



**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

JULY 12, 2019

**AOC SEATAC OFFICE
SEATAC, WASHINGTON**

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

2019-2020

DATE	TIME	MEETING LOCATION
<i>Friday, July 12, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Aug. 9, 2019</i> CANCELED	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Sunday, Sept. 22, 2019</i>	9:00 a.m. – 12:00 p.m.	2019 Annual Judicial Conference, Vancouver, WA
<i>Friday, Oct. 11, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Nov. 8, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Dec. 13, 2019</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Jan. 10, 2020</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Feb. 7, 2020</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, March 13, 2020</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, April 10, 2020</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, May 8, 2020 & Saturday, May 9, 2020</i>	May 8: 12:00-5:00 p.m. May 9: 9:00-1:00 p.m.	2020 DMCJA Board Retreat, Location: TBD
<i>May/June 2020 – TBD</i>	9:00 a.m. – 12:00 p.m.	2020 DMCJA Spring Conference, Location: Spokane, WA

AOC Staff: Sharon Harvey

Updated: June 21, 2019



DMCJA BOARD MEETING
FRIDAY, JULY 12, 2019
12:30 PM – 3:30 PM
AOC SEATAC OFFICE
SEATAC, WA

PRESIDENT SAMUEL MEYER

AGENDA

PAGE

Call to Order

General Business

- A. Minutes – June 3, 2019
- B. Treasurer's Report
- C. Special Fund Report
- D. Standing Committee Reports
 - 1. Rules Committee – Minutes for April 25, 2019
- E. Judicial Information System (JIS) Report – *Vicky Cullinane*

1-5

6-7

Liaison Reports

- A. Administrative Office of the Courts (**AOC**) – *Dawn Marie Rubio*
- B. Board for Judicial Administration (**BJA**) – *Judges Kevin Ringus, Mary Logan, Dan Johnson, and Tam Bui*
 - 1. BJA Minutes for May 17, 2019
- C. District and Municipal Court Management Association (**DMCMA**) – *Dawn Williams*
- D. Misdemeanant Probation Association (**MPA**) – *Stacie Scarpaci*
- E. Superior Court Judges' Association (**SCJA**) – *Judge Judith Ramseyer*
- F. Washington State Association for Justice (**WSAJ**) – *Rachel Hamar, Esq.*
- G. Washington State Bar Association (**WSBA**) – *Kim E. Hunter, Esq.*

8-12

Discussion

- A. Board of Governors Orientation
 - 1. Operational Rules
 - 2. Modern Rules of Order
- B. Information Technology Governance Request for DMCJA Endorsement: Snohomish Dist. Ct.
- C. Tribal Court Judges' Request to Join DMCJA Listserv(s)
- D. Audit Update
 - 1. Proposal by Fruci & Associates
 - 2. Fruci & Associates preformed Agreed Upon Procedures (AUPs) for DMCJA in 2015
- E. DMCJA Reserves Committee Recommendations
- F. GR 29 Proposed Amendment by Council on Independent Courts
- G. GR 7 Proposed Amendment by Superior Court Clerks
- H. King County Superior Court Charging Courts to Access Portal to Read Dockets and Vital Data

13-15
16-21

22-23
24-25
26-28

<p>Information</p> <ul style="list-style-type: none"> A. Welcome new Board of Governors and BJA Members. B. 2019-2020 DMCJA Priorities C. Judge Brett Buckley, Thurston County District Court, has received the 2019 WSBA APEX Outstanding Judge Award. Congratulations Judge Buckley. For more information, please visit the following web link: https://www.thurstoncountywa.gov/tchome/pages/newsreleasedetail.aspx?List-ID=1971 D. The Judicial Information System Committee (JISC) will discuss Proposed JISC Rule 13, Electronic Court Record Systems, at its June 28, 2019 meeting. 	<p>29-32</p>
<p>Other Business</p> <ul style="list-style-type: none"> A. The next DMCJA Board Meeting is September 22, 2019, 9:00 a.m. to 12:00 p.m., at the Heathman Lodge, in Vancouver, WA. 	



DMCJA Board of Governors Meeting
Sunday, June 3, 2019, 9:00 a.m. – 12:00 p.m.
Skamania Lodge (Spring Conference)
Stevenson, WA

MEETING MINUTES

Members Present:

Chair, Judge Rebecca Robertson
Judge Scott Ahlf
Judge Linda Coburn
Judge Jennifer Fassbender
Judge Michael Finkle
Judge Michelle Gehlsen
Judge Robert Grim
Judge Drew Ann Henke
Commissioner Rick Leo
Judge Samuel Meyer
Judge Charles Short
Judge Jeffrey Smith
Judge Laura Van Slyck

AOC Staff:

Vicky Cullinane
Sharon R. Harvey
Dory Nicpon
Dawn Marie Rubio (via phone)

Guests:

Judge Judy Jasprica, BJA
Judge Dan Johnson, BJA
Judge Kevin Ringus, BJA
Judge Mary Logan, BJA

Members Absent:

Judge Aimee Maurer

CALL TO ORDER

Judge Robertson, District and Municipal Court Judges’ Association (DMCJA) President, noted a quorum was present and called the DMCJA Board of Governors (Board) meeting to order. Attendees were asked to introduce themselves.

GENERAL BUSINESS

A. Minutes

The Board moved, seconded, and passed a vote to approve the Board Minutes for May 11, 2019, with the following correction:

Liaison Reports, B. Board for Judicial Administration (BJA), the statement that reads, “Ms. Nicpon further reported that SSB 5560, Concerning *medication* of disputes between elected officials . . .” should read, “Ms. Nicpon further reported that SSB 5560, Concerning **mediation** of disputes between elected officials”

Judge Finkle and Commissioner Leo abstained from voting because they were not present for the May 11, 2019 Board meeting.

Treasurer’s Report

Judge Fassbender reported that the most recent Treasurer Report is for April 2019 because the May 2019 report was not available by the date of this Board meeting. The April report reveals a total of \$314,342 in DMCJA checking and savings accounts. M/S/P to accept Judge Fassbender’s report.

Special Fund Report

Judge Gehlsen reported that the April 2019 Special Fund report is the most current report because the May 2019 report was not available by the date of this Board meeting. The April report reveals a total of \$50,652.46

in the Special Fund account with \$53.73 in earned interest. Judge Gehlsen further reported that only five DMCJA members have not paid their dues to date. M/S/P to accept Judge Gehlsen's report.

Legislative Report

Judge Meyer reported that he will provide a formal report during the DMCJA annual spring conference's Legislative Update Session on Wednesday, June 5, 2019.

Judicial Information System (JIS) Report

Vicky Cullinane reported on the status of the courts of limited jurisdiction case management system (CLJ-CMS) project. The CLJ-CMS Steering Committee received the analysis from Gartner on the three options they are considering for moving forward with the project, and discussed them at their May 2019 meeting. The committee continues to discuss the options, but has not yet made a decision on which option to pursue. They hope to have a decision on the direction soon. They want to be careful and deliberate in their choice because, unlike a local jurisdiction that decides to implement its own system, for the statewide system, there is no "Plan B" if there is a problem along the way, such as the vendor goes out of business, or fails to fully implement. The state system has to work for everyone in the entire state.

Administrative Office of the Courts (AOC)

Dawn Marie Rubio, Washington State Court Administrator, reported on the status of the judicial needs methodology that was discussed during the April DMCJA Board meeting. By way of background, the State Court Administrator is charged to "[e]xamine the need for new superior court and district court judge positions under an objective workload analysis," pursuant to RCW 2.56.030. Prior to 2005, a "weighted caseload" analysis method was used, and in 2005, that language was changed to reflect the "objective caseload" method. The methodology has not been revisited or updated since that time. Ms. Rubio stated that the AOC will take a deep dive into the methodology and bring its assessment of the current methodology, along with any recommendations to the Board for Judicial Administration during its October 2019 meeting. The AOC will continue to inform the Superior Court Judges' Association and DMCJA of the status of this judicial needs methodology project.

Board for Judicial Administration (BJA)

Judge Jasprica, DMCJA Representative for BJA, directed Board members to the March BJA minutes that are located in Board meeting materials. During the May BJA meeting, participants gathered in small groups to discuss (1) BJA recruitment, (2) BJA turnover rates, (3) BJA's vision, and (4) education training for new judges and BJA members. She further reported that the Judicial Leadership Summit will be held on August 12, 2019. The Summit will last approximately four hours with a reception at Chief Justice Mary Fairhurst's home following the event. The Summit will include leaders from the AOC and all court levels, who will meet to collaborate on judicial branch priorities. The outcomes of the Leadership Summit will be presented at the annual fall judicial conference. Judge Jasprica reported that two new DMJCA members will join the BJA at the end of the DMCJA annual spring conference.

BJA Committees

The Board was informed that there are four BJA Committees, namely, (1) Policy and Planning, (2) Legislative, (3) Education, and (4) Public Trust and Confidence. The BJA requests that the DMCJA Board discuss the issue of eliminating the automatic process of designated officers to serve on a BJA committee, and, in the alternative, allowing judges to join BJA committees of interest to them. Judge Jasprica, BJA Court Education Committee Chair, reported that the BJA formed a task force to obtain judicial education funding from the Legislature. She expressed that, although no funding was obtained, lessons were learned; such as, recruiting a Supreme Court Justice to speak with legislators about the topic. This tactic benefited the Interpreter Services Funding Task Force, which received the requested legislative funding. Judge Jasprica reported that judicial education funds are scarce, hence, BJA Court Education Committee judicial reimbursements for conference lodging was reduced this year from \$60 to \$50.

Judge Ringus and Dory Nicpon, AOC Judicial and Legislative Relations Associate Director, reported on behalf of the BJA Legislative Committee. Ms. Nicpon reported that the Washington State Legislature passed 486 bills in 2019, and, AOC staff has transitioned from legislative analysis to legislative implementation. In order to illustrate the work of the AOC, Ms. Nicpon provided Board members with a five page excel spreadsheet that identifies, in part, the bill title, bill number, and which court level it will impact. AOC staff were assigned the task of preparing relevant bill summaries that will be disseminated to the court community. Ms. Nicpon further informed that the effective date of most bills is July 28, 2019. Judge Ringus requested that all BJA representatives meet with him and Dory Nicpon after the DMCJA votes for new BJA representatives on Tuesday, June 5, 2019.

Judge Robertson reported on the BJA Policy and Planning Committee. She informed that this committee is seeking court related project suggestions. All ideas should be sent to Jeanne Engler, AOC Staff for BJA, at jeanne.engerlt@courts.wa.gov.

Action

Correction of Conference Calls Line Item: Inadvertently States \$250 instead of \$750

M/S/P to revise DMCJA Conference Calls line item to reflect \$750 instead of \$250.

Discussion

A. Interpreter Services Funding Task Force – *Judge Andrea Beall*

Judge Andrea Beall, Puyallup Municipal Court, reported on the accomplishments of the Interpreter Services Funding Task Force. She informed that the group is charged with the following seven tasks, pursuant to the task force's Charter:

1. Identify and quantify the current demand for and costs of interpreter services statewide using empirical information and sound research methods.
2. Analyze state and local funding for interpreter services.
3. Review past budget proposals for interpreter services.
4. Identify current efforts used to meet the demand for interpreter services and best practices that would optimize use of resources to provide services.
5. Develop and submit a budget proposal for the 2019-21 biennium justified by quantitative empirical evidence.
6. Develop a legislative strategy to successfully obtain adequate state funding for interpreter services.
7. Provide a report to the BJA and the Interpreter Commission along with a budget proposal at a time that conforms with the 2019-21 legislative biennium.

Judge Beall reported that the Judiciary has unsuccessfully endeavored to receive state funding for court interpreter services for the past five years. In 2019, however, the Washington Legislature granted approximately \$2.1 million in funding for language access. Judge Beall informed that this money will be used to boost the state Interpreter Reimbursement Program. Judge Beall discussed a two-year process. The first year, the program will work on updating the on-line reimbursement program, review and revise the current program as needed, and begin to reach out to new participant courts. The emphasis will be on rural and smaller courts for the first expansion of the program. The second year is when participant courts will begin to

see the funds. All participant courts must have a Language Access Plan (LAP). Any court hoping to join the program should be sure to have a good LAP in place. Judge Beall then thanked Jeanne Englert, AOC Staff for the Interpreter Services Funding Task Force, for all of her service toward the project. Judge Beall expressed gratitude to Judge Ahlf, who appointed her to the Interpreter Commission when he was DMCJA President. Judge Beall informed that she has learned more about court interpreter services through her participation with the group. Her term on the Interpreter Commission ends in September 2020. Judge Beall is the DMCJA representative for both the Interpreter Services Funding Task Force and Interpreter Commission.

B. Board Meeting: Whether to Meet on July 12, 2019

The Board discussed whether to have a July Board meeting because this meeting is typically cancelled. Judge Meyer, who is set to become the DMCJA President, and, thus, Board Chair, informed that he is unavailable for the August DMCJA Board meeting. He stated that he will inform the Board in advance whether the July Board meeting will be cancelled.

C. DMCJA Budget

1. Audit Update

Ms. Harvey reported that Dino Traverso, LLP does not perform audits, however, Dino Traverso recommended the following companies to perform the service: (1) Fruci and Associates, (2) Brantley & Associates, and (3) Shannon & Associates. Fruci & Associates performed services for the DMCJA in 2015. The company will provide a proposal for the DMCJA. Brantley & Associates informed Ms. Harvey that the company is too busy to take on extra clients, however, offered to provide referrals. Shannon & Associates did not respond to emails or calls from Ms. Harvey.

2. Correction of Conference Calls Line Item: Inadvertently States \$250 instead of \$750

a. Adopted 2019-2020 Budget

b. Approved 2018 Board Retreat Minutes – excerpt regarding Conference Calls Increase to \$750

The Board discussed an inadvertent error regarding the DMCJA Conference Calls line item that includes two hundred fifty dollars (\$250). The amount should state seven hundred fifty dollars, which was approved in 2018. In May 2019, the Board subsequently approved to retain the 2018 budget. The Board moved, seconded, and approved moving this topic to an action item.

3. DMCMA Mandatory Education – Amend Approved Funding to 2020-2021

Judge Robertson reported that the mandatory education program is not ready to be implemented, thus, the twenty-thousand dollars allotted by the DMCJA is not yet needed, according to Margaret Yetter, former District and Municipal Court Management Association (DMCMA) President. The DMCJA and DMCMA are co-sponsoring a rule regarding mandatory education for court administrators and staff. The rule, however, has not yet been approved by the Supreme Court. The Board discussed the \$20,000 funding request, which is needed when the rule is approved and the program is developed. The Board by general consensus agreed to retain the funds under the DMCMA Mandatory Education line item and address the request at the next DMCJA Board Retreat in May 2020.

INFORMATION

The Board was provided the following information:

A. 2019-2020 DMCJA Priorities

B. 2019-2020 DMCJA Meeting Schedule

C. 2019-2020 Lobbyist Contract

Judge Robertson offered thanks to the following DMCJA Board of Governors Officers, Members, and BJA Representatives for their outstanding service: (1) Judge Jennifer Fassbender, (2) Judge Scott Ahlf, (3) Judge Michael Finkle, (4) Judge Charles Short, (5) Judge Drew Ann Henke, (6) Judge Dan Johnson, and (7) Judge Judy Rae Jasprica. Each has served the balance of their terms in office.

OTHER BUSINESS

Judge Robertson reported that tribal court judges would like to join the DMCJA listserv. She informed that the Administrative Office of the Courts, which maintains DMCJA listservs, has some concerns regarding adding tribal court judges to the DMCJA listserv. These concerns will be provided for the July 12, 2019 DMCJA Board meeting.

The meeting adjourned at approximately 11:00 a.m.



DMCJA Rules Committee
Thursday, April 25, 2019 (12:00 - 1:00 p.m.)
Via Teleconference

MEETING MINUTES

Members:

Chair, Judge Goodwin
~~Judge Buttorff~~
Judge Eisenberg
Commissioner Hanlon
~~Judge Oaks~~
Judge Samuelson
~~Ms. Patti Kohler, DMCMA Liaison~~
~~Ms. Melanie Conn, DMCMA Liaison~~

AOC Staff:

Ms. J Benway

Judge Goodwin called the meeting to order at 12:05 p.m.

The Committee discussed the following items:

1. Welcome & Introductions

Judge Goodwin welcomed the Committee members in attendance. He noted that Judge Steiner had been appointed to the King County Superior Court and would no longer serve on the Rules Committee.

2. Review Revised Minutes from the February 28, 2019 Rules Committee meeting

It was motioned, seconded, and passed to approve the revised minutes from the February 28, 2019 Rules Committee meeting.

3. Approve Minutes from the March 27, 2019 Rules Committee meeting

It was motioned, seconded, and passed to approve the minutes from the March 27, 2019 Rules Committee meeting.

4. Tribal State Court Consortium Rule Request

This item was carried over to the next meeting.

5. Discussion re Proposed Amendments to the IRLJ

Judge Goodwin stated that Judge Steiner had been the primary proponent of this proposal, and had recently met with the IRLJ Subcommittee of the WSBA, which is scheduled to recommend changes to the IRLJ this year. The Committee agreed that it may be better to comment on the WSBA proposals when available rather than pursue an independent set of amendments. The

Committee agreed to keep this item on the agenda for the next meeting. Judge Goodwin requested that Ms. Benway identify and distribute to the Committee the most recent version of Judge Steiner's IRLJ proposals.

6. Update on DMCJA Board activity pertaining to rules

Ms. Benway stated that the DMCJA Board had reviewed a number of Rules Committee-related items at recent meetings. The Board approved the Rules Committee's request to add the Committee charges to the DMCJA Bylaws, so that proposal will be before the DMCJA membership at the annual meeting during conference. The Board agreed with the Rules Committee's recommendations regarding proposals to amend CrRLJ 3.1 and CrRLJ 4.4, as well as proposals from the Washington Criminal Defense Lawyers, and will provide comments to that effect to the Supreme Court. The Board also accepted the Committee's recommendation to request an amendment to GR 31 to protect from public disclosure certain sensitive materials submitted to therapeutic courts. The Board considered the Committee's proposal to amend GR 29 but ultimately returned the proposal to the Council on Independent Courts for further review.

7. Update on HB 1305, Pertaining to Notices of Disqualification

Ms. Benway stated that the legislative session had not yet concluded so the fate of the DMCJA-requested legislation to amend the statutes pertaining to the disqualification of CLJ judges is still unknown. An update will be provided during conference and the Committee can determine how to proceed. This item will be continued to the next Committee meeting.

8. Request for More Rules Committee Members

Ms. Benway stated that with the departure of Judge Dacca and Judge Steiner, it would be helpful to have additional Rules Committee members. She encouraged Committee members to reenroll and to recommend other judges for the Committee.

9. Other Business and Next Meeting Date

The next Committee meeting will be held during the DMCJA conference on Tuesday, June 4, 2019 at 7:30 a.m. in a room to be determined.

Judge Goodwin stated that the current Committee meeting schedule alternates between Wednesdays and Thursdays but that he would like to propose that the Committee meet on Wednesdays only. He requested that Committee members let him know if meeting on Wednesday is a problem.

There being no further business, the meeting was adjourned at 12:28 p.m.



Board for Judicial Administration (BJA) Meeting
Friday, May 17, 2019 (9 a.m. – 12 p.m.)
AOC SeaTac Office, 18000 International Blvd, Suite 1106, SeaTac

MEETING MINUTES

BJA Members Present:

Chief Justice Mary Fairhurst
Judge Judy Rae Jasprica, Member Chair
Judge Doug Federspiel
Judge Gregory Gonzales
Judge Dan Johnson
Judge Robert Lawrence-Berrey (by phone)
Judge Mary Logan
Judge David Mann
Judge Judith Ramseyer (by phone)
Judge Kevin Ringus
Dawn Marie Rubio
Judge Michael Scott
Judge Laurel Siddoway (by phone)
Justice Charles Wiggins (by phone)

Guests Present:

Jim Bamberger
Sophia Byrd McSherry
Pam Hartman-Beyer (by phone)
Sonya Kraski
Joanne Moore
Dawn Williams
Margaret Yetter

Public Present:

Page Carter

**Administrative Office of the Courts
(AOC) Staff Present:**

Jeanne Englert
Sharon Harvey
Penny Larsen
Dirk Marler
Dory Nicpon
Ramsey Radwan
Caroline Tawes

Call to Order

Chief Justice Fairhurst called the meeting to order at 9:00 a.m. The members introduced themselves.

Supreme Court Presentation

Chief Justice Fairhurst presented information on the Supreme Court, including the number of case filings and the duties of the justices. She encouraged the BJA members to listen to the State of the Judiciary address as it sets the tone for the judicial branch and how it relates to other branches of government.

Standing Committee Reports

Budget and Funding Committee (BFC): Judge Logan said the lack of funding in the budget for the Court System Education Funding Task Force was disappointing but they

will continue to ask for funding. The Interpreter Services Task Force request was funded. Mr. Radwan reviewed the biennial budget information distributed at the meeting.

Court Education Committee (CEC): The Court System Education Funding Task Force received no funding. Judge Jasprica hopes the BJA will continue supporting the Task Force. Because conferences often occur near the end of the fiscal year, the CEC added clarifying language to its bylaws to require reimbursements requests be submitted within 30 days of completion of the conference, or by June 30, whichever is first. The CEC progress report was included in the meeting materials.

Legislative Committee (LC): Staff reviewed nearly 3,000 bills during the legislative session and are now working on implementation. Nearly one third of the bills had impact on or were of interest to the courts. AOC staff are reviewing 137 bills for implementation. The Uniform Guardian Act (UGA) bill and the bill regarding the Washington State Bar Association (WSBA) were discussed.

Policy and Planning Committee (PPC): The PPC met in March and is exploring BJA membership diversity.

Office of Public Defense (OPD)

Joanne Moore reviewed the history and mission of the OPD. The 2017 OPD Annual Report was included in the meeting materials. Chief Justice Fairhurst asked about the possibility of sharing training resources and information with the CEC. There was a discussion on collaborating on training and funding.

BJA Task Force Updates

The kick off for the Court Security Task Force was on April 24. The Task Force would like to make sure the incident report log on Inside Courts is current and complete. The Task Force plans to meet online in addition to two in-person meetings each year.

The Court System Education Funding Task Force and the Interpreter Services Funding Task Force will both meet on June 10 to evaluate activities and determine next steps. There was a brief discussion on the legislative funding strategy. Justice Wiggins volunteered to participate in future outreach efforts.

Jeanne Englert distributed a survey that requested feedback on Task Force work and activities in 2018. Members were asked to complete the survey and return it by the end of the meeting or by email. Additional information will be shared at the June meeting after the Task Forces meet.

BJA Ad Hoc Committees

A red-lined copy of the BJA Rules (BJAR) and of the BJA Bylaws that included recommended edits, as well as a copy of each with the changes accepted, were included in the meeting materials. If the Rules are approved at this meeting they will go through the rules process.

It was moved by Judge Ringus and seconded by Judge Johnson to approve the BJA Rules as revised. The motion carried unanimously with Justice Wiggins abstaining.

It was moved by Judge Ringus and seconded by Judge Jaspica to approve the BJA Bylaws as revised. The motion carried unanimously with Justice Wiggins abstaining.

Amendment dates in each document will be updated.

The members discussed the open enrollment proposal for BJA committee assignments. Jeanne Englert asked the members to discuss this information at their court level by May 30 so that any changes can be approved at the June 14 BJA meeting.

Judge Ringus pointed out that, under the required membership for the Legislative committee, "BJA Member Chair" should be listed behind "Membership also includes..."

Judicial Leadership Summit 2018 Follow Up

Four questions from the 2018 Judicial Leadership Summit were included in the meeting materials for further discussion. The BJA members broke into four groups that each discussed one question. Ideas from the groups included:

Question 1: How do courts plan for turnover of judicial officers and administrators?

- It depends on the size of the court;
- some courts have a mentoring program;
- there should be a systematic way to deliver materials from the Judicial College to judges who start between Judicial College programs.

Question 2: How do you integrate new judicial officers and court administrators into the specific court culture/environment?

- Integration shadowing, pro tem pamphlets, etc.;
- more education regarding GR 29, especially at the Judicial College;
- establish working relationships with the sheriff's office, police department, and other partners regarding the court's role.

Question 3: How do you recruit and retain judicial officers and court administrators?

- Think about talent and diversity;
- recruit from inside, looking at desire and ability.

Question 4: How are new judicial officers and court administrations trained?

- Court orientation and training for new judicial officers;
- how could this be captured for other courts and states?

BJA Business Account

It was moved by Judge Ringus and seconded by Judge Jasprica to remove Dory Nicpon as signer on the BJA Business Account and retain Jeanne Englert and Dirk Marler as signers on the BJA Business Account. The motion carried unanimously.

It was moved by Judge Scott and seconded by Judge Jasprica to approve the revised policies and procedures for the BJA Business Account. The motion carried unanimously.

March 15, 2019 Meeting Minutes

It was moved by Judge Jasprica and seconded by Judge Ringus to approve the March 15, 2019 BJA meeting minutes. The motion carried unanimously.

Information Sharing

The DMCJA Board Retreat is this weekend.

Judge Logan and Dawn Marie Rubio will be attending the 2019 Conference of Chief Justices (CCJ)/Conference of State Court Administrators (COSCA) Western Region Summit next week with representatives from all trial court levels.

Jeanne Englert reminded the members that the June meeting will begin at 8:30 a.m. and will be held in the meeting room on the Lower Plaza level.

Judge Scott has been talking to jurors about fast and slow thinking and will provide that information to the BJA members.

The Clerks' Conference is in Spokane from June 24–27. Sonya Kraski's last day as a clerk will be December 31, 2019.

Dawn Williams will become the District and Municipal Court Management Association (DMCMA) president at the DMCMA conference next week.

The Access to Justice Conference is June 14–16 in Spokane.

Other

There being no further business, the meeting was adjourned at 11:58 a.m.

Recap of Motions from the May 17, 2019 Meeting

Motion Summary	Status
Approve the BJA Rules as revised.	Passed
Approve the BJA Bylaws as revised.	Passed
Remove Dory Nicpon as signer on the BJA Business Account and retain Jeanne Englert and Dirk Marler as signers on the BJA Business Account.	Passed
Approve the revised policies and procedures for the BJA Business Account.	Passed
Approve the March 15, 2019 BJA meeting minutes.	Passed

Action Items from the May 17, 2019 Meeting

Action Item	Status
Members were asked to complete a survey requesting feedback on BJA meetings and activities in 2018 and return it to Jeanne Englert by the end of the meeting or by email. A report will be available at the June meeting.	Done
Jeanne Englert asked the members to discuss the open enrollment proposal for BJA committee assignments at their court level by May 30 so this proposal can be voted on at the June 14 BJA meeting.	
<u>March 15, 2019 BJA Meeting Minutes</u> <ul style="list-style-type: none">• Post the minutes online.• Send minutes to the Supreme Court for inclusion in the En Banc meeting materials.	Done Done

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION

OPERATIONAL RULES

(Adopted December 8, 2006)
(Revised June 2015)

The District and Municipal Court Judges' Association (DMCJA) is governed by Bylaws as adopted and periodically amended by DMCJA membership. These rules are intended to supplement the Bylaws and provide guidance for members participating in DMCJA governance. The rules set forth the expectations of the DMCJA Board for its members and officers.

I. Board Member Duties

Each Board member and officer shall use best efforts to:

- A. Personally attend all Board meetings. Participation by phone can be arranged through staff on a meeting-by-meeting basis if presence is not possible;
- B. Prepare for participation by reading agendas and materials before the meeting;
- C. Be prepared to lead discussion of agenda items as assigned by the President;
- D. Follow up on tasks assigned by the Board;
- E. Attend the DMCJA Board Retreat, and the DMCJA business meetings at spring and fall judicial conferences;
- F. Represent the Board at the request of the President; and
- G. Advance the work of the Board in at least one of the following ways:
 1. By serving as a committee chair;
 2. By serving as a liaison to outside organizations; or
 3. By serving as a committee member.

II. Board Meetings

- A. Board meeting schedules shall be adopted at the DMCJA Board Retreat. Meetings will generally fall on the afternoon of the 2nd Friday of the month in SeaTac.
- B. Special meetings may be called by the President upon notice by mail, email, or phone.

Attendance

In-person participation is preferred; participation by phone or other means must be arranged in advance through DMCJA staff on a meeting-by-meeting basis.

Manner of Action

- A. Items shall be introduced on the discussion calendar and carried to the following meeting for action.
- B. The Board may act upon motion or resolution adopted at a meeting.
- C. A motion or resolution shall be adopted if approved by a majority of those Board members in attendance at the time the vote takes place.
- D. There shall be no voting by proxy, mail, or email.

III. Executive Legislative Committee

Membership

The Executive Committee shall consist of the President, President –Elect, Legislative Committee Chair, and two or more additional members appointed by the President from the Board of Governors or the Legislative Committee. Staff shall also participate in Executive Committee meetings as an ex officio member.

Meetings

The Executive Committee shall meet weekly in person or by phone during legislative sessions to discuss and adopt DMCJA positions on legislation. The Executive Committee shall report at all regular Board meetings during session. The Executive Committee shall monitor and direct the activities of the DMCJA lobbyist.

Quorum

A quorum shall consist of the President or President-Elect, the Legislative Committee Chair or designee, and at least two other members of the Executive Committee.

Manner of Action

Staff shall daily review legislative digests for legislation that may impact courts of limited jurisdiction. Staff shall provide Executive Committee members with internet links to legislation of interest. Executive Committee members shall review and be prepared to discuss and recommend DMCJA positions on legislation at weekly meetings. Positions of the DMCJA shall be adopted by majority vote of participating Executive Committee members.

IV. Special Initiatives

The Board may establish committees of limited life span to address specific initiatives. The Board will appoint the chairs, provide specific charges and may establish time frames and reporting requirements for completing the delegated work. In all other respects, these special initiative committees are subject to Bylaws provisions for standing committees.

V. Staff

The Administrative Office of the Courts provides staff support to the DMCJA. Staff is responsible for:

- A. Preparing and publishing agendas and materials in consultation with the DMCJA president;
- B. Keeping track of Board actions;
- C. Maintaining DMCJA records in compliance with State Archivist retention schedules;
- D. Providing staff support for committees; and
- E. Acting as the registered business agent for the DMCJA.

Staff shall have a DMCJA credit card to conduct DMCJA business. Staff shall timely report any expenses incurred to the DMCJA Treasurer

VI. Amendments

The Board may amend these operational rules from time to time to meet the obligations and duties of the DMCJA.

**RULES FOR CONDUCT FOR THE
DISTRICT AND MUNICIPAL COURT JUDGES ASSOCIATION
BOARD OF GOVERNORS MEETINGS**

based on

The Modern Rules of Order, 2nd Edition by
**Donald A. Tortorice, Esq. and published by
ABA Publishing**

- Rule 1:** **Role of the President.** Authority for conduct of the meeting is assigned to the President, who shall act as Chair. Decisions of the Chair are final on questions of procedure, but may be appealed to a vote of the Board. If a ruling is corrected by the Board, the Chair shall amend his or her ruling to reflect the will of the Board.
- Rule 2:** **Governing Law.** These rules are subordinate to the DMCJA Bylaws.
- Rule 3:** **Agenda.** The President shall establish the agenda and order of business for each meeting in consultation with Association staff.
- Rule 4:** **Quorum.** The Chair shall be responsible for ascertaining and announcing the presence of a quorum, and shall duly convene the meeting when a quorum is present.
- Rule 5:** **Special Officers.** The President may appoint a Special Chair to conduct all or any part of a meeting. The Special Chair shall be the President-Elect, or, if the President-Elect is not present or is unable to serve, then the Vice President.
- Rule 6:** **Approval of Minutes.** If the minutes of the prior meeting have been circulated, the Chair should ask if there are corrections. Following notation of corrections, the Chair shall announce that the minutes are approved as circulated (or corrected). If there is a dispute on a correction, the proposed correction should be put in the form of a main motion, discussed and voted on according to these rules. If the minutes of the prior meeting have not been circulated, the Chair shall read the minutes and take corrections, and the procedures noted above for correction and approval shall apply.
- Rule 7:** **General Discussion.** Issues that require consideration may be discussed with or without a formal motion. An issue may be resolved by recording (i) the general consensus or “sense of the Board,” or (ii) by formal motion.
- Rule 8:** **General Principles for Discussion or Debate.** The Chair shall regulate the discussion to assure adequate consideration of relevant points of view in the best interest of the DMCJA. The following principles shall guide the Chair and the Board:

(a) The discussion should assure sufficient consideration of issues and all pertinent points of view.

(b) The discussion shall at all times maintain the dignity of the meeting, assure that the views of each recognized speaker are made known to the Board, and assure that proper respect is accorded to all members of the Board and others attending the meeting.

(c) The discussion shall assure that the issue(s) is/are presented in a manner understood by the participants.

(d) The ultimate goal of discussion is to determine the will of the Board and to articulate decisions for conduct of the business of the DMCJA.

Rule 9: General Consensus or Sense of the Board. When the members of the Board who are present embrace a course of action by clear consensus, the Chair may (if there is no objection) state that action on the issue is resolved by “general consensus” or “sense of the meeting.” A ruling as to general consensus or sense of the meeting shall be recorded as the decision of the Board.

Rule 10: Motion Practice and Procedure. When a sense of the meeting or general consensus is not determined, or where the importance of the issue makes formal action desirable, any member of the Board (other than the President and President-Elect) may state the proposal as a motion.

Motions shall be limited to those noted on the attached Description and Chart. There are 3 categories of motions: (1) Meeting Conduct Motions, (2) Disposition Motions, and (3) Main Motions (to take action or to reconsider action taken). The motions are listed in the attached Chart in order of precedence. When any motion is pending, any motion listed above it in the list is in order, but those below it are not in order.

Rule 11: Adjournment. Upon completion of the meeting agenda, and if no other business is indicated, the Chair shall adjourn the meeting. Adjournment may be accomplished by announcement by the Chair or by motion. A motion to adjourn before completion of the agenda is out of order.

DESCRIPTION:

MOTION PRECEDENCE AND CONDUCT

(If circumstances call for a departure from these procedures, the Chair has authority to determine the conduct of the meeting, subject to appeal)

MEETING CONDUCT MOTIONS

1. **Point of Privilege** – A communication from a member to the Chair drawing urgent attention to a need for personal accommodation. Examples: inability to see or hear a speaker, overlooked right or privilege that should have been accorded.
 - May interrupt a speaker
 - Second not required
 - Not debatable
 - Not amendable
 - Resolved by the Chair; no vote required

2. **Point of Procedure** – (point of order) – A communication from a member to the Chair inquiring into the manner of conducting business or raising a question regarding the propriety of a procedure. An inquiry to be resolved by the Chair.
 - May interrupt a speaker
 - Second not required
 - Not debatable
 - Not amendable
 - Resolved by the Chair; no voting required

3. **Appeal Ruling of the Chair** – An appeal to the Board of a ruling of the Chair on a matter of procedure. **NOTE:** A ruling based on governing law such as a bylaw requirement is not appealable.
 - May not interrupt a speaker
 - Second required
 - Debatable
 - Not amendable
 - Majority vote required

DISPOSITION MOTIONS

4. **Withdraw a Motion** – A maker of a motion—and only the maker of a motion—may make a motion to withdraw. As the maker’s privilege, a motion to withdraw does not require a second or a vote.
 - May interrupt a speaker
 - Second not required

- Not debatable
 - Not amendable
 - Resolved by the Chair; no vote required
5. **Postpone Consideration** – Purpose: to enable the Board to deal with the issue more effectively at a later time. A postponed motion can be renewed at a later appropriate time unless otherwise specifically provided in the motion.
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Majority vote required
6. **To Refer** – Typically, to submit an issue to a committee or task force for study and/or recommendation.
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Majority vote required
7. **To Amend** – Proposes a change in the wording or a motion currently under consideration. **NOTE:** When a motion to amend is pending, and an amendment to the amendment is proposed, the Chair should focus discussion on the latest amendment, resolve that question, then proceed to the first amendment before continuing discussion on the main motion. Votes on amendments are in reverse order of the sequence in which they are proposed.
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Majority vote required
8. **To Limit, Extend or Close Debate** – The Chair has discretion to ensure that differing points of view are heard. This motion overrides the Chair’s determination. Since it affects a member’s right to speak his or her views, it requires a two-thirds vote of the Board. (Includes calling the question.)
- May not interrupt a speaker
 - Second required
 - Debatable
 - Amendable
 - Two-thirds vote required

MAIN MOTIONS

9. **Main Motion** – May be an initial call for action, to reconsider, to rescind a prior decision or to elect persons to office.

- May not interrupt a speaker
- Second required
- Debatable
- Amendable
- Majority vote required unless otherwise prescribed by governing law

**SUMMARY OF
MOTION PRECEDENCE AND CONDUCT**
(if circumstances call for a departure from these procedures, the Chair
has authority to determine the conduct of the meeting, subject to appeal)

<u>Name</u>	<u>Interrupt a Speaker?</u>	<u>Second Required?</u>	<u>Debatable?</u>	<u>Amendable?</u>	<u>Vote Required?</u>
MEETING CONDUCT					
MOTIONS					
1. Point of Privilege	YES	NO	NO	NO	NO
2. Point of Procedure	YES	NO	NO	NO	NO
3. Appeal Ruling of the Chair	NO	YES	YES	NO	Majority
DISPOSITION MOTIONS					
4. Withdraw a Motion	YES	NO	NO	NO	NO
5. Postpone Consideration	NO	YES	YES	YES	Majority
6. To Refer	NO	YES	YES	YES	Majority
7. To Amend	NO	YES	YES	YES	Majority
8. To Limit, Extend or Close Debate	NO	YES	YES	YES	Two-Thirds
MAIN MOTION					
9. Main Motion	NO	YES	YES	YES	Majority*

*Unless otherwise required by governing law.

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DMCJA Reserves Committee Meeting

Tuesday, June 4, 2019

8:00 AM – 8:30 AM

SKAMANIA LODGE

SKAMANIA, WA

MEETING MINUTES

Members:

Judge Samuel Meyer, Chair

Judge Michelle Gehlsen

Judge Jennifer Fassbender

AOC Staff:

Sharon R. Harvey

Guest:

Christina Huwe, Bookkeeper (via phone)

Call to Order

Judge Meyer, Chair, called the District and Municipal Court Judges' Association (DMCJA) Reserves Committee (Committee) meeting to order at approximately 8:00 a.m.

Discussion

A. Meeting Minutes

The Committee moved, seconded, and passed a vote (M/S/P) to approve the Minutes dated June 4, 2018.

B. Unclaimed Bank Funds

The Committee discussed a Bank of America letter dated May 7, 2018 that referenced a check in the amount of six hundred fifty-seven dollars and seventy-three cents (\$657.73) that had not been presented for payment. Judge Fassbender expressed that she had informed Judges Meyer and Gehlsen that unclaimed association funds from Bank of America were available. Ms. Harvey also reported that she had received information on how to claim these funds. Christina Huwe, DMCJA Bookkeeper, requested that Ms. Harvey work with DMCJA officers to determine what line item to place the funds. Thus, the Committee decided by general consensus to place the unclaimed funds into the following DMCJA line item: Conference Incidental Fees for 2020 Spring Program.

C. US Bank Account

The Committee discussed the DMCJA's US Bank account, which has approximately seventy thousand seven hundred sixty-six dollars (\$70,766) therein. Ms. Harvey inquired whether Judge Gehlsen has worked with Judge G. Scott Marinella to close the account and transfer the money to the Bank of America savings account. Judge Gehlsen agreed to work with Judge Marinella to close the account in an efficient manner.

D. Strategic Plan for Use of Special Funds

Special Fund Line Item

The Committee had a robust discussion regarding how Special Fund money is allotted. Christina Huwe was added to the meeting via telephone to report how Special Fund money is handled for bookkeeping purposes. Ms. Huwe explained that a DMCJA line item, such as President Expense, is used even when money is taken from the Special Fund. The Committee determined that the Special Fund should have a

separate budgeting line item entitled, "Special Fund," since it is not comprised of public money. This new system will allow the Board to better identify Special fund purchases from general DMCJA fund items. There was also brief discussion regarding the interpretation of the term "gift" that is contained within the Special Fund policy. The issue was whether the President may purchase a gift without Board approval or whether a gift is subject to the Special Fund policy. The Committee determined that a gift is subject to the Special Fund policy.

Special Fund Assessment for 2019-2020

It was noted that the DMCJA Board decided by general consensus not to collect Special Fund dues for 2019-2020. Judge Gehlsen, Special Fund Custodian, reported that there is fifty thousand seven hundred six dollars and nineteen cents (\$ 50,706.19) currently in the Special Fund account. The Board decision to switch to a Business Premium Money Market has allowed the association to earn fifty-three dollars and seventy-three cents in interest. The Committee decided to maintain the Special Fund at the Washington Federal Bank. Special Fund monies are to be used in accordance with the DMCJA Special Fund Policy.

E. Recommendations to the Board

1. Place unclaimed bank funds from Bank of America in the Conference Incidental Fees for 2020 Spring Program line item.
2. Create a DMCJA Budget Line Item entitled, "Special Fund," to better determine what items are taken from the Special Fund account.
3. Maintain the Special Fund account at the Washington Federal Bank. The Committee notes that the Board decided not to have a 2019-2020 Special Fund assessment during its annual Board Retreat in May 2019.
4. Special Fund Custodian should continue to decide whether the recommendations fit the Fund's daily needs. Therefore, the Custodian should look at options in order to best maximize returns and make recommendations to the Board of Governors.

Reference Materials

Committee members were provided the following reference materials: (A) Reserves Committee Roster and Charge, (B) Special Fund Policy, (C) May 13, 2017 Board Minutes (Board vote to close US Bank Account), and (D) Special Fund Bank Statements for May 2019 and April 2019.

Other Business

The Committee discussed the Board's decision to close the US Bank Savings account. Judge Gehlsen expressed that she will work with Judge G. Scott Marinella to close the account and transfer the money to the Bank of America savings account. The Committee also discussed obtaining an annual audit of the association.

Adjourned at approximately 8:30 a.m.

PROPOSED AMENDMENT:

General Rule 29

PRESIDING JUDGE IN SUPERIOR COURT DISTRICT AND LIMITED JURISDICTION COURT DISTRICT

(a) – (j) Unchanged

(k) Employment Contracts. A part-time judicial officer may contract with a municipal or county authority for salary and benefits. The employment contract shall not contain provisions which conflict with this rule, the Code of Judicial Conduct or statutory judicial authority, or which would create an impropriety or the appearance of impropriety concerning the judge's activities.

The employment contract should acknowledge the court is a part of an independent branch of government and that the judicial officer or court employees are bound to act in accordance with the provisions of the Code of Judicial Conduct and Washington State Court rules. ~~A part-time judicial officer's employment contract shall comply with GR 29(k) and contain the following provisions, which shall not be contradicted or abrogated by other provisions within the contract. A-Where a part-time judicial officer's officer enters into a contract, the terms of employment or employment contract shall comply with the provisions of GR 29(k) and contain the following provisions in GR 29(l), which shall not be contradicted or abrogated by other provisions within the judicial officer's terms of employment or any contract.~~

~~(l) Required Provisions of a Part-Time Judicial Officer Employment Contract.~~

(1) Term of Office and Salary

The judge's term of office shall be four years as provided in RCW 3.50.050. The judge's salary shall be fixed by ordinance in accordance with RCW 3.50.080 and the salary shall not be diminished during the term of office.

(2) Judicial Duties

The judge shall perform all duties legally prescribed for a judicial officer according to state law, the requirements of the Code of Judicial Conduct, and Washington State court rules.

(3) Judicial Independence and Administration of the Court

The court is an independent branch of government. The judge shall supervise the daily operations of the court and all personnel assigned to perform court functions in accordance with the provisions of GR 29 (e), GR 29 (f), and RCW

3.50.080. Under no circumstances should judicial retention decisions be made on the basis of a judge's or a court's performance relative to generating revenue from the imposition of legal financial obligations.

(4) Termination and Discipline

The judge may only be admonished, reprimanded, censured, suspended, removed, or retired during the judge's term of office only upon action of the Washington State Supreme Court as provided in Article IV, section 31 of the Washington State Constitution.

~~(5) Retirement~~

~~The judge shall, for all purposes, be deemed an employee of the city or town for purposes of qualification for retirement benefits under the Department of Retirement Services.~~

Judge Meyer – As you know, the Washington Association of County Clerks is proposing changes to State Court General Rule 7, related to Local Rule Making. We have engaged SCJA and asked for their review and input on these changes, and have been working with them on some edits. The attached is the version that, at this point, both of our groups are willing to jointly propose to the Supreme Court. We would like to hear from the DMCJA as well on this proposed rule change. Would you please share with appropriate members of your association and let us know if you are agreeable with this version?

We modeled our proposed changes after GR 9, the rule on state court rule making, with appropriate edits for the scenario of local rule making. We intend that these changes would improve communication and transparency and help avoid those situations that happen from time to time where an involved stakeholder is caught off guard by a new or changed local rule.

Thank you for reviewing this. Please feel free to reach out to me or to Sonya Kraski, WSACC President, should you have questions or want to discuss this. We look forward to hearing from you.

Barbara Miner

Director, Department of Judicial Administration

King County Clerk

206-477-0777



~~DATE~~

(a) Generally. Fifty copies of rules of court authorized by law to be adopted or amended by courts other than the Supreme Court must be filed with the state Administrative Office of the Courts. New proposed rules and amendments must be filed on or before July 1, to be effective September 1 of the same year. Promulgation or amendment of rules that describe only the structure, internal management and organization of the court but do not affect courtroom procedures are not governed by the time limitations above.

(b) Proposed Rules Published for Comment.

(1) A proposed new or amended local rule shall be submitted for comment to the local bar, the county prosecutor, the county clerk, the county public defender representative and published for at least a 30 day period on the court's Internet site and other sites as the court may determine. The court shall ask the local bar to publish the proposal to its members.

(2) The court shall direct that all comments on a proposed rule be submitted in writing to the court by the deadline set by the court. Comments received shall be publicly accessible and posted on the court's website.

(3) After considering a suggested rule, or after considering any comments received regarding a proposed rule, the Court may adopt, amend, or reject the rule change or take such other action as the Court deems appropriate.

(b) Form. All local rules shall be consistent with rules adopted by the Supreme Court, and shall conform in numbering system and in format to these rules to facilitate their use. Each rule and amendment filed shall state its effective date in brackets following the rule. Prior to adopting a local rule, the court may informally submit a copy of its local rule to the Administrative Office of the Courts for comments as to its conformity in number and format to the Official Rules of Court, and suggestions with reference thereto.

(c) Distribution. On or before September 1 of each year, the Administrator for the Courts shall distribute all local rules, and amendments thereto, to the state law library, the libraries of the three divisions of the Court of Appeals, all county law libraries, Washington law school libraries, and to such other places as are deemed appropriate by the Administrative Office of the Courts.

(d) Availability of Local Rules. The clerk of the court adopting the rules shall maintain a complete set of current local rules, which shall be available for inspection and copying.

(e) Emergency Rules.

(1) In the event a court other than the Supreme Court deems that an emergency exists which requires a change in its rules, such court shall, in addition to filing the rules or amendments as provided in section (a), distribute them to all county law libraries.

(2) A rule or amendment adopted on an emergency basis shall become effective immediately on filing with the Administrative Office of the Courts. The rule or amendment shall remain effective for a period of 90 days after

filing, unless readopted in accordance with section (e)(1) or submitted as a permanent rule or amendment under section (a) within the 90-day period.

(f) Filing Local Rules Electronically. The Administrative Office of the Courts shall establish the specifications necessary for a court to file its local court rules electronically.

[Adopted effective January 1, 1981; amended effective September 1, 1991;
March 19, 1993;
November 25, 2003.]

2019-2020 DMCJA PRIORITIES

1. Adequate Court Funding

The Courts of Limited Jurisdiction (CLJ) cannot provide services or justice without appropriate funding. We need to educate the public, from the voters to the legislators, regarding the effect that funding has on our ability to serve the constitutionally protected interests of the public. We should assess the mandated services the court provides and question how we are expected to provide these services in an environment of shrinking budgets. Major projects that need adequate funding are listed below:

a. JIS/Case Management

The Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Project is moving forward. The Project ran into some unforeseen obstacles on our first try to find a commercial product that meets Washington's district and municipal court needs. With the assistance of Gartner, an industry leading consulting firm, we are looking at three possible options for a new CLJ case management system:

- Commercial Off the Shelf (COTS) "Best-of-Breed" solution – buying separate commercial products for the functions we need and linking them
- Modernize JIS and custom build the new functions we need
- A hybrid of the first two, or another solution Gartner may suggest

The DMCJA continues to support the CLJ-CMS Project and considers it a top priority.

b. Courthouse Security

The safety of all who visit our courthouses remains a top priority for the DMCJA. Without adequate security, the safety of all patrons is in needless jeopardy, including:

- Members of the public summonsed for jury duty, traffic infractions, civil cases, and criminal cases
- Every party involved in domestic violence cases, including alleged victims and witnesses, who appear to deal with domestic violence criminal cases, protection order cases, stalking and anti-harassment cases
- Courthouse staff who are required to work every day in a building where disputes are resolved and where some of those involved in those disputes will present a risk for violence

General Rule (GR) 36, *Trial Court Security Rule*, as well as Minimum Court Standards, became effective on September 1, 2017. Judge Rebecca Robertson, Federal Way Municipal Court, and Judge David Steiner, King County District Court, prepared a GR 36 implementation guideline for DMCJA members that was disseminated to the association on August 1, 2017. Further, the DMCJA Long Range Planning Committee supports educating the association membership about pursuing federal grants related to courthouse security.

i. Courthouse Security Task Force

The DMCJA will actively participate with the Board for Judicial Administration (BJA) Court Security Task Force. Judge Rebecca Robertson, DMCJA President, co-chairs this task force and DMCJA members will serve thereon. Ms. Harvey, DMCJA Policy Analyst, will also work closely with this

task force. These DMCJA representatives will ensure that district and municipal court security issues are implemented in any and all reports and materials created by this initiative.

c. Access to Justice (Court Education, Interpreters and Technology Expansion)

The DMCJA continues to support efforts of the BJA Court System Education Funding Task Force and Interpreter Services Funding Task Force. These initiatives were created to advocate for state funding for court system education and interpreter services in our courts. Access to justice is critical to the citizens of Washington State. Access includes: quality interpreter services, courtroom and court staff accessibility, and technological related access. Several issues related to interpreters were highlighted, including ADA/foreign language interpreters, the quality of interpretation options and access to interpreters. In our digitized world, members of the public should also have the option of using technology to access the courts.

2. Preserving the Independence, Integrity, Quality, and Consistency of the Courts of Limited Jurisdiction

The purpose of this priority is to ensure that justice is dispensed fairly throughout the state for all criminal defendants. The DMCJA thinks the court system is bifurcated and administrative court funding should be consistently applied throughout the State to allow all courts to maintain their independence from the executive and legislative branches of government. Judges should not be in jeopardy of losing their positions based upon the exercise of judicial independence. In order to reach this goal, the DMCJA Board created the Judicial Independence Fire Brigade Committee in May 2017. The Workgroup on Judicial Independence, a subgroup of the Fire Brigade Committee, which has changed its name to the Council on Independent Courts (CIC), has proposed suggested amendments to General Rule (GR) 29 and assists judges experiencing judicial independence related issues. The DMCJA needs to work to maintain the quality and consistency of justice across all courts of limited jurisdiction. We must continue to work to remove statutory disparities between district and municipal courts and monitor regional courts initiatives.

3. Educate Justice Partners

To accomplish the goals of our member courts and the DMCJA as a whole, we must educate the executive and legislative branches of both local and state government. Through such education, the other branches of government will learn of our accomplishments and needs. The Public Outreach Committee is tasked with developing materials that will assist both urban and rural court judges in educating local governmental agencies and the public. We may likely find that topics of importance to the judiciary may be just as important to cities, counties, and the state. These topics include, but are not limited to security concerns, court funding, the separation of powers, court administration, access to justice and access to court records and court information. Committee members suggested several ways to begin educating our justice partners, including creating reference materials for judges to obtain in a centralized repository on the Inside Courts web site. Initially, this repository will contain documents for use in contacting and informing local legislators, council members, and partner organizations of our accomplishments and needs. We anticipate that the public outreach committee will evolve into a resource for judges to find programs and plans for such things as state of the court addresses to the local funding sources and other community partners. Such partners may include: Association of Washington Cities (AWC), Washington Association of Prosecuting Attorneys (WAPA), Washington State Association of Municipal Attorneys (WSAMA), Washington State Association of Counties (WSAC), risk management agencies, city and county councils, local school districts, and civic and

social clubs. Our members have done some amazing work in their communities and it is time for the public and governmental entities to learn about our courts and judges.

a. Public Outreach Committee

The Public Outreach Committee met on March 22, 2019 to discuss its purpose and determined that its charges will be (1) to educate justice partners on the accomplishments and challenges of district and municipal courts, and (2) to provide resource materials to assist DMCJA members when communicating with local governmental entities and stakeholders.

b. Collection of Legal Financial Obligations (LFOs)

This issue was originally categorized under the heading of getting judges out of the money collection business. At the 2015 Board Retreat, the DMCJA Board discussed the difficulties of removing the courts from collecting LFOs and determined that a legislative change is necessary because laws require district and municipal courts to collect fines. In discussing this issue, the Committee determined that the category should be amended from *Courts out of the Collection Business* to the broader category of *Collection of Legal Financial Obligations*. The Committee recommends that the DMCJA consider *State v. Blazina*, 182 Wash.2d 827, 344 P.3d 680 (2015), legislative proposals, and court funding issues to address the courts' involvement in the collection of LFOs. The Statewide Relicensing Program also addresses this issue, thus, it is a subsection of the Collection of LFOs priority.

c. Statewide Relicensing Program

The issue of driver's license suspensions is significant to district and municipal courts. For this reason, the Committee thinks the Statewide Relicensing Program should continue to remain a DMCJA priority. However, the Committee voted to support this Program only if it is funded and mandatory. The Committee noted that Senate Bill 6360, *Developing a plan for the consolidation of traffic-based financial obligations*, tasked the Office of the Attorney General (OAG) to convene a workgroup of stakeholders, which included a DMCJA member. In 2017, the workgroup provided input and feedback on the development of a plan and program for the efficient statewide consolidation of an individual's traffic-based financial obligations imposed by courts of limited jurisdiction into a unified and affordable payment plan. In 2018 and 2019, the OAG proposed legislation regarding a statewide relicensing program. Although these bills did not pass the 2019 Legislature, the DMCJA remains committed to this issue.

4. Foster Development of Therapeutic Courts (Community Courts, Mental Health Courts, Veterans Courts, Drug Courts, etc.)

The purpose of this priority is to address pressing issues of mental health and drug addiction in our community. The Board is concerned with the consistent management of mentally ill offenders. Defendants who do not arise to the level of the criminally insane, RCW 10.77, but need housing and services should be able to get the attention that they need in all Washington State courts.

The following are additional DMCJA goals that are equal in priority:

- Member Involvement

The DMCJA fulfills its statutory obligations through its committees. Therefore, the Board should actively encourage its members to participate in the committee work and governance of our organization. Some examples of encouraging member involvement include: (1) performing skits related to membership involvement during the Annual Spring Conference, (2) sponsoring a break out session about the association at Judicial College, and (3) highlighting members who have served on committees. Face to face committee meetings during annual conferences, placing committee sign-up sheets in the room during the annual DMCJA Business meeting, and providing an option to skype in to committee meetings may also encourage more member participation. It is also beneficial for the DMCJA to have a succession plan and active mentoring opportunities as judges leave the bench and new judges are elected or appointed. Approximately twenty-eight percent (28%) of the membership participate on DMCJA Committees.

- Foster a Better Relationship with Superior Court

Trial courts comprise district, municipal, and superior courts. Thus, trial court judges should work together on issues that impact all trial courts, such as court rules that govern topics addressed in courts of limited jurisdiction and superior courts. Examples of issues that impact both courts of limited jurisdiction and superior courts include: (a) courthouse security, (b) court interpreters, (d) therapeutic courts, (e) some areas of domestic violence, and (f) technology concerns.



DMCJA BOARD MEETING
FRIDAY, JULY 12, 2019
12:30 PM – 3:30 PM
AOC SEATAC OFFICE
SEATAC, WA

PRESIDENT SAMUEL MEYER

SUPPLEMENTAL AGENDA

PAGE

Call to Order

General Business

- A. Minutes – June 3, 2019
- B. **Treasurer’s Report**
- C. **Special Fund Report**
- D. Standing Committee Reports
 - 1. Rules Committee – Minutes for April 25, 2019
 - 2. **Legislative Committee – Commissioner Paul Wohl**
- E. Judicial Information System (JIS) Report – *Vicky Cullinane*

1-5
X1-X28
X26-X27

6-7

Liaison Reports

- A. Administrative Office of the Courts (**AOC**) – *Dawn Marie Rubio*
- B. Board for Judicial Administration (**BJA**) – *Judges Kevin Ringus, Mary Logan, Dan Johnson, and Tam Bui*
 - 1. BJA Minutes for May 17, 2019
- C. District and Municipal Court Management Association (**DMCMA**) – *Dawn Williams*
- D. Misdemeanant Probation Association (**MPA**) – *Stacie Scarpaci*
- E. Superior Court Judges’ Association (**SCJA**) – *Judge Judith Ramseyer*
- F. Washington State Association for Justice (**WSAJ**) – *Rachel Hamar, Esq.*
- G. Washington State Bar Association (**WSBA**) – *Kim E. Hunter, Esq.*

8-12

Discussion

- A. Board of Governors Orientation
 - 1. Operational Rules
 - 2. Modern Rules of Order
- B. Information Technology Governance Request for DMCJA Endorsement: Snohomish Dist. Ct. (**Deferred to October meeting**)
- C. Tribal Court Judges’ Request to Join DMCJA Listserv(s)
 - 1. **Memorandum regarding Request**
- D. Audit Update (**Deferred to October meeting**)
 - 1. Proposal by Fruci & Associates
 - 2. Fruci & Associates preformed Agreed Upon Procedures (AUPs) for DMCJA in 2015
- E. DMCJA Reserves Committee Recommendations

13-15
 16-21

X29-X31

22-23

<p>F. GR 29 Proposed Amendment by Council on Independent Courts</p> <p>G. GR 7 Proposed Amendment by Superior Court Clerks</p> <p>H. King County Superior Court Charging Courts to Access Portal to Read Dockets and Vital Data</p> <p>1. DMCJA letter to Superior Court Clerk’s Association regarding charges for portal access</p>	<p>24-25 26-28</p> <p>X32-X33</p>
<p>Information</p> <p>A. Welcome new Board of Governors and BJA Members.</p> <p>B. 2019-2020 DMCJA Priorities</p> <p>C. Judge Brett Buckley, Thurston County District Court, has received the 2019 WSBA APEX Outstanding Judge Award. Congratulations Judge Buckley. For more information, please visit the following web link: https://www.thurstoncountywa.gov/tchome/pages/newsreleasedetail.aspx?List-ID=1971</p> <p>D. The Judicial Information System Committee (JISC) will discuss Proposed JISC Rule 13, Electronic Court Record Systems, at its June 28, 2019 meeting.</p>	<p>29-32</p>
<p>Other Business</p> <p>A. The next DMCJA Board Meeting is September 22, 2019, 9:00 a.m. to 12:00 p.m., at the Heathman Lodge, in Vancouver, WA.</p>	

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SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION**

For the Period Ending June 30th, 2019

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance
-

Please contact me if you have any questions in regards to the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS

**Washington State District And Municipal Court Judges Assoc.
Statement of Financial Position
As of June 30, 2019**

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
Bank of America - Checking	4,549
Bank of America - Savings	78,825
US Bank - Savings	70,766
Washington Federal	50,816
Total Checking/Savings	204,956
Accounts Receivable	
Accounts Receivable	546
Total Accounts Receivable	546
Total Current Assets	205,502
Fixed Assets	
Accumulated Depreciation	(703)
Computer Equipment	579
Total Fixed Assets	(124)
Other Assets	
Prepaid Expenses	51,000
Total Other Assets	51,000
TOTAL ASSETS	256,378
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Cards	
Bank of America C. C.	103
Total Credit Cards	103
Total Credit Cards	103
Total Current Liabilities	103
Total Liabilities	103
Equity	256,274
TOTAL LIABILITIES & EQUITY	256,378

Washington State District And Municipal Court Judges Assoc.

Statement of Activities

For the Twelve Months Ending June 30, 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19
Ordinary Income/Expense							
Income							
Interest Income	5	5	5	5	33	56	56
Membership Revenue	500	0	0	0	0	0	97,025
Other Revenue	0	370	0	0	0	0	0
Total Income	<u>505</u>	<u>375</u>	<u>5</u>	<u>5</u>	<u>33</u>	<u>56</u>	<u>97,081</u>
Gross Profit	505	375	5	5	33	56	97,081
Expense							
Spring Conference 2019	0	0	0	0	0	0	0
Prior Year Budget Expense	2,635	(70)	4,493	1,655	0	0	0
Board Meeting Expense	1,222	916	1,003	2,138	722	1,213	1,328
Bookkeeping Expense	312	345	345	318	318	318	318
Conference Calls	0	0	6	82	0	74	0
Conference Planning Committee	0	0	0	0	0	0	0
Diversity Committee	0	0	0	0	0	0	0
DMCJA/SCJA Sentencing Alt.	0	0	0	0	0	612	0
DMCMA Liaison Committee	0	0	0	0	31	0	32
Education Committee	0	0	0	905	233	0	0
Educational Grants	0	0	0	1,000	0	0	1,000
Education Security	0	0	0	0	0	0	0
Judicial Assistance Committee	19	0	1,066	(3,103)	2,508	617	0
Judicial Community Outreach	0	0	0	0	0	0	1,600
Judicial Indep Fire Brigade	0	0	0	0	0	0	0
Legislative Committee	0	0	0	0	0	0	0
Legislative Pro-Tem	195	0	0	0	0	0	150
Lobbyist Contract	5,833	5,833	5,833	5,833	5,833	5,833	5,833
Long-Range Planning Committee	0	0	0	0	0	0	0
National Leadership Grants	0	0	0	2,099	0	0	0
President Expense							
Special Fund Expense	0	0	0	0	0	0	0
President Expense - Other	0	38	0	0	80	0	335
Total President Expense	<u>0</u>	<u>38</u>	<u>0</u>	<u>0</u>	<u>80</u>	<u>0</u>	<u>335</u>
Pro Tempore (Chair Approval)	0	0	0	0	0	0	163
Professional Services	0	0	0	600	0	0	0
Public Outreach (ad hoc workgrp)	0	0	0	0	0	0	0
SCJA Board Liaison	0	0	0	0	0	0	178
Therapeutic Courts Committee	0	0	0	0	0	200	0
Treasurer Expense and Bonds	0	0	10	0	0	0	31
Total Expense	<u>10,216</u>	<u>7,062</u>	<u>12,756</u>	<u>11,528</u>	<u>9,725</u>	<u>8,867</u>	<u>10,968</u>
Net Ordinary Income	<u>(9,711)</u>	<u>(6,687)</u>	<u>(12,751)</u>	<u>(11,522)</u>	<u>(9,692)</u>	<u>(8,811)</u>	<u>86,113</u>
Net Income	<u><u>(9,711)</u></u>	<u><u>(6,687)</u></u>	<u><u>(12,751)</u></u>	<u><u>(11,522)</u></u>	<u><u>(9,692)</u></u>	<u><u>(8,811)</u></u>	<u><u>86,113</u></u>

Washington State District And Municipal Court Judges Assoc.

Statement of Activities

For the Twelve Months Ending June 30, 2019

	<u>Feb 19</u>	<u>Mar 19</u>	<u>Apr 19</u>	<u>May 19</u>	<u>Jun 19</u>	<u>TOTAL</u>
Ordinary Income/Expense						
Income						
Interest Income	52	59	57	58	56	447
Membership Revenue	82,000	250	1,000	1,000	0	181,775
Other Revenue	0	0	0	0	0	370
Total Income	<u>82,052</u>	<u>309</u>	<u>1,057</u>	<u>1,058</u>	<u>56</u>	<u>182,592</u>
Gross Profit	<u>82,052</u>	<u>309</u>	<u>1,057</u>	<u>1,058</u>	<u>56</u>	<u>182,592</u>
Expense						
Spring Conference 2019	0	0	0	0	36,921	36,921
Prior Year Budget Expense	0	0	0	0	0	8,713
Board Meeting Expense	820	1,067	1,560	3,500	5,599	21,089
Bookkeeping Expense	477	398	318	345	345	4,155
Conference Calls	39	53	158	76	263	750
Conference Planning Committee	0	0	0	1,350	37	1,387
Diversity Committee	0	500	0	0	1,000	1,500
DMCJA/SCJA Sentencing Alt.	321	0	0	0	0	933
DMCMA Liaison Committee	0	0	0	0	0	63
Education Committee	0	0	0	1,000	0	2,138
Educational Grants	0	0	0	0	1,383	3,383
Education Security	0	0	0	0	1,901	1,901
Judicial Assistance Committee	900	2,026	1,963	0	34	6,030
Judicial Community Outreach	0	0	0	0	0	1,600
Judicial Indep Fire Brigade	0	0	0	0	103	103
Legislative Committee	0	0	335	0	0	335
Legislative Pro-Tem	433	146	0	0	293	1,216
Lobbyist Contract	7,833	5,833	3,833	7,833	3,833	70,000
Long-Range Planning Committee	0	32	82	313	42	469
National Leadership Grants	0	0	0	0	0	2,099
President Expense						
Special Fund Expense	0	230	0	0	0	230
President Expense - Other	0	0	13	441	1,040	1,947
Total President Expense	<u>0</u>	<u>230</u>	<u>13</u>	<u>441</u>	<u>1,040</u>	<u>2,177</u>
Pro Tempore (Chair Approval)	0	0	0	0	0	163
Professional Services	0	0	0	0	0	600
Public Outreach (ad hoc workgrp)	8	136	0	0	0	144
SCJA Board Liaison	0	116	58	0	0	352
Therapeutic Courts Committee	0	0	0	0	0	200
Treasurer Expense and Bonds	16	16	0	0	0	72
Total Expense	<u>10,847</u>	<u>10,552</u>	<u>8,320</u>	<u>14,858</u>	<u>52,794</u>	<u>168,492</u>
Net Ordinary Income	<u>71,205</u>	<u>(10,243)</u>	<u>(7,263)</u>	<u>(13,799)</u>	<u>(52,739)</u>	<u>14,100</u>
Net Income	<u><u>71,205</u></u>	<u><u>(10,243)</u></u>	<u><u>(7,263)</u></u>	<u><u>(13,799)</u></u>	<u><u>(52,739)</u></u>	<u><u>14,100</u></u>

**Washington State District And Municipal Court Judges Assoc.
Reconciliation Detail**

Bank of America - Checking, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						14,661.02
Cleared Transactions						
Checks and Payments - 28 items						
Check	05/30/2019		TAGS	X	-285.27	-285.27
Check	06/03/2019		City of Spokane	X	-1,382.77	-1,668.04
Check	06/07/2019		City of Bothell	X	-130.00	-1,798.04
Check	06/07/2019		City of Bothell	X	-97.50	-1,895.54
Check	06/07/2019		City of Bothell	X	-65.00	-1,960.54
Check	06/10/2019		Judicial Conf. Regist...	X	-35,800.00	-37,760.54
Check	06/10/2019		Pierce County Book...	X	-344.50	-38,105.04
Check	06/10/2019		Linda Coburn	X	-46.00	-38,151.04
Check	06/10/2019		Kevin Ringus	X	-46.00	-38,197.04
Check	06/10/2019		Judy Jasprica	X	-46.00	-38,243.04
Check	06/10/2019		Jeffery Smith	X	-46.00	-38,289.04
Check	06/10/2019		Drew Henke	X	-46.00	-38,335.04
Check	06/10/2019		Dan B Johnson	X	-46.00	-38,381.04
Check	06/10/2019		Charles Short	X	-46.00	-38,427.04
Check	06/10/2019		Rebecca Robertson	X	-46.00	-38,473.04
Check	06/10/2019		Rick Leo	X	-46.00	-38,519.04
Check	06/10/2019		Samuel G. Meyer	X	-46.00	-38,565.04
Check	06/10/2019		Scott Ahlf	X	-46.00	-38,611.04
Check	06/10/2019		Michael Finkle	X	-46.00	-38,657.04
Check	06/10/2019		Michelle Gehlsen	X	-46.00	-38,703.04
Check	06/10/2019		Laura Vanslyck	X	-31.66	-38,734.70
Check	06/10/2019		Robert Grim	X	-30.00	-38,764.70
Check	06/10/2019		Jennifer L. Fassben...	X	-30.00	-38,794.70
Transfer	06/17/2019			X	-1,368.86	-40,163.56
Check	06/17/2019		Sara L. McCulloch	X	-37.38	-40,200.94
Check	06/19/2019		Melanie Stewart	X	-51,000.00	-91,200.94
Check	06/25/2019		4imprint	X	-597.29	-91,798.23
Check	06/25/2019		Michelle Gehlsen	X	-221.64	-92,019.87
Total Checks and Payments					-92,019.87	-92,019.87
Deposits and Credits - 5 items						
Transfer	06/10/2019			X	65,000.00	65,000.00
Deposit	06/11/2019			X	76.56	65,076.56
Transfer	06/11/2019			X	20,000.00	85,076.56
Deposit	06/17/2019			X	30.48	85,107.04
Transfer	06/28/2019			X	5,000.00	90,107.04
Total Deposits and Credits					90,107.04	90,107.04
Total Cleared Transactions					-1,912.83	-1,912.83
Cleared Balance					-1,912.83	12,748.19
Uncleared Transactions						
Checks and Payments - 6 items						
Check	06/26/2019		Tom Ellington		-1,121.23	-1,121.23
Check	06/26/2019		Administrative Office...		-729.29	-1,850.52
Check	06/26/2019		Tags Awards & Spe...		-27.43	-1,877.95
Check	06/27/2019		Double Tree by Hilton		-3,420.60	-5,298.55
Check	06/27/2019		The Judicial Institute		-1,000.00	-6,298.55
Check	06/28/2019		Skamania County S...		-1,900.80	-8,199.35
Total Checks and Payments					-8,199.35	-8,199.35
Total Uncleared Transactions					-8,199.35	-8,199.35
Register Balance as of 06/30/2019					-10,112.18	4,548.84
New Transactions						
Checks and Payments - 3 items						
Check	07/01/2019		Melanie Stewart		-2,000.00	-2,000.00
Check	07/05/2019		Pierce County Book...		-318.00	-2,318.00
Transfer	07/08/2019				-103.33	-2,421.33
Total Checks and Payments					-2,421.33	-2,421.33

2:29 PM
07/08/19

Washington State District And Municipal Court Judges Assoc.
Reconciliation Detail
Bank of America - Checking, Period Ending 06/30/2019

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Total New Transactions					-2,421.33	-2,421.33
Ending Balance					-12,533.51	2,127.51

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Savings, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						168,823.40
Cleared Transactions						
Checks and Payments - 3 items						
Transfer	06/10/2019			X	-65,000.00	-65,000.00
Transfer	06/11/2019			X	-20,000.00	-85,000.00
Transfer	06/28/2019			X	-5,000.00	-90,000.00
Total Checks and Payments					<u>-90,000.00</u>	<u>-90,000.00</u>
Deposits and Credits - 1 item						
Deposit	06/30/2019			X	1.80	1.80
Total Deposits and Credits					<u>1.80</u>	<u>1.80</u>
Total Cleared Transactions					<u>-89,998.20</u>	<u>-89,998.20</u>
Cleared Balance					<u>-89,998.20</u>	<u>78,825.20</u>
Register Balance as of 06/30/2019					<u>-89,998.20</u>	<u>78,825.20</u>
Ending Balance					<u><u>-89,998.20</u></u>	<u><u>78,825.20</u></u>

Washington State District And Municipal Court Judges Assoc.
Reconciliation Detail
Washington Federal, Period Ending 06/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						50,761.77
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2019			X	53.85	53.85
Total Deposits and Credits					53.85	53.85
Total Cleared Transactions					53.85	53.85
Cleared Balance					53.85	50,815.62
Register Balance as of 06/30/2019					53.85	50,815.62
Ending Balance					53.85	50,815.62

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America C. C., Period Ending 06/11/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						-351.54
Cleared Transactions						
Charges and Cash Advances - 5 items						
Credit Card Charge	05/13/2019		Mercato Ristorante	X	-1,062.30	-1,062.30
Credit Card Charge	05/13/2019		Jimmy Johns	X	-186.07	-1,248.37
Credit Card Charge	06/02/2019		Skamania Lodge	X	-28.15	-1,276.52
Credit Card Charge	06/04/2019		Skamania Lodge	X	-1,147.06	-2,423.58
Credit Card Charge	06/07/2019		1-800-Flowers.com	X	-193.65	-2,617.23
Total Charges and Cash Advances					-2,617.23	-2,617.23
Payments and Credits - 1 item						
Transfer	05/15/2019			X	896.83	896.83
Total Cleared Transactions					-1,720.40	-1,720.40
Cleared Balance					1,720.40	1,368.86
Register Balance as of 06/11/2019					1,720.40	1,368.86
New Transactions						
Charges and Cash Advances - 1 item						
Credit Card Charge	06/19/2019		Budd Bay Cafe Oly...		-103.33	-103.33
Total Charges and Cash Advances					-103.33	-103.33
Payments and Credits - 2 items						
Transfer	06/17/2019				1,368.86	1,368.86
Transfer	07/08/2019				103.33	1,472.19
Total New Transactions					1,368.86	1,368.86
Ending Balance					351.54	0.00

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Bank of America - Checking						
Check	07/17/2018		Pierce County Bookkeeping	Pierce County Bookkeeping Bill Payment	(312.00)	(312.00)
Deposit	07/23/2018			Thomas W. Cox	500.00	188.00
Check	07/25/2018		Chelan County	Memo:Chalan County Treasurer Bill Payment	(2,635.47)	(2,447.47)
Check	07/26/2018		Kevin Ringus	Board Meeting Expense	(21.80)	(2,469.27)
Check	07/26/2018		Rick Leo	Board Meeting Expense	(23.38)	(2,492.65)
Check	07/26/2018		Michelle Gehlsen	Board Meeting Expense	(30.52)	(2,523.17)
Check	07/26/2018		Drew Henke	Board Meeting Expense	(30.52)	(2,553.69)
Check	07/26/2018		Samuel G. Meyer	Board Meeting Expense	(54.50)	(2,608.19)
Check	07/26/2018		Scott Ahlf	Board Meeting Expense	(54.50)	(2,662.69)
Check	07/26/2018		City of Bothell	Legislative Pro-Tem	(195.00)	(2,857.69)
Check	07/26/2018		Charles Short	Board Meeting Expense	(260.51)	(3,118.20)
Check	07/26/2018		Robert Grim	Board Meeting Expense	(272.50)	(3,390.70)
Check	07/26/2018		Ingallina's Box Lunch	Ingallina's Box Lunch Bill Payment	(383.13)	(3,773.83)
Check	07/26/2018		Melanie Stewart	July Payment	(2,000.00)	(5,773.83)
Check	07/27/2018		Michelle Gehlsen	Board Meeting Expense	(30.52)	(5,804.35)
Check	07/27/2018		Michael Finkle	Board Meeting Expense	(26.16)	(5,830.51)
Check	07/30/2018		Mary C. Logan	Judicial Assistance Committee	(18.72)	(5,849.23)
Check	07/30/2018		Linda Coburn	Board Meeting Expense	(33.79)	(5,883.02)
Transfer	08/13/2018			Funds Transfer to Credit Card	(38.13)	(5,921.15)
Check	08/13/2018		Pierce County Bookkeeping	July bookkeeping	(344.50)	(6,265.65)
Deposit	08/15/2018			bank of america cash reward	369.81	(5,895.84)
Deposit	08/15/2018			Reimbursement from Rebecca Robertson	169.86	(5,725.88)
Check	08/16/2018		Judy Jasprica	Board Meeting Expense	(139.42)	(5,865.30)
Check	08/16/2018		Drew Henke	DMCJ Board Meeting 8/10/18	(27.25)	(5,892.55)
Check	08/16/2018		Kevin Ringus	DMCJ Board Meeting 8/10/18	(21.80)	(5,914.35)
Check	08/16/2018		Michael Finkle	DMCJ Board Meeting 8/10/18	(19.62)	(5,933.97)
Check	08/16/2018		Michelle Gehlsen	DMCJ Board Meeting 8/10/18	(28.34)	(5,962.31)
Check	08/16/2018		Rick Leo	DMCJ Board Meeting 8/10/18	(26.09)	(5,988.40)
Check	08/16/2018		Samuel G. Meyer	DMCJ Board Meeting 8/10/18	(54.50)	(6,042.90)
Check	08/16/2018		Scott Ahlf	DMCJ Board Meeting 8/10/18	(54.50)	(6,097.40)
Check	08/17/2018		Melanie Stewart	August payment	(2,000.00)	(8,097.40)
Check	08/21/2018		Jennifer L. Fassbender	DMCJ Board Meeting 8/10/18	(21.57)	(8,118.97)
Check	08/21/2018		Dan B Johnson	DMCJ Board Meeting 8/10/18	(407.66)	(8,526.63)
Check	08/21/2018		Robert Grim	DMCJ Board Meeting 8/10/18	(115.46)	(8,642.09)
Check	08/31/2018		Superior Court Judges Association	Prior Year	(99.50)	(8,741.59)
Check	09/05/2018		Melanie Stewart	September payment	(2,000.00)	(10,741.59)
Check	09/05/2018		AOC		(1,009.19)	(11,750.78)
Check	09/05/2018		4imprint		(1,312.05)	(13,062.83)
Check	09/05/2018		Judith Anderson		(18.00)	(13,078.83)
Check	09/06/2018		AOC		(3,181.27)	(16,260.10)
Check	09/07/2018		Pierce County Bookkeeping		(344.50)	(16,604.60)
Transfer	09/10/2018			Funds Transfer	10,000.00	(6,604.60)
Transfer	09/17/2018			Funds Transfer Credit Card payment	(10.00)	(6,614.60)
Check	09/17/2018		Susanna Neil Kanther-Raz		(1,050.00)	(7,664.60)
Check	10/02/2018		Kevin Ringus		(139.42)	(7,804.02)
Check	10/04/2018		Kevin Ringus		(36.00)	(7,840.02)
Check	10/04/2018		Administrative Office of the Courts	April, Invoice	(1,515.08)	(9,355.10)
Check	10/04/2018		Ingallina's Box Lunch	Memo:ingallina's Box Lunch Bill Payment	(333.80)	(9,688.90)
Check	10/04/2018		Rebecca Robertson		(46.00)	(9,734.90)
Check	10/04/2018		Michael Finkle		(141.42)	(9,876.32)
Check	10/04/2018		Michelle Gehlsen		(141.42)	(10,017.74)
Check	10/04/2018		Linda Coburn		(141.42)	(10,159.16)
Check	10/12/2018		Dino W Traverso, PLLC		(600.00)	(10,759.16)
Check	10/12/2018		Pierce County Bookkeeping	September invoice 767	(318.00)	(11,077.16)
Check	10/12/2018		Dan B Johnson	9/23	(36.00)	(11,113.16)
Check	10/12/2018		City of Olympia	9/23 Board meeting	(105.42)	(11,218.58)
Deposit	10/12/2018			Deposit	7,000.00	(4,218.58)
Check	10/17/2018		Scott Ahlf		(36.00)	(4,254.58)
Check	10/17/2018		Judy Jasprica		(141.42)	(4,396.00)
Check	10/18/2018		Melanie Stewart	October payment	(2,000.00)	(6,396.00)
Check	10/19/2018		Ingallina's Box Lunch	Ingallina's Box Lunch Bill Payment	(270.82)	(6,666.82)
Check	10/19/2018		Jennifer L. Fassbender	9/23 board meeting	(136.91)	(6,803.73)
Check	10/19/2018		Bruce Weiss	JASP Meeting 10/5/18	(44.89)	(6,848.42)
Check	10/19/2018		Claire Sussman	JASP Meeting 10/5/18	(21.80)	(6,870.22)
Check	10/19/2018		Douglas Fair	JASP Meeting 10/5/18	(32.70)	(6,902.92)
Check	10/19/2018		Douglas B. Robinson	JASP Meeting 10/5/18	(473.62)	(7,376.54)
Check	10/19/2018		James Doctor	JASP Meeting 10/5/18	(64.95)	(7,441.49)
Check	10/19/2018		Mary C. Logan	JASP Meeting 10/5/18	(18.72)	(7,460.21)
Check	10/19/2018		Marybeth Dingley	JASP Meeting 10/5/18	(39.24)	(7,499.45)
Check	10/19/2018		Michael Finkle	JASP Meeting 10/5/18	(31.61)	(7,531.06)
Check	10/19/2018		Timothy Jenkins	JASP Meeting 10/5/18	(59.81)	(7,590.87)
Check	10/19/2018		Administrative Office of the Courts	10/2018 invoice	(827.06)	(8,417.93)
Check	10/19/2018		Marilyn Paja	NAWJ Annual Meeting	(2,099.00)	(10,516.93)
Check	10/19/2018		Chris Culp	JASP meeting 10/5/18	(304.80)	(10,821.73)
Check	10/19/2018		Jackie Shea-Brown	JASP meeting 10/5/18	(364.32)	(11,186.05)
Check	10/19/2018		Susan Woodard	JASP meeting 10/5/18	(340.02)	(11,526.07)
Check	10/19/2018		Jennifer L. Fassbender	10/12/18	(7.50)	(11,533.57)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
					(19.62)	(11,553.19)
Check	10/19/2018		Michael Finkle	Board meeting 10/12/18		
Check	10/22/2018		G. Andrew H. Benjamin	Memo:G. Andrew H. Benjamin Bill Payment	(750.00)	(12,303.19)
Check	10/22/2018		Samuel G. Meyer		(54.50)	(12,357.69)
Check	10/22/2018		Charles Short		(374.54)	(12,732.23)
Check	10/24/2018		Douglas Fair	Ed. Comm meeting 10/18	(32.70)	(12,764.93)
Check	10/24/2018		James Doctor	Ed. Comm meeting 10/18	(64.95)	(12,829.88)
Check	10/24/2018		Roy Fore	Ed. Comm meeting 10/18	(166.77)	(12,996.65)
Check	10/24/2018		Timothy Jenkins	Ed. Comm meeting 10/18	(9.81)	(13,006.46)
Check	10/24/2018		Tom Verge	Ed. Comm meeting 10/18	(85.02)	(13,091.48)
Check	10/25/2018		Charles Short	10/18/18	(369.43)	(13,460.91)
Deposit	10/25/2018			Online Banking transfer from SAV 7604 Co...	5,000.00	(8,460.91)
Check	10/25/2018		Thurston County District Court	NAPCO Conference	(1,000.00)	(9,460.91)
Check	10/26/2018		Ingallina's Box Lunch	10/18/18	(176.66)	(9,637.57)
Check	10/29/2018		Susanna Neil Kanther-Raz	10/5/18 Training	(721.26)	(10,358.83)
Deposit	10/30/2018		Linda Coburn	RETURNED BILL PAYMENT FROM Linda ...	33.79	(10,325.04)
Check	10/30/2018		Linda Coburn	7/13/18 DMCJA Board Meeting	(33.79)	(10,358.83)
Check	11/01/2018		Melanie Stewart	November invoice	(2,000.00)	(12,358.83)
Check	11/05/2018		Susanna Neil Kanther-Raz	4th quarter, 2018	(900.00)	(13,258.83)
Check	11/05/2018		Michael Evans		(48.19)	(13,307.02)
Transfer	11/08/2018			Funds Transfer	5,000.00	(8,307.02)
Check	11/09/2018		Cave B	Deposit	(1,559.55)	(9,866.57)
Check	11/09/2018		Pierce County Bookkeeping	October services invoice 776	(318.00)	(10,184.57)
Check	11/16/2018		Samuel G. Meyer	Board meeting 11/9/18	(54.50)	(10,239.07)
Check	11/16/2018		Michelle Gehlsen	Board meeting 11/9/18	(30.52)	(10,269.59)
Check	11/16/2018		Rick Leo	Board meeting 11/9/18	(25.54)	(10,295.13)
Check	11/16/2018		Linda Coburn	Board meeting 11/9/18	(16.89)	(10,312.02)
Check	11/21/2018		Jeffery Smith	11-5-18 - 11-8-18	(233.00)	(10,545.02)
Check	11/21/2018		Jeffery Smith	11/9/18	(216.85)	(10,761.87)
Check	11/21/2018		Michelle Gehlsen	11/8/18	(30.52)	(10,792.39)
Check	11/21/2018		Michael Finkle	11/9/18	(21.80)	(10,814.19)
Check	11/21/2018		Jennifer L. Fassbender	11/9/18	(7.50)	(10,821.69)
Check	11/21/2018		Ingallina's Box Lunch	11/9/18 board meeting	(348.65)	(11,170.34)
Check	12/03/2018		Melanie Stewart	December services	(2,000.00)	(13,170.34)
Transfer	12/04/2018			Funds Transfer	(79.86)	(13,250.20)
Transfer	12/07/2018			Funds Transfer	5,000.00	(8,250.20)
Check	12/07/2018		Pierce County Bookkeeping		(318.00)	(8,568.20)
Check	12/07/2018		AOC	October charges MS111918-03	(2,523.72)	(11,091.92)
Check	12/17/2018		Drew Henke	Board Meeting 12/14/18	(14.17)	(11,106.09)
Check	12/17/2018		Kevin Ringus	Board Meeting 12/14/18	(21.80)	(11,127.89)
Check	12/17/2018		Linda Coburn		(16.89)	(11,144.78)
Check	12/17/2018		Michelle Gehlsen		(30.52)	(11,175.30)
Check	12/17/2018		Samuel G. Meyer		(54.50)	(11,229.80)
Check	12/17/2018		Scott Ahlf		(54.50)	(11,284.30)
Check	01/02/2019		Melanie Stewart	January Invoice 4598	(2,000.00)	(13,284.30)
Check	01/02/2019		Ingallina's Box Lunch	01-470202	(370.59)	(13,654.89)
Check	01/02/2019		Washington YMCA Youth & Gove...		(1,600.00)	(15,254.89)
Check	01/02/2019		Jennifer L. Fassbender	Postage for dues sent to bookkeeper	(15.51)	(15,270.40)
Transfer	01/02/2019			Funds Transfer	4,000.00	(11,270.40)
Check	01/04/2019		Jennifer L. Fassbender		(10.00)	(11,280.40)
Deposit	01/04/2019			Deposit	21,750.00	10,469.60
Deposit	01/08/2019			Deposit	750.00	11,219.60
Check	01/14/2019		Pierce County Bookkeeping	December Bookkeeping Service	(318.00)	10,901.60
Check	01/14/2019		AOC		(329.24)	10,572.36
Check	01/14/2019		Spokane Municipal Court	Washington DC	(1,000.00)	9,572.36
Deposit	01/18/2019			Deposit	25,000.00	34,572.36
Deposit	01/18/2019			Deposit	11,000.00	45,572.36
Deposit	01/18/2019			Deposit	18,000.00	63,572.36
Check	01/18/2019		Jennifer L. Fassbender	Postage for dues sent to Bookkeeper	(15.51)	63,556.85
Check	01/18/2019		Ingallina's Box Lunch	01-473478	(302.56)	63,254.29
Check	01/18/2019		Charles Short	DMCJA Meeting 1/11/19	(103.45)	63,150.84
Check	01/18/2019		Linda Coburn	DMCJA Meeting 1/11/19	(35.96)	63,114.88
Check	01/18/2019		Michelle Gehlsen	DMCJA Meeting 1/11/19	(32.48)	63,082.40
Check	01/18/2019		Rick Leo	DMCJA Meeting 1/11/19	(27.43)	63,054.97
Check	01/18/2019		Samuel G. Meyer	DMCJA Meeting 1/11/19	(58.00)	62,996.97
Check	01/18/2019		Scott Ahlf	DMCJA Meeting 1/11/19	(58.00)	62,938.97
Check	01/18/2019		Samuel G. Meyer	SCJA Meeting 11/03/18	(54.50)	62,884.47
Check	01/18/2019		Samuel G. Meyer	SCJA Meeting 1/11/19	(65.40)	62,819.07
Check	01/18/2019		Samuel G. Meyer	SCJA Meeting 1/5/19	(58.00)	62,761.07
Check	01/18/2019		City of Bothell	AOC meeting Seatac 1/10/19	(162.50)	62,598.57
Check	01/18/2019		Michelle Gehlsen	DMCMA meeting 1/10/19	(32.48)	62,566.09
Transfer	01/22/2019			Funds Transfer	(50,000.00)	12,566.09
Deposit	01/23/2019			Deposit	20,525.00	33,091.09
Check	01/25/2019		Thurston County District Court	1/15/19	(150.00)	32,941.09
Transfer	01/28/2019			Funds Transfer	(30,000.00)	2,941.09
Deposit	02/01/2019			Deposit	12,250.00	15,191.09
Deposit	02/01/2019			Deposit	30,250.00	45,441.09
Deposit	02/04/2019			Deposit	5,475.00	50,916.09
Transfer	02/05/2019			Funds Transfer	(335.09)	50,581.00

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Check	02/06/2019		Melanie Stewart	February Invoice 4607	(2,000.00)	48,581.00
Check	02/06/2019		Jennifer L. Fassbender	Postage for dues sent to Bookkeeper	(15.51)	48,565.49
Check	02/06/2019		Pierce County Bookkeeping		(477.00)	48,088.49
Check	02/06/2019		Susanna Neil Kanther-Raz		(900.00)	47,188.49
Check	02/14/2019		AOC		(1,188.21)	46,000.28
Check	02/14/2019		Upper Kittitas County		(500.00)	45,500.28
Check	02/14/2019		Snohomish Co. District Court		(420.00)	45,080.28
Check	02/19/2019		Thurston County District Court	1/15/19	(12.69)	45,067.59
Deposit	02/22/2019			Deposit	34,525.00	79,592.59
Transfer	02/25/2019			Funds Transfer	(60,000.00)	19,592.59
Check	02/28/2019		Melanie Stewart	March Invoice 4629	(2,000.00)	17,592.59
Check	03/01/2019		The Judicial Institute		(500.00)	17,092.59
Check	03/11/2019		Pierce County Bookkeeping		(397.50)	16,695.09
Check	03/14/2019		Jennifer L. Fassbender		(42.57)	16,652.52
Check	03/14/2019		Kevin Ringus	DMCJA Board Meeting 3/8/19	(23.20)	16,629.32
Check	03/14/2019		Linda Coburn	DMCJA Board Meeting 3/8/19	(35.96)	16,593.36
Check	03/14/2019		Michelle Gehlsen	DMCJA Board Meeting 3/8/19	(47.56)	16,545.80
Check	03/14/2019		Rick Leo	DMCJA Board Meeting 3/8/19	(24.76)	16,521.04
Check	03/14/2019		Scott Ahlf	DMCJA Board Meeting 3/8/19	(58.00)	16,463.04
Check	03/14/2019		Samuel G. Meyer	SCJA Board 2/2/19	(58.00)	16,405.04
Check	03/14/2019		Samuel G. Meyer	SCJA Board 3/2/19	(58.00)	16,347.04
Check	03/14/2019		Samuel G. Meyer	DMCJA Board Meeting 3/8/19	(58.00)	16,289.04
Check	03/18/2019		AOC	January invoice DD022019-02	(480.24)	15,808.80
Deposit	03/21/2019			Deposit	250.00	16,058.80
Check	03/22/2019		Michelle Gehlsen	In memory of Lynne Campeau	(121.55)	15,937.25
Check	03/22/2019		Jennifer L. Fassbender		(15.53)	15,921.72
Check	03/25/2019	1075	DMCJA	In memory of Lynne Campeau	121.55	16,043.27
Check	03/25/2019	1075	DMCJA	Judge David Koss Family	108.06	16,151.33
Check	03/25/2019		Bank Card Services		(1,867.61)	14,283.72
Check	03/27/2019		Melanie Stewart	April Invoice 4640	(2,000.00)	12,283.72
Check	03/28/2019		Beth Fraser		(45.24)	12,238.48
Check	03/28/2019		Michelle Gehlsen		(32.48)	12,206.00
Check	03/28/2019		Scott Ahlf		(58.00)	12,148.00
Check	03/28/2019		Ingallina's Box Lunch		(349.20)	11,798.80
Check	03/28/2019		4imprint		(466.36)	11,332.44
Check	03/30/2019		City of Bothell		(146.25)	11,186.19
Check	03/30/2019		Michelle Gehlsen	3/27/2019	(32.48)	11,153.71
Check	04/01/2019		Michelle Gehlsen	Overpayment	(30.48)	11,123.23
Check	04/08/2019		Pierce County Bookkeeping		(318.00)	11,005.23
Check	04/12/2019		Lloyd Oaks		(23.55)	10,981.68
Check	04/12/2019		Samuel G. Meyer		(58.00)	10,923.68
Check	04/12/2019		AOC		(532.42)	10,391.26
Check	04/12/2019		Jennifer L. Fassbender		(11.00)	10,380.26
Check	04/12/2019		Kevin Ringus		(23.20)	10,357.06
Check	04/12/2019		Michael Finkle		(20.88)	10,336.18
Check	04/12/2019		Michelle Gehlsen		(33.64)	10,302.54
Check	04/12/2019		Rick Leo		(24.76)	10,277.78
Check	04/12/2019		Scott Ahlf		(58.00)	10,219.78
Check	04/12/2019		Samuel G. Meyer		(116.00)	10,103.78
Check	04/12/2019		City of Bothell	Overpayment	(146.25)	9,957.53
Check	04/18/2019		AOC	MS091918-01	(1,304.14)	8,653.39
Deposit	04/22/2019			Deposit	1,000.00	9,653.39
Check	04/25/2019		Bruce Weiss		(236.12)	9,417.27
Check	04/25/2019		Jackie Shea-Brown		(104.40)	9,312.87
Check	04/25/2019		Lisa Worswick		(86.38)	9,226.49
Check	04/25/2019		Mary C. Logan		(194.36)	9,032.13
Check	04/25/2019		Marybeth Dingledey		(212.92)	8,819.21
Check	04/25/2019		Michael Finkle		(193.20)	8,626.01
Check	04/25/2019		Susanna Neil Kanther-Raz		(1,069.36)	7,556.65
Check	04/25/2019		Timothy Jenkins		(217.56)	7,339.09
Check	05/02/2019		Ingallina's Box Lunch	April 12th Board Meeting	(306.41)	7,032.68
Check	05/06/2019		Kevin McCann	Enhancing Judicial Skills	(1,000.00)	6,032.68
Check	05/06/2019		Pierce County Bookkeeping		(344.50)	5,688.18
Deposit	05/08/2019			Deposit	2,000.00	7,688.18
Check	05/09/2019		Melanie Stewart		(2,000.00)	5,688.18
Check	05/10/2019		Melanie Stewart		(2,000.00)	3,688.18
Deposit	05/13/2019			Deposit	1,000.00	4,688.18
Transfer	05/15/2019			Funds Transfer	(896.83)	3,791.35
Check	05/15/2019		AOC		(952.68)	2,838.67
Check	05/15/2019		Charles Short	Board Retreat 5/10/19 - 5/11/19	(314.36)	2,524.31
Check	05/15/2019		Drew Henke	Board Retreat 5/10/19 - 5/11/19	(39.44)	2,484.87
Check	05/15/2019		Jeffery Smith	Board Retreat 5/10/19 - 5/11/19	(35.00)	2,449.87
Check	05/15/2019		Jennifer L. Fassbender	Board Retreat 5/10/19 - 5/11/19	(15.00)	2,434.87
Check	05/15/2019		Kevin Ringus	Board Retreat 5/10/19 - 5/11/19	(40.60)	2,394.27
Check	05/15/2019		Laura Vanslyck	Board Retreat 5/10/19 - 5/11/19	(114.83)	2,279.44
Check	05/15/2019		Linda Coburn	Board Retreat 5/10/19 - 5/11/19	(90.48)	2,188.96
Check	05/15/2019		Mary Logan	Board Retreat 5/10/19 - 5/11/19	(34.28)	2,154.68
Check	05/15/2019		Michelle Gehlsen	Board Retreat 5/10/19 - 5/11/19	(88.16)	2,066.52

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Check	05/15/2019		Rick Leo	Board Retreat 5/10/19 - 5/11/19	(106.66)	1,959.86
Check	05/15/2019		Robert Grim	Board Retreat 5/10/19 - 5/11/19	(327.12)	1,632.74
Check	05/15/2019		Kermit Apio	Spring Conf. Comedian	(850.00)	782.74
Check	05/15/2019		Rebecca Robertson	Board Retreat 5/10/19 - 5/11/19	(76.56)	706.18
Check	05/22/2019		Melanie Stewart	June Services invoice 4660	(2,000.00)	(1,293.82)
Check	05/22/2019		Bridgetown Trivia LLC	DMCJA Spring Conference	(500.00)	(1,793.82)
Check	05/27/2019		Samuel G. Meyer		(178.00)	(1,971.82)
Check	05/30/2019		TAGS		(285.27)	(2,257.09)
Check	05/30/2019		Rebecca Robertson	returned	(76.56)	(2,333.65)
Check	06/03/2019		City of Spokane		(1,382.77)	(3,716.42)
Check	06/07/2019		City of Bothell		(65.00)	(3,781.42)
Check	06/07/2019		City of Bothell		(130.00)	(3,911.42)
Check	06/07/2019		City of Bothell		(97.50)	(4,008.92)
Check	06/10/2019		Charles Short	6/2/19 DMCJA Board Meeting	(46.00)	(4,054.92)
Check	06/10/2019		Dan B Johnson	6/2/19 DMCJA Board Meeting	(46.00)	(4,100.92)
Check	06/10/2019		Drew Henke	6/2/19 DMCJA Board Meeting	(46.00)	(4,146.92)
Check	06/10/2019		Jeffery Smith	6/2/19 DMCJA Board Meeting	(46.00)	(4,192.92)
Check	06/10/2019		Jennifer L. Fassbender	6/2/19 DMCJA Board Meeting	(30.00)	(4,222.92)
Check	06/10/2019		Judy Jasprica	6/2/19 DMCJA Board Meeting	(46.00)	(4,268.92)
Check	06/10/2019		Kevin Ringus	6/2/19 DMCJA Board Meeting	(46.00)	(4,314.92)
Check	06/10/2019		Laura Vanslyck	6/2/19 DMCJA Board Meeting	(31.66)	(4,346.58)
Check	06/10/2019		Linda Coburn	6/2/19 DMCJA Board Meeting	(46.00)	(4,392.58)
Check	06/10/2019		Michael Finkle	6/2/19 DMCJA Board Meeting	(46.00)	(4,438.58)
Check	06/10/2019		Michelle Gehlsen	6/2/19 DMCJA Board Meeting	(46.00)	(4,484.58)
Check	06/10/2019		Rebecca Robertson	6/2/19 DMCJA Board Meeting	(46.00)	(4,530.58)
Check	06/10/2019		Rick Leo	6/2/19 DMCJA Board Meeting	(46.00)	(4,576.58)
Check	06/10/2019		Robert Grim	6/2/19 DMCJA Board Meeting	(30.00)	(4,606.58)
Check	06/10/2019		Samuel G. Meyer	6/2/19 DMCJA Board Meeting	(46.00)	(4,652.58)
Check	06/10/2019		Scott Ahlf	6/2/19 DMCJA Board Meeting	(46.00)	(4,698.58)
Check	06/10/2019		Judicial Conf. Registrar	Spring Conference Incidental Fees	(35,800.00)	(40,498.58)
Transfer	06/10/2019			Funds Transfer	65,000.00	24,501.42
Check	06/10/2019		Pierce County Bookkeeping		(344.50)	24,156.92
Transfer	06/11/2019			Funds Transfer	20,000.00	44,156.92
Deposit	06/11/2019			Deposit	76.56	44,233.48
Deposit	06/17/2019			Deposit	30.48	44,263.96
Transfer	06/17/2019			Funds Transfer	(1,368.86)	42,895.10
Check	06/17/2019		Sara L. McCulloch	37.38	(37.38)	42,857.72
Check	06/19/2019		Melanie Stewart		(51,000.00)	(8,142.28)
Check	06/25/2019		Michelle Gehlsen		(221.64)	(8,363.92)
Check	06/25/2019		4imprint		(597.29)	(8,961.21)
Check	06/26/2019		Tom Ellington		(1,121.23)	(10,082.44)
Check	06/26/2019		Administrative Office of the Courts		(729.29)	(10,811.73)
Check	06/26/2019		Tags Awards & Specialties		(27.43)	(10,839.16)
Check	06/27/2019		The Judicial Institute		(1,000.00)	(11,839.16)
Check	06/27/2019		Double Tree by Hilton		(3,420.80)	(15,259.96)
Check	06/28/2019		Skamania County Sheriff's Office		(1,900.80)	(17,160.76)
Transfer	06/28/2019			Funds Transfer	5,000.00	(12,160.76)
Total Bank of America - Checking					(12,160.56)	(12,160.56)
Bank of America - Savings						
Deposit	07/31/2018			Interest	0.98	0.98
Deposit	08/31/2018			Interest	0.98	1.96
Transfer	09/10/2018			to general checking	(10,000.00)	(9,998.04)
Deposit	09/30/2018			Interest	0.84	(9,997.20)
Deposit	10/25/2018			Online Banking transfer from SAV 7604 Co...	(5,000.00)	(14,997.20)
Deposit	10/31/2018			Interest	0.79	(14,996.41)
Transfer	11/08/2018			Funds Transfer	(5,000.00)	(19,996.41)
Deposit	11/30/2018			Interest	0.64	(19,995.77)
Transfer	12/07/2018			Funds Transfer	(5,000.00)	(24,995.77)
Deposit	12/31/2018			Interest	0.57	(24,995.20)
Transfer	01/02/2019			Funds Transfer	(4,000.00)	(28,995.20)
Transfer	01/22/2019			Funds Transfer	50,000.00	21,004.80
Transfer	01/28/2019			Funds Transfer	30,000.00	51,004.80
Deposit	01/31/2019			Interest	0.83	51,005.63
Transfer	02/25/2019			Funds Transfer	60,000.00	111,005.63
Deposit	02/28/2019			Interest	1.80	111,007.43
Deposit	03/31/2019			Interest	2.87	111,010.30
Deposit	04/30/2019			Interest	2.77	111,013.07
Deposit	05/31/2019			Interest	2.87	111,015.94
Transfer	06/10/2019			Funds Transfer	(65,000.00)	46,015.94
Transfer	06/11/2019			Funds Transfer	(20,000.00)	26,015.94
Transfer	06/28/2019			Funds Transfer	(5,000.00)	21,015.94
Deposit	06/30/2019			Interest	1.80	21,017.74
Total Bank of America - Savings					21,017.74	21,017.74

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Washington Federal						
Deposit	07/31/2018			Interest	4.30	4.30
Deposit	08/31/2018			Interest	4.30	8.60
Deposit	09/30/2018			Interest	4.16	12.76
Deposit	10/31/2018			Interest	4.30	17.06
Deposit	11/30/2018			Interest	32.23	49.29
Deposit	12/31/2018			Interest	55.54	104.83
Deposit	01/31/2019			Interest	55.60	160.43
Deposit	02/28/2019			Interest	50.27	210.70
Check	03/25/2019	1075	DMCJA		(229.61)	(18.91)
Deposit	03/31/2019			Interest	55.69	36.78
Deposit	04/30/2019			Interest	53.73	90.51
Deposit	05/31/2019			Interest	55.58	146.09
Deposit	06/30/2019			Interest	53.85	199.94
Total Washington Federal					199.94	199.94
Accounts Receivable						
Check	04/01/2019		Michelle Gehlsen.	Overpayment	30.48	30.48
Check	04/12/2019		City of Bothell.	Overpayment	146.25	176.73
Deposit	06/17/2019		Michelle Gehlsen.	Deposit	(30.48)	146.25
Genera...	06/27/2019	CEH	Judicial Registrar	refund for incidental fees	400.00	546.25
Total Accounts Receivable					546.25	546.25
Prepaid Expenses						
Genera...	07/31/2018	CEH		1/12 of Contract	(3,833.33)	(3,833.33)
Genera...	08/15/2018	CEH		1/12 of Contract	(3,833.33)	(7,666.66)
Genera...	09/17/2018	CEH		1/12 of Contract	(3,833.33)	(11,499.99)
Genera...	10/31/2018	CEH		1/12 of Contract	(3,833.33)	(15,333.32)
Genera...	11/30/2018	CEH		1/12 of Contract	(3,833.33)	(19,166.65)
Genera...	12/31/2018	CEH		1/12 of Contract	(3,833.33)	(22,999.98)
Genera...	01/31/2019	CEH		1/12 of Contract	(3,833.33)	(26,833.31)
Genera...	02/28/2019	CEH		1/12 of Contract	(3,833.33)	(30,666.64)
Genera...	03/30/2019	CEH		1/12 of Contract	(3,833.33)	(34,499.97)
Genera...	04/30/2019	CEH		1/12 of Contract	(3,833.33)	(38,333.30)
Genera...	05/31/2019	CEH		1/12 of Contract	(3,833.33)	(42,166.63)
Check	06/19/2019		Melanie Stewart		51,000.00	8,833.37
Genera...	06/30/2019	CEH		1/12 of Contract	(3,833.49)	4,999.88
Total Prepaid Expenses					4,999.88	4,999.88
Credit Cards						
Bank of America C. C.						
Credit ...	08/07/2018		Budd Bay Cafe Olympia		(38.13)	(38.13)
Transfer	08/13/2018			Funds Transfer	38.13	0.00
Credit ...	09/17/2018		Secretary of State		(10.00)	(10.00)
Transfer	09/17/2018			Funds Transfer	10.00	0.00
Credit ...	11/30/2018		1-800-Flowers.com		(79.86)	(79.86)
Transfer	12/04/2018			Funds Transfer	79.86	0.00
Credit ...	01/18/2019		Anthony's Homeport		(237.11)	(237.11)
Credit ...	01/30/2019		1-800-Flowers.com		(97.98)	(335.09)
Transfer	02/05/2019			Funds Transfer	335.09	0.00
Credit ...	03/11/2019		Cave B		(1,559.55)	(1,559.55)
Credit ...	03/15/2019		1-800-Flowers.com		(108.06)	(1,667.61)
Check	03/25/2019		Bank Card Services		1,667.61	0.00
Credit ...	04/24/2019		Cave B		351.54	351.54
Credit ...	05/13/2019		Jimmy Johns		(186.07)	165.47
Credit ...	05/13/2019		Mercato Ristorante		(1,062.30)	(896.83)
Transfer	05/15/2019			Funds Transfer	896.83	0.00
Credit ...	06/02/2019		Skamania Lodge		(28.15)	(28.15)
Credit ...	06/04/2019		Skamania Lodge		(1,147.06)	(1,175.21)
Credit ...	06/07/2019		1-800-Flowers.com		(193.65)	(1,368.86)
Transfer	06/17/2019			Funds Transfer	1,368.86	0.00
Credit ...	06/19/2019		Budd Bay Cafe Olympia		(103.33)	(103.33)
Total Bank of America C. C.					(103.33)	(103.33)
Total Credit Cards					(103.33)	(103.33)

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Interest Income						
Deposit	07/31/2018			Interest	(0.98)	(0.98)
Deposit	07/31/2018			Interest	(4.30)	(5.28)
Deposit	08/31/2018			Interest	(4.30)	(9.58)
Deposit	08/31/2018			Interest	(0.98)	(10.56)
Deposit	09/30/2018			Interest	(0.84)	(11.40)
Deposit	09/30/2018			Interest	(4.16)	(15.56)
Deposit	10/31/2018			Interest	(0.79)	(16.35)
Deposit	10/31/2018			Interest	(4.30)	(20.65)
Deposit	11/30/2018			Interest	(0.64)	(21.29)
Deposit	11/30/2018			Interest	(32.23)	(53.52)
Deposit	12/31/2018			Interest	(0.57)	(54.09)
Deposit	12/31/2018			Interest	(55.54)	(109.63)
Deposit	01/31/2019			Interest	(0.83)	(110.46)
Deposit	01/31/2019			Interest	(55.60)	(166.06)
Deposit	02/28/2019			Interest	(1.80)	(167.86)
Deposit	02/28/2019			Interest	(50.27)	(218.13)
Deposit	03/31/2019			Interest	(2.87)	(221.00)
Deposit	03/31/2019			Interest	(55.69)	(276.69)
Deposit	04/30/2019			Interest	(53.73)	(330.42)
Deposit	04/30/2019			interest	(2.77)	(333.19)
Deposit	05/31/2019			Interest	(2.87)	(336.06)
Deposit	05/31/2019			Interest	(55.58)	(391.64)
Deposit	06/30/2019			Interest	(1.80)	(393.44)
Deposit	06/30/2019			Interest	(53.85)	(447.29)
Total Interest Income					(447.29)	(447.29)
Membership Revenue						
Deposit	07/23/2018		Thomas W. Cox	Garfield County	(500.00)	(500.00)
Deposit	01/04/2019		Robin R. McCroskey	Pend Oreille County	(1,000.00)	(1,500.00)
Deposit	01/04/2019	1031...	Patti Connolly Walker	County of Spokane	(1,000.00)	(2,500.00)
Deposit	01/04/2019	1031...	Jennifer L. Fassbender	County of Spokane	(1,000.00)	(3,500.00)
Deposit	01/04/2019	1031...	Debra Hayes	County of Spokane	(1,000.00)	(4,500.00)
Deposit	01/04/2019	1031...	Patrick Johnson	County of Spokane	(1,000.00)	(5,500.00)
Deposit	01/04/2019	1031...	Richard M. Leland	County of Spokane	(1,000.00)	(6,500.00)
Deposit	01/04/2019	1031...	Aimee N. Maurer	County of Spokane	(1,000.00)	(7,500.00)
Deposit	01/04/2019	1031...	Jeffrey R. Smith	County of Spokane	(1,000.00)	(8,500.00)
Deposit	01/04/2019	1031...	Donna Wilson	County of Spokane	(1,000.00)	(9,500.00)
Deposit	01/04/2019	1031...	Eric Dooyema	County of Spokane	(800.00)	(10,300.00)
Deposit	01/04/2019	0033...	Douglas B. Robinson	City of Colfax	(250.00)	(10,550.00)
Deposit	01/04/2019	7942	David M. Kenworthy	Associate/retired	(25.00)	(10,575.00)
Deposit	01/04/2019	456	Paul Treyz	Associate/retired	(25.00)	(10,600.00)
Deposit	01/04/2019	3403...	John E Hart	Whitman County	(1,000.00)	(11,600.00)
Deposit	01/04/2019	9201...	Tyson R. Hill	Grant County	(1,000.00)	(12,600.00)
Deposit	01/04/2019	9201...	Janis Whitener-Moberg	Grant County	(1,000.00)	(13,600.00)
Deposit	01/04/2019	9201...	Brian D. Barlow	Grant County	(1,000.00)	(14,600.00)
Deposit	01/04/2019	9201...	Anna Gigliotti	Grant County	(800.00)	(15,400.00)
Deposit	01/04/2019	5534...	Amy Kaestner	City of Everett	(1,000.00)	(16,400.00)
Deposit	01/04/2019	5534...	Laura Vanslyck	City of Everett	(1,000.00)	(17,400.00)
Deposit	01/04/2019	4204...	John O. Knowlton	Walla Walla County	(250.00)	(17,650.00)
Deposit	01/04/2019	1772...	Mindy Walker	Jefferson County	(1,000.00)	(18,650.00)
Deposit	01/04/2019	8157	Dale A. McBeth	Chehalis Municipal Court (personal check)	(250.00)	(18,900.00)
Deposit	01/04/2019	9839...	Dave Neupert	Clallam County	(1,000.00)	(19,900.00)
Deposit	01/04/2019	5008	John Curry	Orlmg Municipal Court (Curry & Williams, P...	(250.00)	(20,150.00)
Deposit	01/04/2019	3708...	Scott Ahlf	City of Olympia	(1,000.00)	(21,150.00)
Deposit	01/04/2019	22713	Rich Fitterer	Associate/Retired	(25.00)	(21,175.00)
Deposit	01/04/2019	7669	Stephen R. Buzzard	Associate/Retired	(25.00)	(21,200.00)
Deposit	01/04/2019	1448...	Elizabeth Penoyar	Pacific County	(500.00)	(21,700.00)
Deposit	01/04/2019	1448...	Nancy R. McAllister	Pacific County	(500.00)	(22,200.00)
Deposit	01/04/2019	13050	Victoria Meadows	Mason County Associate	(25.00)	(22,225.00)
Deposit	01/04/2019	7845	Mark A. Chmielewski	Associate	(25.00)	(22,250.00)
Deposit	01/08/2019	78977	Linda S. Portnoy	City of Lake Forest Park	(500.00)	(22,750.00)
Deposit	01/08/2019	0001...	C. Scott Sage	City of Oean Shores	(250.00)	(23,000.00)
Deposit	01/18/2019	1527...	Virginia M. Amato	King County District Court	(1,000.00)	(24,000.00)
Deposit	01/18/2019	1527...	Marcine Anderson	King County District Court	(1,000.00)	(25,000.00)
Deposit	01/18/2019	1527...	Joe Campagna	King County District Court	(1,000.00)	(26,000.00)
Deposit	01/18/2019	1527...	Arthur Chapman	King County District Court	(1,000.00)	(27,000.00)
Deposit	01/18/2019	1527...	Mark Chow	King County District Court	(1,000.00)	(28,000.00)
Deposit	01/18/2019	1527...	David Christie	King County District Court	(1,000.00)	(29,000.00)
Deposit	01/18/2019	1527...	D. Mark Elde	King County District Court	(1,000.00)	(30,000.00)
Deposit	01/18/2019	1527...	Michael Finkle	King County District Court	(1,000.00)	(31,000.00)
Deposit	01/18/2019	1527...	Laurel Gibson	King County District Court	(1,000.00)	(32,000.00)
Deposit	01/18/2019	1527...	Nathaniel B. Green, JR.	King County District Court	(1,000.00)	(33,000.00)
Deposit	01/18/2019	1527...	Corinna Ham	King County District Court	(1,000.00)	(34,000.00)
Deposit	01/18/2019	1527...	Anne C. Harper	King County District Court	(1,000.00)	(35,000.00)
Deposit	01/18/2019	1527...	Gregg Hirakawa	King County District Court	(1,000.00)	(36,000.00)
Deposit	01/18/2019	1527...	Rhonda Laumann	King County District Court	(1,000.00)	(37,000.00)
Deposit	01/18/2019	1527...	Susan Mahoney	King County District Court	(1,000.00)	(38,000.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	01/18/2019	1527...	Peter Nault	King County District Court	(1,000.00)	(39,000.00)
Deposit	01/18/2019	1527...	Marcus W. Naylor	King County District Court	(1,000.00)	(40,000.00)
Deposit	01/18/2019	1527...	Lisa O'Toole	King County District Court	(1,000.00)	(41,000.00)
Deposit	01/18/2019	1527...	Lisa Paglisotti	King County District Court	(1,000.00)	(42,000.00)
Deposit	01/18/2019	1527...	Jason Poydras	King County District Court	(1,000.00)	(43,000.00)
Deposit	01/18/2019	1527...	Ketu Shah	King County District Court	(1,000.00)	(44,000.00)
Deposit	01/18/2019	1527...	David A. Steiner	King County District Court	(1,000.00)	(45,000.00)
Deposit	01/18/2019	1527...	Elizabeth D. Stephenson	King County District Court	(1,000.00)	(46,000.00)
Deposit	01/18/2019	1527...	Donna Tucker	King County District Court	(1,000.00)	(47,000.00)
Deposit	01/18/2019	1527...	Matthew York	King County District Court	(1,000.00)	(48,000.00)
Deposit	01/18/2019	4100...	Damon G. Shadid	Seattle Municipal Court	(1,000.00)	(49,000.00)
Deposit	01/18/2019	4100...	Adam C. Eisenberg	Seattle Municipal Court	(1,000.00)	(50,000.00)
Deposit	01/18/2019	4100...	Faye R. Chess	Seattle Municipal Court	(1,000.00)	(51,000.00)
Deposit	01/18/2019	4100...	Anita M. Crawford-Willis	Seattle Municipal Court	(1,000.00)	(52,000.00)
Deposit	01/18/2019	4100...	Willie Gregory	Seattle Municipal Court	(1,000.00)	(53,000.00)
Deposit	01/18/2019	4100...	Andrea Chin	Seattle Municipal Court	(1,000.00)	(54,000.00)
Deposit	01/18/2019	4100...	Edward McKenna	Seattle Municipal Court	(1,000.00)	(55,000.00)
Deposit	01/18/2019	4100...	Park D. Eng	Magistrate Seattle Municipal Court	(800.00)	(55,800.00)
Deposit	01/18/2019	4100...	Robert Chung	Magistrate Seattle Municipal Court	(800.00)	(56,600.00)
Deposit	01/18/2019	4100...	Mary Lynch	Magistrate Seattle Municipal Court	(800.00)	(57,400.00)
Deposit	01/18/2019	4100...	Jennifer Cruz	Magistrate Seattle Municipal Court	(800.00)	(58,200.00)
Deposit	01/18/2019	4100...	Jerome Roache	Magistrate Seattle Municipal Court	(800.00)	(59,000.00)
Deposit	01/18/2019		Michael Bobbink	Personal check (no check number on check)	(500.00)	(59,500.00)
Deposit	01/18/2019		Vance Peterson	Spokane County District Court (Western unli...	(25.00)	(59,525.00)
Deposit	01/18/2019	0016...	Stephen E. Moore	Lynnwood Municipal Court	(1,000.00)	(60,525.00)
Deposit	01/18/2019	1532...	Kelley Olwell	Yakima Municipal Court	(1,000.00)	(61,525.00)
Deposit	01/18/2019	0015...	Susan Adams	Yakima Municipal Court	(1,000.00)	(62,525.00)
Deposit	01/18/2019	0907...	Andrea Vingo	Hoquiam Municipal Court	(500.00)	(63,025.00)
Deposit	01/18/2019	8590	Elizabeth E. Verhey	Retired	(25.00)	(63,050.00)
Deposit	01/18/2019	2654...	David A. Larson	Federal Way Municipal Court	(1,000.00)	(64,050.00)
Deposit	01/18/2019	2654...	Rebecca Robertson	Federal Way Municipal Court	(1,000.00)	(65,050.00)
Deposit	01/18/2019	0005...	Debra Lev	Bellingham Municipal	(1,000.00)	(66,050.00)
Deposit	01/18/2019	0005...	Pete Smiley	Bellingham Municipal	(800.00)	(66,850.00)
Deposit	01/18/2019	1082	David Ebenger	Winthrop, Twisp, Omak & Brewster	(250.00)	(67,100.00)
Deposit	01/18/2019	0107...	Anthony Parise	Whatcom County Dist	(800.00)	(67,900.00)
Deposit	01/18/2019	0107...	Matt Elich	Whatcom County Dist	(1,000.00)	(68,900.00)
Deposit	01/18/2019	0107...	David Grant	Whatcom County Dist	(1,000.00)	(69,900.00)
Deposit	01/18/2019	17576	G. Scott Marinella	Columbia County District	(500.00)	(70,400.00)
Deposit	01/18/2019	1008...	Wade Samuelson	Lewis County District	(1,000.00)	(71,400.00)
Deposit	01/18/2019	1008...	R. W. Buzzard	Lewis County District	(1,000.00)	(72,400.00)
Deposit	01/18/2019	1008...	Wendy S. Tripp	Lewis County District	(200.00)	(72,600.00)
Deposit	01/18/2019	0015...	Tamara A. Hanlon	Yakima Municipal Court	(400.00)	(73,000.00)
Deposit	01/18/2019	9840...	Erik S. Rohrer	Cllalam county District Court	(500.00)	(73,500.00)
Deposit	01/18/2019	53516	Christopher L. Bates	Montesano Municipal Court	(250.00)	(73,750.00)
Deposit	01/18/2019	0806...	George Steele	Mason County District Court	(1,000.00)	(74,750.00)
Deposit	01/18/2019	3708...	Terry Jurado	Renton Municipal Court	(1,000.00)	(75,750.00)
Deposit	01/18/2019	0002...	Rick L. Hansen	East District Court Klickitat	(500.00)	(76,250.00)
Deposit	01/18/2019	84181	Roger Bennett	City of Battle Ground	(500.00)	(76,750.00)
Deposit	01/18/2019	35117	Joseph Mano	Napavine Municipal	(250.00)	(77,000.00)
Deposit	01/23/2019	0019...	Wayne Stewart	City of Mercer Island	(500.00)	(77,500.00)
Deposit	01/23/2019	4204...	Kristian E. Hedine	Walla Walla District	(1,000.00)	(78,500.00)
Deposit	01/23/2019	8103...	Darrel R. Ellis	Kittitas County	(1,000.00)	(79,500.00)
Deposit	01/23/2019	0017...	N. Scott Stewart	Issaquah Municipal Court	(500.00)	(80,000.00)
Deposit	01/23/2019	2022...	Douglas Fair	Snohomish County	(1,000.00)	(81,000.00)
Deposit	01/23/2019	2022...	Jeffery Goodwin	Snohomish County	(1,000.00)	(82,000.00)
Deposit	01/23/2019	2022...	Elizabeth A. Fraiser	Snohomish County	(1,000.00)	(83,000.00)
Deposit	01/23/2019	2022...	Rick Leo	Snohomish County	(1,000.00)	(84,000.00)
Deposit	01/23/2019	2022...	Jenn Rancourt	Snohomish County	(1,000.00)	(85,000.00)
Deposit	01/23/2019	2022...	Patricia L. Lyon	Snohomish County	(1,000.00)	(86,000.00)
Deposit	01/23/2019	2022...	Steven Clough	Snohomish County	(1,000.00)	(87,000.00)
Deposit	01/23/2019	2022...	Tam Thi-Dang Bui	Snohomish County	(1,000.00)	(88,000.00)
Deposit	01/23/2019	2022...	Tony Howard	Snohomish County	(1,000.00)	(89,000.00)
Deposit	01/23/2019	9910...	Dan LeBeau	Town of Colton	(250.00)	(89,250.00)
Deposit	01/23/2019	50713	Therese Murphy	Zillah Municipal Court	(250.00)	(89,500.00)
Deposit	01/23/2019	31881	Michael L. Everett	Wapato Municipal Court (Associate Member	(25.00)	(89,525.00)
Deposit	01/23/2019	2124...	John A. Miller	Fircrest Municipal Court	(250.00)	(89,775.00)
Deposit	01/23/2019	03725	Robert Grim	Okanogan Co. District Court	(1,000.00)	(90,775.00)
Deposit	01/23/2019	03725	Charles Short	Okanogan Co. District Court	(1,000.00)	(91,775.00)
Deposit	01/23/2019	3225...	Eric C. Bigger	Douglas County District	(1,000.00)	(92,775.00)
Deposit	01/23/2019	51351	Chancey C. Crowell	East Wenatchee Municipal Court	(500.00)	(93,275.00)
Deposit	01/23/2019	0633...	Susan L. Sojan	Aberdeen Municipal Court	(500.00)	(93,775.00)
Deposit	01/23/2019	64769	Sandra L. Allen	Milton Court	(250.00)	(94,025.00)
Deposit	01/23/2019	75993	Timothy A. Dury	Port Orchard Municipal Court	(500.00)	(94,525.00)
Deposit	01/23/2019	1097...	Kevin Ringus	Fife Municipal Court	(1,000.00)	(95,525.00)
Deposit	01/23/2019	6048...	Thomas Copland	Grays Harbor County	(1,000.00)	(96,525.00)
Deposit	01/23/2019	6048...	Kyle Imler	Grays Harbor County	(1,000.00)	(97,525.00)
Deposit	02/01/2019	0160...	Darrel R. Ellis	City of Roslyn (Mailed from Judge Robertson)	(250.00)	(97,775.00)
Deposit	02/01/2019	2057...	Michelle Gehisen	City of Bottell (Mailed from Judge Robertson)	(1,000.00)	(98,775.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/01/2019	1416...	Kristen L. Parcher	Clark County	(1,000.00)	(99,775.00)
Deposit	02/01/2019	2867...	Jeffrey J. Baker	Klickitat County	(500.00)	(100,275.00)
Deposit	02/01/2019	1499...	Brett Buckley	Thurston County	(1,000.00)	(101,275.00)
Deposit	02/01/2019	1499...	Kalo Wilcox	Thurston county	(1,000.00)	(102,275.00)
Deposit	02/01/2019	1499...	Paul Wohl	Thurston County	(800.00)	(103,075.00)
Deposit	02/01/2019	1499...	Samuel G. Meyer	Thurston County	(1,000.00)	(104,075.00)
Deposit	02/01/2019	2270...	Craig Stilwill	City of Pasco	(500.00)	(104,575.00)
Deposit	02/01/2019	0494...	Warren Gilbert	Skagit County	(1,000.00)	(105,575.00)
Deposit	02/01/2019	0494...	Diane Goddard	Skagit County	(1,000.00)	(106,575.00)
Deposit	02/01/2019	0494...	Thomas L. Verge	Skagit County	(1,000.00)	(107,575.00)
Deposit	02/01/2019	0494...	Jenifer Howson	Skagit County	(800.00)	(108,375.00)
Deposit	02/01/2019	59433	Robert Freeby	City of Buckley	(200.00)	(108,575.00)
Deposit	02/01/2019	2196...	James M.B. Buzzard	City of Centralia	(500.00)	(109,075.00)
Deposit	02/01/2019	1471...	Terri K. Cooper	City of Cheney	(200.00)	(109,275.00)
Deposit	02/01/2019	1142...	Adalia A. Hille	Adams County	(500.00)	(109,775.00)
Deposit	02/01/2019	1362	Eric Weston	Raymond Municipal/South Bend Municipal	(250.00)	(110,025.00)
Deposit	02/01/2019	6729	Nancy A. Harmon	chelan County (retired)	(25.00)	(110,050.00)
Deposit	02/01/2019	2697...	Heidi Heywood	Wahkiakum County	(500.00)	(110,550.00)
Deposit	02/01/2019	0135...	Dan B Johnson	Lincoln County	(500.00)	(111,050.00)
Deposit	02/01/2019	2434...	Andrea Beall	City of Puyallup	(1,000.00)	(112,050.00)
Deposit	02/01/2019	2349...	Linda Coburn	City of Edmonds	(1,000.00)	(113,050.00)
Deposit	02/01/2019	1142...	Carolyn J. Benzel	Adams County	(1,000.00)	(114,050.00)
Deposit	02/01/2019	1181	Richard White	Retired	(25.00)	(114,075.00)
Deposit	02/01/2019	1478...	Lizanne Padula	Pierce County	(1,000.00)	(115,075.00)
Deposit	02/01/2019	1478...	Karl Williams	Pierce County	(1,000.00)	(116,075.00)
Deposit	02/01/2019	1478...	Lloyd Oaks	Pierce County	(1,000.00)	(117,075.00)
Deposit	02/01/2019	1478...	Jeanette Lineberry	Pierce County	(1,000.00)	(118,075.00)
Deposit	02/01/2019	1478...	Kevin McCann	Pierce County	(1,000.00)	(119,075.00)
Deposit	02/01/2019	1478...	Claire Sussman	Pierce County	(1,000.00)	(120,075.00)
Deposit	02/01/2019	1478...	Karia Buttorff	Pierce County	(1,000.00)	(121,075.00)
Deposit	02/01/2019	1478...	Judy Jasprica	Pierce County	(1,000.00)	(122,075.00)
Deposit	02/01/2019	1297...	Lorrie Towers	Marysville Municipal Court	(1,000.00)	(123,075.00)
Deposit	02/01/2019	1297...	Fred L. Gillings	Marysville Municipal Court	(1,000.00)	(124,075.00)
Deposit	02/01/2019	2371	Terrance G. Lewis	Lynden Municipal Court (personal check)	(250.00)	(124,325.00)
Deposit	02/01/2019	84605	Kristopher Kaino	City of Long Beach	(250.00)	(124,575.00)
Deposit	02/01/2019	47114	Krista White Swain	City of Black Diamond	(250.00)	(124,825.00)
Deposit	02/01/2019	5569...	Michael Valerien	City of Spokane	(800.00)	(125,625.00)
Deposit	02/01/2019	5569...	Gerald A. Caniglia	City of Spokane	(800.00)	(126,425.00)
Deposit	02/01/2019	5569...	Tracy A. Staab	City of Spokane	(1,000.00)	(127,425.00)
Deposit	02/01/2019	5569...	Matthew W. Antush	City of Spokane	(1,000.00)	(128,425.00)
Deposit	02/01/2019	5569...	Mary C. Logan	City of Spokane	(1,000.00)	(129,425.00)
Deposit	02/01/2019	5569...	Kristin O'Sullivan	City of Spokane	(800.00)	(130,225.00)
Deposit	02/01/2019	5569...	Howard F Delaney	City of Spokane	(200.00)	(130,425.00)
Deposit	02/01/2019	2855...	Tina Kernan	Asotin County	(1,000.00)	(131,425.00)
Deposit	02/01/2019	2099...	Carolyn Jewett	San Juan County	(1,000.00)	(132,425.00)
Deposit	02/01/2019	89260	Zenon P. Olbertz	Gig Harbor	(500.00)	(132,925.00)
Deposit	02/01/2019	7522...	Kevin Eilmes	Yakima County	(800.00)	(133,725.00)
Deposit	02/01/2019	7522...	Brian Sanderson	Yakima County	(1,000.00)	(134,725.00)
Deposit	02/01/2019	7522...	Kevin Roy	Yakima County	(1,000.00)	(135,725.00)
Deposit	02/01/2019	7522...	Donald W. Engel	Yakima County	(1,000.00)	(136,725.00)
Deposit	02/01/2019	7522...	Alfred G. Schweppe	Yakima County	(1,000.00)	(137,725.00)
Deposit	02/01/2019	1694...	Ronald Reynier	Skamania County	(500.00)	(138,225.00)
Deposit	02/01/2019	0055...	William H. Hawkins	Island County	(1,000.00)	(139,225.00)
Deposit	02/01/2019	0055...	Ronald Andrew M Costeck	Island County	(800.00)	(140,025.00)
Deposit	02/04/2019	0034...	Sara L. McCulloch	Bainbridge Island Municipal Court	(500.00)	(140,525.00)
Deposit	02/04/2019	20213	Timothy Jenkins	Sumner Municipal Court	(500.00)	(141,025.00)
Deposit	02/04/2019	2423	L. Stephen Rochon	Pacific, Algona and Maple Valley Municipal ...	(250.00)	(141,275.00)
Deposit	02/04/2019	7685	Steven Buzzard	Retired	(25.00)	(141,300.00)
Deposit	02/04/2019	23686	Brock D. Stiles	Sedro-Wootley Municipal Court	(250.00)	(141,550.00)
Deposit	02/04/2019	0420...	Robert R. Northcott	Granger Municipal Court	(250.00)	(141,800.00)
Deposit	02/04/2019	0451...	Thomas W. Cox	Garfield County District	(500.00)	(142,300.00)
Deposit	02/04/2019	0928...	Mark Kaiman	Fermdale Municipal Court	(250.00)	(142,550.00)
Deposit	02/04/2019	7326...	Glenn Philips	Kent Municipal	(1,000.00)	(143,550.00)
Deposit	02/04/2019	7326...	Michael R Frans	Kent Municipal	(1,000.00)	(144,550.00)
Deposit	02/04/2019	7326...	Eric R Olsen	Kent Municipal	(200.00)	(144,750.00)
Deposit	02/04/2019	95972	Steven L. Michels	City of Sunnside	(500.00)	(145,250.00)
Deposit	02/04/2019	0726...	Bronson Faul	Sefah Municipal Court	(250.00)	(145,500.00)
Check	02/14/2019		Upper Kittitas County	Dues refund for Judge Ellis	500.00	(145,000.00)
Deposit	02/22/2019	1416...	John O. Knowlton	Clark County District Court	(1,000.00)	(146,000.00)
Deposit	02/22/2019	1416...	Sonya L. Langsdorf	Clark County District Court	(1,000.00)	(147,000.00)
Deposit	02/22/2019	1416...	Abigail Bartlett	Clark County District Court	(400.00)	(147,400.00)
Deposit	02/22/2019	1416...	Darvin Zimmerman	Clark County District Court	(1,000.00)	(148,400.00)
Deposit	02/22/2019	1416...	Kelli E. Osler	Clark County District Court	(1,000.00)	(149,400.00)
Deposit	02/22/2019	1416...	Chad E. Sleight	Clark County District Court	(1,000.00)	(150,400.00)
Deposit	02/22/2019	1416...	Todd George	Clark County District Court	(800.00)	(151,200.00)
Deposit	02/22/2019	0537...	Arthur Blauvelt III	Elma & Oakville Municipal Courts	(250.00)	(151,450.00)
Deposit	02/22/2019	34123	Susan Arb	Moxee Municipal Court	(250.00)	(151,700.00)
Deposit	02/22/2019	7034...	Michael J. Lambo	Kirkland Municipal	(1,000.00)	(152,700.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/22/2019	7034...	John Olson	Kirkland Municipal	(400.00)	(153,100.00)
Deposit	02/22/2019	1869...	Katharine Butler	Benton County District	(1,000.00)	(154,100.00)
Deposit	02/22/2019	1869...	Daniel Kathren	Benton County District	(1,000.00)	(155,100.00)
Deposit	02/22/2019	1869...	Steven T Osborn	Benton County District	(1,000.00)	(156,100.00)
Deposit	02/22/2019	1869...	Terry Tanner	Benton County District	(1,000.00)	(157,100.00)
Deposit	02/22/2019	1869...	John S Ziobro	Benton County District	(1,000.00)	(158,100.00)
Deposit	02/22/2019	3829...	James Doctor	Bremerton Municipal	(1,000.00)	(159,100.00)
Deposit	02/22/2019	3829...	Shane Seaman	Bremerton Municipia	(200.00)	(159,300.00)
Deposit	02/22/2019	45283	Gregory J. Tripp	Airway Heights Municipal Court	(250.00)	(159,550.00)
Deposit	02/22/2019	3770...	Jeffrey J. Jahns	Kitsap County	(1,000.00)	(160,550.00)
Deposit	02/22/2019	3770...	Claire Bradley	Kitsap County	(1,000.00)	(161,550.00)
Deposit	02/22/2019	3770...	Kevin P Kelly	Kitsap County	(1,000.00)	(162,550.00)
Deposit	02/22/2019	3770...	Marilyn Paja	Kitsap County	(1,000.00)	(163,550.00)
Deposit	02/22/2019	34455	Thomas M. Ellington	Roy Municipal Court	(250.00)	(163,800.00)
Deposit	02/22/2019	9216	Douglas K. Garrison	Wapato Municipal Court	(250.00)	(164,050.00)
Deposit	02/22/2019	0407...	Darrel R. Ellis	Cle Elum Municipal Court	(250.00)	(164,300.00)
Deposit	02/22/2019	8103...	Paul R Sander	Lower Kittitas County District Court	(1,000.00)	(165,300.00)
Deposit	02/22/2019	1381...	Randall L. Hansen	Tacoma Municipal Court	(400.00)	(165,700.00)
Deposit	02/22/2019	1381...	Dennis H. Ball	Tacoma Municipal Court	(800.00)	(166,500.00)
Deposit	02/22/2019	1381...	David B Ladenburg	Tacoma Municipal Court	(1,000.00)	(167,500.00)
Deposit	02/22/2019	1381...	Drew Henke	Tacoma Municipal Court	(1,000.00)	(168,500.00)
Deposit	02/22/2019	1381...	Dwayne L Christopher	Tacoma Municipal Court	(1,000.00)	(169,500.00)
Deposit	02/22/2019	0034...	Gerald F. Roach	Franklin County	(1,000.00)	(170,500.00)
Deposit	02/22/2019	8353...	Roy Fore	Chelan County	(1,000.00)	(171,500.00)
Deposit	02/22/2019	3800...	Kimberly Walden	Tuckwila Municipal Court	(500.00)	(172,000.00)
Deposit	02/22/2019	1235...	Robert Hamilton	SeaTac Municipal Court	(500.00)	(172,500.00)
Deposit	02/22/2019	1003...	Jeffrey L. Tolman	Poulsbo Municipal	(500.00)	(173,000.00)
Deposit	02/22/2019	1179	John H. Doherty	Clallam District Retired	(25.00)	(173,025.00)
Deposit	02/22/2019	1000...	John A Hays	Cowlitz District	(1,000.00)	(174,025.00)
Deposit	02/22/2019	1000...	Debra L Burchett	Cowlitz District	(1,000.00)	(175,025.00)
Deposit	02/22/2019	1000...	M. Jamie Imboden	Cowlitz District	(1,000.00)	(176,025.00)
Deposit	02/22/2019	3327...	Thomas Brown	Ferry County	(500.00)	(176,525.00)
Deposit	02/22/2019	19665	Stephen D Greer	Shelton Municipal Court	(500.00)	(177,025.00)
Deposit	02/22/2019	1566...	Lisa Leone	Des Moines Municipal Court	(500.00)	(177,525.00)
Deposit	02/22/2019	90347	Susan Adams	Lakewood Municipal Court	(1,000.00)	(178,525.00)
Deposit	02/22/2019	2158	Gina Tveit	Stevens County District (personal Check)8	(1,000.00)	(179,525.00)
Deposit	03/21/2019	89690	Mara J. Rozzano	Monroe Municipal Court	(250.00)	(179,775.00)
Deposit	04/22/2019	81717	Ron Heslop	Bonneylake Municipal Court	(1,000.00)	(180,775.00)
Deposit	05/13/2019	8408...	Kyle Mott	Chelan County District Court	(1,000.00)	(181,775.00)
Total Membership Revenue					(181,775.00)	(181,775.00)
Other Revenue						
Deposit	08/15/2018			bank of america cash reward	(369.81)	(369.81)
Total Other Revenue					(369.81)	(369.81)
Spring Conference 2019						
Check	06/10/2019		Judicial Conf. Registrar	Spring Conference Incidental Fees	35,800.00	35,800.00
Check	06/26/2019		Tom Ellington		1,121.23	36,921.23
Genera...	06/27/2019	CEH	Judicial Conf. Registrar	refund for incidental fees	(400.00)	36,521.23
Total Spring Conference 2019					36,521.23	36,521.23
Prior Year Budget Expense						
Check	07/25/2018		Chelan County	Education Security	2,500.00	2,500.00
Check	07/25/2018		Chelan County	Education Committee	135.47	2,635.47
Deposit	08/15/2018		Rebecca Robertson	reimbursement to the DMCJA for one night,...	(169.96)	2,465.51
Check	08/31/2018		Superior Court Judges Association	Prior Year	99.50	2,565.01
Check	09/05/2018		4imprint	President Expense	1,312.05	3,877.06
Check	09/06/2018		AOC	Board Meeting Expense	2,698.86	6,575.92
Check	09/06/2018		AOC	Conference Calls	76.65	6,652.57
Check	09/06/2018		AOC	Education Committee	81.15	6,733.72
Check	09/06/2018		AOC	Judicial Indep Fire Brigade	81.15	6,814.87
Check	09/06/2018		AOC	Legislative Committee	81.16	6,896.03
Check	09/06/2018		AOC	Rules Committee	81.15	6,977.18
Check	09/06/2018		AOC	Therapeutic Courts Committee	81.15	7,058.33
Check	10/02/2018		Kevin Ringus	board	139.42	7,197.75
Check	10/04/2018		Administrative Office of the Courts	Board	857.02	8,054.77
Check	10/04/2018		Administrative Office of the Courts	Long Range Planning Committee	581.20	8,635.97
Check	10/04/2018		Administrative Office of the Courts	conference Calls	76.86	8,712.83
Total Prior Year Budget Expense					8,712.83	8,712.83

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Board Meeting Expense						
Check	07/26/2018		Kevin Ringus	Board Meeting Expense	21.80	21.80
Check	07/26/2018		Rick Leo	Board Meeting Expense	23.38	45.18
Check	07/26/2018		Michelle Gehlsen	Board Meeting Expense	30.52	75.70
Check	07/26/2018		Drew Henke	Board Meeting Expense	30.52	106.22
Check	07/26/2018		Samuel G. Meyer	Board Meeting Expense	54.50	160.72
Check	07/26/2018		Scott Ahlf	Board Meeting Expense	54.50	215.22
Check	07/26/2018		Charles Short	Board Meeting Expense	260.51	475.73
Check	07/26/2018		Robert Grim	Board Meeting Expense	272.50	748.23
Check	07/26/2018		Ingallina's Box Lunch	Ingallina's Box Lunch Bill Payment	383.13	1,131.36
Check	07/27/2018		Michelle Gehlsen	Board Meeting Expense	30.52	1,161.88
Check	07/27/2018		Michael Finkle	Board Meeting Expense	26.16	1,188.04
Check	07/30/2018		Linda Coburn	Board Meeting Expense	33.79	1,221.83
Check	08/16/2018		Judy Jasprica	Board Meeting Expense	139.42	1,361.25
Check	08/16/2018		Drew Henke	DMCJ Board Meeting 8/10/18	27.25	1,388.50
Check	08/16/2018		Kevin Ringus	DMCJ Board Meeting 8/10/18	21.80	1,410.30
Check	08/16/2018		Michael Finkle	DMCJ Board Meeting 8/10/18	19.62	1,429.92
Check	08/16/2018		Michelle Gehlsen	DMCJ Board Meeting 8/10/18	28.34	1,458.26
Check	08/16/2018		Rick Leo	DMCJ Board Meeting 8/10/18	26.09	1,484.35
Check	08/16/2018		Samuel G. Meyer	DMCJ Board Meeting 8/10/18	54.50	1,538.85
Check	08/16/2018		Scott Ahlf	DMCJ Board Meeting 8/10/18	54.50	1,593.35
Check	08/21/2018		Jennifer L. Fassbender	DMCJ Board Meeting 8/10/18	21.57	1,614.92
Check	08/21/2018		Dan B Johnson	DMCJ Board Meeting 8/10/18	407.66	2,022.58
Check	08/21/2018		Robert Grim	DMCJ Board Meeting 8/10/18	115.46	2,138.04
Check	09/05/2018		AOC		1,003.03	3,141.07
Check	10/04/2018		Kevin Ringus		36.00	3,177.07
Check	10/04/2018		Ingallina's Box Lunch	Memo:Ingallina's Box Lunch Bill Payment	333.80	3,510.87
Check	10/04/2018		Rebecca Robertson	9/23/18	46.00	3,556.87
Check	10/04/2018		Michael Finkle	9/23/18	141.42	3,698.29
Check	10/04/2018		Michelle Gehlsen	9/23/18	141.42	3,839.71
Check	10/04/2018		Linda Coburn	9/23/18	141.42	3,981.13
Check	10/12/2018		Dan B Johnson	9/23	36.00	4,017.13
Check	10/12/2018		City of Olympia	9/23 Board meeting	105.42	4,122.55
Check	10/17/2018		Scott Ahlf		36.00	4,158.55
Check	10/17/2018		Judy Jasprica	9/23/18	141.42	4,299.97
Check	10/19/2018		Ingallina's Box Lunch	Ingallina's Box Lunch Bill Payment	270.82	4,570.79
Check	10/19/2018		Jennifer L. Fassbender	9/23/18	136.91	4,707.70
Check	10/19/2018		Administrative Office of the Courts	10/2018 invoice	115.62	4,823.32
Check	10/19/2018		Jennifer L. Fassbender	10/12/18	7.50	4,830.82
Check	10/19/2018		Michael Finkle	Board meeting 10/12/18	19.62	4,850.44
Check	10/22/2018		Samuel G. Meyer	Board Meeting	54.50	4,904.94
Check	10/22/2018		Charles Short		374.54	5,279.48
Deposit	10/30/2018		Linda Coburn	RETURNED BILL PAYMENT FROM Linda ...	(33.79)	5,245.69
Check	10/30/2018		Linda Coburn	replaced uncashed check	33.79	5,279.48
Check	11/16/2018		Samuel G. Meyer	Board meeting 11/9/18	54.50	5,333.98
Check	11/16/2018		Michelle Gehlsen	Board meeting 11/9/18	30.52	5,364.50
Check	11/16/2018		Rick Leo	Board meeting 11/9/18	25.54	5,390.04
Check	11/16/2018		Linda Coburn	Board meeting 11/9/18	16.89	5,406.93
Check	11/21/2018		Jeffery Smith	11/9/18	216.85	5,623.78
Check	11/21/2018		Michael Finkle	11/9/18	21.80	5,645.58
Check	11/21/2018		Jennifer L. Fassbender	11/9/18	7.50	5,653.08
Check	11/21/2018		Ingallina's Box Lunch	11/9/18 board meeting	348.65	6,001.73
Check	12/07/2018		AOC	October charges MS111918-03	1,020.92	7,022.65
Check	12/17/2018		Drew Henke	Board Meeting 12/14/18	14.17	7,036.82
Check	12/17/2018		Kevin Ringus	Board Meeting 12/14/18	21.80	7,058.62
Check	12/17/2018		Linda Coburn	Board Meeting 12/14/18	16.89	7,075.51
Check	12/17/2018		Michelle Gehlsen	Board Meeting 12/14/18	30.52	7,106.03
Check	12/17/2018		Samuel G. Meyer	Board Meeting 12/14/18	54.50	7,160.53
Check	12/17/2018		Scott Ahlf	Board Meeting 12/14/18	54.50	7,215.03
Check	01/02/2019		Ingallina's Box Lunch	December Board meeting	370.59	7,585.62
Check	01/04/2019		Jennifer L. Fassbender	Board Meeting	10.00	7,595.62
Check	01/14/2019		AOC	December, 2018 MS121418-02	329.24	7,924.86
Check	01/18/2019		Ingallina's Box Lunch	01-473478	302.56	8,227.42
Check	01/18/2019		Charles Short	DMCJA Meeting 1/11/19	103.45	8,330.87
Check	01/18/2019		Linda Coburn	DMCJA Meeting 1/11/19	35.96	8,366.83
Check	01/18/2019		Michelle Gehlsen	DMCJA Meeting 1/11/19	32.48	8,399.31
Check	01/18/2019		Rick Leo	DMCJA Meeting 1/11/19	27.43	8,426.74
Check	01/18/2019		Samuel G. Meyer	DMCJA Meeting 1/11/19	58.00	8,484.74
Check	01/18/2019		Scott Ahlf	DMCJA Meeting 1/11/19	58.00	8,542.74
Check	02/14/2019		AOC		819.64	9,362.38
Check	03/14/2019		Jennifer L. Fassbender	uber	31.57	9,393.95
Check	03/14/2019		Jennifer L. Fassbender	parking	11.00	9,404.95
Check	03/14/2019		Kevin Ringus	DMCJA Board Meeting 3/8/19	23.20	9,428.15
Check	03/14/2019		Linda Coburn	DMCJA Board Meeting 3/8/19	35.96	9,464.11
Check	03/14/2019		Michelle Gehlsen	DMCJA Board Meeting 3/8/19	47.56	9,511.67
Check	03/14/2019		Rick Leo	DMCJA Board Meeting 3/8/19	24.76	9,536.43
Check	03/14/2019		Scott Ahlf	DMCJA Board Meeting 3/8/19	58.00	9,594.43
Check	03/14/2019		Samuel G. Meyer	DMCJA Board Meeting 3/8/19	58.00	9,652.43

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Check	03/18/2019		AOOC	January invoice DD022019-02	427.88	10,080.11
Check	03/28/2019		Ingallina's Box Lunch		349.20	10,429.31
Check	04/12/2019		AOOC		448.74	10,878.05
Check	04/12/2019		Jennifer L. Fassbender		11.00	10,889.05
Check	04/12/2019		Kevin Ringus		23.20	10,912.25
Check	04/12/2019		Michael Finkle		20.88	10,933.13
Check	04/12/2019		Michelle Gehlsen		33.64	10,966.77
Check	04/12/2019		Rick Leo		24.76	10,991.53
Check	04/12/2019		Scott Ahlf		58.00	11,049.53
Check	04/12/2019		Samuel G. Meyer	4/12	58.00	11,107.53
Check	04/18/2019		AOOC	August charges	881.95	11,989.48
Check	05/02/2019		Ingallina's Box Lunch	April 12th Board Meeting	306.41	12,295.89
Credit ...	05/13/2019		Jimmy Johns		186.07	12,481.96
Credit ...	05/13/2019		Mercato Ristorante		1,062.30	13,544.26
Check	05/15/2019		AOOC		408.20	13,952.46
Check	05/15/2019		Charles Short	Board Retreat 5/10/19 - 5/11/19	314.36	14,266.82
Check	05/15/2019		Drew Henke	Board Retreat 5/10/19 - 5/11/19	39.44	14,306.26
Check	05/15/2019		Jeffery Smith	Board Retreat 5/10/19 - 5/11/19	35.00	14,341.26
Check	05/15/2019		Jennifer L. Fassbender	Board Retreat 5/10/19 - 5/11/19	15.00	14,356.26
Check	05/15/2019		Kevin Ringus	Board Retreat 5/10/19 - 5/11/19	40.60	14,396.86
Check	05/15/2019		Laura Vanslyck	Board Retreat 5/10/19 - 5/11/19	114.83	14,511.69
Check	05/15/2019		Linda Coburn	Board Retreat 5/10/19 - 5/11/19	90.48	14,602.17
Check	05/15/2019		Mary Logan	Board Retreat 5/10/19 - 5/11/19	34.28	14,636.45
Check	05/15/2019		Michelle Gehlsen	Board Retreat 5/10/19 - 5/11/19	88.16	14,724.61
Check	05/15/2019		Rick Leo	Board Retreat 5/10/19 - 5/11/19	106.66	14,831.27
Check	05/15/2019		Robert Grim	Board Retreat 5/10/19 - 5/11/19	327.12	15,158.39
Check	05/15/2019		Rebecca Robertson	Board Retreat 5/10/19 - 5/11/19	76.56	15,234.95
Check	05/27/2019		Samuel G. Meyer	Catering Bayview Thriftway	178.00	15,412.95
Check	05/30/2019		Rebecca Robertson	returned - duplicate payment	76.56	15,489.51
Credit ...	06/02/2019		Skamania Lodge		28.15	15,517.66
Credit ...	06/04/2019		Skamania Lodge		1,147.06	16,664.72
Check	06/10/2019		Charles Short	6/2/19 DMCJA Board Meeting	46.00	16,710.72
Check	06/10/2019		Dan B Johnson	6/2/19 DMCJA Board Meeting	46.00	16,756.72
Check	06/10/2019		Drew Henke	6/2/19 DMCJA Board Meeting	46.00	16,802.72
Check	06/10/2019		Jeffery Smith	6/2/19 DMCJA Board Meeting	46.00	16,848.72
Check	06/10/2019		Jennifer L. Fassbender	6/2/19 DMCJA Board Meeting	30.00	16,878.72
Check	06/10/2019		Judy Jasprica	6/2/19 DMCJA Board Meeting	46.00	16,924.72
Check	06/10/2019		Kevin Ringus	6/2/19 DMCJA Board Meeting	46.00	16,970.72
Check	06/10/2019		Laura Vanslyck	6/2/19 DMCJA Board Meeting	31.66	17,002.38
Check	06/10/2019		Linda Coburn	6/2/19 DMCJA Board Meeting	46.00	17,048.38
Check	06/10/2019		Michael Finkle	6/2/19 DMCJA Board Meeting	46.00	17,094.38
Check	06/10/2019		Michelle Gehlsen	6/2/19 DMCJA Board Meeting	46.00	17,140.38
Check	06/10/2019		Rebecca Robertson	6/2/19 DMCJA Board Meeting	46.00	17,186.38
Check	06/10/2019		Rick Leo	6/2/19 DMCJA Board Meeting	46.00	17,232.38
Check	06/10/2019		Robert Grim	6/2/19 DMCJA Board Meeting	30.00	17,262.38
Check	06/10/2019		Samuel G. Meyer	6/2/19 DMCJA Board Meeting	46.00	17,308.38
Check	06/10/2019		Scott Ahlf	6/2/19 DMCJA Board Meeting	46.00	17,354.38
Deposit	06/11/2019		Rebecca Robertson	returned payment	(76.56)	17,277.82
Check	06/26/2019		Administrative Office of the Courts		390.10	17,667.92
Check	06/27/2019		Double Tree by Hilton		3,420.60	21,088.52
Total Board Meeting Expense					21,088.52	21,088.52
Bookkeeping Expense						
Check	07/17/2018		Pierce County Bookkeeping	June Services	312.00	312.00
Check	08/13/2018		Pierce County Bookkeeping	July bookkeeping	344.50	656.50
Check	09/07/2018		Pierce County Bookkeeping	Aug. Invoice 759	344.50	1,001.00
Check	10/12/2018		Pierce County Bookkeeping	September invoice 767	318.00	1,319.00
Check	11/09/2018		Pierce County Bookkeeping	October services invoice 776	318.00	1,637.00
Check	12/07/2018		Pierce County Bookkeeping	November 2018 Invoice	318.00	1,955.00
Check	01/14/2019		Pierce County Bookkeeping	December Bookkeeping Service	318.00	2,273.00
Check	02/06/2019		Pierce County Bookkeeping	January Services	477.00	2,750.00
Check	03/11/2019		Pierce County Bookkeeping	February Services	397.50	3,147.50
Check	04/08/2019		Pierce County Bookkeeping	March Services	318.00	3,465.50
Check	05/06/2019		Pierce County Bookkeeping	April Services Invoice 4650	344.50	3,810.00
Check	06/10/2019		Pierce County Bookkeeping	May Services	344.50	4,154.50
Total Bookkeeping Expense					4,154.50	4,154.50

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Conference Calls						
Check	09/05/2018		AOC		6.16	6.16
Check	10/19/2018		Administrative Office of the Courts	10/2018 invoice	81.73	87.89
Check	12/07/2018		AOC	October charges MS111918-03	73.85	161.74
Check	02/14/2019		AOC		39.17	200.91
Check	03/18/2019		AOC	January invoice DD022019-02	52.56	253.47
Check	04/12/2019		AOC		83.68	337.15
Check	04/18/2019		AOC	MS091918-01	73.83	410.98
Check	05/15/2019		AOC		76.02	487.00
Check	06/26/2019		Administrative Office of the Courts		263.04	750.04
Total Conference Calls					750.04	750.04
Conference Planning Committee						
Check	05/15/2019		Kermit Apio	Spring Conf. Comedian	850.00	850.00
Check	05/22/2019		Bridgetown Trivia LLC	DMCJA Spring Conference	500.00	1,350.00
Check	06/17/2019		Sara L. McCulloch	Prize expense for trivia night	37.38	1,387.38
Total Conference Planning Committee					1,387.38	1,387.38
Diversity Committee						
Check	03/01/2019		The Judicial Institute		500.00	500.00
Check	06/27/2019		The Judicial Institute	Pathway to the bench	1,000.00	1,500.00
Total Diversity Committee					1,500.00	1,500.00
DMCJA/SCJA Sentencing Alt.						
Check	12/07/2018		AOC	October charges MS111918-03	611.80	611.80
Check	02/14/2019		AOC		321.40	933.20
Total DMCJA/SCJA Sentencing Alt.					933.20	933.20
DMCMA Liaison Committee						
Check	11/21/2018		Michelle Gehlsen	11/8/18	30.52	30.52
Check	01/18/2019		Michelle Gehlsen	DMCMA meeting 1/10/19	32.48	63.00
Total DMCMA Liaison Committee					63.00	63.00
Education Committee						
Check	10/24/2018		Douglas Fair	Ed. Comm meeting 10/18	32.70	32.70
Check	10/24/2018		James Doctor	Ed. Comm meeting 10/18	64.95	97.85
Check	10/24/2018		Roy Fore	Ed. Comm meeting 10/18	166.77	264.42
Check	10/24/2018		Timothy Jenkins	Ed. Comm meeting 10/18	9.81	274.23
Check	10/24/2018		Tom Verge	Ed. Comm meeting 10/18	85.02	359.25
Check	10/25/2018		Charles Short	10/18/18	369.43	728.68
Check	10/26/2018		Ingallina's Box Lunth	10/18/18	176.66	905.34
Check	11/21/2018		Jeffery Smith	11-5-18 - 11-8-18	233.00	1,138.34
Check	05/08/2019		Kevin McCann	Enhancing Judicial Skills	1,000.00	2,138.34
Total Education Committee					2,138.34	2,138.34
Educational Grants						
Check	10/25/2018		Thurston County District Court	NAPCO Conference	1,000.00	1,000.00
Check	01/14/2019		Spokane Municipal Court	Washington DC	1,000.00	2,000.00
Check	06/03/2019		City of Spokane	For Judge Mary Logan	1,382.77	3,382.77
Total Educational Grants					3,382.77	3,382.77
Education Security						
Check	06/28/2019		Skamania County Sheriff's Office		1,900.80	1,900.80
Total Education Security					1,900.80	1,900.80
Judicial Assistance Committee						
Check	07/30/2018		Mary C. Logan	Judicial Assistance Committee	18.72	18.72
Check	09/05/2018		Judith Anderson	Certificate frame	16.00	34.72
Check	09/17/2018		Susanna Neil Kanther-Raz	3rd Qtr payment and Session	1,050.00	1,084.72
Deposit	10/12/2018			Deposit	(7,000.00)	(5,915.28)
Check	10/19/2018		Bruce Weiss	JASP Meeting 10/5/18	44.69	(5,870.59)
Check	10/19/2018		Claire Sussman	JASP Meeting 10/5/18	21.80	(5,848.79)
Check	10/19/2018		Douglas Fair	JASP Meeting 10/5/18	32.70	(5,816.09)
Check	10/19/2018		Douglas B. Robinson	JASP Meeting 10/5/18	473.62	(5,342.47)
Check	10/19/2018		James Doctor	JASP Meeting 10/5/18	64.95	(5,277.52)
Check	10/19/2018		Mary C. Logan	JASP Meeting 10/5/18	18.72	(5,258.80)
Check	10/19/2018		Marybeth Dingley	JASP Meeting 10/5/18	39.24	(5,219.56)
Check	10/19/2018		Michael Finkle	JASP Meeting 10/5/18	31.61	(5,187.95)
Check	10/19/2018		Timothy Jenkins	JASP Meeting 10/5/18	59.81	(5,128.14)
Check	10/19/2018		Administrative Office of the Courts	10/2018 invoice	629.71	(4,498.43)
Check	10/19/2018		Chris Culp	JASP meeting 10/5/18	304.80	(4,193.63)
Check	10/19/2018		Jackie Shea-Brown	JASP meeting 10/5/18	364.32	(3,829.31)
Check	10/19/2018		Susan Woodard	JASP meeting 10/5/18	340.02	(3,489.29)

Washington State District And Municipal Court Judges Assoc. Transaction Detail by Account

• July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Check	10/22/2018		G. Andrew H. Benjamin	10/5/18 Peer Counselor Training	750.00	(2,739.29)
Check	10/29/2018		Susanna Neil Kanther-Raz	10/5/18 Training	721.26	(2,018.03)
Check	11/05/2018		Susanna Neil Kanther-Raz	4th quarter, 2018	900.00	(1,118.03)
Check	11/05/2018		Michael Evans	10/05/2018 meeting	48.19	(1,069.84)
Check	11/09/2018		Cave B	Deposit	1,559.55	489.71
Check	12/07/2018		AOC	October charges MS111918-03	617.21	1,106.92
Check	02/06/2019		Susanna Neil Kanther-Raz	1st quarter, 2019	900.00	2,006.92
Credit ...	03/11/2019		Cave B	retreat	1,559.55	3,566.47
Check	03/28/2019		4imprint	Pens	466.36	4,032.83
Credit ...	04/24/2019		Cave B		(351.54)	3,681.29
Check	04/25/2019		Bruce Weiss		236.12	3,917.41
Check	04/25/2019		Jackie Shea-Brown		104.40	4,021.81
Check	04/25/2019		Lisa Worswick		86.38	4,108.19
Check	04/25/2019		Mary C. Logan		194.36	4,302.55
Check	04/25/2019		Marybeth Dingley		212.92	4,515.47
Check	04/25/2019		Michael Finkle		193.20	4,708.67
Check	04/25/2019		Susanna Neil Kanther-Raz		1,069.36	5,778.03
Check	04/25/2019		Timothy Jenkins		217.56	5,995.59
Check	06/26/2019		Administrative Office of the Courts		34.15	6,029.74
Total Judicial Assistance Committee					6,029.74	6,029.74
Judicial Community Outreach						
Check	01/02/2019		Washington YMCA Youth & Gove...		1,600.00	1,600.00
Total Judicial Community Outreach					1,600.00	1,600.00
Judicial Indep Fire Brigade						
Credit ...	06/19/2019		Budd Bay Cafe Olympia		103.33	103.33
Total Judicial Indep Fire Brigade					103.33	103.33
Legislative Committee						
Check	04/18/2019		AOC	MS091918-01	335.20	335.20
Total Legislative Committee					335.20	335.20
Legislative Pro-Tem						
Check	07/26/2018		City of Bothell	Legislative Pro-Tem	195.00	195.00
Check	01/25/2019		Thurston County District Court	1/15/19	150.00	345.00
Check	02/14/2019		Snohomish Co. District Court	House committee meeting	420.00	765.00
Check	02/19/2019		Thurston County District Court	1/15/19	12.69	777.69
Check	03/30/2019		City of Bothell		146.25	923.94
Check	06/07/2019		City of Bothell	5/10/19 Board Retreat	65.00	988.94
Check	06/07/2019		City of Bothell	4/24/19 Taskforce Meeting	130.00	1,118.94
Check	06/07/2019		City of Bothell	4/12/19 DMCJA Board Meeting	97.50	1,216.44
Total Legislative Pro-Tem					1,216.44	1,216.44
Lobbyist Contract						
Check	07/26/2018		Melanie Stewart	July Payment	2,000.00	2,000.00
Genera...	07/31/2018	CEH		1/12 of Contract	3,833.33	5,833.33
Genera...	08/15/2018	CEH		1/12 of Contract	3,833.33	9,666.66
Check	08/17/2018		Melanie Stewart	August payment	2,000.00	11,666.66
Check	09/05/2018		Melanie Stewart	September payment	2,000.00	13,666.66
Genera...	09/17/2018	CEH		1/12 of Contract	3,833.33	17,499.99
Check	10/18/2018		Melanie Stewart	October payment	2,000.00	19,499.99
Genera...	10/31/2018	CEH		1/12 of Contract	3,833.33	23,333.32
Check	11/01/2018		Melanie Stewart	November invoice	2,000.00	25,333.32
Genera...	11/30/2018	CEH		1/12 of Contract	3,833.33	29,166.65
Check	12/03/2018		Melanie Stewart	December services	2,000.00	31,166.65
Genera...	12/31/2018	CEH		1/12 of Contract	3,833.33	34,999.98
Check	01/02/2019		Melanie Stewart	January Invoice 4598	2,000.00	36,999.98
Genera...	01/31/2019	CEH		1/12 of Contract	3,833.33	40,833.31
Check	02/06/2019		Melanie Stewart	February Invoice 4607	2,000.00	42,833.31
Check	02/26/2019		Melanie Stewart	March Invoice 4629	2,000.00	44,833.31
Genera...	02/28/2019	CEH		1/12 of Contract	3,833.33	48,666.64
Check	03/27/2019		Melanie Stewart	April Invoice 4640	2,000.00	50,666.64
Genera...	03/30/2019	CEH		1/12 of Contract	3,833.33	54,499.97
Genera...	04/30/2019	CEH		1/12 of Contract	3,833.33	58,333.30
Deposit	05/08/2019		Melanie Stewart	returned uncashed check from February	(2,000.00)	56,333.30
Check	05/09/2019		Melanie Stewart	May Invoice 4650	2,000.00	58,333.30
Check	05/10/2019		Melanie Stewart	replacement check from February uncashed	2,000.00	60,333.30
Check	05/22/2019		Melanie Stewart	June Services Invoice 4660	2,000.00	62,333.30
Genera...	05/31/2019	CEH		1/12 of Contract	3,833.33	66,166.63
Genera...	06/30/2019	CEH		1/12 of Contract	3,833.49	70,000.12
Total Lobbyist Contract					70,000.12	70,000.12

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Long-Range Planning Committee						
Check	03/30/2019		Michelle Gehlsen	3/27/2019	32.48	32.48
Check	04/12/2019		Lloyd Oaks		23.55	56.03
Check	04/12/2019		Samuel G. Meyer		58.00	114.03
Check	05/15/2019		AOC		313.00	427.03
Check	06/26/2019		Administrative Office of the Courts		42.00	469.03
Total Long-Range Planning Committee					469.03	469.03
National Leadership Grants						
Check	10/19/2018		Marilyn Paja	NAWJ Annual Meeting	2,099.00	2,099.00
Total National Leadership Grants					2,099.00	2,099.00
President Expense						
Special Fund Expense						
Credit ...	03/15/2019		1-800-Flowers.com	David Koss family	108.06	108.06
Check	03/22/2019		Michelle Gehlsen	In memory of Lynne Campeau	121.55	229.61
Total Special Fund Expense					229.61	229.61
President Expense - Other						
Credit ...	08/07/2018		Budd Bay Cafe Olympia		38.13	38.13
Credit ...	11/30/2018		1-800-Flowers.com	Retirement for Callie Dietz	79.86	117.99
Credit ...	01/18/2019		Anthony's Homeport		237.11	355.10
Credit ...	01/30/2019		1-800-Flowers.com	Chief Justice Fairhurst	97.98	453.08
Check	04/18/2019		AOC	MS091918-01	13.16	466.24
Check	05/15/2019		AOC		155.46	621.70
Check	05/30/2019		TAGS		285.27	906.97
Credit ...	06/07/2019		1-800-Flowers.com	Judge Ron Mamiya's Condolence Flowers	96.86	1,003.83
Credit ...	06/07/2019		1-800-Flowers.com	Judge Peter Jarvis Condolence Flowers	96.79	1,100.62
Check	08/25/2019		Michelle Gehlsen	Meianie Stewart Gift	221.64	1,322.26
Check	06/25/2019		4imprint		597.29	1,919.55
Check	06/26/2019		Tags Awards & Specialties		27.43	1,946.98
Total President Expense - Other					1,946.98	1,946.98
Total President Expense					2,176.59	2,176.59
Pro Tempore (Chair Approval)						
Check	01/18/2019		City of Bothell	AOC meeting Seatac 1/10/19	162.50	162.50
Total Pro Tempore (Chair Approval)					162.50	162.50
Professional Services						
Check	10/12/2018		Dino W Traverso, PLLC	Tax return	600.00	600.00
Total Professional Services					600.00	600.00
Public Outreach (ad hoc workgrp)						
Check	02/14/2019		AOC		8.00	8.00
Check	03/28/2019		Beth Fraser		45.24	53.24
Check	03/28/2019		Michelle Gehlsen		32.48	85.72
Check	03/28/2019		Scott Ahlf		58.00	143.72
Total Public Outreach (ad hoc workgrp)					143.72	143.72
SCJA Board Liaison						
Check	01/18/2019		Samuel G. Meyer	SCJA Meeting 11/03/18	54.50	54.50
Check	01/18/2019		Samuel G. Meyer	SCJA Meeting 1/11/19	65.40	119.90
Check	01/18/2019		Samuel G. Meyer	SCJA Meeting 1/5/19	58.00	177.90
Check	03/14/2019		Samuel G. Meyer	SCJA Board 2/2/19	58.00	235.90
Check	03/14/2019		Samuel G. Meyer	SCJA Board 3/2/19	58.00	293.90
Check	04/12/2019		Samuel G. Meyer	4/6	58.00	351.90
Total SCJA Board Liaison					351.90	351.90
Therapeutic Courts Committee						
Check	12/07/2018		AOC	October charges MS111918-03	199.94	199.94
Total Therapeutic Courts Committee					199.94	199.94

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2018 through June 2019

Type	Date	Num	Name	Memo	Amount	Balance
Treasurer Expense and Bonds						
Credit ...	09/17/2018		Secretary of State	Corp renewal	10.00	10.00
Check	01/02/2019		Jennifer L. Fassbender	Postage for dues sent to bookkeeper	15.51	25.51
Check	01/18/2019		Jennifer L. Fassbender	Postage for dues sent to Bookkeeper	15.51	41.02
Check	02/06/2019		Jennifer L. Fassbender	Postage for dues sent to Bookkeeper	15.51	56.53
Check	03/22/2019		Jennifer L. Fassbender	postage	15.53	72.06
Total Treasurer Expense and Bonds					72.06	72.06
TOTAL					0.00	0.00

Other current information not included in reports

Statement Ending Date May 31, 2019

Last Statement Date May 1, 2019

Account Number

To report a lost or stolen card,
call 800-472-3272.

For 24-hour telephone banking,
call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 9835
JUDGE MICHELLE K GEHLEN
10116 NE 183RD ST
BOTHELL, WA 98011-3416

For questions or assistance with your account(s),
please call us at 800-324-9375 or stop by your local branch.

Business Premium Money Market Summary - #

Annual Percentage Yield Earned for this Statement Period	1.298%
Interest Rate	1.290%
Year-to-Date Interest Paid	\$270.87

Beginning Balance	\$50,706.19
Interest Earned This Period	+55.58
Deposits and Credits	+0.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
Ending Balance	\$50,761.77

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
05-31	Credit Interest	55.58
Total Interest Earned This Period		55.58



Statement Ending Date June 30, 2019

Last Statement Date June 1, 2019

Account Number

To report a lost or stolen card,
call 800-472-3272.

For 24-hour telephone banking,
call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 14730
JUDGE MICHELLE K GEHLEN
10116 NE 183RD ST
BOTHELL, WA 98011-3416

For questions or assistance with your account(s),
please call us at 800-324-9375 or stop by your local branch.

Business Premium Money Market Summary - #

Annual Percentage Yield Earned for this Statement Period	1.298%
Interest Rate	1.290%
Year-to-Date Interest Paid	\$324.72

Beginning Balance	\$50,761.77
Interest Earned This Period	+53.85
Deposits and Credits	+0.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
Ending Balance	\$50,815.62

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
06-30	Credit Interest	53.85
Total Interest Earned This Period		53.85



DMCJA 2018-2019 Adopted Budget			
ITEM COMMITTEE	Beginning Balance	Total Costs	Ending Balance
Access to Justice Liaison	\$100.00		\$100.00
Audit	\$2,000.00		\$2,000.00
Bar Association Liaison	\$1,500.00		\$1,500.00
Board Meeting Expense	\$30,000.00	\$21,089.00	\$8,911.00
Bookkeeping Expense	\$3,500.00	\$4,154.50	-\$654.50
Bylaws Committee	\$250.00	\$0.00	\$250.00
Conference Calls	\$750.00	\$750.00	\$0.00
Conference Planning Committee	\$4,000.00	\$1,387.00	\$2,613.00
Conference Incidental Fees For Members Spring Conference 2019	\$40,000.00	\$36,521.00	\$3,479.00
Diversity Committee	\$2,000.00	\$1,500.00	\$500.00
DMCJA/SCJA Sentencing Alternatives aka "Trial Ct Sentencing & Supervision Comm"	\$1,000.00	\$933.00	\$67.00
DMCMA Liaison	\$500.00	\$63.00	\$437.00
DOL Liaison Committee	\$200.00		\$200.00
Education Committee	\$14,500.00	\$2,138.00	\$12,362.00
Educational Security	\$2,500.00	\$1,901.00	\$599.00
Education-Grants	\$5,000.00	\$3,383.00	\$1,617.00
Judicial Assistance Committee*	\$14,000.00	\$13,030.00	\$970.00
Judicial College Social Support	\$2,000.00		\$2,000.00
Judicial Community Outreach	\$4,000.00	\$1,600.00	\$2,400.00
Judicial Independence Fire Brigade	\$1,000.00	\$103.00	\$897.00
Legislative Committee	\$4,000.00	\$335.00	\$3,665.00
Legislative Pro-Tem	\$2,500.00	\$1,216.00	\$1,284.00
Lobbyist Contract	\$70,000.00	\$70,000.00	\$0.00
Lobbyist Expenses	\$1,500.00		\$1,500.00
Long-Range Planning Committee	\$750.00	\$469.00	\$281.00
MPA Liaison	\$1,000.00		\$1,000.00
Municipal/Dist. Ct Swearing-in 4 yrs. (12/2017)			\$0.00
National Leadership Grants	\$5,000.00	\$2,099.00	\$2,901.00
Nominating Committee	\$400.00		\$400.00
President Expense	\$5,000.00	\$2,177.00	\$2,823.00
Pro Tempore (committee chair approval)	\$10,000.00	\$163.00	\$10,000.00
Professional Services	\$5,000.00	\$600.00	\$4,400.00
Public Outreach (ad hoc workgroup)	\$2,500.00	\$144.00	\$2,356.00
Rules Committee	\$500.00		\$500.00
SCJA Board Liaison	\$1,000.00	\$352.00	\$648.00
Therapeutic Courts Committee	\$2,500.00	\$200.00	\$2,300.00
Treasurer Expense and Bonds	\$250.00	\$72.00	\$178.00
Trial Court Advocacy Board	\$500.00		\$500.00
Uniform Infraction Committee	\$1,000.00		\$1,000.00
TOTAL	\$242,200.00	\$166,379.50	\$75,983.50
TOTAL DEPOSITS MADE	\$182,482.67		
CREDIT CARD (balance owing)	\$0.00		

*includes \$7,000 from the SCJA
Balance as of 6-30-2019

MEMORANDUM

TO: DMCJA Board of Governors

FROM: Sharon Harvey, DMCJA Policy Analyst

DATE: July 10, 2019

RE: What factors should DMCJA consider in deciding whether to add tribal court judges to DMCJA listservs

SHORT ANSWER

Increased information sharing and relationship building may result from adding tribal court judges to the DMCJA listserv(s). In addition to these considerations, DMCJA should consider several legal and logistical factors, including but not limited to, public disclosure and General Rule (GR) 31.1, workload and eligibility determinations associated with adding and removing users on a listserv and how those issues place specific constraints on the mechanism by which tribal judges may be added to DMCJA listserv(s).

FACTS

In May 2019, a tribal judge responded to a message on the “LegalDMCJA-Confidential” listserv with a request to add tribal judges to the listserv. The judge obtained access to the original message through shared access with a spouse who is a limited jurisdiction judicial officer. The inquiry was forwarded to the DMCJA President for consideration.

The Administrative Office of the Courts provides and administers listservs for use by the DMCJA. In December 2015, the DMCJA Board of Governors (“Board”) adopted the Washington State District and Municipal Court Judges’ Association Administrative Public Records Requests Policy and Procedures manual, which authorizes the Administrative Office of the Courts (“AOC”) Public Records Officer (PRO) to serve as the DMCJA PRO. The Board also approved creation of two DMCJA listservs, namely, (1) LegalDMCJA@listserv.courts.wa.gov, and (2) PublicDMCJA@listserv.courts.wa.gov that became effective January 1, 2016. The LEGAL listserv consists solely of Washington State district and municipal court judicial officers, which qualifies it to be exempt from public disclosure under the GR 31.1 Chambers Records exception. The PUBLIC listserv consists of the DMCJA members, AOC Court Association Coordinator, and Assistant Court Association Coordinator, and is subject to public disclosure.

ANALYSIS

In *West v. District and Municipal Court Judges’ Association*, the court noted that the DMCJA is a public agency within the judicial branch. See *West*, 190 Wn.App. 931, 937, 361 P.3d 210, 213 (2015). As part of the Judiciary, the DMCJA is not subject to the Public Records Act. In order to “facilitate access to administrative records consistent with the principles of open administration of justice as provided in article I, section 10 of the Washington State Constitution,” the Washington State Supreme Court adopted GR 31.1, which became effective in January 2016. *Id.* at 939, 214. This access, however, is not absolute and shall be “consistent with exemptions for personal privacy . . . and as required for the integrity of judicial decision-making.” See GR 31.1 (b). Pursuant to GR 31.1(c)(1), the DMCJA adopted a policy to implement the rule and set forth procedures for accepting and responding to administrative records

requests, which is entitled, “Washington State District and Municipal Court Judges’ Association Administrative Public Records Requests Policy and Procedures.”

Tribal Court Judges

In the U.S., there are 560 federally recognized tribes and over 250 tribes with formal court systems. Aaron F. Arnold, Sarah Cumbie Reckess, and Robert V. Wolf, *STATE AND TRIBAL COURTS: STRATEGIES FOR BRIDGING THE DIVIDE*, 47 Gonz. L. Rev. 801 (2012). Tribal court judges, like administrative law judges, are not subject to GR 31.1. These judges of sovereign nations are not bound by the Code of Judicial Conduct. In contrast, GR 31.1 (i)(4) defines a judge as “a judicial officer as defined in the Code of Judicial Conduct (CJC) Application of the Code of Judicial Conduct Section (A).” Sharing information with tribal court judges would subject district and municipal court judicial communications to public disclosure under GR 31.1 without chambers record protection. If discussions on the LEGAL DMCJA listserv are to become subject to disclosure without chambers record protection, then little rationale exists for maintaining two DMCJA listservs.

The DMCJA should not add tribal judges to the LEGAL DMCJA listserv. Rather, if DMCJA favors inclusion of tribal judges in the discussions that currently occur on the LEGAL DMCJA listserv, then DMCJA should consolidate such discussions on the PUBLIC DMCJA listserv and abolish the LEGAL DMCJA listserv.

DMCJA Listservs

The DMCJA’s GR 31.1 policy manual states, “AOC does not have access to any listservs where chambers records matters are discussed between judicial officers. Any exchanges on listservs designated as ‘legal’ are to be limited to chambers-related discussions between judicial officers and are chambers records” under GR 31.1 (m). The policy warns that any legal listserv message that is forwarded to AOC staff is subject to public disclosure.

LEGAL DMCJA Listserv

The DMCJA created the LEGAL DMCJA listserv as a chambers record to allow judges to discuss confidential legal matters. GR 31.1 (m) defines a chambers record as “any writing that is created by or maintained by any judicial officer or chambers staff, and is maintained under chambers control, whether directly related to an official judicial proceeding, the management of the court, or other chambers activities.” A judge or judicial officer under GR 31.1 is subject to the Code of Judicial Conduct.

PUBLIC DMCJA listserv

The DMCJA created the PUBLIC DMCJA listserv to allow communications between the AOC and DMCJA members. This listserv includes not only DMCJA members but also AOC staff. While only the AOC Court Association Coordinator and Court Association Assistant may view writings on the listserv, other AOC staff may post announcements relevant to association matters. Thus, this listserv is subject to GR 31.1 and not considered a chambers record. Messages distributed on the PUBLIC DMCJA listserv are already subject to public disclosure under GR 31.1, including of course, to tribal judges.

Logistical Considerations: Workload and Eligibility Determinations

The AOC serves as the DMCJA Public Records Officer and administers both DMCJA listservs. In order to maintain the DMCJA listservs, a staff member maintains the contact information of each user,

adds and removes users, and handles all issues related with this communication tool. These tasks involve significant workload, and AOC lacks capacity to expand these responsibilities. Also, neither AOC nor DMCJA may have, or be best positioned to determine, the current information (contact information or status as a judicial officer) regarding the tribal judges who may be appropriate users of DMCJA's listserv(s). Therefore, if DMCJA decides to add tribal judges to the DMCJA listserv(s), then the mechanism for adding tribal judges must include a point of contact (an administrator) with the tribal community, who determines eligibility and contact information for tribal users, and adds and forwards messages to tribal court users as appropriate. The administrator should create a domain name, an email address which can be added to the DMCJA listserv.

CONCLUSION

In January 2016, the DMCJA created two separate listservs, namely, (1) LegalDMCJA@listserv.courts.wa.gov, and (2) PublicDMCJA@listserv.courts.wa.gov. The purpose of the LEGAL DMCJA listserv is to provide district and municipal court judges a venue to discuss cases and other confidential legal matters. When such discussions occur only among DMCJA's judicial officers, they are not subject to public disclosure under GR 31.1; they are afforded chambers record protection. In contrast, the PUBLIC DMCJA listserv is used to share information among members and AOC staff. An inclusion of tribal court judges to the LEGAL DMCJA listserv may erode the chambers record exception to GR 31.1 because tribal court judges are not subject to the Code of Judicial Conduct. Thus, the DMCJA should not allow tribal court judges to join its LEGAL listserv if it continues to desire communication protection from public disclosure. Since discussions on the PUBLIC listserv are subject to disclosure under GR 31.1, the addition of tribal judges to the PUBLIC listserv only does not alter the chamber records status among DMCJA's judicial officers on the LEGAL listserv. If DMCJA chooses to add tribal judges to its PUBLIC listserv, then the tribal community must provide the email address for the appropriate external distribution group that is maintained by a point of contact within the tribal community.



WASHINGTON
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October 6, 2017

Ms. Barbara J. Christensen, President
Washington State Association of County Clerks
Clallam County Clerk's Office
223 E 4th St, Ste. 9
Port Angeles, WA 98362-3015

RE: DMCJA Odyssey Portal Access Request

Dear Ms. Christensen:

I am writing you on behalf of the District and Municipal Court Judges' Association (DMCJA) to request that you work with us to have the Administrative Office of the Courts (AOC) create a user profile in the Odyssey Portal which will provide district and municipal court judges with statewide access to all non-sealed documents. I understand that decisions about access will need to be made by the duly elected Clerks in each county, but as President I hope you will be able to convey our needs to the members of your Association as set out below.

District and municipal court judges make thousands of daily decisions that affect public safety, personal liberty, and property interests of the public. These judges conducted over 18,000 hearings last year involving civil protection orders—domestic violence, stalking, harassment, and sexual assault. We were involved in nearly 17,000 felony matters, thousands of domestic violence criminal proceedings, and made release decisions involving persons accused of driving under the influence and other serious matters affecting public safety.

Without ready access to the terms of existing no-contact and protection orders in superior court, judicial officers could be entering orders with conflicting terms. Without access to key information about criminal pleas, judgments and sentences in superior court, judicial officers could decide to release defendants they might not release if they had all of the information available about that defendant. In setting fines and penalties, or allowing defendants to enter payment plans, judicial officers should have access to any civil judgment or order the defendant may already have.

STATE OF WASHINGTON

1206 Quince Street SE • P.O. Box 41170 • Olympia, WA 98504-1170
360-753-3365 • 360-586-8869 Fax • www.courts.wa.gov

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Ms. Barbara J. Christensen, President
October 6, 2017
Page 2

There is information contained in superior court documents that is critical for accurate and efficient decision-making by district and municipal court judges. With Odyssey Portal now available, there is finally an efficient way for our judges to obtain instant access to documents from many counties in the state.

District and municipal court judges handle very large caseloads. With the pace of limited jurisdiction caseloads, judicial officers do not have the luxury of the time it would take to call superior court clerks and have them read them the terms of all relevant orders over the phone, nor do they have the time to wait hours for an e-mailed copy, or days for a paper copy of an order to be mailed to them. The integrity of judicial decision-making and the safety of Washington's citizens depends on judicial access to all available information in its most readily available format. For this reason, it is critical that Washington's district and municipal court judges have access to the electronic documents available through the Odyssey Portal. Time is of the essence.

We look forward to working with the county clerks and the Administrative Office of the Courts to promptly address this issue on a statewide basis.

Sincerely,



Judge Scott K. Ahlf
President, DMCJA
Olympia Municipal Court

cc: Ms. Callie Dietz, Washington State Court Administrator, AOC