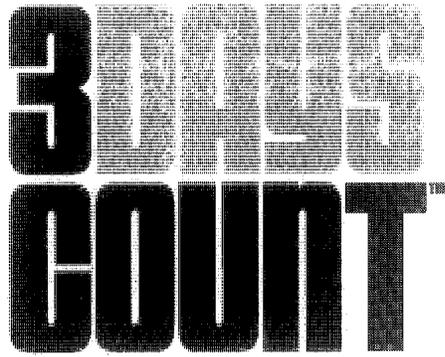
Multiple stages of release

Oversight and accountability

Education of implicit biases

Find out more and get involved at:
www.pretrial.org





Commonsense Pretrial

Enhancing Your Readiness to Join the 3DaysCount™ Campaign

Are you a chief justice, legislator, attorney general, or governor? Have you submitted your 3DaysCount™ Letter of Interest and been invited to do the Readiness Assessment but found you don't really know the answers to some of the questions?

We want you with us. And we know that some of you will need more time in between the Letter of Interest submission and the due date for the Readiness Assessment. Below are some suggestions, based on our experience, to help you be in a better position to successfully submit the Readiness Assessment.

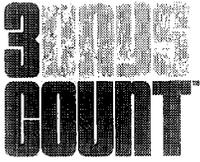
1. Form a Small Team of the Willing

Convene key state-level stakeholders to discuss pretrial issues and opportunities for improvement, and to gauge their ability to participate in improving pretrial and bail systems. Do not include those adamantly opposed, for now. Focus on creating a team of the willing, to get situational awareness and generate community.

Consider doing individual phone calls to establish or deepen relationships while inviting them to participate in this first convening.

Suggested supporting actors include:

- Governor's office representative
- At least one influential legislator who could get pretrial legislation passed, if it is needed
- Attorney general representative
- Criminal court/bail setting judge (or judicial education center)
- Representative from state prosecutor organization
- Representative from statewide public defender system (if applicable) or private bar
- Representative from state-level victims' advocacy organization
- Representative from state association of sheriff and/or detentions directors
- Representative from state association of police chiefs
- Representative from state association of pretrial services
- Representative from state level behavioral health community
- Other advocacy group representatives with state chapters (e.g., ACLU, Innocence Project, Working Families, civil rights organizations, Drug Policy Alliance)
- Community organizers



2. Identify Some Staff Support

Identify a key individual from the judicial, executive, and/or legislative branch(es), or a very strong and influential NGO, who could serve as a “3DaysCount™ Team Captain” in support of the state-level pretrial team.

This individual (and it might take a small group) could take on the following tasks:

- Schedule meetings and notify attendees
- Work with the chairperson on agenda planning
- Coordinate presentations and handouts
- Record meeting minutes
- Identify resources to analyze and summarize state’s pretrial laws
- Identify resources to analyze and summarize state’s relevant pretrial data
- Identify resources to map state’s supervision and diversion/referral assets
- Serve as point-of-contact to PJI and other assistance providers

3. Work with the Team to Prepare a “test run” Readiness Assessment

The items on the assessment are meant to help our staff understand the point from which you are starting. Different places have different needs, and this is our way of knowing how best to support your efforts while also assessing your likelihood of success. This is a team sport, but we both have to come to the field with the right equipment and the same goals.

PJI will provide all jurisdictions whose Letters of Interest and subsequent interview results in an invitation to submit the Readiness Assessment with a copy of that assessment and the promise of a follow-up call prior to formal submission.

3 DAYS COUNT™

Commonsense Pretrial

Voters Want 3DaysCount™ Solutions

The Pretrial Justice Institute's 3DaysCount™ campaign promotes commonsense solutions to long-standing pretrial justice system challenges that discriminate against the poor, fail to protect individual and community safety, and squander public resources.

Elected officials and other justice system stakeholders can be confident in widespread and strong public support for the principles, goals, and specific solutions of the campaign, which will set a new standard of pretrial justice by the year 2020 by supporting 20 states to:

- Reduce unnecessary arrests that destabilize families and communities,
- Replace discriminatory cash bail with practical, risk-based decision-making, and
- Restrict detention (after due process) to the small number of people who pose a genuine threat to public safety.

People Want Change

Polls show falling confidence in current U.S. criminal justice practice. Two-thirds of likely voters feel that the system is doing a "just fair" or "poor" job at protecting public safety and using public resources wisely. Repeated polling by PJI shows this dissatisfaction increasing—reaching more than two-thirds of respondents in 2015 (Figure 1).

Figure 1. Performance of Criminal Justice System¹



1. Lake Research Partners, Key Findings on Recent Public Opinion Research: Pretrial Risk Assessment, August 2015. NOTE: except where otherwise cited, all data points in this brief are attributable to Lake Research Partners, 2015.

Much of this dissatisfaction may be traced to the undue influence of money. 69% of likely voters believe that criminal justice systems favor the rich; only 13% strongly believe that all citizens are treated equally regardless of wealth.

69% of voters believe the criminal justice system favors the rich. Only 13% strongly believe it treats everyone equally.

3DaysCount™ Solutions

Each of the 3DaysCount™ solutions responds to recognized system challenges with improvements that voters support.

Reduce Arrests

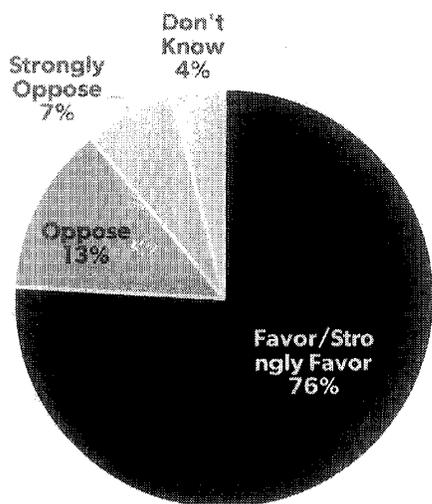
Voters understand that not all alleged lawbreakers belong in jail, and that even a short time in detention can have lasting and harmful consequences.² 3DaysCount™ supports systems to perform custodial arrests only when necessary and to release others safely with citations or summonses to appear in court.

When asked to identify the biggest problems facing our criminal justice system, the incarceration of people for minor, nonviolent offenses was the most common response, named by 34% of respondents.

An overwhelming percentage of voters polled by PJI (80%) agree or strongly agree that police should focus on identifying and arresting violent, high-risk suspects instead of low-level, nonviolent suspects. This belief crosses political party lines.

Similarly, 76% of voters support or strongly support reducing the number of arrests for low-level, nonviolent offenses by issuing citations in lieu of arrest for those offenses (Figure 2).

Figure 2: More than three-fourths of voters support citations in lieu of arrest.



Replace Cash Bail with Risk Assessment

Support for replacing cash bail with risk-based systems—the second goal of 3DaysCount™—coincides with the widely held belief that the criminal justice system favors those with financial resources. 83% of respondents believe that people with money are able to buy their way out of jail while poorer people remain incarcerated.

Nearly three-fourths of voters believe that risk, not money, should be the primary factor in pretrial release decisions. This support transcends political, racial, and ethnic divisions (Figure 3). In some jurisdictions, the support is as high as 91%.³

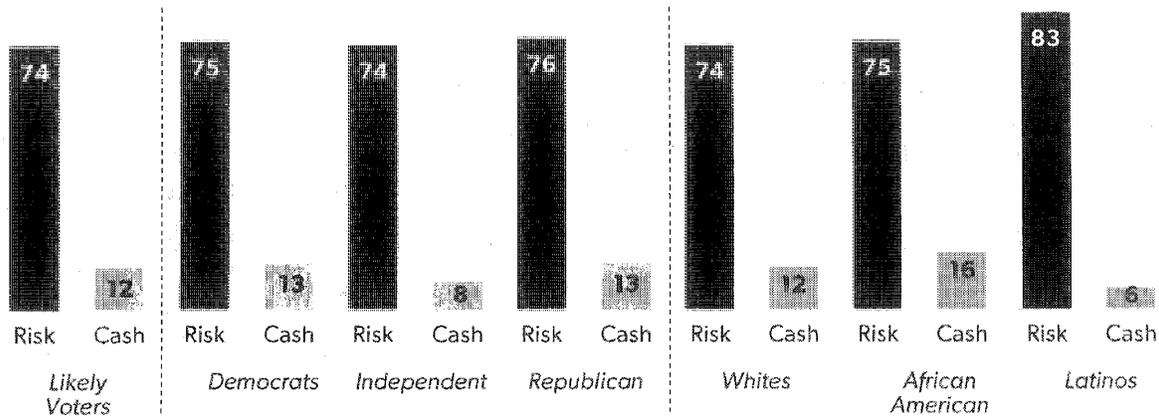
84% of voters favor or strongly favor the use of risk assessment and, when needed, pretrial supervision to reduce unnecessary pretrial incarceration.

² Laura and John Arnold Foundation, "Pretrial Criminal Justice Research," November 2013.
³ Florida TaxWatch Center for Smart Justice, Smart Justice Poll Results, January 19, 2012.

Although voters may be initially reluctant to abandon the cash bail system—not surprising given it is the only system they’ve ever known—a brief explanation of risk-based systems increases support for replacing cash bail with risk to more than half (58%).

Risk-based decision-making is so intuitively appealing, in fact, that many voters (28%) believe it is currently in use. Yet fewer than 10% of jurisdictions use empirically derived assessment tools to guide pretrial decisions.

Figure 3. Determining Factor for Keeping Someone in Jail Before Trial: Risk Assessment vs. Cash Bail



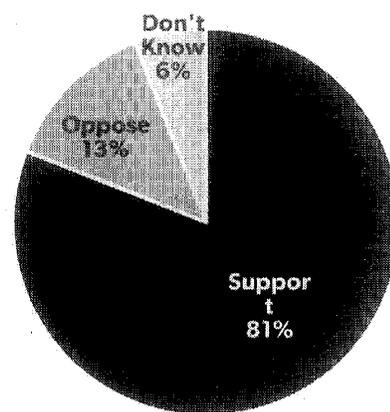
Allow for Detention of Defendants Based on Risk

The third goal of 3DaysCount™, to empower states to detain the highest-risk defendants, with full due process and without the chance to buy their way out, is supported by 81% of voters (Figure 4).

Americans believe that the criminal justice system’s top mandate is to protect public safety⁴, yet more than a third of voters (35%) say that cash bail fails to address crime or keep us safe. They are right. Currently, most courts are legally obligated to offer release to dangerous defendants they believe should remain behind bars. Although they may try to circumvent this obligation by setting high bail amounts, these are too often met—usually with the help of the for-profit bail industry.

The commonsense solutions supported by 3DaysCount™ are based on research and best practices. Importantly, they also enjoy broad and strong public support. Elected officials and other justice system stakeholders can be confident that their constituents support the principles, goals, and specific solutions advanced by 3DaysCount™.

Figure 4: Support for Preventive Detention



4. The Opportunity Agenda, *An Overview of Public Opinion and Discourse on Criminal Justice Issues*, August 2014.

3 DAYS COUNT™

Commonsense Pretrial

We invite you to join our campaign to apply commonsense solutions to widespread pretrial justice challenges, making our country safer and ensuring the best possible outcomes for all.

The campaign, which we call **3DaysCount™**, is a nationwide initiative to

- reduce unnecessary arrests that destabilize families and communities,
- replace discriminatory cash bail with practical, risk-based decision-making, and
- restrict detention (after due process) to the small number of people who pose a genuine threat to public safety.

And we will do this in 20 states by 2020.

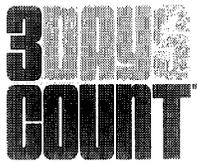
Three Days Count

Our justice system currently operates like a complex maze, with too many entry points and too few exits. As a result, many people enter jail—and stay in pretrial detention—unnecessarily, which increases their chances of getting stuck in the maze. In fact, each year nearly 12 million people are booked into U.S. jails, mostly for nonviolent misdemeanors, and more than 60 percent of jail inmates are unconvicted—largely because they are too poor to post even small money bond amounts.

Even three days in jail can be too much, leaving low-risk defendants **less likely** to appear in court and **more likely** to commit new crimes—because of the stress incarceration places on fundamentals like jobs, housing and family connections.

Meanwhile, half of the highest-risk defendants go free by posting cash bail under laws that currently hinder judges' ability to detain based on risk.

People who could safely await trial under community supervision are also more likely to be sentenced to probation (instead of jail) if convicted, since they've already demonstrated good behavior under monitoring. By keeping nonviolent defendants out of the maze, we can improve their outcomes. This is a more commonsense approach to justice, producing better public safety and saving money.



The 3DaysCount™ Solution

3DaysCount™ will follow the example of places like Colorado, Kentucky, New Jersey, Washington, DC, and dozens of other locales where updated state laws encouraged local jurisdictions to reliably implement smarter pretrial justice policies and practices.

To meet the goals of the 3DaysCount™ campaign, PJI and its partners will support participating states to

- **Improve State Statutes and Court Rules** — For example, by reducing severity for certain low-level offenses; encouraging “cite and release” practices instead of custodial arrest for low-level misdemeanors, guided by risk; and replacing the use of cash bail with pretrial risk assessment
- **Improve State Constitutions** — Where necessary, constitutional changes can allow for preventive detention based on assessed risk and with due process
- **Implement statewide evidence-based tools** — Introducing or refining objective pretrial risk assessment and supervision guidelines lets courts make better informed decisions about pretrial release and conditions
- **Empower and Mobilize Community** — Working to ensure all people—families, neighbors, community organizers, etc.—understand and are given the space to engage in the change process, and to have a voice in shaping the future of their pretrial justice systems

Any state can join and be one of the 20 states that will set a new national standard for pretrial justice. Some of you already are on your way. Signing up for the campaign requires the commitment by a leader from one of the three branches of state government or a prominent state-based advocacy or stakeholder association (such as a state association of sheriffs, police chiefs, or county commissioners).

There’s no cost to joining 3DaysCount™, but a state must be ready to make changes and report back on its progress. We invite you to join this campaign and the big goal of achieving pretrial justice.

“There has never been a time more ripe than now to bring commonsense pretrial to our country. Families and communities have the right to expect our systems to work, and those who work in the system have the vision and commitment to see this through. We can take what we have seen work and accelerate progress throughout the whole country, state by state. We can do this.” — Cherise Fanno Burdeen

For more information about joining this important campaign to achieve pretrial justice in 20 states by 2020, visit our website, www.pretrial.org/3DaysCount.

Finishing the Job: Modernizing Maryland's Bail System

By John Clark, Pretrial Justice Institute

Executive Summary

There are three major issues confronting the bail system in Maryland that leave it unfair, unsafe, and ineffective. First, current practices result in economic and racial disparities. Secured financial bonds, those requiring the actual payment of money or bail property to secure defendants' release, are used extensively throughout Maryland, leaving those defendants without the financial means to post their bonds — most often racial and ethnic minorities — in jail pending trial. Second, because of the reliance on secured financial bonds, defendants who pose a risk to community safety but have access to money can buy their way out of jail. Third, the availability of evidence-based practices, which have shown to be effective in other jurisdictions in addressing fairness and safety issues, is spotty at best in Maryland.

These issues have surfaced most prominently in Baltimore, where data show that defendants who are identified as low risk, meaning that they have very high probabilities of appearing in court and completing the pretrial period without arrest for new criminal activity, have secured bond amounts that are five times higher than those set for low-risk defendants in Montgomery County.

Several other states have implemented bail reform in recent years and can serve as models for Maryland, including Colorado and Kentucky, which have made major changes to bail laws and

implemented statewide validated pretrial risk assessment tools. New Jersey recently enacted the necessary laws to bring massive reforms to bail practices in the state starting in 2017.

In recent years, two high-level bodies have sought to identify the reforms needed in Maryland's bail system. Both the Task Force to Study the Laws and Policies Relating to Representation of Indigent Criminal Defense, and the Governor's Commission to Reform Maryland's Pretrial System, have presented recommendations that would result in a major overhaul of bail practices. Their recommendations have been in line with reforms that other states have either implemented or are exploring. What the recommendations from these two bodies lacked, however, was a path to implementing bail reform in Maryland.

This report not only re-emphasizes why bail reform is urgently needed, but it also lays out a clear path, through specific recommendations for the short, medium, and long term, that Maryland officials can follow in planning and implementing reform. The recommendations are aimed at achieving three broad goals: (1) send fewer people to jail pending adjudication of their cases; (2) replace the current cash bail system with one that relies heavily on risk-based decision-making; and (3) restrict the use of preventive detention to the highest risk defendants.

Studies have found that detaining low- and moderate-risk defendants for as short as two days — often the time it takes to pull together the money to pay a financial bond — greatly increases instances of failure to appear and arrests for new criminal activity, as well as recidivism rates.⁴

Introduction

Bail reform is on the move around the country, backed by unprecedented support from key stakeholder groups, including law enforcement, the judiciary, prosecutors, defenders, sheriffs, and county administrators.¹ State legislatures around the country, including those in Kentucky, Colorado, and New Jersey, have re-written their bail laws to introduce major reforms.² High-ranking officials in several other states, including New York, Maine, Connecticut, Utah, Alaska, and Delaware, are pushing for bail reform.³

Bail reform efforts are receiving extraordinary funding support from both public and private entities. For example, the Bureau of Justice Assistance of the U.S. Department of Justice has launched the Smart Pretrial Demonstration Initiative, the first pretrial demonstration project supported by the Justice Department in more than a quarter of a century. Private philanthropies, including the Public Welfare Foundation, the Laura and John Arnold Foundation, and the MacArthur Foundation, have invested heavily in national pretrial justice reform efforts. In addition, a bill has been introduced in the U.S. House of Representatives — the “No More Money Bail Act of 2016,” House Bill 4611 — that would prohibit the use of money bail in the federal system and encourage state and local jurisdictions that received federal funding through the Edward Byrne Justice Assistance Grants Program to replace their existing money bail systems with ones that are risk based.

These efforts have come amid growing evidence of the devastating impact of pretrial detention. Studies have found that detaining low- and moderate-risk defendants for as short as two days — often the time it takes to pull together the money to pay a financial bond — greatly increases instances of failure to appear and arrests for new criminal activity, as well as recidivism rates.⁴ One recent study showed that persons detained for inability to post bond face up to a 30 percent increase in likelihood of conviction.⁵ Studies also show that detaining low- and moderate-risk defendants throughout the pretrial period significantly increases their likelihood of receiving harsher sentences.⁶

A new study has shown the impact that just setting financial bonds has on outcomes. The study found that, controlling for other factors, those who were assigned financial bonds had a higher likelihood of being convicted than those released non-financially. The study also found that setting a financial bond increased recidivism by four percent, and had no impact on reducing failures to appear.⁷

In a 2010 report, *Baltimore Behind Bars*, the Justice Policy Institute (JPI) also found that there were significant cost savings in using pretrial supervision services instead of incarceration. JPI reported that the the Maryland Department of Budget and Management estimated it cost \$100 per day to hold one person in the Detention Center and \$159 per person per day in Central Booking. In comparison, JPI estimated the cost of pretrial release services to be \$2.50 per person per day.⁸

In Maryland, officials have been exploring ways to address the major shortcomings in the bail system. The impetus for this attention stemmed from the Maryland Court of Appeals' 2013 ruling in the case of *DeWolfe v. Richmond*,⁹ which required that, because a defendant's liberty was at risk at the initial bail-setting hearing, defense counsel must be made available to indigent defendants at that point. Two state bodies — the Task Force to Study the Laws and Policies Relating to Representation of Indigent Criminal Defense, established in 2013, and the Governor's Commission to Reform Maryland's Pretrial System, established in 2014 — have since looked at ways to fix the bail system, making bold recommendations to establish statewide pretrial services and to replace the money-based bail system with risk assessment. But the reports issued by these bodies did not identify a clear path to bringing those recommendations to fruition. As a result, there has not yet been any progress in enacting meaningful bail reform measures in Maryland.

The purpose of this report is to re-emphasize the need for major reform of the bail system in Maryland and to identify a plausible path to create a bail system that is safe, fair, and effective for all Maryland citizens. Given the focus on criminal justice reform over the last year by a broad array of stakeholders, the time has come for Maryland officials to take this path.

Section I of this report focuses on why bail reform is so urgently needed in Maryland. Section II reviews the efforts that have been made in recent years to bring bail practices in Maryland more in line with the latest research, but which to date have fallen short of legal and evidence-based pretrial justice. Section III presents examples of other states' approaches to building effective bail systems that Maryland officials could look to as models. The final section contains a series of recommendations laying out steps that can be taken over the next three years to build a system that works best for Maryland.

I. CURRENT ISSUES FACING MARYLAND: WHY CHANGE IS NEEDED

In Maryland, persons who are arrested and taken into custody appear before a District Court Commissioner for an initial appearance within 24 hours after arrest. If they are not released on their own recognizance (with a written promise to return to court at a specified date) or with a bond, they are sent to a District Court Judge for a bail review hearing, which occurs the next court business day.

At either hearing, for those defendants not released on their own recognizance, the courts may offer three general types of financial bonds:

- An unsecured bond, where defendants simply sign a document and personally guarantee they will appear, or pay the full bond;
- A 10 percent cash deposit on the bond; or
- A cash bond, where defendants have the option to pay the full amount prior to release, with the bond returned at the end of the case provided it is not forfeited for failure to appear; or engage the services of a commercial, for-profit bail bonding company, which guarantees, before release, the full bond amount. For this service, defendants pay a nonrefundable fee (typically around 10 percent), either as a lump sum or in installments.¹⁰ When a cash bond is set, defendants have the option of paying the full amount themselves or using a commercial bail-bonding company.

Maryland is facing three major issues with its current bail system that need to be addressed:

- Current bail policies and practices are economically and racially discriminatory;
- Current bail policies and practices put community safety at risk; and

Those who are unable to make a bond payment may fall into deeper economic despair through the loss of jobs and housing while in jail, while other important financial matters, such as child support payments, are put on hold and incur additional penalties and fees.

- There is little use in Maryland of evidence-based practices that can address both economic and racial disparities and community safety.

Economic and racial disparities

Secured financial bonds play a significant role in determining pretrial release in Maryland. In six Maryland jurisdictions studied as part of the work of the Commission to Reform Maryland's Pretrial System, 71 percent of defendants appearing at a bond review hearing had a secured financial bond set, with an average bond amount of \$39,041. Two-thirds of these defendants were unable to post their bonds and remained in jail.¹¹

Requiring defendants to post financial bonds as a pre-condition to being released pretrial has obvious implications for those of low economic means. Even when defendants are able to pay the bondsman's fees, usually about 10 percent of the full value of the bond, the money may have come out of family funds for groceries or the next month's rent. And, of course, those who are unable to make a bond payment may fall into deeper economic despair through the loss of jobs and housing while in jail, while other important financial matters, such as child support payments, are put on hold and incur additional penalties and fees.

Data from the Commission's study also showed how "justice by geography" can lead to economic discrimination. Defendants assessed as low risk — meaning that they have very high probabilities of appearing in court

and completing the pretrial period without arrests for new criminal activity — in Baltimore City had an average bond that was nearly twice that of Prince George's County, and five times greater than that of Montgomery County, a jurisdiction with a substantially higher median income.¹²

The economic disparities unleashed by the money-based bail system fall most heavily on racial minorities. Studies have consistently shown that African-American defendants have higher bond amounts and are detained on bonds at higher rates than white defendants,¹³ a factor contributing to the disproportionate confinement of persons of color. In Maryland, African-Americans comprise roughly 30 percent of the general population but make up 70 percent of prisoners.¹⁴ In Baltimore, African-Americans comprise about 60 percent of the city's residents, but 90 percent of Baltimore jail inmates.¹⁵ In the five Baltimore neighborhoods with the most jailed residents in the city — places where more than nine out of 10 residents are African-American — the average median income is \$26,164, an income level that is lower than the average bail amount offered in Baltimore City in 2013. (For defendants assessed to be low risk at first appearance, the average bail amount was \$51,000.)¹⁶ In other words, the overwhelmingly large percentage of low-income African-American defendants from these neighborhoods would likely face huge barriers raising the 10 percent nonrefundable deposit needed for a for-profit bail bondsman or, if given the option, a cash deposit on their bond.

The money-based bail system allows those defendants who are granted bail and who have access to money to purchase their pretrial release, regardless of the risk they may pose to public safety.

There have been a growing number of legal challenges to the money-based bail system around the country on the grounds that requiring indigent defendants to post financial bonds violates their equal protection rights. The civil rights law firm Equal Justice Under Law (EJUL) has amassed almost a dozen victories in class action challenges to money-based bail systems in seven states. These suits have forced the courts in those jurisdictions to drastically reform their money-based bail-setting practices.¹⁷

These suits have coincided with a series of strong statements and actions from various entities within the Executive Branch of the U.S. Government on the economic and racial disparities resulting from the use of money-based bail systems. For example:

- The U.S. Department of Justice, in a Statement of Interest filed in U.S. District Court as part of one EJUL lawsuit, wrote, “(f)undamental and long-standing principles of equal protection squarely prohibit bail schemes based solely on the ability to pay.”¹⁸
- The report by the Civil Rights Division of the U.S. Department of Justice on its investigation of the justice system in Ferguson, Missouri, following the shooting death of an African-American man by police, found that Ferguson’s bail practices, which relied heavily on secured financial bonds and were solely charge-based, were unlawful and were resulting in unnecessary incarceration, disproportionately affecting people of color.¹⁹
- The White House recently hosted a meeting

of top-level stakeholders to discuss how the use of money in justice systems — including the use of secured financial bonds — is ineffective and undermines safety and fairness.

- The White House Council of Economic Advisors released an Issue Brief to coincide with this meeting, stating that reliance on secured financial bonds is “regressive, leading to pretrial detention of the poorest rather than the most dangerous defendants.”²⁰

Putting community safety at risk

The money-based bail system allows those defendants who are granted bail and who have access to money to purchase their pretrial release, regardless of the risk they may pose to public safety. Ironically, under this system, judges may actually make it easier for defendants deemed to pose public safety risks to get out when, to address those risks, they set high secured bond amounts. While the intent of the judge may be that the defendant will not be able to post the bond, the economic reality is that the higher the bond amount, the higher the profit margin for the bonding company that does business with a dangerous, high-risk defendant. For example, a commercial bail bonding company might make \$1,000 from a \$10,000 bond, but the company can earn \$10,000 from a \$100,000 bond.

And since the bonding company is only liable for bond forfeiture if the defendant fails

to appear in court — not if the defendant is arrested for new criminal activity while on bond — bonding out dangerous, high-bond defendants is a no-risk venture for the company unless the defendant also shows a strong likelihood to flee.²¹ It is not surprising that research shows that about half of high-risk defendants get out of jail pending trial.²²

This is why the International Association of Chiefs of Police has called for the use of different tools — supervised pretrial release for those with manageable risks and detention without bond for those with unmanageable risks — instead of money to protect public safety.²³

Absence of evidence-based practices in pretrial justice

The cornerstone of evidence-based pretrial justice practices is the use of an empirically derived pretrial risk assessment tool. There have been significant strides in the past 10 to 15 years in the development of such tools, and several state legislatures have enacted laws requiring their use.²⁴

Numerous pretrial risk assessment studies have demonstrated that the overwhelming majority of defendants fall into low- or medium-risk categories. For example, the study that produced the Ohio statewide pretrial risk assessment tool found that, of the three risk levels, only 17 percent of defendants fell into the high-risk category; 29 percent were in the low-risk category, and 54 percent were in the moderate category.²⁵ A study of the Virginia risk assessment tool, which has five risk categories, showed that only 15 percent of defendants were being identified as being at the highest (fifth) risk level, with 17 percent falling into the fourth risk group. Forty-seven percent fell in the two lowest risk categories.²⁶ The study of the Colorado pretrial risk assessment tool, which has four risk categories, identified only 8 percent of

defendants as being the highest risk. Twenty percent of defendants were found to be in the lowest risk level, and 49 percent were at the second lowest level.²⁷

Research is providing guidance on effectively matching identified risk levels with appropriate risk management strategies. For example, defendants who are found to be low risk have very high rates of success on pretrial release. Research has shown that these already high rates cannot be improved by imposing restrictive conditions of release on low-risk defendants. The research also shows that the only result to expect when imposing restrictive conditions of release on low-risk defendants is an increase in technical violations. Instead, the most appropriate response is to release these low-risk defendants on personal bonds with no specific conditions, and no supervision other than to receive a reminder notice of their court dates.²⁸

Other studies have found that high-risk defendants who are released with supervision have higher rates of appearing in court and completing the case without arrests for new criminal activity. For example, one study found that, when controlling for other factors, high-risk defendants who were released with supervision were 33 percent less likely to fail to appear in court than their unsupervised counterparts.²⁹

In Maryland, the availability of evidence-based risk assessment and supervision practices is spotty at best. Typically, risk assessments and pretrial supervision are conducted by pretrial services programs. Of the 24 jurisdictions in Maryland, only five, including Baltimore City, have pretrial services programs that conduct risk assessments before the defendant's bail review hearing in District Court, and only two of those programs use tools that have been empirically tested for validity. Only 11 jurisdictions in Maryland currently have pretrial services programs that supervise defendants.³⁰

In Maryland, the availability of evidence-based risk assessment and supervision practices is spotty at best.

The study requested by the Commission for its report shows how the lack of these practices is impacting decisions being made in Maryland. The study found that people assessed to be at a lower risk than others faced higher bail amounts: “[A]t both the initial appearance and the bail review hearing, there was an inverse relationship between bail amounts and risk levels. Low-risk defendants had higher bail amounts than moderate and higher risk defendants.”³²

II. RECENT EFFORTS TO IMPROVE BAIL PRACTICES IN MARYLAND

Since the *Richmond* case, several efforts have been underway to enhance the bail process in Maryland.

Expanding authority for citation releases

The first effort, taken in 2012, was an attempt to reduce the number of persons brought into the system by taking them into custody. The Maryland legislature passed Senate Bill 422 (Chapter 504 of 2012), which expanded the opportunities for police to give someone a civil citation for behavior, in lieu of a formal arrest. Under the new law, an officer who has grounds to make a warrantless arrest can (1) issue a citation in lieu of making an arrest (“cite and release”), or (2) make the arrest, process (i.e., fingerprint and photograph the defendant), and subsequently issue a citation in lieu of continued custody and appearance before a Court Commissioner (“book, cite, and release”). The new law covered any misdemeanor or local ordinance violation that does not carry a penalty of imprisonment, any misdemeanor or local ordinance violation for which the maximum penalty of imprisonment is 90 days or less, and possession of marijuana under § 5-601 of the Criminal Law Article.³³

Requiring defense representation at initial bail hearings

Historically, defense representation for indigent defendants was not available at either the initial bail setting by the District Court Commissioner or the bail review hearing in District Court. A study conducted by the University of Maryland in the late 1990s first shed light on the vital role that defense representation plays at the bail hearing. It showed that the presence of legal representation at bail review hearings makes it more likely defendants would be released or see their bond reduced to a more affordable amount.³⁴ In the decade that followed this study, lawsuits were brought around the issue that most indigent defendants faced their initial appearance hearing before a District Court Commissioner without counsel.

In 2011, when the Maryland Court of Appeals ruled in *DeWolfe v. Richmond* that the Office of the Public Defender (OPD) must represent indigent defendants “in all stages” of criminal proceedings, the legislature was forced to provide funding for such representation. Elected officials heard estimates that it could cost upwards of \$27 million dollars or more just for the OPD to remedy the specific finding of the court. In 2014, legislation was offered that proposed collapsing the initial appearance and bail review hearing into one hearing before a judge, with an OPD attorney available at the hearing for indigent defendants. The legislation failed to pass. With no legislative fix in sight, lawmakers earmarked an additional \$10 million for the Maryland judiciary budget to fund appointed attorneys to represent indigent defendants at their first hearing.

A survey of practices by the Governor's Commission showed that in Baltimore City, Prince George's County, and Montgomery County, attorneys are scheduled 24 hours per day and seven days per week to provide counsel before a defendant's first appearance in front of a District Court Commissioner. In other counties, appointed attorneys are only available at certain times of the day and work in shifts of four, five, or eight hours.

As of November 2014, pretrial defendants were waiving their right to counsel at higher rates where appointed attorneys were available at limited times. At the majority of initial appearances statewide, defendants waived their right to state-furnished counsel.³⁴ Even in places like Baltimore City, where there was counsel available around-the-clock, 41 percent of defendants waived counsel.

Creating a Task Force to Study the Laws and Policies Relating to Representation of Indigent Criminal Defense

As one response to the *Richmond* case, the legislature passed a bill establishing a Task Force to Study the Laws and Policies Relating to Representation of Indigent Criminal Defense (the "Task Force") to examine and make recommendations for improving the indigent defense and pretrial release systems, and report back to the legislature at the end of 2013.³⁵

The Task Force reported its findings and recommendations calling for, among other things:

- The establishment of a statewide pretrial services agency located in the executive branch;
- The establishment of an objective, validated risk assessment tool to be used by pretrial services;
- Pretrial services to have the authority to release without conditions those

individuals for whom the validated risk assessment tool determined to be low risk;

- Judiciary deploy judges to ensure that all defendants not released by pretrial services have the benefit of an initial appearance/bail review before a judge within 24 hours of arrest;
- The critical principle of prompt presentment within 24 hours of arrest, regardless of the system passed by the legislature;
- The establishment of a system for risk-and-needs-based supervision, referral, and treatment options in all Maryland counties; and
- The complete elimination of the use of secured, financial conditions of pretrial release that require a low-risk defendant to pay some amount of money in order to obtain release, while permitting high-risk defendants with the resources to pay their bonds to leave jail unsupervised.³⁶

No legislation was put forward addressing these recommendations of the Task Force.

Creating a Governor's Commission to Reform Maryland's Pretrial System

Without a comprehensive and cost-effective solution, legislators and the executive opted again to study the problem. The Governor's Commission to Reform Maryland's Pretrial System (the "Commission") was instituted, and directed to report to the legislature and the executive before the 2015 general assembly session recommendations on ways to ensure that Maryland operates the best possible statewide pretrial system.

The Commission approved 14 recommendations, including the following:

- That a uniform pretrial services agency be created across all 24 Maryland jurisdictions, responsible for administering

The Task Force recommended the complete elimination of the use of secured financial conditions of pretrial release that require a low-risk defendant to pay some amount of money in order to obtain release, while permitting high-risk defendants with the resources to pay their bonds to leave jail unsupervised.³⁶

- a statewide risk assessment tool, and supervising those released with conditions;
- That a validated pretrial risk assessment tool be implemented;
- That the use of secured, financial conditions of pretrial release that require a low-risk defendant to pay some amount of money in order to obtain release, while permitting high-risk defendants with the resources to pay their bonds to leave jail unsupervised, be completely eliminated; and
- That state funding be used to create a shared jail management system to allow for data collection on the pretrial population statewide.

In 2015, various legislative initiatives to change Maryland's pretrial approach failed to move forward. Bills that would terminate OPD representation at the District Court Commissioner hearing, verify a defendant's indigent status, and amend the Maryland constitution to deny someone representation at first hearing all failed to be enacted. A bill that would have studied bail practices statewide focusing on disparities in bail amounts and release decisions by race, income, and court of origin also failed to be enacted.³⁷

III. NATIONAL MODELS

Both the Task Force to Study the Laws and Policies Relating to Representation of Indigent Criminal Defense and the Governor's Commission to Reform Maryland's Pretrial System have

recommended some type of statewide approach to pretrial risk assessment and supervision. There are several different examples from other states on how to approach this.

Kentucky

Today, Kentucky is incorporating the latest in evidence-based practices, including reducing reliance on monetary bonds and basing recommendations on the results of an empirically validated pretrial risk assessment tool. In Kentucky, pretrial services are run at the state level, and they serve every county in the state.

These changes are quite recent. Until 2011, the statewide pretrial services program and the courts had put heavy reliance on monetary bonds. This began to change after the Kentucky legislature passed a bill in 2011, HB 463, which was intended to reduce the costs of housing those incarcerated in the state's prisons and jails. Among the changes in the bill were requirements that:

- Pretrial services use an empirically validated risk assessment instrument and provide supervision of defendants incorporating the latest in evidence-based supervision practices;
- Defendants who score as low risk on the validated pretrial risk assessment tool be released on their own recognizance, unless the court makes a finding on the record that such a release is not appropriate;

A study conducted after the first six months of use [of a pretrial risk assessment] showed that pretrial release rates rose from 68 to 70 percent, and the increased release rate was accompanied by a 15 percent reduction in new criminal activity of defendants on pretrial release.³⁹

- Defendants who score as moderate risk be released to the supervision of the pretrial services program, unless the court makes a finding that such a release is not appropriate; and
- For defendants charged with misdemeanor offenses who are given a monetary bond, the bond amount could not exceed the maximum fine plus court costs that the defendant could receive if convicted.

In the first two years after passage of that law, the nonfinancial pretrial release rate went from 50 percent to 66 percent, while the court appearance rate rose from 89 percent to 91 percent, and the rate of those who were arrested for new criminal activity while on pretrial release went from 91 percent to 92 percent.³⁸ In 2013, the pretrial services program began using a risk assessment tool developed and tested by the Laura and John Arnold Foundation — the Public Safety Assessment-Court (PSA-Court). A study conducted after the first six months of use showed that pretrial release rates rose from 68 to 70 percent, and the increased release rate was accompanied by a 15 percent reduction in new criminal activity of defendants on pretrial release.³⁹ Through careful analysis of risk assessment data, Kentucky Pretrial Services has been able to achieve these results without any additional supervision resources. The program has fine-tuned its recommendations to assure that supervision resources are being reserved for those defendants who need them, and provides regular reports to judges on

defendant outcomes, giving judges assurance that the program's approach is working.

Colorado

Two recent developments in Colorado have put that state on a path toward implementing evidence-based pretrial justice practices. First, in 2011, the Colorado Commission on Criminal and Juvenile Justice appointed a Bail Subcommittee to make recommendations for legislative changes that could result in more evidence-based pretrial release decision-making. That subcommittee spent a year studying federal and state legal and evidence-based pretrial justice practices. Based on the recommendations of the subcommittee, the Colorado legislature passed, and the governor signed, a bill (HB 1236) that, among other things, encourages all the jurisdictions within Colorado to establish pretrial services programs, requires all pretrial services programs in the state to use an empirically validated risk assessment tool, and discourages the use of monetary bonds.

Second, 10 pretrial services programs in Colorado embarked on an effort to develop an empirically validated risk assessment instrument using data from all 10 counties. The resulting validated instrument, which was released in 2012, has been implemented in those programs and in other counties around the state.

Table 1 shows data from the Colorado Pretrial Assessment Tool (CPAT). The table illustrates how the CPAT places defendants in categories based on the probability of success on pretrial

Table 1. Colorado Pretrial Assessment Tool

Risk Category	Public Safety Rate	Court Appearance Rate
1	91%	95%
2	80%	85%
3	69%	77%
4	58%	51%

Table 2. Colorado Study Results

Risk Level	Public Safety Rate		Court Appearance Rate	
	Unsecured Bond	Secured Bond	Unsecured Bond	Secured Bond
1 (Lowest)	93%	90%	97%	93%
2	84%	79%	87%	85%
3	69%	70%	80%	78%
4 (Highest)	64%	58%	43%	53%
Average	85%	76%	88%	81%

release. Thus, a judge knows that a defendant in Risk Category 1 has a 91 percent probability of completing the pretrial period without an arrest for new criminal activity and a 95 percent probability of making all court appearances. Data from these tools can be used to help guide decisions in individual cases.

A study of the validated pretrial risk assessment instrument looked at the effect of the type of release on the likelihood of the defendant being rearrested on a new offense while pending adjudication of the original charge or of failing to appear in court. The study was comprised of 1,919 defendants who were scored by the risk assessment instrument into one of four risk categories, going from lowest risk to highest. As Table 2 shows, regardless of the risk level, as ascertained through the use of the scientifically validated pretrial risk assessment instrument, there was very little difference in defendant success rates while on pretrial release between

those released on unsecured bond⁴⁰ and those released on secured bonds. What differences did exist were not statistically significant.

While this study found that defendants released on unsecured bonds perform just as well as defendants released on secured bonds when controlling for risk levels, the study also looked at the jail bed usage of defendants on the two types of bonds. Not surprisingly, defendants on unsecured bonds spend far less time in jail than defendants with secured bonds because defendants with secured bonds must find the money or make arrangements with a bail bonding company. Also, 39 percent of defendants with secured bonds were never able to raise the money and spent the entire pretrial period in jail.

In summary, the study found that unsecured bonds offer the same public safety and court appearance benefits as secured bonds, but

Unsecured bonds offer the same public safety and court appearance benefits as secured bonds, but do so with substantially less use of jail bed space.¹¹

do so with substantially less use of jail bed space.⁴¹

Virginia

In 1995, the Virginia legislature passed the Pretrial Services Act⁴², which authorized state funding of locally established and administered pretrial services programs. There are currently 29 pretrial services programs in Virginia serving 127 of 133 jurisdictions, 96 percent.⁴³ In 2003, Virginia became the first state to test and implement a statewide pretrial risk assessment tool. That tool, which was re-validated in 2009, is used by all 29 pretrial services programs in the state.

Virginia officials have developed a matrix, which combines risk level — as determined through the use of the validated pretrial risk assessment tool — with seriousness of the charge to assign defendants to the appropriate risk management strategy. As part of the implementation of the matrix, a study was conducted to measure various aspects of its impact, including outcomes of cases where staff had been trained on the use of the matrix compared to those who had not undergone training. The study found that trained staff followed the matrix 80 percent of the time when formulating their recommendations, and were 2.3 times more likely to recommend nonfinancial release at the initial court appearance than the nontrained group. Moreover, judges were twice as likely to release defendants at the first appearance when working with trained staff. Defendants whose cases were worked on by matrix-trained staff were 1.3 times less likely to fail to appear or have a new arrest pending

trial than those defendants where untrained staff were involved.⁴⁴

As this study makes clear, the value of a pretrial risk assessment tool can be greatly enhanced when staff receive training on how to use the results in formulating recommendations. When judges see consistent recommendations, they are far more likely to follow them.

New Jersey

In 2014, the New Jersey legislature passed a law establishing a statewide pretrial services program, under the Administrative Director of the Courts. The program will be responsible for conducting a risk assessment on all bail-eligible defendants in every jurisdiction throughout the state. The law requires that the risk assessment be “objective, standardized, and developed based on analysis of empirical data and risk factors relative to the risk of failure to appear in court when required and danger to the community while on pretrial release.” The law also requires the program to provide supervision of defendants released on conditions by the court.⁴⁵

The law also specifies that the statewide pretrial services program will be credited \$22 million a year from the state’s 21st Century Justice Improvement Fund, which collects money from court filing and other statutory fees.⁴⁶ The law also establishes a Pretrial Services Program Review Commission with representatives from the governor, attorney general, senate, general assembly, court, prosecutor, and public defender. The duty of the Commission will be to review the annual

The value of a pretrial risk assessment tool can be greatly enhanced when staff receive training on how to use the results in formulating recommendations. When judges see consistent recommendations, they are far more likely to follow them.

report of the Administrative Director of the Court on the development and administration of the statewide pretrial services program, examine laws pertaining to pretrial release and detention, research pretrial practices from other jurisdictions, and make recommendations for legislation for enhancing pretrial services in the state.⁴⁷

The pretrial services program is currently being pilot tested in two New Jersey counties, and will launch statewide in 2017.

IV. RECOMMENDATIONS

Both the Task Force and the Commission made recommendations for a significant overhaul of Maryland's bail system. Those recommendations have great merit, but they lacked a solidifying focus of core, achievable objectives. The recommendations that follow present many previously recommended changes and a few new ones, all geared toward achieving a few fundamental goals that comprise essential changes for meaningful pretrial reform. They are:

- **Send fewer people to jail prior to the hearing or adjudication of criminal cases.** Jailhouse booking and subsequent detention increase a myriad of negative outcomes for individuals and justice systems. Strategies such as the use of citations in lieu of custodial arrest, and pre-booking diversion to treatment or services and away from deeper justice involvement, should be utilized for low-risk individuals.
- **Replace the current cash bail system with one that relies heavily on risk-based**

decision-making. Arrested people should be handled according to the risks they pose of flight and to public safety, not according to the amount of money they can afford. In fair and effective risk systems, unconvicted people should never be jailed because they lack bail money.

- **Restrict preventive detention to the highest risk defendants.** Courts should detain only those who pose clear and measurable risks and for whom no condition or combination of conditions would protect the public. Courts should be able and empowered to do so transparently, without the setting of high money bail amounts that some defendants may be able to pay.

These goals are supported by a broad base of professional stakeholders and public opinion, and reflect current best practices in the pretrial field. All the recommendations presented below are proposed in service to these goals and to create an improved and sustainable pretrial justice system in Maryland. They are laid out in terms of steps that can be taken in the short term (2016), middle term (2017), and long term (2018 and beyond).

Short-Term Recommendations (2016)

Some pretrial justice improvements in Maryland, such as statutory and possibly even constitutional change, will require long-term efforts. However, there are steps that Maryland can and should take immediately to improve pretrial justice in the state; these steps would require only changes in practice, not law.

1. Appoint a Bail Reform Policy Team, comprised of high-level representatives from each key stakeholder group, to oversee the implementation of bail reform measures.

The governor, president of the Senate, speaker of the House of Delegates, and chief judge of the Court of Appeals should create a Bail Reform Policy Team made up of high-level system stakeholders. The purpose of the team would be to collaboratively identify and guide a data-driven approach to pretrial justice that works for Maryland, incorporating the law and the best empirical research to achieve the goals of maximizing the appropriate use of pretrial release and detention, maximizing public safety, and maximizing court appearance.

In addition to long-term coordination, there are a number of immediate actionable activities the Bail Reform Policy Team could achieve in relatively short order, including:

- Directing the increased use of citations in lieu of arrest;
- Encouraging the use of a pretrial risk assessment instrument that has been validated in a similarly sized and resourced jurisdiction; and
- Promoting the move from secured to unsecured bond.

Rather than create an entirely new body, the existing Justice Reinvestment Coordinating Council (JRCC) could perform the duties of the Bail Reform Policy Team.

2. Judges in Maryland should immediately begin issuing unsecured bonds for pretrial release instead of secured bonds.

Current law allows for a number of pretrial release options, including the issuance of unsecured bonds — those that require

payment only upon a defendant's failure to appear in court. Judges in Maryland — and nationally — have relied on secured bonds more out of habit than evidence and, in fact, recent research has demonstrated that unsecured bonds are equally as effective at compelling defendants to return to court, and they reduce the time between arrest and release. The use of unsecured bonds will go a long way to eliminating wealth-based incarceration in the state.

3. The Policy Team should conduct an analysis of Maryland statutes, court rules, and case law on all issues relating to bail to determine what changes to statutes or court rules are necessary to align the law with best practices.

Statutory, and perhaps constitutional, changes will be necessary to create a solid legal foundation for evidence-based pretrial justice. A thorough analysis of Maryland's bail laws — state statute, state and federal case law, and state court rules — will be important for knowing what reform measures can be put in place immediately, such as the increased use of unsecured bonds, and what measures would require changes in law prior to implementation.

4. Develop a vision statement and an implementation plan to create a statewide, data-driven pretrial justice system in Maryland.

Guided by the legal analysis and the recommendations in this report, the Policy Team should create a vision statement that describes a safe, fair, and effective pretrial justice system for Maryland. Achieving the vision in a timely manner will require an implementation plan — a roadmap and timeline for putting vision components into practice. The plan should outline specific changes — such as expanded use of citation release, meaningful involvement of both prosecution and defense at initial bail setting, adoption and implementation

of uniform pretrial risk assessment, and development of statewide data collection and analysis — that jurisdictions and stakeholders can focus on and use to measure their achievement. Each activity and its desired outcome must be centered on ensuring the capacity for informed decision-making based on individual pretrial risk at each point in the process.

In keeping with recognized implementation science and strategy, Maryland should begin to implement statewide change in five to seven of the largest counties (i.e., those counties with the highest number of criminal case filings). This will allow for pilot testing of the tools, and policies and procedures, so that wrinkles in implementation can be ironed out.

Middle-term Recommendations (2017)

5. *The Policy Team should draft language for bills or proposed court rules and incorporate the changes in law needed to implement the plan.*

The Policy Team should focus on changing statutes and court rules to address legal issues identified in the legal analysis. As such, once those issues are identified and understood, work should begin to draft corrective language and include actionable strategies to get changes enacted (for statutes) or adopted (for court rules). Several states, including Kentucky, Colorado, and Delaware, have passed legislation requiring the use of risk assessment tools in pretrial release decision-making. Maryland should amend language in the statute regarding the use of detention without bond to bring the statute more in line with evidence-based practices, which would order that detention decisions are risk-based, rather than charge-based.

6. *Ensure that all staff who will have a role in implementing the plan are fully informed of its purpose and rationale, and receive any training needed for successful implementation.*

One of the most important keys to successful implementation of any plan is fidelity by those responsible for carrying out the plan day-to-day. If the plan is not executed as intended, the intended results will not be achieved.

Training should be included as a key part in the implementation plan. At a minimum, information and training sessions should be directed to bail-setting judicial officers, law enforcement officers, assistant states' attorneys, assistant public defenders, and pretrial services or other staff who have a role in the risk assessment or supervision.

7. *State and local law enforcement agencies should use the statewide pretrial risk assessment tool in making citation release decisions.*

As noted earlier, recent changes in Maryland law have called for greater use of citation releases by law enforcement officers. To the extent that law enforcement officers in the field can complete the risk assessment tool, it should be used as an aid in assisting the officer in making the decision to cite and release an individual rather than making a custodial arrest.

8. *State and local law enforcement agencies should implement procedures for deflecting low-risk individuals with mental health or substance abuse issues away from the criminal justice system and into community-based treatment.*

Diversion and deflection programs are already in progress in at least two Maryland jurisdictions (Baltimore City and Montgomery County). These programs seek to keep individuals with mental health conditions or substance use disorders out of the criminal justice system by directing them instead into the services that they need to address these issues. Law enforcement agencies throughout the state should monitor the outcomes and findings

of those projects, and implement the aspects of the model found to be effective.

Long-Term Recommendations (2018 and beyond)

9. Leaders in Maryland must consider what role, if any, financial bonds should continue to play in the state’s bail system, and draft appropriate proposals for statutory or court rule amendments.

As Maryland’s plan for an evidence-based approach to pretrial justice unfolds, it should become increasingly clear that the continued use of financial bonds is incompatible with that approach, and it will be much easier to make the case for completely replacing the money bail system.

10. The Maryland Department of Public Safety and Correctional Services should implement a uniform jail information system.

Because each local jail has its own information system, efforts to compare and contrast the impact of pretrial release practices across jurisdictions are hindered. To best assess the impact of the changes being proposed, a uniform jail information system would be very helpful. Work on developing such a system should begin immediately, but given the complexities involved, implementation of such a system is, realistically, a long-term goal.

11. Develop a plan for sustaining the changes that have been made and hold accountable those who make the changes.

Sustaining change can be very difficult, particularly as those who pushed for the changes move on. Maryland leaders and stakeholders should be mindful of this and develop a plan for sustaining reforms. This involves ensuring the statutes, court rules, and constitution all provide for codification

of these policies. It also involves robust reporting systems and transparency for the general public about the risk profile of Maryland’s arrestee population, how risk assessments are used, how risk-based supervision strategies are being employed, and the results these strategies are producing regarding public safety and appearance in court.

V. CONCLUSION

There is no better time than now for Maryland officials to begin taking major steps toward meaningful bail reform. The reforms outlined here have been shown to be effective in the jurisdictions that have implemented them, so there is no reason to continue to cling to the existing money-based system, assuming that, flawed as it is, it is the best that we can do. With new research demonstrating the failings of that system, and new empirical evidence guiding us toward better approaches, the need for reform is clear. This report lays out a clear path for achieving that reform in Maryland.

ABOUT THE AUTHOR

John Clark is a Senior Technical Assistance Manager with the Pretrial Justice Institute, where he has worked since 1987. His work at the Institute focuses on advancing data-driven, empirically-derived pretrial justice practices. Spike Bradford of the Pretrial Justice Institute and Jason Ziedenberg of the Justice Policy Institute also contributed to this report.

ENDNOTES

1 The International Association of Chiefs of Police has established a Pretrial Justice Reform Initiative to raise awareness among law enforcement of how the current money-based bail system impacts officer and public safety. The Conference of Chief Justices issued a resolution calling on all courts to use evidence-based pretrial risk assessment, with the “presumptive use of non-financial conditions.” *Resolution 3*, Conference of Chief Justices, 2013. The Association of Prosecuting Attorneys issued a policy statement recognizing the value of pretrial risk assessments in helping courts make informed bail decisions. *Policy Statement on Pretrial Justice*, Association of Prosecuting Attorneys, 2011. The American Council of Chief Defenders of the National Legal Aid and Defender Association issued a policy statement calling for collaborative efforts among all criminal justice stakeholders to improve pretrial practices that follow the research and best practices. *Policy Statement on Fair and Effective Pretrial Justice Practices*, American Council of Chief Defenders, 2011. The National Sheriffs’ Association issued a resolution recognizing the importance of “pretrial risk assessment of all defendants with a validated instrument and pretrial supervision of some defendants released to the community pending trial” to “provide assistance to sheriffs in the administering of a safe jail and reducing jail crowding; and help reduce the burden on taxpayers.” *Resolution 2012-6*, National Sheriffs’ Association, 2012. The National Association of Counties’ Platform calls on all counties to employ “best practices on the pretrial release decision,” including conducting risk assessments on all defendants. *American County Platform*, National Association of Counties, 2009.

2 Kentucky House Bill 463; Colorado House Bill 13-1236, New Jersey Senate Bill 946.

3 In New York, Chief Judge Jonathan Lippman, in stating his desire to end all reliance on financial bonds in New York, announced plans to retrain all bail-setting judges to employ non-financial releases. *State’s Chief Judge, Citing ‘Injustice,’ Lays Out Plans to Alter Bail System*, The New York Times, 10/1/15. In Maine, the governor, chief justice, president of the senate and speaker of the house, have established a Task Force on Pretrial Justice Reform charged with producing recommendations for legislative action that will “reduce the financial and human costs of pretrial incarceration” without compromising public safety or the integrity of the criminal justice system. The directive establishing the task force is available at: http://www.courts.maine.gov/maine_courts/committees/2015%20PJR.pdf. In Connecticut, Governor Daniel Malloy, citing the large number of low-risk defendants in that state who are sitting in jail on low bonds they cannot afford, has asked the state’s Sentencing Commission to conduct a thorough review of the current bail system and make recommendations to assure that dangerous defendants are identified and detained while low-risk defendants are released. Letter from Governor Dannel Malloy to the Connecticut Sentencing Commission, 11/5/15. A committee of the Utah Judicial Council, the rule-making body for the judiciary, has recommended court rule changes that would include a clear statement of the presumption of release, free of financial conditions; use of a risk assessment for every defendant booked into a jail in the state; the availability across the state of supervision for moderate- and higher-risk defendants; and uniform, statewide data collection on relevant pretrial process and outcome measures. *Report to the Utah Judicial Council on Pretrial Release and Supervision Practices*, Utah State Courts, November 2015. In Alaska, in response to a request from the governor, president of the senate and speaker of the house to address severe crowding in correctional facilities, the Alaska Criminal Justice Commission has recommended that the state Department of Corrections conduct a risk assessment on all defendants throughout the state and provide varying levels of evidence-based supervision appropriate for moderate- and higher-risk defendants. *Justice Reinvestment Project*, Alaska Criminal Justice Commission, December 2015. In Delaware, Governor Jack Markell has decried the current system, whereby “a single mom gets stuck in detention because she can’t come up with a hundred bucks and has little to no family support, but a dangerous drug dealer can get his minions to bail him out.” Governor Markel’s Weekly Address, delivered December 4, 2015, available at: <http://news.delaware.gov/2015/12/04/governors-weekly-message-transcript-eliminating-barriers-while-transforming-the-criminal-justice-system/>.

4 Christopher T. Lowenkamp, Marie VanNostrand, and Alexander Holsinger, *The Hidden Costs of Pretrial Detention*. (New York: Laura and John Arnold Foundation, 2013.)

5 Megan Stevenson, *Distortion of Justice: How the Inability to Pay Bail Affects Case Outcomes*, (Philadelphia: University of Pennsylvania Law School, 2016.)

6 Christopher T. Lowenkamp, Marie VanNostrand, and Alexander Holsinger. *Investigating the Impact of Pretrial Detention on Sentencing Outcomes*. (New York: Laura and John Arnold Foundation, 2013.)

7 Arpit Gupta, Christopher Hansman, and Ethan Frenchman, *The Heavy Costs of High Bail: Evidence From Judge Randomization*. (New York: Columbia University, 2016.)

- 8 Justice Policy Institute, *Baltimore Behind Bars*. (Washington, DC, 2010)
- 9 *DeWolfe I* (No. 34, 2012 WL 10853, (2012)), and *DeWolfe II* (434 Md. 444 (2013)).
- 10 *The Pretrial Release Project: A Study of Maryland's Pretrial Release and Bail System* (Annapolis, Maryland: The Abell Foundation, 2011).
- 11 James Austin and Johnette Peyton. *Maryland Pretrial Risk Assessment Data Collection Study* (Washington, DC: The JFA Institute, 2013).
- 12 The only county where low-risk defendants had higher than average bail amounts than Baltimore was in St. Mary's county. Less than 100 cases were studied in St. Mary's, in contrast to several hundred cases being studied in the large population counties. Austin and Peyton. *Maryland Pretrial Risk Assessment Data Collection Study*, Appendix B.
- 13 Traci Schlesinger, *Racial and Ethnic Disparity in Pretrial Criminal Processing*, 22 JUST Q., 170, 187 (2005); Stephen DeMuth, *Racial and Ethnic Differences in Pretrial Release and Decisions and Outcomes: A Comparison of Hispanic, Black and White Felony Arrestees*, 41 CRIMINOLOGY 873, 880-81, (2003).
- 14 The Governor's Office of Crime Control and Prevention. *Justice Reinvestment Coordinating Council: Final Report*. (Annapolis, Maryland: 2015).
- 15 Nastassia Walsh. *Baltimore Behind Bars: How to Reduce the Jail Population, Save Money and Improve Public Safety*. (Washington, DC: Justice Policy Institute, 2011).
- 16 The five communities in Baltimore that saw the most people in jail from were, Sandtown-Winchester/Harlem Park (211), Southwest Baltimore (190), Greater Rosemont (189), Clifton-Berea (137), and Southern Park Heights (135). The median income of the five communities was \$26,164. These communities also saw 52 percent of 16 to 64 year-olds unemployed. The percentage of these communities where residents are African American was averaged between these five neighborhoods (only Southwest Baltimore saw less than 95 percent of the community residents comprised of African Americans). See Amanda Petteruti, Marc Schindler and Jason Ziedenberg, *The Right Investment: Corrections Spending in Baltimore City*. (Washington, DC: The Justice Policy Institute, 2015).
- 17 For information on these suits, go to the EJUL website at: <http://www.equaljusticeunderlaw.org>.
- 18 Statement of Interest of the United States, U.S. Department of Justice, filed in the U.S. District Court for the Middle District of Alabama in the case of *Christy Dawn Vardin v. The City of Clanton*, Case No. 2:15-cv-34-MHT-WC, at 14.
- 19 *Investigation of the Ferguson Police Department*. (Washington, D.C.: U.S. Department of Justice Civil Rights Division, 2015.)
- 20 *Fines, Fees and Bail: Payments in the Criminal Justice System That Disproportionately Impact the Poor*. (Washington, D.C.: White House Council of Economic Advisors, 2015.)
- 21 *Rational and Transparent Bail Decision Making: Moving From A Cash-Based to a Risk-Based Process*, (Washington, D.C.: Pretrial Justice Institute, 2012).
- 22 *Developing a National Model for Pretrial Risk Assessment: Research Summary*, (New York: Laura and John Arnold Foundation, 2013.)
- 23 *Research Advisory Committee Resolution 005.T14*. (Alexandria, VA: International Association of Chiefs of Police, 2014.)
- 24 These states include Colorado, Delaware, Hawaii, New Jersey, Virginia, and West Virginia.
- 25 Edward Latessa, Paula Smith, Richard Lemke, Matthew Markarios, and Christopher Lowenkamp, *Creation and Validation of the Ohio Risk Assessment System: Final Report*. (Cincinnati, OH: University of Cincinnati, 2009.)
- 26 Marie VanNostrand and Kenneth Rose, *Pretrial Risk Assessment in Virginia*. (Richmond, VA: Virginia Department of Criminal Justice Services, 2009.)
- 27 *The Colorado Pretrial Assessment Tool*. (Washington, D.C.: Pretrial Justice Institute, 2012.)

- 28 Marie VanNostrand and Gina Keebler, "Pretrial Risk Assessment in Federal Court," *Federal Probation*. (Vol. 72, 2009).
- 29 Christopher Lowenkamp and Marie VanNostrand, *Exploring the Impact of Supervision on Pretrial Outcomes*. (New York: Laura and John Arnold Foundation, 2013.)
- 30 *Report to the Pretrial Release Subcommittee of the Task Force To Study The Laws and Policies Relating To Representation of Criminal Indigent Defendants By The Office of the Public Defender*, (Washington, D.C.: Pretrial Justice Institute, 2013.)
- 31 Austin and Peyton, *Maryland Pretrial Risk Assessment Data Collection Study*, p. 23.
- 32 The Governor's Office on Crime Control and Prevention. *Governor's Maryland Commission to Reform Maryland's Pretrial System: Final Report*. (Annapolis, Maryland, 2015).
- 33 Also funded by the Abell Foundation, The Baltimore City Lawyers at Bail (LAB) Pilot Project demonstrated the significant difference legal representation made for lower-income people at bail review hearings. A University of Maryland Study tracked LAB's performance and concluded that, for nonviolent offenses, lawyers' advocacy led judges to release LAB clients on recognizance 2 1/2 times more often and to reduce bail amounts for many others to affordable levels when compared to cases of arrestees without counsel. See, *The Pretrial Release Project: A Study of Maryland's Pretrial Release and Bail System* (Annapolis, Maryland: The Abell Foundation, 2001).
- 34 The Governor's Office on Crime Control and Prevention. *Governor's Maryland Commission to Reform Maryland's Pretrial System: Final Report*. (Annapolis, Maryland, 2015).
- 35 Ricardo. A Flores. *Pretrial Reform Case Study. Maryland's 2014 Legislative Session: Factors and Lessons*. (Washington, DC: National Legal Aid and Defenders Association, Presentation, July 10, 2014).
- 36 *Task Force to Study the Laws and Policies Relating to Representation of Indigent Criminal Defendants by the Office of the Public Defender*, (Annapolis, MD: Department of Legislative Services, Office of Policy Analysis, 2013.)
- 37 *ACLU State Legislative Report, 2015*. (Baltimore, MD: American Civil Liberties Union-Maryland, 2015), http://aclu-md.org/our_work/2015_legislative_report.
- 38 *Pretrial Reform in Kentucky*. (Frankfort, KY: Administrative Office of the Courts, Kentucky Courts of Justice, 2013.)
- 39 *Results from the First Six Months of the Public Safety Assessment – Court in Kentucky*. (New York: Laura and John Arnold Foundation, 2014.)
- 40 Unsecured bonds do not require the defendant to post any money to be released, but the defendant can be liable for paying a bond amount if the defendant fails to appear in court.
- 41 Michael R. Jones, *Unsecured Bonds: The "As Effective" and "Most Efficient" Pretrial Release Option*. (Washington, DC: Pretrial Justice Institute, 2013.)
- 42 PSA, § 19.2-152.2 COV.
- 43 *Comprehensive Community Corrections Act and Pretrial Services Act Report: July 1, 2013 to June 30, 2014*, (Richmond, VA: Virginia Department of Criminal Justice Services, 2014.)
- 44 Mona J.E. Danner, Marie VanNostrand, and Lisa M. Spruance, *Risk-Based Pretrial Release Recommendation and Supervision Guidelines: Exploring the Effect of Officer Recommendations, Judicial Decision-Making, and Pretrial Outcomes*. (St. Petersburg, FL: Luminosity, Inc., 2015.)
- 45 P.L.2014, C.2A: 162-25, 11.
- 46 P.L.2014 C.2B: 1-10, 15a.
- 47 P.L.2014 C.2A: 162-26.

.....
A B E L L
.....
F O U N D A T I O N
.....

111 South Calvert Street, Suite 2300
Baltimore, Maryland 21202-6174

.....
The
Abell Report
.....

Published by the Abell Foundation
Volume 29, Number 2

**Finishing the Job: Modernizing
Maryland's Bail System**

By John Clark, Pretrial Justice Institute
June 2016

About the Abell Foundation

The Abell Foundation is dedicated to the enhancement of the quality of life in Maryland, with a particular focus on Baltimore. The Foundation places a strong emphasis on opening the doors of opportunity to the disenfranchised, believing that no community can thrive if those who live on the margins of it are not included.

Inherent in the working philosophy of the Abell Foundation is the strong belief that a community faced with complicated, seemingly intractable challenges is well-served by thought-provoking, research-based information. To that end, the Foundation publishes background studies of selected issues on the public agenda for the benefit of government officials; leaders in business, industry and academia; and the general public.

For a complete collection of Abell publications, please visit our website at www.abell.org/publications

Harvey, Sharon

From: District and Municipal Court Administrators and Clerks
<DMADMIN@LISTSERV.COURTS.WA.GOV> on behalf of Hahn, Sondra
Sent: Tuesday, April 12, 2016 2:57 PM
To: DMADMIN@LISTSERV.COURTS.WA.GOV
Subject: [DMADMIN] Incidental Fee (AKA Registration Fee) - DMCJA Spring Program
Importance: High

Greetings Judicial Officers and Administrators,

The DMCJA Board approved payment of 2016 DMCJA Spring Program incidental fees for all DMCJA members current on their DMCJA general and special fund dues.

To claim the \$215 incidental fee payment for the 2016 Program, please check the “**Bill DMCJA**” box at the bottom of the registration form that was distributed earlier today as part of the registration flyer. You are still responsible for non-group meals, guest meals, and lodging. Please share this information with court financial support staff as appropriate.

If you have question or are unsure of your dues payment status, please let me know.

Thanks and have a great day,

Sondra Hahn
Administrative Office of the Courts
PO Box 41170
Olympia WA 98504-1170
360-705-5276
360-956-5700 FAX

History of DMCJA Good Standing and Conference Incidental Fees (AKA Registration)

Historical Facts

The DMCJA Board established in 2009 that special fund dues are part of the dues required for a member to be “in good standing.”

March 13, 2009 minutes, under Treasurer’s Report, *“It was confirmed that payment of special fund dues are part of the dues required to be paid for a member to be in good standing.”*

April 10, 2009 minutes, under Treasurer’s Report, *“For a member to be in good standing, it was confirmed that the administration of the May 1 deadline for payment of dues include a so-called mailbox rule: the payment must be postmarked by May 1.”*

Supporting Details

- DMCJA Bylaws, Article III, Section 1 (a), *“All duly elected or appointed and qualified judges, commissioners, magistrates and General Rule 8 judicial officers of courts of limited jurisdiction in the state of Washington shall be eligible to active membership in the Association upon payment of regular dues and assessments.”*
- DMCJA Bylaws, Article IV, Section 3, *“After May 1, a non-paying member shall not be a member in good standing or entitled to any rights or privileges of active membership and shall be so notified in writing by the Secretary-Treasurer.”*

2005-2009 Spring Conference Penalty Fee, imposed to members *not* in good standing

- As part of the 2005 Spring Conference registration, the DMCJA Board decided that members who were not “in good standing,” meaning general dues & the special fund assessment was paid, must pay an additional **\$15** conference penalty fee (to AOC). The \$15 was a, *“pro rata share of the actual expenses incurred by the DMCJA in planning and staging the Spring Conference.”* See 2005 memo from President Judge Eileen Kato, which was included in the DMCJA conference flyer.
- Per the above, **\$25** was imposed for the 2006 conference. See Judge Nakata’s memo.
- **\$25** was imposed for the 2007 conference. See Judge Fitterer’s memo.
- **\$25** was imposed for the 2008 conference. See Judge Shelton’s memo.
- **\$25** was imposed for the 2009 conference. See Judge Paja’s memo.
- September 11, 2009 Board meeting minutes, *“Conference Penalty Fee: The Board reviewed the historical purposes of creating the conference penalty fee to address the costs of members who fail to pay DMCJA special dues. Administrative issues and burdens of implementing the penalty fee inspired review of the effectiveness of the current approach. After discussion, the Board decided to eliminate the penalty fee in favor of further efforts to educate members about the beneficial uses for the special funds that support court of limited jurisdiction judicial officers. In addition to underwriting efforts to promote appropriate salary, benefits, and retirement for judicial officers, it is also used to recognize individual members at important times (including memorial remembrances).*

2009-2016 Conference Incidental Fee Scholarships

- May 8, 2009 Board Retreat Notes
“Judge Phillips established that one of his primary goals for the coming year is to provide financial support to the membership for judicial education. The economic recession has impacted court budgets at all levels of government. The idea proffered is to support education while reducing the costs of judicial education in court’s budgets by the DMCJA paying the incidental fee for each member of the Association for their attendance at either the Annual Conference in 2009 or the Spring Conference in 2010. Judge Tripp and Judge Phillips provided data on the overall costs of the proposal at different levels of financial support; full or 50 percent. The decision to provide full funding for this concept was made at the Board meeting, which immediately followed the Retreat.”
- May 9, 2009 Board Minutes
“The Board adopted the budget developed at its Board Retreat May 8 and 9.” The line item budget included \$40,000 for member conference incidental fees.
- In 2009, email to membership indicated that the DMCJA Board allocated association funds to pay for *either* the 2009 Fall Conference incidental fee *or* the 2010 Spring Conference incidental fee for all members who had paid their general association dues.
- 2010 Spring Conference (THE LAST YEAR SPECIAL FUND DUES WERE ASSESSED), members were notified by the Nominating Committee Chair, Judge Paja, that general dues and special funds must be post-marked no later than May 1, 2010, in order to be able to vote at the business meeting, and to be eligible to participate in activities and committees.
- 2011—no action, no funding offered
- 2012-2015, DMCJA Board paid conference incidental fees for members current on their general association dues. (Note: Special Fund not assessed in 2012-2015)
- 2016, special fund dues were assessed, and judicial officers and court administrators were notified when the conference flyer was distributed that DMCJA would pay the \$215 incidental fee if a member had paid general and special fund dues.

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION

OPERATIONAL RULES

(Adopted December 8, 2006)

(Revised June 2015)

The District and Municipal Court Judges' Association (DMCJA) is governed by Bylaws as adopted and periodically amended by DMCJA membership. These rules are intended to supplement the Bylaws and provide guidance for members participating in DMCJA governance. The rules set forth the expectations of the DMCJA Board for its members and officers.

I. Board Member Duties

Each Board member and officer shall use best efforts to:

- A. Personally attend all Board meetings. Participation by phone can be arranged through staff on a meeting-by-meeting basis if presence is not possible;
- B. Prepare for participation by reading agendas and materials before the meeting;
- C. Be prepared to lead discussion of agenda items as assigned by the President;
- D. Follow up on tasks assigned by the Board;
- E. Attend the DMCJA Board Retreat, and the DMCJA business meetings at spring and fall judicial conferences;
- F. Represent the Board at the request of the President; and
- G. Advance the work of the Board in at least one of the following ways:
 1. By serving as a committee chair;
 2. By serving as a liaison to outside organizations; or
 3. By serving as a committee member.

II. Board Meetings

- A. Board meeting schedules shall be adopted at the DMCJA Board Retreat. Meetings will generally fall on the afternoon of the 2nd Friday of the month in SeaTac.
- B. Special meetings may be called by the President upon notice by mail, email, or phone.

Attendance

In-person participation is preferred; participation by phone or other means must be arranged in advance through DMCJA staff on a meeting-by-meeting basis.

Manner of Action

- A. Items shall be introduced on the discussion calendar and carried to the following meeting for action.
- B. The Board may act upon motion or resolution adopted at a meeting.
- C. A motion or resolution shall be adopted if approved by a majority of those Board members in attendance at the time the vote takes place.
- D. There shall be no voting by proxy, mail, or email.

III. Executive Legislative Committee

Membership

The Executive Committee shall consist of the President, President –Elect, Legislative Committee Chair, and two or more additional members appointed by the President from the Board of Governors or the Legislative Committee. Staff shall also participate in Executive Committee meetings as an ex officio member.

Meetings

The Executive Committee shall meet weekly in person or by phone during legislative sessions to discuss and adopt DMCJA positions on legislation. The Executive Committee shall report at all regular Board meetings during session. The Executive Committee shall monitor and direct the activities of the DMCJA lobbyist.

Quorum

A quorum shall consist of the President or President-Elect, the Legislative Committee Chair or designee, and at least two other members of the Executive Committee.

Manner of Action

Staff shall daily review legislative digests for legislation that may impact courts of limited jurisdiction. Staff shall provide Executive Committee members with internet links to legislation of interest. Executive Committee members shall review and be prepared to discuss and recommend DMCJA positions on legislation at weekly meetings. Positions of the DMCJA shall be adopted by majority vote of participating Executive Committee members.

IV. Special Initiatives

The Board may establish committees of limited life span to address specific initiatives. The Board will appoint the chairs, provide specific charges and may establish time frames and reporting requirements for completing the delegated work. In all other respects, these special initiative committees are subject to Bylaws provisions for standing committees.

V. Staff

The Administrative Office of the Courts provides staff support to the DMCJA. Staff is responsible for:

- A. Preparing and publishing agendas and materials in consultation with the DMCJA president;
- B. Keeping track of Board actions;
- C. Maintaining DMCJA records in compliance with State Archivist retention schedules;
- D. Providing staff support for committees; and
- E. Acting as the registered business agent for the DMCJA.

Staff shall have a DMCJA credit card to conduct DMCJA business. Staff shall timely report any expenses incurred to the DMCJA Treasurer

VI. Amendments

The Board may amend these operational rules from time to time to meet the obligations and duties of the DMCJA.

**RULES FOR CONDUCT FOR THE
DISTRICT AND MUNICIPAL COURT JUDGES ASSOCIATION
BOARD OF GOVERNORS MEETINGS**

based on

The Modern Rules of Order, 2nd Edition by
**Donald A. Tortorice, Esq. and published by
ABA Publishing**

- Rule 1:** **Role of the President.** Authority for conduct of the meeting is assigned to the President, who shall act as Chair. Decisions of the Chair are final on questions of procedure, but may be appealed to a vote of the Board. If a ruling is corrected by the Board, the Chair shall amend his or her ruling to reflect the will of the Board.
- Rule 2:** **Governing Law.** These rules are subordinate to the DMCJA Bylaws.
- Rule 3:** **Agenda.** The President shall establish the agenda and order of business for each meeting in consultation with Association staff.
- Rule 4:** **Quorum.** The Chair shall be responsible for ascertaining and announcing the presence of a quorum, and shall duly convene the meeting when a quorum is present.
- Rule 5:** **Special Officers.** The President may appoint a Special Chair to conduct all or any part of a meeting. The Special Chair shall be the President-Elect, or, if the President-Elect is not present or is unable to serve, then the Vice President.
- Rule 6:** **Approval of Minutes.** If the minutes of the prior meeting have been circulated, the Chair should ask if there are corrections. Following notation of corrections, the Chair shall announce that the minutes are approved as circulated (or corrected). If there is a dispute on a correction, the proposed correction should be put in the form of a main motion, discussed and voted on according to these rules. If the minutes of the prior meeting have not been circulated, the Chair shall read the minutes and take corrections, and the procedures noted above for correction and approval shall apply.
- Rule 7:** **General Discussion.** Issues that require consideration may be discussed with or without a formal motion. An issue may be resolved by recording (i) the general consensus or “sense of the Board,” or (ii) by formal motion.
- Rule 8:** **General Principles for Discussion or Debate.** The Chair shall regulate the discussion to assure adequate consideration of relevant points of view in the best interest of the DMCJA. The following principles shall guide the Chair and the Board:

(a) The discussion should assure sufficient consideration of issues and all pertinent points of view.

(b) The discussion shall at all times maintain the dignity of the meeting, assure that the views of each recognized speaker are made known to the Board, and assure that proper respect is accorded to all members of the Board and others attending the meeting.

(c) The discussion shall assure that the issue(s) is/are presented in a manner understood by the participants.

(d) The ultimate goal of discussion is to determine the will of the Board and to articulate decisions for conduct of the business of the DMCJA.

Rule 9: General Consensus or Sense of the Board. When the members of the Board who are present embrace a course of action by clear consensus, the Chair may (if there is no objection) state that action on the issue is resolved by “general consensus” or “sense of the meeting.” A ruling as to general consensus or sense of the meeting shall be recorded as the decision of the Board.

Rule 10: Motion Practice and Procedure. When a sense of the meeting or general consensus is not determined, or where the importance of the issue makes formal action desirable, any member of the Board (other than the President and President-Elect) may state the proposal as a motion.

Motions shall be limited to those noted on the attached Description and Chart. There are 3 categories of motions: (1) Meeting Conduct Motions, (2) Disposition Motions, and (3) Main Motions (to take action or to reconsider action taken). The motions are listed in the attached Chart in order of precedence. When any motion is pending, any motion listed above it in the list is in order, but those below it are not in order.

Rule 11: Adjournment. Upon completion of the meeting agenda, and if no other business is indicated, the Chair shall adjourn the meeting. Adjournment may be accomplished by announcement by the Chair or by motion. A motion to adjourn before completion of the agenda is out of order.

DESCRIPTION:

MOTION PRECEDENCE AND CONDUCT

(If circumstances call for a departure from these procedures, the Chair has authority to determine the conduct of the meeting, subject to appeal)

MEETING CONDUCT MOTIONS

1. **Point of Privilege** – A communication from a member to the Chair drawing urgent attention to a need for personal accommodation. Examples: inability to see or hear a speaker, overlooked right or privilege that should have been accorded.
 - May interrupt a speaker
 - Second not required
 - Not debatable
 - Not amendable
 - Resolved by the Chair; no vote required

2. **Point of Procedure** – (point of order) – A communication from a member to the Chair inquiring into the manner of conducting business or raising a question regarding the propriety of a procedure. An inquiry to be resolved by the Chair.
 - May interrupt a speaker
 - Second not required
 - Not debatable
 - Not amendable
 - Resolved by the Chair; no voting required

3. **Appeal Ruling of the Chair** – An appeal to the Board of a ruling of the Chair on a matter of procedure. **NOTE:** A ruling based on governing law such as a bylaw requirement is not appealable.
 - May not interrupt a speaker
 - Second required
 - Debatable
 - Not amendable
 - Majority vote required

DISPOSITION MOTIONS

4. **Withdraw a Motion** – A maker of a motion—and only the maker of a motion—may make a motion to withdraw. As the maker's privilege, a motion to withdraw does not require a second or a vote.
 - May interrupt a speaker
 - Second not required

- Not debatable
 - Not amendable
 - Resolved by the Chair; no vote required
5. **Postpone Consideration** – Purpose: to enable the Board to deal with the issue more effectively at a later time. A postponed motion can be renewed at a later appropriate time unless otherwise specifically provided in the motion.
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Majority vote required
6. **To Refer** – Typically, to submit an issue to a committee or task force for study and/or recommendation.
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Majority vote required
7. **To Amend** – Proposes a change in the wording of a motion currently under consideration. **NOTE:** When a motion to amend is pending, and an amendment to the amendment is proposed, the Chair should focus discussion on the latest amendment, resolve that question, then proceed to the first amendment before continuing discussion on the main motion. Votes on amendments are in reverse order of the sequence in which they are proposed.
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Majority vote required
8. **To Limit, Extend or Close Debate** – The Chair has discretion to ensure that differing points of view are heard. This motion overrides the Chair’s determination. Since it affects a member’s right to speak his or her views, it requires a two-thirds vote of the Board. (Includes calling the question.)
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Two-thirds vote required

MAIN MOTIONS

9. **Main Motion** – May be an initial call for action, to reconsider, to rescind a prior decision or to elect persons to office.
 - May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Majority vote required unless otherwise prescribed by governing law

**SUMMARY OF
MOTION PRECEDENCE AND CONDUCT**
(if circumstances call for a departure from these procedures, the Chair
has authority to determine the conduct of the meeting, subject to appeal)

Name	Interrupt a Speaker?	Second Required?	Debatable?	Amendable?	Vote Required?
MEETING CONDUCT MOTIONS					
1. Point of Privilege	YES	NO	NO	NO	NO
2. Point of Procedure	YES	NO	NO	NO	NO
3. Appeal Ruling of the Chair	NO	YES	YES	NO	Majority
DISPOSITION MOTIONS					
4. Withdraw a Motion	YES	NO	NO	NO	NO
5. Postpone Consideration	NO	YES	YES	YES	Majority
6. To Refer	NO	YES	YES	YES	Majority
7. To Amend	NO	YES	YES	YES	Majority
8. To Limit, Extend or Close Debate	NO	YES	YES	YES	Two-Thirds
MAIN MOTION					
9. Main Motion	NO	YES	YES	YES	Majority*

*Unless otherwise required by governing law.

N:\Programs & Organizations\DMCJA\Policies\The Modern Rules of Order.doc



WASHINGTON
COURTS

District and Municipal Court Judges' Association

President

JUDGE G. SCOTT MARINELLA
Columbia County District Court
535 Cameron St
Dayton, WA 99328-1279
(509) 382-4812

President-Elect

JUDGE SCOTT K. AHLF
Olympia Municipal Court
900 Plum St SE
PO Box 1967
Olympia, WA 98507-1967
(360) 753-8312

Vice-President

JUDGE JOSEPH M. BURROWES
Benton County District Court
7122 W Okanogan Pl, Bldg A
Kennewick, WA 99336-2359
(509) 735-8476

Secretary/Treasurer

JUDGE REBECCA C. ROBERTSON
Federal Way Municipal Court
33325 8th Ave S
Federal Way, WA 98003-6325
(253) 835-3000

Past President

JUDGE DAVID A. STEINER
King County District Court
1309 114th Ave SE Ste 100
Bellevue, WA 98004
(206) 477-2102

Board of Governors

JUDGE LINDA COBURN
Edmonds Municipal Court
(425) 771-0210

JUDGE KAREN DONOHUE
Seattle Municipal Court
(206) 684-7903

JUDGE DOUGLAS J. FAIR
Snohomish County District Court
(425) 744-6804

JUDGE MICHAEL FINKLE
King County District Court
(206) 477-2121

JUDGE MICHELLE K. GEHLSSEN
Bothell Municipal Court
(425) 487-5587

JUDGE MICHAEL J. LAMBO
Kirkland Municipal Court
(425) 587-3179

COMMISSIONER RICK LEO
Snohomish County District Court
(360) 435-7700

JUDGE SAMUEL G. MEYER
Thurston County District Court
(360) 786-5562

JUDGE DOUGLAS B. ROBINSON
Whitman County Dist. Court
(509) 397-5297

JUDGE CHARLES D. SHORT
Okanogan County District Court
(509) 422-7170

JUDGE TRACY A. STAAB
Spokane Municipal Court
(509) 625-4400

June 30, 2016

Honorable Sara Derr
Spokane County District Court
1100 W Mallon Avenue
Public Safety Building
Spokane, WA 99260-0150

Dear Judge Derr:

On behalf of the District and Municipal Court Judges' Association (DMCJA), I am writing to congratulate you on your retirement. I would also like to thank you for your exemplary service as a member of the Association for more than two decades.

As a former President and Board of Governors representative, you are a most revered member of the DMCJA. The Association has greatly benefited from your mentoring and innovative initiatives. As the current President, I thank you for the role you have played in making the DMCJA the outstanding organization it is today.

Although I will miss seeing you at judicial events, such as the DMCJA Spring Conference, I am encouraged to know that you will be enjoying your new life. Best wishes for a happy, relaxed, and well-deserved retirement.

Sincerely,

Judge G. Scott Marinella
DMCJA President

STATE OF WASHINGTON

1206 Quince Street SE • P.O. Box 41170 • Olympia, WA 98504-1170
360-753-3365 • 360-586-8869 Fax • www.courts.wa.gov

KING COUNTY DISTRICT COURT
East Division – Redmond Courthouse

Judge Janet E. Garrow
Judge Arthur Chapman
Judge Lisa N. O'Toole

8601 – 160th Avenue NE
Redmond, WA 98052

Kathy Orozco, Court Manager
Redmond Courthouse
206-477-3200

June 15, 2016

Honorable David Steiner
Past President, DMCJA
1309-114th Ave SE
Bellevue, WA 98004

Re: DMCJA National Leadership Grant Award

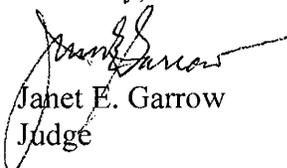
Dear Judge Steiner,

Thank you for your recent letter advising me that the DMCJA Board of Governors approved my request for a 2016 DMCJA National Leadership Grant. I am honored to receive this grant from our Association.

I think the recent DMCJA conference was a great success. I heard many positive comments from judges regarding the programs and location. Congratulations to the Board and the various committees who make this happen for our Association each year.

Congratulations to you on the completion of your term as the DMCJA president. Your willingness to serve in that role, for an extended term, was greatly appreciated. I hope you enjoyed the opportunity to be involved in the myriad issues affecting Washington's judicial branch. I look forward to working with you and the Board on these issues over the coming year.

Sincerely,



Janet E. Garrow
Judge

Cc: President Scott Marinella
DMCJA Board

The Family of

Donald M. Dietz

*gratefully acknowledge your expression of sympathy in our
time of loss, Your gifts of food, flowers, cards, emails,
calls, and prayers have sustained us,*

Thank you.

Pallie, Seth, Chrystal, Lindsay, Aiden, & Isaac

Dear Members of AMCJA:

Thank you so much for the beautiful flowers. They helped brighten our spirits.

Most of all, thank you so much for your concern, love and support. They are very much appreciated.

Thank you!

Callie



DMCJA BOARD MEETING
FRIDAY, AUGUST 12, 2016
12:30 PM – 3:30 PM
AOC SEATAC OFFICE
SEATAC, WA

PRESIDENT JUDGE G. SCOTT MARINELLA

SUPPLEMENTAL AGENDA

TAB

Call to Order

General Business

- A. Minutes – June 5, 2016 (pp 1-3)
- B. Treasurer’s Report – *Judge Robertson* (pp 5-7)
 - 1. **US Bank Statement for June 1-30, 2016**
 - 2. **Summary of Reports by Christina E Huwe, DMCJA Bookkeeper**
- C. Special Fund Report – *Judge Burrowes*
- D. Standing Committee Reports
 - 1. Rules Committee – *Judge Dacca*
 - a. Minutes dated June 7, 2016 and April 27, 2016 (pp 9-14)
 - b. Meeting Update - Court Rules for Limited Jurisdiction (CRLJ 55), *Entry of Default* (pp 15-17)
 - 2. Legislative Committee – *Judge Meyer*
 - 3. Diversity Committee – Pro Tem Training, August 19-20, 2016- *Judges Coburn and Short* (pp 19-22)
- E. Trial Court Advocacy Board (TCAB)
- F. JIS Report – *Ms. Vicky Cullinane*
- G. Joint Branch Leadership Meeting Update – *Judge Marinella*

1

X

X

Liaison Reports

- A. District and Municipal Court Management Association (**DMCMA**) – *Ms. Paulette Revoir*
- B. Misdemeanant Corrections Association (**MCA**) – *Ms. Melissa Patrick*
- C. Superior Court Judges’ Association (**SCJA**) – *Judge Sean O’Donnell*
- D. Washington State Bar Association (**WSBA**) – *Sean Davis, Esq.*
- E. Washington State Association for Justice (**WSAJ**) – *Loyd James Willaford, Esq.*
- F. Administrative Office of the Courts (**AOC**) – *Mr. Dirk Marler*
- G. Board for Judicial Administration (**BJA**) – *Judges Garrow, Jasprica, Logan, and Ringus*

Discussion

2

<ul style="list-style-type: none"> A. DMCJA Rules Committee Proposed Amendments to Infraction Rules for Courts of Limited Jurisdiction (IRLJ) 3.5, <i>Decisions on Written Statements</i> (pp 23-29) B. Mental Health Study (pp 31-33) C. Domestic Violence Offenders/Treatment Committee (p 35) D. 3DaysCount Initiative – <i>Judge Sean O'Donnell</i> (pp 37-68) E. Reserves Committee Recommendation for \$25 Special Fund Assessment F. DMCJA Policy regarding Spring Conference Incidental Fees (pp 69-72) G. Brief Board Orientation – <i>Judge G. Scott Marinella and AOC Staff</i> (pp 73-82) 	
<p>Information</p> <ul style="list-style-type: none"> A. Judge Sara Derr, Spokane District Court, retired on June 30, 2016. Enclosed are copies of a gift card receipt and letter sent to Judge Derr on behalf of the DMCJA. (p 83) B. Thank you letter from Judge Janet Garrow for DMCJA National Leadership Grant. (p 85) C. Thank you Letter from Ms. Callie Dietz, State Court Administrator, for flowers sent to husband's Memorial Service. (pp 87-88) D. Annual Judicial Conference will be held from September 11-14, 2016, Red Lion Inn at the Park, Spokane, WA. 	3
<p>Other Business</p> <p>The next DMCJA Board Meeting is September 11, 2016, 9:00 a.m. to 12:00 p.m., in Spokane, WA.</p>	
<p>Adjourn</p>	



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3482 TRN

Y ST01

Business Statement

Account Number: [REDACTED]

Statement Period:

Jun 1, 2016

through

Jun 30, 2016

Page 1 of 2



000107772 01 AV 0.376 106481672007558 P
THE WASHINGTON STATE DISTRICT AND
MUNICIPAL COURT JUDGES ASSOCIATION
PO BOX 7
DAYTON WA 99328-0007



To Contact U.S. Bank

24-Hour Business

Solutions:

1-800-673-3555

Telecommunications Device

for the Deaf:

1-800-685-5065

Internet:

usbank.com

NEWS FOR YOU



U.S. Bank is proud to be named a "World's Most Ethical Company" by the Ethisphere Institute for the second year in a row.

"World's Most Ethical Companies" and "Ethisphere" names and marks are registered trademarks of Ethisphere LLC. U.S. Bank. Equal Housing Lender. Member FDIC. © 2016 U.S. Bank

INFORMATION YOU SHOULD KNOW

Effective May 16th, 2016, the "Your Deposit Account Agreement" booklet includes a number of updates. The changes are slight, but may affect your rights. As of May 16th, 2016 you may pick up copies at your local branch, view copies at usbank.com, or call 1-800-USBANKS (1-800-872-2857) for a copy. Please see the Additional Information Section of this statement for the main updates that were made to "Your Deposit Account Agreement" booklet.

New Information for Consumer Report Disputes:

Effective May 16, 2016, the "Your Deposit Account Agreement" booklet was updated with new information regarding disputes for Consumer Reporting Agencies (CRA). Changes include:

- Individuals may dispute inaccurate information reported to a CRA by calling 844.624.8230 or by writing to:
U.S. Bank Attn: CRA Management, P.O. Box 3447, Oshkosh, WI 54903-3447
- The information required to review the dispute, including: customer name, address and telephone number; the account number; the specific information being disputed; the explanation of why it is incorrect; and any supporting documentation (e.g., affidavit of identity theft), if applicable.

The updates are reflected in the following sections within the booklet:

- A new section for "Consumer Report Disputes" was added to the Terms Applicable to Deposit Accounts.
- The existing section regarding disputes of the Consumer Reserve Line of Credit Agreement was updated to "Consumer Report Disputes."

New Terms and Conditions will be in effect for U.S. Bank business customers on June 30, 2016. You can view the new Terms and Conditions at usbank.com/trmtermsandconditions. Log in to this secure website using the access code: terms2016. If you are unable to access this information for any reason, please contact your Branch Banker, Relationship Manager, Treasury Management Consultant or Commercial Customer Service Team for assistance.

PLATINUM BUSINESS MONEY MARKET

Member FDIC

U.S. Bank National Association

Account Number [REDACTED]

Account Summary

	# Items				
Beginning Balance on Jun 1		\$	100,664.51	Annual Percentage Yield Earned	0.09%
Other Deposits	1		8.25	Interest Earned this Period	\$ 8.25
Ending Balance on Jun 30, 2016		\$	100,672.76	Interest Paid this Year	\$ 50.03
				Number of Days in Statement Period	30



THE WASHINGTON STATE DISTRICT AND
MUNICIPAL COURT JUDGES ASSOCIATION
PO BOX 7
DAYTON WA 99328-0007

Business Statement

Account Number:
[REDACTED]

Statement Period:
Jun 1, 2016
through
Jun 30, 2016

Page 2 of 2



PLATINUM BUSINESS MONEY MARKET

(CONTINUED)

U.S. Bank National Association

Account Number [REDACTED]

Other Deposits

Date	Description of Transaction	Ref Number	Amount
Jun 30	Interest Paid	[REDACTED]	\$ 8.25
Total Other Deposits			\$ 8.25

ADDITIONAL INFORMATION

Effective May 16th, 2016 the main updates to note in the revised "Your Deposit Account Agreement" booklet sections, and sub sections, include:

- Addition of the "Your Deposit Account Agreement" booklet being the sole and exclusive superseding agreement
- Addition of contact information within the Funds Transfers section
- Clarity on overdraft protection pertaining to dormant or escheated accounts and those linked to a U. S. Bank Reserve Line
- Update to rights within the section Statement and Notices; Your Address sub section
- Updated URL in the S.T.A.R.T Program Agreement for U.S. Bank Rewards Visa Card terms and conditions
- Addition of Consumer Report Disputes in the All Deposit Accounts section
- Updates to Consumer Report Disputes in the U.S. Bank Consumer Reserve Line Agreement
- Deletion of the definition of "debt" in the Set Off section
- Additional clarification from examples within the Security Interest In Accounts section
- Addition of Foreign Checks section
- Addition of Restricted Transactions sub section in Business Account Issues section
- Addition of Other Electronic Transactions types in both Business and Consumer Electronic Banking Agreements
- Addition of daily return limits for purchases made with your Consumer and Business Debit Card in the Electronic Banking Agreement sections
- Addition of payment limits received from third parties through your U.S. Bank Debit Card for both Business and Consumer customers in the Electronic Banking Agreement sections
- Removal of ATM Cards making cash advances in Limits On Transfers sections
- Deletion of Arbitration within the U.S. Bank Consumer Reserve Line Agreement
- Within the U.S. Bank Business Reserve Line Agreement additional clarity in Credit Review

As of May 16th, 2016 you may pick up copies at your local branch, view the updated booklet at usbank.com, or call 1-800-USBANKS (1-800-872-2657) for a copy.

Christina E Huwe
Pierce County Bookkeeping
1504 58th Way SE
Auburn, WA 98092
Phone (360) 710-5937
E-Mail: piercecountybookkeeping@comcast.net

SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION**

For the Period Ending June 30th, 2016

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)

Please contact me if you have any questions in regards to the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS

Washington State DMCJA
Statement of Financial Position
As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Checking/Savings	
Bank of America - Checking	20,288
Bank of America - Savings	23,550
US Bank - Savings	100,673
Washington Federal	45,065
Total Checking/Savings	189,575
Total Current Assets	189,575
Fixed Assets	
Accumulated Depreciation	(463)
Computer Equipment	579
Total Fixed Assets	115
Other Assets	
Prepaid Expenses	37,671
Total Other Assets	37,671
TOTAL ASSETS	227,362
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	305,296
Net Income	(77,934)
Total Equity	227,362
TOTAL LIABILITIES & EQUITY	227,362

**Washington State DMCJA
Statement of Activities
For the Twelve Months Ending, June 2016**

	<u>Jul 15</u>	<u>Aug 15</u>	<u>Sep 15</u>	<u>Oct 15</u>	<u>Nov 15</u>	<u>Dec 15</u>	<u>Jan 16</u>
Interest Income	15	14	13	13	12	12	12
Membership Revenue	0	0	0	1,862	450	33,110	82,795
	<u>15</u>	<u>14</u>	<u>13</u>	<u>1,865</u>	<u>462</u>	<u>33,122</u>	<u>82,807</u>
Expense							
4 - Board Meeting Expense	357	3,333	1,549	1,628	3,029	4,816	1,914
5 - Bookkeeping Expense	0	0	1,325	0	175	0	350
8 - Conference Committee	0	850	0	0	0	0	0
9 - Spring Conference	38,430	0	0	0	0	0	0
10 - Diversity Committee	0	0	0	0	0	0	0
11 - DMCJA/SCJA Sentencing Alt.	0	0	19	2,500	0	0	0
13 - DOL Liaison Committee	0	18	0	0	9	0	0
14 - Education Committee	1,087	1,310	0	0	1,608	1,490	570
15 - Educational Grants	0	1,389	0	2,133	0	0	0
18 - Judicial Assistance Commit	0	1,915	2,587	(4,367)	1,158	30	0
19 - Judicial Community Outreac	0	1,500	0	0	0	0	1,600
20 - Legislative Committee	0	133	0	242	78	56	0
21 - Legislative Pro-Tem	0	408	0	0	0	0	0
22 - Lobbyist Contract	2,583	6,583	4,583	4,583	4,583	4,583	4,584
23 - Lobbyist Expenses	0	68	2,500	5,000	0	0	0
24 - Long-Range Planning Commit	0	0	0	0	0	0	0
25 - MCA Liaison	0	360	0	0	0	0	0
27 - Nominating Committee	0	5	0	0	0	0	0
28 - President Expense	578	0	0	0	282	1,980	334
30 - Professional Services	0	0	860	0	5,109	187	0
32 - Rules Committee	0	5	0	0	0	0	0
34 - SCJA Board Liaison	0	0	0	76	0	0	0
36 - Therapeutic Courts	0	150	0	0	0	0	0
37 - Treasurer Expense and Bond	0	0	11	14	29	0	60
38 - Trial Court Advocacy Board	0	0	0	6,048	131	0	0
99 - Depreciation Expense	10	10	10	10	10	10	10
Total Expense	<u>43,045</u>	<u>18,037</u>	<u>13,444</u>	<u>17,867</u>	<u>16,201</u>	<u>13,152</u>	<u>9,422</u>
Excess Expenses Over Revenue	<u>(43,030)</u>	<u>(18,023)</u>	<u>(13,431)</u>	<u>(16,002)</u>	<u>(16,739)</u>	<u>(19,970)</u>	<u>(73,385)</u>

Washington State DMJJA
Statement of Activities
For the Twelve Months Ending, June 2016

	<u>Feb 16</u>	<u>Mar 16</u>	<u>Apr 16</u>	<u>May 16</u>	<u>Jun 16</u>	<u>TOTAL</u>
Interest Income	12	13	12	13	12	153
Membership Revenue	<u>20,018</u>	<u>1,574</u>	<u>1,212</u>	<u>3,361</u>	<u>550</u>	<u>144,922</u>
	<u>20,030</u>	<u>1,587</u>	<u>1,224</u>	<u>3,374</u>	<u>562</u>	<u>145,075</u>
Expense						
4 - Board Meeting Expense	(25)	5,929	1,051	11,085	2,595	37,261
5 - Bookkeeping Expense	0	425	0	0	0	2,275
8 - Conference Committee	0	0	0	17	875	1,742
9 - Spring Conference	0	0	0	0	37,880	76,310
10 - Diversity Committee	0	6	0	0	0	6
11 - DMJJA/SCJA Sentencing Alt.	0	74	0	0	0	2,593
13 - DOL Liaison Committee	0	16	0	0	0	43
14 - Education Committee	0	1,307	0	0	0	7,372
15 - Educational Grants	0	0	0	1,000	0	4,522
18 - Judicial Assistance Commit	594	2,520	3,493	262	100	8,292
19 - Judicial Community Outreach	0	0	0	0	0	3,100
20 - Legislative Committee	32	650	456	764	(456)	1,955
21 - Legislative Pro-Tem	0	271	0	0	81	760
22 - Lobbyist Contract	2,584	6,584	4,584	4,584	2,584	53,002
23 - Lobbyist Expenses	0	0	0	0	0	7,568
24 - Long-Range Planning Commit	0	113	295	283	0	691
25 - MCA Liaison	0	0	0	0	0	360
27 - Nominating Committee	0	13	0	11	0	29
28 - President Expense	(249)	249	95	0	2,265	5,534
30 - Professional Services	0	0	0	0	0	6,156
32 - Rules Committee	0	38	0	16	0	59
34 - SCJA Board Liaison	0	0	0	0	0	76
36 - Therapeutic Courts	0	9	0	0	0	159
37 - Treasurer Expense and Bond	5	0	34	0	1	154
38 - Trial Court Advocacy Board	0	0	(3,304)	0	0	2,875
99 - Depreciation Expense	10	10	10	10	10	120
Total Expense	<u>2,951</u>	<u>18,214</u>	<u>6,714</u>	<u>18,032</u>	<u>45,935</u>	<u>223,014</u>
Excess Expenses Over Revenue	<u>17,079</u>	<u>(16,627)</u>	<u>(5,490)</u>	<u>(14,658)</u>	<u>(45,373)</u>	<u>(77,939)</u>

Other Information

Washington State DMCJA

Reconciliation Detail

Bank of America - Checking, Period Ending 05/31/2016

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						113,860.98
Cleared Transactions						
Checks and Payments - 22 Items						
Check	05/17/2016	eft	AOC	X	-2,332.92	-2,332.92
Check	05/17/2016		Melanie Stewart	X	-2,000.00	-4,332.92
Transfer	05/17/2016			X	-1,510.81	-5,843.73
Check	05/17/2016	eft	AOC	X	-1,254.99	-7,098.72
Check	05/17/2016	eft	Applied Technologies	X	-438.00	-7,536.72
Check	05/17/2016	eft	Scott Ahlf	X	-414.00	-7,950.72
Check	05/17/2016	eft	Douglas Fair	X	-375.40	-8,326.12
Check	05/17/2016	eft	Kevin Ringus	X	-369.85	-8,695.97
Check	05/17/2016	eft	David A. Svaren	X	-353.16	-9,049.13
Check	05/17/2016	eft	Linda Coburn	X	-352.40	-9,401.53
Check	05/17/2016	eft	Michelle Gehlsen	X	-336.20	-9,737.73
Check	05/17/2016	eft	David A. Steiner	X	-315.84	-10,053.57
Check	05/17/2016	eft	Michael Lombo	X	-308.12	-10,361.69
Check	05/17/2016	eft	Janet Garrow	X	-307.80	-10,669.49
Check	05/17/2016	eft	Karen Donohue	X	-301.32	-10,970.81
Transfer	05/17/2016			X	-296.23	-11,267.04
Check	05/17/2016	eft	Charles Short	X	-238.68	-11,505.72
Check	05/17/2016	eft	G. Scott Marinella	X	-221.94	-11,727.66
Check	05/17/2016	eft	Tracy A. Staab	X	-140.40	-11,868.06
Check	05/17/2016	eft	Douglas B. Robinson	X	-97.20	-11,965.26
Check	05/17/2016	eft	Samuel G. Meyer	X	-54.00	-12,019.26
Check	05/17/2016	eft	Joseph Burrows	X	-15.00	-12,034.26
Total Checks and Payments					-12,034.26	-12,034.26
Deposits and Credits - 2 Items						
Deposit	05/06/2016			X	524.00	524.00
Deposit	05/31/2016			X	2,062.00	2,586.00
Total Deposits and Credits					2,586.00	2,586.00
Total Cleared Transactions					-9,448.26	-9,448.26
Cleared Balance					-9,448.26	104,412.72
Uncleared Transactions						
Checks and Payments - 3 items						
Check	02/11/2014	7276	Douglas Goelz		-84.00	-84.00
Check	05/30/2016	eft	Best Western		-2,699.11	-2,783.11
Check	05/31/2016		Sandra L. Allen		-1,000.00	-3,783.11
Total Checks and Payments					-3,783.11	-3,783.11
Total Uncleared Transactions					-3,783.11	-3,783.11
Register Balance as of 05/31/2016					-13,231.37	100,629.61
Ending Balance					-13,231.37	100,629.61

6:32 PM

08/08/16

Washington State DMCJA Reconciliation Detail

Bank of America - Checking, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						104,412.72
Cleared Transactions						
Checks and Payments - 30 Items						
Check	06/30/2016	eft	Best Western	X	-2,699.11	-2,699.11
Check	06/31/2016		Sandra L. Allen	X	-1,000.00	-3,699.11
Check	06/03/2016	online	4imprint	X	-472.00	-4,171.11
Check	06/14/2016	eft	Bank of America - B...	X	-949.91	-5,121.02
Check	06/17/2016	online	Fred L. Gillings	X	-900.00	-6,021.02
Check	06/17/2016	online	Timothy Jenkins	X	-400.00	-6,421.02
Check	06/17/2016	online	Tom Ellington	X	-332.19	-6,753.21
Check	06/17/2016	online	Tags Awards & Spe...	X	-254.59	-7,007.80
Check	06/17/2016	online	G. Scott Marinella	X	-157.21	-7,165.01
Check	06/17/2016	online	Samuel G. Meyer	X	-157.21	-7,322.22
Check	06/17/2016	online	Joseph Burrowes	X	-157.21	-7,479.43
Check	06/17/2016	online	David A. Stelner	X	-144.53	-7,623.96
Check	06/17/2016	online	Karen Donohue	X	-134.97	-7,758.93
Check	06/17/2016	online	Rick Leo	X	-134.68	-7,893.61
Check	06/17/2016	online	Linda Coburn	X	-134.21	-8,027.82
Check	06/17/2016	online	Douglas B. Robinson	X	-130.97	-8,158.79
Check	06/17/2016	online	Melanie Dane	X	-100.00	-8,258.79
Check	06/17/2016	online	Barbara Harper	X	-100.00	-8,358.79
Check	06/17/2016	online	City of Olympia	X	-98.97	-8,457.76
Check	06/17/2016	online	Scott Ahlf	X	-36.00	-8,493.76
Check	06/17/2016	online	David Petersen	X	-31.11	-8,524.87
Check	06/17/2016	online	Tags Awards & Spe...	X	-18.16	-8,543.02
Check	06/17/2016	online	Fred L. Gillings	X	-11.79	-8,554.81
Check	06/28/2016	online	Melanie Stewart	X	37,000.00	-45,554.81
Check	06/28/2016	online	Mark Crow	X	-1,197.30	-46,752.11
Check	06/28/2016	online	Michelle Gehlsen	X	-323.03	-47,075.14
Check	06/28/2016	online	Douglas Fair	X	-167.21	-47,232.35
Check	06/28/2016	online	Michelle Gehlsen	X	-134.97	-47,367.32
Check	06/28/2016	online	City of Federal Way	X	-88.97	-47,456.29
Check	06/28/2016	online	Thurston County Dis...	X	-81.36	-47,547.65
Total Checks and Payments					-47,547.65	-47,547.65
Deposits and Credits - 2 Items						
Deposit	06/01/2016			X	32.40	32.40
Deposit	06/01/2016			X	455.60	488.00
Total Deposits and Credits					488.00	488.00
Total Cleared Transactions					-47,059.65	-47,059.65
Cleared Balance					-47,059.65	57,353.07
Uncleared Transactions						
Checks and Payments - 2 items						
Check	02/11/2014	7276	Douglas Goelz		-84.00	-84.00
Check	06/29/2016	online	Judicial Conf. Regist...		-36,980.00	-37,064.00
Total Checks and Payments					-37,064.00	-37,064.00
Total Uncleared Transactions					-37,064.00	-37,064.00
Register Balance as of 06/30/2016					-84,123.65	20,289.07
New Transactions						
Checks and Payments - 4 Items						
Check	07/19/2016	online	Melanie Stewart		-2,000.00	-2,000.00
Check	07/19/2016	online	AOC		-205.77	-2,205.77
Check	07/19/2016	online	Michael Lambo		-134.97	-2,340.74
Check	07/19/2016	online	AOC		-112.03	-2,452.77
Total Checks and Payments					-2,452.77	-2,452.77
Total New Transactions					-2,452.77	-2,452.77
Ending Balance					-86,576.42	17,836.30

3:28 PM
08/08/16

Washington State DMCJA
Reconciliation Detail
Bank of America - Savings, Period Ending 05/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						23,548.72
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	05/31/2016			X	0.40	0.40
Total Deposits and Credits					0.40	0.40
Total Cleared Transactions					0.40	0.40
Cleared Balance					0.40	23,549.12
Register Balance as of 05/31/2016					0.40	23,549.12
Ending Balance					0.40	23,549.12

Washington State DMCJA Reconciliation Detail

Bank of America - Savings, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						23,549.12
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2016			X	0.39	0.39
Total Deposits and Credits					0.39	0.39
Total Cleared Transactions					0.39	0.39
Cleared Balance					0.39	23,549.51
Register Balance as of 06/30/2016					0.39	23,549.51
Ending Balance					0.39	23,549.51

Accounting Department

Washington State DMCJA

1000 4th Avenue, Suite 1000, Seattle, WA 98101

Phone: (206) 462-1000

6:46 AM
08/10/16

Washington State DMCJA
Reconciliation Detail
US Bank - Savings, Period Ending 05/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						100,655.99
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	05/31/2016			X	8.52	8.52
Total Deposits and Credits					8.52	8.52
Total Cleared Transactions					8.52	8.52
Cleared Balance					8.52	100,664.51
Register Balance as of 05/31/2016					8.52	100,664.51
Ending Balance					8.52	100,664.51

10:24 AM

06/10/16

Washington State DMCJA
Reconciliation Detail
US Bank - Savings, Period Ending 06/30/2016

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						100,664.51
Cleared Transactions						
Deposits and Credits - 1 Item						
Deposit	06/30/2016			X	8.25	8.25
Total Deposits and Credits					8.25	8.25
Total Cleared Transactions					8.25	8.25
Cleared Balance					8.25	100,672.76
Register Balance as of 06/30/2016					8.25	100,672.76
Ending Balance					8.25	100,672.76

Washington State DMCJA
Reconciliation Detail

US Bank - Savings, Period Ending 06/30/2016

9:41 AM
08/10/16

Washington State DMCJA
Reconciliation Detail
Washington Federal, Period Ending 05/31/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						43,732.71
Cleared Transactions						
Deposits and Credits - 4 Items						
Deposit	05/11/2016			X	150.00	150.00
Deposit	05/11/2016			X	300.00	450.00
Deposit	05/11/2016			X	325.00	775.00
Deposit	05/24/2016			X	3.75	778.75
Total Deposits and Credits					778.75	778.75
Total Cleared Transactions					778.75	778.75
Cleared Balance					778.75	44,511.46
Register Balance as of 05/31/2016					778.75	44,511.46
Ending Balance					778.75	44,511.46

9:43 AM
08/10/16

Washington State DMCJA
Reconciliation Detail
Washington Federal, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						44,511.46
Cleared Transactions						
Deposits and Credits - 3 Items						
Deposit	06/03/2016			X	200.00	200.00
Deposit	06/03/2016			X	350.00	550.00
Deposit	06/30/2016			X	3.69	553.69
Total Deposits and Credits					553.69	553.69
Total Cleared Transactions					553.69	553.69
Cleared Balance					553.69	45,065.15
Register Balance as of 06/30/2016					553.69	45,065.15
Ending Balance					553.69	45,065.15

Washington State DMCJA
Reconciliation Detail

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Cir	Split	Debit	Credit	Balance
Bank of America - Checking										
Transfer	07/02/2015				Funds Transfer	X	Bank of Ameri...	45,000.00		45,000.00
Check	07/08/2015			Renee Batodis-Cox		X	14 - Education...		1,000.00	44,000.00
Check	07/08/2015			Rebecca Robertson		X	28 - President ...		300.00	43,700.00
Check	07/08/2015			Veronica Allicea- Ga...		X	28 - President ...		276.20	43,421.80
Check	07/08/2015			Judy Jasprica		X	4 - Board Meet...		189.29	43,232.51
Check	07/08/2015			Michael J. Lambo		X	4 - Board Meet...		168.05	43,064.46
Check	07/13/2015	5448		Judicial Conf. Regls...		X	9 - Spring Con...		36,430.00	4,634.46
Check	07/23/2015			Michael Finkle		X	14 - Education...		89.60	4,547.96
Check	08/01/2015			Kevin McCann		X	15 - Education...		389.00	4,158.96
Check	08/01/2015			Thurston County D.L...		X	21 - Legislativ...		163.19	3,995.77
Check	08/01/2015			Douglas B. Robinson		X	25 - MCA Lleis...		360.25	3,635.52
Check	08/03/2015			David A. Steiner		X	4 - Board Meet...		186.97	3,448.55
Check	08/03/2015			Barbara Harper		X	18 - Judicial A...		100.00	3,348.55
Check	08/03/2015			Melanie Stewart		X	22 - Lobbyist ...		2,000.00	1,348.55
Check	08/12/2015			Mary C. Logan		X	14 - Education...		19.20	1,327.35
Check	08/12/2015			Karen Donohue		X	14 - Education...		23.59	1,303.77
Check	08/12/2015			G. Scott Marinella		X	14 - Education...		324.86	978.91
Check	08/12/2015			Richard Kayne		X	14 - Education...		368.90	612.01
Check	08/12/2015			Michael Finkle		X	14 - Education...		32.20	579.81
Check	08/12/2015			Kellay Olwell		X	14 - Education...		184.00	395.81
Check	08/12/2015			Kevin McCann		X	14 - Education...		25.30	370.51
Check	08/12/2015			Timothy Jenkins		X	14 - Education...		10.35	360.16
Check	08/12/2015			Judy Jasprica		X	14 - Education...		28.75	331.41
Check	08/12/2015			Joseph Burrowes		X	14 - Education...		26.25	305.16
Check	08/21/2015			David A. Svaron		X	4 - Board Meet...		87.40	217.76
Check	08/21/2015			G. Scott Marinella		X	4 - Board Meet...		228.20	-8.44
Check	08/21/2015			Samuel G. Meyer		X	4 - Board Meet...		57.50	-65.94
Check	08/21/2015			Administrative Offic...		X	-SPLIT-		4,934.94	-5,000.88
Check	08/21/2015			Barbara Harper		X	18 - Judicial A...		100.00	-5,100.88
Check	08/21/2015			Joseph Burrowes		X	18 - Judicial C...		1,500.00	-6,600.88
Check	08/21/2015			Wade Samuelson		X	20 - Legislativ...		87.40	-6,688.28
Check	08/21/2015			Mary Lynch		X	21 - Legislativ...		244.90	-6,933.18
Check	08/21/2015			Melanie Stewart		X	22 - Lobbyist ...		2,000.00	-8,933.18
Check	08/21/2015			Melanie Stewart		X	23 - Lobbyist E...		68.00	-9,001.18
Transfer	08/21/2015				Funds Transfer	X	Bank of Ameri...	20,000.00		10,988.82
Check	08/31/2015			Michelle Gehlsen		X	4 - Board Meet...		32.20	10,956.62
Check	08/31/2015			Willie Gregory		X	15 - Education...		999.93	9,956.69
Check	09/01/2015			Bank of America - B...		X	Bank of Ameri...		862.58	9,104.13
Check	09/10/2015			Rebecca Robertson		X	4 - Board Meet...		89.95	9,020.18
Check	09/10/2015			Sue Noonan		X	4 - Board Meet...		35.66	8,984.52
Check	09/10/2015			David A. Svaron		X	4 - Board Meet...		144.90	8,839.63
Check	09/10/2015			Douglas Fair		X	4 - Board Meet...		80.50	8,759.13
Check	09/10/2015			G. Scott Marinella		X	4 - Board Meet...		340.98	8,418.17
Check	09/10/2015			Judy Jasprica		X	4 - Board Meet...		34.50	8,383.67
Check	09/10/2015			Karen Donohue		X	4 - Board Meet...		83.95	8,299.72
Check	09/10/2015			Kevin Ringus		X	4 - Board Meet...		57.50	8,242.22
Check	09/10/2015			Michelle Gehlsen		X	4 - Board Meet...		86.55	8,155.67
Check	09/10/2015			Scott Ahlf		X	4 - Board Meet...		57.50	8,098.17
Check	09/10/2015			Dino W Traverso, P...		X	5 - Bookkeepin...		975.00	7,121.17
Check	09/10/2015			Mary C. Logan		X	11 - DMCJAVS...		19.20	7,101.97
Check	09/10/2015			Melanie Stewart		X	22 - Lobbyist ...		2,000.00	5,101.97
Check	09/10/2015			Law, Lyman, Daniel...		X	30 - Professio...		660.00	4,241.97
Check	09/16/2015			Douglas B. Robinson		X	4 - Board Meet...		120.45	4,121.52
Check	09/30/2015			James Doctor		X	4 - Board Meet...		68.50	4,053.02
Check	09/30/2015			David A. Steiner		X	4 - Board Meet...		77.05	3,975.97
Check	09/30/2015			Administrative Offic...		X	4 - Board Meet...		1.58	3,974.39
Check	09/30/2015			Dino W Traverso, P...		X	5 - Bookkeepin...		350.00	3,624.39
Check	09/30/2015			Barbara Harper		X	18 - Judicial A...		722.80	2,901.59
Check	09/30/2015			Chris Culp		X	18 - Judicial A...		177.00	2,724.59
Check	09/30/2015			David A. Steiner		X	18 - Judicial A...		75.08	2,649.53
Check	09/30/2015			Mary C. Logan		X	18 - Judicial A...		19.20	2,630.33
Check	09/30/2015			Marybeth Dingley		X	18 - Judicial A...		49.68	2,580.65
Check	09/30/2015			Michael Finkle		X	18 - Judicial A...		32.20	2,548.45
Check	09/30/2015			Susan Woodard		X	18 - Judicial A...		59.00	2,489.45
Check	09/30/2015			Timothy Jenkins		X	18 - Judicial A...		60.61	2,428.84
Check	10/01/2015			Superior Court Judg...		X	11 - DMCJAVS...		2,500.00	-71.36
Check	10/01/2015			Samuel G. Meyer		X	20 - Legislativ...		57.50	-128.86
Check	10/01/2015			Wade Samuelson		X	20 - Legislativ...		92.00	-220.86
Check	10/01/2015			Superior Court Judg...	2015-16 TCA...	X	38 - Trial Cour...		5,000.00	-5,220.86
Deposit	10/01/2015				Deposit	X	-SPLIT-	7,187.00		1,966.14
Check	10/01/2015			Bank of America - B...		X	Bank of Ameri...		1,390.77	575.37
Check	10/01/2015			Superior Court Judg...	2014-2015 JA...	X	18 - Judicial A...		891.05	-75.68
Check	10/01/2015			Superior Court Judg...	2014-2015 T...	X	38 - Trial Cour...		1,048.18	-1,323.86
Check	10/06/2015			Marilyn Haan		X	18 - Judicial A...		163.49	-1,487.35
Check	10/06/2015			Barbara Harper		X	18 - Judicial A...		100.00	-1,587.35
Check	10/06/2015			Roger Lewis		X	18 - Judicial A...		99.25	-1,686.60
Check	10/06/2015			Bruce Wells		X	18 - Judicial A...		47.15	-1,733.75
Check	10/06/2015			Daniel Kathryn		X	18 - Judicial A...		20.00	-1,753.75
Check	10/06/2015			Susanna Kanther		X	18 - Judicial A...		9.78	-1,763.53
Check	10/06/2015			James Doctor		X	18 - Judicial A...		69.28	-1,832.81
Check	10/16/2015			David A. Steiner		X	4 - Board Meet...		26.45	-1,859.23
Check	10/16/2015			David A. Svaron		X	4 - Board Meet...		87.40	-1,946.63
Check	10/16/2015			Douglas Fair		X	4 - Board Meet...		34.50	-1,981.13
Check	10/16/2015			Joseph Burrowes		X	4 - Board Meet...		26.25	-2,007.38
Check	10/16/2015			Michelle Gehlsen		X	4 - Board Meet...		26.45	-2,033.83
Check	10/16/2015			Samuel G. Meyer		X	4 - Board Meet...		57.50	-2,091.33
Check	10/16/2015			Scott Ahlf		X	4 - Board Meet...		57.50	-2,148.83
Check	10/16/2015			Charles Short	3 Meetings	X	4 - Board Meet...		932.30	-3,081.13
Check	10/16/2015			Marilyn Paja		X	15 - Education...		2,132.75	-5,213.88
Check	10/16/2015			Barbara Harper		X	18 - Judicial A...		100.00	-5,313.88

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Check	10/16/2015			Susanna Kanher		X	18 - Judicial A...		1,000.00	-6,313.88
Check	10/16/2015			Melanie Stewart		X	22 - Lobbyist ...		2,000.00	-8,313.88
Check	10/16/2015			Scott Ahlf		X	34 - SCJA Boa...		78.00	-8,391.88
Transfer	10/16/2015				Funds Transfer	X	Bank of Amerl...	10,000.00		1,610.12
Deposit	10/30/2015				Deposit	X	Membership R...	1,685.31		3,275.43
Check	10/30/2015			Bank of America	Bank Service ...	X	37 - Treasurer ...		14.00	3,261.43
Check	11/02/2015			Administrative Offic...		X	-SPLIT-		1,978.88	1,282.55
Check	11/02/2015			Barbara Harper		X	18 - Judicial A...		100.00	1,182.55
Check	11/02/2015			James Doctor		X	38 - Trial Cour...		68.28	1,114.30
Check	11/02/2015			Mary C. Logan		X	38 - Trial Cour...		19.20	1,095.10
Check	11/02/2015			Donna McBride		X	38 - Trial Cour...		43.65	1,051.45
Transfer	11/02/2015				Funds Transfer	X	Bank of Amerl...	5,000.00		6,051.45
Deposit	11/03/2015				Deposit	X	Membership R...	449.91		6,501.36
Check	11/05/2015			Law, Lyman, Daniel,...		X	30 - Professio...		5,109.30	1,392.06
Check	11/09/2015			G. Scott Marinella		X	4 - Board Meet...		266.20	1,125.86
Check	11/09/2015			Judith Anderson		X	18 - Judicial A...		52.22	1,073.64
Check	11/09/2015			Barbara Harper		X	18 - Judicial A...		100.00	973.64
Check	11/09/2015			Melanie Stewart		X	22 - Lobbyist ...		2,000.00	-1,026.36
Check	11/09/2015			David A. Steiner		X	28 - President ...		169.82	-1,185.98
Check	11/10/2015			Bank of America - B...		X	Bank of Amerl...		273.17	-1,459.15
Check	11/30/2015			Gretchen's Shoe Bo...		X	4 - Board Meet...		337.57	-1,796.72
Check	11/30/2015			G. Scott Marinella		X	4 - Board Meet...		286.20	-2,082.92
Check	11/30/2015			Douglas Fair		X	4 - Board Meet...		34.50	-2,097.42
Check	11/30/2015			Samuel G. Meyer		X	4 - Board Meet...		57.50	-2,154.92
Check	11/30/2015			Charles Short		X	4 - Board Meet...		319.75	-2,474.67
Check	11/30/2015			Michelle Gehlsen		X	4 - Board Meet...		26.45	-2,501.12
Check	11/30/2015			Joseph Burrowes		X	4 - Board Meet...		26.28	-2,527.38
Check	11/30/2015			Michael J. Lambo		X	4 - Board Meet...		27.60	-2,554.98
Check	11/30/2015			Kevin Ringus		X	4 - Board Meet...		23.00	-2,577.98
Check	11/30/2015			Scott Ahlf		X	4 - Board Meet...		57.50	-2,635.48
Check	11/30/2015			Ingallina's Box Lunch		X	4 - Board Meet...		366.20	-2,991.68
Check	11/30/2015			Dino W Traverso, P...		X	5 - Bookkeepin...		175.00	-3,166.68
Check	11/30/2015			Gretchen's Shoe Bo...		X	14 - Education...		59.18	-3,225.86
Check	11/30/2015			Gretchen's Shoe Bo...		X	14 - Education...		227.97	-3,453.83
Check	11/30/2015			Karen Donohue		X	14 - Education...		262.48	-3,716.31
Check	11/30/2015			Charles Short		X	14 - Education...		499.50	-4,215.81
Check	11/30/2015			Kelley Olwell		X	14 - Education...		418.60	-4,634.41
Check	11/30/2015			Judicial Conf. Regis...		X	14 - Education...		140.00	-4,774.41
Check	11/30/2015			Gretchen's Shoe Bo...		X	20 - Legislativ...		68.38	-4,840.79
Check	11/30/2015			Michael Finkle		X	28 - President ...		34.50	-4,875.29
Transfer	11/30/2015				Deposit	X	Bank of Amerl...	5,000.00		124.71
Check	11/30/2015			Bank of America		X	37 - Treasurer ...		14.00	110.71
Check	11/30/2015			Bank of America - B...		X	Bank of Amerl...		660.83	-50.12
Check	12/01/2015			G. Scott Marinella		X	4 - Board Meet...		57.50	-807.62
Check	12/01/2015			Administrative Offic...		X	-SPLIT-		1,377.30	-1,984.92
Transfer	12/01/2015				Funds Transfer	X	Bank of Amerl...	5,000.00		3,015.08
Check	12/02/2015			Bank of America - B...		X	Bank of Amerl...		266.44	2,748.64
Check	12/07/2015			Law, Lyman, Daniel,...		X	30 - Professio...		5,119.30	-2,370.66
Check	12/08/2015			Douglas Fair		X	14 - Education...		34.50	-2,405.16
Check	12/08/2015			Timothy Jenkins		X	14 - Education...		10.35	-2,415.51
Check	12/08/2015			Judy Jasprica		X	14 - Education...		28.75	-2,444.26
Check	12/08/2015			Charles Short		X	14 - Education...		117.00	-2,561.26
Check	12/08/2015			Kelley Olwell		X	14 - Education...		184.00	-2,745.26
Check	12/08/2015			Richard Kayne		X	14 - Education...		19.60	-2,764.76
Check	12/08/2015			Grant Blinn		X	14 - Education...		16.10	-2,780.86
Check	12/08/2015			N. Steward		X	14 - Education...		14.95	-2,795.81
Check	12/08/2015			Karen Donohue		X	14 - Education...		23.16	-2,818.97
Check	12/08/2015			Joseph Burrowes		X	14 - Education...		26.25	-2,845.22
Check	12/08/2015			Melanie Stewart		X	22 - Lobbyist ...		2,000.00	-4,845.22
Transfer	12/08/2015				Funds Transfer	X	Bank of Amerl...	2,600.00		-2,345.22
Check	12/22/2015			David A. Steiner		X	4 - Board Meet...		26.45	-2,371.67
Check	12/22/2015			Samuel G. Meyer		X	4 - Board Meet...		57.50	-2,429.17
Check	12/22/2015			Douglas Fair		X	4 - Board Meet...		34.50	-2,463.67
Check	12/22/2015			Douglas B. Robinson		X	4 - Board Meet...		22.00	-2,485.67
Check	12/22/2015			Karen Donohue		X	4 - Board Meet...		24.15	-2,509.82
Check	12/22/2015			Scott Ahlf		X	4 - Board Meet...		57.50	-2,567.32
Check	12/22/2015			Michelle Gehlsen		X	4 - Board Meet...		32.20	-2,599.52
Check	12/22/2015			Michael J. Lambo		X	4 - Board Meet...		27.60	-2,627.12
Check	12/22/2015			Kevin Ringus		X	4 - Board Meet...		23.00	-2,650.12
Check	12/22/2015			David A. Svaren		X	4 - Board Meet...		87.40	-2,737.52
Check	12/22/2015			Joseph Burrowes		X	4 - Board Meet...		26.25	-2,763.77
Check	12/22/2015			G. Scott Marinella		X	4 - Board Meet...		285.20	-3,048.97
Check	12/22/2015			Tracy A. Staab		X	4 - Board Meet...		325.00	-3,373.97
Check	12/22/2015			Paulette Revoir		X	4 - Board Meet...		17.91	-3,391.88
Check	12/22/2015			Ingallina's Box Lunch		X	4 - Board Meet...		388.40	-3,780.28
Check	12/22/2015			Administrative Offic...	November Ex...	X	4 - Board Meet...		1,290.81	-5,070.89
Check	12/22/2015			Administrative Offic...	August Expen...	X	-SPLIT-		2,917.38	-7,988.28
Check	12/22/2015			Elizabeth Asher	Pro Tem	X	28 - President ...		244.90	-8,233.18
Check	12/22/2015			David Steiner		X	28 - President ...		84.43	-8,317.61
Check	12/22/2015			Robert McBeth		X	28 - President ...		488.80	-8,806.41
Transfer	12/22/2015				Funds Transfer	X	Bank of Amerl...	5,000.00		-3,807.41
Deposit	12/23/2015				Deposit	X	Membership R...	25,085.00		21,277.59
Deposit	12/30/2015				Refund	X	30 - Professio...	4,932.50		26,210.09
Deposit	12/30/2015				Deposit	X	Membership R...	6,750.00		32,960.09
Deposit	01/07/2016				Deposit	X	Membership R...	2,624.00		35,584.09
Deposit	01/08/2016				Deposit	X	Membership R...	23,612.00		59,196.09
Deposit	01/11/2016				Deposit	X	Membership R...	4,150.00		63,346.09
Check	01/13/2016			Business Card		X	Bank of Amerl...		609.66	62,736.43
Check	01/14/2016			Michael J. Lambo		X	4 - Board Meet...		25.92	62,710.51
Check	01/14/2016			Kevin Ringus		X	4 - Board Meet...		21.60	62,688.91
Check	01/14/2016			Scott Ahlf		X	4 - Board Meet...		54.00	62,634.91

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Check	01/14/2016			Charles Short		X	4 - Board Meet...		356.84	82,278.07
Check	01/14/2016			Michelle Gehlsen		X	4 - Board Meet...		30.24	82,247.83
Check	01/14/2016			G. Scott Marinella		X	4 - Board Meet...		412.80	81,835.23
Check	01/14/2016			David A. Svaren		X	4 - Board Meet...		82.08	81,753.15
Check	01/14/2016			Samuel G. Meyer		X	4 - Board Meet...		54.00	81,699.15
Check	01/14/2016			Douglas B. Robinson		X	4 - Board Meet...		336.20	81,362.95
Check	01/14/2016			David A. Steiner		X	4 - Board Meet...		24.84	81,338.11
Check	01/14/2016			Joseph Burrowes		X	4 - Board Meet...		25.20	81,312.91
Check	01/14/2016			Ingallina's Box Lunch		X	4 - Board Meet...		384.58	80,928.35
Check	01/14/2016			Dino W Traverso, P...		X	5 - Bookkeepin...		360.00	80,578.35
Check	01/14/2016			Melanie Stewart		X	22 - Lobbyist ...		2,000.00	58,578.35
Check	01/14/2016			David A. Steiner		X	28 - President ...		248.88	58,329.49
Deposit	01/14/2016				Deposit	X	Membership R...	2,250.00		60,579.49
Check	01/14/2016				Adjustment/C...	X	Membership R...		375.00	60,204.49
Check	01/15/2016			Youth & Governmen...		X	19 - Judicial C...		1,600.00	58,604.49
Check	01/15/2016					X	37 - Treasurer ...		20.00	58,584.49
Deposit	01/19/2016				Deposit	X	Membership R...	3,149.00		61,733.49
Deposit	01/20/2016				Deposit	X	Membership R...	19,012.00		80,745.49
Deposit	01/20/2016				Returned Bill ...	X	4 - Board Meet...	34.50		80,779.99
Check	01/20/2016			Administrative Offi...		X	4 - Board Meet...		140.00	80,639.99
Deposit	01/21/2016				Deposit	X	Membership R...	375.00		81,014.99
Deposit	01/25/2016				Deposit	X	Membership R...	15,636.00		96,650.99
Deposit	01/29/2016				Deposit	X	Membership R...	12,037.00		108,687.99
Deposit	02/01/2016				Deposit	X	Membership R...	3,109.00		111,796.99
Deposit	02/04/2016				Deposit	X	Membership R...	3,187.00		114,983.99
Deposit	02/09/2016				Returned Bill ...	X	28 - President ...	248.88		115,232.85
Deposit	02/09/2016				Returned Bill ...	X	4 - Board Meet...	24.84		115,257.69
Deposit	02/11/2016				Deposit	X	Membership R...	2,437.00		117,694.69
Deposit	02/19/2016				Deposit	X	Membership R...	8,624.00		126,318.69
Deposit	02/25/2016				Deposit	X	Membership R...	1,986.00		128,304.69
Check	02/25/2016	eft		Bank of America - B...		X	Bank of Ameri...		189.98	128,114.73
Check	02/25/2016			Barbara Harper		X	18 - Judicial A...		100.00	128,014.73
Check	02/25/2016			Barbara Harper		X	18 - Judicial A...		100.00	127,914.73
Check	03/01/2016	eft		Administrative Offi...		X	4 - Board Meet...		1,535.21	126,379.52
Check	03/01/2016	eft		Melanie Stewart		X	22 - Lobbyist ...		2,000.00	124,379.52
Deposit	03/01/2016				Deposit	X	Membership R...	499.00		124,878.52
Check	03/01/2016	eft		Administrative Offi...		X	-SPLIT-		1,899.86	122,978.66
Check	03/01/2016	eft		G. Scott Marinella		X	4 - Board Meet...		490.80	122,487.86
Check	03/01/2016	eft		Administrative Offi...		X	20 - Legislativ...		455.60	122,032.26
Check	03/01/2016	eft		Ingallina's Box Lunch		X	4 - Board Meet...		418.85	121,613.31
Check	03/01/2016	eft		Dino W Traverso, P...		X	5 - Bookkeepin...		350.00	121,263.31
Check	03/01/2016	eft		Charles Short		X	4 - Board Meet...		293.30	120,970.01
Check	03/01/2016	eft		David A. Steiner		X	28 - President ...		248.88	120,721.15
Check	03/01/2016	eft		Thurston County Di...		X	21 - Legislativ...		108.46	120,612.69
Check	03/01/2016	eft		David A. Svaren		X	4 - Board Meet...		82.08	120,530.61
Check	03/01/2016	eft		Corinna Ham		X	20 - Legislativ...		62.64	120,467.97
Check	03/01/2016	eft		Thurston County Di...		X	21 - Legislativ...		54.23	120,413.74
Check	03/01/2016	eft		Scott Ahlf		X	4 - Board Meet...		54.00	120,359.74
Check	03/01/2016	eft		Scott Ahlf		X	4 - Board Meet...		54.00	120,305.74
Check	03/01/2016	eft		Samuel G. Meyer		X	4 - Board Meet...		54.00	120,251.74
Check	03/01/2016	eft		Jennifer Johnson		X	20 - Legislativ...		50.22	120,201.52
Check	03/01/2016	eft		Glenn Phillips		X	20 - Legislativ...		48.60	120,152.92
Check	03/01/2016	eft		Joseph Burrowes		X	4 - Board Meet...		32.70	120,120.22
Check	03/01/2016	eft		Douglas Fair		X	4 - Board Meet...		32.40	120,087.82
Check	03/01/2016	eft		Michael Lambo		X	4 - Board Meet...		25.92	120,061.90
Check	03/01/2016	eft		Michelle Gehlsen		X	4 - Board Meet...		24.84	120,037.06
Check	03/01/2016	eft		David A. Steiner		X	4 - Board Meet...		24.84	120,012.22
Check	03/01/2016	eft		Rick Leo		X	4 - Board Meet...		24.18	119,988.04
Check	03/01/2016	eft		Linda Coburn		X	4 - Board Meet...		23.76	119,964.28
Check	03/01/2016	eft		Karen Donohue		X	4 - Board Meet...		22.19	119,942.09
Check	03/01/2016	eft		Douglas B. Robinson		X	4 - Board Meet...		18.00	119,924.09
Check	03/01/2016	eft		David A. Steiner		X	4 - Board Meet...		17.28	119,906.81
Check	03/02/2016			Ingallina's Box Lunch		X	18 - Judicial A...		91.10	119,815.71
Check	03/02/2016			Marybeth Dingley		X	18 - Judicial A...		47.14	119,768.57
Check	03/02/2016	eft		Susan Woodard		X	18 - Judicial A...		28.00	119,740.57
Transfer	03/02/2016				Funds Transfer	X	Bank of Ameri...		85.98	119,654.59
Check	03/02/2016	eft		Chris Culp		X	18 - Judicial A...		135.80	119,518.79
Check	03/02/2016	eft		Thurston County Di...		X	21 - Legislativ...		108.46	119,410.33
Check	03/07/2016	eft		Melanie Stewart		X	22 - Lobbyist ...		2,000.00	117,410.33
Check	03/07/2016	eft		James Docter		X	11 - DMCJA/S...		54.40	117,355.93
Check	03/10/2016	eft		Mary Logan		X	11 - DMCJA/S...		19.40	117,336.53
Check	03/14/2016	eft		Cave B		X	18 - Judicial A...		1,470.00	115,866.53
Check	03/14/2016	eft		Bank of America - B...		X	Bank of Ameri...		640.99	115,225.54
Check	03/17/2016	eft		Ingallina's Box Lunch		X	4 - Board Meet...		422.23	114,803.31
Check	03/17/2016	eft		Charles Short		X	4 - Board Meet...		253.80	114,549.51
Check	03/17/2016	eft		David A. Svaren		X	4 - Board Meet...		82.08	114,467.43
Check	03/17/2016	eft		Dino W Traverso, P...		X	5 - Bookkeepin...		75.00	114,392.43
Check	03/17/2016	eft		Barbara Harper		X	18 - Judicial A...		59.65	114,332.78
Check	03/17/2016	eft		Scott Ahlf		X	4 - Board Meet...		54.00	114,278.78
Check	03/17/2016	eft		Samuel G. Meyer		X	4 - Board Meet...		54.00	114,224.78
Check	03/17/2016	eft		Joseph Burrowes		X	4 - Board Meet...		37.20	114,187.58
Check	03/17/2016	eft		Douglas Fair		X	4 - Board Meet...		32.40	114,155.18
Check	03/17/2016	eft		Linda Coburn		X	4 - Board Meet...		32.40	114,122.78
Check	03/17/2016	eft		Michelle Gehlsen		X	4 - Board Meet...		30.24	114,092.54
Check	03/17/2016	eft		Karen Donohue		X	4 - Board Meet...		22.14	114,070.40
Check	03/17/2016	eft		Douglas B. Robinson		X	4 - Board Meet...		18.00	114,052.40
Check	03/17/2016	eft		G. Scott Marinella		X	4 - Board Meet...		386.80	113,665.60
Check	03/17/2016	eft		Rick Leo		X	4 - Board Meet...		24.18	113,641.42
Check	03/17/2016	eft		Kevin Ringus		X	4 - Board Meet...		21.60	113,619.82
Transfer	03/29/2016				Funds Transfer	X	Bank of Ameri...		306.90	113,312.92
Check	03/29/2016	eft		Timothy Jenkins		X	18 - Judicial A...		20.70	113,292.22

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Check	03/29/2016	eft		Barbara Harper		X	18 - Judicial A...		100.00	113,292.22
Check	03/29/2016	eft		Administrative Offic...		X	-SPLIT-	820.18		112,472.09
Check	04/01/2016	eft		Steven Buzzard		X	24 - Long-Ran...	108.00		112,364.09
Check	04/01/2016	eft		Ingallina's Box Lunch		X	24 - Long-Ran...	67.23		112,296.86
Check	04/01/2016	eft		Scott Ahlf		X	24 - Long-Ran...	54.00		112,242.86
Check	04/01/2016	eft		Michelle Gehlsen		X	24 - Long-Ran...	24.84		112,218.02
Check	04/01/2016	eft		Franklin L. Dacosa		X	24 - Long-Ran...	22.68		112,195.34
Check	04/01/2016	eft		Mary C. Logan		X	24 - Long-Ran...	18.64		112,176.70
Deposit	04/04/2016				Deposit	X	38 - Trial Cour...	3,304.16		115,480.86
Deposit	04/04/2016				Deposit	X	Membership R...	187.00		115,667.86
Deposit	04/11/2016				Deposit	X	Membership R...	750.00		116,417.86
Check	04/25/2016	eft		Barbara Harper		X	18 - Judicial A...		100.00	116,317.86
Check	04/25/2016	eft		Cave B		X	18 - Judicial A...	1,780.18		114,537.70
Check	04/25/2016	eft		Barbara Harper		X	18 - Judicial A...	204.05		114,333.65
Check	04/25/2016	eft		Susan Woodard		X	18 - Judicial A...	118.93		114,214.72
Check	04/25/2016	eft		Timothy Jenkins		X	18 - Judicial A...	224.75		114,039.97
Check	04/25/2016	eft		Michael Finkle		X	18 - Judicial A...	200.60		113,839.37
Check	04/25/2016	eft		Fran Chmolewski		X	18 - Judicial A...	58.00		113,781.37
Check	04/25/2016	eft		Marybeth Dingedy		X	18 - Judicial A...	220.15		113,561.22
Check	04/25/2016	eft		Judith Anderson		X	18 - Judicial A...	283.85		113,277.37
Check	04/25/2016	eft		Susanna Kanther		X	18 - Judicial A...	189.45		113,087.92
Check	04/25/2016	eft		Lisa Worawick		X	18 - Judicial A...	173.00		112,924.92
Check	04/28/2016	eft		Melanie Stewart		X	22 - Lobbyist ...	2,000.00		110,924.92
Check	04/28/2016	eft		Ramblin Jacks		X	20 - Legislativ...	455.60		110,469.32
Check	04/28/2016	eft		Ingallina's Box Lunch		X	4 - Board Meet...	873.18		110,096.14
Check	04/28/2016	eft		Charles Short		X	4 - Board Meet...	253.80		109,842.34
Check	04/28/2016	eft		David A. Svaran		X	4 - Board Meet...	82.08		109,760.26
Check	04/28/2016	eft		Michelle Gehlsen		X	4 - Board Meet...	33.48		109,726.78
Check	04/28/2016	eft		Michael J. Lambo		X	4 - Board Meet...	26.92		109,700.86
Check	04/28/2016	eft		Joseph Burrowes		X	4 - Board Meet...	25.20		109,675.66
Check	04/28/2016	eft		David A. Steiner		X	4 - Board Meet...	24.84		109,650.82
Check	04/28/2016	eft		Rick Leo		X	4 - Board Meet...	24.18		109,626.64
Check	04/28/2016	eft		Kevin Ringus		X	4 - Board Meet...	21.60		109,605.04
Check	04/28/2016	eft		Douglas B. Robinson		X	4 - Board Meet...	18.00		109,587.04
Deposit	05/06/2016				Deposit	X	Membership R...	524.00		110,111.04
Transfer	05/17/2016				Funds Transfer	X	Bank of Ameri...	296.23		109,814.81
Check	05/17/2016	eft		Applied Technologies		X	4 - Board Meet...	438.00		109,376.81
Check	05/17/2016	eft		G. Scott Marinella		X	4 - Board Meet...	221.94		109,154.87
Check	05/17/2016	eft		Linda Coburn		X	4 - Board Meet...	352.40		108,802.47
Check	05/17/2016	eft		Douglas Fair		X	4 - Board Meet...	375.40		108,427.07
Check	05/17/2016	eft		Douglas B. Robinson		X	4 - Board Meet...	97.20		108,329.87
Check	05/17/2016	eft		Joseph Burrowes		X	4 - Board Meet...	15.00		108,314.87
Check	05/17/2016	eft		Tracy A. Staab		X	4 - Board Meet...	140.40		108,174.47
Check	05/17/2016	eft		Karen Donohue		X	4 - Board Meet...	301.32		107,873.15
Check	05/17/2016	eft		Samuel G. Meyer		X	4 - Board Meet...	54.00		107,819.15
Check	05/17/2016	eft		Scott Ahlf		X	4 - Board Meet...	414.00		107,405.15
Check	05/17/2016	eft		Michelle Gehlsen		X	4 - Board Meet...	336.20		107,068.95
Check	05/17/2016	eft		David A. Svaran		X	4 - Board Meet...	353.16		106,715.79
Check	05/17/2016	eft		Michael Lambo		X	4 - Board Meet...	308.12		106,407.67
Check	05/17/2016	eft		David A. Steiner		X	4 - Board Meet...	316.84		106,091.83
Check	05/17/2016	eft		Janet Garrow		X	4 - Board Meet...	307.80		105,784.03
Check	05/17/2016	eft		Charles Short		X	4 - Board Meet...	236.68		105,547.35
Check	05/17/2016	eft		Kevin Ringus		X	4 - Board Meet...	369.85		105,177.50
Check	05/17/2016	eft		AOC		X	-SPLIT-	1,254.89		103,922.61
Check	05/17/2016	eft		AOC		X	-SPLIT-	2,382.92		101,539.69
Transfer	05/17/2016				Funds Transfer	X	Bank of Ameri...	1,510.81		100,028.88
Check	05/17/2016	eft		Melanie Stewart		X	22 - Lobbyist ...	2,000.00		98,028.88
Check	05/30/2016	eft		Best Western		X	4 - Board Meet...	2,699.11		95,329.77
Check	05/31/2016	eft		Sandra L. Allen		X	15 - Education...	1,000.00		94,329.77
Deposit	06/01/2016				Deposit	X	Membership R...	2,062.00		96,391.77
Deposit	06/01/2016				Deposit	X	20 - Legislativ...	455.60		96,847.37
Deposit	06/01/2016				Deposit	X	4 - Board Meet...	32.40		96,927.67
Check	06/03/2016	online		4imprint		X	28 - President ...	472.00		96,455.67
Check	06/14/2016	online		Bank of America - B...		X	Bank of Amerl...	949.91		95,505.76
Check	06/17/2016	online		Fred L. Gillings		X	8 - Spring Con...	900.00		94,605.76
Check	06/17/2016	online		Timothy Jenkins		X	8 - Conference...	400.00		94,205.76
Check	06/17/2016	online		Tom Ellington		X	8 - Conference...	332.19		93,873.57
Check	06/17/2016	online		Tags Awards & Spa...		X	28 - President ...	254.59		93,618.98
Check	06/17/2016	online		G. Scott Marinella		X	4 - Board Meet...	157.21		93,461.77
Check	06/17/2016	online		Samuel G. Meyer		X	4 - Board Meet...	157.21		93,304.56
Check	06/17/2016	online		Joseph Burrowes		X	4 - Board Meet...	157.21		93,147.35
Check	06/17/2016	online		David A. Steiner		X	4 - Board Meet...	144.53		92,992.82
Check	06/17/2016	online		Karen Donohue		X	4 - Board Meet...	134.97		92,857.85
Check	06/17/2016	online		Rick Leo		X	4 - Board Meet...	134.68		92,723.17
Check	06/17/2016	online		Linda Coburn		X	4 - Board Meet...	134.21		92,588.96
Check	06/17/2016	online		Douglas B. Robinson		X	4 - Board Meet...	130.97		92,457.99
Check	06/17/2016	online		Melanie Dane		X	8 - Conference...	100.00		92,357.99
Check	06/17/2016	online		Barbara Harper		X	18 - Judicial A...	100.00		92,257.99
Check	06/17/2016	online		City of Olympia		X	4 - Board Meet...	98.97		92,159.02
Check	06/17/2016	online		Scott Ahlf		X	4 - Board Meet...	38.00		92,120.02
Check	06/17/2016	online		David Petersen		X	8 - Conference...	31.11		92,088.91
Check	06/17/2016	online		Tags Awards & Spa...		X	28 - President ...	18.16		92,070.75
Check	06/17/2016	online		Fred L. Gillings		X	8 - Conference...	11.79		92,058.96
Check	06/28/2016	online		Mark Crow		X	28 - President ...	1,197.30		90,861.66
Check	06/28/2016	online		Michelle Gehlsen		X	28 - President ...	323.03		90,538.63
Check	06/28/2016	online		Douglas Fair		X	4 - Board Meet...	157.21		90,381.42
Check	06/28/2016	online		Michelle Gehlsen		X	4 - Board Meet...	134.97		90,246.45
Check	06/28/2016	online		City of Federal Way		X	4 - Board Meet...	88.97		90,157.48
Check	06/28/2016	online		Thurston County D.L.		X	21 - Legislativ...	81.36		90,076.12
Check	06/28/2016	online		Melanie Stewart		X	Prepaid Expen...	37,000.00		53,076.12

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Check	06/29/2016	online		Judicial Conf. Regls...		X	9 - Spring Con...		36,960.00	16,098.13
Transfer	06/30/2016				Funds Transfer	X	Bank of Ameri...		1.00	16,098.13
Total Bank of America - Checking								253,880.08	237,781.85	16,098.13
Bank of America - Savings										
Transfer	07/02/2015				Funds Transfer	X	Bank of Ameri...		45,000.00	-45,000.00
Deposit	07/31/2015				Deposit	X	Interest Income	1.32		-44,998.68
Transfer	08/21/2015				Funds Transfer	X	Bank of Ameri...		20,000.00	-64,998.68
Deposit	08/31/2015				Deposit	X	Interest Income	1.17		-64,997.51
Deposit	09/30/2015				Deposit	X	Interest Income	0.82		-64,998.59
Transfer	10/16/2015				Funds Transfer	X	Bank of Ameri...		10,000.00	-74,998.59
Deposit	10/30/2015				Deposit	X	Interest Income	0.66		-74,995.73
Transfer	11/02/2015				Funds Transfer	X	Bank of Ameri...		5,000.00	-79,995.73
Transfer	11/30/2015				Deposit	X	Bank of Ameri...		5,000.00	-84,995.73
Deposit	11/30/2015				Deposit	X	Interest Income	0.67		-84,995.06
Transfer	12/01/2015				Funds Transfer	X	Bank of Ameri...		5,000.00	-89,995.06
Transfer	12/08/2015				Funds Transfer	X	Bank of Ameri...		2,500.00	-92,495.06
Transfer	12/22/2015				Funds Transfer	X	Bank of Ameri...		5,000.00	-97,495.06
Deposit	12/31/2015				Interest	X	Interest Income	0.47		-97,494.59
Deposit	01/31/2016				Deposit	X	Interest Income	0.40		-97,494.19
Deposit	02/29/2016				Interest	X	Interest Income	0.37		-97,493.82
Deposit	03/01/2016				Interest	X	Interest Income	0.40		-97,493.42
Deposit	04/30/2016				Interest	X	Interest Income	0.39		-97,493.03
Deposit	05/31/2016				Interest	X	Interest Income	0.40		-97,492.63
Deposit	06/30/2016				Interest	X	Interest Income	0.39		-97,492.24
Total Bank of America - Savings								7.76	97,500.00	-97,492.24
US Bank - Savings										
Deposit	07/31/2015				Deposit	X	Interest Income	10.08		10.08
Deposit	08/31/2015				Deposit	X	Interest Income	8.54		18.62
Deposit	09/30/2015				Deposit	X	Interest Income	8.28		26.88
Deposit	10/30/2015				Deposit	X	Interest Income	8.54		35.42
Deposit	11/30/2015				Deposit	X	Interest Income	8.28		43.68
Deposit	12/31/2015				Deposit	X	Interest Income	8.84		52.22
Deposit	01/31/2016				Deposit	X	Interest Income	8.52		60.74
Check	02/29/2016				Service Charge	X	37 - Treasurer ...		5.00	55.74
Deposit	02/29/2016				Interest	X	Interest Income	7.97		63.71
Deposit	03/31/2016				Interest	X	Interest Income	8.52		72.23
Deposit	04/30/2016				Interest	X	Interest Income	8.25		80.48
Deposit	05/31/2016				Interest	X	Interest Income	8.52		89.00
Deposit	06/30/2016				Interest	X	Interest Income	8.25		97.25
Total US Bank - Savings								102.25	5.00	97.25
Washington Federal										
Deposit	07/31/2015				Deposit	X	Interest Income	4.04		4.04
Deposit	08/31/2015				Deposit	X	Interest Income	4.04		8.08
Check	09/11/2015			Melanie Stewart		X	23 - Lobbyist E...		2,500.00	-2,491.92
Check	09/23/2015			Harland Clarke	Special Funds	X	37 - Treasurer ...		11.45	-2,503.37
Deposit	09/30/2015				Deposit	X	Interest Income	3.77		-2,499.60
Check	10/26/2015			Superior Court Judg...	Retirement / ...	X	23 - Lobbyist E...		5,000.00	-7,499.60
Deposit	10/31/2015				Deposit	X	Interest Income	3.75		-7,495.85
Deposit	11/30/2015				Deposit	X	Interest Income	3.19		-7,492.66
Deposit	12/18/2015				Deposit	X	Membership R...	300.00		-7,192.66
Deposit	12/18/2015				Deposit	X	Membership R...	325.00		-6,867.66
Deposit	12/18/2015				Deposit	X	Membership R...	325.00		-6,542.66
Deposit	12/18/2015				Deposit	X	Membership R...	325.00		-6,217.66
Deposit	12/31/2015				Deposit	X	Interest Income	3.45		-6,214.21
Deposit	01/31/2016				Deposit	X	Membership R...	325.00		-5,889.21
Deposit	01/31/2016				Deposit	X	Interest Income	3.63		-5,885.68
Deposit	02/11/2016				Deposit	X	Membership R...	25.00		-5,860.68
Deposit	02/11/2016				Deposit	X	Membership R...	325.00		-5,535.68
Deposit	02/11/2016				Deposit	X	Membership R...	325.00		-5,210.68
Deposit	02/29/2016				Interest	X	Interest Income	3.34		-5,207.34
Deposit	03/02/2016				Deposit	X	Membership R...	100.00		-5,107.34
Deposit	03/02/2016				Deposit	X	Membership R...	325.00		-4,782.34
Deposit	03/02/2016				Deposit	X	Membership R...	325.00		-4,457.34
Deposit	03/02/2016				Deposit	X	Membership R...	325.00		-4,132.34
Deposit	03/31/2016				Interest	X	Interest Income	3.68		-4,128.66
Deposit	04/21/2016				Deposit	X	Membership R...	275.00		-3,853.66
Deposit	04/21/2016				Interest	X	Interest Income	3.67		-3,850.09
Deposit	05/11/2016				Deposit	X	Membership R...	150.00		-3,700.09
Deposit	05/11/2016				Deposit	X	Membership R...	325.00		-3,375.09
Deposit	05/11/2016				Deposit	X	Membership R...	300.00		-3,075.09
Deposit	05/21/2016				Interest	X	Interest Income	3.75		-3,071.34
Deposit	06/03/2016				Deposit	X	Membership R...	200.00		-2,871.34
Deposit	06/03/2016				Deposit	X	Membership R...	360.00		-2,521.34
Deposit	06/30/2016				Interest	X	Interest Income	3.69		-2,517.65
Total Washington Federal								4,993.80	7,511.45	-2,517.65

Washington State DMCJA
Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Accumulated Depreciation										
General Journal	07/31/2015						99 - Depreciat...		9.66	-9.66
General Journal	08/31/2015						99 - Depreciat...		9.66	-19.32
General Journal	09/30/2015						99 - Depreciat...		9.66	-28.98
General Journal	10/31/2015						99 - Depreciat...		9.66	-38.64
General Journal	11/30/2015						99 - Depreciat...		9.66	-48.30
General Journal	12/31/2015						99 - Depreciat...		9.66	-57.96
General Journal	01/31/2016						99 - Depreciat...		9.66	-67.62
General Journal	02/29/2016						99 - Depreciat...		9.66	-77.28
General Journal	03/31/2016		*				99 - Depreciat...		9.66	-86.94
General Journal	04/30/2016		*				99 - Depreciat...		9.66	-96.60
General Journal	05/31/2016		*				99 - Depreciat...		9.66	-106.26
General Journal	06/30/2016		*				99 - Depreciat...		9.66	-115.92
Total Accumulated Depreciation								0.00	115.92	-115.92
Prepaid Expenses										
General Journal	07/31/2015				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-2,583.33
General Journal	08/31/2015				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-5,166.66
General Journal	09/30/2015				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-7,749.99
General Journal	10/31/2015				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-10,333.32
General Journal	11/30/2015				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-12,916.65
General Journal	12/31/2015				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-15,499.98
General Journal	01/31/2016				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-18,083.31
General Journal	02/29/2016				1/12 of Contr...		22 - Lobbyist ...		2,583.33	-20,666.64
General Journal	03/31/2016		*		1/12 of Contr...		22 - Lobbyist ...		2,583.33	-23,250.00
General Journal	04/30/2016		*		1/12 of Contr...		22 - Lobbyist ...		2,583.33	-25,833.33
General Journal	05/31/2016		*		1/12 of Contr...		22 - Lobbyist ...		2,583.33	-28,416.66
Check	06/28/2016	online		Melanie Stewart			Bank of Ameri...	37,000.00		-65,416.66
General Journal	06/30/2016		*		1/12 of Contr...		22 - Lobbyist ...		2,583.33	-67,999.99
Total Prepaid Expenses								37,000.00	81,003.26	6,996.74
Bank of America C. C.										
Credit Card Charge	08/04/2015			Skamania Lodge		X	8 - Conference...		197.09	-197.09
Credit Card Charge	08/05/2015			Skamania Lodge		X	8 - Conference...		449.91	-647.00
Credit Card Charge	08/06/2015			Radisson		X	14 - Education...		215.56	-862.56
Check	09/01/2015			Bank of America - B...		X	Bank of Ameri...	662.66		-1,525.22
Credit Card Charge	09/01/2015			Chevron		X	4 - Board Meet...		2.49	-1,527.71
Credit Card Charge	09/01/2015			Ralph's Thriftway		X	4 - Board Meet...		14.09	-1,541.80
Credit Card Charge	09/01/2015			Ralph's Thriftway		X	4 - Board Meet...		18.92	-1,560.72
Credit Card Charge	09/01/2015			Meconie Italian Subs		X	4 - Board Meet...		239.67	-1,799.39
Credit Card Charge	09/24/2015			The Coast Gateway...		X	18 - Judicial A...		877.92	-2,677.31
Credit Card Charge	09/28/2015			Act 3 Catering		X	18 - Judicial A...		712.85	-3,390.16
Check	10/01/2015			Bank of America - B...		X	Bank of Ameri...	1,390.77		-4,780.93
Credit Card Charge	10/09/2015			The Coast Gateway...		X	18 - Judicial A...		172.65	-4,953.58
Credit Card Charge	10/15/2015			Act 3 Catering		X	4 - Board Meet...		379.86	-5,333.44
Credit Card Charge	10/20/2015			The Dell		X	20 - Legislativ...		92.65	-5,426.09
Check	11/10/2015			Bank of America - B...		X	Bank of Ameri...	273.17		-5,700.26
Credit Card Charge	11/30/2015			Radisson		X	4 - Board Meet...		178.47	-5,878.73
Credit Card Charge	11/30/2015			1-800-Flowers.com		X	28 - President ...		87.97	-5,966.70
Check	11/30/2015			Bank of America - B...		X	Bank of Ameri...	680.83		-6,647.53
Credit Card Charge	11/30/2015			Bank of America		X	37 - Treasurer ...		15.44	-6,662.97
Check	12/02/2015			Bank of America - B...		X	Bank of Ameri...	266.44		-6,929.41
Credit Card Charge	01/12/2016			1-800-Flowers.com		X	28 - President ...		84.98	-7,014.39
Credit Card Charge	01/13/2016			Act 3 Catering		X	14 - Education...		407.34	-7,421.73
Credit Card Charge	01/13/2016			Radisson		X	14 - Education...		162.73	-7,584.46
Check	01/13/2016			Business Card		X	Bank of Ameri...	609.66		-8,194.12
Credit Card Charge	01/31/2016					X	37 - Treasurer ...		39.68	-8,233.80
Credit Card Charge	02/18/2016			Thriftway		X	20 - Legislativ...		28.18	-8,262.00
Credit Card Charge	02/18/2016			Thriftway		X	20 - Legislativ...		4.12	-8,266.12
Check	02/25/2016	eft		Bank of America - B...		X	Bank of Ameri...	189.96		-8,456.08
Credit Card Charge	02/29/2016			Radisson		X	18 - Judicial A...		122.38	-8,578.46
Credit Card Charge	02/29/2016			Radisson		X	18 - Judicial A...		135.76	-8,714.22
Credit Card Charge	02/29/2016			Radisson		X	18 - Judicial A...		135.76	-8,850.00
Transfer	03/02/2016				Funds Transfer	X	Bank of Ameri...	85.98		-8,935.98
Credit Card Charge	03/04/2016			Radisson		X	18 - Judicial A...		157.68	-9,093.66
Credit Card Charge	03/14/2016			Radisson		X	18 - Judicial A...		147.09	-9,240.75
Check	03/14/2016	eft		Bank of America - B...		X	Bank of Ameri...	540.99		-9,781.74
Credit Card Charge	03/14/2016			Radisson		X	4 - Board Meet...		193.62	-9,975.36
Credit Card Charge	03/14/2016			The Coast Gateway...		X	24 - Long-Ran...		113.28	-10,088.64
Transfer	03/29/2016				Funds Transfer	X	Bank of Ameri...	308.90		-10,397.54
Credit Card Charge	04/11/2016			Radisson		X	4 - Board Meet...		168.35	-10,565.89
Credit Card Charge	04/27/2016			1-800-Flowers.com		X	28 - President ...		94.98	-10,660.87
Credit Card Charge	04/30/2016				Service Charge	X	37 - Treasurer ...		1.00	-10,661.87
Credit Card Charge	04/30/2016				Service Charge	X	37 - Treasurer ...		82.90	-10,744.77
Credit Card Charge	05/16/2016			Weinhard Cafe & B...		X	4 - Board Meet...		1,089.97	-11,834.74
Credit Card Charge	05/16/2016			Weinhard Cafe & B...		X	4 - Board Meet...		1,510.81	-13,345.55
Credit Card Credit	05/16/2016			Weinhard Cafe & B...		X	4 - Board Meet...			-1,807.04
Transfer	05/17/2016				Funds Transfer	X	Bank of Ameri...	296.23		-1,510.81
Transfer	05/17/2016				Funds Transfer	X	Bank of Ameri...	1,510.81		0.00
Credit Card Charge	06/09/2016			Campbell's Resort		X	4 - Board Meet...		949.91	-949.91
Check	06/14/2016	eft		Bank of America - B...		X	Bank of Ameri...	949.91		0.00
Transfer	06/30/2016				Funds Transfer	X	Bank of Ameri...	1.00		1.00
Credit Card Charge	06/30/2016				Service Charge	X	37 - Treasurer ...		1.00	0.00
Total Bank of America C. C.								9,035.18	9,035.18	0.00

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Ctr	Split	Debit	Credit	Balance
Unrestricted Earnings										
General Journal	07/01/2015						Unrestricted N...		41,298.13	-41,298.13
Total Unrestricted Earnings								0.00	41,298.13	-41,298.13
Unrestricted Nat Assets										
General Journal	07/01/2015						Unrestricted E...	41,298.13		41,298.13
Total Unrestricted Nat Assets								41,298.13	0.00	41,298.13
Interest Income										
Deposit	07/31/2015				Deposit		Bank of Ameri...	1.32		-1.32
Deposit	07/31/2015				Deposit		US Bank - Sav...	10.08		-11.40
Deposit	07/31/2015				Deposit		Washington F...	4.04		-15.44
Deposit	08/31/2015				Deposit		Bank of Ameri...	1.17		-16.61
Deposit	08/31/2015				Deposit		Washington F...	4.04		-20.65
Deposit	08/31/2015				Deposit		US Bank - Sav...	8.54		-29.19
Deposit	09/30/2015				Deposit		Bank of Ameri...	0.92		-30.11
Deposit	09/30/2015				Deposit		US Bank - Sav...	8.28		-38.37
Deposit	09/30/2015				Deposit		Washington F...	3.77		-42.14
Deposit	10/30/2015				Deposit		US Bank - Sav...	8.54		-50.68
Deposit	10/30/2015				Deposit		Bank of Ameri...	0.88		-51.54
Deposit	10/31/2015				Deposit		Washington F...	3.75		-55.29
Deposit	11/30/2015				Deposit		Bank of Ameri...	0.67		-55.96
Deposit	11/30/2015				Deposit		US Bank - Sav...	8.26		-64.22
Deposit	11/30/2015				Deposit		Washington F...	3.19		-67.41
Deposit	12/31/2015				Interest		Bank of Ameri...	0.47		-67.88
Deposit	12/31/2015				Deposit		US Bank - Sav...	8.54		-76.42
Deposit	12/31/2015				Deposit		Washington F...	3.45		-79.87
Deposit	01/31/2016				Deposit		Washington F...	3.53		-83.40
Deposit	01/31/2016				Deposit		US Bank - Sav...	8.52		-91.92
Deposit	01/31/2016				Deposit		Bank of Ameri...	0.40		-92.32
Deposit	02/29/2016				Interest		Bank of Ameri...	0.37		-92.69
Deposit	02/29/2016				Interest		US Bank - Sav...	7.97		-100.66
Deposit	03/01/2016				Interest		Washington F...	3.34		-104.00
Deposit	03/01/2016				Interest		Bank of Ameri...	0.40		-104.40
Deposit	03/31/2016				Interest		US Bank - Sav...	8.52		-112.92
Deposit	03/31/2016				Interest		Washington F...	3.88		-116.60
Deposit	04/21/2016				Interest		Washington F...	3.67		-120.17
Deposit	04/30/2016				Interest		US Bank - Sav...	8.25		-128.42
Deposit	04/30/2016				Interest		Bank of Ameri...	0.39		-128.81
Deposit	05/21/2016				Interest		Washington F...	3.75		-132.56
Deposit	05/31/2016				Interest		Bank of Ameri...	0.40		-132.96
Deposit	05/31/2016				Interest		US Bank - Sav...	8.62		-141.48
Deposit	06/30/2016				Interest		Bank of Ameri...	0.39		-141.87
Deposit	06/30/2016				Interest		Washington F...	3.89		-145.66
Deposit	06/30/2016				Interest		US Bank - Sav...	8.25		-153.81
Total Interest Income								0.00	153.81	-153.81
Membership Revenue										
Deposit	10/01/2015				Deposit		Bank of Ameri...	187.00		-187.00
Deposit	10/30/2015				Deposit		Bank of Ameri...	1,665.31		-1,852.31
Deposit	11/03/2015				Deposit		Bank of Ameri...	449.91		-2,302.22
Deposit	12/18/2015				Deposit		Washington F...	300.00		-2,602.22
Deposit	12/18/2015				Deposit		Washington F...	325.00		-2,927.22
Deposit	12/18/2015				Deposit		Washington F...	325.00		-3,252.22
Deposit	12/18/2015				Deposit		Washington F...	325.00		-3,577.22
Deposit	12/23/2015				Deposit		Bank of Ameri...	25,085.00		-28,662.22
Deposit	12/30/2015				Deposit		Bank of Ameri...	6,750.00		-35,412.22
Deposit	01/07/2016				Deposit		Bank of Ameri...	2,624.00		-38,036.22
Deposit	01/08/2016				Deposit		Bank of Ameri...	23,612.00		-61,648.22
Deposit	01/11/2016				Deposit		Bank of Ameri...	4,150.00		-65,798.22
Deposit	01/14/2016				Deposit		Bank of Ameri...	2,250.00		-68,048.22
Check	01/14/2016				Adjustment/C...		Bank of Ameri...	375.00		-67,673.22
Deposit	01/19/2016				Deposit		Bank of Ameri...	3,149.00		-70,822.22
Deposit	01/20/2016				Deposit		Bank of Ameri...	19,012.00		-89,834.22
Deposit	01/21/2016				Deposit		Bank of Ameri...	375.00		-90,209.22
Deposit	01/25/2016				Deposit		Bank of Ameri...	15,838.00		-106,047.22
Deposit	01/28/2016				Deposit		Bank of Ameri...	12,037.00		-117,884.22
Deposit	01/31/2016				Deposit		Washington F...	325.00		-118,209.22
Deposit	02/01/2016				Deposit		Bank of Ameri...	3,109.00		-121,318.22
Deposit	02/04/2016				Deposit		Bank of Ameri...	3,187.00		-124,505.22
Deposit	02/11/2016				Deposit		Bank of Ameri...	2,437.00		-126,942.22
Deposit	02/11/2016				Deposit		Washington F...	25.00		-126,967.22
Deposit	02/11/2016				Deposit		Washington F...	325.00		-127,292.22
Deposit	02/11/2016				Deposit		Washington F...	325.00		-127,617.22
Deposit	02/19/2016				Deposit		Bank of Ameri...	8,624.00		-136,241.22
Deposit	02/25/2016				Deposit		Bank of Ameri...	1,988.00		-138,229.22
Deposit	03/01/2016				Deposit		Bank of Ameri...	499.00		-138,728.22
Deposit	03/02/2016				Deposit		Washington F...	100.00		-138,828.22
Deposit	03/02/2016				Deposit		Washington F...	325.00		-139,153.22
Deposit	03/02/2016				Deposit		Washington F...	325.00		-139,478.22
Deposit	03/02/2016				Deposit		Washington F...	325.00		-139,803.22
Deposit	04/04/2016				Deposit		Bank of Ameri...	187.00		-139,990.22
Deposit	04/11/2016				Deposit		Bank of Ameri...	750.00		-140,740.22
Deposit	04/21/2016				Deposit		Washington F...	275.00		-141,015.22
Deposit	05/06/2016				Deposit		Bank of Ameri...	524.00		-141,539.22
Deposit	05/11/2016				Deposit Specd...		Washington F...	150.00		-141,689.22
Deposit	05/11/2016				Special fund		Washington F...	325.00		-142,014.22
Deposit	05/11/2016				Special fund		Washington F...	300.00		-142,314.22
Deposit	05/31/2016				Deposit		Bank of Ameri...	2,082.00		-144,396.22

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Deposit	06/03/2016				Special fund		Washington F...		200.00	-144,572.22
Deposit	06/03/2016				Special fund		Washington F...		350.00	-144,922.22
Total Membership Revenue								375.00	145,297.22	-144,922.22
4 - Board Meeting Expense										
Check	07/08/2015			Judy Jasprica			Bank of Ameri...	189.29		189.29
Check	07/09/2015			Michael J. Lambo			Bank of Ameri...	189.05		357.34
Check	08/03/2015			David A. Steiner			Bank of Ameri...	189.97		546.31
Check	08/21/2015			David A. Svaran			Bank of Ameri...	87.40		633.71
Check	08/21/2015			G. Scott Marinella			Bank of Ameri...	226.20		659.91
Check	08/21/2015			Samuel G. Meyer			Bank of Ameri...	57.50		917.41
Check	08/21/2015			Administrative Offic...	-MULTIPLE-		Bank of Ameri...	2,740.32		3,657.73
Check	08/31/2015			Michelle Gehlsen			Bank of Ameri...	32.20		3,689.93
Credit Card Charge	09/01/2015			Chevron			Bank of Ameri...	2.49		3,692.42
Credit Card Charge	09/01/2015			Ralph's Thriftway			Bank of Ameri...	14.09		3,706.51
Credit Card Charge	09/01/2015			Ralph's Thriftway			Bank of Ameri...	16.92		3,723.43
Credit Card Charge	09/01/2015			Mecontis Italian Sube			Bank of Ameri...	239.67		3,963.10
Check	09/10/2015			Rebecca Robertson			Bank of Ameri...	83.96		4,047.05
Check	09/10/2015			Sue Noonan			Bank of Ameri...	35.65		4,082.70
Check	09/10/2015			David A. Svaran			Bank of Ameri...	144.90		4,227.60
Check	09/10/2015			Douglas Fair			Bank of Ameri...	80.50		4,308.10
Check	09/10/2015			G. Scott Marinella			Bank of Ameri...	340.96		4,649.06
Check	09/10/2015			Judy Jasprica			Bank of Ameri...	34.50		4,683.56
Check	09/10/2015			Karen Donohue			Bank of Ameri...	83.95		4,767.51
Check	09/10/2015			Kevin Ringus			Bank of Ameri...	57.50		4,825.01
Check	09/10/2015			Michelle Gehlsen			Bank of Ameri...	88.55		4,913.56
Check	09/10/2015			Scott Ahlf			Bank of Ameri...	57.50		4,971.06
Check	09/16/2015			Douglas B. Robinson			Bank of Ameri...	120.45		5,091.51
Check	09/30/2015			James Doctor			Bank of Ameri...	88.50		5,180.01
Check	09/30/2015			David A. Steiner			Bank of Ameri...	77.05		5,237.06
Check	09/30/2015			Administrative Offic...			Bank of Ameri...	1.58		5,238.64
Credit Card Charge	10/15/2015			Aot 3 Catering			Bank of Ameri...	379.88		5,618.52
Check	10/16/2015			David A. Steiner			Bank of Ameri...	26.45		5,644.97
Check	10/16/2015			David A. Svaran			Bank of Ameri...	87.40		5,732.37
Check	10/16/2015			Douglas Fair			Bank of Ameri...	34.60		5,766.97
Check	10/16/2015			Joseph Burrowes			Bank of Ameri...	26.25		5,793.12
Check	10/16/2015			Michelle Gehlsen			Bank of Ameri...	26.45		5,819.57
Check	10/16/2015			Samuel G. Meyer			Bank of Ameri...	57.50		5,877.07
Check	10/16/2015			Scott Ahlf			Bank of Ameri...	57.50		5,934.57
Check	11/02/2015			Charles Short	3 Meetings		Bank of Ameri...	932.30		6,866.87
Check	11/02/2015			Administrative Offic...			Bank of Ameri...	1,051.97		7,918.84
Check	11/02/2015			G. Scott Marinella			Bank of Ameri...	266.20		8,185.04
Check	11/02/2015			Gretchen's Shoe Bo...			Bank of Ameri...	337.57		8,522.61
Check	11/30/2015			G. Scott Marinella			Bank of Ameri...	266.20		8,788.81
Check	11/30/2015			Douglas Fair			Bank of Ameri...	34.60		8,823.31
Check	11/30/2015			Samuel G. Meyer			Bank of Ameri...	57.50		8,880.81
Check	11/30/2015			Charles Short			Bank of Ameri...	319.75		9,200.56
Check	11/30/2015			Michelle Gehlsen			Bank of Ameri...	26.45		9,227.01
Check	11/30/2015			Joseph Burrowes			Bank of Ameri...	26.25		9,253.27
Check	11/30/2015			Michael J. Lambo			Bank of Ameri...	27.60		9,280.87
Check	11/30/2015			Kevin Ringus			Bank of Ameri...	23.00		9,303.87
Check	11/30/2015			Scott Ahlf			Bank of Ameri...	57.50		9,361.37
Credit Card Charge	11/30/2015			Ingallina's Box Lunch			Bank of Ameri...	356.20		9,717.57
Check	12/01/2015			Radisson			Bank of Ameri...	178.47		9,896.04
Check	12/01/2015			G. Scott Marinella			Bank of Ameri...	57.50		9,953.54
Check	12/01/2015			Administrative Offic...	-MULTIPLE-		Bank of Ameri...	1,377.30		11,330.84
Check	12/22/2015			David A. Steiner			Bank of Ameri...	26.45		11,357.29
Check	12/22/2015			Samuel G. Meyer			Bank of Ameri...	57.50		11,414.79
Check	12/22/2015			Douglas Fair			Bank of Ameri...	34.60		11,449.29
Check	12/22/2015			Douglas B. Robinson			Bank of Ameri...	22.00		11,471.29
Check	12/22/2015			Karen Donohue			Bank of Ameri...	24.15		11,495.44
Check	12/22/2015			Scott Ahlf			Bank of Ameri...	57.50		11,552.94
Check	12/22/2015			Michelle Gehlsen			Bank of Ameri...	32.20		11,585.14
Check	12/22/2015			Michael J. Lambo			Bank of Ameri...	27.80		11,612.74
Check	12/22/2015			Kevin Ringus			Bank of Ameri...	23.00		11,635.74
Check	12/22/2015			David A. Svaran			Bank of Ameri...	87.40		11,723.14
Check	12/22/2015			Joseph Burrowes			Bank of Ameri...	26.25		11,749.39
Check	12/22/2015			G. Scott Marinella			Bank of Ameri...	285.20		12,034.59
Check	12/22/2015			Tracy A. Staab			Bank of Ameri...	325.00		12,359.59
Check	12/22/2015			Paulette Revorif			Bank of Ameri...	17.91		12,377.50
Check	12/22/2015			Ingallina's Box Lunch			Bank of Ameri...	369.40		12,746.90
Check	12/22/2015			Administrative Offic...	November Ex...		Bank of Ameri...	1,290.81		14,037.71
Check	12/22/2015			Administrative Offic...	August Expen...		Bank of Ameri...	853.13		14,711.64
Check	01/14/2016			Michael J. Lambo			Bank of Ameri...	25.92		14,737.56
Check	01/14/2016			Kevin Ringus			Bank of Ameri...	21.80		14,759.16
Check	01/14/2016			Scott Ahlf			Bank of Ameri...	54.00		14,813.16
Check	01/14/2016			Charles Short			Bank of Ameri...	356.84		15,170.00
Check	01/14/2016			Michelle Gehlsen			Bank of Ameri...	30.24		15,200.24
Check	01/14/2016			G. Scott Marinella			Bank of Ameri...	412.80		15,612.84
Check	01/14/2016			David A. Svaran			Bank of Ameri...	82.08		15,694.92
Check	01/14/2016			Samuel G. Meyer			Bank of Ameri...	54.00		15,748.92
Check	01/14/2016			Douglas B. Robinson			Bank of Ameri...	335.20		16,084.12
Check	01/14/2016			David A. Steiner			Bank of Ameri...	24.84		16,108.96
Check	01/14/2016			Josaph Burrowes			Bank of Ameri...	25.20		16,134.16
Check	01/14/2016			Ingallina's Box Lunch			Bank of Ameri...	394.56		16,518.72
Deposit	01/26/2016						Bank of Ameri...			16,486.22
Check	01/29/2016			Administrative Offic...	Returned Bill ...		Bank of Ameri...	140.00	34.50	16,625.22
Deposit	02/09/2016						Bank of Ameri...			16,600.30
Check	03/01/2016		eft	Administrative Offic...	Returned Bill ...		Bank of Ameri...	1,536.21	24.84	18,135.59
Check	03/01/2016		eft	G. Scott Marinella			Bank of Ameri...	490.80		18,626.39

Washington State DMCJA
Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Cir	Split	Debit	Credit	Balance
Check	03/01/2016	eft		Ingallina's Box Lunch			Bank of Ameri...	418.95		19,045.34
Check	03/01/2016	eft		Charles Short			Bank of Ameri...	293.30		19,338.64
Check	03/01/2016	eft		David A. Svaren			Bank of Ameri...	82.08		19,420.72
Check	03/01/2016	eft		Scott Ahlf			Bank of Ameri...	54.00		19,474.72
Check	03/01/2016	eft		Scott Ahlf			Bank of Ameri...	54.00		19,528.72
Check	03/01/2016	eft		Samuel G. Meyer			Bank of Ameri...	54.00		19,582.72
Check	03/01/2016	eft		Joseph Burrowes			Bank of Ameri...	32.70		19,615.42
Check	03/01/2016	eft		Douglas Fair			Bank of Ameri...	32.40		19,647.82
Check	03/01/2016	eft		Michael Lambo			Bank of Ameri...	26.92		19,673.74
Check	03/01/2016	eft		Michelle Gehlsen			Bank of Ameri...	24.84		19,698.58
Check	03/01/2016	eft		David A. Steiner			Bank of Ameri...	24.84		19,723.42
Check	03/01/2016	eft		Rick Leo			Bank of Ameri...	24.18		19,747.60
Check	03/01/2016	eft		Linda Coburn			Bank of Ameri...	23.76		19,771.36
Check	03/01/2016	eft		Karen Donohue			Bank of Ameri...	22.19		19,793.55
Check	03/01/2016	eft		Douglas B. Robinson			Bank of Ameri...	18.00		19,811.55
Check	03/01/2016	eft		David A. Steiner			Bank of Ameri...	17.28		19,828.83
Check	03/01/2016	eft		Administrative Offic...			Bank of Ameri...	633.06		20,461.89
Credit Card Charge	03/14/2016			Radlsson			Bank of Ameri...	193.62		20,655.61
Check	03/17/2016	eft		Ingallina's Box Lunch			Bank of Ameri...	422.23		21,077.74
Check	03/17/2016	eft		Charles Short			Bank of Ameri...	253.80		21,331.54
Check	03/17/2016	eft		David A. Svaren			Bank of Ameri...	82.08		21,413.62
Check	03/17/2016	eft		Scott Ahlf			Bank of Ameri...	54.00		21,467.62
Check	03/17/2016	eft		Samuel G. Meyer			Bank of Ameri...	54.00		21,521.62
Check	03/17/2016	eft		Joseph Burrowes			Bank of Ameri...	37.20		21,558.82
Check	03/17/2016	eft		Douglas Fair			Bank of Ameri...	32.40		21,591.22
Check	03/17/2016	eft		Linda Coburn			Bank of Ameri...	32.40		21,623.62
Check	03/17/2016	eft		Michelle Gehlsen			Bank of Ameri...	30.24		21,653.86
Check	03/17/2016	eft		Karen Donohue			Bank of Ameri...	22.14		21,676.00
Check	03/17/2016	eft		Douglas B. Robinson			Bank of Ameri...	18.00		21,694.00
Check	03/17/2016	eft		G. Scott Marinella			Bank of Ameri...	385.80		22,080.80
Check	03/17/2016	eft		Rick Leo			Bank of Ameri...	24.18		22,104.98
Check	03/17/2016	eft		Kevin Ringus			Bank of Ameri...	21.60		22,126.58
Check	03/29/2016	eft		Administrative Offic...			Bank of Ameri...	402.46		22,529.04
Credit Card Charge	04/11/2016			Radlsson			Bank of Ameri...	168.35		22,697.39
Check	04/28/2016	eft		Ingallina's Box Lunch			Bank of Ameri...	373.18		23,070.57
Check	04/28/2016	eft		Charles Short			Bank of Ameri...	253.80		23,324.37
Check	04/28/2016	eft		David A. Svaren			Bank of Ameri...	82.08		23,406.45
Check	04/28/2016	eft		Michelle Gehlsen			Bank of Ameri...	33.48		23,439.93
Check	04/28/2016	eft		Michael J. Lambo			Bank of Ameri...	25.92		23,465.85
Check	04/28/2016	eft		Joseph Burrowes			Bank of Ameri...	25.20		23,491.05
Check	04/28/2016	eft		David A. Steiner			Bank of Ameri...	24.84		23,515.89
Check	04/28/2016	eft		Rick Leo			Bank of Ameri...	24.18		23,540.07
Check	04/28/2016	eft		Kevin Ringus			Bank of Ameri...	21.60		23,561.67
Check	04/28/2016	eft		Douglas B. Robinson			Bank of Ameri...	18.00		23,579.67
Credit Card Charge	05/16/2016			Weinhard Cafe & B...			Bank of Ameri...	1,089.97		24,669.64
Credit Card Charge	05/16/2016			Weinhard Cafe & B...			Bank of Ameri...	1,510.81		26,180.45
Credit Card Credit	05/16/2016			Weinhard Cafe & B...			Bank of Ameri...		1,089.97	25,090.48
Check	05/17/2016	eft		Applied Technologies			Bank of Ameri...	438.00		25,528.48
Check	05/17/2016	eft		G. Scott Marinella			Bank of Ameri...	221.94		25,750.42
Check	05/17/2016	eft		Linda Coburn			Bank of Ameri...	352.40		26,102.82
Check	05/17/2016	eft		Douglas Fair			Bank of Ameri...	375.40		26,478.22
Check	05/17/2016	eft		Douglas B. Robinson			Bank of Ameri...	97.20		26,575.42
Check	05/17/2016	eft		Joseph Burrowes			Bank of Ameri...	15.00		26,590.42
Check	05/17/2016	eft		Tracy A. Steab			Bank of Ameri...	140.40		26,730.82
Check	05/17/2016	eft		Karen Donohue			Bank of Ameri...	301.32		27,032.14
Check	05/17/2016	eft		Samuel G. Meyer			Bank of Ameri...	54.00		27,086.14
Check	05/17/2016	eft		Scott Ahlf			Bank of Ameri...	414.00		27,500.14
Check	05/17/2016	eft		Michelle Gehlsen			Bank of Ameri...	335.20		27,835.34
Check	05/17/2016	eft		David A. Svaren			Bank of Ameri...	353.16		28,188.50
Check	05/17/2016	eft		Michael Lambo			Bank of Ameri...	308.12		28,496.62
Check	05/17/2016	eft		David A. Steiner			Bank of Ameri...	315.84		28,812.46
Check	05/17/2016	eft		Janet Garrow			Bank of Ameri...	307.80		29,120.26
Check	05/17/2016	eft		Charles Short			Bank of Ameri...	238.68		29,358.94
Check	05/17/2016	eft		Kevin Ringus			Bank of Ameri...	389.86		29,748.79
Check	05/17/2016	eft		AOC			Bank of Ameri...	1,174.98		30,923.77
Check	05/17/2016	eft		AOC			Bank of Ameri...	1,050.69		31,974.46
Check	05/30/2016	eft		East Western			Bank of Ameri...	2,699.11		34,673.35
Deposit	06/01/2016			Linda Coburn	bill pay return...		Bank of Ameri...		32.40	34,705.75
Credit Card Charge	06/09/2016			Campbell's Resort	Restaurant		Bank of Ameri...	949.91		35,655.66
Check	06/17/2016	online		G. Scott Marinella			Bank of Ameri...	167.21		35,822.87
Check	06/17/2016	online		Samuel G. Meyer			Bank of Ameri...	157.21		35,980.08
Check	06/17/2016	online		Joseph Burrowes			Bank of Ameri...	157.21		36,137.29
Check	06/17/2016	online		David A. Steiner			Bank of Ameri...	144.53		36,281.82
Check	06/17/2016	online		Karen Donohue			Bank of Ameri...	134.97		36,416.79
Check	06/17/2016	online		Rick Leo			Bank of Ameri...	134.68		36,551.47
Check	06/17/2016	online		Linda Coburn			Bank of Ameri...	134.21		36,685.68
Check	06/17/2016	online		Douglas B. Robinson			Bank of Ameri...	130.97		36,816.65
Check	06/17/2016	online		City of Olympia			Bank of Ameri...	99.97		36,916.62
Check	06/17/2016	online		Scott Ahlf			Bank of Ameri...	36.00		36,952.62
Check	06/28/2016	online		Douglas Fair			Bank of Ameri...	157.21		37,109.83
Check	06/28/2016	online		Michelle Gehlsen			Bank of Ameri...	134.97		37,244.80
Check	06/28/2016	online		City of Federal Way			Bank of Ameri...	88.97		37,333.77
Total 4 - Board Meeting Expense								38,440.80	1,161.71	37,250.09

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
5 - Bookkeeping Expense										
Check	09/10/2015			Dino W Traverso, P...			Bank of Ameri...	975.00		975.00
Check	09/30/2015			Dino W Traverso, P...			Bank of Ameri...	350.00		1,325.00
Check	11/30/2015			Dino W Traverso, P...			Bank of Ameri...	175.00		1,500.00
Check	01/14/2016			Dino W Traverso, P...			Bank of Ameri...	350.00		1,850.00
Check	03/01/2016	eft		Dino W Traverso, P...			Bank of Ameri...	350.00		2,200.00
Check	03/17/2016	eft		Dino W Traverso, P...			Bank of Ameri...	75.00		2,275.00
Total 5 - Bookkeeping Expense								2,275.00	0.00	2,275.00
8 - Conference Committee										
Credit Card Charge	08/04/2015			Skamania Lodge			Bank of Ameri...	197.09		197.09
Credit Card Charge	08/05/2015			Skamania Lodge			Bank of Ameri...	449.91		647.09
Check	08/21/2015			Administrative Offic...	Conference P...		Bank of Ameri...	203.29		850.29
Check	05/17/2016	eft		AOC			Bank of Ameri...	16.69		866.98
Check	09/17/2016	online		Timothy Jenkins			Bank of Ameri...	400.00		1,266.98
Check	08/17/2016	online		Tom Ellington			Bank of Ameri...	332.19		1,599.17
Check	08/17/2016	online		Melanie Darte			Bank of Ameri...	100.00		1,699.17
Check	08/17/2016	online		David Petersen			Bank of Ameri...	31.11		1,730.28
Check	08/17/2016	online		Fred L. Gillings			Bank of Ameri...	11.79		1,742.07
Total 8 - Conference Committee								1,742.07	0.00	1,742.07
9 - Spring Conference										
Check	07/13/2015	5448		Judicial Conf. Regis...			Bank of Ameri...	36,430.00		36,430.00
Check	08/17/2016	online		Fred L. Gillings			Bank of Ameri...	900.00		39,330.00
Check	06/29/2016	online		Judicial Conf. Regis...			Bank of Ameri...	36,980.00		76,310.00
Total 9 - Spring Conference								76,310.00	0.00	76,310.00
10 - Diversity Committee										
Check	03/29/2016	eft		Administrative Offic...			Bank of Ameri...	5.95		5.95
Total 10 - Diversity Committee								5.95	0.00	5.95
11 - DMCJA/SCJA Sentencing Alt.										
Check	09/10/2015			Mary C. Logan			Bank of Ameri...	19.20		19.20
Check	10/01/2015			Superior Court Judg...			Bank of Ameri...	2,500.00		2,519.20
Check	03/07/2016	eft		James Docter			Bank of Ameri...	54.40		2,573.60
Check	03/10/2016	eft		Mary Logan			Bank of Ameri...	19.40		2,593.00
Total 11 - DMCJA/SCJA Sentencing Alt.								2,593.00	0.00	2,593.00
13 - DOL Liaison Committee										
Check	08/21/2015			Administrative Offic...			Bank of Ameri...	17.93		17.93
Check	11/02/2015			Administrative Offic...			Bank of Ameri...	8.89		26.82
Check	03/29/2016	eft		Administrative Offic...			Bank of Ameri...	15.82		42.64
Total 13 - DOL Liaison Committee								42.64	0.00	42.64
14 - Education Committee										
Check	07/08/2015			Renee Balodis-Cox			Bank of Ameri...	1,000.00		1,000.00
Check	07/23/2015			Michael Finkle			Bank of Ameri...	86.50		1,086.50
Credit Card Charge	05/06/2015			Radisson			Bank of Ameri...	215.86		1,302.06
Check	08/12/2015			Mary C. Logan			Bank of Ameri...	19.20		1,321.26
Check	08/12/2015			Karen Donohue			Bank of Ameri...	23.58		1,344.84
Check	08/12/2015			G. Scott Marinella			Bank of Ameri...	324.85		1,669.70
Check	08/12/2015			Richard Kayne			Bank of Ameri...	366.90		2,036.60
Check	08/12/2015			Michael Finkle			Bank of Ameri...	32.20		2,068.80
Check	08/12/2015			Kelley Otwell			Bank of Ameri...	184.00		2,252.80
Check	08/12/2015			Kevin McCann			Bank of Ameri...	26.30		2,279.10
Check	08/12/2015			Timothy Jenkins			Bank of Ameri...	10.35		2,289.45
Check	08/12/2015			Judy Jaspica			Bank of Ameri...	28.75		2,318.20
Check	08/12/2015			Joseph Burrows			Bank of Ameri...	26.25		2,344.45
Check	08/21/2015			Administrative Offic...			Bank of Ameri...	52.74		2,397.19
Check	11/30/2015			Gretchen's Shoe Bo...			Bank of Ameri...	59.18		2,456.37
Check	11/30/2015			Gretchen's Shoe Bo...			Bank of Ameri...	227.97		2,684.34
Check	11/30/2015			Karen Donohue			Bank of Ameri...	262.40		2,946.74
Check	11/30/2015			Charles Short			Bank of Ameri...	499.50		3,446.24
Check	11/30/2015			Kelley Otwell			Bank of Ameri...	418.60		3,864.84
Check	11/30/2015			Judicial Conf. Regis...			Bank of Ameri...	140.00		4,004.84
Check	12/08/2015			Douglas Fair			Bank of Ameri...	34.50		4,039.34
Check	12/08/2015			Timothy Jenkins			Bank of Ameri...	10.35		4,049.69
Check	12/08/2015			Judy Jaspica			Bank of Ameri...	28.75		4,078.44
Check	12/08/2015			Charles Short			Bank of Ameri...	117.00		4,195.44
Check	12/08/2015			Kelley Otwell			Bank of Ameri...	184.00		4,379.44
Check	12/08/2015			Richard Kayne			Bank of Ameri...	19.50		4,398.94
Check	12/08/2015			Grant Blinn			Bank of Ameri...	16.10		4,415.04
Check	12/08/2015			N. Steward			Bank of Ameri...	14.95		4,429.99
Check	12/08/2015			Karen Donohue			Bank of Ameri...	23.16		4,453.15
Check	12/08/2015			Joseph Burrows			Bank of Ameri...	26.25		4,479.40
Check	12/22/2015			Administrative Offic...	August Expen...		Bank of Ameri...	1,015.60		5,495.00
Credit Card Charge	01/13/2016			Act 3 Catering			Bank of Ameri...	407.34		5,902.34
Credit Card Charge	01/13/2016			Radisson	Radisson Hotel		Bank of Ameri...	162.73		6,065.15
Check	03/01/2016	eft		Administrative Offic...			Bank of Ameri...	1,266.80		7,331.95
Check	03/29/2016	eft		Administrative Offic...			Bank of Ameri...	40.00		7,371.95
Total 14 - Education Committee								7,370.95	0.00	7,370.95

**Washington State DMCJA
Transaction Detail by Account**

July 2015 through June 2016

Accrual Basis

Type	Date	Num	Adj	Name	Memo	Ctr	Split	Debit	Credit	Balance
16 - Educational Grants										
Check	08/01/2015			Kevin McCann			Bank of Ameri...	389.00		389.00
Check	08/31/2015			Willie Gregory			Bank of Ameri...	999.93		1,388.93
Check	10/16/2015			Marilyn Paja			Bank of Ameri...	2,432.75		3,821.68
Check	03/31/2016			Sandra L. Allen			Bank of Ameri...	1,000.00		4,821.68
Total 15 - Educational Grants.								4,521.68	0.00	4,821.88
18 - Judicial Assistance Commit										
Check	08/03/2015			Barbara Harper			Bank of Ameri...	100.00		100.00
Check	08/21/2015			Barbara Harper			Bank of Ameri...	100.00		200.00
Check	08/21/2015			Administrative Offi...	-MULTIPLE-		Bank of Ameri...	1,715.17		1,915.17
Credit Card Charge	09/24/2015			The Coast Gateway...			Bank of Ameri...	677.92		2,593.09
Credit Card Charge	09/28/2015			Act 3 Catering			Bank of Ameri...	712.85		3,305.94
Check	09/30/2015			Barbara Harper			Bank of Ameri...	722.80		4,028.74
Check	09/30/2015			Chris Culp			Bank of Ameri...	177.00		4,205.74
Check	09/30/2015			David A. Steiner			Bank of Ameri...	75.06		4,280.80
Check	09/30/2015			Mary C. Logan			Bank of Ameri...	19.20		4,300.00
Check	09/30/2015			Marybeth Dingleddy			Bank of Ameri...	49.88		4,349.88
Check	09/30/2015			Michael Finkle			Bank of Ameri...	32.20		4,382.08
Check	09/30/2015			Susan Woodard			Bank of Ameri...	58.00		4,441.08
Check	09/30/2015			Timothy Jenkins			Bank of Ameri...	60.61		4,501.69
Check	10/01/2015			Superior Court Judg...	2014-2016 JA...		Bank of Ameri...	851.05		5,352.74
Deposit	10/01/2015				From the SCJA		Bank of Ameri...		7,000.00	-1,647.28
Check	10/06/2015			Marilyn Haan			Bank of Ameri...	163.49		-1,483.77
Check	10/06/2015			Barbara Harper			Bank of Ameri...	100.00		-1,383.77
Check	10/06/2015			Roger Lewis			Bank of Ameri...	99.25		-1,284.52
Check	10/06/2015			Bruce Welsh			Bank of Ameri...	47.15		-1,237.37
Check	10/06/2015			Daniel Kathren			Bank of Ameri...	20.00		-1,217.37
Check	10/06/2015			Susanna Kanther			Bank of Ameri...	9.78		-1,207.59
Check	10/06/2015			James Doctor			Bank of Ameri...	69.25		-1,138.34
Credit Card Charge	10/09/2015			The Coast Gateway...			Bank of Ameri...	172.85		-965.49
Check	10/16/2015			Barbara Harper			Bank of Ameri...	100.00		-865.49
Check	10/16/2015			Susanna Kanther			Bank of Ameri...	1,000.00		134.51
Check	11/02/2015			Administrative Offic...			Bank of Ameri...	906.02		1,040.53
Check	11/02/2015			Barbara Harper			Bank of Ameri...	100.00		1,140.53
Check	11/09/2015			Judith Anderson			Bank of Ameri...	52.22		1,192.75
Check	11/09/2015			Barbara Harper			Bank of Ameri...	100.00		1,292.75
Check	12/22/2015			Administrative Offic...	August Expen...		Bank of Ameri...	30.00		1,322.75
Check	02/25/2016			Barbara Harper	1-4-16		Bank of Ameri...	100.00		1,422.75
Check	02/25/2016			Barbara Harper	2-1-16		Bank of Ameri...	100.00		1,522.75
Credit Card Charge	02/29/2016			Radisson	Marybeth Din...		Bank of Ameri...	122.38		1,645.13
Credit Card Charge	02/29/2016			Radisson	Susan Wood...		Bank of Ameri...	135.76		1,780.89
Credit Card Charge	02/29/2016			Radisson	Christopher C...		Bank of Ameri...	135.76		1,916.65
Check	03/02/2016			Ingalina's Box Lunch			Bank of Ameri...	91.10		2,007.75
Check	03/02/2016			Marybeth Dingleddy			Bank of Ameri...	47.14		2,054.89
Check	03/02/2016		eft	Susan Woodard			Bank of Ameri...	28.00		2,082.89
Check	03/02/2016		eft	Chris Culp			Bank of Ameri...	135.80		2,218.69
Credit Card Charge	03/04/2016			Radleson			Bank of Ameri...	167.66		2,376.35
Credit Card Charge	03/14/2016			Radleson			Bank of Ameri...	147.09		2,523.44
Check	03/14/2016		eft	Cave B			Bank of Ameri...	1,470.00		3,993.44
Check	03/17/2016		eft	Barbara Harper			Bank of Ameri...	59.65		4,053.09
Check	03/29/2016		eft	Timothy Jenkins			Bank of Ameri...	20.70		4,073.79
Check	03/29/2016		eft	Barbara Harper			Bank of Ameri...	100.00		4,173.79
Check	03/29/2016		eft	Administrative Offic...			Bank of Ameri...	263.20		4,436.99
Check	04/25/2016		eft	Barbara Harper			Bank of Ameri...	100.00		4,536.99
Check	04/25/2016		eft	Cave B			Bank of Ameri...	1,730.16		6,267.15
Check	04/25/2016		eft	Barbara Harper			Bank of Ameri...	204.05		6,471.20
Check	04/25/2016		eft	Susan Woodard			Bank of Ameri...	118.93		6,590.13
Check	04/25/2016		eft	Timothy Jenkins			Bank of Ameri...	224.75		6,814.88
Check	04/25/2016		eft	Michael Finkle			Bank of Ameri...	200.60		7,015.48
Check	04/25/2016		eft	Fran Chmielewski			Bank of Ameri...	68.00		7,073.48
Check	04/25/2016		eft	Marybeth Dingleddy			Bank of Ameri...	220.15		7,293.63
Check	04/25/2016		eft	Judith Anderson			Bank of Ameri...	283.85		7,577.48
Check	04/25/2016		eft	Susanna Kanther			Bank of Ameri...	199.45		7,776.93
Check	04/25/2016		eft	Lisa Worawick			Bank of Ameri...	173.00		7,950.93
Check	05/17/2016		eft	AOC			Bank of Ameri...	251.20		8,181.13
Check	05/17/2016		eft	AOC			Bank of Ameri...	10.82		8,191.95
Check	06/17/2016		online	Barbara Harper			Bank of Ameri...	100.00		8,291.95
Total 18 - Judicial Assistance Commit								15,291.75	7,000.00	8,291.75
19 - Judicial Community Outreach										
Check	08/21/2015			Joseph Burrows			Bank of Ameri...	1,500.00		1,500.00
Check	01/15/2016			Youth & Governmen...			Bank of Ameri...	1,600.00		3,100.00
Total 19 - Judicial Community Outreach								3,100.00	0.00	3,100.00

Washington State DMCJA Transaction Detail by Account

July 2015 through June 2016

Type	Date	Num	Adj	Name	Memo	Cir	Split	Debit	Credit	Balance
20 - Legislative Committee										
Check	08/21/2015			Wade Samuelson			Bank of Ameri...	87.40		87.40
Check	08/21/2015			Administrative Offic...			Bank of Ameri...	45.45		132.85
Check	10/01/2015			Samuel G. Meyer			Bank of Ameri...	57.50		190.35
Check	10/01/2015			Wade Samuelson			Bank of Ameri...	92.00		282.35
Credit Card Charge	10/20/2015			The Dell			Bank of Ameri...	92.88		375.01
Check	11/02/2015			Administrative Offic...			Bank of Ameri...	12.00		367.01
Check	11/30/2015			Gretchen's Shoe Bo...			Bank of Ameri...	65.38		453.39
Check	12/22/2015			Administrative Offic...	August Expen...		Bank of Ameri...	55.56		508.95
Credit Card Charge	02/18/2016			Thriftyway	coffee for ma...		Bank of Ameri...	28.18		537.13
Credit Card Charge	02/18/2016			Thriftyway	cups		Bank of Ameri...	4.12		541.25
Check	03/01/2016		eft	Administrative Offic...			Bank of Ameri...	455.60		986.85
Check	03/01/2016		eft	Corinna Ham			Bank of Ameri...	62.84		1,059.49
Check	03/01/2016		eft	Jennifer Johnson			Bank of Ameri...	50.22		1,109.71
Check	03/01/2016		eft	Glenn Phillips			Bank of Ameri...	48.60		1,158.31
Check	03/29/2016		eft	Administrative Offic...			Bank of Ameri...	33.13		1,191.44
Check	04/28/2016		eft	Rambin Jacks			Bank of Ameri...	455.60		1,647.04
Check	05/17/2016		eft	AOC			Bank of Ameri...	737.82		2,384.86
Check	05/17/2016		eft	AOC			Bank of Ameri...	26.41		2,411.27
Deposit	06/01/2016			AOC	returned bill p...		Bank of Ameri...		455.60	1,955.67
Total 20 - Legislative Committee								2,411.27	455.60	1,955.67
21 - Legislative Pro-Tem										
Check	08/01/2016			Thurston County Di...			Bank of Ameri...	163.19		163.19
Check	08/21/2015			Mary Lynch			Bank of Ameri...	244.90		408.09
Check	03/01/2016		eft	Thurston County Di...			Bank of Ameri...	108.46		516.55
Check	03/01/2016		eft	Thurston County Di...			Bank of Ameri...	54.23		570.78
Check	03/02/2016		eft	Thurston County Di...			Bank of Ameri...	108.46		679.24
Check	06/28/2016		online	Thurston County Di...			Bank of Ameri...	61.38		760.60
Total 21 - Legislative Pro-Tem								760.60	0.00	760.60
22 - Lobbyist Contract										
General Journal	07/31/2015				1/12 of Contr...		Prepaid Expen...	2,583.33		2,583.33
Check	08/03/2015			Melanie Stewart			Bank of Ameri...	2,000.00		4,583.33
Check	08/21/2015			Melanie Stewart			Bank of Ameri...	2,000.00		6,583.33
General Journal	08/31/2015				1/12 of Contr...		Prepaid Expen...	2,583.33		9,166.66
Check	09/10/2015			Melanie Stewart			Bank of Ameri...	2,000.00		11,166.66
General Journal	09/30/2015				1/12 of Contr...		Prepaid Expen...	2,583.33		13,749.99
Check	10/16/2015			Melanie Stewart			Bank of Ameri...	2,000.00		15,749.99
General Journal	10/31/2015				1/12 of Contr...		Prepaid Expen...	2,583.33		18,333.32
Check	11/09/2015			Melanie Stewart			Bank of Ameri...	2,000.00		20,333.32
General Journal	11/30/2015				1/12 of Contr...		Prepaid Expen...	2,583.33		22,916.65
Check	12/06/2015			Melanie Stewart			Bank of Ameri...	2,000.00		24,916.65
General Journal	12/31/2015				1/12 of Contr...		Prepaid Expen...	2,583.33		27,499.98
Check	01/14/2016			Melanie Stewart			Bank of Ameri...	2,000.00		29,499.98
General Journal	01/31/2016				1/12 of Contr...		Prepaid Expen...	2,583.88		32,083.86
General Journal	02/29/2016				1/12 of Contr...		Prepaid Expen...	2,583.88		34,667.74
Check	03/01/2016		eft	Melanie Stewart			Bank of Ameri...	2,000.00		36,667.74
Check	03/07/2016		eft	Melanie Stewart			Bank of Ameri...	2,000.00		38,667.74
General Journal	03/31/2016				1/12 of Contr...		Prepaid Expen...	2,583.88		41,251.62
Check	04/28/2016		eft	Melanie Stewart			Bank of Ameri...	2,000.00		43,251.62
General Journal	04/30/2016				1/12 of Contr...		Prepaid Expen...	2,583.88		45,835.50
Check	05/17/2016			Melanie Stewart			Bank of Ameri...	2,000.00		47,835.50
General Journal	05/31/2016				1/12 of Contr...		Prepaid Expen...	2,583.88		50,419.38
General Journal	06/30/2016				1/12 of Contr...		Prepaid Expen...	2,583.88		53,003.26
Total 22 - Lobbyist Contract								53,003.26	0.00	53,003.26
23 - Lobbyist Expenses										
Check	08/21/2015			Melanie Stewart			Bank of Ameri...	66.00		66.00
Check	09/11/2015			Melanie Stewart			Washington F...	2,500.00		2,566.00
Check	10/26/2015			Superior Court Judg...	Retirement / ...		Washington F...	5,000.00		7,566.00
Total 23 - Lobbyist Expenses								7,566.00	0.00	7,566.00
24 - Long-Range Planning Commit										
Credit Card Charge	03/14/2016			The Coast Gateway...			Bank of Ameri...	113.28		113.28
Check	04/01/2016		eft	Steven Buzzard			Bank of Ameri...	106.00		221.28
Check	04/01/2016		eft	Ingallina's Box Lunch			Bank of Ameri...	67.23		288.51
Check	04/01/2016		eft	Scott Ahlf			Bank of Ameri...	54.00		342.51
Check	04/01/2016		eft	Michelle Gehlsen			Bank of Ameri...	24.84		367.35
Check	04/01/2016		eft	Franklin L. Dacca			Bank of Ameri...	22.68		390.03
Check	04/01/2016		eft	Mary C. Logan			Bank of Ameri...	18.64		408.67
Check	05/17/2016		eft	AOC			Bank of Ameri...	283.20		691.87
Total 24 - Long-Range Planning Commit								691.87	0.00	691.87
25 - MCA Liaison										
Check	08/01/2015			Douglas B. Robinson			Bank of Ameri...	360.25		360.25
Total 25 - MCA Liaison								360.25	0.00	360.25
27 - Nominating Committee										
Check	08/21/2015			Administrative Offic...			Bank of Ameri...	4.92		4.92
Check	03/29/2016		eft	Administrative Offic...			Bank of Ameri...	13.25		18.17
Check	05/17/2016		eft	AOC			Bank of Ameri...	10.75		28.92
Total 27 - Nominating Committee								28.92	0.00	28.92

3:54 PM
06/10/16
Accrual Basis

**Washington State DMCJA
Transaction Detail by Account
July 2016 through June 2016**

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
28 - President Expense										
Check	07/08/2015			Rebecca Robertson			Bank of Ameri...	300.00		300.00
Check	07/08/2015			Veronica Allice- Ga...			Bank of Ameri...	278.20		578.20
Check	11/09/2015			David A. Steiner			Bank of Ameri...	159.62		737.82
Check	11/30/2015			Michael Finklo			Bank of Ameri...	34.60		772.32
Credit Card Charge	11/30/2015			1-800-Flowers.com			Bank of Ameri...	87.97		860.29
Check	12/22/2015			Elizabeth Asher	Pro Tem		Bank of Ameri...	244.90		1,105.19
Check	12/22/2015			David Steiner			Bank of Ameri...	84.43		1,189.62
Check	12/22/2015			Robert McBeth	Pro Tem		Bank of Ameri...	489.90		1,679.42
Check	12/22/2015			Administrative Offic...	August Exper...		Bank of Ameri...	1,181.10		2,840.52
Credit Card Charge	01/12/2016			1-800-Flowers.com			Bank of Ameri...	64.98		2,925.50
Check	01/14/2016			David A. Steiner			Bank of Ameri...	248.86		3,174.36
Deposit	02/09/2016				Returned Bill ...		Bank of Ameri...		248.86	2,925.50
Check	03/01/2016	eft		David A. Steiner			Bank of Ameri...	248.86		3,174.36
Credit Card Charge	04/27/2016			1-800-Flowers.com			Bank of Ameri...	94.98		3,269.34
Check	05/03/2016	online		4imprint			Bank of Ameri...	472.00		3,741.34
Check	06/17/2016	online		Tags Awards & Spe...			Bank of Ameri...	254.59		3,995.93
Check	06/17/2016	online		Tags Awards & Spe...			Bank of Ameri...	18.15		4,014.08
Check	06/20/2016	online		Mark Crow			Bank of Ameri...	1,197.30		5,211.38
Check	06/28/2016	online		Michelle Gehlsen			Bank of Ameri...	323.03		5,534.41
Total 28 - President Expense								5,783.27	248.86	5,534.41
30 - Professional Services										
Check	09/10/2015			Law, Lyman, Daniel...			Bank of Ameri...	860.00		860.00
Check	11/05/2015			Law, Lyman, Daniel...			Bank of Ameri...	5,109.30		5,969.30
Check	12/07/2015			Law, Lyman, Daniel...			Bank of Ameri...	5,119.30		11,088.60
Deposit	12/30/2015				Refund		Bank of Ameri...		4,932.50	6,156.10
Total 30 - Professional Services								11,088.60	4,932.50	6,156.10
32 - Rules Committee										
Check	08/21/2015			Administrative Offic...			Bank of Ameri...	5.15		5.15
Check	03/29/2016	eft		Administrative Offic...			Bank of Ameri...	37.56		42.71
Check	05/17/2016	eft		AOC			Bank of Ameri...	0.11		42.82
Check	05/17/2016	eft		AOC			Bank of Ameri...	15.54		58.36
Total 32 - Rules Committee								58.36	0.00	58.36
34 - SCJA Board Liaison										
Check	10/16/2015			Scott Ahlf			Bank of Ameri...	76.00		76.00
Total 34 - SCJA Board Liaison								76.00	0.00	76.00
36 - Therapeutic Courts										
Check	09/21/2015			Administrative Offic...			Bank of Ameri...	149.97		149.97
Check	03/29/2016	eft		Administrative Offic...			Bank of Ameri...	8.76		158.73
Total 36 - Therapeutic Courts								158.73	0.00	158.73
37 - Treasurer Expense and Bond										
Check	09/23/2015			Harland Clarke	Special Funds		Washington F...	11.45		11.45
Check	10/30/2015			Bank of America	Bank Service ...		Bank of Ameri...	14.00		25.45
Check	11/30/2015			Bank of America			Bank of Ameri...	14.00		39.45
Credit Card Charge	11/30/2015			Bank of America	Credit Card F...		Bank of Ameri...	15.44		54.89
Check	01/15/2016						Bank of Ameri...	20.00		74.89
Credit Card Charge	01/31/2016						Bank of Ameri...	39.59		114.48
Check	02/29/2016				Service Charge		US Bank - Sav...	5.00		119.48
Credit Card Charge	04/30/2016				Service Charge		Bank of Ameri...	1.00		120.48
Credit Card Charge	04/30/2016				Service Charge		Bank of Ameri...	32.90		153.38
Credit Card Charge	06/30/2016				Service Charge		Bank of Ameri...	1.00		154.38
Total 37 - Treasurer Expense and Bond								154.38	0.00	154.38
38 - Trial Court Advocacy Board										
Check	10/01/2015			Superior Court Judg...	2015-16 TCA...		Bank of Ameri...	5,000.00		5,000.00
Check	10/01/2015			Superior Court Judg...	2014-2015 T...		Bank of Ameri...	1,048.18		6,048.18
Check	11/02/2015			James Doctor			Bank of Ameri...	68.25		6,116.43
Check	11/02/2015			Mary C. Logan			Bank of Ameri...	19.20		6,135.63
Check	11/02/2015			Donna McBride			Bank of Ameri...	43.66		6,179.29
Deposit	04/04/2016				Deposit		Bank of Ameri...		3,304.16	2,875.12
Total 38 - Trial Court Advocacy Board								6,179.29	3,304.16	2,875.12
99 - Depreciation Expense										
General Journal	07/31/2015						Accumulated ...	9.66		9.66
General Journal	08/31/2015						Accumulated ...	9.66		19.32
General Journal	09/30/2015						Accumulated ...	9.66		28.98
General Journal	10/31/2015						Accumulated ...	9.66		38.64
General Journal	11/30/2015						Accumulated ...	9.66		48.30
General Journal	12/31/2015						Accumulated ...	9.66		57.96
General Journal	01/31/2016						Accumulated ...	9.66		67.62
General Journal	02/29/2016						Accumulated ...	9.66		77.28
General Journal	03/31/2016						Accumulated ...	9.66		86.94
General Journal	04/30/2016						Accumulated ...	9.66		96.60
General Journal	05/31/2016						Accumulated ...	9.66		106.26
General Journal	06/30/2016						Accumulated ...	9.66		115.92
Total 99 - Depreciation Expense								115.92	0.00	115.92
TOTAL								888,824.75	586,824.75	0.00