



**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

June 3, 2018

**CAMPBELL'S RESORT
CHELAN, WASHINGTON**

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

2018-2019

<i>DATE</i>	<i>TIME</i>	<i>MEETING LOCATION</i>
<i>Friday, July 13, 2018</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Aug. 10, 2018</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Sunday, Sept. 23, 2018</i>	9:00 a.m. – 12:00 p.m.	2018 Annual Judicial Conference, Vancouver, WA
<i>Friday, Oct. 12, 2018</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Nov. 9, 2018</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Dec. 14, 2018</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Jan. 11, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Feb. 8, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, March 8, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, April 12, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, May 10, 2019 & Saturday, May 11, 2019</i>	May 10: 12:00-5:00 p.m. May 11: 9:00-1:00 p.m.	2019 DMCJA Board Retreat, Location: TBD
<i>June 2019</i>	9:00 a.m. – 12:00 p.m.	2019 DMCJA Spring Conference, Location: TBD

AOC Staff: Sharon Harvey

Updated: May 14, 2018



DMCJA BOARD MEETING
SUNDAY, JUNE 3, 2018
9:00 AM – 12:00 PM
CAMPBELL'S RESORT
CHELAN, WA

PRESIDENT SCOTT K. AHLF

AGENDA

PAGE

Call to Order

General Business

- | | |
|---|-------|
| A. Minutes – May 12, 2018 | 1-3 |
| B. Treasurer's Report | 4-25 |
| 1. DMCJA Dues paid as of May 1, 2018 | 26-30 |
| C. Special Fund Report | 31 |
| D. Standing Committee Reports | |
| 1. Conference Planning Committee Minutes for May 4, 2018 | 32-33 |
| 2. Legislative Committee – <i>Judge Samuel Meyer</i> | |
| 3. Rules Committee Minutes for February 28, 2018 | 34-35 |
| 4. Therapeutic Courts Committee Minutes for March 7, 2018 | 36 |
| E. Trial Court Advocacy Board (TCAB) | |
| F. Judicial Information Systems (JIS) Report – <i>Ms. Vicky Cullinane</i> | |

Liaison Reports

- A. Administrative Office of the Courts (**AOC**) – *Ms. Callie Dietz*
- B. Board for Judicial Administration (**BJA**) – *Judges Ringus, Jasprica, Logan, and Johnson*
- C. District and Municipal Court Management Association (**DMCMA**) – *Ms. Cynthia Marr*
- D. Misdemeanant Probation Association (**MPA**) – *Ms. Stacie Scarpaci*
- E. Superior Court Judges' Association (**SCJA**) – *Judge Blaine Gibson*
- F. Washington State Association for Justice (**WSAJ**) – *Loyd James Willaford, Esq.*
- G. Washington State Bar Association (**WSBA**) – *Kim E. Hunter, Esq.*

Discussion

- | | |
|--|-------|
| A. Information Technology Governance (ITG) Request 61, Pretrial Adult Risk Assessment Tool for Courts of Limited Jurisdiction – <i>Ms. Vicky Cullinane</i> | 37-82 |
| B. Salary Commission Report – <i>Mr. Brady Horenstein</i> | |
| C. Workgroup on Judicial Independence Report | |
| 1. Proposed Guidelines | 83-96 |
| 2. General Rule 29 Amendments | 97 |
| 3. DMCJA Response Letter to Ruston Municipal Court Closure | |

Information

- A. Thank you to the following for your service on the DMCJA Board of Governors: Judge G. Scott Marinella (Immediate Past President), Judge Douglas J. Fair (Board Position #1), Judge Karen Donohue (Board Position #8), and Judge Douglas B. Robinson (Board Position #9).
- B. 2018-2019 DMCJA Priorities
- C. Board members are encouraged to apply for DMCJA representative positions. Available positions include:
 - a. Ethics Advisory Committee
 - b. Presiding Judge & Administrator Education Committee
 - c. Washington State Access to Justice Board (Liaison Position)
 - d. WSBA Court Rules and Procedures Committee
- D. Policy Analyst Project Ideas for 2018 are as follows:
 - a. Courthouse Security Survey
 - b. Survey on Committees with DMCJA Representatives
 - c. Judicial Independence Matters (Municipal Court Contracts)

Other Business

- A. The next DMCJA Board Meeting is July 13, 2018, 12:30 p.m. to 3:30 p.m., at the AOC SeaTac Office in SeaTac, WA.

Adjourn

Persons with a disability, who require accommodation, should notify Susan Peterson at 360-705-5278 or susan.peterson@courts.wa.gov to request or discuss accommodations. While notice five days prior to the event is preferred, every effort will be made to provide accommodations, when requested.



DMCJA Board of Governors Meeting
Saturday, May 12, 2018, 11:10 a.m. – 1:00 p.m.
AOC SeaTac Office
SeaTac, WA

MEETING MINUTES

Members Present:

Chair, Judge Scott Ahlf
Judge Linda Coburn
Judge Douglas Fair
Judge Michael Finkle (via phone)
Judge Michelle Gehlsen
Judge Drew Ann Henke
Judge Samuel Meyer
Judge Rebecca Robertson
Judge Douglas Robinson
Judge Charles Short

Guests:

Loyd Willaford, Esquire, WSAJ

AOC Staff:

Ms. Sharon R. Harvey

Members Absent:

Judge Judy Jasprica (BJA non-voting)
Judge Dan B. Johnson (BJA non-voting)
Commissioner Rick Leo
Judge Mary Logan (BJA non-voting)
Judge G. Scott Marinella
Judge Kevin Ringus (BJA non-voting)
Judge Damon Shadid

CALL TO ORDER

Judge Ahlf, District and Municipal Court Judges' Association (DMCJA) President called the DMCJA Board of Governors (Board) meeting to order at 10:25 a.m., which was prior to the scheduled meeting time of 11:10 a.m., because a quorum was present.

GENERAL BUSINESS

A. Minutes

The Board moved, seconded, and passed a vote (M/S/P) to approve the Board Meeting Minutes for April 13, 2018.

B. Treasurer's Report

M/S/P to approve the following Treasurer Reports:

- February 2018
- March 2018
- April 2018

C. Special Fund Report

M/S/P to approve the Special Fund Report. Judge Meyer reported the account gained \$4.30 in interest.

D. Standing Committee Reports

1. *Legislative Committee*

Judge Meyer reported that Representative Roger Goodman will join him during the Legislative Update Session at the DMCJA Spring Conference on Wednesday, June 6, 2018. He further informed that Ms. Jennifer Burnam, AOC Business Analyst, will provide materials related to the District and Municipal Court Management Association (DMCMA) discussion of House Bill 1783, Legal Financial Obligations. He further informed that he would not present on HB 1783 because Judge Coburn will address the new law during a plenary session at the DMCJA Spring Conference.

E. Trial Court Advocacy Board (TCAB) Update

Judge Ahlf reported that TCAB did not meet in May 2018. The group plans to invigorate the “Justice in Jeopardy” initiative that supported state funding for one half of District Court and qualifying Municipal Court judges’ salaries. Judge Ahlf informed that Judge Marinella has one month left as the TCAB Chair.

F. Judicial Information Systems (JIS) Report

There was no JIS Report.

LIAISON REPORTS

Washington State Association for Justice (WSAJ)

Mr. Willaford reported that the WSAJ Law Day event was a success. He addressed the City of SeaTac issue in which Mayor Siefkes has proposed closing SeaTac Municipal Court. Mr. Willaford informed that WSAJ members who are residents of SeaTac will take up the issue. He informed that the next City of SeaTac Council meeting is Thursday, June 14, 2018. It was noted that Judge Ahlf, Judge Robertson, and Judge David Larson will meet with the SeaTac Director of Finance regarding the matter. Mr. Willaford stated that he will disseminate Judge Ahlf’s letter expressing DMCJA opposition to the closing of SeaTac Municipal Court. Mr. Willaford then mentioned a WSAJ continuing legal education (CLE) course on Civil Cases in District Court that relates to changing perceptions because of the increased jurisdictional amount of \$100,000.

ACTION

1. *Adopt 2018-2019*

M/S/P to approve the 2018-2019 DMCJA Budget. Following this vote, Judge Fair proposed creating a committee to address the DMCJA budget prior to the annual Board Retreat. Specifically, the group will take a five year look back at the budget. The Board by general consensus agreed that DMCJA Executive Board will review the budget process. The Executive Committee includes the (1) President, (2) Immediate Past-President, (3) President Elect, (4) Vice President, and (5) Secretary Treasurer.

2. *Request for Board to Ask AOC to Create New JIS Cost Fee Code*

M/S/P for the Board to ask the Administrative Office of the Courts to create a new JIS cost fee code that will properly allow all infraction deferred finding administrative processing costs to remain local.

DISCUSSION

1. *Request for Board to Ask AOC to Create New JIS Cost Fee Code*

M/S/P to make an action item. The Board discussed a request from Judge Jeffrey Jahns, Kitsap County District Court, to ask the AOC to create a new JIS cost fee code that will allow infraction deferred finding administrative processing costs to remain local. The issue concerns the proper state versus local split of money where a court collects an administrative processing cost for a deferred finding in an infraction case. The Board discussed and decided to move the issue to an action item.

2. DMCJA Rules Committee Request to Delay Implementation of New GR 37 (Request for Expedited Consideration)

The Board reviewed a DMCJA Rules Committee request to delay implementation of the new General Rule (GR) 37, Jury Selection, to October 1, 2018. According to the DMCJA Rules Committee, judicial officers have not had any educational seminars or workshops yet that would help guide their understanding on how to implement GR 37. The Board appreciated the truism of the statements, however, noted that GR 37 became effective upon its publication on April 25, 2018. Thus, the request is moot. The Board decided by general consensus not to move this topic to an action item.

INFORMATION

Judge Ahlf informed of open DMCJA Representative positions on various committees. He also directed the Board's attention to the BJA Court System Education Funding Task Force report and BJA Interpreter Services Funding Task Force report.

OTHER BUSINESS

Judge Robinson inquired whether there are technological advances that would allow judges to participate in meetings via skype or other means without having to meet in person. Ms. Harvey stated that she will speak with AOC leaders to determine what technology is available for DMCJA meetings. Ms. Harvey then inquired whether Board members are interested in using AOC laptops instead of hard copy materials during Board meetings. The Board expressed interest in viewing meeting materials via AOC laptops. Thus, Ms. Harvey agreed to provide laptops at the next Board meeting at the AOC SeaTac office.

Adjourned approximately 11:30 AM.

Christina E Huwe
Pierce County Bookkeeping
1504 58th Way SE
Auburn, WA 98092
Phone (360) 710-5937
E-Mail: piercecountybookkeeping@comcast.net

SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION**

For the Period Ending April 30th, 2018

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Current Budget Balance
- Special Fund Bank Statement

Please contact me if you have any questions in regards to the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS

Washington State District And Municipal Court Judges Assoc.
Statement of Financial Position
As of April 30, 2018

	Apr 30, 18
ASSETS	
Current Assets	
Checking/Savings	
Bank of America - Checking	35,069
Bank of America - Savings	137,803
US Bank - Savings	70,766
Washington Federal	50,607
Total Checking/Savings	294,246
Total Current Assets	294,246
Fixed Assets	
Accumulated Depreciation	(674)
Computer Equipment	579
Total Fixed Assets	(96)
Other Assets	
Prepaid Expenses	6,833
Total Other Assets	6,833
TOTAL ASSETS	300,984
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Due to Michelle Gehlsen	30
Total Other Current Liabilities	30
Total Current Liabilities	30
Total Liabilities	30
Equity	
Unrestricted Earnings	(82,655)
Unrestricted Net Assets	305,296
Net Income	78,312
Total Equity	300,954
TOTAL LIABILITIES & EQUITY	300,984

Washington State District And Municipal Court Judges Assoc.

Statement of Activities

For the Ten Months Ending April 30th, 2018

	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18
Ordinary Income/Expense							
Income							
2017 Special Fund	0	50	50	0	0	0	0
Interest Income	10	10	10	10	9	9	5
Membership Revenue	0	0	0	0	0	41,950	59,050
Total Income	<u>10</u>	<u>60</u>	<u>60</u>	<u>10</u>	<u>9</u>	<u>41,959</u>	<u>59,055</u>
Gross Profit	10	60	60	10	9	41,959	59,055
Expense							
Judicial College Program Suppor	0	0	1,500	0	0	0	0
Prior Year Budget Expense	2,458	3,488	661	0	0	0	0
Board Meeting Expense	0	435	2,004	954	1,216	3,481	1,443
Bookkeeping Expense	0	315	829	310	293	270	293
Conference Calls	0	0	37	54	0	154	77
Spring Conference 2018	0	0	0	0	0	0	0
Diversity Committee	0	86	0	0	0	0	0
DMCJA/SCJA Sentencing Alt.	0	0	0	0	0	0	0
Education Committee	0	0	0	290	512	0	0
Educational Grants	0	0	1,000	0	0	0	0
Judicial Assistance Committee	0	(6,200)	3,289	1,083	3,111	1,125	600
Judicial Community Outreach	0	0	0	0	1,600	0	0
Legislative Committee	0	161	159	41	0	0	147
Legislative Pro-Tem	0	0	0	0	191	0	0
Lobbyist Contract	5,417	5,417	5,417	5,417	3,417	3,417	9,417
Long-Range Planning Committee	0	0	0	0	0	0	0
MCA Liaison	0	220	0	0	0	0	0
Municipal/Dist. Ct Swearing-in	0	0	0	0	0	431	0
National Leadership Grants	0	0	0	0	4,778	0	0
President Expense	0	0	208	0	0	0	160
Treasurer Expense and Bonds	0	0	0	87	0	0	0
99 - Depreciation Expense	10	10	10	10	10	10	10
Bank Service Charges	0	0	14	(14)	14	(14)	0
Interest Expense	18	0	0	0	0	0	0
Total Expense	<u>7,902</u>	<u>3,931</u>	<u>15,126</u>	<u>8,231</u>	<u>15,140</u>	<u>8,873</u>	<u>12,146</u>
Net Ordinary Income	<u>(7,893)</u>	<u>(3,872)</u>	<u>(15,067)</u>	<u>(8,221)</u>	<u>(15,131)</u>	<u>33,086</u>	<u>46,909</u>
Net Income	<u><u>(7,893)</u></u>	<u><u>(3,872)</u></u>	<u><u>(15,067)</u></u>	<u><u>(8,221)</u></u>	<u><u>(15,131)</u></u>	<u><u>33,086</u></u>	<u><u>46,909</u></u>

Washington State District And Municipal Court Judges Assoc.
Statement of Activities
For the Ten Months Ending April 30th, 2018

	Feb 18	Mar 18	Apr 18	TOTAL
Ordinary Income/Expense				
Income				
2017 Special Fund	0	0	0	100
Interest Income	5	7	6	80
Membership Revenue	66,175	5,000	5,775	177,950
Total Income	<u>66,180</u>	<u>5,007</u>	<u>5,781</u>	<u>178,130</u>
Gross Profit	66,180	5,007	5,781	178,130
Expense				
Judicial College Program Suppor	0	0	0	1,500
Prior Year Budget Expense	0	0	0	6,606
Board Meeting Expense	1,199	2,229	1,150	14,111
Bookkeeping Expense	315	216	216	3,056
Conference Calls	0	185	0	506
Spring Conference 2018	0	0	1,313	1,313
Diversity Committee	0	0	0	86
DMCJA/SCJA Sentencing Alt.	0	291	0	291
Education Committee	398	0	0	1,200
Educational Grants	0	0	0	1,000
Judicial Assistance Committee	0	300	1,643	4,951
Judicial Community Outreach	0	0	0	1,600
Legislative Committee	0	433	0	941
Legislative Pro-Tem	1,983	0	0	2,174
Lobbyist Contract	3,417	7,417	5,417	54,167
Long-Range Planning Committee	0	0	244	244
MCA Liaison	0	0	0	220
Municipal/Dist. Ct Swearing-in	0	0	0	431
National Leadership Grants	0	0	0	4,778
President Expense	0	0	0	369
Treasurer Expense and Bonds	0	75	0	162
99 - Depreciation Expense	10	10	10	96
Bank Service Charges	(1)	0	0	(1)
Interest Expense	0	0	0	18
Total Expense	<u>7,321</u>	<u>11,155</u>	<u>9,993</u>	<u>99,818</u>
Net Ordinary Income	<u>58,859</u>	<u>(6,148)</u>	<u>(4,211)</u>	<u>78,312</u>
Net Income	<u><u>58,859</u></u>	<u><u>(6,148)</u></u>	<u><u>(4,211)</u></u>	<u><u>78,312</u></u>

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Checking, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						35,914.18
Cleared Transactions						
Checks and Payments - 19 items ^						
Check	04/06/2018	online	Melanie Stewart	X	-2,000.00	-2,000.00
Check	04/06/2018	online	Pierce County Book...	X	-216.00	-2,216.00
Check	04/06/2018	online	Ingallina's Box Lunch	X	-122.05	-2,338.05
Check	04/16/2018	online	Charles Short	X	-396.18	-2,734.23
Check	04/16/2018	online	G. Scott Marinella	X	-299.75	-3,033.98
Check	04/16/2018	online	Linda Coburn	X	-34.88	-3,068.86
Check	04/16/2018	online	Rick Leo	X	-26.09	-3,094.95
Check	04/16/2018	online	Douglas B. Robinson	X	-25.00	-3,119.95
Check	04/18/2018	online	Susanna Neil Kanth...	X	-300.00	-3,419.95
Check	04/18/2018	online	Timothy Jenkins	X	-171.13	-3,591.08
Check	04/18/2018	online	Susanna Neil Kanth...	X	-158.05	-3,749.13
Check	04/18/2018	online	Susan Woodard	X	-82.30	-3,831.43
Check	04/19/2018	online	Ingallina's Box Lunch	X	-368.34	-4,199.77
Check	04/23/2018	online	Bruce Weiss	X	-183.12	-4,382.89
Check	04/23/2018	online	Marybeth Dinglely	X	-177.67	-4,560.56
Check	04/23/2018	online	Lisa Worswick	X	-163.50	-4,724.06
Check	04/23/2018	online	Michael Finkle	X	-155.87	-4,879.93
Check	04/23/2018	online	Mary C. Logan	X	-152.60	-5,032.53
Check	04/23/2018	online	Jackie Shea-Brown	X	-99.19	-5,131.72
Total Checks and Payments					-5,131.72	-5,131.72
Deposits and Credits - 3 items						
Deposit	04/06/2018			X	1,450.00	1,450.00
Deposit	04/30/2018			X	29.96	1,479.96
Deposit	04/30/2018			X	4,325.00	5,804.96
Total Deposits and Credits					5,804.96	5,804.96
Total Cleared Transactions					673.24	673.24
Cleared Balance					673.24	36,587.42
Uncleared Transactions						
Checks and Payments - 4 items						
Check	02/11/2014	7276	Douglas Goetz		-84.00	-84.00
Check	04/18/2018	online	Ingallina's Box Lunch		-122.05	-206.05
Check	04/25/2018	online	Lake Chelan Boat C...		-862.50	-1,068.55
Check	04/25/2018	online	Two Chef's Catering		-450.00	-1,518.55
Total Checks and Payments					-1,518.55	-1,518.55
Total Uncleared Transactions					-1,518.55	-1,518.55
Register Balance as of 04/30/2018					-845.31	35,068.87
New Transactions						
Checks and Payments - 4 items						
Check	05/02/2018	online	Michelle Gehlsen		-29.96	-29.96
Check	05/03/2018	online	Melanie Stewart		-2,000.00	-2,029.96
Check	05/03/2018	online	Pierce County Book...		-264.00	-2,293.96
Check	05/04/2018	online	Scott Ahlf		-308.00	-2,601.96
Total Checks and Payments					-2,601.96	-2,601.96
Total New Transactions					-2,601.96	-2,601.96
Ending Balance					-3,447.27	32,466.91

9:40 AM
05/07/18

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Savings, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						137,801.18
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2018			X	2.27	2.27
Total Deposits and Credits					2.27	2.27
Total Cleared Transactions					2.27	2.27
Cleared Balance					2.27	137,803.45
Register Balance as of 04/30/2018					2.27	137,803.45
Ending Balance					2.27	137,803.45

9:41 AM
05/07/18

Washington State District And Municipal Court Judges Assoc.
Reconciliation Detail
Washington Federal, Period Ending 04/30/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						50,603.06
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	04/30/2018			X	4.16	4.16
Total Deposits and Credits					4.16	4.16
Total Cleared Transactions					4.16	4.16
Cleared Balance					4.16	50,607.22
Register Balance as of 04/30/2018					4.16	50,607.22
Ending Balance					4.16	50,607.22

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 1, 2017 through May 7, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bank of America - Checking						
Check	07/10/2017	online	Melanie Stewart		(2,000.00)	(2,000.00)
Check	07/10/2017	online	Pierce County Bookkeeping	LW3BG-3CWL5 June Invoice 615	(315.00)	(2,315.00)
Check	07/10/2017	online	AOC	LW3DF-ZQCW7 Invoice MS061917-02	(1,431.66)	(3,746.66)
Check	07/10/2017	online	Rebecca Robertson	LW3D6-GRHPN	(112.98)	(3,859.64)
Check	07/10/2017	online	G. Scott Marinella	LW3CV-WGPFQ	(181.92)	(4,041.56)
Check	07/30/2017	online	AOC	LY6OX-MBGW	(416.26)	(4,457.82)
Check	08/01/2017	online	Kevin Ringus	LYCY7-W0P1G	(141.98)	(4,599.80)
Check	08/01/2017				(18.23)	(4,618.03)
Check	08/02/2017	online	Douglas B. Robinson	LYCYB-ZT8C1	(220.44)	(4,838.47)
Check	08/02/2017	online	Pierce County Bookkeeping	LYCYN-PB64H	(315.00)	(5,153.47)
Deposit	08/02/2017			Superior Court Judges Association	6,500.00	1,346.53
Check	08/16/2017	online	Pierce County Bookkeeping		(50.00)	1,296.53
Check	08/18/2017	online	Ingallina's Box Lunch		(362.44)	944.09
Check	08/18/2017	online	Melanie Stewart		(2,000.00)	(1,055.91)
Check	08/18/2017	online	Linda Coburn		(86.34)	(1,142.25)
Check	08/31/2017	online	Samuel G. Meyer		(53.50)	(1,195.75)
Check	08/31/2017	online	Scott Ahlf		(53.50)	(1,249.25)
Check	08/31/2017	online	AOC		(82.42)	(1,331.67)
Check	08/31/2017	online	AOC	Prior Year Budget Expense	(3,232.92)	(4,564.59)
Check	08/31/2017	online	Melanie Stewart	M1C02-39W8Z	(53.50)	(4,618.09)
Check	08/31/2017	online	Susanna Neil Kanther-Raz	M1C05-L7XQV	(300.00)	(4,918.09)
Check	08/31/2017	online	Rebecca Robertson	board meeting	(112.98)	(5,031.07)
Deposit	08/31/2017			Deposit	50.00	(4,981.07)
Check	09/01/2017	online	Judicial Conf. Registrar	M1C0X-CXFH3	(1,500.00)	(6,481.07)
Check	09/14/2017	online	Melanie Stewart	Invoice 4462 M25F2-8JLLH	(2,000.00)	(8,481.07)
Check	09/14/2017	online	Pierce County Bookkeeping	M25DX-Q5LTD	(303.75)	(8,784.82)
Check	09/14/2017	online	Cave B	M2SBS-1YND8	(2,163.61)	(10,948.43)
Check	09/15/2017	online	Kelli E. Osler	M2GYC03W9BR	(1,000.00)	(11,948.43)
Check	09/15/2017	online	Charles Short	M2GYX-05SCF	(256.80)	(12,205.23)
Check	09/15/2017	online	David Steiner	M2GYH-CLKRF	(83.04)	(12,288.27)
Check	09/15/2017	online	Scott Ahlf	M2GYX-08FTF	(53.50)	(12,341.77)
Check	09/15/2017	online	Michelle Gehlsen	M2H11-LLTCX	(29.96)	(12,371.73)
Check	09/15/2017	online	Rick Leo	M2HOT-MDDH9	(24.98)	(12,396.71)
Check	09/15/2017	online	Melanie Dane	M2H0X-QHNT1	(22.47)	(12,419.18)
Check	09/15/2017	online	Damon G. Shadid	M2H04-XTHFN	(21.94)	(12,441.12)
Check	09/15/2017	online	Karen Donohue	M2H0K-4RLQC	(21.94)	(12,463.06)
Check	09/15/2017	online	Kevin Ringus	M2H0M-MDZ81	(21.40)	(12,484.46)
Check	09/15/2017	online	Michael Finkle	M2H0F-L19ZH	(17.66)	(12,502.12)
Check	09/15/2017	online	Douglas B. Robinson	M2GYX-07H9Q	(15.00)	(12,517.12)
Check	09/15/2017	online	AOC	MS091117-02	(958.08)	(13,475.20)
Check	09/16/2017	online	David Steiner	M2GYK-KC992	(83.04)	(13,558.24)
Genera...	09/18/2017	CEH	Rebecca Robertson	reverse for duplicate request	112.98	(13,445.26)
Check	09/20/2017	online	Superior Court Judges Association	refund on last year budget M2SC2-C2DQ0	(660.51)	(14,105.77)
Check	09/20/2017	online	Dino W Traverso, PLLC	2016 corp taxes M2SBN-TXJVP	(525.00)	(14,630.77)
Check	09/20/2017	online	Michelle Gehlsen	M2SBT-7WJFH	(87.74)	(14,718.51)
Transfer	09/25/2017			Funds Transfer	10,000.00	(4,718.51)
Check	09/27/2017	online	Dan B Johnson	M48LF-7CPQ3	(196.60)	(4,915.11)
Check	09/27/2017	online	Michael Finkle	M48LF-7GPBD	(212.60)	(5,127.71)
Check	09/27/2017	online	Michelle Gehlsen	M48LF-7GVMN	(212.60)	(5,340.31)
Check	09/28/2017	online	Ingallina's Box Lunch	M43JQ-6Z92K	(105.99)	(5,446.30)
Check	09/29/2017	online	Barbara Barnes	M48MD-G377B	(1,125.00)	(6,571.30)
Check	09/29/2017	online	Samuel G. Meyer	M324G-TZMTT	(53.50)	(6,624.80)
Check	09/29/2017	online	Kimberly Walden	M48M3-PPY7D	(42.10)	(6,666.90)
Check	09/30/2017			reversed on 10-6-17	(14.00)	(6,680.90)
Check	10/03/2017	online	Judy Jasprica	M4W5M-FC2H7	(212.60)	(6,893.50)
Check	10/03/2017	online	Melanie Dane	M4W5R-FHF0T	(212.00)	(7,105.50)
Genera...	10/06/2017	CEH		service charge was charged to account in e...	14.00	(7,091.50)
Check	10/13/2017	online	Pierce County Bookkeeping	M5STZ-KRWH4	(310.00)	(7,401.50)
Check	10/13/2017	online	Melanie Stewart	M5STX-HKG3F	(2,000.00)	(9,401.50)
Check	10/13/2017	online	Christeine Terry, Ph.D., LLC	M5SVD-HX53M	(750.00)	(10,151.50)
Check	10/13/2017	online	AOC	M5SWB-SLKWR	(794.79)	(10,946.29)
Check	10/17/2017	online	Michael J. Lambo		(25.68)	(10,971.97)
Check	10/17/2017	online	Kevin Ringus		(21.40)	(10,993.37)
Check	10/17/2017	online	Douglas B. Robinson		(15.00)	(11,008.37)
Check	10/17/2017	online	Michael Finkle		(16.05)	(11,024.42)
Check	10/17/2017	online	Linda Coburn		(33.17)	(11,057.59)
Check	10/17/2017	online	Douglas Fair		(32.10)	(11,089.69)
Check	10/17/2017	online	Samuel G. Meyer		(53.50)	(11,143.19)
Check	10/17/2017	online	Charles Short		(255.73)	(11,398.92)
Check	10/31/2017	1062	DMCMA	Flowers for Condolences - Shannon Hinchol...	86.85	(11,312.07)
Transfer	11/01/2017			Funds Transfer	(86.85)	(11,398.92)
Check	11/01/2017	online	Janet Garrow	M7Q7D-Z81L6	(2,400.00)	(13,798.92)
Check	11/06/2017	online	Susanna Neil Kanther-Raz	M8FLX-Q3BD7	(1,018.19)	(14,817.11)
Check	11/06/2017	online	Susanna Neil Kanther-Raz	M8FL6-GDK23	(600.00)	(15,417.11)
Check	11/06/2017	online	Ingallina's Box Lunch	M8FLR-Z68ZC	(324.17)	(15,741.28)
Check	11/06/2017	online	Pierce County Bookkeeping	M8FKK-H4688	(292.50)	(16,033.78)
Check	11/07/2017	online	Marilyn Paja	M8G53-6HB2C	(2,377.89)	(18,411.67)

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 1, 2017 through May 7, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Check	11/07/2017	online	Washington YMCA Youth & Gove...	M8G5L-6Q383	(1,600.00)	(20,011.67)
Check	11/07/2017	online	Ingallina's Box Lunch	M8G0X-8BF7H	(363.39)	(20,375.06)
Check	11/08/2017	online	Jeffery Smith	M8G4J-429TR	(10.00)	(20,385.06)
Check	11/08/2017	online	Kevin McCann	M8G4K-VNQY0	(24.61)	(20,409.67)
Check	11/08/2017	online	James Doctor	M8G4M-4RFN2	(65.00)	(20,474.67)
Check	11/08/2017	online	Douglas Fair	M8G4P-GCY1W	(32.10)	(20,506.77)
Check	11/08/2017	online	Timothy Jenkins	M8G4W-BSVF1	(9.63)	(20,516.40)
Check	11/08/2017	online	Ingallina's Box Lunch	M8FMZ-GNXD9	(237.11)	(20,753.51)
Check	11/08/2017	online	Ingallina's Box Lunch	M8FMX-XV6XK	(165.88)	(20,919.39)
Check	11/08/2017	online	Douglas Fair	M8G1Z-L6RZG	(32.10)	(20,951.49)
Check	11/08/2017	online	James Doctor	M8G21-PZ6DD	(64.85)	(21,016.34)
Check	11/08/2017	online	Marilyn Haan	M8G26-7N55D	(52.00)	(21,068.34)
Check	11/08/2017	online	Cowlitz County Superior Court	M8G2L-CSVZN	(121.98)	(21,190.32)
Check	11/08/2017	online	Bruce Weiss	M8G2X-2F7JM	(43.87)	(21,234.19)
Check	11/08/2017	online	Marybeth Dingley	M8G2Z-BGCXY	(37.45)	(21,271.64)
Check	11/08/2017	online	Susan Woodard	M8G32-5F574	(191.36)	(21,463.00)
Check	11/08/2017	online	Chris Culp	M8G39-RD0L8	(172.00)	(21,635.00)
Check	11/08/2017	online	Mary C. Logan	M8G3F-Y3980	(18.56)	(21,653.56)
Check	11/08/2017	online	Timothy Jenkins	M8G3H-ZNN0Y	(9.63)	(21,663.19)
Transfer	11/08/2017			Funds Transfer	5,000.00	(16,663.19)
Check	11/09/2017	online	Ingallina's Box Lunch	M8G0R-70H4L	(126.01)	(16,789.20)
Check	11/09/2017	online	Ingallina's Box Lunch	M8G0T-039RR	(244.31)	(17,033.51)
Check	11/14/2017	online	Douglas Fair	M94H1-YDH89	(32.10)	(17,065.61)
Check	11/14/2017	online	Douglas B. Robinson	M94H1-YFPFY	(315.65)	(17,381.26)
Check	11/14/2017	online	Kevin Ringus	M94H1-YFVVK	(21.40)	(17,402.66)
Check	11/14/2017	online	Linda Coburn	M94H1-YG58J	(34.24)	(17,436.90)
Check	11/14/2017	online	Melanie Dane	M94H1-YGD9Z	(21.40)	(17,458.30)
Check	11/14/2017	online	Michelle Gehlsen	M94H1-YGK15	(24.61)	(17,482.91)
Check	11/14/2017	online	Rick Leo	M94H1-YGQ3Z	(25.62)	(17,508.53)
Check	11/14/2017	online	Samuel G. Meyer	M94H1-YGY00	(53.50)	(17,562.03)
Transfer	11/15/2017			Funds Transfer	5,000.00	(12,562.03)
Check	11/16/2017	online	Accounting Clerk	M9CG3-5MN1P	(190.74)	(12,752.77)
Check	11/16/2017	online	Coast Gateway	M9S0F-G9TYM	(345.70)	(13,098.47)
Check	11/30/2017			Will be Refunded	(14.00)	(13,112.47)
Deposit	12/05/2017			Deposit	14.00	(13,098.47)
Deposit	12/15/2017			Returned uncashed check M. Gehlsen - reis...	29.96	(13,068.51)
Deposit	12/15/2017			Returned uncashed check S. Ahlf - reissue...	53.50	(13,015.01)
Deposit	12/15/2017			Returned uncashed check D. Steiner - reiss...	83.04	(12,931.97)
Check	12/21/2017	online	AOC	MDWX7-7BT5D	(1,669.30)	(14,601.27)
Check	12/21/2017	online	AOC	MDWX9-DS83V	(2,230.50)	(16,831.77)
Check	12/21/2017	online	Pierce County Bookkeeping	MDWZ8-T0JLR	(270.00)	(17,101.77)
Check	12/21/2017	online	Ingallina's Box Lunch	MDWZ6-PX9XN	(409.42)	(17,511.19)
Check	12/21/2017	Online	Douglas B. Robinson	MDX1C-NRWJ6	(315.65)	(17,826.84)
Check	12/21/2017	Online	Elyse's Catering	MDWXM-RHCW1	(431.11)	(18,257.95)
Check	12/21/2017	Online	Kevin Ringus	MDX1C-NTLNC	(21.40)	(18,279.35)
Check	12/21/2017	Online	Linda Coburn	MDX1C-NTVPP	(33.17)	(18,312.52)
Check	12/21/2017	Online	Michelle Gehlsen	MDX1C-NV465	(26.75)	(18,339.27)
Check	12/21/2017	Online	Scott Ahlf	MDX1C-NV9XP	(53.50)	(18,392.77)
Deposit	12/22/2017			Deposit	4,400.00	(13,992.77)
Transfer	12/22/2017			Funds Transfer	5,000.00	(8,992.77)
Deposit	12/27/2017			Deposit	37,550.00	28,557.23
Deposit	01/03/2018			Returned Uncashed Check	212.60	28,769.83
Check	01/05/2018	online	Michelle Gehlsen		(212.60)	28,557.23
Check	01/05/2018	online	Scott Ahlf		(53.50)	28,503.73
Check	01/05/2018	online	David A. Steiner		(83.04)	28,420.69
Transfer	01/05/2018			Funds Transfer	(30,000.00)	(1,579.31)
Check	01/05/2018	online	Michelle Gehlsen		(29.96)	(1,609.27)
Check	01/12/2018	online	Douglas B. Robinson		(102.60)	(1,711.87)
Check	01/12/2018	online	Kevin Ringus		(21.80)	(1,733.67)
Check	01/12/2018	online	Linda Coburn		(33.79)	(1,767.46)
Check	01/12/2018	online	Michelle Gehlsen		(27.25)	(1,794.71)
Check	01/12/2018	online	Rick Leo		(24.68)	(1,819.39)
Check	01/12/2018	online	Samuel G. Meyer		(54.50)	(1,873.89)
Check	01/12/2018	online	Scott Ahlf		(54.50)	(1,928.39)
Check	01/12/2018	online	Pierce County Bookkeeping		(292.50)	(2,220.89)
Check	01/15/2018	online	La Conner Cannel Lodge		(720.00)	(2,940.89)
Check	01/15/2018	online	Susanna Neil Kanther-Raz	M8FL6-GDK23	(600.00)	(3,540.89)
Check	01/16/2018	online	Ingallina's Box Lunch		(361.74)	(3,902.63)
Check	01/17/2018	online	AOC		(101.23)	(4,003.86)
Deposit	01/26/2018			Deposit	21,725.00	17,271.14
Deposit	01/26/2018			Deposit	20,300.00	38,021.14
Deposit	01/26/2018			Deposit	17,025.00	55,046.14
Check	01/26/2018	online	Damon G. Shadid		(17.90)	55,028.24
Check	01/26/2018	online	Melanie Stewart		(6,000.00)	49,028.24
Check	01/31/2018	online	Scott Ahlf	MK88K-FBBMM	(160.35)	48,867.89
Check	02/05/2018	online	Accounting Clerk		(81.35)	48,786.54
Check	02/05/2018	online	Thurston County District Court		(569.42)	48,217.12
Check	02/06/2018	online	Accounting Clerk	MKNWB-VM59L	(162.69)	48,054.43

**Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/07/2018			Deposit	35,450.00	83,504.43
Deposit	02/07/2018			Deposit	8,975.00	90,479.43
Deposit	02/07/2018			Deposit	2,750.00	93,229.43
Transfer	02/07/2018			Funds Transfer	(40,000.00)	53,229.43
Transfer	02/07/2018			Funds Transfer	(147.00)	53,082.43
Check	02/10/2018	online	City of Bothell		(1,170.00)	51,912.43
Check	02/21/2018	online	Ingallina's Box Lunch		(373.23)	51,539.20
Check	02/21/2018	online	Pierce County Bookkeeping		(315.00)	51,224.20
Check	02/23/2018	online	Charles Short		(397.62)	50,826.58
Check	02/23/2018	online	Charles Short		(254.80)	50,571.78
Check	02/23/2018	online	Charles Short	2/9 meeting	(359.17)	50,212.61
Check	02/23/2018	online	Douglas Fair	2/9 meeting	(32.70)	50,179.91
Check	02/23/2018	online	Douglas B. Robinson	2/9 meeting	(18.00)	50,161.91
Check	02/23/2018	online	Kevin Ringus	2/9 meeting	(21.80)	50,140.11
Check	02/23/2018	online	Michelle Gehlsen	2/9 meeting	(30.52)	50,109.59
Check	02/23/2018	online	Samuel G. Meyer	2/9 meeting	(54.50)	50,055.09
Check	02/23/2018	online	Scott Ahlf	2/9 meeting	(54.50)	50,000.59
Deposit	02/23/2018			Deposit	0.50	50,001.09
Deposit	02/26/2018			Deposit	21,000.00	71,001.09
Deposit	03/05/2018			Deposit	1,750.00	72,751.09
Transfer	03/05/2018			Funds Transfer	(50,000.00)	22,751.09
Check	03/05/2018		Shane Seaman		(200.00)	22,551.09
Check	03/05/2018		Melanie Stewart		(4,000.00)	18,551.09
Check	03/07/2018	online	AOC		(1,014.75)	17,536.34
Check	03/14/2018	online	Ingallina's Box Lunch	MPPMX-VMX09	(346.94)	17,189.40
Check	03/14/2018	online	Janet Garrow	MPPMX-VQ0V3	(76.30)	17,113.10
Check	03/14/2018	online	Susanna Neil Kanther-Raz	MPPMX-VQ4ZR	(300.00)	16,813.10
Transfer	03/14/2018			Funds Transfer	(75.00)	16,738.10
Check	03/16/2018	online	Pierce County Bookkeeping		(216.00)	16,522.10
Deposit	03/20/2018			Deposit	2,000.00	18,522.10
Deposit	03/21/2018			Deposit	1,450.00	19,972.10
Check	03/21/2018	online	AOC	MS030018-05	(1,640.76)	18,331.34
Check	03/21/2018	online	Douglas Fair	MQJ5Q-3W9TX	(32.70)	18,298.64
Check	03/21/2018	online	Rick Leo	MQJ5Q-3XJFQ	(26.09)	18,272.55
Check	03/21/2018	online	Ingallina's Box Lunch	MRXY3-55MB	(122.05)	18,150.50
Check	04/06/2018	online	Melanie Stewart	MRYOS-6P68K	(2,000.00)	16,150.50
Check	04/06/2018	online	Pierce County Bookkeeping	MRYOS-6Q6J7	(216.00)	15,934.50
Deposit	04/06/2018			Deposit	1,450.00	17,384.50
Check	04/16/2018	online	Charles Short	MT452-664CW	(396.18)	16,988.32
Check	04/16/2018	online	Douglas B. Robinson	MT452-677L1	(25.00)	16,963.32
Check	04/16/2018	online	G. Scott Marinella	MT452-67JS1	(299.75)	16,663.57
Check	04/16/2018	online	Linda Coburn	MT452-67MVB	(34.88)	16,628.69
Check	04/16/2018	online	Rick Leo	MT452-67VLZ	(26.09)	16,602.60
Check	04/18/2018	online	Susanna Neil Kanther-Raz	MT44F-W05R2	(300.00)	16,302.60
Check	04/18/2018	online	Ingallina's Box Lunch	MRXY3-S5MBJ	(122.05)	16,180.55
Check	04/18/2018	online	Susan Woodard	MTVBZ-5RRZK	(82.30)	16,098.25
Check	04/18/2018	online	Susanna Neil Kanther-Raz	MTVBZ-5RXWK	(158.05)	15,940.20
Check	04/18/2018	online	Timothy Jenkins	MTVBZ-5S4F8	(171.13)	15,769.07
Check	04/19/2018	online	Ingallina's Box Lunch	MT44K-BJ7C4	(368.34)	15,400.73
Check	04/23/2018	online	Bruce Weiss	MTVBZ-5PXZJ	(183.12)	15,217.61
Check	04/23/2018	online	Jackie Shea-Brown	MTVBZ-5QY1Y	(99.19)	15,118.42
Check	04/23/2018	online	Lisa Worswick	MTVBZ-5R20G	(163.50)	14,954.92
Check	04/23/2018	online	Mary C. Logan	MTVBZ-5R94C	(152.60)	14,802.32
Check	04/23/2018	online	Marybeth Dingley	MTVBZ-5RFYX	(177.67)	14,624.65
Check	04/23/2018	online	Michael Finkle	MTVBZ-5RMHM	(155.87)	14,468.78
Check	04/25/2018	online	Lake Chelan Boat Company	MTYSB-YC6TS	(862.50)	13,606.28
Check	04/25/2018	online	Two Chef's Catering	MVCQF-MCPYO	(450.00)	13,156.28
Deposit	04/30/2018			Deposit	4,325.00	17,481.28
Deposit	04/30/2018			Deposit	29.96	17,511.24
Check	05/02/2018	online	Michelle Gehlsen		(29.96)	17,481.28
Check	05/03/2018	online	Melanie Stewart		(2,000.00)	15,481.28
Check	05/03/2018	online	Pierce County Bookkeeping		(264.00)	15,217.28
Check	05/04/2018	online	Scott Ahlf		(308.00)	14,909.28

Total Bank of America - Checking

14,909.28

14,909.28

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 1, 2017 through May 7, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bank of America - Savings						
Deposit	07/31/2017			Interest	0.73	0.73
Deposit	08/31/2017			Interest	0.73	1.46
Transfer	09/25/2017			Funds Transfer	(10,000.00)	(9,998.54)
Deposit	09/30/2017			Interest	0.69	(9,997.85)
Deposit	10/31/2017			Interest	0.56	(9,997.29)
Transfer	11/08/2017			Funds Transfer	(5,000.00)	(14,997.29)
Transfer	11/15/2017			Funds Transfer	(5,000.00)	(19,997.29)
Deposit	11/30/2017			Interest	0.43	(19,996.86)
Transfer	12/22/2017			Funds Transfer	(5,000.00)	(24,996.86)
Deposit	12/31/2017			Interest	0.36	(24,996.50)
Transfer	01/05/2018			Funds Transfer	30,000.00	5,003.50
Deposit	01/31/2018			Interest	0.75	5,004.25
Transfer	02/07/2018			Funds Transfer	40,000.00	45,004.25
Deposit	02/28/2018			Interest	1.32	45,005.57
Transfer	03/05/2018			Funds Transfer	50,000.00	95,005.57
Deposit	03/31/2018			Interest	2.23	95,007.80
Deposit	04/30/2018			Interest	2.27	95,010.07
Total Bank of America - Savings					95,010.07	95,010.07
US Bank - Savings						
Deposit	07/30/2017			Deposit	4.62	4.62
Deposit	08/31/2017			Interest	4.65	9.27
Deposit	09/30/2017			Interest	4.65	13.92
Deposit	10/31/2017			Interest	4.80	18.72
Deposit	11/30/2017			Interest	4.65	23.37
Deposit	12/31/2017			Interest	4.80	28.17
Total US Bank - Savings					28.17	28.17
Washington Federal						
Deposit	07/31/2017			Interest	4.29	4.29
Deposit	08/30/2017			Deposit	50.00	54.29
Deposit	08/31/2017			Interest	4.29	58.58
Deposit	09/29/2017			Deposit	25.00	83.58
Deposit	09/29/2017			Deposit	25.00	108.58
Deposit	09/30/2017			Interest	4.16	112.74
Check	10/31/2017	1062	DMCMA		(86.85)	25.89
Deposit	10/31/2017			Interest	4.30	30.19
Deposit	11/30/2017			Interest	4.16	34.35
Deposit	12/31/2017			Interest	4.30	38.65
Deposit	01/31/2018			Interest	4.30	42.95
Deposit	02/28/2018			Interest	3.88	46.83
Deposit	03/31/2018			Interest	4.30	51.13
Deposit	04/30/2018			Interest	4.16	55.29
Total Washington Federal					55.29	55.29
Accumulated Depreciation						
Genera...	07/31/2017	CEH			(9.58)	(9.58)
Genera...	08/30/2017	CEH			(9.58)	(19.16)
Genera...	09/30/2017	CEH			(9.58)	(28.74)
Genera...	10/30/2017	CEH			(9.58)	(38.32)
Genera...	11/30/2017	CEH			(9.58)	(47.90)
Genera...	12/31/2017	CEH			(9.58)	(57.48)
Genera...	01/31/2018	CEH			(9.58)	(67.06)
Genera...	02/28/2018	CEH			(9.58)	(76.64)
Genera...	03/28/2018	CEH			(9.58)	(86.22)
Genera...	04/30/2018	CEH			(9.58)	(95.80)
Total Accumulated Depreciation					(95.80)	(95.80)
Prepaid Expenses						
Genera...	07/31/2017	CEH		1/12 of Contract	(3,416.66)	(3,416.66)
Genera...	08/30/2017	CEH		1/12 of Contract	(3,416.66)	(6,833.32)
Genera...	09/30/2017	CEH		1/12 of Contract	(3,416.66)	(10,249.98)
Genera...	10/30/2017	CEH		1/12 of Contract	(3,416.66)	(13,666.64)
Genera...	11/30/2017	CEH		1/12 of Contract	(3,416.66)	(17,083.30)
Genera...	12/31/2017	CEH		1/12 of Contract	(3,416.66)	(20,499.96)
Genera...	01/31/2018	CEH		1/12 of Contract	(3,416.66)	(23,916.62)
Genera...	02/28/2018	CEH		1/12 of Contract	(3,416.66)	(27,333.28)
Genera...	03/31/2018	CEH		1/12 of Contract	(3,416.66)	(30,749.94)
Genera...	04/30/2018	CEH		1/12 of Contract	(3,416.66)	(34,166.60)
Total Prepaid Expenses					(34,166.60)	(34,166.60)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 1, 2017 through May 7, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Bank of America C. C.						
Credit ...	07/11/2017			Service Charge	(18.23)	(18.23)
Check	08/01/2017				18.23	0.00
Credit ...	10/31/2017		Flowers by Chi		(86.85)	(86.85)
Transfer	11/01/2017			Funds Transfer	86.85	0.00
Credit ...	01/22/2018		Coast Gateway		(147.00)	(147.00)
Transfer	02/07/2018			Funds Transfer	147.00	0.00
Credit ...	03/14/2018		Secretary of State	Corp renewal	(75.00)	(75.00)
Transfer	03/14/2018			Funds Transfer	75.00	0.00
Total Bank of America C. C.					0.00	0.00
Due to Scott Ahlf						
Deposit	12/15/2017			Returned uncashed check - reissued 1-5-18	(53.50)	(53.50)
Check	01/05/2018	online	Scott Ahlf		53.50	0.00
Total Due to Scott Ahlf					0.00	0.00
Due to Michelle Gehlsen						
Deposit	12/15/2017			Returned uncashed check - reissued 1-5-18	(29.96)	(29.96)
Deposit	01/03/2018			Returned uncashed	(212.60)	(242.56)
Check	01/05/2018	online	Michelle Gehlsen	resent on 3/5/2018	212.60	(29.96)
Check	01/05/2018	online	Michelle Gehlsen		29.96	0.00
Deposit	04/30/2018			Returned - sent back out on 5-2-18	(29.96)	(29.96)
Check	05/02/2018	online	Michelle Gehlsen		29.96	0.00
Total Due to Michelle Gehlsen					0.00	0.00
Due to David Steiner						
Deposit	12/15/2017			Returned uncashed check - reissued 1-5-18	(83.04)	(83.04)
Check	01/05/2018	online	David A. Steiner		83.04	0.00
Total Due to David Steiner					0.00	0.00
2017 Special Fund						
Check	08/16/2017	online	Pierce County Bookkeeping	special dues that was put in BOA in error.	50.00	50.00
Deposit	08/30/2017	3002	Kevin P Kelly	Deposit	(25.00)	25.00
Deposit	08/30/2017	11595	Jeffrey R. Smith	Deposit	(25.00)	0.00
Deposit	08/31/2017			Deposit	(50.00)	(50.00)
Deposit	09/29/2017	3845	Heidi Heywood	Deposit	(25.00)	(75.00)
Deposit	09/29/2017	1728	Abigail Bartlett	Deposit	(25.00)	(100.00)
Total 2017 Special Fund					(100.00)	(100.00)
Interest Income						
Deposit	07/30/2017			Deposit	(4.62)	(4.62)
Deposit	07/31/2017			Interest	(0.73)	(5.35)
Deposit	07/31/2017			Interest	(4.29)	(9.64)
Deposit	08/31/2017			Interest	(0.73)	(10.37)
Deposit	08/31/2017			Interest	(4.29)	(14.66)
Deposit	08/31/2017			Interest	(4.65)	(19.31)
Deposit	09/30/2017			Interest	(4.16)	(23.47)
Deposit	09/30/2017			Interest	(4.65)	(28.12)
Deposit	09/30/2017			Interest	(0.69)	(28.81)
Deposit	10/31/2017			Interest	(0.56)	(29.37)
Deposit	10/31/2017			Interest	(4.30)	(33.67)
Deposit	10/31/2017			Interest	(4.80)	(38.47)
Deposit	11/30/2017			Interest	(4.16)	(42.63)
Deposit	11/30/2017			Interest	(0.43)	(43.06)
Deposit	11/30/2017			Interest	(4.65)	(47.71)
Deposit	12/31/2017			Interest	(0.36)	(48.07)
Deposit	12/31/2017			Interest	(4.80)	(52.87)
Deposit	12/31/2017			Interest	(4.30)	(57.17)
Deposit	01/31/2018			Interest	(4.30)	(61.47)
Deposit	01/31/2018			Interest	(0.75)	(62.22)
Deposit	02/28/2018			Interest	(1.32)	(63.54)
Deposit	02/28/2018			Interest	(3.88)	(67.42)
Deposit	03/31/2018			Interest	(4.30)	(71.72)
Deposit	03/31/2018			Interest	(2.23)	(73.95)
Deposit	04/30/2018			Interest	(2.27)	(76.22)
Deposit	04/30/2018			Interest	(4.16)	(80.38)
Total Interest Income					(80.38)	(80.38)

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 1, 2017 through May 7, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Membership Revenue						
Deposit	12/22/2017	3478	Thomas Warren	retired	(25.00)	(25.00)
Deposit	12/22/2017	7527	Mark A. Chmielewski	retired	(25.00)	(50.00)
Deposit	12/22/2017	7895	David M. Kenworthy	retired	(25.00)	(75.00)
Deposit	12/22/2017	1350	William J. Stewart	retired	(25.00)	(100.00)
Deposit	12/22/2017	448	Paul Treyz	retired	(25.00)	(125.00)
Deposit	12/22/2017	9254	Gregory J. Tripp	retired	(25.00)	(150.00)
Deposit	12/22/2017	17629	John Curry	Deposit	(250.00)	(400.00)
Deposit	12/22/2017		Brian D. Barlow	Deposit	(800.00)	(1,200.00)
Deposit	12/22/2017		Richard C. Fitterer	Deposit	(1,000.00)	(2,200.00)
Deposit	12/22/2017		Noah Harrison	Deposit	(200.00)	(2,400.00)
Deposit	12/22/2017		Jill Landes	Deposit	(1,000.00)	(3,400.00)
Deposit	12/22/2017		Janis Whitener-Moberg	Deposit	(1,000.00)	(4,400.00)
Deposit	12/27/2017	1515...	Anne C. Harper	King county	(1,000.00)	(5,400.00)
Deposit	12/27/2017	1515...	Gregg Hirakawa	King county	(1,000.00)	(6,400.00)
Deposit	12/27/2017	1515...	Lisa Paglisotti	King county	(1,000.00)	(7,400.00)
Deposit	12/27/2017	1515...	Charles J. Delaurenti	King county	(1,000.00)	(8,400.00)
Deposit	12/27/2017	1515...	Mark Chow	King county	(1,000.00)	(9,400.00)
Deposit	12/27/2017	1515...	Arthur Chapman	King county	(1,000.00)	(10,400.00)
Deposit	12/27/2017	1515...	Lisa O'Toole	King county	(1,000.00)	(11,400.00)
Deposit	12/27/2017	1515...	Peter Nault	King county	(1,000.00)	(12,400.00)
Deposit	12/27/2017	1515...	Michael Finkle	King county	(1,000.00)	(13,400.00)
Deposit	12/27/2017	1515...	Ketu Shah	King county	(1,000.00)	(14,400.00)
Deposit	12/27/2017	1515...	Janet Garrow	King county	(1,000.00)	(15,400.00)
Deposit	12/27/2017	1515...	Marcine Anderson	King county	(1,000.00)	(16,400.00)
Deposit	12/27/2017	1515...	Nathaniel Green	King county	(1,000.00)	(17,400.00)
Deposit	12/27/2017	1515...	Laurel Gibson	King county	(1,000.00)	(18,400.00)
Deposit	12/27/2017	1515...	David Meyer	King county	(1,000.00)	(19,400.00)
Deposit	12/27/2017	1515...	David A. Steiner	King county	(1,000.00)	(20,400.00)
Deposit	12/27/2017	1515...	Douglas Smith	King county	(1,000.00)	(21,400.00)
Deposit	12/27/2017	1515...	Elizabeth D. Stephenson	King county	(1,000.00)	(22,400.00)
Deposit	12/27/2017	1515...	Mark Eide	King county	(1,000.00)	(23,400.00)
Deposit	12/27/2017	1515...	Matthew York	King county	(1,000.00)	(24,400.00)
Deposit	12/27/2017	1515...	David Christie	King county	(1,000.00)	(25,400.00)
Deposit	12/27/2017	1515...	Jason Poydras	King county	(1,000.00)	(26,400.00)
Deposit	12/27/2017	1515...	Corinna Ham	King county	(1,000.00)	(27,400.00)
Deposit	12/27/2017	1515...	Susan Mahoney	King county	(1,000.00)	(28,400.00)
Deposit	12/27/2017	1515...	Donna Tucker	King county	(1,000.00)	(29,400.00)
Deposit	12/27/2017	9045	Douglas K. Garrison	Deposit	(250.00)	(29,650.00)
Deposit	12/27/2017	5302...	Pete Smiley	City of Bellingham	(800.00)	(30,450.00)
Deposit	12/27/2017	1400...	Elizabeth Penoyar	Pacific County	(500.00)	(30,950.00)
Deposit	12/27/2017	77334	Linda S. Portnoy	City of Lake Forest Park	(500.00)	(31,450.00)
Deposit	12/27/2017	7540...	Laura Vanslyck	City of Everett	(1,000.00)	(32,450.00)
Deposit	12/27/2017	7540...	Amy Kaestner	City of Everett	(1,000.00)	(33,450.00)
Deposit	12/27/2017	82366	Roger Bennett	City of Battle Ground	(500.00)	(33,950.00)
Deposit	12/27/2017	9900...	Debra Hayes	County of Spokane	(1,000.00)	(34,950.00)
Deposit	12/27/2017	3695...	Scott Ahif	City of Olympia	(1,000.00)	(35,950.00)
Deposit	12/27/2017	9900...	Aimee N. Maurer	County of Spokane	(1,000.00)	(36,950.00)
Deposit	12/27/2017	9900...	Donna Wilson	County of Spokane	(1,000.00)	(37,950.00)
Deposit	12/27/2017	9900...	Richard M. Leland	County of Spokane	(1,000.00)	(38,950.00)
Deposit	12/27/2017	9900...	Vance Peterson	County of Spokane	(1,000.00)	(39,950.00)
Deposit	12/27/2017	9900...	Jeffery Smith	County of Spokane	(1,000.00)	(40,950.00)
Deposit	12/27/2017	9900...	Patricia Connolly Walker	County of Spokane	(1,000.00)	(41,950.00)
Deposit	01/26/2018	34413	Joseph Mano	City of Napavine	(250.00)	(42,200.00)
Deposit	01/26/2018	9201...	Tyson R. Hill	Grant County	(1,000.00)	(43,200.00)
Deposit	01/26/2018	4002...	Faye R. Chess	City of Seattle	(800.00)	(44,000.00)
Deposit	01/26/2018	4002...	Robert Chung	City of Seattle	(800.00)	(44,800.00)
Deposit	01/26/2018	4002...	Anita M. Crawford-Willis	City of Seattle	(1,000.00)	(45,800.00)
Deposit	01/26/2018	4002...	Francis Devilla	City of Seattle	(800.00)	(46,600.00)
Deposit	01/26/2018	4002...	Karen Donohue	City of Seattle	(1,000.00)	(47,600.00)
Deposit	01/26/2018	4002...	Adam C. Eisenberg	City of Seattle	(1,000.00)	(48,600.00)
Deposit	01/26/2018	4002...	Park D. Eng	City of Seattle	(800.00)	(49,400.00)
Deposit	01/26/2018	4002...	Willie Gregory	City of Seattle	(1,000.00)	(50,400.00)
Deposit	01/26/2018	4002...	Kimi Kondo	City of Seattle	(1,000.00)	(51,400.00)
Deposit	01/26/2018	4002...	Mary Lynch	City of Seattle	(800.00)	(52,200.00)
Deposit	01/26/2018	4002...	Edward McKenna	City of Seattle	(1,000.00)	(53,200.00)
Deposit	01/26/2018	4002...	Damon G. Shadid	City of Seattle	(1,000.00)	(54,200.00)
Deposit	01/26/2018	11082	Philip Van de Veer	Deposit	(500.00)	(54,700.00)
Deposit	01/26/2018	0034...	Sara L. McCulloch	City of Bainbridge Island	(500.00)	(55,200.00)
Deposit	01/26/2018	0002...	Rick L. Hansen	Klickitat County Auditor's office	(250.00)	(55,450.00)
Deposit	01/26/2018	2337	Terrance G. Lewis	Deposit	(250.00)	(55,700.00)
Deposit	01/26/2018	9821...	Rick Porter	Clallam County	(1,000.00)	(56,700.00)
Deposit	01/26/2018	9821...	Dave Neupert	Deposit	(200.00)	(56,900.00)
Deposit	01/26/2018	9821...	John H. Doherty	Clallam County	(500.00)	(57,400.00)
Deposit	01/26/2018	10383	David Ebenger	Deposit	(200.00)	(57,600.00)
Deposit	01/26/2018	2517	John E Hart	City of Colfax	(250.00)	(57,850.00)
Deposit	01/26/2018	8143...	Roy Fore	Chelan County	(1,000.00)	(58,850.00)
Deposit	01/26/2018	8143...	Nancy A. Harmon	Chelan County	(1,000.00)	(59,850.00)

Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount	Balance
					(25.00)	(59,875.00)
Deposit	01/26/2018	8347	Stephen R. Shelton	Retired		
Deposit	01/26/2018	0146...	Brett Buckley	Thurston County	(1,000.00)	(60,875.00)
Deposit	01/26/2018	0146...	Samuel G. Meyer	Thurston County	(1,000.00)	(61,875.00)
Deposit	01/26/2018	0146...	Kalo Wilcox	Thurston County	(1,000.00)	(62,875.00)
Deposit	01/26/2018	0146...	Paul Wohl	Thurston County	(800.00)	(63,675.00)
Deposit	01/26/2018	0104...	Matt Elich	Whatcom County	(1,000.00)	(64,675.00)
Deposit	01/26/2018	0104...	Anthony Parise	Whatcom County	(800.00)	(65,475.00)
Deposit	01/26/2018	3625...	Terry Jurado	City of Renton	(1,000.00)	(66,475.00)
Deposit	01/26/2018	99568	Timothy Jenkins	City of Sumner	(500.00)	(66,975.00)
Deposit	01/26/2018	1388...	Abigail Bartlett	Clark County	(400.00)	(67,375.00)
Deposit	01/26/2018	1388...	Todd George	Clark County	(800.00)	(68,175.00)
Deposit	01/26/2018	1388...	John P. Hagensen	Clark County	(1,000.00)	(69,175.00)
Deposit	01/26/2018	1388...	Sonya L. Langsdorf	Clark County	(1,000.00)	(70,175.00)
Deposit	01/26/2018	1388...	Kelli E. Osler	Clark County	(1,000.00)	(71,175.00)
Deposit	01/26/2018	1388...	Kristen L. Parcher	Clark County	(1,000.00)	(72,175.00)
Deposit	01/26/2018	1388...	Chad E. Sleight	Clark County	(1,000.00)	(73,175.00)
Deposit	01/26/2018	1388...	Darvin Zimmerman	Clark County	(1,000.00)	(74,175.00)
Deposit	01/26/2018	7331...	Donald W. Engel	Yakima County	(1,000.00)	(75,175.00)
Deposit	01/26/2018	7331...	Kevin Roy	Yakima County	(1,000.00)	(76,175.00)
Deposit	01/26/2018	7331...	Brian Sanderson	Yakima County	(1,000.00)	(77,175.00)
Deposit	01/26/2018	7331...	Alfred G. Schweppe	Yakima County	(1,000.00)	(78,175.00)
Deposit	01/26/2018	7331...	Kevin Eilmes	Yakima County	(800.00)	(78,975.00)
Deposit	01/26/2018	1685...	Katharine Butler	County of Benton	(1,000.00)	(79,975.00)
Deposit	01/26/2018	1685...	Daniel Kathren	County of Benton	(1,000.00)	(80,975.00)
Deposit	01/26/2018	1685...	Steven T Osborn	County of Benton	(1,000.00)	(81,975.00)
Deposit	01/26/2018	1685...	Terry Tanner	County of Benton	(1,000.00)	(82,975.00)
Deposit	01/26/2018	1685...	John S Ziobro	County of Benton	(1,000.00)	(83,975.00)
Deposit	01/26/2018	1371...	Dennis H. Ball	City of Tacoma	(800.00)	(84,775.00)
Deposit	01/26/2018	1371...	Randall L. Hansen	City of Tacoma	(400.00)	(85,175.00)
Deposit	01/26/2018	1371...	Drew Henke	City of Tacoma	(1,000.00)	(86,175.00)
Deposit	01/26/2018	1371...	David Ladenburg	City of Tacoma	(1,000.00)	(87,175.00)
Deposit	01/26/2018	1371...	Elizabeth E. Verhey	City of Tacoma	(1,000.00)	(88,175.00)
Deposit	01/26/2018	7836...	R. W. Buzzard	Lewis County	(1,000.00)	(89,175.00)
Deposit	01/26/2018	7836...	Wade Samuelson	Lewis County	(1,000.00)	(90,175.00)
Deposit	01/26/2018	7836...	Michael Roewe	Lewis County	(200.00)	(90,375.00)
Deposit	01/26/2018	7836...	Wendy S. Tripp	Lewis County	(200.00)	(90,575.00)
Deposit	01/26/2018	6167...	Michael J. Lambo	City of Kirkland	(1,000.00)	(91,575.00)
Deposit	01/26/2018	6167...	John Olson	City of Kirkland	(200.00)	(91,775.00)
Deposit	01/26/2018	2751...	Tina Kernan	Asotin County	(1,000.00)	(92,775.00)
Deposit	01/26/2018	2375...	Andrea Beall	City of Puyallup	(1,000.00)	(93,775.00)
Deposit	01/26/2018	0016...	Stephen E. Moore	City of Lynnwood	(1,000.00)	(94,775.00)
Deposit	01/26/2018	1529...	Lisa Leone	City of Des Moines	(1,000.00)	(95,775.00)
Deposit	01/26/2018	88013	Susan Adams	City of Lakewood	(1,000.00)	(96,775.00)
Deposit	01/26/2018	1214...	Dale A. McBeth	City of Chehalis	(500.00)	(97,275.00)
Deposit	01/26/2018	12652	G. Scott Marinella	County o Columbia	(500.00)	(97,775.00)
Deposit	01/26/2018	49348	Chancey C. Crowell	City of East Wenatchee	(500.00)	(98,275.00)
Deposit	01/26/2018	0592...	Susan L. Solan	City of Aberdeen	(500.00)	(98,775.00)
Deposit	01/26/2018	1003...	Jeffrey L. Tolman	City of Poulsbo	(500.00)	(99,275.00)
Deposit	01/26/2018	1402...	Nancy R. McAllister	Pacific County	(500.00)	(99,775.00)
Deposit	01/26/2018	82813	Kris Kaino	City of Long Beach	(250.00)	(100,025.00)
Deposit	01/26/2018	263	Melanie Dane	Retired	(25.00)	(100,050.00)
Deposit	01/26/2018	3371	Thomas M. Ellington	Deposit	(250.00)	(100,300.00)
Deposit	01/26/2018	52796	Christopher L Bates	City of Montesano	(250.00)	(100,550.00)
Deposit	01/26/2018	9910...	Dan LeBeau	Town of Colton	(250.00)	(100,800.00)
Deposit	01/26/2018	2115	Shane Seaman	Deposit	(200.00)	(101,000.00)
Deposit	02/07/2018	0014...	Tamara A. Hanlon	City of Yakima	(400.00)	(101,400.00)
Deposit	02/07/2018	0014...	Susan Woodard	City of Yakima	(1,000.00)	(102,400.00)
Deposit	02/07/2018	0014...	Kelley Olwell	City of Yakima	(1,000.00)	(103,400.00)
Deposit	02/07/2018	1724...	Charles Short	Okanogan County	(1,000.00)	(104,400.00)
Deposit	02/07/2018	1724...	Robert Grim	Okanogan County	(1,000.00)	(105,400.00)
Deposit	02/07/2018	2608...	David A. Larson	City of Federal Way	(1,000.00)	(106,400.00)
Deposit	02/07/2018	2608...	Rebecca Robertson	City of Federal Way	(1,000.00)	(107,400.00)
Deposit	02/07/2018	1420...	Judy Jasprica	Pierce County	(1,000.00)	(108,400.00)
Deposit	02/07/2018	1420...	Maggie Ross	Pierce County	(1,000.00)	(109,400.00)
Deposit	02/07/2018	1420...	James R. Heller	Pierce County	(1,000.00)	(110,400.00)
Deposit	02/07/2018	1420...	Karla Buttorff	Pierce County	(1,000.00)	(111,400.00)
Deposit	02/07/2018	1420...	Franklin L. Dacca	Pierce County	(1,000.00)	(112,400.00)
Deposit	02/07/2018	1420...	Claire Sussman	Pierce County	(1,000.00)	(113,400.00)
Deposit	02/07/2018	1420...	Kevin McCann	Pierce County	(1,000.00)	(114,400.00)
Deposit	02/07/2018	1420...	Jeanette Lineberry	Pierce County	(1,000.00)	(115,400.00)
Deposit	02/07/2018	3110...	Judith Mccauley	Douglas County	(1,000.00)	(116,400.00)
Deposit	02/07/2018	4750...	Warren Gilbert	Skagit County	(1,000.00)	(117,400.00)
Deposit	02/07/2018	4750...	Diane Goddard	Skagit County	(1,000.00)	(118,400.00)
Deposit	02/07/2018	4705...	Thomas L. Verge	Skagit County	(1,000.00)	(119,400.00)
Deposit	02/07/2018	4705...	Jenifer Howson	Skagit County	(800.00)	(120,200.00)
Deposit	02/07/2018	5450...	Gerald A. Caniglia	City of Spokane	(800.00)	(121,000.00)
Deposit	02/07/2018	5450...	Howard F Delaney	City of Spokane	(400.00)	(121,400.00)
Deposit	02/07/2018	5450...	Michael Valerian	City of Spokane	(800.00)	(122,200.00)

**Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/07/2018	5450...	Michelle Szambelan	City of Spokane	(1,000.00)	(123,200.00)
Deposit	02/07/2018	5450...	Tracy A. Staab	City of Spokane	(1,000.00)	(124,200.00)
Deposit	02/07/2018	5450...	Mary C. Logan	City of Spokane	(1,000.00)	(125,200.00)
Deposit	02/07/2018	1952...	Stewart R. Andrew	San Juan County	(1,000.00)	(126,200.00)
Deposit	02/07/2018	1066...	Kevin Ringus	City of Fife	(1,000.00)	(127,200.00)
Deposit	02/07/2018	2292...	Linda Coburn	City of Edmonds	(1,000.00)	(128,200.00)
Deposit	02/07/2018	0032...	Jerry Roach	Franklin County	(1,000.00)	(129,200.00)
Deposit	02/07/2018	1221...	Lorrie Towers	City of Marysville	(1,000.00)	(130,200.00)
Deposit	02/07/2018	1221...	Fred L. Gillings	City of Marysville	(1,000.00)	(131,200.00)
Deposit	02/07/2018	3342...	Douglas B. Robinson	Whitman County	(1,000.00)	(132,200.00)
Deposit	02/07/2018	0017...	N. Scott Stewart	City of Issaquah	(1,000.00)	(133,200.00)
Deposit	02/07/2018	0054...	William H. Hawkins	Island County	(1,000.00)	(134,200.00)
Deposit	02/07/2018	8103...	James E. Hurson.	Kittitas County	(1,000.00)	(135,200.00)
Deposit	02/07/2018	4194...	Kristian E. Hedine	Walla Walla County	(1,000.00)	(136,200.00)
Deposit	02/07/2018	4194...	John O. Knowlton	Walla Walla County	(250.00)	(136,450.00)
Deposit	02/07/2018	3283...	Thomas Brown	Ferry County	(500.00)	(136,950.00)
Deposit	02/07/2018	93104	Steven L. Michels	Sunnyside	(500.00)	(137,450.00)
Deposit	02/07/2018	0002...	Jeffrey J. Baker	Klickitat County	(500.00)	(137,950.00)
Deposit	02/07/2018	2645...	Heidi Heywood	Wahkiakum County	(500.00)	(138,450.00)
Deposit	02/07/2018	1135...	Adalia A. Hille	Adams County	(500.00)	(138,950.00)
Deposit	02/07/2018	22007	Craig Stilwill	City of Pasco	(500.00)	(139,450.00)
Deposit	02/07/2018	0019...	Wayne Stewart	City of Mercer Island	(500.00)	(139,950.00)
Deposit	02/07/2018	1135...	Carolyn J. Benzel	Adams County	(500.00)	(140,450.00)
Deposit	02/07/2018	73580	Timothy A. Dury	City of Port Orchard	(500.00)	(140,950.00)
Deposit	02/07/2018	0394...	Darrel R. Ellis	City of Cle Elum	(250.00)	(141,200.00)
Deposit	02/07/2018	49065	Therese Murphy	City of Zillah	(250.00)	(141,450.00)
Deposit	02/07/2018	0271...	Stephen R. Buzzard	City of Winlock	(250.00)	(141,700.00)
Deposit	02/07/2018	2106...	John A. Miller	City of Fircrest	(250.00)	(141,950.00)
Deposit	02/07/2018	0707...	Bronson Faul	City of Selah	(250.00)	(142,200.00)
Deposit	02/07/2018	1877...	Brock D. Stiles	Cit of Sedro-Woolley	(250.00)	(142,450.00)
Deposit	02/07/2018	1839	Jennifer L. Fassbender	personal check (Spokane)	(250.00)	(142,700.00)
Deposit	02/07/2018	0528...	Arthur Blauvelt III	City of Elma	(250.00)	(142,950.00)
Deposit	02/07/2018	57896	Robert Freeby	City of Buckley	(250.00)	(143,200.00)
Deposit	02/07/2018	4344	Thomas L. Meyer	Personal check 4344 (Olympia)	(200.00)	(143,400.00)
Deposit	02/07/2018	31532	Michael L. Everett	Associate Member	(25.00)	(143,425.00)
Deposit	02/07/2018	1643...	Ronald Reynier	Skamania County	(500.00)	(143,925.00)
Deposit	02/07/2018	5882...	Kyle Imler	Grays Harbor County	(1,000.00)	(144,925.00)
Deposit	02/07/2018	5882...	Thomas Copland	Grays Harbor County	(1,000.00)	(145,925.00)
Deposit	02/07/2018	45774	Krista White Swain	City of Black Diamond	(250.00)	(146,175.00)
Deposit	02/26/2018	3773...	Shane Seaman	City of Bremerton	(200.00)	(146,375.00)
Deposit	02/26/2018	3773...	James Doctor	City of Bremerton	(1,000.00)	(147,375.00)
Deposit	02/26/2018	2002...	Michelle Gehlsen	City of Bothell	(1,000.00)	(148,375.00)
Deposit	02/26/2018	0134...	Dan B Johnson	Lincoln county	(500.00)	(148,875.00)
Deposit	02/26/2018	8103...	Darrel R. Ellis	Kittitas County	(500.00)	(149,375.00)
Deposit	02/26/2018	1983...	Tam Thi-Dang Bui	Snohomish County	(1,000.00)	(150,375.00)
Deposit	02/26/2018	1983...	Steven Clough	Snohomish County	(1,000.00)	(151,375.00)
Deposit	02/26/2018	1983...	Douglas Fair	Snohomish County	(1,000.00)	(152,375.00)
Deposit	02/26/2018	1983...	Elizabeth A. Fraise†	Snohomish County	(1,000.00)	(153,375.00)
Deposit	02/26/2018	1983...	Jeffery Goodwin	Snohomish County	(1,000.00)	(154,375.00)
Deposit	02/26/2018	1983...	Anthony E Howard	Snohomish County	(1,000.00)	(155,375.00)
Deposit	02/26/2018	1983...	Rick Leo	Snohomish County	(800.00)	(156,175.00)
Deposit	02/26/2018	1983...	Patricia L. Lyon	Snohomish County	(1,000.00)	(157,175.00)
Deposit	02/26/2018	1983...	Kristen Olbrechts	Snohomish County	(1,000.00)	(158,175.00)
Deposit	02/26/2018	45891	Sandra L. Allen	City of Ruston	(250.00)	(158,425.00)
Deposit	02/26/2018	7221...	Glenn Phillips	City of Kent	(1,000.00)	(159,425.00)
Deposit	02/26/2018	7221...	Karli Jorgensen	City of Kent	(1,000.00)	(160,425.00)
Deposit	02/26/2018	23285	David Hatch	City of Cosmopolis	(250.00)	(160,675.00)
Deposit	02/26/2018	33298	Susan Arb	City of Moxee	(250.00)	(160,925.00)
Deposit	02/26/2018	0005...	Debra Lev	City of Bellingham	(1,000.00)	(161,925.00)
Deposit	02/26/2018	78593	Ronald Heslop	City of Bonney Lake	(1,000.00)	(162,925.00)
Deposit	02/26/2018	2076	Gina Tveit	personal check	(1,000.00)	(163,925.00)
Deposit	02/26/2018	86407	Zenon P. Olbertz	City of Gig Harbor	(500.00)	(164,425.00)
Deposit	02/26/2018	0001...	Scott C. Sage	City of Ocean Shores	(250.00)	(164,675.00)
Deposit	02/26/2018	89006	David M. Grant	Whatcom County	(1,000.00)	(165,675.00)
Deposit	02/26/2018	2399	L. Stephen Rochon	personal check	(250.00)	(165,925.00)
Deposit	02/26/2018	2150...	James M.B. Buzzard	City of Centralia	(500.00)	(166,425.00)
Deposit	02/26/2018	0406...	Robert R. Northcott	City of Granger	(250.00)	(166,675.00)
Deposit	02/26/2018	2965	Michael Bobbink	Personal check	(500.00)	(167,175.00)
Deposit	03/05/2018	0154...	Darrel R. Ellis	City of Roslyn	(250.00)	(167,425.00)
Deposit	03/05/2018	0886...	Andrea Vingo	City of Hoquiam	(500.00)	(167,925.00)
Deposit	03/05/2018	16705	George Steele	City of Shelton	(500.00)	(168,425.00)
Deposit	03/05/2018	1204...	Robert Hamilton	City of Seatac	(500.00)	(168,925.00)
Check	03/05/2018		Shane Seaman	Refund on Dues that was paid twice	200.00	(168,725.00)
Deposit	03/20/2018	0000...	David R Koss	Cowlitz County	(1,000.00)	(169,725.00)
Deposit	03/20/2018	0000...	Edward Putka	Cowlitz County	(1,000.00)	(170,725.00)
Deposit	03/21/2018	0805...	Victoria Meadows	Mason County	(1,000.00)	(171,725.00)
Deposit	03/21/2018	1427...	Terri K. Cooper	City of Cheney	(200.00)	(171,925.00)
Deposit	03/21/2018	7091	Michael S. Turner	Deposit	(250.00)	(172,175.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
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Type	Date	Num	Name	Memo	Amount	Balance
Deposit	04/06/2018	0054...	Ronald Andrew M Costeck	Island County	(800.00)	(172,975.00)
Deposit	04/06/2018	11218	David Hatch	City of Westport	(250.00)	(173,225.00)
Deposit	04/06/2018	3774...	Kimberly Walden	City of Tukwila	(400.00)	(173,625.00)
Deposit	04/30/2018	88847	Mara J. Rozzano	city of Monroe	(250.00)	(173,875.00)
Deposit	04/30/2018	1226	Richard White	retired	(25.00)	(173,900.00)
Deposit	04/30/2018	10479	David Ebenger	correction for previous amount paid	(50.00)	(173,950.00)
Deposit	04/30/2018	3750...	Kevin P Kelly	Kitsap County	(1,000.00)	(174,950.00)
Deposit	04/30/2018	3750...	Claire Bradley	Kitsap County	(1,000.00)	(175,950.00)
Deposit	04/30/2018	3750...	Marilyn Paja	Kitsap County	(1,000.00)	(176,950.00)
Deposit	04/30/2018	3750...	Jeffrey J. Jahns	Kitsap County	(1,000.00)	(177,950.00)
Total Membership Revenue					(177,950.00)	(177,950.00)
Judicial College Program Support						
Check	09/01/2017	online	Judicial Conf. Registrar	M1C0X-CXFH3	1,500.00	1,500.00
Total Judicial College Program Support					1,500.00	1,500.00
Prior Year Budget Expense						
Check	07/10/2017	online	Pierce County Bookkeeping	June Invoice 615	315.00	315.00
Check	07/10/2017	online	AOC	Invoice MS061917-02 Board	461.89	776.89
Check	07/10/2017	online	Rebecca Robertson	Board meeting	112.98	889.87
Check	07/10/2017	online	G. Scott Marinella	LW3CV-WGPFQ	181.92	1,071.79
Check	07/10/2017	online	AOC	Conference Calls	394.29	1,466.08
Check	07/10/2017	online	AOC	Trial Court Sentencing committe	261.80	1,747.88
Check	07/10/2017	online	AOC	Jasp	293.68	2,041.56
Check	07/30/2017	online	AOC	board	(201.48)	1,840.08
Check	07/30/2017	online	AOC	conference Calls	68.10	1,908.18
Check	07/30/2017	online	AOC	Diversity Committee	334.26	2,242.44
Check	07/30/2017	online	AOC	JASP	215.38	2,457.82
Check	08/01/2017	online	Kevin Ringus	Board meeting in Spokane	141.98	2,599.80
Check	08/31/2017	online	AOC	board	2,394.45	4,994.25
Check	08/31/2017	online	AOC	conference planning committee	293.77	5,288.02
Check	08/31/2017	online	AOC	Diversity Committee	84.84	5,372.86
Check	08/31/2017	online	AOC	JASP	348.88	5,721.74
Check	08/31/2017	online	AOC	Legislatiive Committee	110.98	5,832.72
Check	08/31/2017	online	Rebecca Robertson	board meeting	112.98	5,945.70
Check	09/20/2017	online	Superior Court Judges Association	Refund	660.51	6,606.21
Total Prior Year Budget Expense					6,606.21	6,606.21
Board Meeting Expense						
Check	08/18/2017	online	Ingallina's Box Lunch		352.44	352.44
Check	08/31/2017	online	AOC	Printing, postage and supplies	82.42	434.86
Check	09/15/2017	online	Charles Short	M2GYX-05SCF	256.80	691.66
Check	09/15/2017	online	Scott Ahlf	M2GYX-08FTF	53.50	745.16
Check	09/15/2017	online	Michelle Gehlsen	M2H11-LLTCX	29.96	775.12
Check	09/15/2017	online	Rick Leo	M2H0T-MDDH9	24.98	800.10
Check	09/15/2017	online	Melanie Dane	M2H0X-QHNT1	22.47	822.57
Check	09/15/2017	online	Damon G. Shadid	M2H04-XTHFN	21.94	844.51
Check	09/15/2017	online	Karen Donohue	M2H0K-4RLQC	21.94	866.45
Check	09/15/2017	online	Kevin Ringus	M2H0M-MDZ81	21.40	887.85
Check	09/15/2017	online	Michael Finkle	M2H0F-L19ZH	17.66	905.51
Check	09/15/2017	online	Douglas B. Robinson	M2GYX-07H9Q	15.00	920.51
Check	09/15/2017	online	AOC	MS091117-02	921.52	1,842.03
Genera...	09/18/2017	CEH	Rebecca Robertson	reverse for duplicate request	(112.98)	1,729.05
Check	09/20/2017	online	Michelle Gehlsen	M2SBT-7WJFH	87.74	1,816.79
Check	09/27/2017	online	Dan B Johnson	M48LF-7CPC3	196.60	2,013.39
Check	09/27/2017	online	Michael Finkle	M48LF-7GPBD	212.60	2,225.99
Check	09/27/2017	online	Michelle Gehlsen	M48LF-7GVMN	212.60	2,438.59
Check	10/03/2017	online	Judy Jasprica	M4W5M-FC2H7	212.60	2,651.19
Check	10/03/2017	online	Melanie Dane	M4W5R-FHF0T	212.00	2,863.19
Check	10/13/2017	online	AOC	Invoice MS101017-03	76.50	2,939.69
Check	10/17/2017	online	Michael J. Lambo		25.66	2,965.37
Check	10/17/2017	online	Kevin Ringus		21.40	2,986.77
Check	10/17/2017	online	Douglas B. Robinson		15.00	3,001.77
Check	10/17/2017	online	Michael Finkle		16.05	3,017.82
Check	10/17/2017	online	Linda Coburn		33.17	3,050.99
Check	10/17/2017	online	Douglas Fair		32.10	3,083.09
Check	10/17/2017	online	Samuel G. Meyer		53.50	3,136.59
Check	10/17/2017	online	Charles Short		255.73	3,392.32
Check	11/08/2017	online	Ingallina's Box Lunch	M8FLR-Z68ZC	324.17	3,716.49
Check	11/07/2017	online	Ingallina's Box Lunch	M8G0X-8BF7H	363.39	4,079.88
Check	11/14/2017	online	Douglas Fair	M94H1-YDHF9	32.10	4,111.98
Check	11/14/2017	online	Douglas B. Robinson	M94H1-YFPFY	315.65	4,427.63
Check	11/14/2017	online	Kevin Ringus	M94H1-YFVVK	21.40	4,449.03
Check	11/14/2017	online	Linda Coburn	M94H1-YG58J	34.24	4,483.27
Check	11/14/2017	online	Melanie Dane	M94H1-YGD9Z	21.40	4,504.67
Check	11/14/2017	online	Michelle Gehlsen	M94H1-YGK15	24.61	4,529.28

**Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount	Balance
Check	11/14/2017	online	Rick Leo	M94H1-YGQ3Z	25.62	4,554.90
Check	11/14/2017	online	Samuel G. Meyer	M94H1-YGY00	53.50	4,608.40
Check	12/21/2017	online	AOC	MDWX7-7BT5D	441.27	5,049.67
Check	12/21/2017	online	AOC	MDWX9-DS83V	2,179.43	7,229.10
Check	12/21/2017	online	Ingallina's Box Lunch	MDWZ6-PX9XN	409.42	7,638.52
Check	12/21/2017	Online	Douglas B. Robinson	MDX1C-NRWJ6	315.65	7,954.17
Check	12/21/2017	Online	Kevin Ringus	MDX1C-NLNC	21.40	7,975.57
Check	12/21/2017	Online	Linda Coburn	MDX1C-NTVPP	33.17	8,008.74
Check	12/21/2017	Online	Michelle Gehlsen	MDX1C-NV465	26.75	8,035.49
Check	12/21/2017	Online	Scott Ahlf	MDX1C-NV9XP	53.50	8,088.99
Check	01/12/2018	online	Douglas B. Robinson		102.60	8,191.59
Check	01/12/2018	online	Kevin Ringus		21.80	8,213.39
Check	01/12/2018	online	Linda Coburn		33.79	8,247.18
Check	01/12/2018	online	Michelle Gehlsen		27.25	8,274.43
Check	01/12/2018	online	Rick Leo		24.68	8,299.11
Check	01/12/2018	online	Samuel G. Meyer		54.50	8,353.61
Check	01/12/2018	online	Scott Ahlf		54.50	8,408.11
Check	01/15/2018	online	La Conner Cannel Lodge	Retreat	720.00	9,128.11
Check	01/16/2018	online	Ingallina's Box Lunch		361.74	9,489.85
Check	01/17/2018	online	AOC		24.54	9,514.39
Check	01/26/2018	online	Damon G. Shadid		17.90	9,532.29
Check	02/21/2018	online	Ingallina's Box Lunch	01-417765	373.23	9,905.52
Check	02/23/2018	online	Charles Short	from the 11/3/2017 Board meeting	254.80	10,160.32
Check	02/23/2018	online	Charles Short	2/9 meeting	359.17	10,519.49
Check	02/23/2018	online	Douglas Fair	2/9 meeting	32.70	10,552.19
Check	02/23/2018	online	Douglas B. Robinson	2/9 meeting	18.00	10,570.19
Check	02/23/2018	online	Kevin Ringus	2/9 meeting	21.80	10,591.99
Check	02/23/2018	online	Michelle Gehlsen	2/9 meeting	30.52	10,622.51
Check	02/23/2018	online	Samuel G. Meyer	2/9 meeting	54.50	10,677.01
Check	02/23/2018	online	Scott Ahlf	2/9 meeting	54.50	10,731.51
Check	03/07/2018	online	AOC		984.25	11,715.76
Check	03/14/2018	online	Ingallina's Box Lunch	Order No: 01-422874	346.94	12,062.70
Check	03/21/2018	online	AOC	MS030018-05	838.77	12,901.47
Check	03/21/2018	online	Douglas Fair	MQJ5Q-3W9TX	32.70	12,934.17
Check	03/21/2018	online	Rick Leo	MQJ5Q-3XJFQ	26.09	12,960.26
Check	04/16/2018	online	Charles Short	MT452-664CW	396.18	13,356.44
Check	04/16/2018	online	Douglas B. Robinson	MT452-677L1	25.00	13,381.44
Check	04/16/2018	online	G. Scott Marinella	MT452-67JS1	299.75	13,681.19
Check	04/16/2018	online	Linda Coburn	MT452-67MVB	34.88	13,716.07
Check	04/16/2018	online	Rick Leo	MT452-67VLZ	26.09	13,742.16
Check	04/19/2018	online	Ingallina's Box Lunch	MT44K-BJ7C4	368.34	14,110.50
Check	05/04/2018	online	Scott Ahlf		109.00	14,219.50
Total Board Meeting Expense					14,219.50	14,219.50
Bookkeeping Expense						
Check	08/02/2017	online	Pierce County Bookkeeping	July Invoice	315.00	315.00
Check	09/14/2017	online	Pierce County Bookkeeping	M25DX-Q5LTD	303.75	618.75
Check	09/20/2017	online	Dino W Traverso, PLLC	2016 corp taxes M2SBN-TXJVP	525.00	1,143.75
Check	10/13/2017	online	Pierce County Bookkeeping	September Invoice 642	310.00	1,453.75
Check	11/06/2017	online	Pierce County Bookkeeping	M8FKK-H4688	292.50	1,746.25
Check	12/21/2017	online	Pierce County Bookkeeping	MDWZ8-T0JLR	270.00	2,016.25
Check	01/12/2018	online	Pierce County Bookkeeping	December Billing	292.50	2,308.75
Check	02/21/2018	online	Pierce County Bookkeeping	January invoice 680	315.00	2,623.75
Check	03/16/2018	online	Pierce County Bookkeeping	February bookkeeping	216.00	2,839.75
Check	04/06/2018	online	Pierce County Bookkeeping	Invoice 698 March bookkeeping	216.00	3,055.75
Check	05/03/2018	online	Pierce County Bookkeeping	April Bookkeeping	264.00	3,319.75
Total Bookkeeping Expense					3,319.75	3,319.75
Conference Calls						
Check	09/15/2017	online	AOC	MS091117-02	36.56	36.56
Check	10/13/2017	online	AOC	M5SWB-SLKWR	53.59	90.15
Check	12/21/2017	online	AOC	MDWX7-7BT5D	102.79	192.94
Check	12/21/2017	online	AOC	MDWX9-DS83V	51.07	244.01
Check	01/17/2018	online	AOC		76.69	320.70
Check	03/07/2018	online	AOC		30.50	351.20
Check	03/21/2018	online	AOC	MS030018-05	154.79	505.99
Total Conference Calls					505.99	505.99
Spring Conference 2018						
Check	04/25/2018	online	Lake Chelan Boat Company	MTYSB-YC6TS	862.50	862.50
Check	04/25/2018	online	Two Chef's Catering	MVCQF-MCPYO	450.00	1,312.50
Total Spring Conference 2018					1,312.50	1,312.50

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Type	Date	Num	Name	Memo	Amount	Balance
Diversity Committee						
Check	08/18/2017	online	Linda Coburn		86.34	86.34
Total Diversity Committee					86.34	86.34
DMCJA/SCJA Sentencing Alt.						
Check	03/21/2018	online	AOC	MS030018-05	290.60	290.60
Total DMCJA/SCJA Sentencing Alt.					290.60	290.60
Education Committee						
Check	10/13/2017	online	AOC	M5SWB-SLKWR	290.40	290.40
Check	11/08/2017	online	Jeffery Smith	M8G4J-429TR	10.00	300.40
Check	11/08/2017	online	Kevin McCann	M8G4K-VNQY0	24.61	325.01
Check	11/08/2017	online	James Doctor	M8G4M-4RFN2	65.00	390.01
Check	11/08/2017	online	Douglas Fair	M8G4P-GCY1W	32.10	422.11
Check	11/08/2017	online	Timothy Jenkins	M8G4W-BSVF1	9.63	431.74
Check	11/09/2017	online	Ingallina's Box Lunch	M8G0R-70H4L	126.01	557.75
Check	11/09/2017	online	Ingallina's Box Lunch	M8G0T-039RR	244.31	802.06
Check	02/23/2018	online	Charles Short	From 10/19/2017	397.62	1,199.68
Total Education Committee					1,199.68	1,199.68
Educational Grants						
Check	09/15/2017	online	Kelli E. Oster	M2GYC03W9BR	1,000.00	1,000.00
Total Educational Grants					1,000.00	1,000.00
Judicial Assistance Committee						
Deposit	08/02/2017		Superior Court Judges Association	Superior Court Judges Association	(6,500.00)	(6,500.00)
Check	08/31/2017	online	Susanna Neil Kanther-Raz	M1C05-L7XQV	300.00	(6,200.00)
Check	09/14/2017	online	Cave B	50% downpayment	2,163.61	(4,036.39)
Check	09/29/2017	online	Barbara Barnes	M48MD-G377B	1,125.00	(2,911.39)
Check	10/13/2017	online	Christeine Terry, Ph.D., LLC	October 6th presentation on Addiction at Se...	750.00	(2,161.39)
Check	10/13/2017	online	AOC	M5SWB-SLKWR	333.30	(1,828.09)
Check	11/06/2017	online	Susanna Neil Kanther-Raz	M8FLX-Q3BD7	1,018.19	(809.90)
Check	11/06/2017	online	Susanna Neil Kanther-Raz	M8FL6-GDK23	600.00	(209.90)
Check	11/08/2017	online	Ingallina's Box Lunch	M8FMZ-GNXD9	237.11	27.21
Check	11/08/2017	online	Ingallina's Box Lunch	M8FMX-XV6XK	165.88	193.09
Check	11/08/2017	online	Douglas Fair	M8G1Z-L6RZG	32.10	225.19
Check	11/08/2017	online	James Doctor	M8G21-PZ6DD	64.85	290.04
Check	11/08/2017	online	Marilyn Haan	M8G26-7N55D	52.00	342.04
Check	11/08/2017	online	Cowlitz County Superior Court	M8G2L-CSVZN	121.98	464.02
Check	11/08/2017	online	Bruce Weiss	M8G2X-2F7JM	43.87	507.89
Check	11/08/2017	online	Marybeth Dingleddy	M8G2Z-BGCXY	37.45	545.34
Check	11/08/2017	online	Susan Woodard	M8G32-5F574	191.36	736.70
Check	11/08/2017	online	Chris Culp	M8G39-RD0L8	172.00	908.70
Check	11/08/2017	online	Mary C. Logan	M8G3F-Y3980	18.56	927.26
Check	11/08/2017	online	Timothy Jenkins	M8G3H-ZNN0Y	9.63	936.89
Check	11/16/2017	online	Coast Gateway	M9S0F-G9TYM	345.70	1,282.59
Check	12/21/2017	online	AOC	MDWX7-7BT5D	1,125.24	2,407.83
Check	01/15/2018	online	Susanna Neil Kanther-Raz	Nov & December	600.00	3,007.83
Check	03/14/2018	online	Susanna Neil Kanther-Raz	MPPMX-VQ4ZR	300.00	3,307.83
Check	04/18/2018	online	Susanna Neil Kanther-Raz	MT44F-W05R2	300.00	3,607.83
Check	04/18/2018	online	Susan Woodard	MTVBZ-5RRZK	82.30	3,690.13
Check	04/18/2018	online	Susanna Neil Kanther-Raz	MTVBZ-5RXWK	158.05	3,848.18
Check	04/18/2018	online	Timothy Jenkins	MTVBZ-5S4F8	171.13	4,019.31
Check	04/23/2018	online	Bruce Weiss	MTVBZ-5PXZJ	183.12	4,202.43
Check	04/23/2018	online	Jackie Shea-Brown	MTVBZ-5QY1Y	99.19	4,301.62
Check	04/23/2018	online	Lisa Worswick	MTVBZ-5R20G	163.50	4,465.12
Check	04/23/2018	online	Mary C. Logan	MTVBZ-5R94C	152.60	4,617.72
Check	04/23/2018	online	Marybeth Dingleddy	MTVBZ-5RFYX	177.67	4,795.39
Check	04/23/2018	online	Michael Finkle	MTVBZ-5RMHM	155.87	4,951.26
Total Judicial Assistance Committee					4,951.26	4,951.26
Judicial Community Outreach						
Check	11/07/2017	online	Washington YMCA Youth & Gove...	M8G5L-6Q383	1,600.00	1,600.00
Total Judicial Community Outreach					1,600.00	1,600.00

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 1, 2017 through May 7, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Legislative Committee						
Check	08/31/2017	online	Samuel G. Meyer		53.50	53.50
Check	08/31/2017	online	Scott Ahlf		53.50	107.00
Check	08/31/2017	online	Melanie Stewart	M1C02-39W8Z	53.50	160.50
Check	09/28/2017	online	Ingallina's Box Lunch	M43JQ-6Z92K	105.99	266.49
Check	09/29/2017	online	Samuel G. Meyer	M3Z4G-TZMTT	53.50	319.99
Check	10/13/2017	online	AOC	M6S5WB-SLKWR	41.00	360.99
Credit ...	01/22/2018		Coast Gateway		147.00	507.99
Check	03/14/2018	online	Janet Garrow	MPPMX-VQ0V3	76.30	584.29
Check	03/21/2018	online	AOC	MS030018-05	356.60	940.89
Total Legislative Committee					940.89	940.89
Legislative Pro-Tem						
Check	11/16/2017	online	Accounting Clerk	M9CG3-5MN1P	190.74	190.74
Check	02/05/2018	online	Accounting Clerk		81.35	272.09
Check	02/05/2018	online	Thurston County District Court	Jan 22-24	569.42	841.51
Check	02/06/2018	online	Accounting Clerk	MKNWB-VM59L Judge Buckley 1/30/18	162.69	1,004.20
Check	02/10/2018	online	City of Bothell		1,170.00	2,174.20
Total Legislative Pro-Tem					2,174.20	2,174.20
Lobbyist Contract						
Check	07/10/2017	online	Melanie Stewart	July Invoice 4445	2,000.00	2,000.00
Genera...	07/31/2017	CEH		1/12 of Contract	3,416.66	5,416.66
Check	08/18/2017	online	Melanie Stewart		2,000.00	7,416.66
Genera...	08/30/2017	CEH		1/12 of Contract	3,416.66	10,833.32
Check	09/14/2017	online	Melanie Stewart	Invoice 4462 M25F2-8JLLH	2,000.00	12,833.32
Genera...	09/30/2017	CEH		1/12 of Contract	3,416.66	16,249.98
Check	10/13/2017	online	Melanie Stewart	Invoice 4469 October, 2017	2,000.00	18,249.98
Genera...	10/30/2017	CEH		1/12 of Contract	3,416.66	21,666.64
Genera...	11/30/2017	CEH		1/12 of Contract	3,416.66	25,083.30
Genera...	12/31/2017	CEH		1/12 of Contract	3,416.66	28,499.96
Check	01/26/2018	online	Melanie Stewart	November, December & January	6,000.00	34,499.96
Genera...	01/31/2018	CEH		1/12 of Contract	3,416.66	37,916.62
Genera...	02/28/2018	CEH		1/12 of Contract	3,416.66	41,333.28
Check	03/05/2018		Melanie Stewart	February and March	4,000.00	45,333.28
Genera...	03/31/2018	CEH		1/12 of Contract	3,416.66	48,749.94
Check	04/06/2018	online	Melanie Stewart	April payment	2,000.00	50,749.94
Genera...	04/30/2018	CEH		1/12 of Contract	3,416.66	54,166.60
Check	05/03/2018	online	Melanie Stewart	May	2,000.00	56,166.60
Total Lobbyist Contract					56,166.60	56,166.60
Long-Range Planning Committee						
Check	04/06/2018	online	Ingallina's Box Lunch	Order No: 01-425341	122.05	122.05
Check	04/18/2018	online	Ingallina's Box Lunch	MRXY3-S5MBJ	122.05	244.10
Total Long-Range Planning Committee					244.10	244.10
MCA Liaison						
Check	08/02/2017	online	Douglas B. Robinson	Meeting in Yakima	220.44	220.44
Total MCA Liaison					220.44	220.44
Municipal/Dist. Ct Swearing-in						
Check	12/21/2017	Online	Elyse's Catering	MDWXM-RHCW1	431.11	431.11
Total Municipal/Dist. Ct Swearing-in					431.11	431.11
National Leadership Grants						
Check	11/01/2017	online	Janet Garrow	National Association of Women Judges An...	2,400.00	2,400.00
Check	11/07/2017	online	Marilyn Paja	M8G53-6HB2C	2,377.89	4,777.89
Total National Leadership Grants					4,777.89	4,777.89
President Expense						
Check	09/15/2017	online	David Steiner	M2GYH-CLKRF	83.04	83.04
Check	09/16/2017	online	David Steiner	M2GYK-KC992	83.04	166.08
Check	09/29/2017	online	Kimberly Walden	M48M3-PPY7D	42.10	208.18
Check	01/31/2018	online	Scott Ahlf	MK88K-FBBMM Judicial College	160.35	368.53
Check	05/04/2018	online	Scott Ahlf	MVXH1-HHTBB	199.00	567.53
Total President Expense					567.53	567.53
Treasurer Expense and Bonds						
Credit ...	10/31/2017		Flowers by Chi	Condolences - Shannon Hinchcliffe Taken f...	86.85	86.85
Credit ...	03/14/2018		Secretary of State	Corp renewal	75.00	161.85
Total Treasurer Expense and Bonds					161.85	161.85

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 1, 2017 through May 7, 2018

Type	Date	Num	Name	Memo	Amount	Balance
99 - Depreciation Expense						
Genera...	07/31/2017	CEH			9.58	9.58
Genera...	08/30/2017	CEH			9.58	19.16
Genera...	09/30/2017	CEH			9.58	28.74
Genera...	10/30/2017	CEH			9.58	38.32
Genera...	11/30/2017	CEH			9.58	47.90
Genera...	12/31/2017	CEH			9.58	57.48
Genera...	01/31/2018	CEH			9.58	67.06
Genera...	02/28/2018	CEH			9.58	76.64
Genera...	03/28/2018	CEH			9.58	86.22
Genera...	04/30/2018	CEH			9.58	95.80
Total 99 - Depreciation Expense					95.80	95.80
Bank Service Charges						
Check	09/30/2017			Service Charge	14.00	14.00
Genera...	10/06/2017	CEH		service charge was charged to account in e...	(14.00)	0.00
Check	11/30/2017			Will be refunded	14.00	14.00
Deposit	12/05/2017			refund	(14.00)	0.00
Deposit	02/23/2018			Bank made error in the deposit resulting in ...	(0.50)	(0.50)
Total Bank Service Charges					(0.50)	(0.50)
Interest Expense						
Credit ...	07/11/2017			Service Charge	18.23	18.23
Total Interest Expense					18.23	18.23
TOTAL					0.00	0.00

Other current information not included in reports

DMCJA 2017-2018 Adopted Budget			
ITEM COMMITTEE	Beginning Balance	Total Costs	Ending Balance
Access to Justice Liaison	\$100.00		\$100.00
Audit	\$2,000.00		\$2,000.00
Bar Association Liaison	\$1,500.00		\$1,500.00
Board Meeting Expense	\$30,000.00	\$14,111.00	\$15,889.00
Bookkeeping Expense	\$3,500.00	\$3,056.00	\$444.00
Bylaws Committee	\$250.00		\$250.00
Conference Calls	\$250.00	\$506.00	-\$256.00
Conference Planning Committee	\$4,000.00		\$4,000.00
Conference Incidental Fees For Members Spring Conference 2018	\$40,000.00	\$1,312.00	\$38,688.00
Diversity Committee	\$2,000.00	\$86.00	\$1,914.00
DMCJA/SCJA Sentencing Alternatives aka "Trial Ct Sentencing & Supervision Comm"	\$1,000.00	\$291.00	\$709.00
DMCMA Liaison	\$500.00		\$500.00
DOL Liaison Committee	\$200.00		\$200.00
Education Committee	\$14,500.00	\$1,200.00	\$13,300.00
Educational Security			\$0.00
Education-Grants	\$5,000.00	\$1,000.00	\$4,000.00
Judicial Assistance Committee*	\$13,000.00	\$11,451.00	\$1,549.00
Judicial College Social Support	\$1,500.00	\$1,500.00	\$0.00
Judicial Community Outreach	\$4,000.00	\$1,600.00	\$2,400.00
Judicial Independence Fire Brigade	\$1,000.00		\$1,000.00
Legislative Committee	\$4,000.00	\$941.00	\$3,059.00
Legislative Pro-Tem	\$2,500.00	\$2,174.00	\$326.00
Lobbyist Contract	\$65,000.00	\$59,000.00	\$6,000.00
Lobbyist Expenses	\$1,500.00		\$1,500.00
Long-Range Planning Committee	\$750.00	\$244.00	\$506.00
MCA Liaison	\$1,000.00	\$220.00	\$780.00
Municipal/Dist. Ct Swearing-in 4 yrs. (12/2017)	\$500.00	\$431.00	\$69.00
National Leadership Grants	\$5,000.00	\$4,778.00	\$222.00
Nominating Committee	\$400.00		\$400.00
President Expense	\$5,000.00	\$369.00	\$4,631.00
Pro Tempore (committee chair approval)	\$10,000.00		\$10,000.00
Professional Services	\$5,000.00		\$5,000.00
Public Outreach (ad hoc workgroup)	\$2,500.00		\$2,500.00
Rules Committee	\$500.00		\$500.00
SCJA Board Liaison	\$1,000.00		\$1,000.00
Treasurer Expense and Bonds	\$250.00	\$162.00	\$88.00
Therapeutic Courts Committee	\$1,000.00		\$1,000.00
Trial Court Advocacy Board	\$500.00		\$500.00
Uniform Infraction Committee	\$1,000.00		\$1,000.00
TOTAL	\$231,700.00	\$104,432.00	\$127,268.00
TOTAL DEPOSITS MADE	\$178,050.00		
CREDIT CARD (balance owing)	\$0.00		

*Includes \$6,500 from the SCJA
Balance as of 4-30-2018

DMCJA Dues Received as of May 1, 2018

Dues received after May 1 are listed in red.

Decision made at 10/2015 Board meeting that BJA dues do not affect "good standing" status

	Last	FirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
				Paid Amount			
1	Adams	Susan	Judge	\$1,000.00	1	1	2
2	Ahlf	Scott K.	Judge	\$1,000.00	1	1	2
3	Allen	Sandra L.	Judge	\$250.00	1	1	2
4	Anderson	Marcine S.	Judge	\$1,000.00	1	1	2
5	Andrew	Stewart R.	Judge	\$1,000.00	1	1	2
6	Antush	Matthew	Judge	\$1,000.00	1	1	2
7	Arb	Susan C.	Judge	\$250.00	1	1	2
8	Baker	Jeffrey J.	Judge	\$500.00	1	1	2
9	Ball	Dennis	Comm.	\$800.00	1	1	2
10	Barlow	Brian D.	Comm.	\$800.00	1	1	2
11	Bartlett	Abigail E.	Comm.	\$400.00	1	1	2
12	Bates	Christopher	Judge	\$250.00	1	1	2
13	Beall	Andrea L.	Judge	\$1,000.00	1	1	2
14	Bennett	Roger A.	Judge	\$500.00	1	1	2
15	Benzel	Carolyn	Judge	\$500.00	1	1	2
16	Biggar	Eric C.	Judge	\$1,000.00	1	1	2
17	Blauvelt, III	Arthur A.	Judge	\$250.00	1	1	2
18	Bobbink	Michael	Judge	\$500.00	1	1	2
19	Bradley	Claire A.	Judge	\$1,000.00	1	1	2
20	Brown	Thomas D.	Judge	\$500.00	1	1	2
21	Buckley	Brett	Judge	\$1,000.00	1	1	2
22	Bui	Tam T.	Judge	\$1,000.00	1	1	2
23	Butler	Katharine A.	Judge	\$1,000.00	1	1	2
24	Buttorff	Karla E.	Judge	\$1,000.00	1	1	2
25	Buzzard	James M.B.	Judge	\$500.00	1	1	2
26	Buzzard	R.W.	Judge	\$1,000.00	1	1	2
27	Buzzard	Steven R.	Judge	\$250.00	1	1	2
28	Caniglia	Gerald	Comm.	\$800.00	1	1	2
29	Castelda	Anthony	Judge			1	1
30	Chapman	Arthur R.	Judge	\$1,000.00	1	1	2
31	Chess	Faye	Judge	\$1,000.00	1	1	2
32	ChessVACANT	Faye	Magistrate	\$800.00	1	1	2
33	Chow	Mark C.	Judge	\$1,000.00	1	1	2
34	Christie	David M.	Judge	\$1,000.00	1	1	2
35	Chung	Robert E.	Magistrate	\$800.00	1	1	2
36	Clough	Steve M.	Judge	\$1,000.00	1	1	2
37	Coburn	Linda	Judge	\$1,000.00	1	1	2
38	Connolly Walker	Patricia	Judge	\$1,000.00	1	1	2
39	Cooper	Terri K.	Comm.	\$200.00	1	1	2
40	Copland	Thomas A.	Judge	\$1,000.00	1	1	2
41	Costek	Ronald A.	Comm.	\$800.00	1	1	2
42	Cox (NEW)	Thomas W.	Judge			1	1
43	Crawford-Willis	Anita M.	Judge	\$1,000.00	1	1	2
44	Crowell	Chancey C.	Judge	\$500.00	1	1	2
45	Curry	John F.	Judge	\$250.00	1	1	2
46	Dacca	Franklin L.	Judge	\$1,000.00	1	1	2
47	Delaney	Howard F.	Comm.	\$400.00	1	1	2
48	Delaurenti, II	Charles J.	Judge	\$1,000.00	1	1	2
49	Devilla	Francis	Magistrate	\$800.00	1	1	2

	Last	FirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
				Paid Amount			
50	Docter	James N.	Judge	\$1,000.00	1	1	2
51	Doherty	John H.	Judge	\$500.00	1	1	2
52	Drury	Timothy A.	Judge	\$500.00	1	1	2
53	Ebenger	David	Judge	\$250.00	1	1	2
54	Eide	D. Mark	Judge	\$1,000.00	1	1	2
55	Eilmes	Kevin G.	Comm.	\$800.00	1	1	2
56	Eisenberg	Adam	Judge	\$1,000.00	1	1	2
57	Elich	Matthew S.	Judge	\$1,000.00	1	1	2
58	Ellington	Thomas M.	Judge	\$250.00	1	1	2
59	Ellis	Darrel R.	Judge	\$1,000.00	1	1	2
60	Eng	Park	Magistrate	\$800.00	1	1	2
61	Engel	Donald	Judge	\$1,000.00	1	1	2
62	Fair	Douglas J.	Judge	\$1,000.00	1	1	2
63	Fassbender	Jennifer	Judge	\$250.00	1	1	2
64	Faul	Bronson	Judge	\$250.00	1	1	2
65	Finkle	Michael J.	Judge	\$1,000.00	1	1	2
66	Fitterer	Richard C.	Judge	\$1,000.00	1	1	2
67	Fore	Roy S.	Judge	\$1,000.00	1	1	2
68	Fraser	Beth	Judge	\$1,000.00	1	1	2
69	Freeby	Robert C.	Judge	\$250.00	1	1	2
70	Garrison	Douglas K.	Judge	\$250.00	1	1	2
71	Garrow	Janet E.	Judge	\$1,000.00	1	1	2
72	Gehlsen	Michelle K.	Judge	\$1,000.00	1	1	2
73	George	Todd N.	Comm.	\$800.00	1	1	2
74	Gibson	Laurel	Judge	\$1,000.00	1	1	2
75	Gilbert	Warren M.	Judge	\$1,000.00	1	1	2
76	Gillings	Fred L.	Judge	\$1,000.00	1	1	2
77	Goddard	Dianne E.	Judge	\$1,000.00	1	1	2
78	Goodwin	Jeffrey D.	Judge	\$1,000.00	1	1	2
79	Grant	David	Judge	\$1,000.00	1	1	2
80	Green	Nathaniel	Judge	\$1,000.00	1	1	2
81	Gregory	Willie J.	Judge	\$1,000.00	1	1	2
82	Grim	Robert W.	Judge	\$1,000.00	1	1	2
83	Hagensen	John P.	Judge	\$1,000.00	1	1	2
84	Hamilton	Robert W.	Judge	\$500.00	1	1	2
85	Hanlon	Tamara A.	Comm.	\$400.00	1	1	2
86	Hansen	Randall L.	Comm.	\$400.00	1	1	2
87	Hansen	Rick L.	Judge	\$250.00	1	1	2
88	Harmon	Nancy A.	Judge	\$1,000.00	1	1	2
89	Harn	Corinna D.	Judge	\$1,000.00	1	1	2
90	Harper	Anne C.	Judge	\$1,000.00	1	1	2
91	Harrison	Noah	Comm.	\$200.00	1	1	2
92	Hart	John H.	Judge	\$250.00	1	1	2
93	Hatch	David S.	Judge	\$500.00	1	1	2
94	Hawkins	W. H.	Judge	\$1,000.00	1	1	2
95	Hayes	Debra R.	Judge	\$1,000.00	1	1	2
96	Hedine	Kristian E.	Judge	\$1,000.00	1	1	2
97	Henke	Drew Ann	Judge	\$1,000.00	1	1	2
98	Heslop	Ronald D.	Judge	\$1,000.00	1	1	2
99	Heywood	Heidi	Judge	\$500.00	1	1	2
100	Hill	Tyson R.	Judge	\$1,000.00	1	1	2
101	Hille	Adalia A.	Judge	\$500.00	1	1	2
102	Hirakawa	Gregg	Judge	\$1,000.00	1	1	2
103	Howard	Anthony E.	Judge	\$1,000.00	1	1	2
104	Howson	Jenifer G.	Comm.	\$800.00	1	1	2
105	Hurson	James E.	Judge	\$1,000.00	1	1	2
106	Imler	Kyle L.	Judge	\$1,000.00	1	1	2

	Last	FirstMiddle	Pos.	Gen. Dues Paid Amount	Gen. Dues Pd	Spec Fund	
107	Jahns	Jeff	Judge	\$1,000.00	1	1	2
108	Jasprica	Judy Rae	Judge	\$1,000.00	1	1	2
109	Jenkins	Timothy A.	Judge	\$500.00	1	1	2
110	Johnson	Dan B.	Judge	\$500.00	1	1	2
111	Jorgensen	Karli K.	Judge	\$1,000.00	1	1	2
112	Jurado	Terry L.	Judge	\$1,000.00	1	1	2
113	Kaino	Kristopher A.	Judge	\$250.00	1	1	2
114	Kathren	Daniel F.	Judge	\$1,000.00	1	1	2
115	Kelly	Kevin P.	Judge	\$1,000.00	1	1	2
116	Kernan	Tina	Judge	\$1,000.00	1	1	2
117	Kaestner	Amy	Judge	\$1,000.00	1	1	2
118	Knowlton	John O.	Judge	\$250.00	1	1	2
119	Kondo	C. Kimi	Judge	\$1,000.00	1	1	2
120	Koss	David	Judge	\$1,000.00	1	1	2
121	Ladenburg	David B.	Judge	\$1,000.00	1	1	2
122	Lambo	Michael J.	Judge	\$1,000.00	1	1	2
123	Landes	Jill	Judge	\$1,000.00	1	1	2
124	Langsdorf	Sonya L.	Judge	\$1,000.00	1	1	2
125	Larson	David A.	Judge	\$1,000.00	1	1	2
126	LeBeau	Dan	Judge	\$250.00	1	1	2
127	Leland	Richard M.	Judge	\$1,000.00	1	1	2
128	Leo	Rick	Comm.	\$800.00	1	1	2
129	Leone	Lisa	Judge	\$1,000.00	1	1	2
130	Lev	Debra A.	Judge	\$1,000.00	1	1	2
131	Lewis	Terrance G.	Judge	\$250.00	1	1	2
132	Lineberry	Jeanette A.	Judge	\$1,000.00	1	1	2
133	Logan	Mary C.	Judge	\$1,000.00	1	1	2
134	Lynch	Mary	Magistrate	\$800.00	1	1	2
135	Lyon	Patricia L.	Judge	\$1,000.00	1	1	2
136	Maher	Dennis P.	Judge			1	1
137	Mahoney	Susan L	Judge	\$1,000.00	1	1	2
138	Mano, Jr.	Joseph M.	Judge	\$250.00	1	1	2
139	Marinella	G. Scott	Judge	\$500.00	1	1	2
140	Markley	Marlynn	Comm.			1	1
141	Maurer	Aimee	Judge	\$1,000.00	1	1	2
142	McAllister	Nancy R	Judge	\$500.00	1	1	2
143	McBeth	Dale A.	Judge	\$500.00	1	1	2
144	McCann	Kevin A.	Judge	\$1,000.00	1	1	2
145	McCulloch	Sara L.	Judge	\$500.00	1	1	2
146	McKenna	Edward	Judge	\$1,000.00	1	1	2
147	Meadows	Victoria C.	Judge	\$1,000.00	1	1	2
148	Meyer	David	Judge	\$1,000.00	1	1	2
149	Meyer	Samuel G.	Judge	\$1,000.00	1	1	2
150	Meyer	Thomas L.	Judge	\$200.00	1	1	2
151	Michels	Steven L.	Judge	\$500.00	1	1	2
152	Miller	John A.	Judge	\$250.00	1	1	2
153	Moore	Stephen E.	Judge	\$1,000.00	1	1	2
154	Murphy	Therese	Judge	\$250.00	1	1	2
155	Nault	Peter L.	Judge	\$1,000.00	1	1	2
156	Neupert	David	Comm.	\$200.00	1	1	2
157	Northcott	Robert R.	Judge	\$250.00	1	1	2
158	Oaks	Lloyd D.	Judge	\$1,000.00	1	1	2
159	Olbertz	Zenon P.	Judge	\$500.00	1	1	2
160	Olbrechts	Kristen	Judge	\$1,000.00	1	1	2
161	Olson	John R.	Comm.	\$200.00	1	1	2
162	Olwell	Kelley C.	Judge	\$1,000.00	1	1	2
163	Osborne	Steve	Judge	\$1,000.00	1	1	2

	Last	FirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
				Paid Amount			
164	Osler	Kelli E.	Judge	\$1,000.00	1	1	2
165	O'Toole	Lisa Napoli	Judge	\$1,000.00	1	1	2
166	Paglisotti	Lisa	Judge	\$1,000.00	1	1	2
167	Paja	Marilyn G.	Judge	\$1,000.00	1	1	2
168	Parcher	Kristen L.	Judge	\$1,000.00	1	1	2
169	Parise	Anthony	Comm.	\$800.00	1	1	2
170	Penoyar	Elizabeth	Judge	\$500.00	1	1	2
171	Peterson	Vance W.	Judge	\$1,000.00	1	1	2
172	Phillips	Glenn M.	Judge	\$1,000.00	1	1	2
173	Porter	Rick L.	Judge	\$1,000.00	1	1	2
174	Portnoy	Linda S.	Judge	\$500.00	1	1	2
175	Poydras	Jason	Judge	\$1,000.00	1	1	2
176	Putka	Edward J.	Judge	\$1,000.00	1	1	2
177	Reynier, Jr.	Ronald	Judge	\$500.00	1	1	2
178	Richardson	Todd	Judge			1	1
179	Ringus	Kevin G.	Judge	\$1,000.00	1	1	2
180	Roach	Jerry	Judge	\$1,000.00	1	1	2
181	Robertson	Rebecca C.	Judge	\$1,000.00	1	1	2
182	Robinson	Douglas B.	Judge	\$1,000.00	1	1	2
183	Rochon	L. Stephen	Judge	\$250.00	1	1	2
184	Roewe	Michael	Comm.	\$200.00	1	1	2
185	Ross	Margaret Vail	Judge	\$1,000.00	1	1	2
186	Roy	Kevin M.	Judge	\$1,000.00	1	1	2
187	Rozzano	Mara J.	Judge	\$250.00	1	1	2
188	Sage	C Scott	Judge	\$250.00	1	1	2
189	Samuelson	Wade	Judge	\$1,000.00	1	1	2
190	Sanderson	Brian K.	Judge	\$1,000.00	1	1	2
191	Schweppe	Alfred G.	Judge	\$1,000.00	1	1	2
192	Seaman	Shane	Comm.	\$200.00	1	1	2
193	Shadid	Damon G.	Judge	\$1,000.00	1	1	2
194	Shah	Ketu	Judge	\$1,000.00	1	1	2
195	Short	Charles D.	Judge	\$1,000.00	1	1	2
196	Sleight	Chad E.	Judge	\$1,000.00	1	1	2
197	Smiley	Pete	Comm.	\$800.00	1	1	2
198	Smith	Douglas J.	Judge	\$1,000.00	1	1	2
199	Smith	Jeffrey R.	Judge	\$1,000.00	1	1	2
200	Solan	Susan	Judge	\$500.00	1	1	2
201	Staab	Tracy	Judge	\$1,000.00	1	1	2
202	Steele	George A.	Judge	\$500.00	1	1	2
203	Steiner	David A.	Judge	\$1,000.00	1	1	2
204	Stephenson	Elizabeth D.	Judge	\$1,000.00	1	1	2
205	Stewart	N. Scott	Judge	\$1,000.00	1	1	2
206	Stewart	Wayne	Judge	\$500.00	1	1	2
207	Stiles	Brock D.	Judge	\$250.00	1	1	2
208	Stilwill	Craig	Judge	\$500.00	1	1	2
209	Sussman	Claire	Judge	\$1,000.00	1	1	2
210	Tanner	Terry M.	Judge	\$1,000.00	1	1	2
211	Tolman	Jeff	Judge	\$500.00	1	1	2
212	Towers	Lorrie C.	Judge	\$1,000.00	1	1	2
213	Tripp	Wendy	Comm.	\$200.00	1	1	2
214	Tucker	Donna K.	Judge	\$1,000.00	1	1	2
215	Turner	Michael S.	Judge	\$250.00	1	1	2
216	Tveit	Gina	Judge	\$1,000.00	1	1	2
217	Valerien	Michael C.	Comm.	\$800.00	1	1	2
218	Van De Veer	Philip J.	Judge	\$500.00	1	1	2
219	Van Slyck	Laura	Judge	\$1,000.00	1	1	2
220	Verge	Thomas L.	Judge	\$1,000.00	1	1	2

	Last	FirstMiddle	Pos.	Gen. Dues	Gen. Dues Pd	Spec Fund	
				Paid Amount			
221	Verhey	Elizabeth	Judge	\$1,000.00	1	1	2
222	Vingo	Andrea	Judge	\$500.00	1	1	2
223	Walden	Kimberly A.	Judge	\$400.00	1	1	2
224	White Swain	Krista	Judge	\$250.00	1	1	2
225	Whitener-Moberg	Janis	Judge	\$1,000.00	1	1	2
226	Wilcox	Kalo	Judge	\$1,000.00	1	1	2
227	Wilson	Donna	Judge	\$1,000.00	1	1	2
228	Wohl	Paul	Comm.	\$800.00	1	1	2
229	Woodard	Susan J.	Judge	\$1,000.00	1	1	2
230	York	Matt	Judge	\$1,000.00	1	1	2
231	Zimmerman	Darvin J.	Judge	\$1,000.00	1	1	2
232	Ziobro	John	Judge	\$1,000.00	1	1	2
				\$177,700.00	227	232	

% who have NOT paid regular dues 2.16%
 % who have NOT paid special fund 0.00%
 % who have NOT paid any dues 0.00%

% in good standing in 2018 97.84% Note: special fund dues not assessed in 2018

% in good standing in 2016 **87.45%** Note: special fund dues WERE assessed in 2017
 % in good standing in 2016 82.08% Note: special fund dues WERE assessed in 2016
 % in good standing in 2015 98.76% Note: special fund dues not assessed in 2015
 % in good standing in 2014 97.47% Note: special fund dues not assessed in 2014
 % in good standing in 2013 97.93% Note: special fund dues not assessed in 2013
 % in good standing in 2012 96.64% Note: special fund dues not assessed in 2012
 % in good standing in 2011 98.32% Note: special fund dues not assessed in 2011
 % in good standing in 2010 85.19%
 % in good standing in 2009 84.81%
 % in good standing in 2008 72.03%
 % in good standing in 2007 71.06%
 % in good standing in 2006 87.77%
 % in good standing in 2005 78.30%
 % in good standing in 2004 69.87%

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WA STATE DIST & MUNICIPAL COURT JUDGES'
JUDGE SCOTT AHLF
PO BOX 1967
OLYMPIA, WA 98507-1967

Statement of Account

PAGE 1 OF 1

Statement Ending Date April 30, 2018

Last Statement Date April 1, 2018

Account Number [REDACTED]

To report a lost or stolen card,
call 800-472-3272.

For 24-hour telephone banking,
call 877-431-1876.

For questions or assistance with your account(s),
please call us at 800-324-9375 or stop by your local branch.

Business Money Market Summary - [REDACTED]

Annual Percentage Yield Earned for this Statement Period	0.100%
Interest Rate	0.100%
Year-to-Date Interest Paid	\$16.64

Beginning Balance	\$50,603.06
Interest Earned This Period	+4.16
Deposits and Credits	+0.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
Ending Balance	\$50,607.22

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
04-30	Credit Interest	4.16
Total Interest Earned This Period		4.16

FDIC

Maintain access to your funds while you maximize your earnings with this competitive rate.

GOLD
MONEY MARKET
0.75% APY

Gold Money Market Interest Rate and Annual Percentage Yield effective 2/21/18 and subject to change. Not available in Texas. Ask about Texas Money Market Specials. \$100 to open and \$1,000 minimum balance to earn interest. Promotional Interest Rate applies to balances of \$25,000 or more. Balances between \$1,000 to \$24,999.99 earn 0.10% interest rate and 0.10% APY. To receive this rate with a Business account, request the Premium Business Money Market. By regulation, savings and money market accounts are limited to 6 electronic, pre-authorized, telephonic, online or check withdrawals per month. There is a fee of \$15 per item if more than 6 transfers clear per month. Minimum daily balance of \$1,000 required to avoid a monthly service charge of \$10.

10/17/18



District and Municipal Court Judges' Association Conference Planning Committee

May 4, 2018, Noon – 1:00 p.m.

Conference Call

Dial: 1-877-820-7831 PIN 854785#

MEETING MINUTES

Members Present:

Chair, Judge Andrea Beall
Judge Susan Adams
Judge Thomas Ellington
Judge Fred Gillings

Judge John Hart
Judge Timothy Jenkins
Judge Patricia Lyon
Judge Jeffrey Smith

Members Absent:

Judge Claire Bradley

AOC Staff:

Ms. Susan Peterson

CALL TO ORDER & INTRODUCTIONS

Judge Beall was delayed so Judge Gillings called the meeting to order at 12:06 p.m. and noted a quorum was present. *M/S/P to approve the March 15, 2018 meeting minutes.*

DESSERT BOAT CRUISE

This free event will take place on Tuesday night. The boat will depart at 8:15 p.m. Music will be played on the lower deck using a playlist and iPod with docking station. Judge Bradley will provide the playlist and will coordinate the music logistics with the boat vendor. No registration is required, the Hospitality Suite will relocate to the boat for this event, and roundtrip shuttle is provided from Campbell's to/from the boat at no cost starting at 7:45 p.m. Judge Ellington purchased the banquet license and lights for the Hospitality area on the boat. He will send Ms. Peterson a copy of the banquet license and provide the lights to the boat vendor before the day of the event. The boat vendor also found extra white lights, which she will lend for the event. Judge Ellington will purchase 5 inexpensive black tablecloths for dessert and Hospitality areas on the boat. Ms. Peterson informed the boat vendor requested no alcohol in their parking lot; the Committee discussed notifying members and event logistics. Catering and Hospitality Suite setup can begin at 7:45 p.m.; loading will begin 5 minutes before departure. Ms. Peterson will forward a copy of the banquet license to the boat vendor, and confirm logistics with vendor concerning ice, lights, tablecloths, and extra workers for set up.

HOSPITALITY

The Hospitality Suite will be hosted by Judge Ellington. Judge Ellington requested a few people to help him setup the Hospitality Suite on Sunday, June 3; helpers should meet at 11:00 a.m. at the Suite (Room 5423). The Hospitality Suite will temporarily close at Campbell's Resort and relocate to the boat during the Tuesday dessert cruise, and Judge Ellington would like 3 or 4 helpers to assist him. Ms. Peterson will confirm Judge Ellington can bring 3 to 4 helpers with him for setup.

FREE TIME ACTIVITIES

Karaoke

Ms. Peterson confirmed Karaoke DJ Aaron in Chelan is available on Sunday, June 3, 2018, and can provide karaoke for \$350, which includes 2 hours for setup and 4-6 hours of karaoke. Ms. Peterson received good feedback about the SCJA Spring Conference karaoke; therefore, the Committee will use Aaron's services. Judge Gillings will find someone to kick off the karaoke after dinner.

Cycling

Judge Hart will host this free event and try to accommodate all skill levels of riders. A signup sheet will be at the registration desk. Riders are encouraged to contact Judge Hart before the event regarding their skill level and type of ride they would like.

Golf

Judge Ellington will host this event at Lake Chelan Municipal Golf Course. All details are in place.

Movie Matinee/Night

Judge Beall will host this free event at the Ruby Theatre. The theatre is one block from Campbell's. It is an old theatre that is interesting to see and will be fun to experience. Judge Beall will provide a DVD of the 1957 Oscar Nominated movie "Witness for the Prosecution." Theatre doors will open at 3:30 p.m., and the theatre will open its concession stand for members who want to purchase snacks for an additional cost. The movie will start at 3:50 p.m. and conclude by 5:45 p.m. The address for the movie theatre will be available at the registration desk. A signup sheet will also be available, but members may attend without signing up.

River Rafting

Judge Smith is leading this event and everything is set with River Recreation. He may not be able to ride on the raft due to a recent injury, but he will be there and will handle the logistics. He will contact the vendor to confirm minimum attendance required and the current number of registrations received.

Winery Tour

The following three wineries are confirmed for the tour: (1) Tunnel Hills, (2) Hard Road to Ho Vineyards, and (3) Rio Vista Wines at the Cabin. Judge Jenkins and Judge Adams are coordinating the food for the tour. There will be food provided on the shuttle and at the wineries, similar to what as was done in 2016.

Welcoming New Members

The Committee will welcome new DMCJA members Sunday night. Members will be asked to stand, and the Committee will present them with leis and a ticket for a free drink at the Hospitality Suite. Judge Lyon purchased a dozen leis; she will purchase another dozen to make sure there is enough for all new members. Ms. Peterson will provide clip art for nametags to Judge Lyon by next meeting.

Other

Registrations are coming in. Ms. Peterson will remind the membership to sign up for social events.

Budget (\$4,000) & Budgeted Expenses		
Item	Coordinators	Allocated
Hospitality room rent (Room 5423)—Included.	Judge Ellington	\$0
Hospitality room food & non-alcoholic supplies for three nights	Judge Ellington	\$1200
Banquet license for three nights	Judge Ellington	\$35
Golf prizes	Judge Ellington	\$50
Dessert Cruise (Tuesday night)—Boat rental (1.75 hrs.= \$862.50), Kokopelli's Run Shuttle (\$3x150pp=\$300), Two Chef's Catering (\$3x150pp=\$450), Banquet License (\$10), & Music (1 iPod w/docking station & playlist=\$0)	Judge Lyon & Bradley	\$1622.50
Wine Tour Shuttle (\$15x20pp=\$300—Kokopelli's Run)	Judges Jenkins & Adams	\$300
Karaoke (Sunday night)—hire a local karaoke DJ	Judge Gillings	\$350
Welcome Gifts for New Members	Judge Lyon	\$25
Movie Matinee (\$75 dep & \$100 due day of)	Judge Beall	\$175
	TOTAL:	\$3757.50
	Remaining:	\$242.50

NEXT MEETING

May 24, 2018 at 12:00 p.m.

The meeting adjourned at 12:46 p.m.



DMCJA Rules Committee
Wednesday, February 28, 2018 (noon – 1:00 p.m.)

Via Teleconference

MEETING MINUTES

Members:

Chair, Judge Szambelan
Vice Chair, Judge Dacca
~~Judge Buttorff~~
Judge Fore
Judge Goodwin
~~Commissioner Hanlon~~
~~Judge Rozzano~~
~~Judge Samuelson~~
Judge Steiner
Ms. Linda Hagert, DMCMA Liaison
Ms. Patti Kohler, DMCMA Liaison

AOC Staff:

Ms. J Benway

The meeting was called to order at 12:05 p.m.

The Committee discussed the following items:

1. Welcome & Introductions

Judge Szambelan welcomed the Committee members in attendance.

2. Announcements

- Judge Szambelan stated that she will no longer be able to serve as Rules Committee Chair because she has been appointed to the Spokane County Superior Court, effective March 19. The Committee discussed potential replacements for Judge Szambelan. DMCJA Board President Ahlf will appoint the new Committee Chair.
- Ms. Benway stated that Judge S. Buzzard had resigned from the Rules Committee.
- Ms. Benway stated that the DMCJA Board had reviewed the memo from the Rules Committee regarding the WSBA proposal to amend CrRLJ 3.3 and had declined to comment on the proposal.

3. Approve Minutes from the January 2018 Rules Committee meeting

It was motioned, seconded and passed to approve the minutes from the January 18, 2018 Rules Committee meeting as presented.

4. Discuss Proposal to Amend the IRLJ

Judge Steiner stated that the only outstanding issue regarding the proposed amendments to the IRLJ is whether the last sentence of IRLJ 6.6(d) should be removed. After discussion, the Committee agreed that subsection (c) and the last sentence of IRLJ 6.6(d) should be deleted. Ms. Benway will make that change and prepare GR 9 Cover Sheets and memos for submission of the proposals to the DMCJA Board.

5. Other Business and Next Meeting Date

The Committee thanked Judge Szambelan for her service as a Committee member and Committee Chair.

The next meeting is scheduled for Thursday, March 22 at noon.

There being no further business, the meeting was adjourned at 12:25 p.m.



DMCJA Therapeutic Courts Committee
March 7, 2018, 12:15PM – 1:00PM
Conference Call

Conference Call Minutes

Participating

Judge Fred Gillings
Judge Laura Van Slyck
Judge Susan Adams
Commissioner Jenifer Howson

Judge Nancy McAllister
Judge Ketu Shah
Judge Claire Sussman

AOC Staff

Sharon Harvey
Susan Peterson

The Therapeutic Courts Committee (Committee) meeting was called to order at 12:18 p.m. The Committee moved, seconded, and passed a vote (M/S/P) to approve the September 27, 2017 Meeting Minutes. M/S/P to approve the December 13, 2017 Meeting Minutes.

Committee discussion took place regarding the Fall Conference session which is scheduled at the 60th Annual Judicial Fall Conference, on Tuesday, September 25, 2018, starting at 10:15 a.m. Judges Gillings and Van Slyck have identified several possible panel members, including: Judge Gillings (possible facilitator), Judge Van Slyck, Judge Finkle, Commissioner Howson, Judge Scott Ahlf, and Judge Amy Kaestner. The Committee discussed Judge Maggie Ross, Pierce County District Court, as a possible additional panel member. Judge Adams also offered to speak about Lakewood Municipal Court's experiences getting their court up and running. In addition, including a superior court judge on the panel was suggested, to give a broader perspective, and possibly draw some superior court judges to the session.

Committee discussion also included that the session should be interactive; have a mixture of judges with programs that are up and going and others who want to get started; be simple and not too detailed; give opportunity to talk about barriers and experiences; and include different options and steps that can be taken to start a court. The Committee would also like to get requests ahead of time, to know what people are interested in, and may want to use the Therapeutic Courts Committee's survey responses. The target audience is the 40 percent of survey respondents who were "interested/very interested", and the Committee wants to provide them with tools and answers to their questions. The Committee may also want to include language stating it is "a very interactive approach" in the session title.

Next steps: Judges Van Slyck and Gillings will meet again and decide on the panel. They may also need volunteers for specific tasks. Judge N. Scott Stewart and Judith Anderson know the Committee is meeting today; then some structure will be put around the program. Ms. Harvey and Ms. Peterson will provide Commissioner Howson a link to the "Drug Courts & Other Therapeutic Courts" (http://www.courts.wa.gov/court_dir/?fa=court_dir.psc&tab=5) webpage on Inside Courts as a starting place for her research. Judge Gillings would also like to have one more conference call in late April or early May to get the rest of the Committee up to date. The next meeting is on Wednesday, May 9, 2018, from 12:15 – 1:00 p.m. by conference call.

The meeting was adjourned at 12:59 p.m.

AOC Information Services Division

Introduction to JIS IT Governance

April 27, 2018

What is IT Governance?

- **IT Governance is a process for guiding information technology investment decisions.**
- **It puts decisions about IT spending priorities in the hands of the court stakeholders.**
- **It focuses on involving court users in the decision-making process from start to finish.**
- **It ensures that the process is open and inclusive.**

IT Governance Website



Information Technology Governance

Home ▾ Initiate Request My Requests Other Requests Reports ▾ Resources ▾ AOC ▾

Go to Request Number:

How does it work?

The governance process has 5 steps. They are initiate, endorse, analyze, recommend and schedule. Throughout each step of the governance process the court community will have a voice.

Show me the process.

- [Initiating a Request](#)
- [How is a request Endorsed?](#)
- [Who Analyzes the information?](#)
- [Who records / request for Implementation?](#)
- [When is it scheduled?](#)

[ITG Website Instructions](#)

[Submit your ideas for making the portal better!](#)

What is Information Technology Governance (ITG)? IT Governance is the framework by which IT investment decisions are made, communicated and overseen. What does that really mean; a true partnership between Information Technology and the Court Community Business Partners. IT Governance is successful when business processes and technology processes work together by utilizing a set of procedures developed to govern strategic outcomes. This is IT Governance.

The Administrative Office of the Courts (AOC) is working with the Judicial Information System Committee (JISC) to deploy a governance method that promotes:

- ▶ Transparency –Requiring ongoing communication on proposed projects
- ▶ Open and Inclusive - Court Communities have a voice in choosing what is most important for their communities and for the state of Washington
- ▶ Business problems for the courts are reviewed holistically; how to benefit the many rather than the few
- ▶ One streamlined process for requests with consistent rules



View Governance Requests



Reports

[Excel] [Word] [PDF]

ID	Title	Status	Status Comment	Last Update
45	Appellate Courts	In Progress	RFP published.	03/03/2014
46	Appellate Courts EQMS	Completed	This enhancement was implemented on Apr 11, 2011.	04/12/2011
47	ACORDS Letter Modification	Completed	This enhancement was implemented on Apr 11, 2011.	04/12/2011
48	ACORDS Table Download Job	Closed	Closed at the request of the initiator.	07/05/2011
49	Add email service field	Closed	Closed at the request of the initiator.	09/26/2011
50	Correspondence filing type	Closed	Endorsement Confirmation declined by the Supreme Court.	02/01/2012
51	Washington State Bar Association / Supreme Court Exchange	Completed	The enhancement was completed on 4/10/13.	06/20/2012
52	Appellate Web Information Enhancement	Completed		
Courts of Limited Jurisdiction				
14	Remove Archiving Requirement for Certain CJ Records	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
15	Purge CJ Probable Cause Hearings After 3 Years	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
16	Purge CJ Criminal Felony Records after 3 Years	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
17	Purge Certain CJ Traffic and Non-Traffic Criminal Case Records after 10 Years	Closed	AOC combined requests 14, 15, 16, and 17 into request 41.	10/04/2010
23	For TRPC to make docket entry what the due date of payment is	Completed	This enhancement implemented on Mar 7, 2011.	03/08/2011
24	Case Review Report - Enhanced Selection Criteria	Closed	DMCA elected to close this request and initiated a service request for a new BOD report.	09/29/2010
25	Expanded Search, Medial Court Case Data Transfer	Authorized	DMCA elected to close this request and initiated a service request for a new BOD report.	09/29/2010
26	Expanded Search, Medial Court Case Data Transfer	Authorized	DMCA elected to close this request and initiated a service request for a new BOD report.	09/29/2010
27	Expanded Search, Medial Court Case Data Transfer	Authorized	DMCA elected to close this request and initiated a service request for a new BOD report.	09/29/2010
28	CJ Pending Module Modernization	Completed	Feasibility Study Report delivered to customers on April 2, 2012.	05/15/2012
30	Show reason for DUI dismissal on DOH screen	Closed	This request was authorized by the JISC on Feb 18, 2011. Pending scheduling.	10/10/2011
31	Combine True Name and Aliases for trespass	Authorized	Authorized by the ISD Director on February 3rd, 2011. Pending scheduling.	03/03/2014
32	Batch enter attorney's to multiple cases	Authorized	This enhancement was implemented on Apr 4, 2011.	04/17/2013
33	Autofill data for BOD screen	Completed	Closed at the request of the DMCA.	04/22/2011
35	Timepay Removal enhancement	Closed	Closed at the request of the DMCA.	04/22/2011
36	API put on hold/make docket entry	Closed	Closed at the request of the DMCA.	04/22/2011
37	API put on hold/make docket entry	Closed	Closed at the request of the DMCA.	04/22/2011
38	Transfer code for judgment field	Closed	Closed at the request of the initiator.	06/29/2013
39	Prevent changes from being amended on CAR when FTA is issued.	Completed	This enhancement was implemented on May 16, 2011.	05/16/2011
40	Case Review Report - Enhanced Selection Criteria and Reporting	Closed	DMCA elected to close this request and initiated a service request for a new BOD report.	10/07/2010
41	CJ Revised Computer Records Retention and Destruction Process	Completed	05/12/2017 work deemed complete by Michael Keeling.	03/03/2014
42	Joint & Severally Ordered Restriction	Closed	The DMCA declined to confirm its endorsement of this request due to the size of the project.	09/16/2011
44	Code - Paid Bond/Bail Forfeiture	Closed	AOC work completed on 12/21/2015.	09/09/2013
46	CAR screen in JIS	Completed	This request implemented on August 20, 2012.	12/17/2013
47	Reversing/transferring equipped assets to jurisdiction	Completed	This request implemented on August 20, 2012.	08/20/2012
49	Reversing/transferring equipped assets to jurisdiction	Completed	This request implemented on August 20, 2012.	08/20/2012
58	CJ Warrant - Print Page	Completed	Project initiated.	11/14/2011
61	Pre-Trial Adult Risk Assessment Tool for Courts of Limited Jurisdiction	Awaiting Endorsement Confirmation	This request was based on a software bug discovered by JMS users. AOC is connecting this bug as an incident. The fix has been released.	03/15/2011
63	Discrepancy with leading zeros between JIS2485.	Closed	Authorized by the Administrator on April 12th, 2011. Pending scheduling.	01/06/2011
68	Allow Full Print on Docket Public View Rather than Screen Prints	Authorized	Change was implemented on December 2, 2013.	09/19/2011
77	Allow FTA to Issue When AR is Zero	Completed	This request has been combined with ITGS 37 and 58.	10/01/2013
79	WRO screen change under BPL options.	Completed	This enhancement was implemented on Nov 7, 2011.	09/30/2012
84	Remove hypelinks from drivers license number displayed on OOL screen in JIS	Completed	The enhancement was implemented on 4/9/2013	11/07/2011
86	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
87	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
88	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
89	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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96	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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99	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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102	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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141	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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174	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
175	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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177	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
178	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
179	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
180	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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192	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
193	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
194	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
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199	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013
200	Remove hypelinks from OOL screen	Completed	The enhancement was implemented on 4/9/2013	07/06/2013

Initiate a Request

Initiate A Request

Home ▾ Initiate Request My Requests Other Requests Reports ▾ Resources ▾ AOC ▾

Note: Please be advised that once this form has been submitted, it will be viewable on the Washington Courts Judicial Information System (JIS) public website.
Exceptions: Email addresses and phone numbers are not displayed.
Forms that have been saved but not yet submitted are not displayed.

Submitter Detail

Requestor Name: *

Dunn, Curtis R

Requestor Email: *

curtis.dunn@courts.wa.gov

Requestor Phone: *

04/02/2018

Requestor Email: *
(Additional email addresses may be added. Each must be separated by a semi-colon.)

curtis.dunn@courts.wa.gov

Requestor Phone: *

Request Impact

System problem / interruption preventing work?

Request Type: *

- Change or Enhancement
- Modify current system (e.g., A need due to business process.)
- New System
- Create new application or technology solution to support a business process or operation (e.g., A new case management tool.)
- Mandated Change (e.g., legislative change.)

Business Problem or Opportunity

Request Title: *

(Request description in 3 to 10 words.)

Business Area: *

-Select-

Describe your request in detail. *



Which Systems are affected? * (select all that apply)

[Click here for system descriptions.](#)

- Appellate Court System (ACORDS)
- Judicial Information System (JIS)
- Superior Court Management Information System (SCOMIS)
- Other affected Systems / Business Processes (optional)

Expected Benefit: *



Impact if not Resolved: *

-Select-

Impact Description: Optional

View the Status of a Request

Request Summary

Home ▾ Inhibit Request My Requests Other Requests Reports ▾ Resources ▾ AOC ▾ [History]

2 - Superior Courts Case Management System

Request Status Summary

Request Status	In Progress
JISC Priority	1
Clarity Project ID:	PRJ-00011
Status Comment	RFP published.

Request Detail

Requestor Name: Ammons, Kevin	New System
Origination Date: 07/22/2010	Judicial Information System (JIS)
Requestor Email: kevin.ammons@courts.wa.gov	Court Case Management
Requestor Phone: 360-704-4085	Superior Court Judges
	Superior Court Administrators
	High

Request Type:
Which Systems are affected?
Business Area:
Communities Impacted:
Impact if not Resolved:
Request Attachments
SCJA Case Management System Request to JISC (17).pdf
Superior Courts IT Review - April 19 2010_Meeting Summary (5).pdf

Recommended Endorser:
AOC (endorsees for other communities)

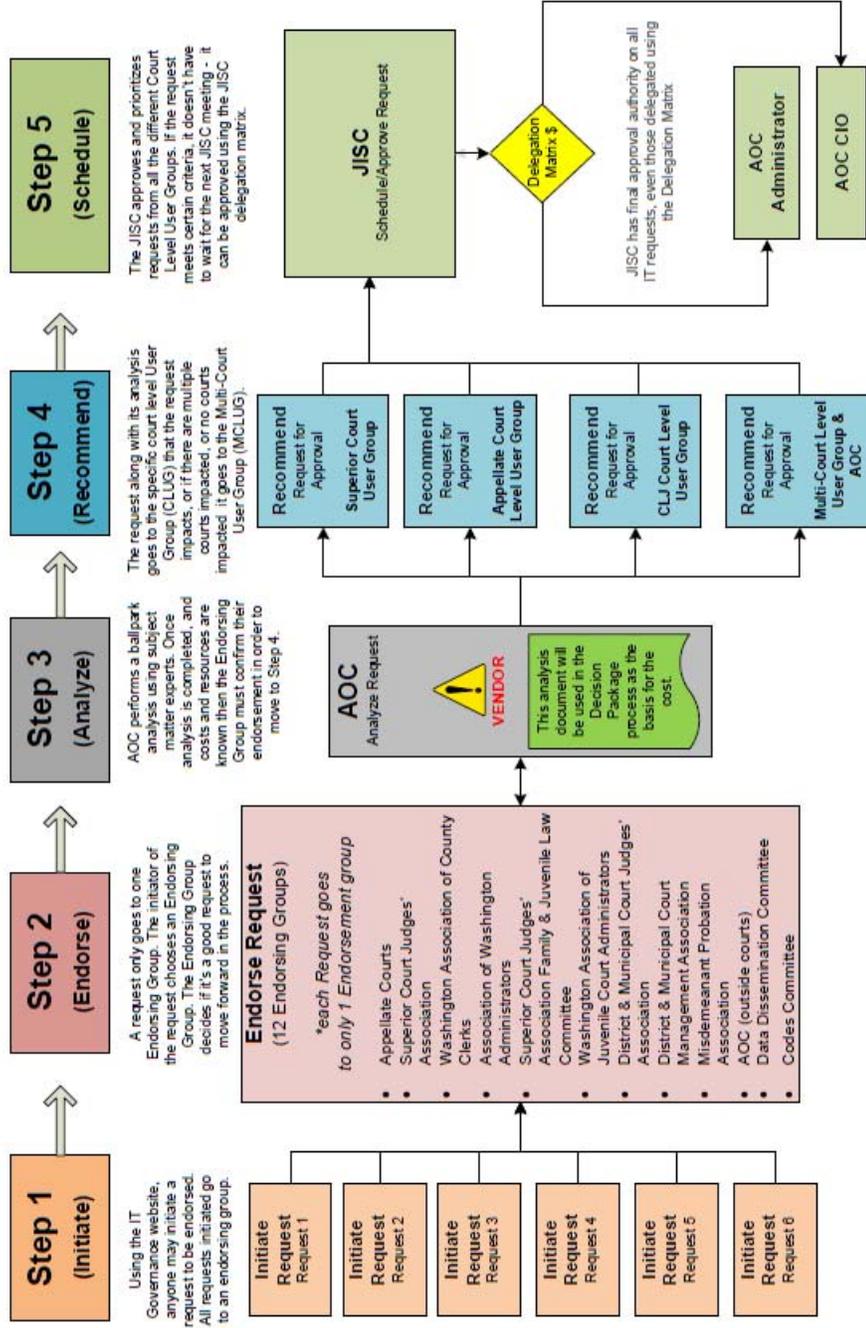
What is the Business Problem or Opportunity
Important Note This request was originally submitted as part of a pilot of the IT Governance process. The processing of this request took place before the IT Governance Portal was developed. As such, the information related to this request is being included in the portal for completeness. The history entries in this record are not indicative of either the actual processing dates or the bodies that performed the various steps of the governance process. ***The original request follows*** The Superior Courts (courts) of the State of Washington need the ability to adequately support case management, calendaring and judicial decision making activities. Case Management: Courts lack the ability to: direct the progress of cases through the court process based upon business rules that establish case events and deadlines; monitor compliance with the business rules; and, enforce the business rules. Case events and deadlines represent requests for hearings to be held, the conduct of hearings before the court, activities that occur outside the direct purview of the court (i.e., mediation, settlement offers or efforts), exchange of information between parties and the filing of certain documents. Further, courts lack the ability to create reports or view screen based information to assist in managing individual cases and groups of cases at the caseload level by case type. Courts do not have the ability to generate reports, letters, forms, and other documents necessary to communicate approaching or missed deadlines (compliance and enforcement). Court business rules vary by type of case, and sub-type of case. Calendaring: Courts lack the ability to schedule cases for hearings, coordinating case actors (judges, attorneys, litigants, interpreters, etc.) and physical resources (court rooms, AV equipment, etc.) based on a set of conditions that include case type, hearing type, required actors, and required physical resources. For example, a request for a motion hearing in a domestic case before Judge A (conditions) would result in the hearing being set on the next future date that Judge A is scheduled to hear domestic case motions). Courts lack the ability to automatically select dates for hearings based on a set of rules. Courts lack the ability to produce reports or view screen based information that details all of the scheduled hearings and hearing outcomes for a particular case. Courts lack the ability to establish, print, and distribute case schedules for individual cases.

Expected Benefit:
Provision of a caseload management and calendaring system at all Superior Courts in Washington State will increase the efficiency and effectiveness of these courts by automating many business processes that are currently accomplished manually.

Any Additional Information:
This request was submitted on 07 Feb 2010 by the AOC

How Does It Work?

IT Governance Process Flow



Updated on
March 29, 2018

Who Makes the Decisions?

IT Governance

12 ENDORSING GROUPS (2nd Stage "Endorse")

Superior Court Judges' Association
Judge Jeanette Dalton – Kitsap Co.
Judge Harold Clarke – Spokane Co.

Chief Justice Mary Fairhurst
Justice Debra Stephens
Michael Johnston, Commissioner
Susan Carlson, Clerk

Appellate Courts
Presiding Chief Judge Michael Spearman
Rich Johnson, Admin/Clerk – Div I
Derek Byrne, Admin/Clerk – Div II
Renée Townsley, Admin/Clerk – Div III

Superior Court Judges' Association Family & Juvenile Law Committee
Judge Kitty-Ann van Doornick – Pierce Co.
Judge Chuck Snyder – Whatcom Co.
Mark Gelman, Commissioner – Pierce Co.

Association of Washington Superior Court Administrators
Frank Malocco – Kitsap Co.
Paul Sherfey – King Co.

Washington State Association of County Clerks
Barb Christensen, Pres. – Clallam Co.
Sonya Kraski – Snohomish Co.
Barbara Miner – King Co.

AOC
(Outside requests that affect JIS)
Dirk Marler, Director, CSD
Vonnie Diseth, Director, ISD
Ramsey Radwan, Director, MSD

Misdemeanor Probation Association
Mindy Bresner – Tukwila Probation
Janene Johnstone – Kent Muni Probation
Larry Barker – Klickitat Co. Probation
Lisa Biffie – Program Manager, Clark County
Melanie Vasek – City of Issaquah

Washington Association of Juvenile Court Administrators
Darryl L. Banks, President – Benton Co.
Bonnie Bush – Spokane Co.
Brooke Powell – Snohomish Co.

District & Municipal Court Judges' Association
Judge Scott K. Ahlf, President – Olympia Municipal Ct
Judge Rebecca C. Robertson – Federal Way Municipal Ct
Judge Samuel G. Meyer – Thurston District Ct
Judge Michelle K. Gehlsen – Bothell Municipal Ct
Judge G. Scott Marinella – Columbia Co. Dist. Ct
Judge Karen Donohue – Seattle Municipal Ct
Judge Douglas J. Fair – Snohomish Co. South Division
Judge Douglas B. Robinson – Whitman Co. District Ct
Judge Charles D. Short – Okanogan Co. District Ct
Judge Linda Coburn – Edmonds Municipal Ct
Judge Melanie Dane – Black Diamond Municipal Ct
Judge Michael Finkle – King Co. Dist. Ct
Commissioner Rick Leo – Snohomish Co. Dist. Ct
Judge Michael J. Lambo – Kirkland Municipal Ct
Judge Damon G. Shadd – Seattle Municipal Ct

Codes Committee
Kathy Martin, Chair, Clerk – Walla Walla Co. (WSACC)
Kim Morrison - Chelan Co. (WSACC)
Patty Chester, Clerk – Stevens Co. (WSACC)
Pat Austin, Sup. Ct Admin – Benton/Franklin Co. (AWSCA)
Jane M. Severin – San Juan Co. (AWSCA)
Valerie Marino – Tukwila Municipal Ct (DMCMA)
Kathy Seymour – Bonney Lake Muni Ct (DMCMA)
Barbara Smith – Grant Co. Dist Ct (DMCMA)
Angela Hollis, Probation Officer – Skamania Co. Juvenile Ct (JCS)
Carol Vance, Legal Process Supv. – Benton Co. Juv Ct (JCS)
Patsy Robinson – Mason Co. Dist Ct (DMCMA)
Tristen Worthen, Des. Alternate Rep. – Douglas Co. (WSACC)

District & Municipal Court Management Association
Paulette Revolt – Admin Issaquah Municipal
Rhiannon O'Neill – Lynnwood Muni
Cynthia Marr – Analytic Sup Migr Pierce Co. Dist
Kris Thompson – Case Migr Whitman Co. Dist
Kathy Seymour – Admin Bonney Lake Municipal
Ann Dahlgren – King Co. Dist

Data Dissemination Committee
Judge J. Robert Leach, Chair – COA I
Judge David Svaeren – Skagit Co. Superior Ct
Brooke Powell, Asst. Admin – Snohomish Co. Juvenile Ct.
Judge John Hart, Whitman Co. Muni Ct
Judge G. Scott Marinella – Columbia Co. Dist Ct
Judge Jeanette Dalton – Kitsap Co. Sup Ct
Barbara Miner, Clerk – King Co.
Paulette Revolt – DMCMA

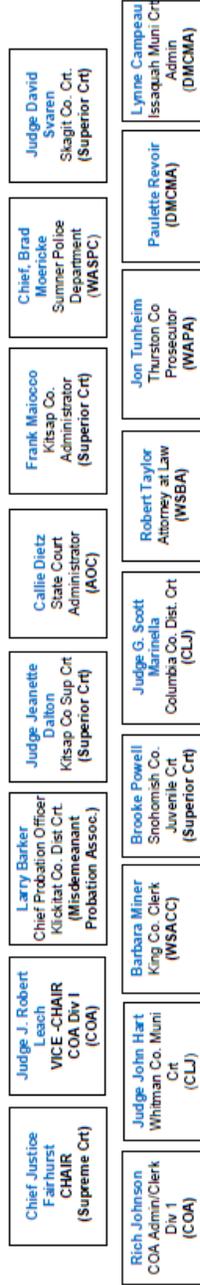
*** Blue Text indicates that person is member of the JISC**
Note that the people listed are the main "contacts" for the endorsing group. The entire board or association or a sub-committee may weigh in on whether to endorse or not endorse a request as each endorsing group handles request differently.

Last Updated 12/28/2017

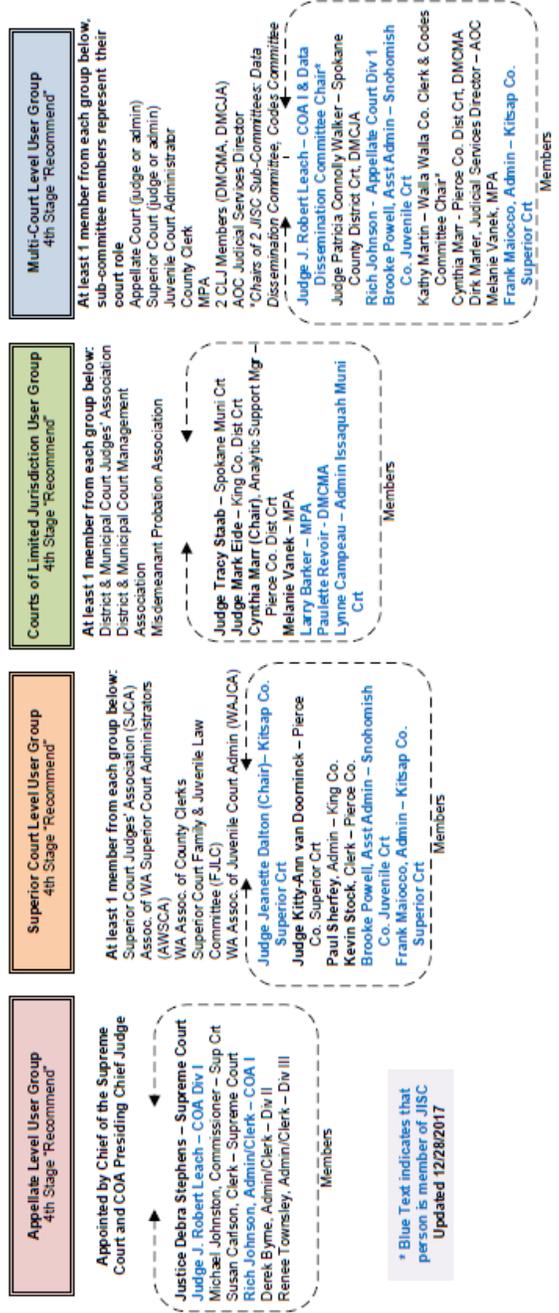
Who Makes the Decisions?

IT Governance

Judicial Information System Committee (JISC) 5th Stage "Schedule" (approve)



COURT LEVEL USER GROUPS (4th stage "Recommend")



* Blue Text indicates that person is member of JISC
Updated 12/28/2017

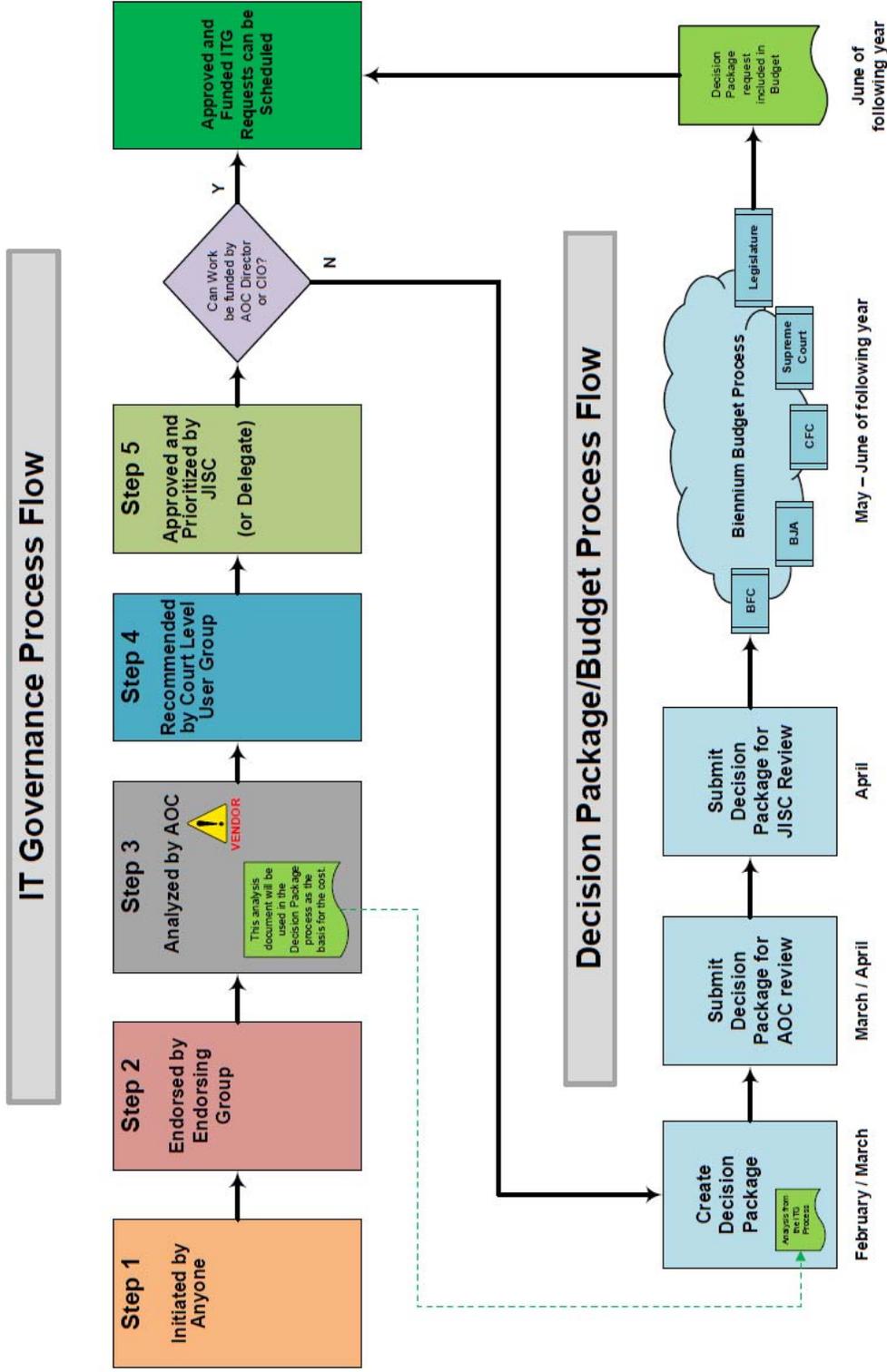
Who Makes the Decisions?

Project Classifications									
Project Classification Description	Not-to-Exceed Cost	Community of Interest	Discipline / Association	AOC	Court Level / User Groups	AOC CIO		JISC & JISC Exec Committee	
						Weekly	Schedule	Bi-Weekly	Bi-Monthly
Enhancement – existing applications that are to be changed in a limited manner that do not require extensive planning and communication	\$25,000		Ongoing		Quarterly	Schedule			
	\$50,000					Recommend	Schedule	Administrator	
	Beyond						Recommend	Recommend	Schedule
New – applications or functions not currently provided	\$50,000					Schedule			
	\$100,000	Initiate	Endorse (may engage with Staff)	Analyze	Recommend	Recommend	Schedule	Schedule	
	Beyond						Recommend	Recommend	Schedule
Replacement – removing applications or functions currently provided that are to be materially changed or retired, requiring extensive planning and communication	\$100,000					Schedule			
	\$250,000					Recommend	Schedule	Schedule	
	Beyond						Recommend	Recommend	Schedule

NOTES:

- (1) Preplanned operational activity occurs outside of the matrix.
- (2) Not-to-Exceed costs include AOC hours.

How It Fits in the Budget Process



Updated on
March 26, 2018

Request Status Summary**Request Status**
Status Comment

Awaiting Endorsement Confirmation

Request Detail

Requestor Name: Marin, Vicky, on behalf of Judge R.W. Buzzard	Request Type: New System
Origination Date: 12/20/2010	Which Systems are affected?: Judicial Information System (JIS) Superior Court Management Information System (SCOMIS) Judicial Access Browser System (JABS)
Requestor Email: vicky.marin@courts.wa.gov rw.buzzard@mail.courts.wa.gov	Business Area: Court Case Management
Requestor Phone: 360-704-4068	Communities Impacted: CLJ Judges CLJ Managers
	Impact if not Resolved: High

Recommended Endorser:

District and Municipal Court Judges' Association

Request Attachments[Risk Assessment Itr to Fairhurst 5-10.pdf](#)**What is the Business Problem or Opportunity**

The District and Municipal Court Judges' Association requests a pre-trial adult risk assessment tool addressing the specific needs of courts of limited jurisdiction. The tool will provide a standardized package of risk level information on which to base judicial decisions for bail and pre-trial conditions and address public safety considerations.

*NOTE: This request was originally submitted and endorsed jointly by the DMCJA and SCJA asking for a risk assessment tool to be used across all trial court levels. Having reviewed the AOC analysis for that request, the DMCJA is requesting that AOC more specifically gear a proposed solution to the needs of courts of limited jurisdiction.

Expected Benefit:

Current practices for pre-trial offender processing in Washington courts do not include any form of standardized risk assessment that provides objective information to inform pre-trial decisions on bail and/or custody. The use of standardized pre-trial risk assessment will optimize standard bail and pre-trial practices and improve overall decision-making across the state.

The current nature of information a judicial officer receives to make pre-trial decisions at the time of arraignment or first appearance is inconsistent between trial courts. An actuarially based risk assessment provides a uniform calculation of an offender's risk to commit future violations based on static information. Receiving a risk level estimation on each offender at the pre-trial stage is more instructive to a judicial officer than receiving criminal history because the algorithm calculates the criminal and violation history into a risk level.

In addition to other related policy, fiscal, and offender management strategies, the risk calculation provides a valuable piece of information on which to base pre-trial decisions.

The risk score is the first critical step in establishing a system of offender management based on assessment, targeting evidence based interventions to criminogenic needs, applying case management principles, and a system of tracking program effectiveness.

Any Additional Information:

The request was entered on behalf of Judge R.W. Buzzard for the District and Municipal Court Judges' Association.

This request was initiated on May 7, 2010 jointly by the SCJA and the DMCJA.

Endorsement Detail

Endorsing Committee: District and Municipal Court Judges' Association	Endorsing Action: Endorsed
Endorser Name: Buzzard, R W	
Origination Date: 01/27/2011	
Endorser Email: rw.buzzard@lewiscountywa.gov	
Endorser Phone: (360)740-1281	

AOC Analysis Detail

Analysis Date: 03/15/2011	Request Summary:
Request Rationale:	

Request Rationale	
Aligns with JIS Business Priorities, IT Strategies & Plans:	Yes
Aligns with applicable policies and with ISD Standards:	Yes
Breadth of Solution Benefit:	Wide
Cost Estimates	
Cost to Implement?	variable-see analysis doc
Feasibility Study needed?	No
Court Level User Group	
Courts of Limited Jurisdiction	

The District and Municipal Court Judges' Association requests a pre-trial adult risk assessment tool addressing the specific needs of courts of limited jurisdiction. The tool will provide a standardized package of risk level information on which to base judicial decisions for bail and pre-trial conditions and address public safety considerations.

Business Impacts:

The use of standardized pre-trial risk assessment will optimize standard bail and pre-trial practices and improve overall decision-making across the state.

Summary of Proposed Solution

The feasibility study conducted by AOC as part of ITG Request 012 - Adult Risk Assessment Feasibility Study addresses the question of how AOC - ISD would implement an Adult Risk Assessment tool. Based on the feasibility study, which is attached, ISD would be able to analyze the work effort involved for implementing any similar risk assessment tools. However, ISD does not have the appropriate skills to identify which risk assessment model, if any, would meet the business needs of the Courts of Limited Jurisdiction. ISD is returning this request to the DMCJA pending identification of an appropriate risk assessment tool by the stakeholders.

Proposed Solution

Not applicable.

AOC Analysis Attachments

[ARA_Feasibility_Study.pdf](#)

Adult Static Risk Assessment Feasibility Study

Version 1.0

Contact: Martin Kravik
Phone: 360.704.4148
Email: martin.kravik@courts.wa.gov
Date: February 14, 2011

Document History

Author(s)	Version	Date	Comments
Dexter Mejia Mark Oldenburg Ray Yost Martin Kravik	0.1	1/28/2011	Review draft
Martin Kravik	1.0	2/14/2011	Baseline

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Purpose

The purpose of the Adult Static Risk Assessment Feasibility Study is to assess the feasibility of implementing the adult static risk assessment portion of the Static Risk and Offender Need Guide (STRONG) tool developed by the Washington State Institute for Public Policy (WSIPP) for Washington trial courts statewide.

Opportunity Statement

Washington trial courts are interested in implementing the STRONG static risk assessment tool to provide a consistent and validated method for predicting an adult offender's risk to re-offend and to identify risk levels when making pretrial release and alternative sentencing decisions. Using automation to gather Washington State data from the Court Judicial Information Systems (JIS) and the Department of Corrections Offender Management Network Information system (OMNI) minimizes the time required to complete assessments.

Static Risk Assessment Benefits

Benefits for implementing an automated pretrial adult static risk assessment tool include:

- Establishes a standard method for generating adult static risk assessments.
- Creates efficiencies by reducing the time to collect, process, and analyze criminal history data from different sources to help arrive to a release/alternative sentencing decision.
- With the static risk level score, judicial officers can make objective and consistent pre-trial decisions about whether to release or detain an offender.
- The static risk score is the first critical step in establishing a system of offender management based on assessment, targeting evidence based interventions to criminogenic needs, applying case management principles, and a system of tracking program effectiveness.
- Establishes an environment for measuring the results in terms of expected outcomes, effectiveness, impacts, and quality of information.
- Protects public safety by identifying higher risk defendants.
- Reduces the likelihood of biases that might result in disproportionate confinement of minorities or other groups or individuals.
- Improves management of the jail population through pretrial decisions and alternative sentencing.

STRONG Overview

The STRONG was developed and validated by the Washington State Institute for Public Policy (WSIPP) for the Department of Corrections (DOC). It includes two assessment components.

The first component and focus of this feasibility study is the static risk assessment. It evaluates six areas, which cover age, gender, juvenile record, commitments to the Department of Corrections (DOC), adult felony record, adult misdemeanor record, and adult sentence violations. There are a total of twenty six questions within the six areas.

The questions are evaluated and scored as risk factors and the scoring is weighted. The factors are static and cannot decrease. The static risk assessment summarizes the criminal history of a defendant in a standard format through categorizing offenders in one of the following risk levels: low, moderate, high non-violent or high violent.

The classification of offenders provides an easily accessible summary of criminal history for the judicial officer, defense, and prosecutors. This information can be helpful to the court to determine appropriate conditions for the defendant pending trial/plea and sentencing.

The second component of the tool is the Offender Needs Assessment. Although not included in the scope of this feasibility project, it is important to describe the component for future consideration. Once the offender has been classified, then the higher risk offenders receive the Offender Needs Assessment. Each of the individuals assessed have unique dynamic risk and protective factors, such as employment or drug use, that need to be identified and taken into account when forming a case plan for offender change.

It is important to note that the STRONG tool as described above and implemented by DOC and Thurston County Pretrial Services has since been modified by the author and developer, Robert Barnoski. The modifications and revisions were intended to increase the reliability and validity of the tool by making it more immune to policy changes and more focused on offender behavior. Specifically, Dr. Barnoski has identified items in the static risk assessment that are less reliable today than when the tool was developed due to system and definition changes. These items include DOC commitments, prior commitment to a juvenile institution, and violations of sentence conditions. Pertinent to this study, STRONG version 2 removes reliance on post sentence supervision violations. This second version is undergoing validation by WSIPP and impact analysis by the Washington State Center for Court Research.

Analysis Process

Two assumptions were made by the feasibility study team:

- Automation is important to the success of a statewide static adult risk assessment process.
- Because standardized reporting of criminal history data does not exist nationally, out-of-state data obtained through the National Crime Information Center Interstate Identification Index must be manually processed and entered into the static adult risk assessment tool.

To explore the feasibility of implementing STRONG statewide, the business process team worked with stakeholders to get information and gain a better understanding regarding current practices, processes, and activities within the courts for performing pretrial risk assessments and their desired outcomes and needs.

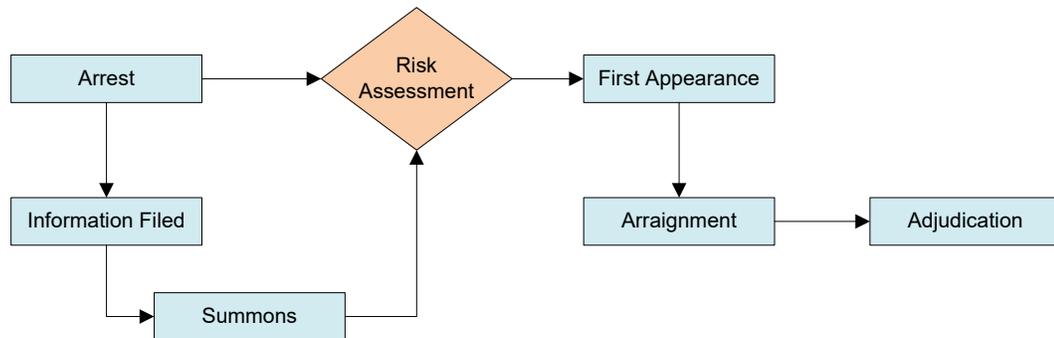
The team also consulted with Thurston County Pretrial Services, the only current court user of STRONG, to gain an understanding of the scope of services they perform and to observe and discuss the tools used to prepare and compile a comprehensive report and release recommendations for the judicial officers' consideration. Thurston County's criminal history data capture process is manual.

While the business process team tackled the business and process impacts, the technical team assessed the degree of automation possible, developed cost components, and used the components to develop cost models using the parameters: buy vs. build and STRONG version 1 vs. STRONG version 2.

The remainder of this study describes current court practices for performing pretrial risk assessments, discusses the business impacts of making available an automated risk assessment tool, identifies alternative methods for implementation with associated estimates, provides a recommended alternative, and highlights items the Courts should consider in moving forward.

Pretrial Risk Assessment Business Process

Defendant Processing using Adult Static Risk Assessment



Pretrial Risk Assessment Process Findings

Currently, there is no standardized statewide adult risk assessment process being used at the courts.

- There are seven pretrial programs in Washington State.
- Only Thurston County Superior Court Pretrial Services resides and operates inside the court.
- Most are placed, organizationally, within either county corrections or detention departments or a separate office at the county executive level.
- The tools used by those pretrial services also vary. Only Thurston County is using the STRONG.

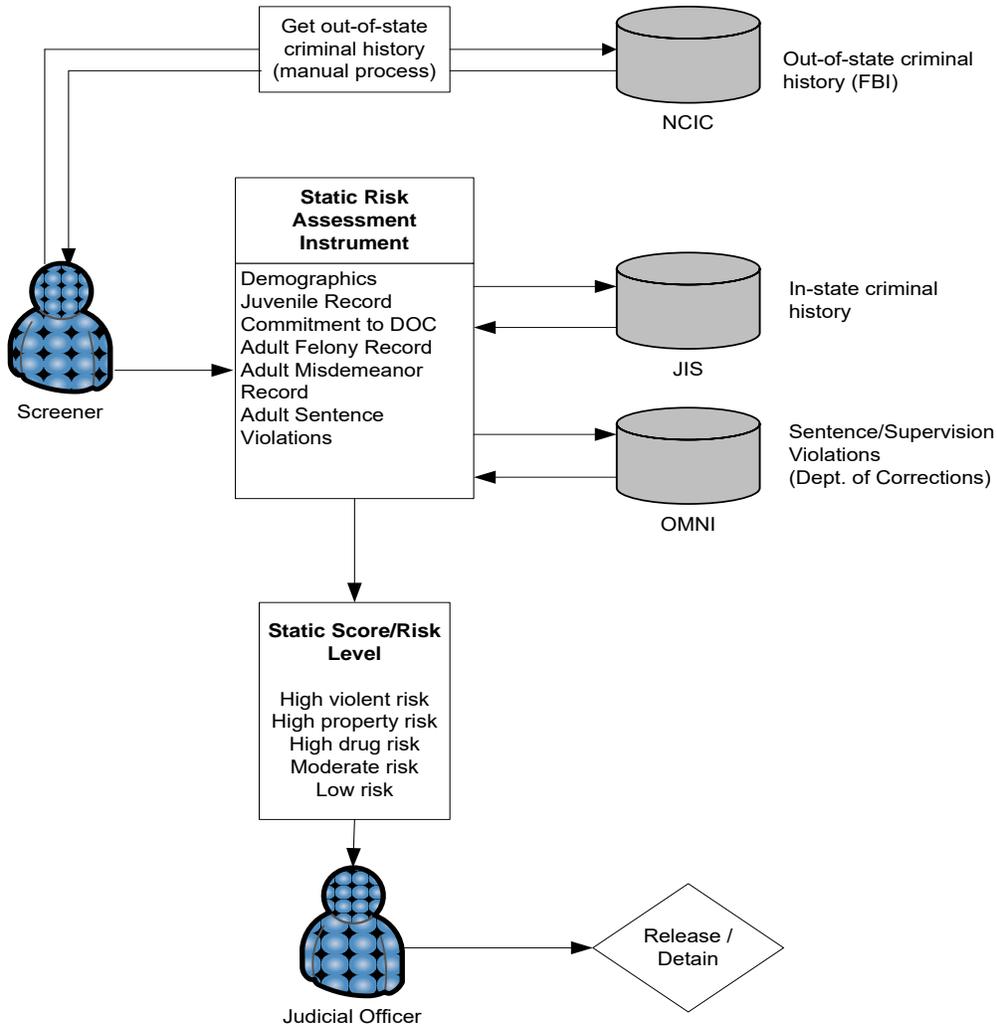
In general, pretrial services provide a comprehensive review of the defendant's criminal history, current status through personal interviews and release recommendations. Some provide a supervision and monitoring component.

Based on information from Thurston County's Pretrial Services, the current manual collection and entry of data into the STRONG tool can take up to 15-30 minutes depending on the complexity of the defendant's criminal history.

In counties and cities without formal pretrial release programs varying information is gathered through the booking, detention and charging process. This information is provided to the court as the basis for making pretrial release decisions. Judicial officers typically have direct access only to Washington State criminal history information. Out-of-state criminal history and DOC supervision violations are generally not accessible directly by the court and must be provided by other criminal justice agencies.

Proposed Pretrial Adult Static Risk Assessment System

The proposed system includes automating the extraction of criminal histories from JIS and OMNI. Out-of-state criminal history will remain a manual input. The following chart represents a high-level workflow for processing adult static risk assessments.



Suitability for Courts of Limited Jurisdiction

The risk assessment needs of Courts of Limited Jurisdiction (CLJ) differ from Superior Courts. Interviews with CLJ judicial officers revealed:

- The STRONG tool provides value for those CLJs performing felony preliminary hearings.
- STRONG does not currently predict Failure to Appear (FTA) in court, or risk for DUI, and Domestic Violence (DV).
- Because of the inherent differences in case types and focus on misdemeanors, CLJs believe that a risk assessment which measures the likelihood of a defendant failing to appear in court and the likelihood of the defendant committing DUI and DV offenses would give greater value based on the “screening” costs that are anticipated/estimated.

King County Pretrial Risk Assessment

King Co. has released a Request for Proposal (RFP) to procure consulting services to develop a pretrial static risk assessment tool. Their goal is to predict the likelihood of pretrial outcomes including failure to appear, re-offense prior to adjudication, or violent re-offense prior to adjudication.

The procurement is the result of the efforts by the King County Pretrial Risk Assessment Workgroup who reviewed different approaches to risk assessment, gained an understanding of how it could work in King County and recommended developing a tool. King County contracted with Pretrial Justice Institute to assist the workgroup in completing these tasks.

The scope of procurement includes data collection, data quality assurance, research and analysis of risk assessment factors and outcomes, and design of the pretrial risk assessment tool. It does not include implementation of the tool.

King County envisions a tool that can be used for both Superior Court and Courts of Limited Jurisdiction. They are focused on developing a new tool specific to King County needs.

It has taken about a year of feasibility work to get to the point of releasing their RFP. They are planning to spend about fourteen months to do data collection and research. The project is targeted for completion by April 2012.

Impact

Impact analysis began with assessing the likeliness of matching records in JIS with records in OMNI. The analysis was based on prevalence of State Identification (SID) Numbers and DOC Numbers in JIS. A 2007 study done by the WSSIP indicated the prevalence of SID numbers in JIS to be 86% and the percentage of SID numbers in DOC to be 98%. An analysis performed by the feasibility study team confirmed the percentages for JIS has remained relatively consistent through June 2010. It should be noted that an OMNI interface is not needed for options involving STRONG Version 2.

Next, the STRONG static risk assessment questions were mapped to JIS data sources to identify sources for Washington criminal history are available for automation. This map appears in *Appendix A – STRONG Question Data Mapping*.

Using baseline information provided by Thurston County Pretrial Services and reconciled with the proposed system’s automated functionality, it is estimated that each unique risk assessment

may take up to fifteen minutes to process. This includes the manual data entry of out-of-state criminal history and comparative analysis of charges.

Appendix B - FTE Estimates for Superior Courts, Appendix C - FTE Estimates for Courts of Limited Jurisdiction Hearing Felony Cases, and Appendix D - FTE Estimates for Courts of Limited Jurisdiction for Select Misdemeanor Cases contain FTE estimates for processing risk assessments. For felony cases, criminal filings from January 2010 through November 2010 were used as the basis for the estimates. For CLJ misdemeanor filings (DUI, Other Criminal Traffic, and Criminal Non-Traffic) from January 2010 through November 2010 were used as the basis. Current annual filings data were not yet available at the time of this study.

Case filings were used for the estimate to capture all the possible pretrial events including preliminary appearances, arraignments, and felony preliminary hearings.

FTE Estimate Summary

Superior Courts	
Felony Case Filings	# of FTEs
5,000 to 6,500	.75 - .97
1,000 to 4,999	.15 - .75
600 to 999	.09 - .15
100 to 599	.01 - .09
1 to 99	0 - .01
Courts of Limited Jurisdiction	
Misdemeanor Case Filings	# of FTEs
10,000 to 20,100	1.5 - 3
7,000 to 9,999	1 - 1.5
4,000 to 6,999	.6 - 1
1,000 to 3,999	.15 - .6
500 to 999	.07 - .15
100 to 499	.01 - .07
1 to 99	0 - .01
Felony Proceedings (felony probable defendant + preliminary appearance + felony preliminary)	# of FTEs
5,000 to 11,500	.75 - 1.7
1,000 to 4,999	.15 - .75
500 to 999	.07 - .15
100 to 499	.01 - .07
1 to 99	0 - .01

For details on specific court estimates, see Appendices B, C and D.

Jurisdictions will need to determine the appropriate staff position to carry out the risk assessment processing and where organizationally this process should reside. Knowledge of charges, criminal history components, and information sources are required skills for the position. Staff using the system must be trained which should be provided by the AOC. Training will also be needed on processing out-of-state criminal history.

Implementation Alternatives

Four alternatives were considered:

- AOC built system based on STRONG version 1.
- AOC built system based on STRONG version 2.
- Purchased system based on STRONG version 1.
- Purchased system based on STRONG version 2.

For all alternatives, cost estimates were rounded to the nearest ten thousand dollars. All estimates should be considered to be high-level.

General Assumptions

- A law table either modified or new is needed to classify offenses into STRONG related categories and severity for all JIS laws.
- A web service will be built to retrieve commitment and violation data from OMNI.
- No infrastructure costs are necessary.
- Process flows for both build and buy options are described in *Appendix E – System Process Flows*.
- A rate of \$76/hr was used for estimating development activities. A rate of \$50/hr was used for estimating testing activities. These are the standard rates used by the AOC IT Governance process.

Estimated AOC Components

The table below itemizes the components AOC would have to create in one or more of the estimated alternatives. Some AOC built components are necessary for all alternatives whether build or buy.

Component	Hours
Construct or Modify Law Table	100
DB2 Database Modifications	200
Application Development – UniPaaS	250
Application Development – Java	400
OMNI Web Service (resides at DOC)	500
BizTalk Application	250
AOC Web Service (JIS to ADC application)	500
Testing (35% of app dev and 20% of BizTalk dev)	190
Training Development (assuming on demand, video-based training)	360
Project Management (assuming 1/3 PM for 6 months)	350

Build Options

Assumptions made for estimating the build options include:

- Appropriate DB2 tables have been designed to store the following:
 - Out-of-state convictions collected as part of the risk assessment process.
 - DOC commitment data from previous assessments.
 - Juvenile commitment data from previous assessments.
 - DOC sentence/supervision violations.
 - Risk factors and scoring matrix.
 - Results from previous assessments.
- The Offender Needs Guide portion of STRONG is not included in the implementation.
- An on-demand, video-based approach will be used for training.

Build Application Using STRONG Version 1	
Construct or Modify Law Table	100 hrs.
DB2 Database Modifications	200 hrs.
Application Development – UniPaaS	250 hrs.
Application Development – Java	400 hrs.
OMNI Web Service (resides at DOC)	500 hrs.
BizTalk Application	250 hrs.
Testing (35% of app dev and 20% of BizTalk dev)	190 hrs.
Project Management (assuming 1/3 PM for 6 months)	350 hrs.
Total Development Hours	1840 to 1990 hrs.
Training Development (assuming on demand, video-based training)	360 hrs.
Total Development Cost	\$140,000 to \$150,000
Training Cost	\$20,000
Total	\$160,000 to \$170,000

Note: Cost range reflects the difference between implementing as a web application in either UniPaaS or Java.

Build Application Using STRONG Version 2	
Construct or Modify Law Table	100 hrs.
DB2 Database Modifications	200 hrs.
Application Development – UniPaaS	250 hrs.
Application Development – Java	400 hrs.
Testing (35% of app dev)	140 hrs.
Project Management (assuming 1/3 PM for 6 months)	350 hrs.
Total Development Hours	1040 to 1190 hrs.
Training Development (assuming on demand, video-based training)	360 hrs.
Total Development Cost using standard ITG rate of \$76/hr	\$80,000 to \$90,000
Training Cost using standard ITG rate of \$50/hr	\$20,000
Total	\$100,000 to \$110,000

Note: Cost range reflects the difference between implementing as a web application in either UniPaaS or Java.

Buy Options

Remarks pertaining to the build options include:

- Estimates for the “buy” options were based on information from Assessments.com (ADC).
- ADC indicated there is no cost differential between implementing the current version of STRONG and the next version. ADC is developing a product that uses the next version.
- ADC STRONG contains the Offender Needs Guide and it is not separable.
- ADC charges \$2,500 per class with a 25 student per class maximum. At minimum this works out to five classes for the 120 user license. Logistically, however, five classes may not be practical.

Buy Application – STRONG Version 1	
Assessments.com Estimates	
STRONG Enterprise License (120 User)	\$115,000
Annual Maintenance Fee	\$23,000
Installation and Account Setup	\$9,000
Integration API License	\$25,000
Implementation Consulting	\$39,000
User Training (5 classes * \$2,500/class)	\$13,000
Total Vendor Cost	\$224,000
AOC Component Estimates	
Construct or Modify Law Table	100 hrs.
AOC Web Service (delivers JIS data to assessment calculator)	500 hrs.
OMNI Web Service (resides at DOC)	500 hrs.
BizTalk Application	250 hrs.
Project Management (assuming 1/3 PM for 6 months)	350 hrs.
Testing (same as build option)	190 hrs.
Total AOC Hours	1890 hrs.
Total AOC Component Cost	\$145,000
Total	\$369,000

Notes: Vendor costs were not available for developing the two web services. The AOC costing for those items should be factored into Total Vendor Cost when focusing solely on the vendor component.

The annual maintenance fee is an ongoing cost.

Buy Application – STRONG Version 2	
Assessments.com Estimates	
STRONG Enterprise License (120 User)	\$115,000
Annual Maintenance Fee	\$23,000
Installation and Account Setup	\$9,000
Integration API License	\$25,000
Implementation Consulting	\$39,000
User Training (5 classes * \$2,500/class)	\$13,000
Total Vendor Cost	\$224,000
AOC Component Estimates	
Construct or Modify Law Table	100 hrs.
AOC Web Service (includes BizTalk message handling)	500 hrs.
Project Management (assuming 1/3 PM for 6 months)	350 hrs.
Testing (same as build option)	165 hrs.
Total AOC Hours	1115 hrs.
Total AOC Component Cost using standard ITG rate of \$76/hr	\$85,000
Total	\$309,000

Note: Vendor costs were not available for developing the two web services. The AOC costing for those items should be factored into Total Vendor Cost when focusing solely on the vendor component.

The annual maintenance fee is an ongoing cost.

Recommendations

Of those considered, custom building an application using STRONG Version 2 is the most effective alternative for the following reasons:

- It is by far the lowest cost alternative.
- Using STRONG Version 2 negates the need to interface with OMNI.
- Building the application provides more future flexibility.

It should be noted that if there is a requirement to also implement the Offender Needs Guide, the custom build alternative will need further analysis.

Once an automated risk assessment tool is available, the implementation project should consider developing a pilot program to refine the business processes, validate implementation assumptions, and document the lessons learned. Pilot program findings would then be used to improve future implementations.

Implementation of any risk assessment system should also include the design and implementation of measurement and quality assurance systems and process monitoring so that the program's effectiveness, cost savings, sustainability, re-validation of the tool, and other factors can be expertly measured.

While it may provide value to Courts of Limited Jurisdictions, STRONG may not provide the best fit for static risk assessment. A separate feasibility study should be conducted for Courts of Limited Jurisdiction to articulate requirements and to review viable assessment tools that predict and calculate failures to appear, driving under the influence, and domestic violence risk levels.

There is currently a separate IT Governance request for a CLJ static risk assessment tool to which the feasibility can be attached. Robert Barnoski is currently developing an assessment tool focused on domestic violence for Thurston County.

A relationship should be established with the King County static risk assessment effort. They are planning on developing a multi-court level assessment tool. Since King County represents a high percentage of case activity in Washington, assessment information could be valuable to statewide analyses. In addition, King County may have an interest in gaining access to information beyond their jurisdiction.

Considerations

Out-of-state criminal history can enhance the results of the static risk assessment. However, out-of-state criminal history information from the National Crime Information Center (NCIC) is not typically directly accessible by court staff. Courts will need to determine how to get the data. Out-of-state criminal history is typically accessible by law enforcement, correction departments, and prosecutors. It is possible for courts to gain a connection to NCIC through the Washington State Patrol; however access is on a subscription basis. Out-of-state criminal history must be manually entered into the risk assessment tool. Manual input of out-of-state data and comparative analysis of charges may require additional time depending on the screener's experience and the complexity of the defendant's criminal history.

Appendix A – STRONG Question Data Mapping

STRONG Static Risk Assessment Question	Data Source
1. Age at time of current sentence	User entry – could also be calculated by JIS based on Person Birth Date
2. Gender	User entry – Also from JIS Person/Gender
3. Prior juvenile felony convictions	JIS – SCOMIS Charge (CHR) table
4. Prior juvenile non-sex violent felony convictions for: homicide, robbery, kidnapping, assault, extortion, unlawful imprisonment, custodial interference, domestic violence, or weapon	JIS - CHR
5. Prior juvenile felony sex convictions	JIS - CHR
6. Prior commitments to a juvenile institution	No statewide data exists for juvenile commitments. Could be inferred from Referral Disposition Table (DIS)
7. Current commitment to the Department of Corrections	JIS - Could be inferred from the SCOMIS Case Resolution (SCB) table
8. Felony homicide offense: murder/manslaughter	JIS - CHR
9. Felony sex offense	JIS - CHR
10. Felony violent property conviction for a felony robbery/kidnapping/extortion/unlawful imprisonment/custodial interference offense/harassment/burglary 1/arson 1	JIS - CHR
11. Felony assault offense-not domestic violence related	JIS - CHR
12. Felony domestic violence assault or violation of a domestic violence related protection order, restraining order, or no-contact order/harassment/malicious mischief	JIS – CHR, CLJ Issue (ISS) table
13. Felony weapon offense	JIS - CHR
14. Felony property offense	JIS - CHR
15. Felony drug offense	JIS - CHR
16. Felony escape	JIS - CHR
17. Misdemeanor assault offense-not domestic violence related	JIS – CHR, ISS
18. Misdemeanor domestic violence assault or violation of a domestic violence related protection order, restraining order, or no-contact order	JIS – CHR, ISS
19. Misdemeanor sex offense	JIS – CHR, ISS
20. Misdemeanor or other domestic violence: any non-violent misdemeanor conviction such as trespass, property destruction, malicious mischief, theft, etc., that are connected to domestic violence	JIS – CHR, ISS
21. Misdemeanor weapon offense	JIS – CHR, ISS
22. Misdemeanor property offense	JIS – CHR, ISS
23. Misdemeanor drug offense	JIS - CHR, ISS
24. Misdemeanor escapes	JIS - CHR, ISS
25. Misdemeanor alcohol offense	JIS - CHR, ISS
26. Total sentence/supervision violations	DOC OMNI

Appendix B – FTE Estimates for Superior Courts

County	Case Type 1 Filings	Processing Time	Total Minutes	Min Worked Yr	Total FTE
King	6,244	15	93660	100288	0.93391
Pierce	5,044	15	75660	100288	0.754427
Spokane	3,751	15	56265	100288	0.561034
Snohomish	2,134	15	32010	100288	0.319181
Clark	1,905	15	28575	100288	0.284929
Yakima	1,891	15	28365	100288	0.282835
Thurston	1,859	15	27885	100288	0.278049
Whatcom	1,514	15	22710	100288	0.226448
Cowlitz	1,270	15	19050	100288	0.189953
Benton	1,218	15	18270	100288	0.182175
Skagit	948	15	14220	100288	0.141792
Kitsap	892	15	13380	100288	0.133416
Lewis	695	15	10425	100288	0.103951
Grant	624	15	9360	100288	0.093331
Chelan	556	15	8340	100288	0.08316
Clallam	498	15	7470	100288	0.074485
Grays Harbor	473	15	7095	100288	0.070746
Franklin	408	15	6120	100288	0.061024
Mason	386	15	5790	100288	0.057734
Walla Walla	337	15	5055	100288	0.050405
Okanogan	292	15	4380	100288	0.043674
Stevens	276	15	4140	100288	0.041281
Kittitas	265	15	3975	100288	0.039636
Island	252	15	3780	100288	0.037691
Whitman	240	15	3600	100288	0.035897
Jefferson	207	15	3105	100288	0.030961
Douglas	200	15	3000	100288	0.029914
Pacific	189	15	2835	100288	0.028269
Klickitat	186	15	2790	100288	0.02782
Adams	157	15	2355	100288	0.023482
Asotin	155	15	2325	100288	0.023183
Skamania	81	15	1215	100288	0.012115
Pend Oreille	67	15	1005	100288	0.010021
Lincoln	45	15	675	100288	0.006731
Columbia	35	15	525	100288	0.005235
Ferry	34	15	510	100288	0.005085
San Juan	33	15	495	100288	0.004936
Wahkiakum	30	15	450	100288	0.004487
Garfield	17	15	255	100288	0.002543

Appendix C - FTE Esitmates for Courts of Limited Jurisdiction Hearing Felony Cases

Felony Complaints – January 2010 to November 2010

	Total Felony Prob. Defendant, Prelim Appear., Felony Prelim.	Processing Time	Total Processing Time (min)	Minutes worked Per Year	FTE
Adams County					
...Othello M	0	15	0	100,288	0
.Othello D Total	0	15	0	100,288	0
County Total	0	15	0	100,288	0
Asotin County	0	15	0	100,288	0
.Asotin D	0	15	0	100,288	0
...Clarkston M	0	15	0	100,288	0
.Asotin D Total	0	15	0	100,288	0
County Total	0	15	0	100,288	0
Benton County	0	15	0	100,288	0
.Benton D	1,377	15	20,655	100,288	0.20595684
...Kennewick M	6	15	90	100,288	0.00089742
...Richland M	5	15	75	100,288	0.00074785
...W. Richland M	1	15	15	100,288	0.00014957
.Benton D Total	1,389	15	20,835	100,288	0.20775168
County Total	1,389	15	20,835	100,288	0.20775168
Chelan County	0	15	0	100,288	0
.Chelan D	3	15	45	100,288	0.00044871
...Wenatchee M	0	15	0	100,288	0
.Chelan D Total	3	15	45	100,288	0.00044871
County Total	3	15	45	100,288	0.00044871
Clallam County	0	15	0	100,288	0
.Clallam 1 D	0	15	0	100,288	0
...Port Angeles M	1	15	15	100,288	0.00014957
.Clallam 1 D Total	1	15	15	100,288	0.00014957
County Total	1	15	15	100,288	0.00014957
Clark County	0	15	0	100,288	0
.Clark D	0	15	0	100,288	0
...Vancouver M	1	15	15	100,288	0.00014957
.Clark D Total	1	15	15	100,288	0.00014957
County Total	1	15	15	100,288	0.00014957
Columbia County	0	15	0	100,288	0
.Columbia D	2	15	30	100,288	0.00029914
.Columbia D Total	2	15	30	100,288	0.00029914
County Total	2	15	30	100,288	0.00029914
Douglas County	0	15	0	100,288	0
.E Wenatchee M	0	15	0	100,288	0
County Total	0	15	0	100,288	0
Ferry County	0	15	0	100,288	0

	Total Felony Prob. Defendant, Prelim Appear., Felony Prelim.	Processing Time	Total Processing Time (min)	Minutes worked Per Year	FTE
.Ferry D	67	15	1,005	100,288	0.01002114
...Republic M	18	15	270	100,288	0.00269225
.Ferry D Total	85	15	1,275	100,288	0.01271339
County Total	85	15	1,275	100,288	0.01271339
Franklin County	0	15	0	100,288	0
.Franklin D	20	15	300	100,288	0.00299138
County Total	20	15	300	100,288	0.00299138
Grant County	0	15	0	100,288	0
.Grant D	7	15	105	100,288	0.00104698
County Total	7	15	105	100,288	0.00104698
Grays Harbor County	0	15	0	100,288	0
..Dept 1 (Montesano)	122	15	1,830	100,288	0.01824745
..Dept2 (Aberdeen)	0	15	0	100,288	0
.Grays Harbor D Total	122	15	1,830	100,288	0.01824745
County Total	122	15	1,830	100,288	0.01824745
Jefferson County	0	15	0	100,288	0
.Jefferson D	0	15	0	100,288	0
.Jefferson D Total	0	15	0	100,288	0
County Total	0	15	0	100,288	0
King County	0	15	0	100,288	0
.King D	11,374	15	170,610	100,288	1.70120054
...Covington M	0	15	0	100,288	0
...Bellevue M	0	15	0	100,288	0
...Burien M	2	15	30	100,288	0.00029914
...Carnation M	1	15	15	100,288	0.00014957
...Covington M	1	15	15	100,288	0.00014957
...Duvall M	1	15	15	100,288	0.00014957
...Kent M	1	15	15	100,288	0.00014957
...Redmond M	5	15	75	100,288	0.00074785
...Sammamish M	1	15	15	100,288	0.00014957
...Shoreline M	48	15	720	100,288	0.00717932
.King D Total	11,434	15	171,510	100,288	1.7101747
.Auburn M	0	15	0	100,288	0
.Bothell M	0	15	0	100,288	0
.Enumclaw M	0	15	0	100,288	0
.Issaquah M	0	15	0	100,288	0
.Kent M	0	15	0	100,288	0
.Lake Forest Pk M	0	15	0	100,288	0
.Medina M	0	15	0	100,288	0
.Renton M	0	15	0	100,288	0
.Tukwila M	0	15	0	100,288	0
County Total	11,434	15	171,510	100,288	1.7101747
Kitsap County	0	15	0	100,288	0
.Kitsap D	1,053	15	15,795	100,288	0.15749641

	Total Felony Prob. Defendant, Prelim Appear., Felony Prelim.	Processing Time	Total Processing Time (min)	Minutes worked Per Year	FTE
.Poulsbo M	0	15	0	100,288	0
County Total	1,053	15	15,795	100,288	0.15749641
Kittitas County	0	15	0	100,288	0
.Lower Kittitas D	0	15	0	100,288	0
County Total	0	15	0	100,288	0
Klickitat County	0	15	0	100,288	0
.E. Klickitat D	68	15	1,020	100,288	0.01017071
.E. Klickitat D Total	68	15	1,020	100,288	0.01017071
County Total	68	15	1,020	100,288	0.01017071
Lewis County	0	15	0	100,288	0
.Lewis D	0	15	0	100,288	0
.Lewis D Total	0	15	0	100,288	0
.Centralia M	0	15	0	100,288	0
County Total	0	15	0	100,288	0
Lincoln County	0	15	0	100,288	0
.Lincoln D	18	15	270	100,288	0.00269225
.Lincoln D Total	18	15	270	100,288	0.00269225
County Total	18	15	270	100,288	0.00269225
Mason County	0	15	0	100,288	0
.Mason D	0	15	0	100,288	0
County Total	0	15	0	100,288	0
Okanogan County	0	15	0	100,288	0
.Okanogan D	26	15	390	100,288	0.0038888
.Okanogan D Total	26	15	390	100,288	0.0038888
County Total	26	15	390	100,288	0.0038888
Pacific County	0	15	0	100,288	0
.N. Pacific D	3	15	45	100,288	0.00044871
.S. Pacific D	1	15	15	100,288	0.00014957
.South Bend M	0	15	0	100,288	0
County Total	4	15	60	100,288	0.00059828
Pend Oreille County	0	15	0	100,288	0
.Pend Oreille D	72	15	1,080	100,288	0.01076899
...lone M	1	15	15	100,288	0.00014957
.Pend Oreille D Total	73	15	1,095	100,288	0.01091855
County Total	73	15	1,095	100,288	0.01091855
Pierce County	0	15	0	100,288	0
.Pierce 1 D	0	15	0	100,288	0
.Pierce 1 D Total	0	15	0	100,288	0
.Fife M	0	15	0	100,288	0
.Gig Harbor M	0	15	0	100,288	0
County Total	0	15	0	100,288	0
San Juan County	0	15	0	100,288	0
.San Juan D	24	15	360	100,288	0.00358966
County Total	24	15	360	100,288	0.00358966

	Total Felony Prob. Defendant, Prelim Appear., Felony Prelim.	Processing Time	Total Processing Time (min)	Minutes worked Per Year	FTE
Skagit County	0	15	0	100,288	0
.Skagit D	458	15	6,870	100,288	0.06850271
County Total	458	15	6,870	100,288	0.06850271
Skamania County	0	15	0	100,288	0
.Skamania D	1	15	15	100,288	0.00014957
County Total	1	15	15	100,288	0.00014957
Snohomish County	0	15	0	100,288	0
.Cascade D	0	15	0	100,288	0
.Cascade D Total	0	15	0	100,288	0
.Everett D	3,164	15	47,460	100,288	0.47323708
.Everett D Total	3,164	15	47,460	100,288	0.47323708
...Monroe M	0	15	0	100,288	0
.Evergreen D Total	0	15	0	100,288	0
.Lynnwood M	0	15	0	100,288	0
.Marysville M	0	15	0	100,288	0
County Total	3,164	15	47,460	100,288	0.47323708
Spokane County	0	15	0	100,288	0
.Spokane D	26	15	390	100,288	0.0038888
.Spokane D Total	26	15	390	100,288	0.0038888
.Cheney M	0	15	0	100,288	0
County Total	26	15	390	100,288	0.0038888
Stevens County	0	15	0	100,288	0
.Stevens D	209	15	3,135	100,288	0.03125997
.Stevens D Total	209	15	3,135	100,288	0.03125997
County Total	209	15	3,135	100,288	0.03125997
Thurston County	0	15	0	100,288	0
.Thurston D	0	15	0	100,288	0
.Thurston D Total	0	15	0	100,288	0
County Total	0	15	0	100,288	0
Walla Walla County	0	15	0	100,288	0
.Walla Walla D	0	15	0	100,288	0
.Walla Walla D Total	0	15	0	100,288	0
CountyTotal	0	15	0	100,288	0
Whitman County	0	15	0	100,288	0
.Whitman D	130	15	1,950	100,288	0.019444
County Total	130	15	1,950	100,288	0.019444
Yakima County	0	15	0	100,288	0
.Union Gap M	0	15	0	100,288	0
.Yakima M	0	15	0	100,288	0
County Total	0	15	0	100,288	0

Appendix D - FTE Estimates for Courts of Limited Jurisdiction for Select Misdemeanor Cases

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
Adams County								
.Othello D	56	277	178	511	15	7665	100288	0.07643
...Othello M	44	207	196	447	15	6705	100288	0.066857
.Othello D Total	100	484	374	958	15	14370	100288	0.143287
.Ritzville D	49	269	149	467	15	7005	100288	0.069849
...Ritzville M	5	18	24	47	15	705	100288	0.00703
.Ritzville D Total	54	287	173	514	15	7710	100288	0.076879
County Total	154	771	547	1,472	15	22080	100288	0.220166
Asotin County				0				
.Asotin D	52	140	234	426	15	6390	100288	0.063716
...Asotin M	6	30	14	50	15	750	100288	0.007478
...Clarkston M	36	236	388	660	15	9900	100288	0.098716
.Asotin D Total	94	406	636	1,136	15	17040	100288	0.169911
County Total	94	406	636	1,136	15	17040	100288	0.169911
Benton County				0				
.Benton D	578	1,491	1,009	3,078	15	46170	100288	0.460374
...Kennewick M	187	895	1,950	3,032	15	45480	100288	0.453494
...Prosser M	28	90	68	186	15	2790	100288	0.02782
...Richland M	216	789	954	1,959	15	29385	100288	0.293006
...W. Richland M	41	69	113	223	15	3345	100288	0.033354
.Benton D Total	1,050	3,334	4,094	8,478	15	127170	100288	1.268048
County Total	1,050	3,334	4,094	8,478	15	127170	100288	1.268048
Chelan County				0				
.Chelan D	302	497	766	1,565	15	23475	100288	0.234076
...Wenatchee M	122	625	883	1,630	15	24450	100288	0.243798
.Chelan D Total	424	1,122	1,649	3,195	15	47925	100288	0.477874
.Wenatchee TVB	0	2	0	2	15	30	100288	0.000299
County Total	424	1,124	1,649	3,197	15	47955	100288	0.478173
Clallam County				0				
.Clallam 1 D	119	209	294	622	15	9330	100288	0.093032
...Port Angeles M	75	224	590	889	15	13335	100288	0.132967
...Sequim M	33	110	237	380	15	5700	100288	0.056836
.Clallam 1 D Total	227	543	1,121	1,891	15	28365	100288	0.282835
.Clallam 2 D	27	64	122	213	15	3195	100288	0.031858
...Forks M	25	83	125	233	15	3495	100288	0.03485
.Clallam 2 D Total	52	147	247	446	15	6690	100288	0.066708
County Total	279	690	1,368	2,337	15	35055	100288	0.349543
Clark County				0				
.Clark D	1,334	2,390	2,370	6,094	15	91410	100288	0.911475
...Camas M	47	248	246	541	15	8115	100288	0.080917

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
...Vancouver M	199	2,057	2,711	4,967	15	74505	100288	0.74291
...Washougal M	10	74	192	276	15	4140	100288	0.041281
.Clark D Total	1,590	4,769	5,519	11,878	15	178170	100288	1.776583
.Battle Ground M	81	414	337	832	15	12480	100288	0.124442
.La Center M	3	25	39	67	15	1005	100288	0.010021
.Ridgefield M	25	141	32	198	15	2970	100288	0.029615
County Total	1,699	5,349	5,927	12,975	15	194625	100288	1.940661
Columbia County				0				
.Columbia D	11	22	86	119	15	1785	100288	0.017799
...Dayton M	3	28	31	62	15	930	100288	0.009273
.Columbia D Total	14	50	117	181	15	2715	100288	0.027072
County Total	14	50	117	181	15	2715	100288	0.027072
Cowlitz County				0				
.Cowlitz D	358	789	740	1,887	15	28305	100288	0.282237
...Castle Rock M	13	30	57	100	15	1500	100288	0.014957
...Kalama M	21	47	38	106	15	1590	100288	0.015854
...Kelso M	56	514	456	1,026	15	15390	100288	0.153458
...Longview M	175	1,240	921	2,336	15	35040	100288	0.349394
...Woodland M	42	137	96	275	15	4125	100288	0.041132
.Cowlitz D Total	665	2,757	2,308	5,730	15	85950	100288	0.857032
County Total	665	2,757	2,308	5,730	15	85950	100288	0.857032
Douglas County				0				
..Douglas	119	392	228	739	15	11085	100288	0.110532
...Waterville M	0	0	0	0	15	0	100288	0
..Site Total	119	392	228	739	15	11085	100288	0.110532
..Bridgeport	31	129	60	220	15	3300	100288	0.032905
...Mansfield M	0	0	0	0	15	0	100288	0
..Site Total	31	129	60	220	15	3300	100288	0.032905
.E Wenatchee M	112	344	298	754	15	11310	100288	0.112775
County Total	262	865	586	1,713	15	25695	100288	0.256212
Ferry County				0				
.Ferry D	46	54	89	189	15	2835	100288	0.028269
...Republic M	9	17	17	43	15	645	100288	0.006431
.Ferry D Total	55	71	106	232	15	3480	100288	0.0347
County Total	55	71	106	232	15	3480	100288	0.0347
Franklin County				0				
.Franklin D	164	535	324	1,023	15	15345	100288	0.153009
...Connell M	4	16	20	40	15	600	100288	0.005983
.Connell M	9	37	30	76	15	1140	100288	0.011367
.Mesa M	0	0	0	0	15	0	100288	0
.Pasco M	182	729	1,277	2,188	15	32820	100288	0.327257
County Total	359	1,317	1,651	3,327	15	49905	100288	0.497617
Garfield County				0				
.Garfield D	11	61	72	144	15	2160	100288	0.021538

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
County Total	11	61	72	144	15	2160	100288	0.021538
Grant County				0				
.Grant D	612	2,854	2,199	5,665	15	84975	100288	0.84731
.Electric City M	0	0	0	0	15	0	100288	0
.Grand Coulee M	0	2	0	2	15	30	100288	0.000299
County Total	612	2,856	2,199	5,667	15	85005	100288	0.847609
Grays Harbor County				0				
..Dept 1 (Montesano)	261	713	858	1,832	15	27480	100288	0.274011
..Dept2 (Aberdeen)	0	26	13	39	15	585	100288	0.005833
.Grays Harbor D Total	261	739	871	1,871	15	28065	100288	0.279844
.Aberdeen M	35	729	924	1,688	15	25320	100288	0.252473
.Cosmopolis M	6	47	26	79	15	1185	100288	0.011816
.Elma M	37	104	147	288	15	4320	100288	0.043076
.Hoquiam M	50	503	320	873	15	13095	100288	0.130574
.McCleary M	4	43	36	83	15	1245	100288	0.012414
.Montesano M	18	79	74	171	15	2565	100288	0.025576
.Oakville M	0	25	6	31	15	465	100288	0.004637
.Ocean Shores M	24	111	89	224	15	3360	100288	0.033504
.Westport M	22	91	156	269	15	4035	100288	0.040234
County Total	457	2,471	2,649	5,577	15	83655	100288	0.834148
Island County				0				
.Island D	327	390	407	1,124	15	16860	100288	0.168116
...Oak Harbor M	66	248	282	596	15	8940	100288	0.089143
...Coupeville M	1	8	0	9	15	135	100288	0.001346
...Langley M	1	13	0	14	15	210	100288	0.002094
.Island D Total	395	659	689	1,743	15	26145	100288	0.260699
County Total	395	659	689	1,743	15	26145	100288	0.260699
Jefferson County				0				
.Jefferson D	136	513	417	1,066	15	15990	100288	0.159441
...Port Townsend M	36	58	152	246	15	3690	100288	0.036794
.Jefferson D Total	172	571	569	1,312	15	19680	100288	0.196235
County Total	172	571	569	1,312	15	19680	100288	0.196235
King County				0				
.King D	3,997	5,112	4,024	13,133	15	196995	100288	1.964293
...Beaux Arts M	0	0	0	0	15	0	100288	0
...Bellevue M	195	956	867	2,018	15	30270	100288	0.301831
...Burien M	54	262	512	828	15	12420	100288	0.123843
...Carnation M	16	58	24	98	15	1470	100288	0.014658
...Covington M	34	258	164	456	15	6840	100288	0.068204
...Duvall M	20	84	58	162	15	2430	100288	0.02423
...Issaquah M	0	0	0	0	15	0	100288	0
...Kenmore M	82	215	159	456	15	6840	100288	0.068204
...North Bend M	0	0	0	0	15	0	100288	0
...Redmond M	159	624	562	1,345	15	20175	100288	0.201171

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
...Sammamish M	64	86	99	249	15	3735	100288	0.037243
...Shoreline M	97	453	489	1,039	15	15585	100288	0.155402
...Vashon Island M	9	17	5	31	15	465	100288	0.004637
...Woodinville M	29	88	99	216	15	3240	100288	0.032307
.King D Total	4,756	8,213	7,062	20,031	15	300465	100288	2.996021
.Algona M	0	1	0	1	15	15	100288	0.00015
.Auburn M	173	2,047	1,994	4,214	15	63210	100288	0.630285
.Black Diamond M	27	167	70	264	15	3960	100288	0.039486
.Bothell M	158	676	415	1,249	15	18735	100288	0.186812
.Clyde Hill M	28	105	12	145	15	2175	100288	0.021688
.Des Moines M	50	299	408	757	15	11355	100288	0.113224
.Enumclaw M	127	230	293	650	15	9750	100288	0.09722
.Federal Way M	262	1,517	1,797	3,576	15	53640	100288	0.53486
.Hunts Point M	2	31	3	36	15	540	100288	0.005384
.Issaquah M	107	441	552	1,100	15	16500	100288	0.164526
.Kent M	423	1,752	2,315	4,490	15	67350	100288	0.671566
.Kirkland M	279	1,327	548	2,154	15	32310	100288	0.322172
.Lake Forest Pk M	41	242	70	353	15	5295	100288	0.052798
.Maple Valley M	39	86	70	195	15	2925	100288	0.029166
.Medina M	37	81	15	133	15	1995	100288	0.019893
.Mercer Island M	50	261	102	413	15	6195	100288	0.061772
.Newcastle M	1	31	12	44	15	660	100288	0.006581
.Normandy Park M	54	76	55	185	15	2775	100288	0.02767
.Pacific M	78	308	192	578	15	8670	100288	0.086451
.Renton M	269	2,138	1,502	3,909	15	58635	100288	0.584666
.SeaTac M	85	398	468	951	15	14265	100288	0.14224
.Seattle M	1,221	4,623	9,187	15,031	15	225465	100288	2.248175
.Tukwila M	45	552	1,313	1,910	15	28650	100288	0.285677
.Yarrow Point M	7	21	1	29	15	435	100288	0.004338
County Total	8,319	25,623	28,456	62,398	15	935970	100288	9.332821
Kitsap County				0				
.Kitsap D	823	1,956	1,440	4,219	15	63285	100288	0.631033
.Bainbridge Island M	55	131	88	274	15	4110	100288	0.040982
.Bremerton M	283	1,468	981	2,732	15	40980	100288	0.408623
.Port Orchard M	79	614	290	983	15	14745	100288	0.147027
.Poulsbo M	78	342	147	567	15	8505	100288	0.084806
County Total	1,318	4,511	2,946	8,775	15	131625	100288	1.31247
Kittitas County				0				
.Lower Kittitas D	340	670	1,053	2,063	15	30945	100288	0.308561
.Upper Kittitas D	115	271	142	528	15	7920	100288	0.078973
.Cle Elum M	25	93	47	165	15	2475	100288	0.024679
.Roslyn M	7	18	7	32	15	480	100288	0.004786
County Total	487	1,052	1,249	2,788	15	41820	100288	0.416999
Klickitat County				0				

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
.E. Klickitat D	61	136	206	403	15	6045	100288	0.060276
...Goldendale M	19	64	183	266	15	3990	100288	0.039785
.E. Klickitat D Total	80	200	389	669	15	10035	100288	0.100062
.W. Klickitat D	29	59	109	197	15	2955	100288	0.029465
...Bingen M	3	9	26	38	15	570	100288	0.005684
...White Salmon M	11	30	44	85	15	1275	100288	0.012713
.W. Klickitat D Total	43	98	179	320	15	4800	100288	0.047862
County Total	123	298	568	989	15	14835	100288	0.147924
Lewis County				0				
.Lewis D	302	774	703	1,779	15	26685	100288	0.266084
...Morton M	5	40	54	99	15	1485	100288	0.014807
...Mossyrock M	3	19	13	35	15	525	100288	0.005235
...Pe Ell M	1	9	8	18	15	270	100288	0.002692
...Toledo M	2	17	22	41	15	615	100288	0.006132
.Lewis D Total	313	859	800	1,972	15	29580	100288	0.294951
.Centralia M	43	544	467	1,054	15	15810	100288	0.157646
.Chehalis M	51	358	467	876	15	13140	100288	0.131023
.Napavine M	4	35	10	49	15	735	100288	0.007329
.Vader M	2	14	9	25	15	375	100288	0.003739
.Winlock M	6	50	25	81	15	1215	100288	0.012115
County Total	419	1,860	1,778	4,057	15	60855	100288	0.606802
Lincoln County				0				
.Lincoln D	58	235	210	503	15	7545	100288	0.075233
...Davenport M	0	0	0	0	15	0	100288	0
...Odessa M	0	0	0	0	15	0	100288	0
...Reardan M	0	0	0	0	15	0	100288	0
...Sprague M	0	0	0	0	15	0	100288	0
...Wilbur M	0	0	0	0	15	0	100288	0
.Lincoln D Total	58	235	210	503	15	7545	100288	0.075233
County Total	58	235	210	503	15	7545	100288	0.075233
Mason County				0				
.Mason D	391	594	1,048	2,033	15	30495	100288	0.304074
.Shelton M	59	321	354	734	15	11010	100288	0.109784
County Total	450	915	1,402	2,767	15	41505	100288	0.413858
Okanogan County				0				
.Okanogan D	314	815	884	2,013	15	30195	100288	0.301083
...Coulee Dam M	0	0	0	0	15	0	100288	0
...Okanogan M	1	0	1	2	15	30	100288	0.000299
...Oroville M	0	0	0	0	15	0	100288	0
...Pateros M	0	0	0	0	15	0	100288	0
.Okanogan D Total	315	815	885	2,015	15	30225	100288	0.301382
.Brewster M	0	0	0	0	15	0	100288	0
.Omak M	0	0	0	0	15	0	100288	0
.Twisp M	0	0	0	0	15	0	100288	0

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
.Winthrop M	0	1	1	2	15	30	100288	0.000299
County Total	315	816	886	2,017	15	30255	100288	0.301681
Pacific County				0				
.N. Pacific D	47	80	207	334	15	5010	100288	0.049956
.S. Pacific D	102	178	396	676	15	10140	100288	0.101109
.Ilwaco M	0	9	13	22	15	330	100288	0.003291
.Long Beach M	3	21	59	83	15	1245	100288	0.012414
.Raymond M	12	69	109	190	15	2850	100288	0.028418
.South Bend M	13	53	56	122	15	1830	100288	0.018247
County Total	177	410	840	1,427	15	21405	100288	0.213435
Pend Oreille County				0				
.Pend Oreille D	50	123	268	441	15	6615	100288	0.06596
...Cusick M	1	1	2	4	15	60	100288	0.000598
...Ione M	2	10	4	16	15	240	100288	0.002393
...Metaline M	1	0	0	1	15	15	100288	0.00015
...Metaline Falls M	1	0	7	8	15	120	100288	0.001197
...Newport M	15	54	69	138	15	2070	100288	0.020641
.Pend Oreille D Total	70	188	350	608	15	9120	100288	0.090938
County Total	70	188	350	608	15	9120	100288	0.090938
Pierce County				0				
.Pierce 1 D	2,439	6,042	3,471	11,952	15	179280	100288	1.787652
...Dupont M	31	241	28	300	15	4500	100288	0.044871
.Pierce 1 D Total	2,470	6,283	3,499	12,252	15	183780	100288	1.832522
.Bonney Lake M	104	1,039	404	1,547	15	23205	100288	0.231384
.Buckley M	119	207	119	445	15	6675	100288	0.066558
.Eatonville M	5	41	57	103	15	1545	100288	0.015406
.Fife M	132	957	731	1,820	15	27300	100288	0.272216
.Fircrest M	24	304	68	396	15	5940	100288	0.059229
.Gig Harbor M	55	147	174	376	15	5640	100288	0.056238
.Lakewood M	178	1,735	1,461	3,374	15	50610	100288	0.504647
.Milton M	72	270	144	486	15	7290	100288	0.072691
.Orting M	59	107	120	286	15	4290	100288	0.042777
.Puyallup M	402	1,365	1,278	3,045	15	45675	100288	0.455438
.Roy M	6	61	9	76	15	1140	100288	0.011367
.Ruston M	16	174	33	223	15	3345	100288	0.033354
.S. Prairie (SHP) M	0	4	0	4	15	60	100288	0.000598
.Steilacoom M	18	171	76	265	15	3975	100288	0.039636
.Sumner M	72	286	240	598	15	8970	100288	0.089442
.Tacoma M	865	3,635	4,132	8,632	15	129480	100288	1.291082
.Wilkeson M	4	9	3	16	15	240	100288	0.002393
County Total	4,601	16,795	12,548	33,944	15	509160	100288	5.076978
San Juan County				0				
.San Juan D	41	56	119	216	15	3240	100288	0.032307
County Total	41	56	119	216	15	3240	100288	0.032307

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
Skagit County				0				
.Skagit D	804	1,813	1,074	3,691	15	55365	100288	0.55206
.Anacortes M	122	284	456	862	15	12930	100288	0.128929
.Burlington M	57	440	682	1,179	15	17685	100288	0.176342
.Mount Vernon M	59	524	757	1,340	15	20100	100288	0.200423
.Sedro Woolley M	51	241	265	557	15	8355	100288	0.08331
County Total	1,093	3,302	3,234	7,629	15	114435	100288	1.141064
Skamania County				0				
.Skamania D	71	187	350	608	15	9120	100288	0.090938
.N. Bonneville M	2	10	16	28	15	420	100288	0.004188
.Stevenson M	9	22	39	70	15	1050	100288	0.01047
County Total	82	219	405	706	15	10590	100288	0.105596
Snohomish County				0				
.Cascade D	591	612	673	1,876	15	28140	100288	0.280592
...Arlington M	0	0	0	0	15	0	100288	0
...Darrington M	20	37	27	84	15	1260	100288	0.012564
...Granite Falls M	8	68	89	165	15	2475	100288	0.024679
...Stanwood M	14	23	63	100	15	1500	100288	0.014957
.Cascade D Total	633	740	852	2,225	15	33375	100288	0.332792
.Everett D	569	512	2,765	3,846	15	57690	100288	0.575243
...Mukilteo M	45	236	155	436	15	6540	100288	0.065212
.Everett D Total	614	748	2,920	4,282	15	64230	100288	0.640455
.Evergreen D	366	436	476	1,278	15	19170	100288	0.191149
...Goldbar M	1	13	20	34	15	510	100288	0.005085
...Lake Stevens M	0	0	0	0	15	0	100288	0
...Monroe M	83	119	398	600	15	9000	100288	0.089742
...Snohomish M	38	111	277	426	15	6390	100288	0.063716
...Sultan M	5	29	57	91	15	1365	100288	0.013611
.Evergreen D Total	493	708	1,228	2,429	15	36435	100288	0.363304
.S. Snohomish D	1,075	793	815	2,683	15	40245	100288	0.401294
...Brier M	13	91	25	129	15	1935	100288	0.019294
...Mill Creek M	54	360	199	613	15	9195	100288	0.091686
...Mountlake Terrace M	93	710	372	1,175	15	17625	100288	0.175744
...Woodway M	0	13	5	18	15	270	100288	0.002692
.S. Snohomish D Total	1,235	1,967	1,416	4,618	15	69270	100288	0.690711
.Edmonds M	144	654	639	1,437	15	21555	100288	0.214931
.Everett M	226	1,648	3,610	5,484	15	82260	100288	0.820238
.Lynnwood M	459	1,788	1,848	4,095	15	61425	100288	0.612486
.Marysville M	159	1,669	1,689	3,517	15	52755	100288	0.526035
County Total	3,963	9,922	14,202	28,087	15	421305	100288	4.200951
Spokane County				0				
.Spokane D	1,327	3,223	1,962	6,512	15	97680	100288	0.973995
...Liberty Lake M	21	128	75	224	15	3360	100288	0.033504
...Spokane Valley M	121	1,375	1,079	2,575	15	38625	100288	0.385141

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
.Spokane D Total	1,469	4,726	3,116	9,311	15	139665	100288	1.392639
.Airway Heights M	9	292	155	456	15	6840	100288	0.068204
.Cheney M	34	111	279	424	15	6360	100288	0.063417
.Deer Park M	5	126	53	184	15	2760	100288	0.027521
.Medical Lake M	13	54	31	98	15	1470	100288	0.014658
.Spokane M	484	4,033	4,995	9,512	15	142680	100288	1.422703
County Total	2,014	9,342	8,629	19,985	15	299775	100288	2.989141
Stevens County				0				
.Stevens D	127	390	456	973	15	14595	100288	0.145531
...Chewelah M	8	98	72	178	15	2670	100288	0.026623
...Colville M	18	101	130	249	15	3735	100288	0.037243
...Kettle Falls M	18	80	38	136	15	2040	100288	0.020341
...Springdale M	0	2	5	7	15	105	100288	0.001047
.Stevens D Total	171	671	701	1,543	15	23145	100288	0.230785
County Total	171	671	701	1,543	15	23145	100288	0.230785
Thurston County				0				
.Thurston D	736	1,410	1,111	3,257	15	48855	100288	0.487147
...Lacey M	158	1,022	934	2,114	15	31710	100288	0.316189
...Tenino Trials M	0	3	0	3	15	45	100288	0.000449
...Tumwater Trials M	1	0	7	8	15	120	100288	0.001197
...Yelm Trials M	0	0	1	1	15	15	100288	0.00015
.Thurston D Total	895	2,435	2,053	5,383	15	80745	100288	0.805131
.Lacey TVB	0	25	2	27	15	405	100288	0.004038
.Olympia M	117	580	2,045	2,742	15	41130	100288	0.410119
.Rainier M	6	45	38	89	15	1335	100288	0.013312
.Tenino M	10	93	98	201	15	3015	100288	0.030063
.Tumwater M	58	593	321	972	15	14580	100288	0.145381
.Yelm M	34	114	147	295	15	4425	100288	0.044123
County Total	1,120	3,885	4,704	9,709	15	145635	100288	1.452168
Wahkiakum County				0				
.Wahkiakum D	26	58	126	210	15	3150	100288	0.03141
County Total	26	58	126	210	15	3150	100288	0.03141
Walla Walla County				0				
.Walla Walla D	260	960	826	2,046	15	30690	100288	0.306019
.Walla Walla D Total	260	960	826	2,046	15	30690	100288	0.306019
.College Place M	21	130	133	284	15	4260	100288	0.042478
County Total	281	1,090	959	2,330	15	34950	100288	0.348496
Whatcom County				0				
.Whatcom D	838	1,969	1,123	3,930	15	58950	100288	0.587807
.Bellingham M	196	969	2,413	3,578	15	53670	100288	0.535159
.Blaine M	20	187	157	364	15	5460	100288	0.054443
.Everson Nooksack M	12	99	48	159	15	2385	100288	0.023782
.Ferndale M	43	330	205	578	15	8670	100288	0.086451
.Lynden M	47	323	140	510	15	7650	100288	0.07628

CLJs	DUI/Phy Control	Other Crim Traffic	Crim Non Traffic	Total	Processing Time	Total Min	Min Worked Yr	Total FTE
.Sumas M	14	111	76	201	15	3015	100288	0.030063
County Total	1,170	3,988	4,162	9,320	15	139800	100288	1.393985
Whitman County				0				
.Whitman D	295	482	1,141	1,918	15	28770	100288	0.286874
.Colfax M	3	25	42	70	15	1050	100288	0.01047
.Colton M	0	0	0	0	15	0	100288	0
.Union Town M	0	0	0	0	15	0	100288	0
...Oakesdale M	0	0	0	0	15	0	100288	0
...Palouse M	0	0	0	0	15	0	100288	0
County Total	298	507	1,183	1,988	15	29820	100288	0.297344
Yakima County				0				
.Yakima D	1,072	2,170	1,460	4,702	15	70530	100288	0.703275
...Tieton M	0	10	5	15	15	225	100288	0.002244
...Yakima M	0	1	1	2	15	30	100288	0.000299
.Yakima D Total	1,072	2,181	1,466	4,719	15	70785	100288	0.705817
.Granger M	0	58	74	132	15	1980	100288	0.019743
.Moxee City M	0	0	0	0	15	0	100288	0
.Selah M	20	110	76	206	15	3090	100288	0.030811
.Sunnyside M	125	647	946	1,718	15	25770	100288	0.25696
.Toppenish M	61	152	704	917	15	13755	100288	0.137155
.Union Gap M	46	1,084	529	1,659	15	24885	100288	0.248135
.Wapato M	32	142	448	622	15	9330	100288	0.093032
.Yakima M	474	1,963	2,528	4,965	15	74475	100288	0.742611
.Zillah M	1	42	57	100	15	1500	100288	0.014957
County Total	1,831	6,379	6,828	15,038	15	225570	100288	2.249222

Appendix E – System Process Flows

AOC Built System

1. User selects offender for scoring. System responds with basic person information.
2. User selects “Risk Assessments” menu option. System displays list of previous assessment results for the selected individual.
3. User selects “New Assessment” menu. System responds by counting and displaying current criminal history / confinement information based on:
 - a. Current JIS criminal history (similar to DCH).
 - b. Out-of-state convictions from previous assessments.
 - c. DOC/juvenile commitments from previous assessments.
 - d. DOC sentence/supervision violations from previous assessments.
4. User selects “Update Out-of-State Convictions” menu item. System responds by displaying a list of the current out-of-state convictions with Add/Modify/Delete capability. Data elements include:
 - a. State.
 - b. Conviction date.
 - c. RCW – system must provide a search capability that allows the user to select a valid RCW that equates to the out-of-state offense.
5. User selects “Update Commitments” menu item. System polls the DOC OMNI web service, updating the DOC commitment and violation database. System displays the current list with Add/Modify/Delete capability. Data elements include:
 - a. Commitment/violation date.
 - b. Type (juvenile/adult/supervision/violation, etc)
6. User selects “Risk Assessment Score” menu item. System calculates the score, updates the appropriate database tables, and reports the result as follows:
 - a. Calculate the score for each of the 26 risk factors based on the current JIS criminal history, out-of-state-history, DOC/juvenile commitments, and sentence violations.
 - b. Calculate the total Felony, Property/Violent, and Violent scores by applying the score for each of the risk factors to the scoring matrix.
 - c. Calculate the final Risk Classification based on the total Felony, Property/Violent, and Violent scores.
 - d. Display a read-only list of the risk factors with the calculated score for each.
 - e. Display the final Felony, Property/Violent, and Violent scores.
 - f. Display the final Risk Classification.

Purchased System

This process description is based on understanding of ADC STRONG system obtained through discussion with ADC.

1. User logs into STRONG tool and searches for offender to be scored. System responds with basic person information if the offender is already in the database, otherwise the user enters basic identifying information.

2. User selects “Risk Assessments” menu option. System displays list of previous assessment results for the selected individual if available.
3. User selects “New Assessment” menu. System responds by counting and displaying current criminal history / confinement information based on:
 - a. ADC criminal history from previous assessments, if available.
 - b. Out-of-state convictions from previous assessments.
 - c. DOC/juvenile commitments from previous assessments.
 - d. DOC sentence/supervision violations from previous assessments.
4. User selects “Update Commitments” menu item. System polls the DOC OMNI web service, updating the DOC commitment and violation database. System displays the current list with Add/Modify/Delete capability. Data elements include:
 - a. Commitment/violation date.
 - b. Type (juvenile/adult/supervision/violation, etc)
5. User select “Get JIS Convictions” menu item. System polls the AOC criminal history web service to retrieve current criminal history. Updated ADC criminal history list is re-displayed.
 - a. User selects “Update Convictions” menu item. System responds by displaying a list of the current ADC convictions with Add/Modify/Delete capability. User adds/enters additional out-of-state and juvenile conviction/commitment data as required.
6. User selects “Risk Assessment Score” menu item. System calculates the score, updates the appropriate database tables, and reports the result as follows:
 - a. Calculate the score for each of the 26 risk factors based on the current JIS criminal history, out-of-state-history, DOC/juvenile commitments, and sentence violations.
 - b. Calculate the total Felony, Property/Violent, and Violent scores by applying the score for each of the risk factors to the scoring matrix.
 - c. Calculate the final Risk Classification based on the total Felony, Property/Violent, and Violent scores.
 - d. Display a read-only list of the risk factors with the calculated score for each.
 - e. Display the final Felony, Property/Violent, and Violent scores.
 - f. Display the final Risk Classification.

{Insert Name of Group Here}

I. Purpose and Powers

The purpose of the {Insert Name of Group Here} ({Insert initials of group here}) is to protect, promote, and maintain the respect and dignity of Courts of Limited Jurisdiction as a co-equal branch of local government. The {Insert initials of group here}:

1. Provides a knowledgebase of laws and principles on the importance of independent Courts of Limited Jurisdiction;
2. Provides advice and counsel to all three branches of local government on issues affecting independent Courts of Limited Jurisdiction;
3. Responds to threats to independent Courts of Limited Jurisdiction within the bounds of its powers and responsibilities;
4. Provides recommendations to the board of the District and Municipal Court Judges Association on further actions needed to be taken in response to threats to independent Courts of Limited Jurisdiction.

II. Guiding Principles

Paragraph 1 of the Preamble to the Code of Judicial Conduct best sets forth the guiding principles of the {Insert initials of group here}:

“An independent, fair, and impartial judiciary is indispensable to our system of justice. The United States legal system is based upon the principle that an independent, impartial, and competent judiciary, composed of men and women of integrity, will interpret and apply the law that governs our society. Thus, the judiciary plays a central role in preserving the principles of justice and the rule of law. Inherent in all the Rules contained in this Code are the precepts that judges, individually and collectively, must respect and honor the judicial office as a public trust and strive to maintain and enhance confidence in the legal system.”

In sum, judicial independence and public confidence in the judiciary are inextricably intertwined.

Judicial independence provides the equal opportunity for justice and fairness that is desired by the citizens of our communities. Judicial independence is built on a foundation of accountability directly to the people we serve.

Judicial independence is not absolute; it must be tempered with overarching principles that rely upon checks and balances among the three co-equal branches of government. Trust and confidence in the judiciary is achieved and judicial independence is preserved when the decisions reached by judges are based upon a dispassionate application of the facts to the law as well as the competent administration of the judicial branch.

Judges are required by the Code of Judicial Conduct to protect judicial independence and public confidence against external pressures intended to influence their decisions on or off the bench as well as internal threats caused by their own conduct, the conduct of other judges, and the conduct of court staff.

Members of the legislative and executive branches must also support an independent judiciary because to do so increases public confidence in local government as a whole, especially in jurisdictions where government officials appoint and retain judges. Thus, members of the other branches of government also play “...a central role in preserving the principles of justice and the rule of law” and they must “...individually and collectively...respect and honor the judicial office as a public trust and strive to maintain and enhance confidence in the legal system.”¹

Therefore, all shall adhere to the following principles:

1. Courts and court services shall be established and organized in compliance with Article IV of the State Constitution, all applicable court rules, and all valid enabling laws.
2. The election, appointment, and/or retention of judges shall comply with Article IV of the State Constitution, all applicable court rules, and all valid enabling laws.
3. Only judges and court staff shall manage courts.

III. Guidelines for Action by the {Insert Name of Group Here}

The {INSERT INITIALS OF GROUP HERE} should consider acting if any of the following guidelines have been violated.

1. Proper Formation and Organization of Courts

Sec.	Guideline	Authority
(a)	A municipal court should not be terminated during the active term of office of a judge serving that court.	The terms of office in RCW 3.50.040 , RCW 3.50.050 , and RCW 35.20.150 should be construed in harmony with termination provisions.
(b)	Termination of a department in a district court cannot occur unless the effective date of termination is at the end of the term of office of that district court judge.	RCW 3.38.040(1)
(c)	A city cannot terminate a contract for court services with a county until the end of the district court judge’s term of office.	RCW 3.50.810(2) RCW 35.20.010(3)
(d)	A county cannot terminate an agreement for court services with a city without at least one-year’s notice.	RCW 3.50.810(3) RCW 35.20.010(4)
(e)	A court should not be terminated because of the outcome of cases or decisions made by the judge.	General principles of judicial independence

2. Election, Appointment, and Retention of Judges

Sec.	Guideline	Authority
(a)	Judges must be selected for appointment in a fair, non-partisan, and open public process.	General principles of judicial independence
(b)	Local public officials from other branches of government should not attempt to influence judicial elections in the course of their official duties.	General principles of judicial independence
(c)	A judge’s full term of office shall not be shortened or terminated by local officials.	RCW 3.34.070 RCW 3.38.040(1)

¹ Preamble to the Code of Judicial Conduct

		RCW 35.20.150 RCW 3.50.040 RCW 3.50.050
(d)	Contracts signed by appointed judges shall comply with GR 29(k).	GR 29(k)
(e)	A municipal court judge's salary and/or other compensation shall be set by ordinance, not by contract.	RCW 3.50.080 RCW 35.20.160
(f)	A judge's salary or other compensation may not be reduced during the judge's term of office.	Wash. Const. Art. XI, Sec. 8,
(g)	The outcome of cases or decisions made by an appointed judge should not be the basis for non-renewal unless it can be shown that the decisions reached are contrary to the law or court rules.	General principles of judicial independence

3. Proper Management of Courts

Sec.	Guideline	Authority
(a)	Judges must control the proposal and management of the court's budget and management of the court.	GR 29(f)
(b)	Courts must be adequately staffed with judges, support staff, and resources.	RCW 3.58.050 RCW 35.20.120 RCW 3.50.080
(c)	Only presiding judges can appoint pro tem judges.	RCW 3.34.130 RCW 35.20.200 RCW 3.50.090
(d)	The presiding judge must have sole control of the hiring, retention, and working conditions of all court staff. This includes control of labor negotiations relating to hiring, retention, and working conditions of court staff. Nothing prevents the presiding judge from voluntarily seeking the advice and assistance of the other branches of government in personnel matters.	GR 29(f) RCW 3.54.020 RCW 35.20 RCW 3.50.080
(e)	The court manages the probation department.	ARLJ 11 RCW 10.64.120
(f)	The court manages the collection of fines, costs, forfeitures, and other assessments.	RCW 3.02.045 RCW 3.62.040 RCW 35.20.220 RCW 3.50.100
(g)	Only courts can supervise violation bureaus.	RCW 3.30.090 RCW 3.50.030 RCW 35.20.131
(h)	Courts will decide cases on the merits consistent with laws and court rules regarding fines, costs, and other assessments. Courts will not serve as mere revenue generators for local government.	General principles of judicial independence

IV. Initiation of {INSERT NAME OF GROUP HERE} Action

If there is a violation of any {INSERT INITIALS OF GROUP HERE} guideline then any person, including members of the {INSERT INITIALS OF GROUP HERE}, may request that the {INSERT INITIALS OF GROUP HERE} take action.

Upon receipt of the request for action, the {INSERT INITIALS OF GROUP HERE} shall meet as soon as practicable via email. A conference call meeting may be set if email is inadequate. The {INSERT INITIALS OF GROUP HERE} shall follow these protocols in determining how to respond to a request for {INSERT INITIALS OF GROUP HERE} action.

1. The {INSERT INITIALS OF GROUP HERE} will make an initial determination by majority vote of the {INSERT INITIALS OF GROUP HERE} members participating whether there is good reason to believe that one or more guidelines have been violated;
2. The {INSERT INITIALS OF GROUP HERE} shall advise the presiding judge of the affected court(s) and the complainant of the {INSERT INITIALS OF GROUP HERE}'s concerns and issues raised by the circumstances.
3. The {INSERT INITIALS OF GROUP HERE} Chair will appoint a member of the {INSERT INITIALS OF GROUP HERE} to act as the lead to investigate the alleged violation and/or to gather further information, if needed;
 - a. No investigation may take place over the objection of the affected presiding judge(s) unless the DMCJA Board approves the investigation;
 - b. The DMCJA Board should call an emergency meeting to make the decision unless a regular meeting is scheduled for less than ten (10) days from the request for approval to proceed.
4. The {INSERT INITIALS OF GROUP HERE} Lead may seek the assistance of other {INSERT INITIALS OF GROUP HERE} members;
5. The {INSERT INITIALS OF GROUP HERE} Lead has the authority to take any necessary action(s) that is/are within the Approved {INSERT INITIALS OF GROUP HERE} Lead Actions provided below;
 - a. The {INSERT INITIALS OF GROUP HERE} must approve any action that varies from the approved actions;
 - b. No action may be initiated that would result in the threat of or initiation of litigation or the filing of a complaint with any judicial or administrative body unless the DMCJA Board approves such action;
 - c. The DMCJA Board should call an emergency meeting to make the decision unless a regular meeting is scheduled for less than five (5) days from the request for approval.

V. Actions Allowed Without Board Approval

A {INSERT INITIALS OF GROUP HERE} Lead is authorized to take the following actions on behalf of the {INSERT INITIALS OF GROUP HERE} without further approval by the DMCJA Board of Directors:

1. Interview anyone with relevant information;
2. Conduct factual and data research;
3. Conduct legal research;
4. Make public disclosure requests;
5. Prepare and submit position papers;
 - a. Template position papers shall be used whenever possible.
6. Communicate with public officials and members of the public;
 - a. Template correspondence shall be used whenever possible.
7. Appear and speak at public meetings;
8. Organize others to appear at public meetings and/or to correspond with public officials;
9. Draft Op-Eds/Letters to the Editor, but such writings may not be submitted for publication without {INSERT INITIALS OF GROUP HERE} approval;
10. Recommend other actions to the {INSERT INITIALS OF GROUP HERE}.

Appendix A

Suggested Responses

1. Proper Formation and Organization of Courts

Sec.	Guideline	Authority
(a)	Termination of court during judge's active term	<p>Terms of office for local government officials are defined by state law. RCW 35A.12.040 defines the four-year term of office for councilmembers and mayors in a mayor-council form of government. RCW 35A.13.020 defines the four-year term of office for councilmembers in a council-city manager form of government. RCW 3.50.040 defines a four-year term of office for appointed municipal judges and RCW 3.50.050 defines a four-year term of office for elected municipal judges.</p> <p>City councilmembers and mayors can only be removed from office by recall election under the applicable provisions of RCW 29A.56. Judges can only be removed from office by the Supreme Court pursuant to Article IV, Section 31 of the Washington State Constitution. RCW 3.50.095 allows removal of a municipal judge <i>“only upon conviction of misconduct or malfeasance in office, or because of physical or mental disability rendering the judge incapable of performing the duties of the office.”</i> RCW 3.50.095 (emphasis added).</p> <p>It is believed that RCW 3.50.095 was rendered inapplicable due to the adoption of Article IV, Section 31 of the Washington State Constitution in 1986, two years after the adoption of RCW 3.50.095. Regardless, the powers and duties of municipal judges, like city councilmembers and mayors, cannot be terminated unless there are specific grounds to do so. Termination of a court is not one of those grounds.</p> <p>Nothing in any of the statutes, including provisions that allow for a city to terminate a court, allow for removal of the judge's powers and duties before the term of office ends. See Article IV, Section 31 of the Washington State Constitution, RCW 3.50.040, RCW 3.50.060, RCW 3.50.800, RCW 3.50.805, RCW 3.50.810, and RCW 3.50.815.</p> <p><i>“[I]t is a fundamental principle of statutory construction that courts must not construe statutes so as to nullify, void or render meaningless or superfluous any section or words' of the statute.”</i></p>

		<p><i>In re Dependency of K.D.S.</i>, 176 Wash. 2d 644, 656, 294 P.3d 695, 701 (2013).</p> <p>The well-accepted and time tested rule of statutory construction noted above prohibits what amounts to a repeal of [RCW 3.50.040][RCW 3.50.050]. One cannot “nullify, void or render meaningless or superfluous” a judge’s statutorily defined term of office by terminating the court during that clearly defined term of office.</p> <p>[In the case of elected judges, mid-term termination may also violate Article I, Section 19 of the Washington State Constitution because it would void the vote of the people for the selection of a duly elected judge. There is no such mechanism for voiding the vote of the people in this manner for any elected office in this state.]</p> <p>One might argue that a terminated judge cannot complain about a shortened term of office because they would still be compensated under the holding in <i>Wise v. City of Chelan</i>, 133 Wash. App. 167, 173–74, 135 P.3d 951, 954 (2006). However, would any reasonable person believe that a councilmember or mayor was serving their term of office if they could not attend meetings or make decisions? The term of office for any official includes the right and ability to carry out the duties and powers of the office, not the right to simply receive a paycheck.</p> <p>Court staff may have standing to challenge the decision to terminate the court because they have a property interest in continued employment for the judge’s statutory term of office and only the judge can terminate them under RCW 3.50.080. They could argue that your decision to terminate the court and their jobs is a violation of their <i>Loudermill</i> rights because the termination of the court violates Article IV, Section 12 of the Washington State Constitution, [RCW 3.50.040][RCW 3.50.050], and RCW 3.50.080.</p> <p>Citizens of your community may also have standing to challenge your decision as a violation of Article I, Section 1 of the Washington State Constitution, Article IV, Section 12 of the Washington State Constitution, and [RCW 3.50.040][RCW 3.50.050]. They may be able to recover attorney’s fees under 42 USC 1983 if they can show that you violated their constitutional rights under color of state law.</p> <p>[Possible contractual remedies that could be asserted by the judge include a claim for damages and/or demand for specific performance of the contract. The latter remedy</p>
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		<p>would require the city to keep the court open for the judge’s term of office.</p> <p>Court staff and members of the public could have the same relief available to them as third-party beneficiaries to the contract. See <i>Lonsdale v. Chesterfield</i>, 99 Wash. 2d 353, 662 P.2d 385 (1983).</p> <p><i>“If the terms of the contract necessarily require the promisor to confer a benefit upon a third person, then the contract, and hence the parties thereto, contemplate a benefit to the third person The ‘intent’ which is a prerequisite of the beneficiary’s right to sue is ‘not a desire or purpose to confer a particular benefit upon him,’ nor a desire to advance his interests, but an intent that the promisor shall assume a direct obligation to him.”</i></p> <p><i>Id.</i> at p. 361. Here, the direct obligation is intended as a matter of law to court staff under RCW 3.50.080 and to the general public under RCW 3.50.010.</p> <p>In addition, any person or municipality that acts to break the contract with the judge could be liable for damages under the tort claim of intentional interference with contractual relations. See <i>Pleas v. City of Seattle</i>, 112 Wash. 2d 794, 774 P.2d 1158 (1989). In <i>Pleas</i> the court held:</p> <p><i>“Nor do we accept the suggestion of the Court of Appeals that the City’s actions in this instance were simply part of the “political process.” Municipal liability for the flagrant abuse of power by officials who intentionally interfere with the development rights of property owners cannot be avoided simply by labeling such actions “political.””</i></p> <p><i>Id.</i> at pp. 806–07.]</p> <p>In sum, we hope you see the wisdom of not terminating the court during the judge’s existing term of office as established by state law.</p>
(b)	Termination of district court department	RCW 3.38.040(1) provides that a district court department may only be terminated by the ratification of a districting plan, but it also provides that a termination <i>“which would...shorten the term of any judge shall not be effective until the next regular election for district judge.”</i>
(c)	Termination by city of contract with a county is at the end of the district court judge’s term	<p>RCW 3.50.810(2) provides that, <i>“Any city that terminates an agreement for court services to be provided by a district court may terminate the agreement only at the end of a four-year district court judicial term”.</i></p> <p>RCW 35.20.010(3) provides that a <i>“city that has entered into an agreement for court services with the county must</i></p>

		<i>provide written notice of the intent to terminate the agreement to the county legislative authority not less than one year prior to February 1st of the year in which all district court judges are subject to election. A city that terminates an agreement for court services to be provided by a district court may terminate the agreement only at the end of a four-year district court judicial term."</i>
(d)	One-year's notice of termination must be given by a county to a city	RCW 3.50.810(3) provides that a "county that wishes to terminate an agreement with a city for the provision of court services must provide written notice of the intent to terminate the agreement to the city legislative authority not less than one year prior to the expiration of the agreement." RCW 35.20.010(4) provides that a "county that wishes to terminate an agreement with a city for the provision of court services must provide written notice of the intent to terminate the agreement to the city legislative authority not less than one year prior to the expiration of the agreement."
(e)	Termination should not occur due to the outcome of cases or decisions	General principles of judicial independence

2. Election, Appointment, and Retention of Judges

Sec.	Guideline	Authority
(a)	Appointment of judges	General principles of judicial independence
(b)	Local public officials should not attempt to influence judicial elections in the course of their official duties	General principles of judicial independence
(c)	Full term of office shall not be shortened or terminated	A judge is prescribed with all of the powers and duties of their office until the term of office ends. This is true for district court judges under RCW 3.34.070 and RCW 3.38.040(1) as well as municipal court judges under RCW 3.50.040, RCW 3.50.050, and RCW 35.20.150.
(d)	Judge employment contracts to comply with GR 29(k).	GR 29(k) provides as follows: <i>Employment Contracts. A part-time judicial officer may contract with a municipal or county authority for salary and benefits. The employment contract shall not contain provisions which conflict with this rule, the Code of Judicial Conduct or statutory judicial authority, or which would create an impropriety or the appearance of impropriety concerning the judge's activities. The employment contract should acknowledge the court is a part of an independent branch of government and that the judicial officer or court employees are bound to act in accordance with the provisions of the Code of Judicial Conduct and Washington State Court rules.</i>

		[Cite the specific breach]
(e)	Judge's salary/benefits set by ordinance	RCW 3.50.080 provides as follows, " <i>Salaries of municipal court judges shall be fixed by ordinance.</i> " The judge's actual compensation should be consistent with that set by ordinance. RCW 35.20.160 provides that the salary of the judges is fixed by local ordinance. The judge's actual compensation should be consistent with that set by ordinance.
(f)	Judge's salary/benefits not reduced	Article XI, Section 8 of the Washington State Constitution provides as follows: <i>"The salary of any county, city, town, or municipal officers shall not be increased except as provided in section 1 of Article XXX or diminished after his election, or during his term of office; nor shall the term of any such officer be extended beyond the period for which he is elected or appointed."</i>
(g)	The outcome of cases/decisions	General principles of judicial independence

3. Proper Management of Courts

Sec.	Guideline	Authority
(a)	Court control of its proposed budget and management of the court	GR 29(f) provides as follows [cite applicable provision(s) in question]: <i>Duties and Authority. The judicial and administrative duties set forth in this rule cannot be delegated to persons in either the legislative or executive branches of government. A Presiding Judge may delegate the performance of ministerial duties to court employees; however, it is still the Presiding Judge's responsibility to ensure they are performed in accordance with this rule. In addition to exercising general administrative supervision over the court, except those duties assigned to clerks of the superior court pursuant to law, the Presiding Judge shall:</i> <i>(1) Supervise the business of the judicial district and judicial officers in such manner as to ensure the expeditious and efficient processing of all cases and equitable distribution of the workload among judicial officers;</i> <i>(2) Assign judicial officers to hear cases pursuant to statute or rule. The court may establish general policies governing the assignment of judges;</i> <i>(3) Coordinate judicial officers' vacations, attendance at education programs, and similar matters;</i>

		<p>(4) <i>Develop and coordinate statistical and management information;</i></p> <p>(5) <i>Supervise the daily operation of the court including:</i></p> <p style="padding-left: 40px;">(a) <i>All personnel assigned to perform court functions; and</i></p> <p style="padding-left: 40px;">(b) <i>All personnel employed under the judicial branch of government, including but not limited to working conditions, hiring, discipline, and termination decisions except wages, or benefits directly related to wages; and</i></p> <p style="padding-left: 40px;">(c) <i>The court administrator, or equivalent employee, who shall report directly to the Presiding Judge.</i></p> <p><i>Commentary</i></p> <p><i>The trial courts must maintain control of the working conditions for their employees. For some courts this includes control over some wage-related benefits such as vacation time. While the executive branch maintains control of wage issues, the courts must assert their control in all other areas of employee relations.</i></p> <p><i>With respect to the function of the court clerk, generally the courts of limited jurisdiction have direct responsibility for the administration of their clerk's office as well as the supervision of the court clerks who work in the courtroom. In the superior courts, the clerk's office may be under the direction of a separate elected official or someone appointed by the local judges or local legislative or executive authority. In those cases where the superior court is not responsible for the management of the clerk's office, the presiding judge should communicate to the county clerk any concerns regarding the performance of statutory court duties by county clerk personnel.</i></p> <p><i>A model job description, including qualification and experience criteria, for the court administrator position shall be established by the Board for Judicial Administration. A model job description that generally describes the knowledge, skills, and abilities of a court administrator would provide guidance to Presiding Judges in modifying current job duties/responsibilities or for courts initially hiring a court administrator or replacing a court administrator.</i></p> <p>(6) <i>Supervise the court's accounts and auditing the procurement and disbursement of appropriations and preparation of the judicial district's annual budget request;</i></p>
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		<p>. It would impede the ability of the BJA through AOC to offer consistent training to incoming presiding judges.</p> <p>The Unified Family Court subgroup of the Domestic Relations Committee suggested the presiding judge is given specific authority to appoint judges to the family court for long periods of time. Again the committee has not addressed the proposal; however, subsections (e) and (f) do give the presiding judge broad powers to manage the judicial resources of the court, including the assignment of judges to various departments.</p>
(b)	Adequate staffing	<p>Local governing bodies are responsible for providing adequate staffing and resources to their respective courts; counties under RCW 3.58.050, cities under RCW 3.50.080, and Seattle under RCW 35.20.120.</p> <p>[Insert specific issue]</p>
(c)	Presiding judges appoint pro tem judges	<p>The appointment of pro tem judges is a judicial function, not a function of local executive or legislative officers. See RCW 3.50.090 (municipal courts); RCW 35.20.200 (Seattle); RCW 3.34.130 (district courts). Also, GR 29(f)(12) requires the presiding judges in all courts to “Determine the qualifications of and establish a training program for pro tem judges...”</p>
(d)	The presiding judge controls hiring, firing, and working conditions	<p>The comment to GR 29(b)(5) provides as follows:</p> <p><i>“The trial courts must maintain control of the working conditions for their employees. For some courts this includes control over some wage-related benefits such as vacation time. While the executive branch maintains control of wage issues, the courts must assert their control in all other areas of employee relations.”</i></p> <p>[Municipal Court] This principle is also supported by RCW 3.50.080, which provides that all court staff “...shall, for all purposes, be deemed employees of the city or town. They shall be appointed by and serve at the pleasure of the court.” This means that the city is obligated to pay court staff and the judges are obligated and entitled to supervise, hire, and fire court staff pursuant to established procedures required by local, state, and federal law.</p> <p>[District Court] This principle is also supported by RCW 3.54.020, which provides that the “district courts shall prescribe the duties of the clerk and deputy clerks.” This means that the county is obligated to pay court staff and the judges are obligated and entitled to supervise, hire, and fire court staff pursuant to established procedures required by local, state, and federal law.</p>

		[Seattle is much more complicated under RCW 35.20]
(e)	The court manages the probation department	<p>Probation departments are formed an integral part of the court. The probation department is supervised by the presiding judge. See RCW 10.64.120. RCW 10.64.120 provides the statutory authority for ARLJ 11. ARLJ 11 provides as follows:</p> <p><i>“A misdemeanor probation department, if a court elects to establish one, is an entity that provides services designed to assist the court in the management of criminal justice and thereby aid in the preservation of public order and safety. This entity may consist of probation officers and probation clerks. The method of providing these services shall be established by the presiding judge of the local court to meet the specific needs of the court.”</i></p> <p>RCW 3.50.080 also applies to probation departments formed by the court; probation employees report to the judge.</p>
(f)	The court manages the collection of fines, costs, forfeitures, and other assessments.	<p>The collection on fines, cost, and assessments are within the sole power and control of the courts of limited jurisdiction. See RCW 3.50.100 (municipal courts), RCW 3.62.040 (district courts), and RCW 35.20.220 (Seattle). The courts of limited jurisdiction are also responsible for forming contracts and other arrangements with collection agencies under RCW 3.02.045, which provides, in pertinent part, as follows:</p> <p><i>“Courts of limited jurisdiction may use collection agencies under chapter 19.16 RCW for purposes of collecting unpaid penalties on infractions, criminal fines, costs, assessments, civil judgments, or forfeitures that have been imposed by the courts. Courts of limited jurisdiction may enter into agreements with one or more attorneys or collection agencies for collection of outstanding penalties, fines, costs, assessments, and forfeitures. These agreements may specify the scope of work, remuneration for services, and other charges deemed appropriate. Such agreements may authorize collection agencies to retain all or any portion of the interest collected on these accounts.”</i></p> <p>RCW 3.02.045(1).</p>
(g)	Violation bureaus	<p>Violations bureaus can be formed by a municipality as an effective way to collect fines in infraction matters. However, a violation bureau can only be supervised by a court, not by a mayor or city council.</p> <p>RCW 3.50.030 provides that <i>“Every city or town may establish and operate under the supervision of the</i></p>

		<i>municipal court...</i> Cases in district courts can only be processed "As designated by written order of the court having jurisdiction..." See RCW 3.30.090. In Seattle, the director of the violations bureau is supervised by the court administrator. See RCW 35.20.131.
(h)	Decisions affecting revenue	General principles of judicial independence

[Subsections (a)-(j) remain unchanged.]

(k) Employment Contracts. A part-time judicial officer may contract with a municipal or county authority for salary and benefits. The employment contract

shall not contain provisions which conflict with this rule, the Code of Judicial Conduct or statutory judicial authority, or which would create an impropriety or the appearance of impropriety concerning the judge's activities.

The employment contract should acknowledge the court is a part of an independent branch of government and that the judicial officer or court employees are bound to act in accordance with the provisions of the Code of Judicial Conduct and Washington State Court rules. A contract for judicial services shall include the provisions set forth in section (l) of this rule.

NEW SECTION. (l) Required Provisions of a Part-Time Judicial Officer Employment Contract

(1) Term of Office and Salary

A municipal court judge's term of office shall be four years as provided in RCW 3.50.050. The judge's salary shall be fixed by ordinance in accordance with RCW 3.50.080 and the salary shall not be diminished during the term of office.

(2) Judicial Duties

The judge shall perform all duties legally prescribed for a judicial officer according to state law, the requirements of the Code of Judicial Conduct, and Washington State court rules.

(3) Judicial Independence and Administration of the Court

The Court is an independent branch of government. The Presiding Judge shall supervise the daily operations of the court and all personnel assigned to perform court functions in accordance with the provisions of GR 29 (e), GR 29 (f), and RCW 3.50.080. Under no circumstances should judicial retention decisions be made on the basis of a judge's or a court's performance relative to generating revenue from the imposition of legal financial obligations.

(4) Termination and Discipline

The judge may be admonished, reprimanded, censured, suspended, removed, or retired during the judge's term of office only upon action of the Washington State Supreme Court as provided in Article IV, section 31 of the Washington State Constitution.