



**DMCJA BOARD MEETING**  
**SATURDAY, MAY 12, 2018**  
**11:10 AM – 1:00 PM**  
**LA CONNER CHANNEL LODGE**  
**LA CONNER, WA**

**PRESIDENT SCOTT K. AHLF**

**AGENDA**

**PAGE**

**Call to Order**

**General Business**

- A. Minutes – April 13, 2018
- B. Treasurer’s Report for April 2018
- C. Special Fund Report for April 2018
- D. Standing Committee Reports
  - 1. Legislative Committee – *Judge Samuel Meyer*
- E. Trial Court Advocacy Board (TCAB)
- F. Judicial Information Systems (JIS) Report – *Ms. Vicky Cullinane*

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**Liaison Reports**

- A. Administrative Office of the Courts (**AOC**) – *Ms. Callie Dietz*
- B. Board for Judicial Administration (**BJA**) – *Judges Ringus, Jasprica, Logan, and Johnson*
- C. District and Municipal Court Management Association (**DMCMA**) – *Ms. Cynthia Marr*
- D. Misdemeanant Probation Association (**MPA**) – *Ms. Stacie Scarpaci*
- E. Superior Court Judges’ Association (**SCJA**) – *Judge Blaine Gibson*
- F. Washington State Association for Justice (**WSAJ**) – *Loyd James Willaford, Esq.*
- G. Washington State Bar Association (**WSBA**) – *Kim E. Hunter, Esq.*

**Action**

- A. Adopt 2018-2019 DMCJA Budget

Handout

**Discussion**

- A. Request for Board to Ask AOC to Create New JIS Cost Fee Code
  - 1. JIS Code Committee – Code Approval Guidelines

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**Information**

- A. DMCJA Board members are encouraged to submit Board agenda topics for monthly meetings.
- B. Board members are encouraged to apply for DMCJA representative positions. Available positions include:
  - a. Ethics Advisory Committee
  - b. Presiding Judge & Administrator Education Committee
  - c. Washington State Access to Justice Board (Liaison Position)
  - d. WSBA Court Rules and Procedures Committee
  - e. Washington State Civil Legal Aid Oversight Committee
- C. Policy Analyst Project Ideas for 2018 are as follows:
  - a. Courthouse Security Survey
  - b. Survey on Committees with DMCJA Representatives
  - c. Judicial Independence Matters (Municipal Court Contracts)
- D. DMCMA Thank You Letter to the DMCJA for donating \$500 for the DMCMA towards the BJA Public Trust and Confidence's TVW Public Service Announcement
- E. DMCJA Letter to JISC Requesting the Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Project Remain the Number One JISC Project Priority
- F. The BJA Court System Education Funding Task Force issued the Washington State Court Education Funding Needs Survey Report. (See [March 2018 Report](#))
- G. The BJA Interpreter Services Funding Task Force issued a Survey Report on Funding Court Interpreters. (See [Report](#))

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**Other Business**

- A. The next DMCJA Board Meeting is June 3, 2018, 9:00 a.m. to 12:00 p.m., at Campbell's Resort in Chelan, WA.

**Adjourn**

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