



**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

JULY 10, 2020

**ZOOM VIDEO
CONFERENCE**

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

2020-2021

<i>DATE</i>	<i>TIME</i>	<i>MEETING LOCATION</i>
<i>Friday, July 10, 2020</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<i>Friday, Aug. 14, 2020</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<i>Sunday, Sept. 13, 2020</i>	9:00 a.m. – 12:00 p.m.	2020 Annual Judicial Conference, Spokane, WA
<i>Friday, Oct. 9, 2020</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Nov. 13, 2020</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Dec. 4, 2020</i>	12:30 – 3:30 p.m.	ZOOM Video Conference
<i>Friday, Jan. 8, 2021</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, Feb. 12, 2021</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, March 12, 2021</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, April 9, 2021</i>	12:30 – 3:30 p.m.	AOC SeaTac Office Center
<i>Friday, May 7, 2021 & Saturday, May 8, 2021</i>	May 7: 12:00-5:00 p.m. May 8: 9:00-1:00 p.m.	2021 DMCJA Board Retreat, Location: TBD
<i>May/June 2021 – TBD</i>	9:00 a.m. – 12:00 p.m.	2021 DMCJA Spring Conference, Location: TBD

AOC Staff: Sharon Harvey

Updated: May 8, 2020



DMCJA BOARD MEETING
FRIDAY, JULY 10, 2020
12:30 PM – 3:30 PM
ZOOM VIDEO CONFERENCE

PRESIDENT MICHELLE GEHLSSEN

AGENDA		PAGE
Call to Order		
General Business		
A. Minutes for May 8, 2020 and June 15, 2020		1-7
B. Treasurer’s Report		8-27
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D. Standing Committee Reports		
1. Education Committee – Judge Charles Short		
2. Legislative Committee – Commissioner Paul Wohl and Judge Kevin Ringus		
3. Rules Committee Minutes for February 26, 2020 and April 22, 2020		28-32
E. Judicial Information System (“JIS”) Report – Vicky Cullinane		
F. JISC Update – Judge Scott Ahlf, DMCJA JISC Representative, will discuss reduction of reimbursement for technology equipment replacement.		
Liaison Reports		
A. Administrative Office of the Courts (AOC) – Dawn Marie Rubio, State Court Administrator		
B. Board for Judicial Administration (BJA) – Judge Mary Logan, Judge Dan Johnson, Judge Tam Bui, and Judge Rebecca Robertson		
C. District and Municipal Court Management Association (DMCMA) – Patricia Kohler, President		
D. Misdemeanant Probation Association (MPA) – Stacie Scarpaci, Representative		
E. Superior Court Judges’ Association (SCJA) – Judge David Estudillo, President-Elect		
F. Washington State Association for Justice (WSAJ) – Sean Bennet Malcolm, Esq.		
G. Washington State Bar Association (WSBA) – Kim E. Hunter, Esq.		

<p>Discussion</p> <ul style="list-style-type: none"> A. Welcome to New Members: Board of Governors Orientation B. Judicial Assistance Services Program (“JASP”) Presentation – Judge Timothy Jenkins and Dr. Susanna Kanther-Raz. C. Board Dinner: Whether to have a gathering with the new Board D. DMCJA Reserves Committee Recommendations for the Board E. Appreciation Gift for Melanie Stewart, Esq., DMCJA Lobbyist F. New DMCJA Priority, <i>Identifying and Eliminating Systemic Racism in Our Justice System</i>: DMCJA Diversity Committee to Develop an Action Plan to Address the Issue G. DMCJA Board of Governors Insurance H. DMCJA Rules Committee Seeks Board Concurrence to Amend Civil Rules for Courts of Limited Jurisdiction, (“CRLJ”) 4, Process 	<p>33-36</p> <p>37-39</p> <p>40-43</p> <p>44-47</p> <p>48-49</p>
<p>Information</p> <ul style="list-style-type: none"> A. The Washington State Resumption of Jury Trials Workgroup has provided guidance regarding jury trials during the Coronavirus (“COVID-19”) public health emergency, which may be found here. B. Chief Justice Debra Stephens’ letter dated June 15, 2020 regarding judicial independence. C. The Washington State Supreme Court issued an open letter regarding systemic racism that has been disseminated to the legal community. The Gender and Justice Commission issued a letter of support of this action. D. Presiding Judge and Administrator Team Education will host a webinar regarding COVID-19 related budget shortfalls and judicial independence on Friday, July 24, 2020 at noon. For more information, please contact Pam Dittman, AOC Court Education Professional, at Pam.Dittman@courts.wa.gov. 	<p>50-52</p>
<p>Other Business</p> <ul style="list-style-type: none"> A. The next DMCJA Board Meeting is August 14, 2020, from 12:30 p.m. to 3:30 p.m., via zoom video conference. 	
<p>Adjourn</p>	



DMCJA Board of Governors Meeting
Friday, May 8, 2020, 4:05 p.m. – 5:00 p.m.
ZOOM VIDEO CONFERENCE

MEETING MINUTES

Members Present:

Chair, Samuel Meyer
Judge Linda Coburn
Judge Michelle Gehlsen
Judge Robert Grim
Judge Drew Ann Henke
Commissioner Rick Leo
Judge Aimee Maurer
Judge Rebecca Robertson
Judge Charles Short
Judge Jeffrey Smith
Judge Laura Van Slyck
Commissioner Paul Wohl

Members Absent:

Judge Thomas Cox
Judge Tyson Hill

Guests:

Judge Tam Bui, BJA
Judge David Estudillo, SCJA
Judge Jeffrey Goodwin
Judge Timothy Jenkins
Judge Mary Logan, BJA
Judge Kevin Ringus, BJA
Dawn Williams, DMCMA President

Administrative Office of the Courts (AOC)

Dawn Marie Rubio, State Court Administrator
Sharon R. Harvey, DMCJA Primary Staff
J Benway
Vicky Cullinane
Susan Peterson

CALL TO ORDER

The meeting started at approximately 2:45 p.m. instead of 4:05 p.m. because the District and Municipal Court Judges' Association (DMCJA) Board Retreat ended early on the same day. Judge Meyer, District and Municipal Court Judges' Association (DMCJA) President, noted a quorum and called the DMCJA Board of Governors (Board) meeting to order. The original in-person meeting was changed to a video conference because of the seriousness of the Coronavirus (COVID-19) pandemic.

GENERAL BUSINESS

A. Minutes

The Board moved, seconded, and passed a vote (M/S/P) to approve the Amended Board Minutes for April 10, 2020 with the following corrections: (1) SCJA Liaison Report: Replace DMCJA with "SCJA" regarding Judge Judith Ramseyer, who was the SCJA Liaison; (2) Treasurer's Report: Delete "207 DMCJA members" to only state, He further reported that only eleven have not paid their dues to date.

B. Treasurer's Report

M/S/P to accept the Treasurer's Report. Commissioner Leo directed Board members to review the report in meeting materials.

C. Special Fund Report

M/S/P to accept the Special Fund Report. Judge Short directed Board members to review the report in meeting materials.

D. Standing Committee Reports

1. Legislative Committee (Orally added during the Board meeting)

Commissioner Wohl reported that House Bill (“HB”) [1293](#), Discover Pass, and [HB 2295](#), Small Claims, were signed by the Governor. These bills are effective June 11, 2020. He further reported that the Governor has vetoed [HB 2793](#), Vacation of convictions, which is known as The Clean Slate Act, because there is no state funding for the measure as a result of resources needed to address the COVID-19 pandemic. He noted that the AOC would have had to absorb a tremendous amount of costs for the bill. Commissioner Wohl added that there may be a special session to address budget projections as a result of the COVID-19 pandemic.

E. Judicial Information System (JIS) Report

Vicky Cullinane, JIS Business Liaison, reported that the courts of limited jurisdiction case management system (CLJ-CMS) Project remains close to signing a contract with Tyler Technologies for statewide CMS services. The COVID-19 pandemic has impacted the project because of social distancing requirements. She further reported that the CLJ-CMS Project is focused on e-filing, which is planned to be rolled out statewide well before the rest of the statewide CLJ case management system. The CLJ-CMS Project continues to work with stakeholders regarding issues related to necessary model local rules and FAQs.

LIAISON REPORTS

A. Administrative Office of the Courts (AOC)

Prior to this report, Judge Meyer expressed appreciation to the AOC Friday Forum planning team, Dawn Marie Rubio, Dirk Marler, Sharon Harvey, Crissy Anderson, and Phil Zitzelman. He reported that the AOC has also convened a jury trials workgroup in addition to Friday Forums to assist trial courts during the COVID-19 public health emergency.

Dawn Marie Rubio, State Court Administrator, reported that the AOC is endeavoring to provide information to courts during the COVID-19 pandemic. She informed that the AOC has taken the following steps to assist courts during this public health emergency: (1) hosted applications in order for court staff to work remotely and continue their work; (2) expanded its customer service to serve as a hub of communications regarding court orders; (3) located funding for enterprise software for judges; (4) worked to obtain funding from the [CARES Act](#), which created \$1.5 billion in Coronavirus Relief Fund, to obtain grant monies for courts that cannot access funds from local funding bodies; (5) partnering with the DMCJA and SCJA to host “Friday Forums,” which are webinars to assist trial courts during the COVID-19 pandemic. She reported that approximately 300 participants have attended these webinars. Dawn Marie Rubio expressed that the AOC is eager to work together to problem solve. Judge Meyer expressed thanks to AOC for all of its work to support trial courts.

B. Board for Judicial Administration (BJA)

DMCJA Representatives, Judges Bui, Logan, and Ringus, reported that the BJA met today, via zoom video conference. The BJA Budget and Funding Committee and BJA Legislative Committee will have a joint meeting on May 18, 2020 to discuss a possible Special Legislative Session and COVID-19 impacts on the courts. The Court Education Committee suggested a reduction of in-person conferences in which the BJA agreed.

C. District and Municipal Court Management Association (DMCMA)

Dawn Williams, DMCMA President, expressed that the “Friday Forums” have been useful to court managers, who have been immersed in more Information Technology matters that they could have ever imagined, as a result of the COVID-19 pandemic.

D. Superior Court Judges’ Association (SCJA)

Judge David Estudillo, SCJA President-Elect, has replaced Judge Judith Ramseyer as the SCJA liaison to the Board. He reported that his association is working with the DMCJA and AOC to present weekly Friday Forums, which are webinars to assist trial courts during the COVID-19 pandemic.

ACTION

1. Board Meeting: Whether to Meet on Sunday, May 31, 2020
M/S/P not to meet on Sunday, May 31, 2020, which would have been during Spring Conference.

a. DMCJA Proposed Budget
M/S/P to approve the DMCJA Proposed Budget for 2020-2021.

b. Chief Justice Mary Fairhurst National Leadership Grant Recipient
M/S/P to approve the grant application of Judge Marilyn Paja, Kitsap County District Court.

2. COVID 19 Pandemic: Annual Meeting (“Spring Conference”) and DMCJA Elections – Memorandum by Sharon R. Harvey
M/S/P to approve the following suggestions regarding the DMCJA election and other required materials: (1) DMCJA hold its election via email; (2) Request a vote to suspend Article V, Section 3 (a) requiring officers to be elected at the Spring Conference; (3) Request a vote to suspend Art. VIII, Sec. 2 requiring BJA Representatives to be elected at the Spring Conference; (4) Consider whether to have the May 31, 2020 Board Meeting; (5) Provide other mandated information, such as the Treasurer’s Report, Special Fund Report, and Committee Reports at a date prior July 1, 1020.

3. Judicial Assistance Services Program (“JASP”) Request to Send Materials to DMCJA
M/S/P to allow JASP to disseminate materials at any time, especially, during the COVID-19 pandemic when many may benefit from these resources.

4. DMCJA Rules Committee: Memo Recommending Proposed Technical Amendments to IRLJ 6.2
M/S/P to support the DMCJA Rules Committee’s proposed technical amendments to IRLJ 6.2.

5. Request for Support of Proposed Amendment(s) to Admission and Practice Rule (APR) 26
M/S/P to take “no position” regarding proposed amendments to APR 26.

DISCUSSION

- A. Board Meeting: Whether to Meet on Sunday, May 31, 2020
1. DMCJA Proposed Budget for 2020-2021
 2. Chief Justice Mary Fairhurst National Leadership Grant Recipient

The Board discussed these topics at its annual Board Retreat. M/S/P to make these discussion topics action items

- B. COVID 19 Pandemic: Annual Meeting (“Spring Conference”) and DMCJA Elections – Memorandum by Sharon R. Harvey

Judge Meyer reported that the in-person Spring Conference is cancelled and expressed that the annual election must take place. The bylaws require that DMCJA officers and BJA representatives must be elected at the Spring Conference. As this is an impossibility, Sharon Harvey prepared a memorandum addressing the option of suspending certain bylaws, holding the annual election via email, and sending other required materials by June 30, 2020, which is the end of the DMCJA’s year. M/S/P to make an action item.

- C. Judicial Assistance Services Program (“JASP”) Request to Send Materials to DMCJA

Judge Timothy Jenkins, JASP Chair, expressed that JASP would like to provide resources to association members during the COVID-19 pandemic. He informed that many are suffering during this time and may

benefit from certain articles and other resource materials. Hence, he requested that JASP has permission from the Board to disseminate resource materials to the DMCJA at any time. M/S/P to make this an action item.

D. DMCJA Rules Committee: Memorandum Recommending Proposed Technical Amendments to IRLJ 6.2

This topic relates to the DMCJA Rules Committee's recommendation for the Board to support proposed technical amendments to IRLJ 6.2 in order for it to align with current law. Expedited consideration was requested because new laws become effective on June 11, 2020 and the next Board meeting is in July 2020. M/S/P to make this topic an action item.

E. Request for Support of Proposed Amendment(s) to Admission and Practice Rule (APR) 26

On April 10, 2020, the Board voted to extend a vote of whether to support the APR 26 amendment to mandate malpractice insurance for private attorneys to April 24, 2020. Prior to the April deadline to comment on published rules, the Washington State Supreme Court Rules Committee issued an order extending the comment period deadline to September 30, 2020 in light of the COVID-19 pandemic. The topic was, therefore, scheduled for discussion at the May Board meeting. The Board had a robust discussion. It was noted that some judges also serve as private attorneys, and, therefore, a vote as an association may present a conflict of interest. Hence, while it is crucial for private lawyers to have malpractice insurance, the DMCJA may not want to take an official position on the issue. M/S/P to make this discussion topic an action item.

F. DMCJA Rules Committee: Rules Published for Comment by the Washington State Supreme Court (WSSC) – Request to Revisit CrRLJ 3.4

This topic relates to proposed amendments to CrRLJ 3.4 that the DMCJA Rules Committee recommended the DMCJA oppose. Judge Coburn requested a discussion of the rule since the Board had not addressed it specifically at any Board meeting. Judge Meyer inquired whether the Board wanted to vote on whether to oppose the amendments or send it to the DMCJA Rules Committee to create its own amendments to make the rule relevant during a public health emergency. Judge Coburn agreed that the rule should be revised. The Board by general consensus decided to refer the rule to the DMCJA Rules Committee for revision.

INFORMATION

Judge Meyer shared the following information with Board participants:

- A. The *Public Health Emergency Bench Book* is a resource for Washington State Judges. For more information regarding the bench book, please visit the following web link: <http://www.courts.wa.gov/content/manuals/publicHealth/pdf/publicHealthBenchBook.pdf>. Other resources include: (1) [Court Closures and Emergency Modifications](#) (statewide); (2) [Information on Parenting Plans](#); (3) [Washington Supreme Court Order for Court Operations During COVID-19 Public Health Emergency](#); Washington State Law Library Resources: [Blog](#) and [Main Web Page](#)
- B. The DMCJA has partnered with the AOC, and SCJA to host weekly Friday Forums, which are webinars to assist trial courts during the COVID-19 pandemic.
- C. Thank you for your outstanding service to the DMCJA Board of Governors and Board for Judicial Administration: Judge Laura Van Slyck, Judge Linda Coburn, Judge Mary Logan, and Judge Kevin Ringus.

Judge Gehlsen, DMCJA President-Elect, also thanked Judge Meyer for his service this year as DMCJA President.

OTHER BUSINESS

Next Board Meeting

The next DMCJA Board Meeting is July 10, 2020, from 12:30 p.m. to 3:30 p.m. This meeting will likely be held via zoom video conference.

ADJOURN

The meeting was adjourned at approximately 4:30 p.m.



**“EMERGENCY” DMCJA Board of Governors Meeting
Monday, June 15, 2020, 12:00 p.m. – 1:00 p.m.
ZOOM VIDEO CONFERENCE**

MEETING MINUTES

Members Present:

Chair, Judge Michelle Gehlsen
Judge Robert Grim
Commissioner Rick Leo
Judge Samuel Meyer
Judge Charles Short
Judge Jeffrey Smith
Judge Laura Van Slyck
Commissioner Paul Wohl

Administrative Office of the Courts (AOC)

Sharon R. Harvey, DMCJA Primary Staff
Susan Peterson

Members Absent:

Judge Thomas Cox
Judge Tyson Hill
Judge Aimee Maurer
Judge Kevin Ringus

CALL TO ORDER

Judge Michelle Gehlsen, District and Municipal Court Judges’ Association (DMCJA) President, noted a quorum and called the emergency DMCJA Board of Governors (Board) meeting to order. The purpose of this meeting was for the Board to determine the following:

1. Whether to add an additional DMCJA Priority, namely, *Identifying & Eliminating Systemic Racism in our Justice System*.
2. Whether to add an additional Board member for purposes of diversity, pursuant to our Bylaws.
3. Whether language regarding COVID-19 is sufficient.

ACTION

Whether to add additional DMCJA Priority, Identifying & Eliminating Systemic Racism in our Justice System.

The Board moved, seconded, and passed a vote (M/S/P) to add as its first priority, *Identifying & Eliminating Systemic Racism in our Justice System*. The Board also voted for Judge Gehlsen, DMCJA President, to direct the DMCJA Diversity Committee to develop a plan regarding this topic. The Board also authorizes the DMCJA Diversity Committee to review the language of the new priority and to revise if necessary.

Whether to add an additional Board member for purposes of diversity, pursuant to our Bylaws.

M/S/P to add an additional Board member for purposes of diversity, pursuant to Article VII, Section 1, of the DMCJA Bylaws.

Whether language regarding COVID-19 is sufficient.

M/S/P to approve the following proposed language regarding the COVID-19 pandemic:

The DMCJA faces unprecedented challenges that compel us to rethink how we operate. New issues such as the Coronavirus (COVID-19) public health emergency compounded with the longstanding, chronic issue of systemic racism require us to respond with creativity and cooperation to meet these challenges. The DMCJA has demonstrated that it can be nimble and responsive to a pandemic. We must apply this rigor to dismantling systemic racism in our justice system. Given these challenging circumstances, our 2020-2021 DMCJA Priorities have become even more essential to create a fairer justice system.

DISCUSSION

Whether to add additional DMCJA Priority, *Identifying & Eliminating Systemic Racism in our Justice System*

Board members discussed whether to add to its list of priorities the topic, Identifying and Eliminating Systemic Racism in our Justice System, which has been a global concern. This topic proposal was listed as number one, which was not challenged by Board members. Proposed language for this priority reads as follows:

1. Identifying & Eliminating Systemic Racism in our Justice System

Direct and systemic racism has created individual and community trauma. A fair justice system must earn people's trust and confidence in order to properly function. We must do better, especially since we are the courts in which most people interact. Action is required. Empty platitudes will solve nothing. This crisis will not be fixed overnight but will require a recommitment by each judge every day. To that end, DMCJA is committed to recruiting more judges of color that will better reflect our communities across the State. DMCJA will also seek to improve data and utilize more effective research to better identify where systemic racism exists within our justice system and then address those inequities with best practice solutions. This commitment guides and permeates all of the following priorities.

Neither the new priority nor its rank was objected to during the meeting. Board members suggested that the DMCJA Diversity Committee should develop a plan for this priority. It was also recommended that the DMCJA Diversity Committee Chair or representative join the next Board meeting, which is Friday, July 10, 2020. M/S/P to make this discussion and action item.

Whether to add an additional Board member for purposes of diversity, pursuant to our Bylaws.

Judge Gehlsen informed the Board that of two hundred and thirty-two (232) DMCJA members, approximately sixteen are people of color. She added that the current Board would benefit with more racial diversity, and, therefore, had appointed Judge Anita Crawford-Willis, Seattle Municipal Court, to the Board, pursuant to Article VII, Section 1, of the DMCJA Bylaws. Board members moved this topic to an action item.

Whether language regarding COVID-19 is sufficient.

Judge Gehlsen inquired whether there were any objections to the proposed language regarding the DMCJA and its response to the COVID-19 public health emergency. Board members moved this discussion to an action item.

ADJOURN

The meeting was adjourned at approximately 1:00 p.m.

Christina E Huwe
Pierce County Bookkeeping
1504 58th Way SE
Auburn, WA 98092
Phone (360) 710-5937
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SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION**

For the Period Ending May 31st, 2020

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance

Please contact me if you have any questions regarding the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS

Washington State District And Municipal Court Judges Assoc.
Statement of Financial Position
As of May 31, 2020

	<u>May 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of America - Checking	80,408
Bank of America - Savings	194,003
Washington Federal	43,790
Total Checking/Savings	<u>318,202</u>
Total Current Assets	318,202
Fixed Assets	
Accumulated Depreciation	(703)
Computer Equipment	579
Total Fixed Assets	(124)
Other Assets	
Prepaid Expenses	4,250
Total Other Assets	<u>4,250</u>
TOTAL ASSETS	<u><u>322,327</u></u>
LIABILITIES & EQUITY	
Equity	322,327
TOTAL LIABILITIES & EQUITY	<u><u>322,327</u></u>

Washington State District And Municipal Court Judges Assoc.
Statement of Activities
For the Eleven Months Ending May 31st, 2020

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20
Ordinary Income/Expense							
Income							
Interest Income	65	64	61	54	51	52	51
Membership Revenue	.0	250	0	0	0	0	62,500
Total Income	<u>65</u>	<u>314</u>	<u>61</u>	<u>54</u>	<u>51</u>	<u>52</u>	<u>62,551</u>
Gross Profit	65	314	61	54	51	52	62,551
Expense							
Conference Incidental Fees 2020	0	0	0	(658)	0	0	0
Council on Independent Courts	0	0	114	0	0	303	0
MPA Liaison	0	229	0	0	0	0	0
Special Fund Expense	0	47	5,000	0	1,533	0	0
Prior Year Budget Expense	2,969	0	10,269	474	0	0	581
Board Meeting Expense	1,191	0	134	1,966	368	1,798	563
Bookkeeping Expense	318	318	318	318	318	318	318
Conference Calls	0	0	0	198	0	37	66
Diversity Committee	0	0	0	0	0	83	0
Education Committee	0	0	0	558	1,148	1,018	573
Educational Grants	0	1,000	0	0	831	0	0
Judicial Assistance Committee	0	925	0	2,632	(5,378)	652	(33)
Judicial College Social Support	0	0	0	2,000	0	0	0
Judicial Community Outreach	0	0	0	0	0	0	0
Legislative Committee	0	116	58	23	0	0	0
Legislative Pro-Tem	0	0	643	910	0	358	0
Lobbyist Contract	6,250	8,250	6,250	6,250	6,250	6,250	4,250
Long-Range Planning Committee	0	0	0	0	0	0	0
President Expense	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
SCJA Board Liaison	0	0	0	32	0	0	0
Treasurer Expense and Bonds	0	0	0	10	0	0	0
Bank Service Charges	0	0	14	14	(28)	0	0
Total Expense	<u>10,728</u>	<u>10,885</u>	<u>22,800</u>	<u>14,728</u>	<u>5,042</u>	<u>10,816</u>	<u>6,318</u>
Net Ordinary Income	<u>(10,664)</u>	<u>(10,571)</u>	<u>(22,739)</u>	<u>(14,674)</u>	<u>(4,991)</u>	<u>(10,764)</u>	<u>56,233</u>
Net Income	<u><u>(10,664)</u></u>	<u><u>(10,571)</u></u>	<u><u>(22,739)</u></u>	<u><u>(14,674)</u></u>	<u><u>(4,991)</u></u>	<u><u>(10,764)</u></u>	<u><u>56,233</u></u>

Washington State District And Municipal Court Judges Assoc.

Statement of Activities

For the Eleven Months Ending May 31st, 2020

	<u>Feb 20</u>	<u>Mar 20</u>	<u>Apr 20</u>	<u>May 20</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
Interest Income	42	37	22	23	522
Membership Revenue	100,425	10,200	9,100	0	182,475
Total Income	<u>100,467</u>	<u>10,237</u>	<u>9,122</u>	<u>23</u>	<u>182,997</u>
Gross Profit	100,467	10,237	9,122	23	182,997
Expense					
Conference Incidental Fees 2020	0	0	0	0	(658)
Council on Independent Courts	0	0	0	0	416
MPA Liaison	0	0	0	0	229
Special Fund Expense	0	672	0	0	7,253
Prior Year Budget Expense	0	0	0	0	14,293
Board Meeting Expense	922	361	806	0	8,109
Bookkeeping Expense	318	318	318	318	3,498
Conference Calls	130	0	165	68	664
Diversity Committee	0	0	0	0	83
Education Committee	1,027	0	0	0	4,324
Educational Grants	0	0	0	0	1,831
Judicial Assistance Committee	570	900	0	0	269
Judicial College Social Support	0	0	0	0	2,000
Judicial Community Outreach	1,600	0	0	0	1,600
Legislative Committee	28	55	26	0	305
Legislative Pro-Tem	0	0	0	0	1,911
Lobbyist Contract	8,250	4,250	6,250	6,250	68,750
Long-Range Planning Committee	0	464	620	0	1,084
President Expense	121	0	155	0	276
Professional Services	700	0	0	0	700
SCJA Board Liaison	0	32	0	0	64
Treasurer Expense and Bonds	34	0	27	0	70
Bank Service Charges	0	0	0	0	0
Total Expense	<u>13,699</u>	<u>7,052</u>	<u>8,367</u>	<u>6,636</u>	<u>117,071</u>
Net Ordinary Income	<u>86,768</u>	<u>3,185</u>	<u>755</u>	<u>(6,613)</u>	<u>65,926</u>
Net Income	<u><u>86,768</u></u>	<u><u>3,185</u></u>	<u><u>755</u></u>	<u><u>(6,613)</u></u>	<u><u>65,926</u></u>

**Washington State District And Municipal Court Judges Assoc.
Reconciliation Detail
Bank of America - Checking, Period Ending 05/31/2020**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						42,703.31
Cleared Transactions						
Checks and Payments - 5 items						
Check	04/25/2020		AOC	X	-416.95	-416.95
Transfer	05/04/2020			X	-163.99	-580.94
Check	05/14/2020		Melanie Stewart	X	-2,000.00	-2,580.94
Check	05/14/2020		Pierce County Book...	X	-318.00	-2,898.94
Check	05/18/2020		AOC	X	-68.02	-2,966.96
Total Checks and Payments					-2,966.96	-2,966.96
Deposits and Credits - 1 item						
Transfer	05/28/2020			X	40,000.00	40,000.00
Total Deposits and Credits					40,000.00	40,000.00
Total Cleared Transactions					37,033.04	37,033.04
Cleared Balance					37,033.04	79,736.35
Uncleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/28/2020				672.12	672.12
Total Deposits and Credits					672.12	672.12
Total Uncleared Transactions					672.12	672.12
Register Balance as of 05/31/2020					37,705.16	80,408.47
New Transactions						
Checks and Payments - 3 items						
Check	06/02/2020		Susanna Neil Kanth...		-1,375.00	-1,375.00
Check	06/03/2020		Melanie Stewart		-58,000.00	-59,375.00
Check	06/08/2020		Melanie Stewart		-2,000.00	-61,375.00
Total Checks and Payments					-61,375.00	-61,375.00
Deposits and Credits - 1 item						
Deposit	06/08/2020				8,500.00	8,500.00
Total Deposits and Credits					8,500.00	8,500.00
Total New Transactions					-52,875.00	-52,875.00
Ending Balance					-15,169.84	27,533.47

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Savings, Period Ending 05/31/2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						233,999.10
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	05/28/2020			X	-40,000.00	-40,000.00
Total Checks and Payments					-40,000.00	-40,000.00
Deposits and Credits - 1 item						
Deposit	05/31/2020			X	3.88	3.88
Total Deposits and Credits					3.88	3.88
Total Cleared Transactions					-39,996.12	-39,996.12
Cleared Balance					-39,996.12	194,002.98
Register Balance as of 05/31/2020					-39,996.12	194,002.98
Ending Balance					-39,996.12	194,002.98

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2019 through May 2020

Type	Date	Num	Name	Memo	Amount	Balance
Bank of America - Checking						
Check	07/01/2019		Melanie Stewart	Invoice 4671 July Services	(2,000.00)	(2,000.00)
Check	07/05/2019		Pierce County Bookkeeping		(318.00)	(2,318.00)
Transfer	07/08/2019			Funds Transfer	(103.33)	(2,421.33)
Check	07/18/2019		Charles Short	Board Meeting 7/12/19	(424.39)	(2,845.72)
Check	07/18/2019		Linda Coburn	Board Meeting 7/12/19	(35.96)	(2,881.68)
Check	07/18/2019		Kevin Ringus	Board Meeting 7/12/19	(23.20)	(2,904.88)
Check	07/19/2019		Laura Vanslyck	Board Meeting 7/12/19	(49.30)	(2,954.18)
Check	07/19/2019		Michelle Gehlsen	Board Meeting 7/12/19	(32.48)	(2,986.66)
Check	07/19/2019		Samuel G. Meyer	Board Meeting 7/12/19	(58.00)	(3,044.66)
Check	07/19/2019		Tyson R. Hill		(220.40)	(3,265.06)
Check	07/22/2019		Ingallina's Box Lunch	Board Meeting 7/12/19	(347.00)	(3,612.06)
Transfer	07/25/2019			Funds Transfer	5,000.00	1,387.94
Check	07/25/2019		AOC		(2,969.36)	(1,581.42)
Check	08/01/2019		Melanie Stewart	August Invoice 4681	(2,000.00)	(3,581.42)
Transfer	08/08/2019			End of year gift for MMelanie Stewart's gift	221.64	(3,359.78)
Deposit	08/08/2019			Deposit	250.00	(3,109.78)
Check	08/09/2019		Susanna Neil Kanther-Raz		(925.00)	(4,034.78)
Check	08/09/2019		City of Spokane		(228.60)	(4,263.38)
Transfer	08/12/2019			Funds Transfer	7,000.00	2,738.62
Check	08/12/2019		Pierce County Bookkeeping		(318.00)	2,418.62
Deposit	08/15/2019			Deposit	14.00	2,432.62
Deposit	08/15/2019			Deposit	76.56	2,509.18
Deposit	08/15/2019				447.21	2,956.39
Transfer	08/15/2019			Funds Transfer	(47.20)	2,909.19
Check	08/28/2019		Melanie Stewart		(58.00)	2,851.19
Check	08/28/2019		Samuel G. Meyer		(58.00)	2,793.19
Check	08/28/2019		Brian Sanderson		(1,000.00)	1,793.19
Check	08/28/2019		Melanie Stewart	September Invoice	(2,000.00)	(206.81)
Check	08/31/2019			Service Charge	(14.00)	(220.81)
Check	09/04/2019		King County District Court		(244.90)	(465.71)
Deposit	09/09/2019			Deposit	146.25	(319.46)
Deposit	09/12/2019			Deposit	92.00	(227.46)
Transfer	09/13/2019			Funds Transfer	15,000.00	14,772.54
Check	09/13/2019		Melanie Stewart	October Invoice	(2,000.00)	12,772.54
Check	09/13/2019		Linda S. Portnoy	9/11/19	(15.66)	12,756.88
Check	09/13/2019		City of Lake Forrest	9/11/19	(137.50)	12,619.38
Check	09/13/2019		Scott Ahlf	CIC retreat 9/11/19	(55.68)	12,563.70
Check	09/13/2019		Samuel G. Meyer	CIC retreat 9/11/19	(58.00)	12,505.70
Check	09/13/2019		Scott Ahlf	uncashed check reissue	(46.00)	12,459.70
Check	09/13/2019		Rebecca Robertson	uncashed check reissue	(76.56)	12,383.14
Check	09/13/2019		Rebecca Robertson	uncashed check reissue	(46.00)	12,337.14
Check	09/13/2019		King County District Court	9/3/19	(244.90)	12,092.24
Check	09/13/2019		AOC		(10,268.86)	1,823.38
Check	09/13/2019		Ingallina's Box Lunch		(134.37)	1,689.01
Check	09/13/2019		Michelle Gehlsen		(82.36)	1,606.65
Check	09/13/2019		City of Bothell		(585.00)	1,021.65
Check	09/16/2019		Samuel G. Meyer		(58.00)	963.65
Check	09/19/2019		Pierce County Bookkeeping		(318.00)	645.65
Check	09/23/2019		Johnston George LLP	Amicus Brief for DMCJA	(5,000.00)	(4,354.35)
Check	09/30/2019			Service Charge	(14.00)	(4,368.35)
Deposit	10/01/2019			Deposit	1,000.00	(3,368.35)
Transfer	10/03/2019			Funds Transfer	5,000.00	1,631.65
Check	10/04/2019		Charles Short	DMCJA board meeting 9/22/19	(438.48)	1,193.17
Check	10/04/2019		Dan B Johnson	DMCJA board meeting 9/22/19	(174.42)	1,018.75
Check	10/04/2019		Drew Henke	DMCJA board meeting 9/22/19	(30.00)	988.75
Check	10/04/2019		Laura Vanslyck	DMCJA board meeting 9/22/19	(30.00)	958.75
Check	10/04/2019		The Judicial Institute	reissue of uncashed check	(1,000.00)	(41.25)
Check	10/04/2019		Linda Coburn	DMCJA board meeting 9/22/19	(144.42)	(185.67)
Check	10/04/2019		Tyson R. Hill	DMCJA board meeting 9/22/19	(144.42)	(330.09)
Check	10/11/2019		Pierce County Bookkeeping	Invoice 892 September Services	(318.00)	(648.09)
Check	10/11/2019		Thurston County District Court	61st Judicial Conf. - Sam Meyer	(665.32)	(1,313.41)
Check	10/17/2019		AOC		(808.06)	(2,121.47)
Transfer	10/18/2019			Funds Transfer	3,000.00	878.53
Check	10/18/2019		Michelle Gehlsen	DMCJA board meeting 9/22/19	(194.42)	684.11
Check	10/18/2019		Michelle Gehlsen	SCJA board meeting 10/5/19	(32.48)	651.63
Check	10/18/2019		Judicial Conf. Registrar		(2,000.00)	(1,348.37)
Check	10/18/2019		King County District Court	10/11/19 Meeting	(244.90)	(1,593.27)
Check	10/18/2019		University of Washington/Forefront		(750.00)	(2,343.27)
Check	10/18/2019		Chris Culp	JASP Training 10/4/19	(180.72)	(2,503.99)
Check	10/18/2019		Douglas Fair	JASP Training 10/4/19	(34.80)	(2,538.79)
Check	10/18/2019		James Doctor	JASP Training 10/4/19	(68.80)	(2,607.59)
Check	10/18/2019		Mary C. Logan	JASP Training 10/4/19	(20.28)	(2,827.87)
Check	10/18/2019		Michael Finkle	JASP Training 10/4/19	(32.48)	(2,660.35)
Check	10/18/2019		Michael Evans	JASP Training 10/4/19	(25.00)	(2,685.35)
Check	10/18/2019		Susan Woodard	JASP Training 10/4/19	(209.16)	(2,894.51)
Check	10/18/2019		Timothy Jenkins	JASP Training 10/4/19	(10.44)	(2,904.95)
Check	10/24/2019		Charles Short	Education Committee 10/17/19	(400.04)	(3,304.99)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2019 through May 2020

Type	Date	Num	Name	Memo	Amount	Balance
Check	10/24/2019		Douglas Fair	Education Committee 10/17/19	(34.80)	(3,339.79)
Check	10/24/2019		James Doctor	Education Committee 10/17/19	(68.80)	(3,408.59)
Check	10/24/2019		Kalo Wilcox	Education Committee 10/17/19	(54.52)	(3,463.11)
Transfer	10/25/2019			Funds Transfer	10,000.00	6,536.89
Check	10/25/2019		Jackie Shea-Brown	JASP Training 10/4/19	(332.76)	6,204.13
Check	10/25/2019		Melanie Stewart	Invoice 4732 November Services	(2,000.00)	4,204.13
Check	10/25/2019		AOC		(1,210.21)	2,993.92
Check	10/31/2019		Superior Court Judges Association	2017-2018 JASP Refund	(473.50)	2,520.42
Check	10/31/2019			Service Charge	(14.00)	2,506.42
Transfer	11/04/2019			Funds Transfer	(10.00)	2,496.42
Check	11/04/2019		Tam Bui		(24.36)	2,472.06
Deposit	11/07/2019			Deposit	7,000.00	9,472.06
Deposit	11/08/2019			Deposit	10.44	9,482.50
Check	11/08/2019		Tom Verge		(90.36)	9,392.14
Check	11/11/2019		Pierce County Bookkeeping		(318.00)	9,074.14
Check	11/15/2019		Kevin Ringus	11/8/19 Board meeting	(23.20)	9,050.94
Check	11/15/2019				(33.45)	9,017.49
Check	11/18/2019		Melanie Stewart	December invoice	(2,000.00)	7,017.49
Check	11/26/2019		Laura Vanslyck	11/8/19 Board meeting	(52.20)	6,965.29
Check	11/26/2019		Johnston George LLP	DMCJA Invoice	(1,500.00)	5,465.29
Check	11/26/2019		Ingallina's Box Lunch	11/8/19 Board meeting	(292.71)	5,172.58
Check	11/26/2019		Aimee N. Maurer	Ed. Committe Faculty Dev. 11/4	(168.00)	5,004.58
Check	11/26/2019		John E Hart	Ed. Committe Faculty Dev. 11/4	(546.16)	4,458.42
Check	11/26/2019		Tom Verge	Ed. Committe Faculty Dev. 11/4	(319.38)	4,139.04
Check	11/26/2019		Todd George	Ethics, Fairness course	(830.58)	3,308.46
Check	11/26/2019		Susanna Neil Kanther-Raz		(1,622.04)	1,686.42
Deposit	11/27/2019			Deposit	1,000.00	2,686.42
Deposit	11/30/2019			Deposit	28.00	2,714.42
Check	11/30/2019		The Judicial Institute		(1,000.00)	1,714.42
Check	12/09/2019		Laura Vanslyck		(112.72)	1,601.70
Check	12/09/2019		Samuel G. Meyer		(58.00)	1,543.70
Check	12/09/2019		Rick Leo		(28.43)	1,515.27
Check	12/11/2019	1074	DMCJA	1500.00 for Johnston George LLP	1,500.00	3,015.27
Check	12/11/2019	1074	DMCJA	Wagner's European Bakery (Cake for Judg...	33.45	3,048.72
Transfer	12/11/2019			Funds Transfer	3,500.00	6,548.72
Check	12/13/2019		AOC		(3,057.59)	3,491.13
Check	12/18/2019		Pierce County Bookkeeping		(318.00)	3,173.13
Transfer	12/23/2019			Funds Transfer	2,000.00	5,173.13
Check	12/26/2019		Melanie Stewart	invoice 4753 January payment	(2,000.00)	3,173.13
Check	12/26/2019		Charles Short	Dmcja meeting 12/13/19	(410.00)	2,763.13
Check	12/26/2019		Michelle Gehlsen	Dmcja mtg 12/13/19/SCJA mtg 12/7/19	(51.62)	2,711.51
Check	12/26/2019		Samuel G. Meyer	Dmcja meeting 12/13/19	(58.00)	2,653.51
Check	12/26/2019		Ingallina's Box Lunch	Dmcja mtg 12/13/19	(226.93)	2,426.58
Check	12/26/2019		King County District Court	Dmcja meeting 12/13/19	(244.90)	2,181.68
Deposit	12/26/2019			Deposit	830.58	3,012.26
Check	12/30/2019		Timothy Jenkins		(10.44)	3,001.82
Check	01/08/2020		Todd George		(830.58)	2,171.24
Check	01/09/2020		Kevin Ringus		(35.20)	2,136.04
Check	01/15/2020		Pierce County Bookkeeping		(318.00)	1,818.04
Deposit	01/17/2020			Deposit	25,000.00	26,818.04
Deposit	01/17/2020			Deposit	11,000.00	37,818.04
Deposit	01/17/2020			Deposit	13,250.00	51,068.04
Deposit	01/17/2020			Deposit	13,100.00	64,168.04
Deposit	01/17/2020			Deposit	667.36	64,835.40
Deposit	01/17/2020			Deposit	150.00	64,985.40
Check	01/23/2020		AOC	MS121619-02	(1,714.43)	63,270.97
Transfer	02/01/2020			Funds Transfer	(50,000.00)	13,270.97
Deposit	02/03/2020			Transfer from US Bank	70,945.96	84,216.93
Deposit	02/03/2020			Deposit	9,650.00	93,866.93
Deposit	02/03/2020			Deposit	13,550.00	107,416.93
Deposit	02/03/2020			Deposit	16,050.00	123,466.93
Deposit	02/03/2020			Deposit	8,225.00	131,691.93
Check	02/03/2020		Samuel G. Meyer		(120.75)	131,571.18
Check	02/03/2020		Pierce County Bookkeeping		(318.00)	131,253.18
Check	02/03/2020		Melanie Stewart	February invoice	(2,000.00)	129,253.18
Deposit	02/03/2020			Deposit	500.00	129,753.18
Transfer	02/11/2020			Funds Transfer from checking	(100,000.00)	29,753.18
Check	02/17/2020		AOC		(1,978.66)	27,774.52
Check	02/17/2020		AOC		(393.40)	27,381.12
Deposit	02/18/2020			Deposit	14,100.00	41,481.12
Deposit	02/18/2020			Deposit	16,300.00	57,781.12
Deposit	02/18/2020			Deposit	9,250.00	67,031.12
Deposit	02/18/2020			Deposit	12,800.00	79,831.12
Check	02/19/2020		Ingallina's Box Lunch		(276.87)	79,554.25
Check	02/27/2020		Washington YMCA Youth & Gove...		(1,600.00)	77,954.25
Check	02/27/2020		Dino W Traverso, PLLC		(700.00)	77,254.25
Check	02/27/2020		Melanie Stewart	March invoice 4774	(2,000.00)	75,254.25
Check	02/27/2020		Rick Leo		(33.70)	75,220.55

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2019 through May 2020

Type	Date	Num	Name	Memo	Amount	Balance
Transfer	03/03/2020			Funds Transfer	(50,000.00)	25,220.55
Deposit	03/05/2020			Deposit	10,200.00	35,420.55
Check	03/05/2020		Linda Coburn	Board meeting 2/7/2020	(35.65)	35,384.90
Check	03/05/2020		Michelle Gehlsen	Board meeting 2/7/2020	(27.60)	35,357.30
Check	03/05/2020		Michelle Gehlsen	SCJA board meeting 2/7/2020	(31.62)	35,325.68
Check	03/05/2020		Tyson R. Hill	Board meeting 2/7/2020	(220.40)	35,105.28
Check	03/05/2020		Mary C. Logan	Board meeting 2/7/2020	(20.20)	35,085.08
Check	03/05/2020		Samuel G. Meyer	Board meeting 2/7/2020	(57.50)	35,027.58
Check	03/05/2020		Pierce County Bookkeeping	Invoice February Services	(318.00)	34,709.58
Check	03/05/2020		David A Larson	DMCJA Legislative meeting 2/28/2020	(54.55)	34,655.03
Transfer	03/09/2020			Funds Transfer	(28.02)	34,627.01
Check	03/09/2020		Charles Short		(406.79)	34,220.22
Check	03/09/2020		Samuel G. Meyer		(57.50)	34,162.72
Check	03/18/2020		Susanna Neil Kanther-Raz		(900.00)	33,262.72
Check	03/24/2020		Elyse's Catering		(672.12)	32,590.60
Check	04/03/2020		Pierce County Bookkeeping		(318.00)	32,272.60
Deposit	04/06/2020			Deposit	9,100.00	41,372.60
Check	04/15/2020		Rick Leo	postage	(26.75)	41,345.85
Check	04/15/2020		AOC		(1,191.38)	40,154.47
Check	04/21/2020		Melanie Stewart	May invoice 4791	(2,000.00)	38,154.47
Check	04/25/2020		AOC		(416.95)	37,737.52
Transfer	05/04/2020			Funds Transfer	(163.99)	37,573.53
Check	05/14/2020		Pierce County Bookkeeping		(318.00)	37,255.53
Check	05/14/2020		Melanie Stewart	April invoice 4782	(2,000.00)	35,255.53
Check	05/18/2020		AOC		(68.02)	35,187.51
Deposit	05/28/2020			Deposit	672.12	35,859.63
Transfer	05/28/2020			Funds Transfer	40,000.00	75,859.63
Total Bank of America - Checking					75,859.63	75,859.63
Bank of America - Savings						
Transfer	07/25/2019			Funds Transfer	(5,000.00)	(5,000.00)
Deposit	07/31/2019			Interest	1.32	(4,998.68)
Transfer	08/12/2019			Funds Transfer	(7,000.00)	(11,998.68)
Deposit	08/31/2019			Interest	1.18	(11,997.50)
Transfer	09/13/2019			Funds Transfer	(15,000.00)	(26,997.50)
Deposit	09/30/2019			Interest	0.95	(26,996.55)
Transfer	10/03/2019			Funds Transfer	(5,000.00)	(31,996.55)
Deposit	10/03/2019			Deposit	5,657.73	(26,338.82)
Transfer	10/18/2019			Funds Transfer	(3,000.00)	(29,338.82)
Transfer	10/25/2019			Funds Transfer	(10,000.00)	(39,338.82)
Deposit	10/31/2019			Interest	0.81	(39,338.01)
Deposit	11/30/2019			Interest	0.65	(39,337.36)
Transfer	12/11/2019			Funds Transfer	(3,500.00)	(42,837.36)
Transfer	12/23/2019			Funds Transfer	(2,000.00)	(44,837.36)
Deposit	12/31/2019			Interest	0.62	(44,836.74)
Deposit	01/31/2020			Interest	0.58	(44,836.16)
Transfer	02/01/2020			Funds Transfer	50,000.00	5,163.84
Transfer	02/11/2020			Funds Transfer	100,000.00	105,163.84
Deposit	02/29/2020			Interest	2.31	105,166.15
Transfer	03/03/2020			Funds Transfer	50,000.00	155,166.15
Deposit	03/31/2020			Interest	3.91	155,170.06
Deposit	04/30/2020			Interest	3.84	155,173.90
Transfer	05/28/2020			Funds Transfer	(40,000.00)	115,173.90
Deposit	05/31/2020			Interest	3.88	115,177.78
Total Bank of America - Savings					115,177.78	115,177.78
US Bank - Savings						
Deposit	07/31/2019			Deposit	7.51	7.51
Deposit	08/31/2019			Deposit	7.51	15.02
Deposit	09/30/2019			Deposit	7.51	22.53
Deposit	10/31/2019			Deposit	7.51	30.04
Deposit	11/30/2019			Deposit	7.51	37.55
Deposit	12/31/2019			Deposit	7.51	45.06
Deposit	01/31/2020			Deposit	7.51	52.57
Deposit	02/03/2020	3384...		Transfer from US Bank	(70,945.96)	(70,893.39)
Total US Bank - Savings					(70,893.39)	(70,893.39)

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2019 through May 2020

Type	Date	Num	Name	Memo	Amount	Balance
Washington Federal						
Deposit	07/31/2019			Interest	55.70	55.70
Transfer	08/08/2019			End of year gift for Melanie Stewart's gift	(221.64)	(165.94)
Deposit	08/15/2019			Special fund 1-800-flowers on 8-15-19	(47.21)	(213.15)
Deposit	08/31/2019			Interest	55.58	(157.57)
Deposit	09/30/2019			Interest	52.28	(105.29)
Deposit	10/03/2019			Check # 1063	(5,000.00)	(5,105.29)
Deposit	10/31/2019			Interest	45.53	(5,059.76)
Deposit	11/30/2019			Interest	42.89	(5,016.87)
Check	12/11/2019	1074	DMCJA		(1,533.45)	(6,550.32)
Deposit	12/31/2019			Interest	43.98	(6,506.34)
Deposit	01/31/2020			Interest	42.80	(6,463.54)
Deposit	02/29/2020			Interest	40.08	(6,423.46)
Deposit	03/31/2020			Interest	33.06	(6,390.40)
Deposit	04/30/2020			Interest	18.21	(6,372.19)
Deposit	05/28/2020	1065		Elyse's Catering	(672.12)	(7,044.31)
Deposit	05/31/2020			Interest	18.83	(7,025.48)
Total Washington Federal					(7,025.48)	(7,025.48)
Accounts Receivable						
Deposit	08/15/2019		Judicial Registrar	refund for Judge Moore and Judge Woodro...	(400.00)	(400.00)
Deposit	09/09/2019		City of Bothell.	refund for overpayment	(146.25)	(546.25)
Total Accounts Receivable					(546.25)	(546.25)
Due from BJA						
Check	09/13/2019		Michelle Gehlsen	8/12/19	82.36	82.36
Check	09/13/2019		City of Bothell	Judicial Ledership Summit	585.00	667.36
Deposit	01/17/2020	9618...		Judicial Ledership Summit refund	(82.36)	585.00
Deposit	01/17/2020	9391...		Judicial Ledership Summit rufund	(585.00)	0.00
Total Due from BJA					0.00	0.00
Prepaid Expenses						
Genera...	07/30/2019	CEH		1/12 of Contract	(4,250.00)	(4,250.00)
Genera...	08/31/2019	CEH		1/12 of Contract	(4,250.00)	(8,500.00)
Genera...	09/30/2019	CEH		1/12 of Contract	(4,250.00)	(12,750.00)
Genera...	10/31/2019	CEH		1/12 of Contract	(4,250.00)	(17,000.00)
Genera...	11/30/2019	CEH		1/12 of Contract	(4,250.00)	(21,250.00)
Genera...	12/31/2019	CEH		1/12 of Contract	(4,250.00)	(25,500.00)
Genera...	01/29/2020	CEH		1/12 of Contract	(4,250.00)	(29,750.00)
Genera...	02/29/2020	CEH		1/12 of Contract	(4,250.00)	(34,000.00)
Genera...	03/31/2020	CEH		1/12 of Contract	(4,250.00)	(38,250.00)
Genera...	04/30/2020	CEH		1/12 of Contract	(4,250.00)	(42,500.00)
Genera...	05/28/2020	CEH		1/12 of Contract	(4,250.00)	(46,750.00)
Total Prepaid Expenses					(46,750.00)	(46,750.00)
Credit Cards						
Bank of America C. C.						
Transfer	07/08/2019			Funds Transfer	103.33	103.33
Credit ...	08/06/2019		1-800-Flowers.com		(94.41)	8.92
Transfer	08/15/2019			Funds Transfer	47.20	56.12
Credit ...	08/15/2019		1-800-Flowers.com		47.21	103.33
Credit ...	10/02/2019		Secretary of State		(10.00)	93.33
Transfer	11/04/2019			Funds Transfer	10.00	103.33
Credit ...	11/07/2019		Wagner's European Bakery		(33.45)	69.88
Check	11/15/2019				33.45	103.33
Credit ...	02/28/2020		Ralph's Thriftway		(28.02)	75.31
Transfer	03/09/2020			Funds Transfer	28.02	103.33
Credit ...	04/14/2020		Zoom Video Communications, Inc.		(163.99)	(60.66)
Transfer	05/04/2020			Funds Transfer	163.99	103.33
Total Bank of America C. C.					103.33	103.33
Total Credit Cards					103.33	103.33
Due to Todd George						
Deposit	12/26/2019			returned uncashed check (reissued on 1/8/2...	(830.58)	(830.58)
Check	01/08/2020		Todd George	returned uncashed check (reissued)	830.58	0.00
Total Due to Todd George					0.00	0.00
Due to Timothy Jenkins						
Deposit	11/08/2019			Deposit	(10.44)	(10.44)
Check	12/30/2019		Timothy Jenkins		10.44	0.00
Total Due to Timothy Jenkins					0.00	0.00

Washington State District And Municipal Court Judges Assoc.

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Type	Date	Num	Name	Memo	Amount	Balance
Due to Judicial Institute						
Deposit	10/01/2019		The Judicial Institute	returned uncashed check	(1,000.00)	(1,000.00)
Check	10/04/2019		The Judicial Institute	reissue of uncashed check	1,000.00	0.00
Deposit	11/27/2019			returned check	(1,000.00)	(1,000.00)
Check	11/30/2019		The Judicial Institute		1,000.00	0.00
Total Due to Judicial Institute					0.00	0.00
Due to Rebecca Robertson						
Deposit	08/15/2019		Rebecca Robertson	Uncashed check.	(76.56)	(76.56)
Deposit	09/12/2019		Rebecca Robertson	returned uncashed check	(46.00)	(122.56)
Check	09/13/2019		Rebecca Robertson	uncashed check reissue	76.56	(46.00)
Check	09/13/2019		Rebecca Robertson	uncashed check reissue	46.00	0.00
Total Due to Rebecca Robertson					0.00	0.00
Due to Scott Ahlf						
Deposit	09/12/2019		Scott Ahlf	returned uncashed check	(46.00)	(46.00)
Check	09/13/2019		Scott Ahlf	uncashed check reissue	46.00	0.00
Total Due to Scott Ahlf					0.00	0.00
Interest Income						
Deposit	07/31/2019			Interest	(1.32)	(1.32)
Deposit	07/31/2019			Interest	(55.70)	(57.02)
Deposit	07/31/2019			Deposit	(7.51)	(64.53)
Deposit	08/31/2019			Interest	(1.18)	(65.71)
Deposit	08/31/2019			Interest	(55.58)	(121.29)
Deposit	08/31/2019			Deposit	(7.51)	(128.80)
Deposit	09/30/2019			Interest	(0.95)	(129.75)
Deposit	09/30/2019			Interest	(52.28)	(182.03)
Deposit	09/30/2019			Deposit	(7.51)	(189.54)
Deposit	10/31/2019			Interest	(0.81)	(190.35)
Deposit	10/31/2019			Interest	(45.53)	(235.88)
Deposit	10/31/2019			Deposit	(7.51)	(243.39)
Deposit	11/30/2019			Interest	(0.65)	(244.04)
Deposit	11/30/2019			Interest	(42.89)	(286.93)
Deposit	11/30/2019			Deposit	(7.51)	(294.44)
Deposit	12/31/2019			Interest	(0.62)	(295.06)
Deposit	12/31/2019			Deposit	(7.51)	(302.57)
Deposit	12/31/2019			Interest	(43.98)	(346.55)
Deposit	01/31/2020			Deposit	(7.51)	(354.06)
Deposit	01/31/2020			Interest	(42.80)	(396.86)
Deposit	01/31/2020			Interest	(0.58)	(397.44)
Deposit	02/29/2020			Interest	(2.31)	(399.75)
Deposit	02/29/2020			Interest	(40.08)	(439.83)
Deposit	03/31/2020			Interest	(3.91)	(443.74)
Deposit	03/31/2020			Interest	(33.06)	(476.80)
Deposit	04/30/2020			Interest	(3.84)	(480.64)
Deposit	04/30/2020			Interest	(18.21)	(498.85)
Deposit	05/31/2020			Interest	(3.88)	(502.73)
Deposit	05/31/2020			Interest	(18.83)	(521.56)
Total Interest Income					(521.56)	(521.56)
Membership Revenue						
Deposit	08/08/2019		Thomas L. Meyer	For last budget membership	(250.00)	(250.00)
Deposit	01/17/2020	1536...	Donna Tucker	King County District Court	(1,000.00)	(1,250.00)
Deposit	01/17/2020	1536...	Elizabeth D. Stephenson	King County District Court	(1,000.00)	(2,250.00)
Deposit	01/17/2020	1536...	Jason Poydras	King County District Court	(1,000.00)	(3,250.00)
Deposit	01/17/2020	1536...	Lisa Paglisotti	King County District Court	(1,000.00)	(4,250.00)
Deposit	01/17/2020	1536...	Lisa O'Toole	King County District Court	(1,000.00)	(5,250.00)
Deposit	01/17/2020	1536...	Marcus W. Naylor	King County District Court	(1,000.00)	(6,250.00)
Deposit	01/17/2020	1536...	Susan Mahoney	King County District Court	(1,000.00)	(7,250.00)
Deposit	01/17/2020	1536...	Rhonda Laumann	King County District Court	(1,000.00)	(8,250.00)
Deposit	01/17/2020	1536...	Jill Landes	King County District Court	(1,000.00)	(9,250.00)
Deposit	01/17/2020	1536...	Gregg Hirakawa	King County District Court	(1,000.00)	(10,250.00)
Deposit	01/17/2020	1536...	Anne C. Harper	King County District Court	(1,000.00)	(11,250.00)
Deposit	01/17/2020	1536...	Corinna Harn	King County District Court	(1,000.00)	(12,250.00)
Deposit	01/17/2020	1536...	Nathaniel Green	King County District Court	(1,000.00)	(13,250.00)
Deposit	01/17/2020	1536...	Laurel Gibson	King County District Court	(1,000.00)	(14,250.00)
Deposit	01/17/2020	1536...	Michelle Gehlsen	King County District Court	(1,000.00)	(15,250.00)
Deposit	01/17/2020	1536...	Michael Finkle	King County District Court	(1,000.00)	(16,250.00)
Deposit	01/17/2020	1536...	Mark Eide	King County District Court	(1,000.00)	(17,250.00)
Deposit	01/17/2020	1536...	Kevin Peck	King County District Court	(1,000.00)	(18,250.00)
Deposit	01/17/2020	1536...	David Christie	King County District Court	(1,000.00)	(19,250.00)
Deposit	01/17/2020	1536...	Mark Chow	King County District Court	(1,000.00)	(20,250.00)
Deposit	01/17/2020	1536...	Arthur Chapman	King County District Court	(1,000.00)	(21,250.00)
Deposit	01/17/2020	1536...	Joseph Campagna	King County District Court	(1,000.00)	(22,250.00)
Deposit	01/17/2020	1536...	Matthew York	King County District Court	(1,000.00)	(23,250.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
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Type	Date	Num	Name	Memo	Amount	Balance
Deposit	01/17/2020	1536...	Virginia M. Amato	King County District Court	(1,000.00)	(24,250.00)
Deposit	01/17/2020	1536...	Marchine Anderson	King County District Court	(1,000.00)	(25,250.00)
Deposit	01/17/2020	4100...	Mary Lynch	City of Seattle	(800.00)	(26,050.00)
Deposit	01/17/2020	4100...	Robert Chung	City of Seattle	(800.00)	(26,850.00)
Deposit	01/17/2020	4100...	Park D. Eng	City of Seattle	(800.00)	(27,650.00)
Deposit	01/17/2020	4100...	Anita M. Crawford-Willis	City of Seattle	(1,000.00)	(28,650.00)
Deposit	01/17/2020	4100...	Willie Gregory	City of Seattle	(1,000.00)	(29,650.00)
Deposit	01/17/2020	4100...	Damon G. Shadid	City of Seattle	(1,000.00)	(30,650.00)
Deposit	01/17/2020	4100...	Adam C. Eisenberg	City of Seattle	(1,000.00)	(31,650.00)
Deposit	01/17/2020	4100...	Faye R. Chess	City of Seattle	(1,000.00)	(32,650.00)
Deposit	01/17/2020	4100...	Edmond Muni Court	City of Seattle	(1,000.00)	(33,650.00)
Deposit	01/17/2020	4100...	Andrea Chin	City of Seattle	(1,000.00)	(34,650.00)
Deposit	01/17/2020	4100...	Jerome Roache	City of Seattle	(800.00)	(35,450.00)
Deposit	01/17/2020	4100...	Jennifer Cruz	City of Seattle	(800.00)	(36,250.00)
Deposit	01/17/2020	1070...	Patti Connolly Walker	County of Spokane	(1,000.00)	(37,250.00)
Deposit	01/17/2020	1070...	Jennifer L. Fassbender	County of Spokane	(1,000.00)	(38,250.00)
Deposit	01/17/2020	1070...	Debra Hayes	County of Spokane	(1,000.00)	(39,250.00)
Deposit	01/17/2020	1070...	Patrick Johnson	County of Spokane	(1,000.00)	(40,250.00)
Deposit	01/17/2020	1070...	Richard M. Leland	County of Spokane	(1,000.00)	(41,250.00)
Deposit	01/17/2020	1070...	Aimee N. Maurer	County of Spokane	(1,000.00)	(42,250.00)
Deposit	01/17/2020	1070...	Jeffery Smith	County of Spokane	(1,000.00)	(43,250.00)
Deposit	01/17/2020	1070...	Donna Wilson	County of Spokane	(1,000.00)	(44,250.00)
Deposit	01/17/2020	0035...	Sara L. McCulloch	City of Bainbridge Island	(500.00)	(44,750.00)
Deposit	01/17/2020	80642	Linda S. Portnoy	City of Lake Forest	(500.00)	(45,250.00)
Deposit	01/17/2020	0020...	Wayne Stewart	City of Mercer Island	(500.00)	(45,750.00)
Deposit	01/17/2020	6214...	Kyle Imler	Grays Harbor District	(1,000.00)	(46,750.00)
Deposit	01/17/2020	6214...	Thomas Copland	Grays Harbor District	(1,000.00)	(47,750.00)
Deposit	01/17/2020	4636	Thomas L. Meyer	Thomas Meyer	(250.00)	(48,000.00)
Deposit	01/17/2020	1149...	Adalia A. Hille	Adams County District	(500.00)	(48,500.00)
Deposit	01/17/2020	0741...	Bronson Faul	Selah Municipal Court	(250.00)	(48,750.00)
Deposit	01/17/2020	0546...	Arthur Blauvelt III	City of Elma & Oakville Municipal	(250.00)	(49,000.00)
Deposit	01/17/2020	1597...	Lisa Leone	Des Moines Municipal	(500.00)	(49,500.00)
Deposit	01/17/2020	0018...	Scott Stewart	City of Issaquah	(1,000.00)	(50,500.00)
Deposit	01/17/2020	0005...	Pete Smiley	City of Bellingham	(800.00)	(51,300.00)
Deposit	01/17/2020	0005...	Debra Lev	City of Bellingham	(1,000.00)	(52,300.00)
Deposit	01/17/2020	0109...	Anthony Parise	Whatcom County (no membership form)	(800.00)	(53,100.00)
Deposit	01/17/2020	2399...	Linda Coburn	Edmonds Municipal Court	(1,000.00)	(54,100.00)
Deposit	01/17/2020	3467...	John E Hart	Whitman County	(1,000.00)	(55,100.00)
Deposit	01/17/2020	3721...	Scott Ahlf	Olympia Municipal Court	(1,000.00)	(56,100.00)
Deposit	01/17/2020	85945	Roger Bennett	City of Battle Ground	(500.00)	(56,600.00)
Deposit	01/17/2020	1494...	Elizabeth Penoyar	Snohomish County District Court (no memb...	(500.00)	(57,100.00)
Deposit	01/17/2020	54260	Christopher L Bates	City of Montesano	(250.00)	(57,350.00)
Deposit	01/17/2020	3328...	Eric C. Bigger	Douglas County District	(1,000.00)	(58,350.00)
Deposit	01/17/2020	8248	Dale A. McBeth	Chehalis Municipal Court	(250.00)	(58,600.00)
Deposit	01/17/2020	5538	John Curry	Orting Municipal	(250.00)	(58,850.00)
Deposit	01/17/2020	0806...	George Steele	Mason County	(1,000.00)	(59,850.00)
Deposit	01/17/2020	9855...	Dave Neupert	Clallam County District Court 1a	(1,000.00)	(60,850.00)
Deposit	01/17/2020	4215...	John O. Knowlton	Walla Walla County District Court	(250.00)	(61,100.00)
Deposit	01/17/2020	36858	Joseph Mano	Napavine Municipal Court	(250.00)	(61,350.00)
Deposit	01/17/2020	2396	Terrance G. Lewis	Lynden Municipal Court	(250.00)	(61,600.00)
Deposit	01/17/2020	0002...	Rick L. Hansen	Klickitat County	(500.00)	(62,100.00)
Deposit	01/17/2020	2741...	Heidi Heywood	Wahkiakum District Court	(500.00)	(62,600.00)
Deposit	01/17/2020	1806	William J. Stewart	Assoc member	(25.00)	(62,625.00)
Deposit	01/17/2020	1544	Paul Treyz	Assoc member	(25.00)	(62,650.00)
Deposit	01/17/2020	7992	David M. Kenworthy	Assoc member	(25.00)	(62,675.00)
Deposit	01/17/2020	8218	Mark A. Chmielewski	Assoc member	(25.00)	(62,700.00)
Deposit	01/17/2020	32132	Michael L. Everett	Assoc member	(25.00)	(62,725.00)
Deposit	01/17/2020	7797	Steven Buzzard	Assoc member	(25.00)	(62,750.00)
Deposit	02/03/2020	48420	Krista White Swain	City of Black Diamond	(250.00)	(63,000.00)
Deposit	02/03/2020	7104...	John Olson	City of Kirkland	(1,000.00)	(64,000.00)
Deposit	02/03/2020	17846	Ronald Reynier	City of Skamania County District Court	(500.00)	(64,500.00)
Deposit	02/03/2020	1630...	Susan Woodard	City of Yakima	(1,000.00)	(65,500.00)
Deposit	02/03/2020	1630...	Tamara A. Hanlon	City of Yakima	(400.00)	(65,900.00)
Deposit	02/03/2020	1630...	Kelley Olwell	City of Yakima	(1,000.00)	(66,900.00)
Deposit	02/03/2020	1374...	Fred L. Gillings	City of Marysville	(1,000.00)	(67,900.00)
Deposit	02/03/2020	1374...	Lorrie Towers	City of Marysville	(1,000.00)	(68,900.00)
Deposit	02/03/2020	53178	Chancey C. Crowell	City of East Wenatchee	(500.00)	(69,400.00)
Deposit	02/03/2020	1681...	Stephen E. Moore	City of Lynnwood	(1,000.00)	(70,400.00)
Deposit	02/03/2020	34908	Thomas M. Ellington	City of Roy	(250.00)	(70,650.00)
Deposit	02/03/2020	1129...	Kevin Ringus	City of Fife	(1,000.00)	(71,650.00)
Deposit	02/03/2020	9910...	Dan LeBeau	Town of Colton	(250.00)	(71,900.00)
Deposit	02/03/2020	1498...	Nancy R. McAllister	Pacific County	(500.00)	(72,400.00)
Deposit	02/03/2020	5680...	Matthew W. Antush	City of Spokane	(1,000.00)	(73,400.00)
Deposit	02/03/2020	5680...	Gerald A. Caniglia	City of Spokane	(800.00)	(74,200.00)
Deposit	02/03/2020	5680...	Howard F Delaney	City of Spokane	(200.00)	(74,400.00)
Deposit	02/03/2020	5680...	Mary C. Logan	City of Spokane	(1,000.00)	(75,400.00)
Deposit	02/03/2020	5680...	Kristin O'Sullivan	City of Spokane	(800.00)	(76,200.00)
Deposit	02/03/2020	5680...	Tracy A. Staab	City of Spokane	(1,000.00)	(77,200.00)

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Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/03/2020	5680...	Michael Valerien	City of Spokane	(800.00)	(78,000.00)
Deposit	02/03/2020	1100	David Ebenger	City of Winthrop	(250.00)	(78,250.00)
Deposit	02/03/2020	0479...	Thomas W. Cox	Garfield County	(500.00)	(78,750.00)
Deposit	02/03/2020	8553...	Roy Fore	Chelan County	(1,000.00)	(79,750.00)
Deposit	02/03/2020	8553...	Kyle Mott	Chelan County	(1,000.00)	(80,750.00)
Deposit	02/03/2020	2952...	Tina Keman	Asotin County	(1,000.00)	(81,750.00)
Deposit	02/03/2020	2957...	Jeffrey J. Baker	Klickitat County	(500.00)	(82,250.00)
Deposit	02/03/2020	3876...	James N. Docter	City of Bremerton	(1,000.00)	(83,250.00)
Deposit	02/03/2020	3876...	Shane Seaman	City of Bremerton	(200.00)	(83,450.00)
Deposit	02/03/2020	22693	Timothy Jenkins	City of Sumner	(500.00)	(83,950.00)
Deposit	02/03/2020	1149...	Carolyn J. Benzel	Adams County	(1,000.00)	(84,950.00)
Deposit	02/03/2020	2485...	Andrea Beall	City of Puyallup	(1,000.00)	(85,950.00)
Deposit	02/03/2020	2023...	John S Ziobro	Benton County	(1,000.00)	(86,950.00)
Deposit	02/03/2020	2023...	Steven T Osborn	Benton County	(1,000.00)	(87,950.00)
Deposit	02/03/2020	2023...	Daniel Kathren	Benton County	(1,000.00)	(88,950.00)
Deposit	02/03/2020	2023...	Terry Tanner	Benton County	(1,000.00)	(89,950.00)
Deposit	02/03/2020	2023...	Katharine Butler	Benton County	(1,000.00)	(90,950.00)
Deposit	02/03/2020	2142...	John A. Miller	Fircrest	(250.00)	(91,200.00)
Deposit	02/03/2020	2243...	James M.B. Buzzard	Centralia Municipal	(500.00)	(91,700.00)
Deposit	02/03/2020	3794...	Kevin P Kelly	Kitsap District	(1,000.00)	(92,700.00)
Deposit	02/03/2020	3794...	Claire Bradley	Kitsap District	(1,000.00)	(93,700.00)
Deposit	02/03/2020	3794...	Jeffrey J. Jahns	Kitsap District	(1,000.00)	(94,700.00)
Deposit	02/03/2020	3794...	Marilyn Paja	Kitsap District	(1,000.00)	(95,700.00)
Deposit	02/03/2020	2115...	Mara J. Rozzano	City of Bothell	(1,000.00)	(96,700.00)
Deposit	02/03/2020	2334...	Craig Stiwill	City of Pasco (non membership slip)	(1,000.00)	(97,700.00)
Deposit	02/03/2020	5645...	Amy Kaestner	City of Everett	(1,000.00)	(98,700.00)
Deposit	02/03/2020	5645...	Laura Vanslyck	City of Everett	(1,000.00)	(99,700.00)
Deposit	02/03/2020	0675...	Susan L. Solan	City of Aberdeen	(500.00)	(100,200.00)
Deposit	02/03/2020	0057...	William H. Hawkins	Island County District Court	(1,000.00)	(101,200.00)
Deposit	02/03/2020	0057...	Ronald Andrew M Costeck	Island County District Court	(800.00)	(102,000.00)
Deposit	02/03/2020	78681	Timothy A. Dury	City of Port Orchard	(500.00)	(102,500.00)
Deposit	02/03/2020	1906...	Charles Short	Okanogan County	(1,000.00)	(103,500.00)
Deposit	02/03/2020	1906...	Robert Grim	Okanogan County	(1,000.00)	(104,500.00)
Deposit	02/03/2020	1099...	Matt Elich	Whatcom County	(1,000.00)	(105,500.00)
Deposit	02/03/2020	7420...	Anthony Gipe	City of Kent	(1,000.00)	(106,500.00)
Deposit	02/03/2020	7420...	Michael R Frans	City of Kent	(1,000.00)	(107,500.00)
Deposit	02/03/2020	10562	Glenn Philips	Retired	(25.00)	(107,525.00)
Deposit	02/03/2020	22604	G. Scott Marinella	County of Colombia	(500.00)	(108,025.00)
Deposit	02/03/2020	1008...	Wade Samuelson	Lewis County	(1,000.00)	(109,025.00)
Deposit	02/03/2020	1008...	R. W. Buzzard	Lewis County	(1,000.00)	(110,025.00)
Deposit	02/03/2020	1008...	Wendy S. Tripp	Lewis County	(200.00)	(110,225.00)
Deposit	02/03/2020	92020	Zenon P. Olbertz	City of Gig Harbor	(500.00)	(110,725.00)
Deposit	02/18/2020	1271...	Robert Hamilton	City of Seatac	(500.00)	(111,225.00)
Deposit	02/18/2020	84482	Ron Heslop	City of Bonney Lake	(1,000.00)	(112,225.00)
Deposit	02/18/2020	92418	Susan Adams	City of Lakewood	(1,000.00)	(113,225.00)
Deposit	02/18/2020	3808...	Terry Jurado	City of Renton	(1,000.00)	(114,225.00)
Deposit	02/18/2020	3808...	Kara Murphy Richards	City of Renton	(1,000.00)	(115,225.00)
Deposit	02/18/2020	16546	Darrel R. Ellis	City of Roslyn	(250.00)	(115,475.00)
Deposit	02/18/2020	43317	Robert R. Northcott	City of Granger	(250.00)	(115,725.00)
Deposit	02/18/2020	2252...	Carolyn Jewett	San Juan County	(1,000.00)	(116,725.00)
Deposit	02/18/2020	60992	Robert Freeby	City of Buckley	(250.00)	(116,975.00)
Deposit	02/18/2020	0419...	Darrel R. Ellis	City of Cle Elum	(250.00)	(117,225.00)
Deposit	02/18/2020	2018...	Kristen L. Parcher	Clark County	(1,000.00)	(118,225.00)
Deposit	02/18/2020	2018...	Chad E. Sleight	Clark County	(1,000.00)	(119,225.00)
Deposit	02/18/2020	2018...	Darvin Zimmerman	Clark County	(1,000.00)	(120,225.00)
Deposit	02/18/2020	2018...	Sonya L. Langsdorf	Clark County	(1,000.00)	(121,225.00)
Deposit	02/18/2020	2018...	Kelli E. Osler	Clark County	(1,000.00)	(122,225.00)
Deposit	02/18/2020	2018...	John P. Hagensen	Clark County	(1,000.00)	(123,225.00)
Deposit	02/18/2020	2018...	Todd George	Clark County	(800.00)	(124,025.00)
Deposit	02/18/2020	2018...	Abigail Bartlett	Clark County	(800.00)	(124,825.00)
Deposit	02/18/2020	1537...	Judy Jasprica	Pierce County	(1,000.00)	(125,825.00)
Deposit	02/18/2020	1537...	Karla Buttorff	Pierce County	(1,000.00)	(126,825.00)
Deposit	02/18/2020	1537...	Claire Sussman	Pierce County	(1,000.00)	(127,825.00)
Deposit	02/18/2020	1537...	Kevin McCann	Pierce County	(1,000.00)	(128,825.00)
Deposit	02/18/2020	1537...	Jeanette Lineberry	Pierce County	(1,000.00)	(129,825.00)
Deposit	02/18/2020	1537...	Lloyd Oaks	Pierce County	(1,000.00)	(130,825.00)
Deposit	02/18/2020	1537...	Karl Williams	Pierce County	(1,000.00)	(131,825.00)
Deposit	02/18/2020	1537...	Lizanne Padula	Pierce County	(1,000.00)	(132,825.00)
Deposit	02/18/2020	0135...	Dan B Johnson	Lincoln County	(500.00)	(133,325.00)
Deposit	02/18/2020	1000...	M. Jamie Imboden	Cowlitz County	(1,000.00)	(134,325.00)
Deposit	02/18/2020	1000...	Debra L Burchett	Cowlitz County	(1,000.00)	(135,325.00)
Deposit	02/18/2020	1000...	John A Hays	Cowlitz County	(1,000.00)	(136,325.00)
Deposit	02/18/2020	0949...	Mark Kaiman	City of Ferndale	(250.00)	(136,575.00)
Deposit	02/18/2020	0152...	Brett Buckley	Thurston County	(1,000.00)	(137,575.00)
Deposit	02/18/2020	0152...	Kalo Wilcox	Thurston County	(1,000.00)	(138,575.00)
Deposit	02/18/2020	0152...	Samuel G. Meyer	Thurston County	(1,000.00)	(139,575.00)
Deposit	02/18/2020	0152...	Paul Wohl	Thurston County	(800.00)	(140,375.00)
Deposit	02/18/2020	9857...	Erik S. Rohrer	Clallam County	(500.00)	(140,875.00)

Washington State District And Municipal Court Judges Assoc.

Transaction Detail by Account

July 2019 through May 2020

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/18/2020	86261	Kris Kaino	City of Long Beach	(250.00)	(141,125.00)
Deposit	02/18/2020	1013...	Stephen D Greer	City of Shelton	(500.00)	(141,625.00)
Deposit	02/18/2020	1923...	Brock D. Stiles	City of Sedro-Woolley	(250.00)	(141,875.00)
Deposit	02/18/2020	2384	Michael Bobbink	Blaine, Sumas, Everson Municipal Court (P...	(500.00)	(142,375.00)
Deposit	02/18/2020	14635	David Hatch	City of Westport	(250.00)	(142,625.00)
Deposit	02/18/2020	1882...	Mindy Walker	Jefferson County	(1,000.00)	(143,625.00)
Deposit	02/18/2020	3830...	Kimberly Walden	Tukwilla Municipal Court	(500.00)	(144,125.00)
Deposit	02/18/2020	0512...	Diane Goddard	Skagit County	(1,000.00)	(145,125.00)
Deposit	02/18/2020	0512...	Warren Gilbert	Skagit County	(1,000.00)	(146,125.00)
Deposit	02/18/2020	0512...	Thomas L. Verge	Skagit County	(1,000.00)	(147,125.00)
Deposit	02/18/2020	0512...	Jenifer Howson	Skagit County	(800.00)	(147,925.00)
Deposit	02/18/2020	8103...	Jennifer M. Ellis	Lower Kittitas County	(200.00)	(148,125.00)
Deposit	02/18/2020	8103...	Paul R Sander	Lower Kittitas County	(1,000.00)	(149,125.00)
Deposit	02/18/2020	4216...	Kristian E. Hedine	Walla Walla District Court	(1,000.00)	(150,125.00)
Deposit	02/18/2020	0665...	Sandra L. Allen	Milton Municipal Court	(250.00)	(150,375.00)
Deposit	02/18/2020	0035...	Jerry Roach	Franklin County District Court	(1,000.00)	(151,375.00)
Deposit	02/18/2020	3368...	Thomas Brown	Ferry District Court	(500.00)	(151,875.00)
Deposit	02/18/2020	8103...	Darrel R. Ellis	Upper Kittitas County District	(500.00)	(152,375.00)
Deposit	02/18/2020	2706...	David A Larson	City of Federal Way	(1,000.00)	(153,375.00)
Deposit	02/18/2020	2706...	Rebecca Robertson	City of Federal Way	(1,000.00)	(154,375.00)
Deposit	02/18/2020	2064...	Douglas Fair	Snohomish County District Court	(1,000.00)	(155,375.00)
Deposit	02/18/2020	2064...	Jeffery Goodwin	Snohomish County District Court	(1,000.00)	(156,375.00)
Deposit	02/18/2020	2064...	Jenn Rancourt	Snohomish County District Court	(1,000.00)	(157,375.00)
Deposit	02/18/2020	2084...	Rick Leo	Snohomish County District Court	(800.00)	(158,175.00)
Deposit	02/18/2020	2064...	Tam Bui	Snohomish County District Court	(1,000.00)	(159,175.00)
Deposit	02/18/2020	2064...	Patricia L. Lyon	Snohomish County District Court	(1,000.00)	(160,175.00)
Deposit	02/18/2020	2064...	Steven Clough	Snohomish County District Court	(1,000.00)	(161,175.00)
Deposit	02/18/2020	2064...	Beth Fraser	Snohomish County District Court	(1,000.00)	(162,175.00)
Deposit	02/18/2020	2064...	Anthony E Howard	Snohomish County District Court - Does not...	(1,000.00)	(163,175.00)
Deposit	03/05/2020	52451	Therese Murphy	The City Of Zillah	(250.00)	(163,425.00)
Deposit	03/05/2020	0933...	Andrea Vingo	The City Of Hoquiam	(500.00)	(163,925.00)
Deposit	03/05/2020	1871...	Robin R. McCroskey	Pend Oreille County District Court	(1,000.00)	(164,925.00)
Deposit	03/05/2020	90914	Jessica K. Ness	Monroe Municipal Court	(500.00)	(165,425.00)
Deposit	03/05/2020	1511	Douglas B. Robinson	Colfax Municipal Court	(250.00)	(165,675.00)
Deposit	03/05/2020	1004...	Jeffrey L. Tolman	City Of Poulsbo	(500.00)	(166,175.00)
Deposit	03/05/2020	0110...	David Grant	Whatcom County District Court	(1,000.00)	(167,175.00)
Deposit	03/05/2020	9876	Douglas K. Garrison	Wapato Municipal Court	(250.00)	(167,425.00)
Deposit	03/05/2020	2440	L. Stephen Rochon	Pacific, Maple Valley, and Algona Municipal...	(250.00)	(167,675.00)
Deposit	03/05/2020	98389	Steven L. Michels	City of SunnySide	(500.00)	(168,175.00)
Deposit	03/05/2020	1390...	Dwayne L Christopher	City Of Tacoma	(1,000.00)	(169,175.00)
Deposit	03/05/2020	1390...	Drew Henke	City Of Tacoma	(1,000.00)	(170,175.00)
Deposit	03/05/2020	1390...	David B Ladenburg	City Of Tacoma	(1,000.00)	(171,175.00)
Deposit	03/05/2020	1390...	Dennis H. Ball	City Of Tacoma	(800.00)	(171,975.00)
Deposit	03/05/2020	1390...	Randall L. Hansen	City Of Tacoma	(400.00)	(172,375.00)
Deposit	03/05/2020	2123...	Gina Tveit	Stevens County	(1,000.00)	(173,375.00)
Deposit	04/06/2020	7750...	Kevin Roy	Yakima County	(800.00)	(174,175.00)
Deposit	04/06/2020	7750...	Brian Sanderson	Yakima County	(800.00)	(174,975.00)
Deposit	04/06/2020	7750...	Alfred G. Schweepe	Yakima County	(800.00)	(175,775.00)
Deposit	04/06/2020	7750...	Donald W. Engel	Yakima County	(800.00)	(176,575.00)
Deposit	04/06/2020	7750...	Kevin Eilmes	Yakima County	(800.00)	(177,375.00)
Deposit	04/06/2020	7766...	Kevin Roy	Yakima County	(200.00)	(177,575.00)
Deposit	04/06/2020	7766...	Brian Sanderson	Yakima County	(200.00)	(177,775.00)
Deposit	04/06/2020	7766...	Alfred G. Schweepe	Yakima County	(200.00)	(177,975.00)
Deposit	04/06/2020	7766...	Donald W. Engel	Yakima County	(200.00)	(178,175.00)
Deposit	04/06/2020	48057	Angelle M. Geri	Airway Height	(500.00)	(178,675.00)
Deposit	04/06/2020	9201...	Janis Whitener-Moberg	Grant County	(1,000.00)	(179,675.00)
Deposit	04/06/2020	9201...	Tyson R. Hill	Grant County	(1,000.00)	(180,675.00)
Deposit	04/06/2020	9201...	Brian D. Barlow	Grant County	(1,000.00)	(181,675.00)
Deposit	04/06/2020	9201...	Anna Gigliotti	Grant County	(800.00)	(182,475.00)
Total Membership Revenue					(182,475.00)	(182,475.00)
Conference Incidental Fees 2020						
Deposit	10/03/2019			From unclaimed money (rewards from CC n...	(657.73)	(657.73)
Total Conference Incidental Fees 2020					(657.73)	(657.73)
Council on Independent Courts						
Check	09/13/2019		Scott Ahlf	CIC retreat 9/11/19	55.68	55.68
Check	09/13/2019		Samuel G. Meyer	CIC retreat 9/11/19	58.00	113.68
Check	12/13/2019		AOC		302.60	416.28
Total Council on Independent Courts					416.28	416.28
MPA Liaison						
Check	08/09/2019		City of Spokane	July Board Meeting for Judge Mary Logan	228.60	228.60
Total MPA Liaison					228.60	228.60

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account**

July 2019 through May 2020

Type	Date	Num	Name	Memo	Amount	Balance
Special Fund Expense						
Credit ...	08/06/2019		1-800-Flowers.com	Judge Peter Nault's funeral	94.41	94.41
Credit ...	08/15/2019		1-800-Flowers.com	refund on flowers. Will refund special fund ...	(47.21)	47.20
Check	09/23/2019		Johnston George LLP	Amicus Brief for DMCJA	5,000.00	5,047.20
Credit ...	11/07/2019		Wagner's European Bakery		33.45	5,080.65
Check	11/26/2019		Johnston George LLP	DMCJA Invoice	1,500.00	6,580.65
Check	03/24/2020		Elyse's Catering	Committee reception	672.12	7,252.77
Total Special Fund Expense					7,252.77	7,252.77
Prior Year Budget Expense						
Check	07/25/2019		AOC	Board meeting expense	1,483.23	1,483.23
Check	07/25/2019		AOC	conference calls	62.99	1,546.22
Check	07/25/2019		AOC	JASP	23.14	1,569.36
Check	07/25/2019		AOC	Therapeutic Courts	1,400.00	2,969.36
Check	09/13/2019		AOC	Board Meeting prior year	6,781.22	9,750.58
Check	09/13/2019		AOC	Conference Calls	33.22	9,783.80
Check	09/13/2019		AOC	Conf. Planning Committee	957.54	10,741.34
Check	09/13/2019		AOC	Education Committee	1,655.00	12,396.34
Check	09/13/2019		AOC	Rules Committee	166.94	12,563.28
Check	09/13/2019		AOC	Conf. Planning Committee	674.94	13,238.22
Check	10/31/2019		Superior Court Judges Association	2017-2018 JASP Refund	473.50	13,711.72
Check	01/23/2020		AOC	Board meeting from prior year	580.80	14,292.52
Total Prior Year Budget Expense					14,292.52	14,292.52
Board Meeting Expense						
Check	07/18/2019		Charles Short	Board Meeting 7/12/19	424.39	424.39
Check	07/18/2019		Linda Coburn	Board Meeting 7/12/19	35.98	460.35
Check	07/18/2019		Kevin Ringus	Board Meeting 7/12/19	23.20	483.55
Check	07/19/2019		Laura Vanslyck	Board Meeting 7/12/19	49.30	532.85
Check	07/19/2019		Michelle Gehlsen	Board Meeting 7/12/19	32.48	565.33
Check	07/19/2019		Samuel G. Meyer	Board Meeting 7/12/19	58.00	623.33
Check	07/19/2019		Tyson R. Hill	Board meeting 7/12/19	220.40	843.73
Check	07/22/2019		Ingallina's Box Lunch	Board Meeting 7/12/19	347.00	1,190.73
Check	09/13/2019		Ingallina's Box Lunch	DMCJA board meeting 8/9/19 01-503629	134.37	1,325.10
Check	10/04/2019		Charles Short	DMCJA board meeting 9/22/19	438.48	1,763.58
Check	10/04/2019		Dan B Johnson	DMCJA board meeting 9/22/19	174.42	1,938.00
Check	10/04/2019		Drew Henke	DMCJA board meeting 9/22/19	30.00	1,968.00
Check	10/04/2019		Laura Vanslyck	DMCJA board meeting 9/22/19	30.00	1,998.00
Check	10/04/2019		Linda Coburn	DMCJA board meeting 9/22/19	144.42	2,142.42
Check	10/04/2019		Tyson R. Hill	DMCJA board meeting 9/22/19	144.42	2,286.84
Check	10/17/2019		AOC		754.09	3,040.93
Check	10/18/2019		Michelle Gehlsen	DMCJA board meeting 9/22/19	194.42	3,235.35
Check	10/25/2019		AOC		55.59	3,290.94
Check	11/15/2019		Kevin Ringus	11/8/19 Board meeting	23.20	3,314.14
Check	11/26/2019		Laura Vanslyck	11/8/19 Board meeting	52.20	3,366.34
Check	11/26/2019		Ingallina's Box Lunch	11/8/19 Board meeting	292.71	3,659.05
Check	12/09/2019		Samuel G. Meyer	11/8/19 Board Meeting	58.00	3,717.05
Check	12/09/2019		Rick Leo	11/8/19 Board Meeting	28.43	3,745.48
Check	12/13/2019		AOC		965.22	4,710.70
Check	12/26/2019		Charles Short	Dmcja meeting 12/13/19	410.00	5,120.70
Check	12/26/2019		Michelle Gehlsen	Dmcja mtg 12/13/19/SCJA mtg 12/7/19	51.62	5,172.32
Check	12/26/2019		Samuel G. Meyer	Dmcja meeting 12/13/19	58.00	5,230.32
Check	12/26/2019		Ingallina's Box Lunch	Dmcja mtg 12/13/19	226.93	5,457.25
Check	01/09/2020		Kevin Ringus	Board meeting 12/13/20	35.20	5,492.45
Check	01/23/2020		AOC	MS121619-02	527.51	6,019.96
Check	02/17/2020		AOC	December 2019 invoice MS010920-02	316.55	6,336.51
Check	02/17/2020		AOC	January invoice MS021220-03	328.83	6,665.34
Check	02/19/2020		Ingallina's Box Lunch	February 7th Board meeting	276.87	6,942.21
Check	03/05/2020		Linda Coburn	Board meeting 2/7/2020	35.65	6,977.86
Check	03/05/2020		Michelle Gehlsen	Board meeting 2/7/2020	27.60	7,005.46
Check	03/05/2020		Tyson R. Hill	Board meeting 2/7/2020	220.40	7,225.86
Check	03/05/2020		Mary C. Logan	Board meeting 2/7/2020	20.20	7,246.06
Check	03/05/2020		Samuel G. Meyer	Board meeting 2/7/2020	57.50	7,303.56
Credit ...	04/14/2020		Zoom Video Communications, Inc.		163.99	7,467.55
Check	04/15/2020		AOC	Invoice MS031620-02	641.73	8,109.28
Check	04/25/2020		AOC	Invoice MS042120-01	0.04	8,109.32
Total Board Meeting Expense					8,109.32	8,109.32

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Type	Date	Num	Name	Memo	Amount	Balance
Bookkeeping Expense						
Check	07/05/2019		Pierce County Bookkeeping	June services	318.00	318.00
Check	08/12/2019		Pierce County Bookkeeping	July services	318.00	636.00
Check	09/19/2019		Pierce County Bookkeeping	August Services	318.00	954.00
Check	10/11/2019		Pierce County Bookkeeping	September Services	318.00	1,272.00
Check	11/11/2019		Pierce County Bookkeeping	October Services	318.00	1,590.00
Check	12/18/2019		Pierce County Bookkeeping	November Services	318.00	1,908.00
Check	01/15/2020		Pierce County Bookkeeping	December Services	318.00	2,226.00
Check	02/03/2020		Pierce County Bookkeeping	January Services	318.00	2,544.00
Check	03/05/2020		Pierce County Bookkeeping	February Services	318.00	2,862.00
Check	04/03/2020		Pierce County Bookkeeping	March Services	318.00	3,180.00
Check	05/14/2020		Pierce County Bookkeeping	April Services	318.00	3,498.00
Total Bookkeeping Expense					3,498.00	3,498.00
Conference Calls						
Check	10/17/2019		AOC		30.97	30.97
Check	10/25/2019		AOC		166.66	197.63
Check	12/13/2019		AOC		37.31	234.94
Check	01/23/2020		AOC	MS121619-02	66.11	301.05
Check	02/17/2020		AOC		65.28	366.33
Check	02/17/2020		AOC		64.57	430.90
Check	04/15/2020		AOC		73.59	504.49
Check	04/25/2020		AOC		91.61	596.10
Check	05/18/2020		AOC	Invoice MS051820-02	68.02	664.12
Total Conference Calls					664.12	664.12
Diversity Committee						
Check	12/13/2019		AOC		82.66	82.66
Total Diversity Committee					82.66	82.66
Education Committee						
Check	10/24/2019		Charles Short	Education Committee 10/17/19	400.04	400.04
Check	10/24/2019		Douglas Fair	Education Committee 10/17/19	34.80	434.84
Check	10/24/2019		James Doctor	Education Committee 10/17/19	68.80	503.64
Check	10/24/2019		Kalo Wilcox	Education Committee 10/17/19	54.52	558.16
Check	11/04/2019		Tam Bui	DMCJA Education meeting 10/17	24.36	582.52
Check	11/08/2019		Tom Verge		90.36	672.88
Check	11/26/2019		Aimee N. Maurer	Ed. Committe Faculty Dev. 11/4	168.00	840.88
Check	11/26/2019		John E Hart	Ed. Committe Faculty Dev. 11/4	546.16	1,387.04
Check	11/26/2019		Tom Verge	Ed. Committe Faculty Dev. 11/4	319.38	1,706.42
Check	12/13/2019		AOC		1,017.80	2,724.22
Check	01/23/2020		AOC	MS121619-02	572.93	3,297.15
Check	02/17/2020		AOC		1,026.83	4,323.98
Total Education Committee					4,323.98	4,323.98
Educational Grants						
Check	08/28/2019		Brian Sanderson	Leadership conference in Minneapolis Minne...	1,000.00	1,000.00
Check	11/26/2019		Todd George	Ethics, Fairness course	830.58	1,830.58
Total Educational Grants					1,830.58	1,830.58
Judicial Assistance Committee						
Check	08/09/2019		Susanna Neil Kanther-Raz	Quarterly payment	900.00	900.00
Check	08/09/2019		Susanna Neil Kanther-Raz	meeting expense	25.00	925.00
Check	10/18/2019		University of Washington/Forefront	Invoice 000103	750.00	1,675.00
Check	10/18/2019		Chris Culp	JASP Training 10/4/19	160.72	1,835.72
Check	10/18/2019		Douglas Fair	JASP Training 10/4/19	34.80	1,870.52
Check	10/18/2019		James Doctor	JASP Training 10/4/19	68.80	1,939.32
Check	10/18/2019		Mary C. Logan	JASP Training 10/4/19	20.28	1,959.60
Check	10/18/2019		Michael Finkle	JASP Training 10/4/19	32.48	1,992.08
Check	10/18/2019		Michael Evans	JASP Training 10/4/19	25.00	2,017.08
Check	10/18/2019		Susan Woodard	JASP Training 10/4/19	209.16	2,226.24
Check	10/18/2019		Timothy Jenkins	JASP Training 10/4/19	10.44	2,236.68
Check	10/25/2019		Jackie Shea-Brown	JASP Training 10/4/19	332.76	2,569.44
Check	10/25/2019		AOC		987.96	3,557.40
Deposit	11/07/2019		Superior Court Judges Association	SCJA's 2019-2020 JASP contribution	(7,000.00)	(3,442.60)
Check	11/26/2019		Susanna Neil Kanther-Raz	4th qtr payment	900.00	(2,542.60)
Check	11/26/2019		Susanna Neil Kanther-Raz	annual peer counselor Training	722.04	(1,820.56)
Check	12/13/2019		AOC		852.00	(1,168.56)
Check	01/23/2020		AOC	MS121619-02	(32.92)	(1,201.48)
Check	02/17/2020		AOC		570.00	(631.48)
Check	03/18/2020		Susanna Neil Kanther-Raz	January/February/March	900.00	268.52
Total Judicial Assistance Committee					268.52	268.52

**Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount	Balance
Judicial College Social Support						
Check	10/18/2019		Judicial Conf. Registrar		2,000.00	2,000.00
Total Judicial College Social Support					2,000.00	2,000.00
Judicial Community Outreach						
Check	02/27/2020		Washington YMCA Youth & Gove...		1,600.00	1,600.00
Total Judicial Community Outreach					1,600.00	1,600.00
Legislative Committee						
Check	08/28/2019		Melanie Stewart	8/9/19 Meeting	58.00	58.00
Check	08/28/2019		Samuel G. Meyer	8/9/19 meeting	58.00	116.00
Check	09/16/2019		Samuel G. Meyer	DMCJA Legislative meeting 9/13	58.00	174.00
Check	10/17/2019		AOC		23.00	197.00
Credit ...	02/28/2020		Ralph's Thriftway	Starbucks and water for meeting	20.71	217.71
Credit ...	02/28/2020		Ralph's Thriftway		7.31	225.02
Check	03/05/2020		David A Larson	DMCJA Legislative meeting 2/28/2020	54.55	279.57
Check	04/15/2020		AOC		15.80	295.37
Check	04/25/2020		AOC		10.00	305.37
Total Legislative Committee					305.37	305.37
Legislative Pro-Tem						
Check	09/04/2019		King County District Court	8/9 meeting	244.90	244.90
Check	09/13/2019		Linda S. Portnoy	9/11/19	15.66	260.56
Check	09/13/2019		City of Lake Forrest	9/11/19	137.50	398.06
Check	09/13/2019		King County District Court	9/3/19	244.90	642.96
Check	10/11/2019		Thurston County District Court	61st Judicial Conf. - Sam Meyer	665.32	1,308.28
Check	10/18/2019		King County District Court	10/11/19 Meeting	244.90	1,553.18
Check	12/09/2019		Laura Vanslyck		112.72	1,665.90
Check	12/26/2019		King County District Court	Dmcja meeting 12/13/19	244.90	1,910.80
Total Legislative Pro-Tem					1,910.80	1,910.80
Lobbyist Contract						
Check	07/01/2019		Melanie Stewart	Invoice 4671 July Services	2,000.00	2,000.00
Genera...	07/30/2019	CEH		1/12 of Contract	4,250.00	6,250.00
Check	08/01/2019		Melanie Stewart	August Invoice 4681	2,000.00	8,250.00
Check	08/28/2019		Melanie Stewart	September Invoice	2,000.00	10,250.00
Genera...	08/31/2019	CEH		1/12 of Contract	4,250.00	14,500.00
Check	09/13/2019		Melanie Stewart	October Invoice	2,000.00	16,500.00
Genera...	09/30/2019	CEH		1/12 of Contract	4,250.00	20,750.00
Check	10/25/2019		Melanie Stewart	Invoice 4732 November Services	2,000.00	22,750.00
Genera...	10/31/2019	CEH		1/12 of Contract	4,250.00	27,000.00
Check	11/18/2019		Melanie Stewart	December invoice	2,000.00	29,000.00
Genera...	11/30/2019	CEH		1/12 of Contract	4,250.00	33,250.00
Check	12/26/2019		Melanie Stewart	invoice 4753 January payment	2,000.00	35,250.00
Genera...	12/31/2019	CEH		1/12 of Contract	4,250.00	39,500.00
Genera...	01/29/2020	CEH		1/12 of Contract	4,250.00	43,750.00
Check	02/03/2020		Melanie Stewart	February Invoice	2,000.00	45,750.00
Check	02/27/2020		Melanie Stewart	March Invoice 4774	2,000.00	47,750.00
Genera...	02/29/2020	CEH		1/12 of Contract	4,250.00	52,000.00
Genera...	03/31/2020	CEH		1/12 of Contract	4,250.00	56,250.00
Check	04/21/2020		Melanie Stewart	May Invoice 4791	2,000.00	58,250.00
Genera...	04/30/2020	CEH		1/12 of Contract	4,250.00	62,500.00
Check	05/14/2020		Melanie Stewart	invoice 4782 April	2,000.00	64,500.00
Genera...	05/28/2020	CEH		1/12 of Contract	4,250.00	68,750.00
Total Lobbyist Contract					68,750.00	68,750.00
Long-Range Planning Committee						
Check	03/09/2020		Charles Short	meeting 3/4/20	406.79	406.79
Check	03/09/2020		Samuel G. Meyer	meeting 3/4/20	57.50	464.29
Check	04/15/2020		AOC		304.80	769.09
Check	04/25/2020		AOC		315.30	1,084.39
Total Long-Range Planning Committee					1,084.39	1,084.39
President Expense						
Check	02/03/2020		Samuel G. Meyer	judicial college 1/27/20	120.75	120.75
Check	04/15/2020		AOC		155.46	276.21
Total President Expense					276.21	276.21
Professional Services						
Check	02/27/2020		Dino W Traverso, PLLC	Corp tax return	700.00	700.00
Total Professional Services					700.00	700.00

Washington State District And Municipal Court Judges Assoc.

Transaction Detail by Account

July 2019 through May 2020

Type	Date	Num	Name	Memo	Amount	Balance
SCJA Board Liaison						
Check	10/18/2019		Michelle Gehlsen	SCJA board meeting 10/5/19	32.48	32.48
Check	03/05/2020		Michelle Gehlsen	SCJA board meeting 2/7/2020	31.62	64.10
Total SCJA Board Liaison					64.10	64.10
Treasurer Expense and Bonds						
Credit ...	10/02/2019		Secretary of State		10.00	10.00
Check	02/27/2020		Rick Leo	Postage	33.70	43.70
Check	04/15/2020		Rick Leo	postage	26.75	70.45
Total Treasurer Expense and Bonds					70.45	70.45
Bank Service Charges						
Deposit	08/15/2019			refund for bank charges in error	(14.00)	(14.00)
Check	08/31/2019			Service Charge	14.00	0.00
Check	09/30/2019			Service Charge	14.00	14.00
Check	10/31/2019			Service Charge	14.00	28.00
Deposit	11/30/2019			refund of charges	(28.00)	0.00
Total Bank Service Charges					0.00	0.00
TOTAL					0.00	0.00



Statement of Account

PAGE 1 OF 1

Statement End Date May 31, 2020
 Statement Begin Date May 1, 2020

Account Number

To report a lost or stolen card,
 call 800-324-9375.

For 24-hour telephone banking,
 call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 9058
 JUDGE MICHELLE K GEHLEN
 10116 NE 183RD ST
 BOTHELL, WA 98011-3416

For questions or assistance with your account(s),
 please call 800-324-9375, stop by your local branch,
 or send a written request to our Client Care Center
 at 9929 Evergreen Way, Everett WA 98204.

Business Premium Money Market Summary - #

Annual Percentage Yield Earned for this Statement Period 0.500%
 Interest Rate Effective 05/01/2020 0.500%
 Interest Earned/Accrued this Cycle \$18.83
 Number of Days in this Cycle 31
 Date Interest Posted 05-31-2020
 Year-to-Date Interest Paid \$152.98

Beginning Balance \$44,443.43
 Interest Earned This Period +18.83
 Deposits and Credits +0.00
 Checks Paid -0.00
 ATM, Electronic and Debit Card Withdrawals -0.00
 Other Transactions -0.00
Ending Balance \$44,462.26

Tap to pay for a faster, secure and germ free way to check out.

Look for the contactless symbol to pay with Fitbit, Apple or Android Pay.

WaFd Bank
 wafdbank.com



	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
05-31	Credit Interest	18.83
Total Interest Earned This Period		18.83

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.

WF-01 (8/19)

DMCJA 2019-2020 Adopted Budget

Item/Committee	Beginning Balance	Total Costs	Ending Balance
Access to Justice Liaison	\$100.00		\$100.00
Audit	\$2,000.00		\$2,000.00
Bar Association Liaison	\$1,500.00		\$1,500.00
Board Meeting Expense	\$30,000.00	\$8,109.00	\$21,891.00
Bookkeeping Expense	\$3,500.00	\$3,498.00	\$2.00
Bylaws Committee	\$250.00		\$250.00
Conference Calls	\$750.00	\$664.00	\$86.00
Conference Planning Committee	\$4,000.00		\$4,000.00
Conference Incidental Fees for 2020 Spring Program	\$40,000.00		\$40,000.00
Council on Independent Courts (DMCJA Judicial Independence Fire Brigade)	\$1,000.00	\$416.00	\$584.00
Diversity Committee	\$2,000.00	\$83.00	\$1,917.00
DMCJA/SCJA Sentencing Alternatives aka "Trial Ct Sentencing & Supervision Comm"	\$1,000.00		\$1,000.00
DMCMA Liaison	\$500.00		\$500.00
DMCMA Mandatory Education	\$20,000.00		\$20,000.00
DOL Liaison Committee	\$200.00		\$200.00
Education Committee	\$14,500.00	\$4,324.00	\$10,176.00
Education-Security	\$2,500.00		\$2,500.00
Educational Grants	\$5,000.00	\$1,831.00	\$3,169.00
Judicial Assistance Committee*	\$14,000.00	\$7,269.00	\$6,731.00
Judicial College Social Support	\$2,000.00	\$2,000.00	\$0.00
Judicial Community Outreach	\$4,000.00	\$1,600.00	\$2,400.00
Legislative Committee	\$4,000.00	\$305.00	\$3,695.00
Legislative Pro-Tem	\$2,500.00	\$1,911.00	\$589.00
Lobbyist Contract	\$75,000.00	\$73,000.00	\$2,000.00
Lobbyist Expenses	\$1,500.00		\$1,500.00
Long-Range Planning Committee	\$750.00	\$1,084.00	(\$334.00)
MPA Liaison	\$1,000.00	\$229.00	\$771.00
Municipal/Dist Ct Swearing-in 4 yrs (12/2017)	\$0.00		\$0.00
National Leadership Grants	\$5,000.00		\$5,000.00
Nominating Committee	\$400.00		\$400.00
President Expense	\$5,000.00	\$276.00	\$4,724.00
Pro Tempore (committee chair approval)	\$10,000.00		\$10,000.00
Professional Services	\$5,000.00	\$700.00	\$4,300.00
Public Outreach (ad hoc workgroup)	\$2,500.00		\$2,500.00
Rules Committee	\$500.00		\$500.00
SCJA Board Liaison	\$1,000.00	\$64.00	\$936.00
Special Fund		\$7,253.00	(\$7,253.00)
Therapeutic Courts Committee	\$2,500.00		\$2,500.00
Treasurer Expense and Bonds	\$250.00	\$71.00	\$179.00
Trial Court Advocacy Board	\$500.00		\$500.00
Uniform Infraction Committee	\$1,000.00		\$1,000.00
Total	\$267,200.00	\$114,687.00	\$152,513.00
*Includes \$7,000 from the SCJA			

DMCJA\Board\Budget\2010-Present\2019-2020 Adopted Budget--as amended at 7-12-2019 Board Mtg.xls



DMCJA Rules Committee

Wednesday, February 26, 2020 (Noon – 1:00 p.m.)

Via Teleconference

MEETING MINUTES

Members:

Chair, Judge Goodwin
~~Judge Buttorff~~
Judge Campagna
Judge Eisenberg
~~Commissioner Hanlon~~
~~Judge Oaks~~
~~Commissioner O'Sullivan~~
Judge Samuelson
Ms. Patti Kohler, DMCMA Liaison
~~Ms. Melanie Conn, DMCMA Liaison~~

AOC Staff:

Ms. J Benway

Guest:

Judge Sam Meyer, President, DMCJA

Judge Goodwin called the meeting to order at 12:03 p.m.

The Committee discussed the following items:

1. Welcome & Introductions

Judge Goodwin welcomed the Committee members in attendance, as well as guest Judge Meyer, President of the DMCJA.

2. Approve Minutes from the December 18, 2019 Meeting

It was motioned, seconded, and passed to approve the minutes from the December 18, 2019 Rules Committee meeting. The approved minutes will be provided to the DMCJA Board.

3. Discuss Emergency Amendment to CrRLJ 3.2.1 in Response to *State of WA v. Stevens County*

Judge Meyer, DMCJA President, requested that the Rules Committee consider an amendment to CrRLJ 3.2.1 to address the recent Washington State Supreme Court decision *State of Washington v. Stevens County*, which appears to undermine the authority of district courts to control their own dockets. A subcommittee consisting of Judge Meyer, Judge Eisenberg, and Judge Goodwin drafted language for the proposed amendment and Judge Meyer prepared a draft GR 9 Cover Sheet.

4. Discuss Rules Published for Comment by the WSSC: Judge Goodwin stated that the WSSC published for comment several proposals to amend court rules. He noted that the DMCJA proposals to amend GR 29, GR 31, and CrRLJ 1.3 were all published for comment with a deadline of April 30, 2020. Many of the proposed amendments would not impact CLJs; the

Committee discussed the following proposals, which are the most significant for courts of limited jurisdiction.

- a. **CrRLJ 3.1 [Standards]** – This proposal amends the indigent defense caseload standards to incorporate mental health proceedings. As this is not relevant in CLJs, the Committee questioned this inclusion. The Committee agreed to convey to the DMCJA Board that the Committee did not think the proposal would impact CLJs, as it is unclear why the standard would be incorporated.
- b. **CrRLJ 3.1 [WDA]** – This proposal would make it mandatory for a public defense attorney’s motion for services to be made ex parte. The Committee is opposed to this change because the current language allows for attorney discretion; there currently exists a variety of approaches in different courts. Because there doesn’t seem to be a compelling reason to amend the rule, the Committee is opposed to the proposed amendment.
- c. **CrRLJ 3.4 [WDA]** – This amendment would allow a defendant to appear through counsel unless his or her physical presence is required, and would prohibit the court from proceeding at arraignment unless the defendant is physically present. The Committee identified several concerns with the proposal: (1) No rule change is required because the court already has the authority to waive the presence of the defendant on a case-by-case basis. The hardships resulting from court appearances advanced by the proponent can therefore be mitigated when necessary. (2) Because a criminal defendant has a constitutional right to be present at all critical stages of a proceeding, for every pre-trial hearing, the court would be required to determine whether anything occurring or potentially occurring might involve a critical stage of the proceedings for which the defendant has the right to appear. (3) The court would need to determine whether the waiver of appearance presented by counsel adequately addresses the waiver of a constitutional right. If the court determines that the defendant’s presence is necessary, the court would need to prepare a written order setting forth good cause to require the defendant’s personal attendance and the defendant would need to be summonsed. (4) Given that the court would be issuing substantially more summonses rather than a defendant signing for a court date and being given a copy of the written notice, it will likely result in more rather than fewer bench warrants. (5) If the rule also presumably applies to probation review hearings, for every review hearing, the court would need to complete a written order identifying good cause for the defendant’s personal appearance. If not, counsel could appear with a waiver of the defendant’s appearance and the court would then need to prepare the written order setting forth good cause for the defendant’s personal appearance and the defendant would then need to be summonsed again.
- d. **CrRLJ 8.2 [Motions]** – This proposal would amend CrRLJ 8.2 to expressly provide that a motion for reconsideration shall be governed by CRLJ 59(b), (e), and (j). The Committee did not achieve consensus regarding the proposal; some Committee members thought that the rule would encourage uniformity while others were concerned that the scope is so broad it could result in many additional hearings. The Committee did not achieve consensus regarding a recommendation.

- e. **GR 7 [Local Rules]** – The Committee had previously provided comments on this proposal, which would add notice requirements when a court adopts a local rule. The Committee determined that, while it was not opposed to the concept of the rule, it was unclear whether it was applicable to courts of limited jurisdiction given the references to the “county prosecutor,” the “county clerk,” and the like. In its current form, it appears that the proposal is intended to only apply to superior courts. If it is intended to apply to CLJs as well, the proposed language would need to be broader to indicate that, e.g., substituting “jurisdiction” for county. However, if it is intended to apply to CLJs, there is concern that smaller jurisdictions may not have, for example, a local bar or their own internet site so there may need to be some sort of exemption. In addition, there was agreement that it should be clearer that enactment of an emergency local court rule (under subsection (f)) would not be subject to the new review provisions. For these reasons, the Committee is opposed to the proposed amendments.

These comments will be conveyed to the DMCJA Board.

5. Discuss Annual Review of CLJ Civil Rules

Judge Goodwin stated that he was developing a proposal for the Committee to review the CRLJ in 2020. He will propose a review schedule prior to the next Committee meeting.

6. Other Business and Next Meeting Date

The next Committee meeting is scheduled for Wednesday, March 25, 2020 at noon via teleconference.

There being no further business, the meeting was adjourned at 1:11 p.m.



DMCJA Rules Committee

Wednesday, April 22, 2020 (Noon – 1:00 p.m.)

Via Teleconference

MEETING MINUTES

Members:

Chair, Judge Goodwin
Judge Buttorff
Judge Campagna
Judge Eisenberg
~~Commissioner Hanlon~~
Judge Oaks
~~Commissioner O'Sullivan~~
~~Judge Samuelson~~
Ms. Patti Kohler, DMCMA Liaison
~~Ms. Melanie Conn, DMCMA Liaison~~

AOC Staff:

Ms. J Benway

Judge Goodwin called the meeting to order at 12:08 p.m. following an informal discussion of the various courts' responses to the coronavirus pandemic.

The Committee discussed the following items:

1. Welcome & Introductions

Judge Goodwin welcomed the Committee members in attendance.

2. Approve Minutes from the February 26, 2020 Meeting

It was motioned, seconded, and passed to approve the minutes from the February 26, 2020 Rules Committee meeting. The approved minutes will be provided to the DMCJA Board.

3. Discuss Annual Review of CLJ Civil Rules

Judge Goodwin stated that he had posted to the DMCJA listserv soliciting suggestions to amend the CRLJ and no one had responded. A schedule for Committee review of the CRLJ was previously sent out but will likely have to be amended. The Committee requested that Ms. Benway distribute a revised schedule along with the sections of the CRLJ to be reviewed prior to the May meeting.

4. Discuss Proposal to Amend IRLJ 6.2

Ms. Benway stated that a bill passed during the recent legislative session changed the numbering and structure of a statute that contains a number of Fish & Wildlife violations, RCW 77.15.160. This statute is referenced in IRLJ 6.2, so on the effective date of June 11, 2020, the rule and the statute will be inconsistent if the rule isn't amended. Ms. Benway presented a draft GR 9 cover sheet and a proposed amended IRLJ 6.2 reflecting the changes required from the

legislation. The Committee requested that Judge Goodwin review a clean copy of the rule submission before it was submitted to the DMCJA Board. It was unanimously motioned, seconded, and passed to forward the IRLJ 6.2 rule amendment proposal to the DMCJA Board with a recommendation to submit it to the Supreme Court, subject to Judge Goodwin's final approval.

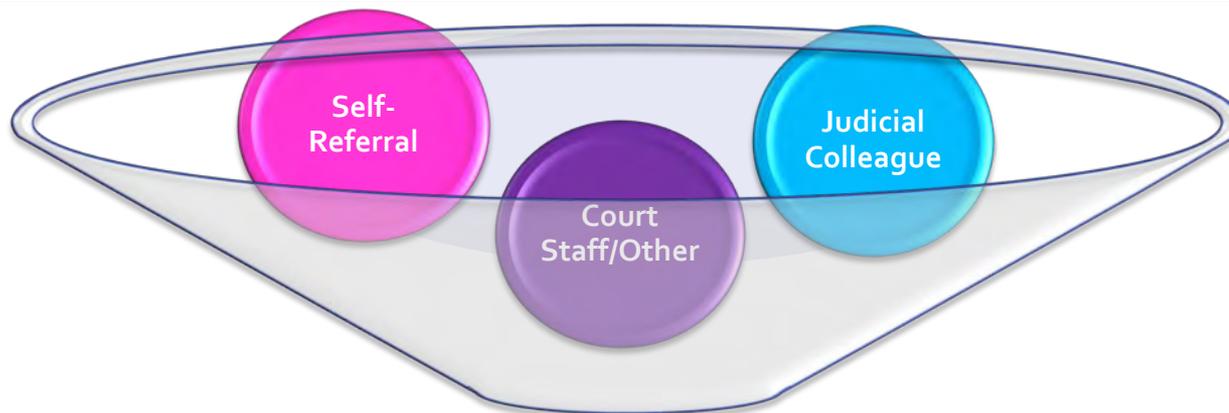
5. Update Regarding Rules Published for Comment by the WSSC

Ms. Benway stated that the DMCJA Board had accepted the rule comments that were proposed by the Rules Committee. The proposal to amend CrRLJ 3.2.1 was also accepted by the Board and would be recommended to the WSSC. Ms. Benway also noted that the WSSC had extended the deadline for all open rule comment periods to September 30, 2020. Ms. Benway stated that a proposal to amend JISC 13 had been published for comment by the WSSC. She will forward the proposal to the Rules Committee.

6. Other Business and Next Meeting Date

The next Committee meeting is scheduled for Wednesday, May 27, 2020 at noon via teleconference.

There being no further business, the meeting was adjourned at 12:35 p.m.



JASP Contact Flow

Assess Need & Considerations



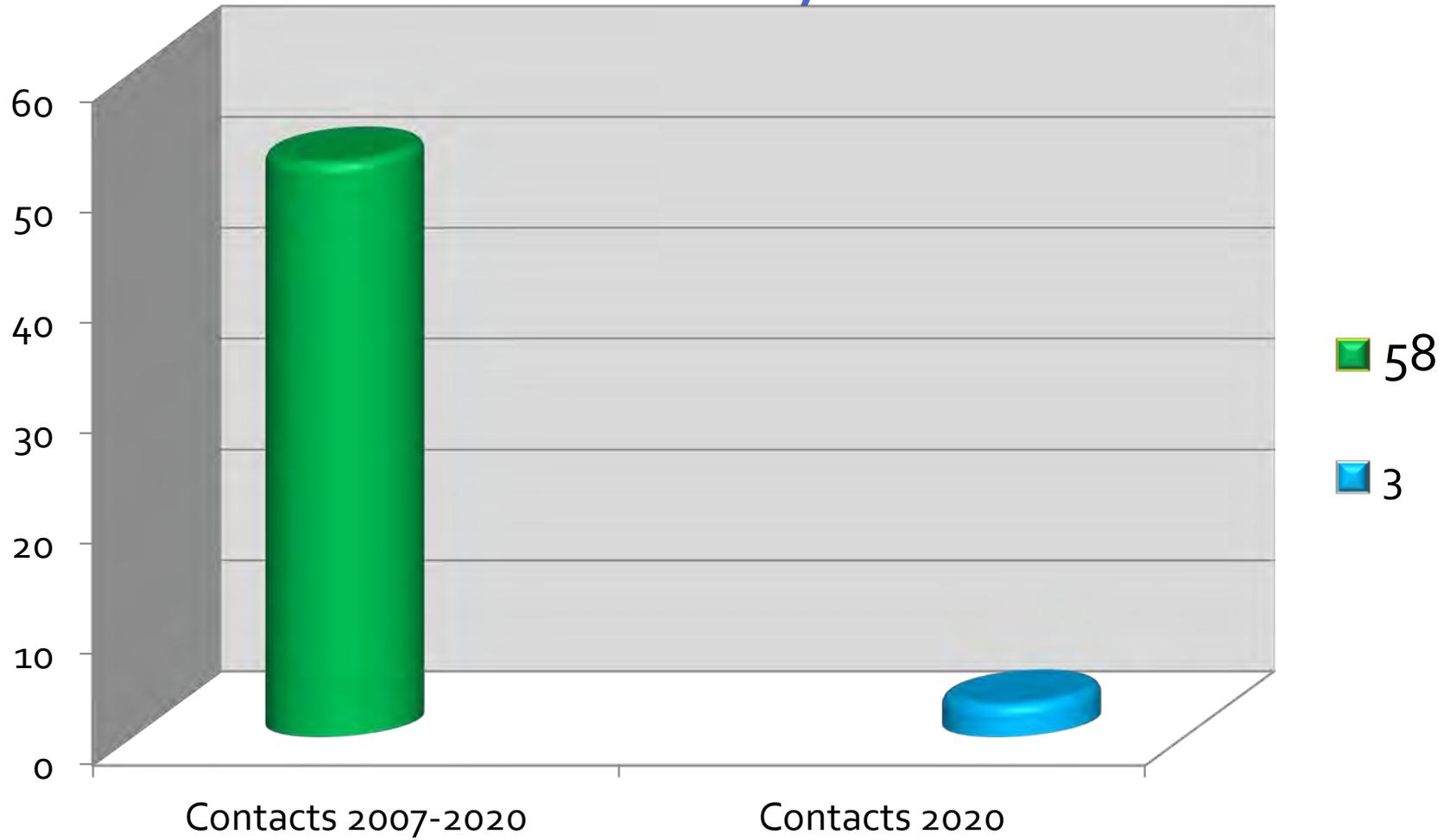
Psychotherapy

Psychiatry

Peer Counselor

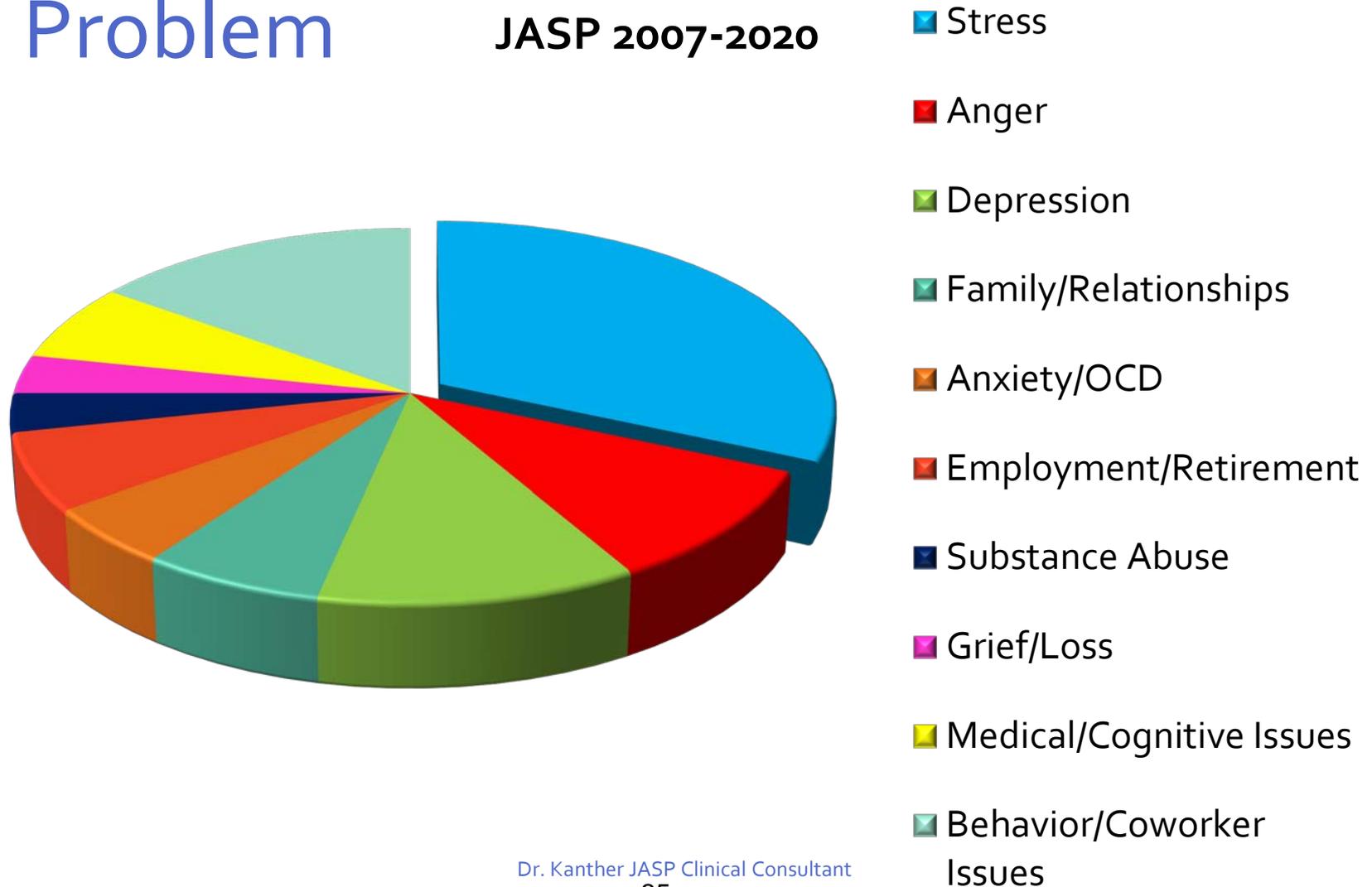
F/U Consult
or Close
Case

JASP Census History



JASP Identified Presenting Problem

JASP 2007-2020



Mr. Fred Rogers

People have said, "Don't cry" to other people for years and years, and all it has ever meant is, "I'm too uncomfortable when you show your feelings. Don't cry." I'd rather have them say, "Go ahead and cry. I'm here to be with you."

Photo PBS





DMCJA Reserves Committee Meeting

Sunday, May 31, 2020

1:00 PM – 1:30 PM

ZOOM VIDEO CONFERENCE

MEETING MINUTES

Members:

Judge Michelle Gehlsen, Chair
Judge Charles Short
Commissioner Rick Leo
Judge Jennifer Fassbender

AOC Staff:

Sharon R. Harvey

Call to Order

Judge Michelle Gehlsen, Chair, called the District and Municipal Court Judges' Association (DMCJA) Reserves Committee (Committee) meeting to order at approximately 1:00 p.m.

Discussion

A. Minutes – June 4, 2019

The Committee moved, seconded, and passed a vote ("M/S/P") to approve the Minutes for June 4, 2019. Commissioner Rick Leo and Judge Charles Short, who were both absent from the meeting, abstained from voting.

B. Strategic Plan for Special Fund Account

1. Whether to Assess Special Fund Dues for 2020-2021

The Committee discussed whether to request a Special Fund assessment from its membership. It was reported that there is forty-four thousand four hundred forty-three dollars (\$44,443) in the Special Fund account, as of April 30, 2020. There is two hundred thirty-three thousand nine hundred ninety-nine dollars (\$233,999) in reserves, namely, the Bank of America savings account. Upon discussion, the Committee by general consensus agreed not to recommend that the DMCJA Board of Governors ("Board") request a Special Fund assessment for 2020-2021.

2. Whether to Allot Amount for Legislative Reception following State of Court Address

The Committee discussed the possibility of hosting a legislative reception immediately following the State of the Court Address in January 2021. Judge Gehlsen suggested encouraging judicial officers to attend a noon or evening legislative reception on the day of the State of the Court address. This idea will continue to be developed.

C. Recommendations to the Board

The Committee by general consensus agreed on the following recommendations:

1. Board should not request from its members a Special Fund assessment for 2020-2021.
2. Board should maintain the Special Fund account at the Washington Federal Bank.
3. Special Fund Custodian should continue to decide whether the recommendations fit the Fund's daily needs. Therefore, the Custodian should look at options in order to best maximize returns and make recommendations to the Board.

Reference Materials

- A. Reserves Committee Roster and Charge
- B. Special Fund Policy
- C. Treasurer/Special Fund Report for April 2020
 1. DMCJA Savings Account – Bank of America
- D. Special Fund Account - Itemized List of Expenses

The Committee referred to the above-listed references to make recommendations for the Board regarding the association's reserve account and Special Fund.

Information

Judge Gehlsen shared the following information with Committee members:

- A. The DMCJA Board voted not to assess Special Fund dues for 2019-2020 during its annual Board Retreat.
- B. The DMCJA Board voted to create a Special Fund line item on July 12, 2019 at the suggestion of the DMCJA Reserves Committee.
- C. The US Bank account is now closed and monies have been transferred to the Bank of America Savings Account.

Other Business

Committee members discussed other business, such as (1) the Special Fund Policy, (2) DMCJA Board of Governors liability insurance, (3) a social event to bond with new Board members in response to the cancellation of the annual Board dinner because of the Coronavirus ("COVID-19") pandemic, and (4) the amount of funds in the DMCJA's reserve account. Commissioner Leo informed that both he and Judge Jeffrey Smith, in-coming DMCJA Treasurer, will contact Kory Kolterman of Fruci & Associates regarding the five year limited audit, which was approved by the Board. Further, the Committee discussed the location of the 2021 DMCJA Spring Conference. Options include either the Davenport Grand Hotel or the Davenport Centennial Hotel. Judge Gehlsen is working with AOC Judicial Education staff regarding the location of this event.

Adjourned at approximately 1:30 p.m.

DISTRICT AND MUNICIPAL COURT JUDGES ASSOCIATION

SPECIAL FUND

POLICIES AND USE CRITERIA

The District and Municipal Court Judges Association Special Fund (Special Fund) is a fund comprised of personal contributions from members of the District and Municipal Court Judges Association (DMCJA). The fund is used for activities consistent with the DMCJA purpose as set forth in RCW 3.70.040 and DMCJA Bylaws, for which public funds may not be expended. The Special Fund shall consist of a savings and a checking account.

Special Fund expenditures shall be made only for initiatives that benefit a substantial segment of the DMCJA membership. Such expenditures may include, but are not limited to, issues of general interest to courts of limited jurisdiction, lobbying expenses, *amicus* briefs and arguments, honorariums, condolences, and gifts. The DMCJA President may approve expenditures under \$100 without prior approval, but shall timely report such expenditures to the DMCJA Board of Governors (Board). Application for expenditure of Special Fund monies in excess of \$100 shall be submitted to the Board for approval. Board approval of such special fund expenditures in excess of \$100 shall be subject to majority vote at regularly or specially scheduled Board meetings prior to the expenditure. While the Washington State Legislature is in session, the Board Executive Committee may authorize by majority vote up to \$1,000 for lobbying services that are not provided for in the general lobbying contract. Approval of all President or Board Executive committee expenditures shall be noted in Board minutes.

The Board may, as part of the DMCJA annual budget, allocate amounts from the Special Fund for specific committees or projects.

The DMCJA Special Fund shall be administered by a Special Fund Custodian (Custodian), appointed by the DMCJA President and approved by the Board. It shall be the Custodian's duty to receipt Special Fund contributions, timely deposit all receipts, and pay invoices as approved by the Board. The Custodian is authorized to expend up to \$25 annually for administrative office expenses without prior Board or President approval. The Custodian shall submit monthly reports to the Board of all income, contributions, expenses, and distributions. The Custodian shall make an annual report to the membership at the Annual Meeting. The Custodian is responsible to ensure that fund monies are managed in accordance With sound principles of money management.

The Reserves Committee shall consider issues relating to association reserve funds and make recommendations to the Board of Governors annually.

(Adopted September 27, 2006)

(Amended by Board November 12, 2010)

2020-2021 DMCJA Priorities

The DMCJA faces unprecedented challenges that compel us to rethink how we operate. New issues such as the Coronavirus (COVID-19) public health emergency compounded with the longstanding, chronic issue of systemic racism require us to respond with creativity and cooperation to meet these challenges. The DMCJA has demonstrated that it can be nimble and responsive to a pandemic. We must apply this rigor to dismantling systemic racism in our justice system. Given these challenging circumstances, our 2020-2021 DMCJA Priorities have become even more essential to create a fairer justice system.

1. Identifying & Eliminating Systemic Racism in our Justice System

Direct and systemic racism has created individual and community trauma. A fair justice system must earn people's trust and confidence in order to properly function. We must do better, especially since we are the courts in which most people interact. Action is required. Empty platitudes will solve nothing. This crisis will not be fixed overnight but will require a recommitment by each judge every day. To that end, DMCJA is committed to recruiting more judges of color that will better reflect our communities across the State. DMCJA will also seek to improve data and utilize more effective research to better identify where systemic racism exists within our justice system and then address those inequities with best practice solutions. This commitment guides and permeates all of the following priorities.

2. Adequate Court Funding

The Courts of Limited Jurisdiction (CLJ) cannot provide services or justice without appropriate funding. We need to educate the public, from the voters to the legislators, regarding the effect that funding has on our ability to serve the constitutionally protected interests of the public. We should assess the mandated services the court provides and question how we are expected to provide these services in an environment of shrinking budgets. Major projects that need adequate funding are listed below:

a. JIS/Case Management

The Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Project is moving forward. The Project ran into some unforeseen obstacles on our first try to find a commercial product that meets Washington's district and municipal court needs. In 2019, the Project Steering Committee (PSC) selected a commercial off the shelf (COTS) product based on the recommendation of Gartner, an industry leading consulting firm. The PSC also recommended selecting Tyler Technologies as its vendor after failed state contract negotiations with Journal Technologies. The DMCJA is committed to the full and complete sharing of information among courts, therefore, our association continues to support the CLJ-CMS Project and considers it a top priority.

b. Courthouse Security

The safety of all who visit our courthouses remains a top priority for the DMCJA. Without adequate security, the safety of all patrons is in needless jeopardy, including:

- Members of the public summonsed for jury duty, traffic infractions, civil cases, and criminal cases
- Every party involved in domestic violence cases, including alleged victims and witnesses, who appear to deal with domestic violence criminal cases, protection order cases, stalking and anti-harassment cases
- Courthouse staff who are required to work every day in a building where disputes are resolved and where some of those involved in those disputes will present a risk for violence

General Rule (GR) 36, *Trial Court Security Rule*, as well as Minimum Court Standards, became effective on September 1, 2017. Judge Rebecca Robertson, Federal Way Municipal Court, and

Judge David Steiner, formerly King County District Court, prepared a GR 36 implementation guideline for DMCJA members that was disseminated to the association on August 1, 2017. Further, the DMCJA Long Range Planning Committee supports educating the association membership about pursuing federal grants related to courthouse security.

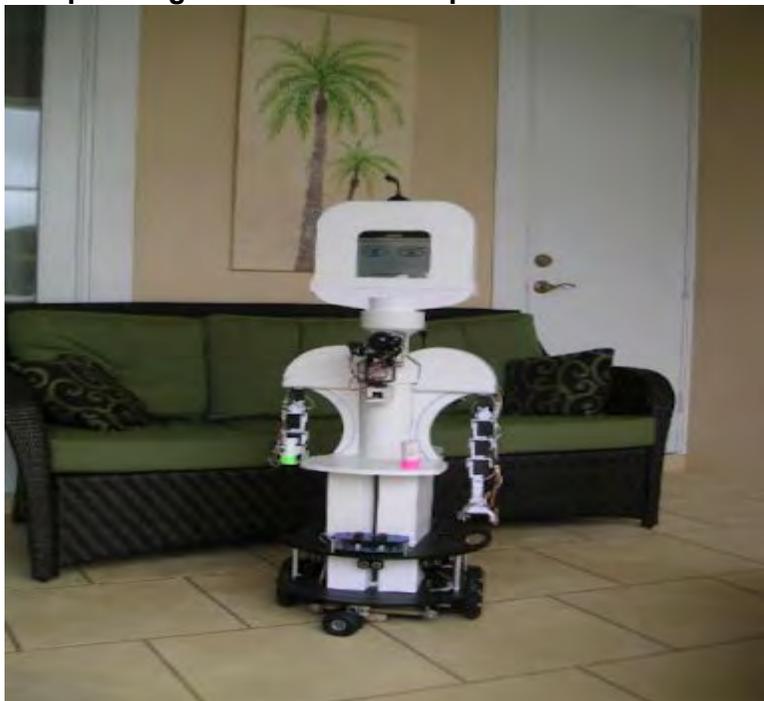
i. Courthouse Security Task Force

The DMCJA will actively participate with the Board for Judicial Administration (BJA) Court Security Task Force. Judge Rebecca Robertson, serves as the Co-Chair. DMCJA members also participate with this group. Ms. Harvey, DMCJA Policy Analyst, will also work closely with this task force. These DMCJA representatives will ensure that district and municipal court security issues are implemented in any and all reports and materials created by this initiative.

c. Access to Justice (Court Education, Interpreters and Technology Expansion)

Access to justice is critical to the citizens of Washington State. Access includes: quality interpreter services, courtroom and court staff accessibility, technological related access, and the facilitation of services for self-represented litigants. Several issues related to interpreters should be highlighted, including ADA/foreign language interpreters, the quality of interpretation options and access to interpreters. In our digitized world, members of the public should also have the option of using technology to access the courts. The DMCJA has supported the efforts of the BJA Court System Education Funding Task Force and BJA Interpreter Services Funding Task Force. Both task forces have obtained requested funds for court interpreter services and online court education, respectively. The DMCJA should continue to track pilot initiatives, such as Tukwila Municipal Court's robot, *Sheldon*, which is used to provide remote interpreter services.

Sample Image of Robot for Interpreter Services



3. Educate Justice Partners

To accomplish the goals of our member courts and the DMCJA as a whole, we must educate the executive and legislative branches of both local and state government. Through such education, the other branches of

government will learn of our accomplishments and needs. The Public Outreach Committee is tasked with developing materials that will assist both urban and rural court judges in educating local governmental agencies and the public. We may likely find that topics of importance to the judiciary may be just as important to cities, counties, and the state. These topics include, but are not limited to security concerns, court funding, the separation of powers, court administration, access to justice and access to court records and court information. Committee members suggested several ways to begin educating our justice partners, including creating reference materials for judges to obtain in a centralized repository on the Inside Courts web site. Initially, this repository will contain documents for use in contacting and informing local legislators, council members, and partner organizations of our accomplishments and needs. The DMCJA Public Outreach Committee will now serve as a resource for judges to find programs and plans for such things as state of the court addresses to the local funding sources and other community partners. Such partners may include: Association of Washington Cities (AWC), Washington Association of Prosecuting Attorneys (WAPA), Washington State Association of Municipal Attorneys (WSAMA), Washington State Association of Counties (WSAC), risk management agencies, city and county councils, local school districts, and civic and social clubs. Our members have done some amazing work in their communities and it is time for the public and governmental entities to learn about our courts and judges.

a. Public Outreach Committee

The DMCJA Public Outreach Committee has determined that its charges are (1) to educate justice partners on the accomplishments and challenges of district and municipal courts, and (2) to provide resource materials to assist DMCJA members when communicating with local governmental entities and stakeholders. This Committee will continue to partner with the Council on Independent Courts to educate justice partners.

b. Collection of Legal Financial Obligations (LFOs)

This issue was originally categorized under the heading of getting judges out of the money collection business. At the 2015 Board Retreat, the DMCJA Board discussed the difficulties of removing the courts from collecting LFOs and determined that a legislative change is necessary because laws require district and municipal courts to collect fines. In discussing this issue, the Committee determined that the category should be amended from *Courts out of the Collection Business* to the broader category of *Collection of Legal Financial Obligations*. The Committee recommends that the DMCJA consider *State v. Blazina*, 182 Wash.2d 827, 344 P.3d 680 (2015), legislative proposals, and court funding issues to address the courts' involvement in the collection of LFOs.

4. Preserving the Independence, Integrity, Quality, and Consistency of the Courts of Limited Jurisdiction

The purpose of this priority is to ensure that justice is dispensed fairly throughout the state for all criminal defendants. The DMCJA thinks the court system is bifurcated and administrative court funding should be consistently applied throughout the State to allow all courts to maintain their independence from the executive and legislative branches of government. Judges should not be in jeopardy of losing their positions based upon the exercise of judicial independence. In order to reach this goal, the DMCJA Board created the Judicial Independence Fire Brigade Committee in May 2017. The Workgroup on Judicial Independence, a subgroup of the Fire Brigade Committee, which has changed its name to the Council on Independent Courts ("CIC"), has proposed suggested amendments to General Rule (GR) 29 and assists judges experiencing judicial independence related issues. In 2019, the DMCJA membership voted for the CIC to become a standing committee. The DMCJA needs to work to maintain the quality and consistency of justice across all courts of limited jurisdiction. We must continue to work to remove statutory disparities between district and municipal courts and monitor regional courts initiatives.

5. Foster Development of Therapeutic Courts (Community Courts, Mental Health Courts, Veterans Courts, Drug Courts, etc.)

The purpose of this priority is to address pressing issues facing our court community, such as mental health, homelessness, veteran needs, and drug addiction. The Board is concerned with the consistent management of mentally ill offenders. Defendants who do not arise to the level of the criminally insane, RCW 10.77, but need housing and services should be able to get the attention that they need in all Washington State courts.

6. Member Involvement

The DMCJA fulfills its statutory obligations through its committees. Therefore, the Board should actively encourage its members to participate in the committee work and governance of our organization. Some examples of encouraging member involvement include: (1) performing skits related to membership involvement during the Annual Spring Conference, (2) sponsoring a break out session about the association during Judicial College, and (3) highlighting members who have served on committees. Face to face committee meetings during annual conferences, placing committee sign-up sheets in the room during the annual DMCJA Business meeting, and providing an option to skype in to committee meetings may also encourage more member participation. It is also beneficial for the DMCJA to have a succession plan and active mentoring opportunities as judges leave the bench and new judges are elected or appointed. Approximately twenty-eight percent (28%) of the membership participate on DMCJA Committees.

Travelers Casualty and Surety Company of America
QUOTE OPTION #1

LIABILITY COVERAGES:

Coverage	Limit	Additional Defense Limit	Retention	Continuity Date	Prior & Pending Proceeding Date
Non-Profit D&O	\$1,000,000	N/A	\$0 (A) \$5,000 (B) \$5,000 (C)	12/08/2014	12/08/2014
EPL	\$1,000,000	N/A	\$5,000 (A)	12/08/2014	12/08/2014
EPL - Third Party Claim Coverage (Part of EPL Limit)	\$1,000,000	N/A	\$5,000 (B)	12/08/2014	12/08/2014

TOTAL ANNUAL PREMIUM - \$1,268.00

(Other term options listed below, if available)

COVERAGE DETAILS:

Supplemental Personal Indemnification Coverage: \$500,000

for all Non-Profit Organization Directors and Officers Liability **Claims**

LIMIT DETAIL:

Shared Additional Defense Limit of Liability: N/A

LIABILITY COVERAGE SHARED LIMIT OF LIABILITY FOR LIABILITY COVERAGES (subject to LIA-3001):

\$1,000,000 for all **Claims** under the following **Liability Coverages** that are (subject to the Terms & Conditions in LIA-3001)

Non-Profit Organization Directors and Officers Liability
Employment Practices Liability

If any of the **Liability Coverages** (subject to LIA-3001) selected within the **Liability Coverage Shared Limit of Liability** section are also listed within the **Shared Limit of Liability/Limit of Insurance for Scheduled Coverages** section, then the **Liability Coverage Shared Limit of Liability** is part of, and not in addition to, the **Shared Limit of Liability/Limit of Insurance for Scheduled Coverages**.

SHARED LIMIT OF LIABILITY/LIMIT OF INSURANCE FOR SCHEDULED COVERAGES:

N/A for all **Claims** and limits of insurance under the following **Scheduled Coverages**:

N/A

The Company's maximum liability for the **Policy Period** for all **Claims** and limits of insurance under the **Scheduled Coverages** listed within the **Shared Limit of Liability/Limit of Insurance Scheduled Coverages** section, will not exceed the amount of the **Shared Limit of Liability/Limit of Insurance for Scheduled Coverages**. Any Additional Defense Limit of Liability, Supplemental Personal Indemnification Limit of Liability, or Identity Fraud Expense Reimbursement Limit of Insurance is in addition to, and not part of, the **Shared Limit of Liability/Limit of Insurance for Scheduled Coverages**.

EXTENDED REPORTING PERIOD AND RUN-OFF:

Extended Reporting Period for Liability Coverages:

Additional Premium Percentage: 75%
Additional Months: 12

Run-Off Extended Reporting Period for Liability Coverages:

Additional Premium Percentage: 125%

NDO-7017-0109	Crisis Management Coverage Endorsement
Contribution Revocation Threshold	\$500,000
P&P Proceeding Date	12/8/2018
Crisis Management Limit - all claims	\$25,000
Crisis Management Limit - each claim	\$25,000
Crisis Management Retention - A	\$0
Crisis Management Retention - B	\$5,000
Crisis Management Retention - C	\$5,000
NDO-7019-0109	Supplemental Personal Indemnification Coverage Endorsement

CONTINGENCIES APPLICABLE TO QUOTE OPTION # 1:

This quote is contingent on the acceptable underwriting review of the following information prior to the quote expiration date.

1 None



QUOTE NOTES:

NOTICES:

It is the agent's or broker's responsibility to comply with any applicable laws regarding disclosure to the policyholder of commission or other compensation we pay, if any, in connection with this policy or program.

Important Notice Regarding Compensation Disclosure

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website: http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Agency Compensation, One Tower Square, Hartford, CT 06183.

FEDERAL TERRORISM RISK INSURANCE ACT DISCLOSURE

The federal Terrorism Risk Insurance Act of 2002 as amended ("TRIA"), establishes a program under which the Federal Government may partially reimburse "Insured Losses" (as defined in TRIA) caused by "Acts Of Terrorism" (as defined in TRIA). Act Of Terrorism is defined in Section 102(1) of TRIA to mean any act that is certified by the Secretary of the Treasury - in consultation with the Secretary of Homeland Security and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

The Federal Government's share of compensation for such Insured Losses is established by TRIA and is a percentage of the amount of such Insured Losses in excess of each Insurer's "Insurer Deductible" (as defined in TRIA), subject to the "Program Trigger" (as defined in TRIA). Through 2020, that percentage is established by TRIA as follows:

- 85% with respect to such Insured Losses occurring in calendar year 2015.
- 84% with respect to such Insured Losses occurring in calendar year 2016.
- 83% with respect to such Insured Losses occurring in calendar year 2017.
- 82% with respect to such Insured Losses occurring in calendar year 2018.
- 81% with respect to such Insured Losses occurring in calendar year 2019.
- 80% with respect to such Insured Losses occurring in calendar year 2020.

In no event, however, will the Federal Government be required to pay any portion of the amount of such Insured Losses occurring in a calendar year that in the aggregate exceeds \$100 billion, nor will any Insurer be required to pay any portion of such amount provided that such Insurer has met its Insurer Deductible. Therefore, if such Insured Losses occurring in a calendar year exceed \$100 billion in the aggregate, the amount of any payments by the Federal Government and any coverage provided by this policy for losses caused by Acts Of Terrorism may be reduced.

For each coverage provided by this policy that applies to such Insured Losses, the charge for such Insured Losses is no more than

one percent of your premium, and does not include any charge for the portion of such Insured Losses covered by the Federal Government under TRIA. Please note that no separate additional premium charge has been made for the terrorism coverage required by TRIA. The premium charge that is allocable to such coverage is inseparable from and imbedded in your overall premium.

Coverage Disclaimer:

THIS QUOTE DOES NOT AMEND, OR OTHERWISE AFFECT, THE PROVISIONS OR COVERAGE OF ANY RESULTING INSURANCE POLICY ISSUED BY TRAVELERS. IT IS NOT A REPRESENTATION THAT COVERAGE DOES OR DOES NOT EXIST FOR ANY PARTICULAR CLAIM OR LOSS UNDER ANY SUCH POLICY. COVERAGE DEPENDS ON THE APPLICABLE PROVISIONS OF THE ACTUAL POLICY ISSUED, THE FACTS AND CIRCUMSTANCES INVOLVED IN THE CLAIM OR LOSS AND ANY APPLICABLE LAW.

THE PRECEDING OUTLINES THE COVERAGE FORMS, LIMITS OF INSURANCE, POLICY ENDORSEMENTS AND OTHER TERMS AND CONDITIONS PROVIDED IN THIS QUOTE. ANY POLICY COVERAGES, LIMITS OF INSURANCE, POLICY ENDORSEMENTS, COVERAGE SPECIFICATIONS, OR OTHER TERMS AND CONDITIONS THAT YOU HAVE REQUESTED THAT ARE NOT INCLUDED IN THIS QUOTE HAVE NOT BEEN AGREED TO BY TRAVELERS. PLEASE REVIEW THIS QUOTE CAREFULLY AND IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR TRAVELERS REPRESENTATIVE.

Affiliate (non-Subsidiary) Coverage Disclaimer:

Regardless of the submission of information or typical availability of coverage for any entity that is not a Subsidiary of the Named Insured, **such entity is not covered by the Policy unless an endorsement is provided that specifically schedules it.** Under the Wrap+® policy, coverage is generally afforded to the following entities (unless otherwise excluded): (1) the Named Insured and (2) its majority-owned Subsidiaries. A Subsidiary is defined in each coverage part of the Wrap+® policy and the definition can vary between coverage parts. An affiliate is not defined but generally has some ownership and/or management in common with the Named Insured or its Subsidiaries (but itself is not a Subsidiary of either one). Affiliate coverage will not be considered on a blanket basis nor will an individual entity be scheduled without proper underwriting information (please contact your underwriter to discuss specific requirements). For an actual description of coverages, terms and conditions, refer to the Policy. Sample policies can be found at <http://www.travelers.com/business-insurance/management-professional-liability/private-non-profit/index.aspx>

TO: Judge Michelle Gehlsen, President, DMCJA Board
FROM: Judge Jeffrey Goodwin, Chair, DMCJA Rules Committee
SUBJECT: Potential Amendment to CRLJ 4, Process
DATE: June 30, 2020

One of the DMCJA Rules Committee charges is to “review existing court rules and recommend changes.” To fulfill that charge, this year the Rules Committee is reviewing the Civil Rules for Courts of Limited Jurisdiction. While reviewing Parts I and II, the Rules Committee considered whether service methods should be revised, particularly in light of recent events. In particular, the Committee discussed the possibility of amending CRLJ 4(f), which governs alternatives to service by publication, to include email as an appropriate method of service.

Before proceeding with investigating a rule amendment, the Committee wanted to confirm that the Board concurred it was appropriate to do so. If the Board agrees that an amendment to CRLJ 4(f) permitting service by email as an alternative might be in order, the Committee will continue investigating. These are very preliminary discussions and we are unclear how the process might work, but we are willing to continue looking into email as an alternative.

Please let me know if you have any questions. I can be reached through 425-744-6800 or jeffrey.goodwin@snoco.org.

Attachment: CRLJ 4(f)

**CRLJ 4
PROCESS**

(a) – (e) [no changes]

(f) Alternative to Service by Publication. In circumstances justifying service by publication, if the serving party files an affidavit stating facts from which the court determines that service by mail is just as likely to give actual notice as service by publication, the court may order that service be made by any person over 18 years of age, who is competent to be a witness, other than a party, by mailing copies of the summons and other process to the party to be served at his last known address or any other address determined by the court to be appropriate. Two copies shall be mailed, postage prepaid, one by ordinary first class mail and the other by a form of mail requiring a signed receipt showing when and to whom it was delivered. The envelopes must bear the return address of the sender. The summons shall contain the date it was deposited in the mail and shall require the defendant to appear and answer the complaint within 90 days from the date of mailing. Service under this subsection has the same jurisdictional effect as service by publication.

(g) – (j) [No changes]

The Supreme Court
State of Washington

DEBRA L. STEPHENS
CHIEF JUSTICE
TEMPLE OF JUSTICE
POST OFFICE BOX 40929
OLYMPIA, WASHINGTON
98504-0929



(360) 357-2050
E-MAIL Debra.Stephens@COURTS.WA.GOV

June 15, 2020

Dear Presiding Judges,

You have been called to lead our judicial branch in extraordinary times, confronted simultaneously by our society's struggle to overcome racial injustice, a global pandemic that has vastly impacted court services and will require additional resources to ensure access to justice, and looming local and state budget shortfalls.

As we address these challenges, I would like to share with you some thoughts about the importance of preserving the institutional role and independence of the judicial branch of government in our state in these challenging times.

Court operations are essential to our system of government, as recognized most recently by the Governor's proclamations and Supreme Court orders. All Washington courts must remain committed to the constitutional guarantee of open public access to court proceedings at the same time we have necessarily restricted proceedings in response to emergency mandates imposed to protect the health and safety of parties, counsel, victims, witnesses, court employees, members of the public, and judicial officers.

Any restrictions on the openness of court proceedings must be narrowly tailored to respond to the compelling public health needs, and appropriate findings must be made by the courts. I realize present circumstances may result in your court proceedings being impacted by decisions of other branches of government as to when buildings are open, in person or virtually, to serve the public as justice and our constitutional responsibilities require.

It is critical to recognize that the superior court is a state court, not a county department. The court derives its authority from article 4, section 6 of the Washington Constitution, which provides that the superior court "shall always be open, except on nonjudicial days."

The district court's authority originates in article 4, section 1 of the Washington Constitution, which vests the state's judicial power in a supreme court, superior courts, and such courts "as the legislature may provide." The district court is a court that the legislature has created¹. As such, it is a part of the judicial branch of government and is not a county department. In creating district courts, the legislature has also directed that these courts "shall be open except on nonjudicial days."²

Similarly, municipal courts in cities over four hundred thousand "shall be always open except on nonjudicial days. It shall hold regular and special sessions at such times as may be prescribed by the judges thereof. ..." ³ Other municipal courts "shall be open and shall hold such regular and special sessions as may be prescribed by the legislative body of the city or town,"⁴ but must be able to operate openly, efficiently and effectively to meet their constitutional and statutory obligations.⁵

In short, the circumstances under which court operations may be closed or curtailed are limited and require findings by the judicial branch. Courts may not be unilaterally closed by the legislative or executive branches. This is an important principle that we must continue to uphold as our branch responds to emergency situations and budget concerns in the coming months.

Likewise, the notion that judicial compensation cannot be reduced during a term of office rests on bedrock principles. The founders of our nation recognized the importance of this principle when they included among their grievances in the Declaration of Independence that King George "made judges dependent on his will alone, for the tenure of their offices, and the amount and payment of their salaries."

In Washington, all judges serve for a specific term of office⁶, and our Constitution prohibits their salary from being diminished during that term⁷. This is not merely a personal protection for the judge. It is a foundational principle of judicial independence, which

¹ Ch. 3.38 RCW

² RCW 3.30.040

³ RCW 35.20.020.

⁴ RCW 3.50.110

⁵ See, e.g., RCW 3.50.005

⁶ WASH. CONST. art. IV, § 5 (Superior court); RCW 3.34.070 (District court); RCW 3.50.093 (Municipal court).

⁷ WASH. CONST. art. III, § 25 (state officers); art. IV, § 13 (judicial officers); art. XI § 8 (City, town or municipal officers).

June 15, 2020
Page Three

safeguards the public, who must have confidence that judges can act without fear of economic reprisal. We must not allow the sacrifice of these principles for momentary convenience, even in troubling times.

The Administrative Office of the Courts has developed additional reference materials to assist you on these issues. The information is available on *Inside Courts* under the “Court Closures and Emergency Modifications to Operations” page at: <https://inside.courts.wa.gov/index.cfm?fa=controller.showPage&folder=judgesResources&file=1egalIssuesEconomy>.

It has been my greatest privilege to work closely with many of you during these difficult times. The leadership of our presiding judges has been truly impressive. I am confident that together we can meet these unprecedented challenges while maintaining our core values as an independent branch of government.

Thank you for all you are doing each and every day to ensure that justice is safe, fair, open and accessible for everyone.

Very truly yours,

A handwritten signature in black ink, appearing to read "Debra L. Stephens", with a long, sweeping horizontal line extending to the right.

Debra L. Stephens
Chief Justice



DMCJA BOARD MEETING
FRIDAY, JULY 10, 2020
12:30 PM – 3:30 PM
ZOOM VIDEO CONFERENCE

PRESIDENT MICHELLE GEHLSSEN

SUPPLEMENTAL AGENDA

PAGE

Call to Order

General Business

- A. Minutes for May 8, 2020 and June 15, 2020
- B. Treasurer’s Report
 - 1. **Report for June 2020**
- C. Special Fund Report
 - 1. **Report for June 2020**
- D. Standing Committee Reports
 - 1. Education Committee – Judge Charles Short
 - 2. Legislative Committee – Commissioner Paul Wohl and Judge Kevin Ringus
 - 3. Rules Committee Minutes for February 26, 2020 and April 22, 2020
- E. Judicial Information System (“JIS”) Report – Vicky Cullinane
- F. JISC Update – Judge Scott Ahlf, DMCJA JISC Representative, will discuss reduction of reimbursement for technology equipment replacement.

X1-X25

X23-X24

Liaison Reports

- A. Administrative Office of the Courts (**AOC**) – Dawn Marie Rubio, State Court Administrator
 - 1. **CARES Act Funding Update**
- B. Board for Judicial Administration (**BJA**) – Judge Mary Logan, Judge Dan Johnson, Judge Tam Bui, and Judge Rebecca Robertson
- C. District and Municipal Court Management Association (**DMCMA**) – Patricia Kohler, President
- D. Misdemeanant Probation Association (**MPA**) – Stacie Scarpaci, Representative
- E. Superior Court Judges’ Association (**SCJA**) – Judge David Estudillo, President-Elect
- F. Washington State Association for Justice (**WSAJ**) – Sean Bennet Malcolm, Esq.
- G. Washington State Bar Association (**WSBA**) – Kim E. Hunter, Esq.

X26-X39

<p>Discussion</p> <ul style="list-style-type: none"> A. Welcome to New Members: Board of Governors Orientation B. Judicial Assistance Services Program (“JASP”) Presentation – Judge Timothy Jenkins and Dr. Susanna Kanther-Raz C. Board Dinner: Whether to have a gathering with the new Board (Deferred to future meeting) D. Board Position #1, Full-Time District Court – Request for Ratification of Appointment E. DMCJA Reserves Committee Recommendations for the Board F. Appreciation Gift for Melanie Stewart, Esq., DMCJA Lobbyist G. New DMCJA Priority, <i>Identifying and Eliminating Systemic Racism in Our Justice System</i>: DMCJA Diversity Committee to Develop an Action Plan to Address the Issue H. DMCJA Board of Governors Insurance <ul style="list-style-type: none"> 1. Whether to Purchase with Public/Private Funds - Memorandum by Sharon R. Harvey I. DMCJA Rules Committee Seeks Board Concurrence to Amend Civil Rules for Courts of Limited Jurisdiction, (“CRLJ”) 4, Process 	<p>X40-X45</p>
<p>Information</p> <ul style="list-style-type: none"> A. The Washington State Resumption of Jury Trials Workgroup has provided guidance regarding jury trials during the Coronavirus (“COVID-19”) public health emergency, which may be found here. B. Chief Justice Debra Stephens’ letter dated June 15, 2020 regarding judicial independence. C. The Washington State Supreme Court issued an open letter regarding systemic racism that has been disseminated to the legal community. The Gender and Justice Commission issued a letter of support of this action. D. Presiding Judge and Administrator Team Education will host a webinar regarding COVID-19 related budget shortfalls and judicial independence on Friday, July 24, 2020 at noon. For more information, please contact Pam Dittman, AOC Court Education Professional, at Pam.Dittman@courts.wa.gov. 	
<p>Other Business</p> <ul style="list-style-type: none"> A. The next DMCJA Board Meeting is August 14, 2020, from 12:30 p.m. to 3:30 p.m., via Zoom video conference. 	
<p>Adjourn</p>	

Christina E Huwe
Pierce County Bookkeeping
1504 58th Way SE
Auburn, WA 98092
Phone (360) 710-5937
E-Mail: piercecountybookkeeping@outlook.com

SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION**

For the Period Ending June 30th, 2020

Please find attached the following reports for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance

Please contact me if you have any questions regarding the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS

Washington State District And Municipal Court Judges Assoc.
Statement of Financial Position
As of June 30, 2020

	<u>Jun 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of America - Checking	29,119
Bank of America - Savings	194,006
Washington Federal	43,808
Total Checking/Savings	<u>266,933</u>
Total Current Assets	266,933
Fixed Assets	
Accumulated Depreciation	(703)
Computer Equipment	579
Total Fixed Assets	(124)
Other Assets	
Prepaid Expenses	56,000
Total Other Assets	<u>56,000</u>
TOTAL ASSETS	<u><u>322,809</u></u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Earnings	(48,894)
Unrestricted Net Assets	305,296
Net Income	66,407
Total Equity	<u>322,809</u>
TOTAL LIABILITIES & EQUITY	<u><u>322,809</u></u>

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Checking, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						79,736.35
Cleared Transactions						
Checks and Payments - 4 items						
Check	06/02/2020		Susanna Neil Kanth...	X	-1,375.00	-1,375.00
Check	06/03/2020		Melanie Stewart	X	-56,000.00	-57,375.00
Check	06/04/2020		Pierce County Book...	X	-318.00	-57,693.00
Check	06/08/2020		Melanie Stewart	X	-2,000.00	-59,693.00
Total Checks and Payments					-59,693.00	-59,693.00
Deposits and Credits - 4 items						
Deposit	05/28/2020			X	672.12	672.12
Deposit	06/08/2020			X	8,500.00	9,172.12
Deposit	06/29/2020			X	200.00	9,372.12
Deposit	06/30/2020			X	250.00	9,622.12
Total Deposits and Credits					9,622.12	9,622.12
Total Cleared Transactions					-50,070.88	-50,070.88
Cleared Balance					-50,070.88	29,665.47
Uncleared Transactions						
Checks and Payments - 1 item						
Check	06/30/2020		4imprint		-546.30	-546.30
Total Checks and Payments					-546.30	-546.30
Total Uncleared Transactions					-546.30	-546.30
Register Balance as of 06/30/2020					-50,617.18	29,119.17
New Transactions						
Checks and Payments - 1 item						
Check	07/01/2020		Melanie Stewart		-2,000.00	-2,000.00
Total Checks and Payments					-2,000.00	-2,000.00
Total New Transactions					-2,000.00	-2,000.00
Ending Balance					-52,617.18	27,119.17

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Savings, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						194,002.98
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/30/2020			X	3.13	3.13
Total Deposits and Credits					3.13	3.13
Total Cleared Transactions					3.13	3.13
Cleared Balance					3.13	194,006.11
Register Balance as of 06/30/2020					3.13	194,006.11
Ending Balance					3.13	194,006.11

**Washington State District And Municipal Court Judges Assoc.
Reconciliation Detail
Washington Federal, Period Ending 06/30/2020**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						44,462.26
Cleared Transactions						
Checks and Payments - 1 item						
Deposit	05/28/2020	1065		X	-672.12	-672.12
Total Checks and Payments					-672.12	-672.12
Deposits and Credits - 1 item						
Deposit	06/30/2020			X	18.01	18.01
Total Deposits and Credits					18.01	18.01
Total Cleared Transactions					-654.11	-654.11
Cleared Balance					-654.11	43,808.15
Register Balance as of 06/30/2020					-654.11	43,808.15
Ending Balance					-654.11	43,808.15

Washington State District And Municipal Court Judges Assoc.
Statement of Activities
For the Twelve Months Ending June 30, 2020

	<u>Jul 19</u>	<u>Aug 19</u>	<u>Sep 19</u>	<u>Oct 19</u>	<u>Nov 19</u>	<u>Dec 19</u>	<u>Jan 20</u>
Ordinary Income/Expense							
Income							
Interest Income	65	64	61	54	51	52	51
Membership Revenue	0	250	0	0	0	0	62,500
Total Income	<u>65</u>	<u>314</u>	<u>61</u>	<u>54</u>	<u>51</u>	<u>52</u>	<u>62,551</u>
Gross Profit	65	314	61	54	51	52	62,551
Expense							
Conference Incidental Fees 2020	0	0	0	(658)	0	0	0
Council on Independent Courts	0	0	114	0	0	303	0
MPA Liaison	0	229	0	0	0	0	0
Special Fund Expense	0	47	5,000	0	1,533	0	0
Prior Year Budget Expense	2,969	0	10,269	474	0	0	581
Board Meeting Expense	1,191	0	134	1,966	368	1,798	563
Bookkeeping Expense	318	318	318	318	318	318	318
Conference Calls	0	0	0	198	0	37	66
Diversity Committee	0	0	0	0	0	83	0
Education Committee	0	0	0	558	1,148	1,018	573
Educational Grants	0	1,000	0	0	831	0	0
Judicial Assistance Committee	0	925	0	2,632	(5,378)	652	(33)
Judicial College Social Support	0	0	0	2,000	0	0	0
Judicial Community Outreach	0	0	0	0	0	0	0
Legislative Committee	0	116	58	23	0	0	0
Legislative Pro-Tem	0	0	643	910	0	358	0
Lobbyist Contract	6,250	8,250	6,250	6,250	6,250	6,250	4,250
Long-Range Planning Committee	0	0	0	0	0	0	0
President Expense	0	0	0	0	0	0	0
Professional Services	0	0	0	0	0	0	0
SCJA Board Liaison	0	0	0	32	0	0	0
Treasurer Expense and Bonds	0	0	0	10	0	0	0
Bank Service Charges	0	0	14	14	(28)	0	0
Total Expense	<u>10,728</u>	<u>10,885</u>	<u>22,800</u>	<u>14,728</u>	<u>5,042</u>	<u>10,816</u>	<u>6,318</u>
Net Ordinary Income	<u>(10,664)</u>	<u>(10,571)</u>	<u>(22,739)</u>	<u>(14,674)</u>	<u>(4,991)</u>	<u>(10,764)</u>	<u>56,233</u>
Net Income	<u>(10,664)</u>	<u>(10,571)</u>	<u>(22,739)</u>	<u>(14,674)</u>	<u>(4,991)</u>	<u>(10,764)</u>	<u>56,233</u>

Washington State District And Municipal Court Judges Assoc.
Statement of Activities
For the Twelve Months Ending June 30, 2020

	<u>Feb 20</u>	<u>Mar 20</u>	<u>Apr 20</u>	<u>May 20</u>	<u>Jun 20</u>	<u>TOTAL</u>
Ordinary Income/Expense						
Income						
Interest Income	42	37	22	23	21	543
Membership Revenue	100,425	10,200	9,100	0	950	183,425
Total Income	<u>100,467</u>	<u>10,237</u>	<u>9,122</u>	<u>23</u>	<u>971</u>	<u>183,968</u>
Gross Profit	100,467	10,237	9,122	23	971	183,968
Expense						
Conference Incidental Fees 2020	0	0	0	0	0	(658)
Council on Independent Courts	0	0	0	0	0	416
MPA Liaison	0	0	0	0	0	229
Special Fund Expense	0	672	0	0	0	7,253
Prior Year Budget Expense	0	0	0	0	0	14,293
Board Meeting Expense	922	361	806	0	0	8,109
Bookkeeping Expense	318	318	318	318	318	3,816
Conference Calls	130	0	165	68	0	664
Diversity Committee	0	0	0	0	0	83
Education Committee	1,027	0	0	0	0	4,324
Educational Grants	0	0	0	0	0	1,831
Judicial Assistance Committee	570	900	0	0	(6,079)	(5,810)
Judicial College Social Support	0	0	0	0	0	2,000
Judicial Community Outreach	1,600	0	0	0	0	1,600
Legislative Committee	28	55	26	0	0	305
Legislative Pro-Tem	0	0	0	0	0	1,911
Lobbyist Contract	8,250	4,250	6,250	6,250	6,250	75,000
Long-Range Planning Committee	0	464	620	0	0	1,084
President Expense	121	0	155	0	0	276
Professional Services	700	0	0	0	0	700
SCJA Board Liaison	0	32	0	0	0	64
Treasurer Expense and Bonds	34	0	27	0	0	70
Bank Service Charges	0	0	0	0	0	0
Total Expense	<u>13,699</u>	<u>7,052</u>	<u>8,367</u>	<u>6,636</u>	<u>489</u>	<u>117,560</u>
Net Ordinary Income	<u>86,768</u>	<u>3,185</u>	<u>755</u>	<u>(6,613)</u>	<u>482</u>	<u>66,407</u>
Net Income	<u><u>86,768</u></u>	<u><u>3,185</u></u>	<u><u>755</u></u>	<u><u>(6,613)</u></u>	<u><u>482</u></u>	<u><u>66,407</u></u>

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2019 through June 2020

Type	Date	Name	Memo	Amount	Balance
Bank of America - Checking					
Check	07/01/2019	Melanie Stewart	Invoice 4671 July Servi...	(2,000.00)	(2,000.00)
Check	07/05/2019	Pierce County Bookkeeping		(318.00)	(2,318.00)
Transfer	07/08/2019		Funds Transfer	(103.33)	(2,421.33)
Check	07/18/2019	Charles Short	Board Meeting 7/12/19	(424.39)	(2,845.72)
Check	07/18/2019	Linda Coburn	Board Meeting 7/12/19	(35.96)	(2,881.68)
Check	07/18/2019	Kevin Ringus	Board Meeting 7/12/19	(23.20)	(2,904.88)
Check	07/19/2019	Laura Vanslyck	Board Meeting 7/12/19	(49.30)	(2,954.18)
Check	07/19/2019	Michelle Gehlsen	Board Meeting 7/12/19	(32.48)	(2,986.66)
Check	07/19/2019	Samuel G. Meyer	Board Meeting 7/12/19	(58.00)	(3,044.66)
Check	07/19/2019	Tyson R. Hill		(220.40)	(3,265.06)
Check	07/22/2019	Ingallina's Box Lunch	Board Meeting 7/12/19	(347.00)	(3,612.06)
Transfer	07/25/2019		Funds Transfer	5,000.00	1,387.94
Check	07/25/2019	AOC		(2,969.36)	(1,581.42)
Check	08/01/2019	Melanie Stewart	August Invoice 4681	(2,000.00)	(3,581.42)
Transfer	08/08/2019		End of year gift for MMe...	221.64	(3,359.78)
Deposit	08/08/2019		Deposit	250.00	(3,109.78)
Check	08/09/2019	Susanna Neil Kanther-Raz		(925.00)	(4,034.78)
Check	08/09/2019	City of Spokane		(228.60)	(4,263.38)
Transfer	08/12/2019		Funds Transfer	7,000.00	2,736.62
Check	08/12/2019	Pierce County Bookkeeping		(318.00)	2,418.62
Deposit	08/15/2019		Deposit	14.00	2,432.62
Deposit	08/15/2019		Deposit	76.56	2,509.18
Deposit	08/15/2019			447.21	2,956.39
Transfer	08/15/2019		Funds Transfer	(47.20)	2,909.19
Check	08/28/2019	Melanie Stewart		(58.00)	2,851.19
Check	08/28/2019	Samuel G. Meyer		(58.00)	2,793.19
Check	08/28/2019	Brian Sanderson		(1,000.00)	1,793.19
Check	08/28/2019	Melanie Stewart	September Invoice	(2,000.00)	(206.81)
Check	08/31/2019		Service Charge	(14.00)	(220.81)
Check	09/04/2019	King County District Court		(244.90)	(465.71)
Deposit	09/09/2019		Deposit	146.25	(319.46)
Deposit	09/12/2019		Deposit	92.00	(227.46)
Transfer	09/13/2019		Funds Transfer	15,000.00	14,772.54
Check	09/13/2019	Melanie Stewart	October Invoice	(2,000.00)	12,772.54
Check	09/13/2019	Linda S. Portnoy	9/11/19	(15.66)	12,756.88
Check	09/13/2019	City of Lake Forrest	9/11/19	(137.50)	12,619.38
Check	09/13/2019	Scott Ahlf	CIC retreat 9/11/19	(55.68)	12,563.70
Check	09/13/2019	Samuel G. Meyer	CIC retreat 9/11/19	(58.00)	12,505.70
Check	09/13/2019	Scott Ahlf	uncashed check reissue	(46.00)	12,459.70
Check	09/13/2019	Rebecca Robertson	uncashed check reissue	(76.56)	12,383.14
Check	09/13/2019	Rebecca Robertson	uncashed check reissue	(46.00)	12,337.14
Check	09/13/2019	King County District Court	9/3/19	(244.90)	12,092.24
Check	09/13/2019	AOC		(10,268.86)	1,823.38
Check	09/13/2019	Ingallina's Box Lunch		(134.37)	1,689.01
Check	09/13/2019	Michelle Gehlsen		(82.36)	1,606.65
Check	09/13/2019	City of Bothell		(585.00)	1,021.65
Check	09/16/2019	Samuel G. Meyer		(58.00)	963.65
Check	09/19/2019	Pierce County Bookkeeping		(318.00)	645.65
Check	09/23/2019	Johnston George LLP	Amicus Brief for DMCJA	(5,000.00)	(4,354.35)
Check	09/30/2019		Service Charge	(14.00)	(4,368.35)
Deposit	10/01/2019		Deposit	1,000.00	(3,368.35)
Transfer	10/03/2019		Funds Transfer	5,000.00	1,631.65
Check	10/04/2019	Charles Short	DMCJA board meeting ...	(438.48)	1,193.17
Check	10/04/2019	Dan B Johnson	DMCJA board meeting ...	(174.42)	1,018.75
Check	10/04/2019	Drew Henke	DMCJA board meeting ...	(30.00)	988.75
Check	10/04/2019	Laura Vanslyck	DMCJA board meeting ...	(30.00)	958.75
Check	10/04/2019	The Judicial Institute	reissue of uncashed ch...	(1,000.00)	(41.25)
Check	10/04/2019	Linda Coburn	DMCJA board meeting ...	(144.42)	(185.67)
Check	10/04/2019	Tyson R. Hill	DMCJA board meeting ...	(144.42)	(330.09)
Check	10/11/2019	Pierce County Bookkeeping	Invoice 892 September ...	(318.00)	(648.09)
Check	10/11/2019	Thurston County District ...	61st Judicial Conf. - Sa...	(665.32)	(1,313.41)
Check	10/17/2019	AOC		(808.06)	(2,121.47)
Transfer	10/18/2019		Funds Transfer	3,000.00	878.53
Check	10/18/2019	Michelle Gehlsen	DMCJA board meeting ...	(194.42)	684.11
Check	10/18/2019	Michelle Gehlsen	SCJA board meeting 1...	(32.48)	651.63
Check	10/18/2019	Judicial Conf. Registrar		(2,000.00)	(1,348.37)
Check	10/18/2019	King County District Court	10/11/19 Meeting	(244.90)	(1,593.27)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2019 through June 2020

Type	Date	Name	Memo	Amount	Balance
Check	10/18/2019	University of Washington/...		(750.00)	(2,343.27)
Check	10/18/2019	Chris Culp	JASP Training 10/4/19	(160.72)	(2,503.99)
Check	10/18/2019	Douglas Fair	JASP Training 10/4/19	(34.80)	(2,538.79)
Check	10/18/2019	James Doctor	JASP Training 10/4/19	(68.80)	(2,607.59)
Check	10/18/2019	Mary C. Logan	JASP Training 10/4/19	(20.28)	(2,627.87)
Check	10/18/2019	Michael Finkle	JASP Training 10/4/19	(32.48)	(2,660.35)
Check	10/18/2019	Michael Evans	JASP Training 10/4/19	(25.00)	(2,685.35)
Check	10/18/2019	Susan Woodard	JASP Training 10/4/19	(209.16)	(2,894.51)
Check	10/18/2019	Timothy Jenkins	JASP Training 10/4/19	(10.44)	(2,904.95)
Check	10/24/2019	Charles Short	Education Committee 1...	(400.04)	(3,304.99)
Check	10/24/2019	Douglas Fair	Education Committee 1...	(34.80)	(3,339.79)
Check	10/24/2019	James Doctor	Education Committee 1...	(68.80)	(3,408.59)
Check	10/24/2019	Kalo Wilcox	Education Committee 1...	(54.52)	(3,463.11)
Transfer	10/25/2019		Funds Transfer	10,000.00	6,536.89
Check	10/25/2019	Jackie Shea-Brown	JASP Training 10/4/19	(332.76)	6,204.13
Check	10/25/2019	Melanie Stewart	Invoice 4732 November...	(2,000.00)	4,204.13
Check	10/25/2019	AOC		(1,210.21)	2,993.92
Check	10/31/2019	Superior Court Judges As...	2017-2018 JASP Refund	(473.50)	2,520.42
Check	10/31/2019		Service Charge	(14.00)	2,506.42
Transfer	11/04/2019		Funds Transfer	(10.00)	2,496.42
Check	11/04/2019	Tam Bui		(24.36)	2,472.06
Deposit	11/07/2019		Deposit	7,000.00	9,472.06
Deposit	11/08/2019		Deposit	10.44	9,482.50
Check	11/08/2019	Tom Verge		(90.36)	9,392.14
Check	11/11/2019	Pierce County Bookkeeping		(318.00)	9,074.14
Check	11/15/2019	Kevin Ringus	11/8/19 Board meeting	(23.20)	9,050.94
Check	11/15/2019			(33.45)	9,017.49
Check	11/18/2019	Melanie Stewart	December invoice	(2,000.00)	7,017.49
Check	11/26/2019	Laura Vanslyck	11/8/19 Board meeting	(52.20)	6,965.29
Check	11/26/2019	Johnston George LLP	DMCJA Invoice	(1,500.00)	5,465.29
Check	11/26/2019	Ingallina's Box Lunch	11/8/19 Board meeting	(292.71)	5,172.58
Check	11/26/2019	Aimee N. Maurer	Ed. Committe Faculty D...	(168.00)	5,004.58
Check	11/26/2019	John E Hart	Ed. Committe Faculty D...	(546.16)	4,458.42
Check	11/26/2019	Tom Verge	Ed. Committe Faculty D...	(319.38)	4,139.04
Check	11/26/2019	Todd George	Ethics, Fairness course	(830.58)	3,308.46
Check	11/26/2019	Susanna Neil Kanther-Raz		(1,622.04)	1,686.42
Deposit	11/27/2019		Deposit	1,000.00	2,686.42
Deposit	11/30/2019		Deposit	28.00	2,714.42
Check	11/30/2019	The Judicial Institute		(1,000.00)	1,714.42
Check	12/09/2019	Laura Vanslyck		(112.72)	1,601.70
Check	12/09/2019	Samuel G. Meyer		(58.00)	1,543.70
Check	12/09/2019	Rick Leo		(28.43)	1,515.27
Check	12/11/2019	DMCJA	1500.00 for Johnston G...	1,500.00	3,015.27
Check	12/11/2019	DMCJA	Wagner's European Ba...	33.45	3,048.72
Transfer	12/11/2019		Funds Transfer	3,500.00	6,548.72
Check	12/13/2019	AOC		(3,057.59)	3,491.13
Check	12/18/2019	Pierce County Bookkeeping		(318.00)	3,173.13
Transfer	12/23/2019		Funds Transfer	2,000.00	5,173.13
Check	12/26/2019	Melanie Stewart	invoice 4753 January p...	(2,000.00)	3,173.13
Check	12/26/2019	Charles Short	Dmcja meeting 12/13/19	(410.00)	2,763.13
Check	12/26/2019	Michelle Gehlsen	Dmcja mtg 12/13/19/SC...	(51.62)	2,711.51
Check	12/26/2019	Samuel G. Meyer	Dmcja meeting 12/13/19	(58.00)	2,653.51
Check	12/26/2019	Ingallina's Box Lunch	Dmcja mtg 12/13/19	(226.93)	2,426.58
Check	12/26/2019	King County District Court	Dmcja meeting 12/13/19	(244.90)	2,181.68
Deposit	12/26/2019		Deposit	830.58	3,012.26
Check	12/30/2019	Timothy Jenkins		(10.44)	3,001.82
Check	01/08/2020	Todd George		(830.58)	2,171.24
Check	01/09/2020	Kevin Ringus		(35.20)	2,136.04
Check	01/15/2020	Pierce County Bookkeeping		(318.00)	1,818.04
Deposit	01/17/2020		Deposit	25,000.00	26,818.04
Deposit	01/17/2020		Deposit	11,000.00	37,818.04
Deposit	01/17/2020		Deposit	13,250.00	51,068.04
Deposit	01/17/2020		Deposit	13,100.00	64,168.04
Deposit	01/17/2020		Deposit	667.36	64,835.40
Deposit	01/17/2020		Deposit	150.00	64,985.40
Check	01/23/2020	AOC	MS121619-02	(1,714.43)	63,270.97
Transfer	02/01/2020		Funds Transfer	(50,000.00)	13,270.97
Deposit	02/03/2020		Transfer from US Bank	70,945.96	84,216.93

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2019 through June 2020

Type	Date	Name	Memo	Amount	Balance
Deposit	02/03/2020		Deposit	9,650.00	93,866.93
Deposit	02/03/2020		Deposit	13,550.00	107,416.93
Deposit	02/03/2020		Deposit	16,050.00	123,466.93
Deposit	02/03/2020		Deposit	8,225.00	131,691.93
Check	02/03/2020	Samuel G. Meyer		(120.75)	131,571.18
Check	02/03/2020	Pierce County Bookkeeping		(318.00)	131,253.18
Check	02/03/2020	Melanie Stewart	February invoice	(2,000.00)	129,253.18
Deposit	02/03/2020		Deposit	500.00	129,753.18
Transfer	02/11/2020		Funds Transfer from ch...	(100,000.00)	29,753.18
Check	02/17/2020	AOC		(1,978.66)	27,774.52
Check	02/17/2020	AOC		(393.40)	27,381.12
Deposit	02/18/2020		Deposit	14,100.00	41,481.12
Deposit	02/18/2020		Deposit	16,300.00	57,781.12
Deposit	02/18/2020		Deposit	9,250.00	67,031.12
Deposit	02/18/2020		Deposit	12,800.00	79,831.12
Check	02/19/2020	Ingallina's Box Lunch		(276.87)	79,554.25
Check	02/27/2020	Washington YMCA Youth ...		(1,600.00)	77,954.25
Check	02/27/2020	Dino W Traverso, PLLC		(700.00)	77,254.25
Check	02/27/2020	Melanie Stewart	March invoice 4774	(2,000.00)	75,254.25
Check	02/27/2020	Rick Leo		(33.70)	75,220.55
Transfer	03/03/2020		Funds Transfer	(50,000.00)	25,220.55
Deposit	03/05/2020		Deposit	10,200.00	35,420.55
Check	03/05/2020	Linda Coburn	Board meeting 2/7/2020	(35.65)	35,384.90
Check	03/05/2020	Michelle Gehlsen	Board meeting 2/7/2020	(27.60)	35,357.30
Check	03/05/2020	Michelle Gehlsen	SCJA board meeting 2/...	(31.62)	35,325.68
Check	03/05/2020	Tyson R. Hill	Board meeting 2/7/2020	(220.40)	35,105.28
Check	03/05/2020	Mary C. Logan	Board meeting 2/7/2020	(20.20)	35,085.08
Check	03/05/2020	Samuel G. Meyer	Board meeting 2/7/2020	(57.50)	35,027.58
Check	03/05/2020	Pierce County Bookkeeping	Invoice February Servic...	(318.00)	34,709.58
Check	03/05/2020	David A Larson	DMCJA Legislative me...	(54.55)	34,655.03
Transfer	03/09/2020		Funds Transfer	(28.02)	34,627.01
Check	03/09/2020	Charles Short		(406.79)	34,220.22
Check	03/09/2020	Samuel G. Meyer		(57.50)	34,162.72
Check	03/18/2020	Susanna Neil Kanther-Raz		(900.00)	33,262.72
Check	03/24/2020	Elyse's Catering		(672.12)	32,590.60
Check	04/03/2020	Pierce County Bookkeeping		(318.00)	32,272.60
Deposit	04/06/2020		Deposit	9,100.00	41,372.60
Check	04/15/2020	Rick Leo	postage	(26.75)	41,345.85
Check	04/15/2020	AOC		(1,191.38)	40,154.47
Check	04/21/2020	Melanie Stewart	May invoice 4791	(2,000.00)	38,154.47
Check	04/25/2020	AOC		(416.95)	37,737.52
Transfer	05/04/2020		Funds Transfer	(163.99)	37,573.53
Check	05/14/2020	Pierce County Bookkeeping		(318.00)	37,255.53
Check	05/14/2020	Melanie Stewart	April invoice 4782	(2,000.00)	35,255.53
Check	05/18/2020	AOC		(68.02)	35,187.51
Deposit	05/28/2020		Deposit	672.12	35,859.63
Transfer	05/28/2020		Funds Transfer	40,000.00	75,859.63
Check	06/02/2020	Susanna Neil Kanther-Raz		(1,375.00)	74,484.63
Check	06/03/2020	Melanie Stewart		(56,000.00)	18,484.63
Check	06/04/2020	Pierce County Bookkeeping		(318.00)	18,166.63
Check	06/08/2020	Melanie Stewart	June invoice 4800	(2,000.00)	16,166.63
Deposit	06/08/2020		Deposit	8,500.00	24,666.63
Deposit	06/29/2020		Deposit	200.00	24,866.63
Deposit	06/30/2020		Deposit	250.00	25,116.63
Check	06/30/2020	4imprint		(546.30)	24,570.33

Total Bank of America - Checking

24,570.33

24,570.33

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2019 through June 2020

Type	Date	Name	Memo	Amount	Balance
Bank of America - Savings					
Transfer	07/25/2019		Funds Transfer	(5,000.00)	(5,000.00)
Deposit	07/31/2019		Interest	1.32	(4,998.68)
Transfer	08/12/2019		Funds Transfer	(7,000.00)	(11,998.68)
Deposit	08/31/2019		Interest	1.18	(11,997.50)
Transfer	09/13/2019		Funds Transfer	(15,000.00)	(26,997.50)
Deposit	09/30/2019		Interest	0.95	(26,996.55)
Transfer	10/03/2019		Funds Transfer	(5,000.00)	(31,996.55)
Deposit	10/03/2019		Deposit	5,657.73	(26,338.82)
Transfer	10/18/2019		Funds Transfer	(3,000.00)	(29,338.82)
Transfer	10/25/2019		Funds Transfer	(10,000.00)	(39,338.82)
Deposit	10/31/2019		Interest	0.81	(39,338.01)
Deposit	11/30/2019		Interest	0.65	(39,337.36)
Transfer	12/11/2019		Funds Transfer	(3,500.00)	(42,837.36)
Transfer	12/23/2019		Funds Transfer	(2,000.00)	(44,837.36)
Deposit	12/31/2019		Interest	0.62	(44,836.74)
Deposit	01/31/2020		Interest	0.58	(44,836.16)
Transfer	02/01/2020		Funds Transfer	50,000.00	5,163.84
Transfer	02/11/2020		Funds Transfer	100,000.00	105,163.84
Deposit	02/29/2020		Interest	2.31	105,166.15
Transfer	03/03/2020		Funds Transfer	50,000.00	155,166.15
Deposit	03/31/2020		Interest	3.91	155,170.06
Deposit	04/30/2020		Interest	3.84	155,173.90
Transfer	05/28/2020		Funds Transfer	(40,000.00)	115,173.90
Deposit	05/31/2020		Interest	3.88	115,177.78
Deposit	06/30/2020		Interest	3.13	115,180.91
Total Bank of America - Savings				115,180.91	115,180.91
US Bank - Savings					
Deposit	07/31/2019		Deposit	7.51	7.51
Deposit	08/31/2019		Deposit	7.51	15.02
Deposit	09/30/2019		Deposit	7.51	22.53
Deposit	10/31/2019		Deposit	7.51	30.04
Deposit	11/30/2019		Deposit	7.51	37.55
Deposit	12/31/2019		Deposit	7.51	45.06
Deposit	01/31/2020		Deposit	7.51	52.57
Deposit	02/03/2020		Transfer from US Bank	(70,945.96)	(70,893.39)
Total US Bank - Savings				(70,893.39)	(70,893.39)
Washington Federal					
Deposit	07/31/2019		Interest	55.70	55.70
Transfer	08/08/2019		End of year gift for Mela...	(221.64)	(165.94)
Deposit	08/15/2019		Special fund 1-800-flow...	(47.21)	(213.15)
Deposit	08/31/2019		Interest	55.58	(157.57)
Deposit	09/30/2019		Interest	52.28	(105.29)
Deposit	10/03/2019		Check # 1063	(5,000.00)	(5,105.29)
Deposit	10/31/2019		Interest	45.53	(5,059.76)
Deposit	11/30/2019		interest	42.89	(5,016.87)
Check	12/11/2019	DMCJA		(1,533.45)	(6,550.32)
Deposit	12/31/2019		Interest	43.98	(6,506.34)
Deposit	01/31/2020		Interest	42.80	(6,463.54)
Deposit	02/29/2020		Interest	40.08	(6,423.46)
Deposit	03/31/2020		Interest	33.06	(6,390.40)
Deposit	04/30/2020		Interest	18.21	(6,372.19)
Deposit	05/28/2020		Elyse's Catering	(672.12)	(7,044.31)
Deposit	05/31/2020		Interest	18.83	(7,025.48)
Deposit	06/30/2020		Interest	18.01	(7,007.47)
Total Washington Federal				(7,007.47)	(7,007.47)
Accounts Receivable					
Deposit	08/15/2019	Judicial Registrar	refund for Judge Moore ...	(400.00)	(400.00)
Deposit	09/09/2019	City of Bothell.	refund for overpayment	(146.25)	(546.25)
Total Accounts Receivable				(546.25)	(546.25)

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Type	Date	Name	Memo	Amount	Balance
Due from BJA					
Check	09/13/2019	Michelle Gehlsen	8/12/19	82.36	82.36
Check	09/13/2019	City of Bothell	Judicial Ledership Sum...	585.00	667.36
Deposit	01/17/2020		Judicial Ledership Sum...	(82.36)	585.00
Deposit	01/17/2020		Judicial Ledership Sum...	(585.00)	0.00
Total Due from BJA				0.00	0.00
Prepaid Expenses					
General...	07/30/2019		1/12 of Contract	(4,250.00)	(4,250.00)
General...	08/31/2019		1/12 of Contract	(4,250.00)	(8,500.00)
General...	09/30/2019		1/12 of Contract	(4,250.00)	(12,750.00)
General...	10/31/2019		1/12 of Contract	(4,250.00)	(17,000.00)
General...	11/30/2019		1/12 of Contract	(4,250.00)	(21,250.00)
General...	12/31/2019		1/12 of Contract	(4,250.00)	(25,500.00)
General...	01/29/2020		1/12 of Contract	(4,250.00)	(29,750.00)
General...	02/29/2020		1/12 of Contract	(4,250.00)	(34,000.00)
General...	03/31/2020		1/12 of Contract	(4,250.00)	(38,250.00)
General...	04/30/2020		1/12 of Contract	(4,250.00)	(42,500.00)
General...	05/28/2020		1/12 of Contract	(4,250.00)	(46,750.00)
Check	06/03/2020	Melanie Stewart		56,000.00	9,250.00
General...	06/30/2020		1/12 of Contract	(4,250.00)	5,000.00
Total Prepaid Expenses				5,000.00	5,000.00
Credit Cards					
Bank of America C. C.					
Transfer	07/08/2019		Funds Transfer	103.33	103.33
Credit ...	08/06/2019	1-800-Flowers.com		(94.41)	8.92
Transfer	08/15/2019		Funds Transfer	47.20	56.12
Credit ...	08/15/2019	1-800-Flowers.com		47.21	103.33
Credit ...	10/02/2019	Secretary of State		(10.00)	93.33
Transfer	11/04/2019		Funds Transfer	10.00	103.33
Credit ...	11/07/2019	Wagner's European Bakery		(33.45)	69.88
Check	11/15/2019			33.45	103.33
Credit ...	02/28/2020	Ralph's Thriftway		(28.02)	75.31
Transfer	03/09/2020		Funds Transfer	28.02	103.33
Credit ...	04/14/2020	Zoom Video Communicati...		(163.99)	(60.66)
Transfer	05/04/2020		Funds Transfer	163.99	103.33
Total Bank of America C. C.				103.33	103.33
Total Credit Cards				103.33	103.33
Due to Todd George					
Deposit	12/26/2019		returned uncashed che...	(830.58)	(830.58)
Check	01/08/2020	Todd George	returned uncashed che...	830.58	0.00
Total Due to Todd George				0.00	0.00
Due to Timothy Jenkins					
Deposit	11/08/2019		Deposit	(10.44)	(10.44)
Check	12/30/2019	Timothy Jenkins		10.44	0.00
Total Due to Timothy Jenkins				0.00	0.00
Due to Judicial Institute					
Deposit	10/01/2019	The Judicial Institute	returned uncashed check	(1,000.00)	(1,000.00)
Check	10/04/2019	The Judicial Institute	reissue of uncashed ch...	1,000.00	0.00
Deposit	11/27/2019		returned check	(1,000.00)	(1,000.00)
Check	11/30/2019	The Judicial Institute		1,000.00	0.00
Total Due to Judicial Institute				0.00	0.00

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Type	Date	Name	Memo	Amount	Balance
Due to Rebecca Robertson					
Deposit	08/15/2019	Rebecca Robertson	Uncashed check.	(76.56)	(76.56)
Deposit	09/12/2019	Rebecca Robertson	returned uncashed check	(46.00)	(122.56)
Check	09/13/2019	Rebecca Robertson	uncashed check reissue	76.56	(46.00)
Check	09/13/2019	Rebecca Robertson	uncashed check reissue	46.00	0.00
Total Due to Rebecca Robertson				0.00	0.00
Due to Scott Ahlf					
Deposit	09/12/2019	Scott Ahlf	returned uncashed check	(46.00)	(46.00)
Check	09/13/2019	Scott Ahlf	uncashed check reissue	46.00	0.00
Total Due to Scott Ahlf				0.00	0.00
Interest Income					
Deposit	07/31/2019		Interest	(1.32)	(1.32)
Deposit	07/31/2019		Interest	(55.70)	(57.02)
Deposit	07/31/2019		Deposit	(7.51)	(64.53)
Deposit	08/31/2019		Interest	(1.18)	(65.71)
Deposit	08/31/2019		Interest	(55.58)	(121.29)
Deposit	08/31/2019		Deposit	(7.51)	(128.80)
Deposit	09/30/2019		Interest	(0.95)	(129.75)
Deposit	09/30/2019		Interest	(52.28)	(182.03)
Deposit	09/30/2019		Deposit	(7.51)	(189.54)
Deposit	10/31/2019		Interest	(0.81)	(190.35)
Deposit	10/31/2019		Interest	(45.53)	(235.88)
Deposit	10/31/2019		Deposit	(7.51)	(243.39)
Deposit	11/30/2019		Interest	(0.65)	(244.04)
Deposit	11/30/2019		Interest	(42.89)	(286.93)
Deposit	11/30/2019		Deposit	(7.51)	(294.44)
Deposit	12/31/2019		Interest	(0.62)	(295.06)
Deposit	12/31/2019		Deposit	(7.51)	(302.57)
Deposit	12/31/2019		Interest	(43.98)	(346.55)
Deposit	01/31/2020		Deposit	(7.51)	(354.06)
Deposit	01/31/2020		Interest	(42.80)	(396.86)
Deposit	01/31/2020		Interest	(0.58)	(397.44)
Deposit	02/29/2020		Interest	(2.31)	(399.75)
Deposit	02/29/2020		Interest	(40.08)	(439.83)
Deposit	03/31/2020		Interest	(3.91)	(443.74)
Deposit	03/31/2020		Interest	(33.06)	(476.80)
Deposit	04/30/2020		Interest	(3.84)	(480.64)
Deposit	04/30/2020		Interest	(18.21)	(498.85)
Deposit	05/31/2020		Interest	(3.88)	(502.73)
Deposit	05/31/2020		Interest	(18.83)	(521.56)
Deposit	06/30/2020		Interest	(3.13)	(524.69)
Deposit	06/30/2020		Interest	(18.01)	(542.70)
Total Interest Income				(542.70)	(542.70)
Membership Revenue					
Deposit	08/08/2019	Thomas L. Meyer	For last budget member...	(250.00)	(250.00)
Deposit	01/17/2020	Donna Tucker	King County District Court	(1,000.00)	(1,250.00)
Deposit	01/17/2020	Elizabeth D. Stephenson	King County District Court	(1,000.00)	(2,250.00)
Deposit	01/17/2020	Jason Poydras	King County District Court	(1,000.00)	(3,250.00)
Deposit	01/17/2020	Lisa Paglisotti	King County District Court	(1,000.00)	(4,250.00)
Deposit	01/17/2020	Lisa O'Toole	King County District Court	(1,000.00)	(5,250.00)
Deposit	01/17/2020	Marcus W. Naylor	King County District Court	(1,000.00)	(6,250.00)
Deposit	01/17/2020	Susan Mahoney	King County District Court	(1,000.00)	(7,250.00)
Deposit	01/17/2020	Rhonda Laumann	King County District Court	(1,000.00)	(8,250.00)
Deposit	01/17/2020	Jill Landes	King County District Court	(1,000.00)	(9,250.00)
Deposit	01/17/2020	Gregg Hirakawa	King County District Court	(1,000.00)	(10,250.00)
Deposit	01/17/2020	Anne C. Harper	King County District Court	(1,000.00)	(11,250.00)
Deposit	01/17/2020	Corinna Harn	King County District Court	(1,000.00)	(12,250.00)
Deposit	01/17/2020	Nathaniel Green	King County District Court	(1,000.00)	(13,250.00)
Deposit	01/17/2020	Laurel Gibson	King County District Court	(1,000.00)	(14,250.00)
Deposit	01/17/2020	Michelle Gehlsen	King County District Court	(1,000.00)	(15,250.00)
Deposit	01/17/2020	Michael Finkle	King County District Court	(1,000.00)	(16,250.00)
Deposit	01/17/2020	Mark Eide	King County District Court	(1,000.00)	(17,250.00)
Deposit	01/17/2020	Kevin Peck	King County District Court	(1,000.00)	(18,250.00)

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Type	Date	Name	Memo	Amount	Balance
Deposit	01/17/2020	David Christie	King County District Court	(1,000.00)	(19,250.00)
Deposit	01/17/2020	Mark Chow	King County District Court	(1,000.00)	(20,250.00)
Deposit	01/17/2020	Arthur Chapman	King County District Court	(1,000.00)	(21,250.00)
Deposit	01/17/2020	Joseph Campagna	King County District Court	(1,000.00)	(22,250.00)
Deposit	01/17/2020	Matthew York	King County District Court	(1,000.00)	(23,250.00)
Deposit	01/17/2020	Virginia M. Amato	King County District Court	(1,000.00)	(24,250.00)
Deposit	01/17/2020	Marchine Anderson	King County District Court	(1,000.00)	(25,250.00)
Deposit	01/17/2020	Mary Lynch	City of Seattle	(800.00)	(26,050.00)
Deposit	01/17/2020	Robert Chung	City of Seattle	(800.00)	(26,850.00)
Deposit	01/17/2020	Park D. Eng	City of Seattle	(800.00)	(27,650.00)
Deposit	01/17/2020	Anita M. Crawford-Willis	City of Seattle	(1,000.00)	(28,650.00)
Deposit	01/17/2020	Willie Gregory	City of Seattle	(1,000.00)	(29,650.00)
Deposit	01/17/2020	Damon G. Shadid	City of Seattle	(1,000.00)	(30,650.00)
Deposit	01/17/2020	Adam C. Eisenberg	City of Seattle	(1,000.00)	(31,650.00)
Deposit	01/17/2020	Faye R. Chess	City of Seattle	(1,000.00)	(32,650.00)
Deposit	01/17/2020	Edmond Muni Court	City of Seattle	(1,000.00)	(33,650.00)
Deposit	01/17/2020	Andrea Chin	City of Seattle	(1,000.00)	(34,650.00)
Deposit	01/17/2020	Jerome Roache	City of Seattle	(800.00)	(35,450.00)
Deposit	01/17/2020	Jennifer Cruz	City of Seattle	(800.00)	(36,250.00)
Deposit	01/17/2020	Patti Connolly Walker	County of Spokane	(1,000.00)	(37,250.00)
Deposit	01/17/2020	Jennifer L. Fassbender	County of Spokane	(1,000.00)	(38,250.00)
Deposit	01/17/2020	Debra Hayes	County of Spokane	(1,000.00)	(39,250.00)
Deposit	01/17/2020	Patrick Johnson	County of Spokane	(1,000.00)	(40,250.00)
Deposit	01/17/2020	Richard M. Leland	County of Spokane	(1,000.00)	(41,250.00)
Deposit	01/17/2020	Aimee N. Maurer	County of Spokane	(1,000.00)	(42,250.00)
Deposit	01/17/2020	Jeffery Smith	County of Spokane	(1,000.00)	(43,250.00)
Deposit	01/17/2020	Donna Wilson	County of Spokane	(1,000.00)	(44,250.00)
Deposit	01/17/2020	Sara L. McCulloch	City of Bainbridge Island	(500.00)	(44,750.00)
Deposit	01/17/2020	Linda S. Portnoy	City of Lake Forest	(500.00)	(45,250.00)
Deposit	01/17/2020	Wayne Stewart	City of Mercer Island	(500.00)	(45,750.00)
Deposit	01/17/2020	Kyle Imier	Grays Harbor District	(1,000.00)	(46,750.00)
Deposit	01/17/2020	Thomas Copland	Grays Harbor District	(1,000.00)	(47,750.00)
Deposit	01/17/2020	Thomas L. Meyer	Thomas Meyer	(250.00)	(48,000.00)
Deposit	01/17/2020	Adalia A. Hille	Adams County District	(500.00)	(48,500.00)
Deposit	01/17/2020	Bronson Faul	Selah Municipal Court	(250.00)	(48,750.00)
Deposit	01/17/2020	Arthur Blauvelt III	City of Elma & Oakville ...	(250.00)	(49,000.00)
Deposit	01/17/2020	Lisa Leone	Des Moines Municipal	(500.00)	(49,500.00)
Deposit	01/17/2020	Scott Stewart	City of Issaquah	(1,000.00)	(50,500.00)
Deposit	01/17/2020	Pete Smiley	City of Bellingham	(800.00)	(51,300.00)
Deposit	01/17/2020	Debra Lev	City of Bellingham	(1,000.00)	(52,300.00)
Deposit	01/17/2020	Anthony Parise	Whatcom County (no m...	(800.00)	(53,100.00)
Deposit	01/17/2020	Linda Coburn	Edmonds Municipal Court	(1,000.00)	(54,100.00)
Deposit	01/17/2020	John E Hart	Whitman County	(1,000.00)	(55,100.00)
Deposit	01/17/2020	Scott Ahlf	Olympia Municipal Court	(1,000.00)	(56,100.00)
Deposit	01/17/2020	Roger Bennett	City of Battle Ground	(500.00)	(56,600.00)
Deposit	01/17/2020	Elizabeth Penoyar	Snohomish County Dist...	(500.00)	(57,100.00)
Deposit	01/17/2020	Christopher L Bates	City of Montesano	(250.00)	(57,350.00)
Deposit	01/17/2020	Eric C. Bigger	Douglas County District	(1,000.00)	(58,350.00)
Deposit	01/17/2020	Dale A. McBeth	Chehalis Municipal Court	(250.00)	(58,600.00)
Deposit	01/17/2020	John Curry	Orting Municipal	(250.00)	(58,850.00)
Deposit	01/17/2020	George Steele	Mason County	(1,000.00)	(59,850.00)
Deposit	01/17/2020	Dave Neupert	Clallam County District ...	(1,000.00)	(60,850.00)
Deposit	01/17/2020	John O. Knowlton	Walla Walla County Dis...	(250.00)	(61,100.00)
Deposit	01/17/2020	Joseph Mano	Napavine Municipal Court	(250.00)	(61,350.00)
Deposit	01/17/2020	Terrance G. Lewis	Lynden Municipal Court	(250.00)	(61,600.00)
Deposit	01/17/2020	Rick L. Hansen	Klickitat County	(500.00)	(62,100.00)
Deposit	01/17/2020	Heidi Heywood	Wahkiakum District Court	(500.00)	(62,600.00)
Deposit	01/17/2020	William J. Stewart	Assoc member	(25.00)	(62,625.00)
Deposit	01/17/2020	Paul Treyz	Assoc member	(25.00)	(62,650.00)
Deposit	01/17/2020	David M. Kenworthy	Assoc member	(25.00)	(62,675.00)
Deposit	01/17/2020	Mark A. Chmelewski	Assoc member	(25.00)	(62,700.00)
Deposit	01/17/2020	Michael L. Everett	Assoc member	(25.00)	(62,725.00)
Deposit	01/17/2020	Steven Buzzard	Assoc member	(25.00)	(62,750.00)
Deposit	02/03/2020	Krista White Swain	City of Black Diamond	(250.00)	(63,000.00)
Deposit	02/03/2020	John Olson	City of Kirkland	(1,000.00)	(64,000.00)
Deposit	02/03/2020	Ronald Reynier	City of Skamania Count...	(500.00)	(64,500.00)
Deposit	02/03/2020	Susan Woodard	City of Yakima	(1,000.00)	(65,500.00)
Deposit	02/03/2020	Tamara A. Hanlon	City of Yakima	(400.00)	(65,900.00)

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Type	Date	Name	Memo	Amount	Balance
Deposit	02/03/2020	Kelley Otwell	City of Yakima	(1,000.00)	(66,900.00)
Deposit	02/03/2020	Fred L. Gillings	City of Marysville	(1,000.00)	(67,900.00)
Deposit	02/03/2020	Lorrie Towers	City of Marysville	(1,000.00)	(68,900.00)
Deposit	02/03/2020	Chancey C. Crowell	City of East Wenatchee	(500.00)	(69,400.00)
Deposit	02/03/2020	Stephen E. Moore	City of Lynnwood	(1,000.00)	(70,400.00)
Deposit	02/03/2020	Thomas M. Ellington	City of Roy	(250.00)	(70,650.00)
Deposit	02/03/2020	Kevin Ringus	City of Fife	(1,000.00)	(71,650.00)
Deposit	02/03/2020	Dan LeBeau	Town of Colton	(250.00)	(71,900.00)
Deposit	02/03/2020	Nancy R. McAllister	Pacific County	(500.00)	(72,400.00)
Deposit	02/03/2020	Matthew W. Antush	City of Spokane	(1,000.00)	(73,400.00)
Deposit	02/03/2020	Gerald A. Caniglia	City of Spokane	(800.00)	(74,200.00)
Deposit	02/03/2020	Howard F Delaney	City of Spokane	(200.00)	(74,400.00)
Deposit	02/03/2020	Mary C. Logan	City of Spokane	(1,000.00)	(75,400.00)
Deposit	02/03/2020	Kristin O'Sullivan	City of Spokane	(800.00)	(76,200.00)
Deposit	02/03/2020	Tracy A. Staab	City of Spokane	(1,000.00)	(77,200.00)
Deposit	02/03/2020	Michael Valerien	City of Spokane	(800.00)	(78,000.00)
Deposit	02/03/2020	David Ebenger	City of Winthrop	(250.00)	(78,250.00)
Deposit	02/03/2020	Thomas W. Cox	Garfield County	(500.00)	(78,750.00)
Deposit	02/03/2020	Roy Fore	Chelan County	(1,000.00)	(79,750.00)
Deposit	02/03/2020	Kyle Mott	Chelan County	(1,000.00)	(80,750.00)
Deposit	02/03/2020	Tina Kernan	Asotin County	(1,000.00)	(81,750.00)
Deposit	02/03/2020	Jeffrey J. Baker	Klickitat County	(500.00)	(82,250.00)
Deposit	02/03/2020	James N. Docter	City of Bremerton	(1,000.00)	(83,250.00)
Deposit	02/03/2020	Shane Seaman	City of Bremerton	(200.00)	(83,450.00)
Deposit	02/03/2020	Timothy Jenkins	City of Sumner	(500.00)	(83,950.00)
Deposit	02/03/2020	Carolyn J. Benzel	Adams County	(1,000.00)	(84,950.00)
Deposit	02/03/2020	Andrea Beall	City of Puyallup	(1,000.00)	(85,950.00)
Deposit	02/03/2020	John S Ziobro	Benton County	(1,000.00)	(86,950.00)
Deposit	02/03/2020	Steven T Osborn	Benton County	(1,000.00)	(87,950.00)
Deposit	02/03/2020	Daniel Kathren	Benton County	(1,000.00)	(88,950.00)
Deposit	02/03/2020	Terry Tanner	Benton County	(1,000.00)	(89,950.00)
Deposit	02/03/2020	Katharine Butler	Benton County	(1,000.00)	(90,950.00)
Deposit	02/03/2020	John A. Miller	Fircrest	(250.00)	(91,200.00)
Deposit	02/03/2020	James M.B. Buzzard	Centralia Municipal	(500.00)	(91,700.00)
Deposit	02/03/2020	Kevin P Kelly	Kitsap District	(1,000.00)	(92,700.00)
Deposit	02/03/2020	Claire Bradley	Kitsap District	(1,000.00)	(93,700.00)
Deposit	02/03/2020	Jeffrey J. Jahns	Kitsap District	(1,000.00)	(94,700.00)
Deposit	02/03/2020	Marilyn Paja	Kitsap District	(1,000.00)	(95,700.00)
Deposit	02/03/2020	Mara J. Rozzano	City of Bothell	(1,000.00)	(96,700.00)
Deposit	02/03/2020	Craig Stilwill	City of Pasco (non me...	(1,000.00)	(97,700.00)
Deposit	02/03/2020	Amy Kaestner	City of Everett	(1,000.00)	(98,700.00)
Deposit	02/03/2020	Laura Vanslyck	City of Everett	(1,000.00)	(99,700.00)
Deposit	02/03/2020	Susan L. Solan	City of Aberdeen	(500.00)	(100,200.00)
Deposit	02/03/2020	William H. Hawkins	Island County District C...	(1,000.00)	(101,200.00)
Deposit	02/03/2020	Ronald Andrew M Costeck	Island County District C...	(800.00)	(102,000.00)
Deposit	02/03/2020	Timothy A. Dury	City of Port Orchard	(500.00)	(102,500.00)
Deposit	02/03/2020	Charles Short	Okanogan County	(1,000.00)	(103,500.00)
Deposit	02/03/2020	Robert Grim	Okanogan County	(1,000.00)	(104,500.00)
Deposit	02/03/2020	Matt Elich	Whatcom County	(1,000.00)	(105,500.00)
Deposit	02/03/2020	Anthony Gipe	City of Kent	(1,000.00)	(106,500.00)
Deposit	02/03/2020	Michael R Frans	City of Kent	(1,000.00)	(107,500.00)
Deposit	02/03/2020	Glenn Philips	Retired	(25.00)	(107,525.00)
Deposit	02/03/2020	G. Scott Marinella	County of Colombia	(500.00)	(108,025.00)
Deposit	02/03/2020	Wade Samuelson	Lewis County	(1,000.00)	(109,025.00)
Deposit	02/03/2020	R. W. Buzzard	Lewis County	(1,000.00)	(110,025.00)
Deposit	02/03/2020	Wendy S. Tripp	Lewis County	(200.00)	(110,225.00)
Deposit	02/03/2020	Zenon P. Olbertz	City of Gig Harbor	(500.00)	(110,725.00)
Deposit	02/18/2020	Robert Hamilton	City of Seatac	(500.00)	(111,225.00)
Deposit	02/18/2020	Ron Heslop	City of Bonney Lake	(1,000.00)	(112,225.00)
Deposit	02/18/2020	Susan Adams	City of Lakewood	(1,000.00)	(113,225.00)
Deposit	02/18/2020	Terry Jurado	City of Renton	(1,000.00)	(114,225.00)
Deposit	02/18/2020	Kara Murphy Richards	City of Renton	(1,000.00)	(115,225.00)
Deposit	02/18/2020	Darrel R. Ellis	City of Roslyn	(250.00)	(115,475.00)
Deposit	02/18/2020	Robert R. Northcott	City of Granger	(250.00)	(115,725.00)
Deposit	02/18/2020	Carolyn Jewett	San Juan County	(1,000.00)	(116,725.00)
Deposit	02/18/2020	Robert Freeby	City of Buckley	(250.00)	(116,975.00)
Deposit	02/18/2020	Darrel R. Ellis	City of Cle Elum	(250.00)	(117,225.00)
Deposit	02/18/2020	Kristen L. Parcher	Clark County	(1,000.00)	(118,225.00)

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Deposit	02/18/2020	Chad E. Sleight	Clark County	(1,000.00)	(119,225.00)
Deposit	02/18/2020	Darvin Zimmerman	Clark County	(1,000.00)	(120,225.00)
Deposit	02/18/2020	Sonya L. Langsdorf	Clark County	(1,000.00)	(121,225.00)
Deposit	02/18/2020	Kelli E. Osler	Clark County	(1,000.00)	(122,225.00)
Deposit	02/18/2020	John P. Hagensen	Clark County	(1,000.00)	(123,225.00)
Deposit	02/18/2020	Todd George	Clark County	(800.00)	(124,025.00)
Deposit	02/18/2020	Abigail Bartlett	Clark County	(800.00)	(124,825.00)
Deposit	02/18/2020	Judy Jasprica	Pierce County	(1,000.00)	(125,825.00)
Deposit	02/18/2020	Karla Buttorff	Pierce County	(1,000.00)	(126,825.00)
Deposit	02/18/2020	Claire Sussman	Pierce County	(1,000.00)	(127,825.00)
Deposit	02/18/2020	Kevin McCann	Pierce County	(1,000.00)	(128,825.00)
Deposit	02/18/2020	Jeanette Lineberry	Pierce County	(1,000.00)	(129,825.00)
Deposit	02/18/2020	Lloyd Oaks	Pierce County	(1,000.00)	(130,825.00)
Deposit	02/18/2020	Karl Williams	Pierce County	(1,000.00)	(131,825.00)
Deposit	02/18/2020	Lizanne Padula	Pierce County	(1,000.00)	(132,825.00)
Deposit	02/18/2020	Dan B Johnson	Lincoln County	(500.00)	(133,325.00)
Deposit	02/18/2020	M. Jamie Imboden	Cowlitz County	(1,000.00)	(134,325.00)
Deposit	02/18/2020	Debra L Burchett	Cowlitz County	(1,000.00)	(135,325.00)
Deposit	02/18/2020	John A Hays	Cowlitz County	(1,000.00)	(136,325.00)
Deposit	02/18/2020	Mark Kaiman	City of Ferndale	(250.00)	(136,575.00)
Deposit	02/18/2020	Brett Buckley	Thurston County	(1,000.00)	(137,575.00)
Deposit	02/18/2020	Kalo Wilcox	Thurston County	(1,000.00)	(138,575.00)
Deposit	02/18/2020	Samuel G. Meyer	Thurston County	(1,000.00)	(139,575.00)
Deposit	02/18/2020	Paul Wohl	Thurston County	(800.00)	(140,375.00)
Deposit	02/18/2020	Erik S. Rohrer	Clallam County	(500.00)	(140,875.00)
Deposit	02/18/2020	Kris Kaino	City of Long Beach	(250.00)	(141,125.00)
Deposit	02/18/2020	Stephen D Greer	City of Shelton	(500.00)	(141,625.00)
Deposit	02/18/2020	Brock D. Stiles	City of Sedro-Woolley	(250.00)	(141,875.00)
Deposit	02/18/2020	Michael Bobbink	Blaine, Sumas, Everso...	(500.00)	(142,375.00)
Deposit	02/18/2020	David Hatch	City of Westport	(250.00)	(142,625.00)
Deposit	02/18/2020	Mindy Walker	Jefferson County	(1,000.00)	(143,625.00)
Deposit	02/18/2020	Kimberly Walden	Tukwilla Municipal Court	(500.00)	(144,125.00)
Deposit	02/18/2020	Diane Goddard	Skagit County	(1,000.00)	(145,125.00)
Deposit	02/18/2020	Warren Gilbert	Skagit County	(1,000.00)	(146,125.00)
Deposit	02/18/2020	Thomas L. Verge	Skagit County	(1,000.00)	(147,125.00)
Deposit	02/18/2020	Jenifer Howson	Skagit County	(800.00)	(147,925.00)
Deposit	02/18/2020	Jennifer M. Ellis	Lower Kittitas County	(200.00)	(148,125.00)
Deposit	02/18/2020	Paul R Sander	Lower Kittitas County	(1,000.00)	(149,125.00)
Deposit	02/18/2020	Kristian E. Hedine	Walla Walla District Court	(1,000.00)	(150,125.00)
Deposit	02/18/2020	Sandra L. Allen	Milton Municipal Court	(250.00)	(150,375.00)
Deposit	02/18/2020	Jerry Roach	Franklin County District ...	(1,000.00)	(151,375.00)
Deposit	02/18/2020	Thomas Brown	Ferry District Court	(500.00)	(151,875.00)
Deposit	02/18/2020	Darrel R. Ellis	Upper Kittitas County D...	(500.00)	(152,375.00)
Deposit	02/18/2020	David A Larson	City of Federal Way	(1,000.00)	(153,375.00)
Deposit	02/18/2020	Rebecca Robertson	City of Federal Way	(1,000.00)	(154,375.00)
Deposit	02/18/2020	Douglas Fair	Snohomish County Dist...	(1,000.00)	(155,375.00)
Deposit	02/18/2020	Jeffery Goodwin	Snohomish County Dist...	(1,000.00)	(156,375.00)
Deposit	02/18/2020	Jenn Rancourt	Snohomish County Dist...	(1,000.00)	(157,375.00)
Deposit	02/18/2020	Rick Leo	Snohomish County Dist...	(800.00)	(158,175.00)
Deposit	02/18/2020	Tam Bui	Snohomish County Dist...	(1,000.00)	(159,175.00)
Deposit	02/18/2020	Patricia L. Lyon	Snohomish County Dist...	(1,000.00)	(160,175.00)
Deposit	02/18/2020	Steven Clough	Snohomish County Dist...	(1,000.00)	(161,175.00)
Deposit	02/18/2020	Beth Fraser	Snohomish County Dist...	(1,000.00)	(162,175.00)
Deposit	02/18/2020	Anthony E Howard	Snohomish County Dist...	(1,000.00)	(163,175.00)
Deposit	03/05/2020	Therese Murphy	The City Of Zillah	(250.00)	(163,425.00)
Deposit	03/05/2020	Andrea Vingo	The City Of Hoquiam	(500.00)	(163,925.00)
Deposit	03/05/2020	Robin R. McCroskey	Pend Oreille County Dis...	(1,000.00)	(164,925.00)
Deposit	03/05/2020	Jessica K. Ness	Monroe Municipal Court	(500.00)	(165,425.00)
Deposit	03/05/2020	Douglas B. Robinson	Colfax Municipal Court	(250.00)	(165,675.00)
Deposit	03/05/2020	Jeffrey L. Tolman	City Of Poulsbo	(500.00)	(166,175.00)
Deposit	03/05/2020	David Grant	Whatcom County Distri...	(1,000.00)	(167,175.00)
Deposit	03/05/2020	Douglas K. Garrison	Wapato Municipal Court	(250.00)	(167,425.00)
Deposit	03/05/2020	L. Stephen Rochon	Pacific, Maple Valley, a...	(250.00)	(167,675.00)
Deposit	03/05/2020	Steven L. Michels	City of SunnySide	(500.00)	(168,175.00)
Deposit	03/05/2020	Dwayne L Christopher	City Of Tacoma	(1,000.00)	(169,175.00)
Deposit	03/05/2020	Drew Henke	City Of Tacoma	(1,000.00)	(170,175.00)
Deposit	03/05/2020	David B Ladenburg	City Of Tacoma	(1,000.00)	(171,175.00)
Deposit	03/05/2020	Dennis H. Ball	City Of Tacoma	(800.00)	(171,975.00)

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Type	Date	Name	Memo	Amount	Balance
Deposit	03/05/2020	Randall L. Hansen	City Of Tacoma	(400.00)	(172,375.00)
Deposit	03/05/2020	Gina Tveit	Stevens County	(1,000.00)	(173,375.00)
Deposit	04/06/2020	Kevin Roy	Yakima County	(800.00)	(174,175.00)
Deposit	04/06/2020	Brian Sanderson	Yakima County	(800.00)	(174,975.00)
Deposit	04/06/2020	Alfred G. Schweep	Yakima County	(800.00)	(175,775.00)
Deposit	04/06/2020	Donald W. Engel	Yakima County	(800.00)	(176,575.00)
Deposit	04/06/2020	Kevin Eilmes	Yakima County	(800.00)	(177,375.00)
Deposit	04/06/2020	Kevin Roy	Yakima County	(200.00)	(177,575.00)
Deposit	04/06/2020	Brian Sanderson	Yakima County	(200.00)	(177,775.00)
Deposit	04/06/2020	Alfred G. Schweep	Yakima County	(200.00)	(177,975.00)
Deposit	04/06/2020	Donald W. Engel	Yakima County	(200.00)	(178,175.00)
Deposit	04/06/2020	Angelle M. Geri	Airway Height	(500.00)	(178,675.00)
Deposit	04/06/2020	Janis Whitener-Moberg	Grant County	(1,000.00)	(179,675.00)
Deposit	04/06/2020	Tyson R. Hill	Grant County	(1,000.00)	(180,675.00)
Deposit	04/06/2020	Brian D. Barlow	Grant County	(1,000.00)	(181,675.00)
Deposit	04/06/2020	Anna Gigliotti	Grant County	(800.00)	(182,475.00)
Deposit	06/08/2020	Eric Weston	City of Raymond	(250.00)	(182,725.00)
Deposit	06/08/2020	Todd Richardson	City of Asotin	(250.00)	(182,975.00)
Deposit	06/29/2020	Terri K. Cooper	Cheney Municipal	(200.00)	(183,175.00)
Deposit	06/30/2020		Deposit	(250.00)	(183,425.00)
Total Membership Revenue				(183,425.00)	(183,425.00)
Conference Incidental Fees 2020					
Deposit	10/03/2019		From unclaimed money...	(657.73)	(657.73)
Total Conference Incidental Fees 2020				(657.73)	(657.73)
Council on Independent Courts					
Check	09/13/2019	Scott Ahlf	CIC retreat 9/11/19	55.68	55.68
Check	09/13/2019	Samuel G. Meyer	CIC retreat 9/11/19	58.00	113.68
Check	12/13/2019	AOC		302.60	416.28
Total Council on Independent Courts				416.28	416.28
MPA Liaison					
Check	08/09/2019	City of Spokane	July Board Meeting for ...	228.60	228.60
Total MPA Liaison				228.60	228.60
Special Fund Expense					
Credit ...	08/06/2019	1-800-Flowers.com	Judge Peter Nault's fun...	94.41	94.41
Credit ...	08/15/2019	1-800-Flowers.com	refund on flowers. Will ...	(47.21)	47.20
Check	09/23/2019	Johnston George LLP	Amicus Brief for DMCJA	5,000.00	5,047.20
Credit ...	11/07/2019	Wagner's European Bakery		33.45	5,080.65
Check	11/26/2019	Johnston George LLP	DMCJA Invoice	1,500.00	6,580.65
Check	03/24/2020	Elyse's Catering	Committee reception	672.12	7,252.77
Total Special Fund Expense				7,252.77	7,252.77
Prior Year Budget Expense					
Check	07/25/2019	AOC	Board meeting expense	1,483.23	1,483.23
Check	07/25/2019	AOC	conference calls	62.99	1,546.22
Check	07/25/2019	AOC	JASP	23.14	1,569.36
Check	07/25/2019	AOC	Therapeutic Courts	1,400.00	2,969.36
Check	09/13/2019	AOC	Board Meeting prior year	6,781.22	9,750.58
Check	09/13/2019	AOC	Conference Calls	33.22	9,783.80
Check	09/13/2019	AOC	Conf. Planning Committ...	957.54	10,741.34
Check	09/13/2019	AOC	Education Committee	1,655.00	12,396.34
Check	09/13/2019	AOC	Rules Committee	166.94	12,563.28
Check	09/13/2019	AOC	Conf. Planning Commit...	674.94	13,238.22
Check	10/31/2019	Superior Court Judges As...	2017-2018 JASP Refund	473.50	13,711.72
Check	01/23/2020	AOC	Board meeting from pri...	580.80	14,292.52
Total Prior Year Budget Expense				14,292.52	14,292.52

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Type	Date	Name	Memo	Amount	Balance
Board Meeting Expense					
Check	07/18/2019	Charles Short	Board Meeting 7/12/19	424.39	424.39
Check	07/18/2019	Linda Coburn	Board Meeting 7/12/19	35.96	460.35
Check	07/18/2019	Kevin Ringus	Board Meeting 7/12/19	23.20	483.55
Check	07/19/2019	Laura Vanslyck	Board Meeting 7/12/19	49.30	532.85
Check	07/19/2019	Michelle Gehlsen	Board Meeting 7/12/19	32.48	565.33
Check	07/19/2019	Samuel G. Meyer	Board Meeting 7/12/19	58.00	623.33
Check	07/19/2019	Tyson R. Hill	Board meeting 7/12/19	220.40	843.73
Check	07/22/2019	Ingallina's Box Lunch	Board Meeting 7/12/19	347.00	1,190.73
Check	09/13/2019	Ingallina's Box Lunch	DMCJA board meeting ...	134.37	1,325.10
Check	10/04/2019	Charles Short	DMCJA board meeting ...	438.48	1,763.58
Check	10/04/2019	Dan B Johnson	DMCJA board meeting ...	174.42	1,938.00
Check	10/04/2019	Drew Henke	DMCJA board meeting ...	30.00	1,968.00
Check	10/04/2019	Laura Vanslyck	DMCJA board meeting ...	30.00	1,998.00
Check	10/04/2019	Linda Coburn	DMCJA board meeting ...	144.42	2,142.42
Check	10/04/2019	Tyson R. Hill	DMCJA board meeting ...	144.42	2,286.84
Check	10/17/2019	AOC		754.09	3,040.93
Check	10/18/2019	Michelle Gehlsen	DMCJA board meeting ...	194.42	3,235.35
Check	10/25/2019	AOC		55.59	3,290.94
Check	11/15/2019	Kevin Ringus	11/8/19 Board meeting	23.20	3,314.14
Check	11/26/2019	Laura Vanslyck	11/8/19 Board meeting	52.20	3,366.34
Check	11/26/2019	Ingallina's Box Lunch	11/8/19 Board meeting	292.71	3,659.05
Check	12/09/2019	Samuel G. Meyer	11/8/19 Board Meeting	58.00	3,717.05
Check	12/09/2019	Rick Leo	11/8/19 Board Meeting	28.43	3,745.48
Check	12/13/2019	AOC		965.22	4,710.70
Check	12/26/2019	Charles Short	Dmcja meeting 12/13/19	410.00	5,120.70
Check	12/26/2019	Michelle Gehlsen	Dmcja mtg 12/13/19/SC...	51.62	5,172.32
Check	12/26/2019	Samuel G. Meyer	Dmcja meeting 12/13/19	58.00	5,230.32
Check	12/26/2019	Ingallina's Box Lunch	Dmcja mtg 12/13/19	226.93	5,457.25
Check	01/09/2020	Kevin Ringus	Board meeting 12/13/20	35.20	5,492.45
Check	01/23/2020	AOC	MS121619-02	527.51	6,019.96
Check	02/17/2020	AOC	December 2019 invoice...	316.55	6,336.51
Check	02/17/2020	AOC	January invoice MS021...	328.83	6,665.34
Check	02/19/2020	Ingallina's Box Lunch	February 7th Board me...	276.87	6,942.21
Check	03/05/2020	Linda Coburn	Board meeting 2/7/2020	35.65	6,977.86
Check	03/05/2020	Michelle Gehlsen	Board meeting 2/7/2020	27.60	7,005.46
Check	03/05/2020	Tyson R. Hill	Board meeting 2/7/2020	220.40	7,225.86
Check	03/05/2020	Mary C. Logan	Board meeting 2/7/2020	20.20	7,246.06
Check	03/05/2020	Samuel G. Meyer	Board meeting 2/7/2020	57.50	7,303.56
Credit ...	04/14/2020	Zoom Video Communicati...		163.99	7,467.55
Check	04/15/2020	AOC	Invoice MS031820-02	641.73	8,109.28
Check	04/25/2020	AOC	Invoice MS042120-01	0.04	8,109.32
Total Board Meeting Expense				8,109.32	8,109.32
Bookkeeping Expense					
Check	07/05/2019	Pierce County Bookkeeping	June services	318.00	318.00
Check	08/12/2019	Pierce County Bookkeeping	July services	318.00	636.00
Check	09/19/2019	Pierce County Bookkeeping	August Services	318.00	954.00
Check	10/11/2019	Pierce County Bookkeeping	September Services	318.00	1,272.00
Check	11/11/2019	Pierce County Bookkeeping	October Services	318.00	1,590.00
Check	12/18/2019	Pierce County Bookkeeping	November Services	318.00	1,908.00
Check	01/15/2020	Pierce County Bookkeeping	December Services	318.00	2,226.00
Check	02/03/2020	Pierce County Bookkeeping	January Services	318.00	2,544.00
Check	03/05/2020	Pierce County Bookkeeping	February Services	318.00	2,862.00
Check	04/03/2020	Pierce County Bookkeeping	March Services	318.00	3,180.00
Check	05/14/2020	Pierce County Bookkeeping	April Services	318.00	3,498.00
Check	06/04/2020	Pierce County Bookkeeping	May invoice	318.00	3,816.00
Total Bookkeeping Expense				3,816.00	3,816.00

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Conference Calls					
Check	10/17/2019	AOC		30.97	30.97
Check	10/25/2019	AOC		166.66	197.63
Check	12/13/2019	AOC		37.31	234.94
Check	01/23/2020	AOC	MS121619-02	66.11	301.05
Check	02/17/2020	AOC		65.28	366.33
Check	02/17/2020	AOC		64.57	430.90
Check	04/15/2020	AOC		73.59	504.49
Check	04/25/2020	AOC		91.61	596.10
Check	05/18/2020	AOC	Invoice MS051820-02	68.02	664.12
Total Conference Calls				664.12	664.12
Diversity Committee					
Check	12/13/2019	AOC		82.66	82.66
Total Diversity Committee				82.66	82.66
Education Committee					
Check	10/24/2019	Charles Short	Education Committee 1...	400.04	400.04
Check	10/24/2019	Douglas Fair	Education Committee 1...	34.80	434.84
Check	10/24/2019	James Doctor	Education Committee 1...	68.80	503.64
Check	10/24/2019	Kalo Wilcox	Education Committee 1...	54.52	558.16
Check	11/04/2019	Tam Bui	DMCJA Education mee...	24.36	582.52
Check	11/08/2019	Tom Verge		90.36	672.88
Check	11/26/2019	Aimee N. Maurer	Ed. Committe Faculty D...	168.00	840.88
Check	11/26/2019	John E Hart	Ed. Committe Faculty D...	546.16	1,387.04
Check	11/26/2019	Tom Verge	Ed. Committe Faculty D...	319.38	1,706.42
Check	12/13/2019	AOC		1,017.80	2,724.22
Check	01/23/2020	AOC	MS121619-02	572.93	3,297.15
Check	02/17/2020	AOC		1,026.83	4,323.98
Total Education Committee				4,323.98	4,323.98
Educational Grants					
Check	08/28/2019	Brian Sanderson	Ledership conference in...	1,000.00	1,000.00
Check	11/26/2019	Todd George	Ethics, Fairness course	830.58	1,830.58
Total Educational Grants				1,830.58	1,830.58
Judicial Assistance Committee					
Check	08/09/2019	Susanna Neil Kanther-Raz	Quarterly payment	900.00	900.00
Check	08/09/2019	Susanna Neil Kanther-Raz	meeting expense	25.00	925.00
Check	10/18/2019	University of Washington/...	Invoice 000103	750.00	1,675.00
Check	10/18/2019	Chris Culp	JASP Training 10/4/19	160.72	1,835.72
Check	10/18/2019	Douglas Fair	JASP Training 10/4/19	34.80	1,870.52
Check	10/18/2019	James Doctor	JASP Training 10/4/19	68.80	1,939.32
Check	10/18/2019	Mary C. Logan	JASP Training 10/4/19	20.28	1,959.60
Check	10/18/2019	Michael Finkle	JASP Training 10/4/19	32.48	1,992.08
Check	10/18/2019	Michael Evans	JASP Training 10/4/19	25.00	2,017.08
Check	10/18/2019	Susan Woodard	JASP Training 10/4/19	209.16	2,226.24
Check	10/18/2019	Timothy Jenkins	JASP Training 10/4/19	10.44	2,236.68
Check	10/25/2019	Jackie Shea-Brown	JASP Training 10/4/19	332.76	2,569.44
Check	10/25/2019	AOC		987.96	3,557.40
Deposit	11/07/2019	Superior Court Judges As...	SCJA's 2019-2020 JAS...	(7,000.00)	(3,442.60)
Check	11/26/2019	Susanna Neil Kanther-Raz	4th qtr payment	900.00	(2,542.60)
Check	11/26/2019	Susanna Neil Kanther-Raz	annual peer counselor ...	722.04	(1,820.56)
Check	12/13/2019	AOC		652.00	(1,168.56)
Check	01/23/2020	AOC	MS121619-02	(32.92)	(1,201.48)
Check	02/17/2020	AOC		570.00	(631.48)
Check	03/18/2020	Susanna Neil Kanther-Raz	January/February/March	900.00	268.52
Check	06/02/2020	Susanna Neil Kanther-Raz	2nd quarter	900.00	1,168.52
Check	06/02/2020	Susanna Neil Kanther-Raz		475.00	1,643.52
Deposit	06/08/2020	Superior Court Judges As...	Deposit	(8,000.00)	(6,356.48)
Check	06/30/2020	4imprint	invoice 19778948	546.30	(5,810.18)
Total Judicial Assistance Committee				(5,810.18)	(5,810.18)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2019 through June 2020

Type	Date	Name	Memo	Amount	Balance
Judicial College Social Support					
Check	10/18/2019	Judicial Conf. Registrar		2,000.00	2,000.00
Total Judicial College Social Support				2,000.00	2,000.00
Judicial Community Outreach					
Check	02/27/2020	Washington YMCA Youth ...		1,600.00	1,600.00
Total Judicial Community Outreach				1,600.00	1,600.00
Legislative Committee					
Check	08/28/2019	Melanie Stewart	8/9/19 Meeting	58.00	58.00
Check	08/28/2019	Samuel G. Meyer	8/9/19 meeting	58.00	116.00
Check	09/16/2019	Samuel G. Meyer	DMCJA Legislative me...	58.00	174.00
Check	10/17/2019	AOC		23.00	197.00
Credit ...	02/28/2020	Ralph's Thriftway	Starbucks and water for...	20.71	217.71
Credit ...	02/28/2020	Ralph's Thriftway		7.31	225.02
Check	03/05/2020	David A Larson	DMCJA Legislative me...	54.55	279.57
Check	04/15/2020	AOC		15.80	295.37
Check	04/25/2020	AOC		10.00	305.37
Total Legislative Committee				305.37	305.37
Legislative Pro-Term					
Check	09/04/2019	King County District Court	8/9 meeting	244.90	244.90
Check	09/13/2019	Linda S. Portnoy	9/11/19	15.66	260.56
Check	09/13/2019	City of Lake Forrest	9/11/19	137.50	398.06
Check	09/13/2019	King County District Court	9/3/19	244.90	642.96
Check	10/11/2019	Thurston County District ...	61st Judicial Conf. - Sa...	665.32	1,308.28
Check	10/18/2019	King County District Court	10/11/19 Meeting	244.90	1,553.18
Check	12/09/2019	Laura Vanslyck		112.72	1,665.90
Check	12/26/2019	King County District Court	Dmcja meeting 12/13/19	244.90	1,910.80
Total Legislative Pro-Term				1,910.80	1,910.80
Lobbyist Contract					
Check	07/01/2019	Melanie Stewart	Invoice 4671 July Servi...	2,000.00	2,000.00
General...	07/30/2019		1/12 of Contract	4,250.00	6,250.00
Check	08/01/2019	Melanie Stewart	August Invoice 4681	2,000.00	8,250.00
Check	08/28/2019	Melanie Stewart	September Invoice	2,000.00	10,250.00
General...	08/31/2019		1/12 of Contract	4,250.00	14,500.00
Check	09/13/2019	Melanie Stewart	October Invoice	2,000.00	16,500.00
General...	09/30/2019		1/12 of Contract	4,250.00	20,750.00
Check	10/25/2019	Melanie Stewart	Invoice 4732 November...	2,000.00	22,750.00
General...	10/31/2019		1/12 of Contract	4,250.00	27,000.00
Check	11/18/2019	Melanie Stewart	December invoice	2,000.00	29,000.00
General...	11/30/2019		1/12 of Contract	4,250.00	33,250.00
Check	12/26/2019	Melanie Stewart	invoice 4753 January p...	2,000.00	35,250.00
General...	12/31/2019		1/12 of Contract	4,250.00	39,500.00
General...	01/29/2020		1/12 of Contract	4,250.00	43,750.00
Check	02/03/2020	Melanie Stewart	February invoice	2,000.00	45,750.00
Check	02/27/2020	Melanie Stewart	March invoice 4774	2,000.00	47,750.00
General...	02/29/2020		1/12 of Contract	4,250.00	52,000.00
General...	03/31/2020		1/12 of Contract	4,250.00	56,250.00
Check	04/21/2020	Melanie Stewart	May invoice 4791	2,000.00	58,250.00
General...	04/30/2020		1/12 of Contract	4,250.00	62,500.00
Check	05/14/2020	Melanie Stewart	invoice 4782 April	2,000.00	64,500.00
General...	05/28/2020		1/12 of Contract	4,250.00	68,750.00
Check	06/08/2020	Melanie Stewart	June invoice 4800	2,000.00	70,750.00
General...	06/30/2020		1/12 of Contract	4,250.00	75,000.00
Total Lobbyist Contract				75,000.00	75,000.00

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
 July 2019 through June 2020

Type	Date	Name	Memo	Amount	Balance
Long-Range Planning Committee					
Check	03/09/2020	Charles Short	meeting 3/4/20	406.79	406.79
Check	03/09/2020	Samuel G. Meyer	meeting 3/4/20	57.50	464.29
Check	04/15/2020	AOC		304.80	769.09
Check	04/25/2020	AOC		315.30	1,084.39
Total Long-Range Planning Committee				1,084.39	1,084.39
President Expense					
Check	02/03/2020	Samuel G. Meyer	judicial college 1/27/20	120.75	120.75
Check	04/15/2020	AOC		155.46	276.21
Total President Expense				276.21	276.21
Professional Services					
Check	02/27/2020	Dino W Traverso, PLLC	Corp tax return	700.00	700.00
Total Professional Services				700.00	700.00
SCJA Board Liaison					
Check	10/18/2019	Michelle Gehlsen	SCJA board meeting 1...	32.48	32.48
Check	03/05/2020	Michelle Gehlsen	SCJA board meeting 2/...	31.62	64.10
Total SCJA Board Liaison				64.10	64.10
Treasurer Expense and Bonds					
Credit ...	10/02/2019	Secretary of State		10.00	10.00
Check	02/27/2020	Rick Leo	Postage	33.70	43.70
Check	04/15/2020	Rick Leo	postage	26.75	70.45
Total Treasurer Expense and Bonds				70.45	70.45
Bank Service Charges					
Deposit	08/15/2019		refund for bank charges...	(14.00)	(14.00)
Check	08/31/2019		Service Charge	14.00	0.00
Check	09/30/2019		Service Charge	14.00	14.00
Check	10/31/2019		Service Charge	14.00	28.00
Deposit	11/30/2019		refund of charges	(28.00)	0.00
Total Bank Service Charges				0.00	0.00
TOTAL				0.00	0.00

Other current information not included in reports



Statement of Account

PAGE 1 OF 2

Statement End Date June 30, 2020
 Statement Begin Date June 1, 2020

Account Number

To report a lost or stolen card,
 call 800-324-9375.

For 24-hour telephone banking,
 call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 13946
 JUDGE MICHELLE K GEHLEN
 10116 NE 183RD ST
 BOTHELL, WA 98011-3416

For questions or assistance with your account(s),
 please call 800-324-9375, stop by your local branch,
 or send a written request to our Client Care Center
 at 9929 Evergreen Way, Everett WA 98204.

Business Premium Money Market Summary - #

Annual Percentage Yield Earned for this Statement Period 0.500%
 Interest Rate Effective 06/01/2020 0.500%
 Interest Earned/Accrued this Cycle \$18.01
 Number of Days in this Cycle 30
 Date Interest Posted 06-30-2020
 Year-to-Date Interest Paid \$170.99

Beginning Balance \$44,462.26
 Interest Earned This Period +18.01
 Deposits and Credits +0.00
 Checks Paid -672.12
 ATM, Electronic and Debit Card Withdrawals -0.00
 Other Transactions -0.00
Ending Balance \$43,808.15

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
06-30	Credit Interest	18.01
Total Interest Earned This Period		18.01

Take control of your finances with MoneySync.

Manage ALL of your various bank accounts, loans, credit cards and investment accounts in one FREE app. Look for MoneySync in online banking & in your app store to get started.

WF-01 (8/19)

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for recurring payments. You may opt out of this service by calling 1-800-324-9375.



Statement of Account

PAGE 2 OF 2

Statement End Date June 30, 2020

Statement Begin Date June 1, 2020

Account Number

For 24-hour telephone banking
1-877-431-1876

Checks Paid

Number	Date	Amount
1065	Jun 8	672.12

Number	Date	Amount
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Total Checks Paid \$672.12

* All of your recent checks may not be on this statement, either because they haven't cleared yet, they were listed on one of your previous statements, or they were converted to an electronic withdrawal and may be listed below.

DMCJA 2019-2020 Adopted Budget

Item/Committee	Beginning Balance	Total Costs	Ending Balance
Access to Justice Liaison	\$100.00		\$100.00
Audit	\$2,000.00		\$2,000.00
Bar Association Liaison	\$1,500.00		\$1,500.00
Board Meeting Expense	\$30,000.00	\$8,109.00	\$21,891.00
Bookkeeping Expense	\$3,500.00	\$3,816.00	(\$316.00)
Bylaws Committee	\$250.00		\$250.00
Conference Calls	\$750.00	\$664.00	\$86.00
Conference Planning Committee	\$4,000.00		\$4,000.00
Conference Incidental Fees for 2020 Spring Program	\$40,000.00		\$40,000.00
Council on Independent Courts (DMCJA Judicial Independence Fire Brigade)	\$1,000.00	\$416.00	\$584.00
Diversity Committee	\$2,000.00	\$83.00	\$1,917.00
DMCJA/SCJA Sentencing Alternatives aka "Trial Ct Sentencing & Supervision Comm"	\$1,000.00		\$1,000.00
DMCMA Liaison	\$500.00		\$500.00
DMCMA Mandatory Education	\$20,000.00		\$20,000.00
DOL Liaison Committee	\$200.00		\$200.00
Education Committee	\$14,500.00	\$4,324.00	\$10,176.00
Education-Security	\$2,500.00		\$2,500.00
Educational Grants	\$5,000.00	\$1,831.00	\$3,169.00
Judicial Assistance Committee*	\$14,000.00	\$9,190.00	\$4,810.00
Judicial College Social Support	\$2,000.00	\$2,000.00	\$0.00
Judicial Community Outreach	\$4,000.00	\$1,600.00	\$2,400.00
Legislative Committee	\$4,000.00	\$305.00	\$3,695.00
Legislative Pro-Tem	\$2,500.00	\$1,911.00	\$589.00
Lobbyist Contract	\$75,000.00	\$75,000.00	\$0.00
Lobbyist Expenses	\$1,500.00		\$1,500.00
Long-Range Planning Committee	\$750.00	\$1,084.00	(\$334.00)
MPA Liaison	\$1,000.00	\$229.00	\$771.00
Municipal/Dist Ct Swearing-in 4 yrs (12/2017)	\$0.00		\$0.00
National Leadership Grants	\$5,000.00		\$5,000.00
Nominating Committee	\$400.00		\$400.00
President Expense	\$5,000.00	\$276.00	\$4,724.00
Pro Tempore (committee chair approval)	\$10,000.00		\$10,000.00
Professional Services	\$5,000.00	\$700.00	\$4,300.00
Public Outreach (ad hoc workgroup)	\$2,500.00		\$2,500.00
Rules Committee	\$500.00		\$500.00
SCJA Board Liaison	\$1,000.00	\$64.00	\$936.00
Special Fund		\$7,253.00	(\$7,253.00)
Therapeutic Courts Committee	\$2,500.00		\$2,500.00
Treasurer Expense and Bonds	\$250.00	\$71.00	\$179.00
Trial Court Advocacy Board	\$500.00		\$500.00
Uniform Infraction Committee	\$1,000.00		\$1,000.00
Total	\$267,200.00	\$118,926.00	\$148,274.00
*Includes \$7,000 from the SCJA			

DMCJA\Board\Budget\2010-Present\2019-2020 Adopted Budget--as amended at 7-12-2019 Board Mtg.xls

The following is sent on behalf of Ramsey Radwan, Management Services Division Director, AOC:

Greetings Superior Court Presiding Judges and Administrators, District and Municipal Court Presiding Judges and Administrators, and County Clerks:

As you know, \$11.8 million in Coronavirus Aid, Relief, and Economic Security Act (CARES) monies were awarded to the Administrative Office of the Courts (AOC) for distribution throughout Washington Courts and Clerks' Offices (see Chief Justice Stephens' email sent on July 1, 2020).

The AOC has developed a process for the submission and review of reimbursement claims. Leadership from all trial court levels, together with AOC, will review applications on a weekly basis. Approved reimbursements will be issued soon after each review.

Attached to this email are the application, reimbursement grid, addendum, and a CARES question and answer document. Please send your completed application with reimbursement grid and supporting documentation to Sam Knutson, AOC Comptroller, at sam.knutson@courts.wa.gov.

As always, I am available to respond to questions you may have.

Ramsey Radwan
Administrative Office of the Courts
Director, Management Services Division
[Management Services Division](#)

What happens in another dimension stays there.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of June 24, 2020**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers’ compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

May funds be used to satisfy non-federal matching requirements under the Stafford Act?

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to

the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are “other financial assistance” under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients’ total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program

or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

WASHINGTON ADMINISTRATIVE OFFICE OF THE COURTS
 CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT [CARES]:
 APPLICATION FOR CARES FUNDING

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Please contact Sam Knutson, AOC Comptroller, with questions [or to email your completed application along with supporting documentation] at sam.knutson@courts.wa.gov or 360-704-5528. The final deadline for applications is January 15, 2021. Applications will be reviewed and monies distributed as they are received.

1. Name and Title of Applicant: _____

2. Jurisdiction: _____ Supreme COA Superior District Municipal County Clerk

3. Amount Requested: \$ _____

4. Did your county or city receive CARES or other COVID relief funding? No Yes Amount \$ _____

5. Did your court [or county clerk’s office if applicant is the county clerk] receive local or state CARES or other funding? No Yes Amount \$ _____

6. Request Categories [Check All That Apply]

<input type="checkbox"/> PPE [Personal Protective Equipment]	<input type="checkbox"/> Technology	<input type="checkbox"/> Public Access Costs
<input type="checkbox"/> Pro Tem Judicial Officers	<input type="checkbox"/> Security/Baliff Services	<input type="checkbox"/> Other
<input type="checkbox"/> Non Judicial Staff, including overtime & temp costs	<input type="checkbox"/> Cleaning & Disinfecting Supplies/Services	[Specify] _____
<input type="checkbox"/> Facilities Acquisition/Redesign	<input type="checkbox"/> Juror Service Costs	

7. Expenditure Period [Check All That Apply]

<input type="checkbox"/> March 2020 Costs	<input type="checkbox"/> July 2020 Estimate	<input type="checkbox"/> November 2020 Estimate
<input type="checkbox"/> April 2020 Costs	<input type="checkbox"/> August 2020 Estimate	<input type="checkbox"/> December 2020 Estimate
<input type="checkbox"/> May 2020 Costs	<input type="checkbox"/> September 2020 Estimate	
<input type="checkbox"/> June 2020 Costs	<input type="checkbox"/> October 2020 Estimate	

Note- Please also complete the attached expenditure grid.

8. Are any of the costs associated with cross court support such as collaboration between court levels or with the county clerk's office? For example, a temporary facility that will be used by municipal, district, superior courts and/or county clerk's offices? No Yes [Explain]

9. Brief justification statement, including priority of costs for potential reimbursemen. [Attach Additional Pages As Needed]

Presiding Judge/County Clerk	
Signature	Date

MEMORANDUM

TO: Judge Michelle Gehlsen, DMCJA President
FROM: Sharon R. Harvey
DATE: July 7, 2020
RE: D&O Insurance Purchase for DMCJA Board of Governors

ISSUE

Whether to purchase Directors and Officers (“D&O”) insurance with monies from the District and Municipal Court Judges’ Association (“DMCJA”) public account or its private account, which is known as the Special Fund.

BRIEF ANSWER

Either account is appropriate. Funds may be expended from the public account because D&O insurance is viewed as a cost of doing business. In contrast, the private account may be used because Special Fund money is for lawsuits, amicus briefs and arguments. If the DMCJA would like to pattern the Superior Court Judges’ Association (“SCJA”), it will purchase the D&O insurance from its public account.

BACKGROUND

On May 8, 2020, Judge Michelle Gehlsen, DMCJA President, suggested that the DMCJA Board of Governors (“Board”) purchase D&O insurance during the annual Board Retreat. Judge Gehlsen informed the Board that the SCJA has D&O insurance. The SCJA funds this insurance through its public account as it is a cost of doing business. During the Board Retreat, the DMCJA Board agreed to create a line item in its public account in the amount of fifteen hundred dollars (\$1500.00).

On May 31, 2020, the DMCJA Reserves Committee further discussed the D&O insurance and requested that Sharon Harvey, AOC Primary Staff for the DMCJA, research said insurance to determine whether it should be purchased from Special Fund monies or public DMCJA funds.

ANALYSIS

D&O insurance is governed by Revised Code of Washington (“RCW”) [23B.08.580](#), *Insurance*, which states:

A corporation may purchase and maintain insurance on behalf of an individual who is or was a director, officer, employee, or agent of the corporation, or who, while a director, officer, employee, or agent of the corporation, is or was serving at the request of the corporation as a

director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise, against liability asserted against or incurred by the individual in that capacity or arising from the individual's status as a director, officer, employee, or agent, whether or not the corporation would have power to indemnify the individual against the same liability under [RCW 23B.08.510](#) or [23B.08.520](#).

D&O insurance may protect DMCJA directors and officers from personal liability when the corporation cannot, or will not, indemnify them.¹ [RCW 23B.08.500](#) (4) defines liability as “the obligation to pay a judgment, settlement, penalty, fine, including an excise tax assessed with respect to an employee benefit plan, or reasonable expenses incurred with respect to a proceeding.” Further, the term, proceeding, is defined as “any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative and whether formal or informal,” pursuant to RCW 23B.08.500 (7). Here, the DMCJA must have a Board of Directors, pursuant to [RCW 23B.08.010](#), therefore, one may argue that purchasing this insurance is a cost of doing business for the DMCJA, which is a non-profit corporation.

DMCJA Policies and Procedures – Amicus Requests

The DMCJA plans to purchase this insurance to address lawsuits. In June 2006, the DMCJA created an Amicus Policy.² The policy states in relevant part:

From time to time, issues arise in the context of lawsuits that extend beyond the parties to the case and impact courts of limited jurisdiction generally. The DMCJA Board on its own initiative or at the request of any member in good standing may wish to participate in appellate review of issues before an appellate court. Rules of Appellate Procedure (RAP) Rule 10.6 *et. seq.* provides for non-party participation in limited circumstances.

The DMCJA Amicus Policy also states that “[f]unding for amicus participation may be from regular funds of the DMCJA or the DMCJA Special Fund, as appropriate, and shall be approved by the Board prior to any action being undertaken on the DMCJA’s behalf in pursuit of participation.” Hence, according to the Amicus Policy, funding to participate in such action may be taken from either the public or private DMCJA account.

DMCJA Special Fund Policy

On November 12, 2010, the DMCJA Board amended its Special Fund Policy, which was originally adopted on September 27, 2006.³ Here, the Special Fund Policy was both adopted and amended after the DMCJA Amicus Policy was created. The DMCJA Special Fund policy states, in relevant part, Special Fund “expenditures shall be made only for initiatives that benefit a substantial segment of the DMCJA membership. Such expenditures may include, but are not limited to . . . lobbying expenses, amicus briefs and arguments.” Here, it is likely that the D&O insurance will be used to indemnify Board members from issues regarding Special Fund activities related to lawsuit arguments and amicus briefs. Hence, the association may want to use Special Fund monies to purchase the D&O insurance. Also, the Special Fund

¹ See *Soho Plaza Corp. v. Nationwide Mut. Ins. Co.*, 244 A.D. 2d 184, 185, 664 N.Y.S. 2d 23, 24 (1st Dep’t 1997). As Washington State law is scant on the subject, laws from other states are often consulted.

² A complete copy of the DMCJA Amicus Policy is attached with this memorandum.

³ A complete copy of the DMCJA Special Fund Policy is attached with this memorandum.

Policy was adopted after the Amicus Policy, which strongly suggests that funds for amicus briefs and lawsuits are best taken from the Special Fund account.

CONCLUSION

The DMCJA may purchase D&O insurance for its Board members, pursuant to corporate law. Many corporations have this insurance to protect its directors and officers. The SCJA has this insurance and considers it a cost of doing business. This insurance is a line item in the SCJA's public account. Similarly, the DMCJA may purchase the insurance from its fifteen hundred dollars (\$1500) line item in its public fund account. In contrast, purchasing this insurance from Special Fund monies will comply with the DMCJA Special Fund Policy which requires that amicus briefs and arguments are to be taken from the Special Fund or private account. As this insurance is available in case an issue arises, the DMCJA may want to pattern the SCJA and purchase D&O insurance from a line item in its public account.

DMCJA

Policies and Procedures

AMICUS REQUESTS

The District and Municipal Court Judges Association (DMCJA) states as its purpose in DMCJA Bylaws “[t]o improve the administration of justice in the courts of limited jurisdiction and to recommend and support proposals to that end...” See also RCW 3.70.040.

From time to time, issues arise in the context of lawsuits that extend beyond the parties to the case and impact courts of limited jurisdiction generally. The DMCJA Board on its own initiative or at the request of any member in good standing may wish to participate in appellate review of issues before an appellate court. Rules of Appellate Procedure (RAP) Rule 10.6 *et. seq.* provides for non-party participation in limited circumstances.

Any member in good standing may request participation by the DMCJA as Amicus Curiae in any matter submitted to an appellate court for review. Such request shall be made to the DMCJA Board of Governors (Board) and shall be considered as an agenda item at a regularly or specially scheduled Board meeting. Discussion and action on the request shall be recorded in Board minutes.

The DMCJA President may appoint an *ad. hoc.* committee to review the request for DMCJA participation and make recommendations to the Board. Committee activity shall be paid for out any specific budget line item approved by the Board, which may include any reserve fund hereafter established by the Board.

The committee, if formed, shall review relevant documents filed in the appellate court related to the case and any other documents submitted with regards to the request for participation. Following such review the committee shall make recommendations to the board regarding participation in the case and the scope thereof, and regarding funding for such participation.

Criterion to be considered in making such recommendations shall include the following:

- Posture of the appeal;
- Stage of proceedings in the trial court;
- Identification of issue(s) that impact courts of limited jurisdiction;
- Impact of identified issues on courts of limited jurisdiction;
- Whether issues are of general concern or limited to a small number of courts;
- Whether there is likely to be dissenting views among the DMCJA membership or objections to participation;
- Cost to the DMCJA of pursuing participation in the appeal process;
- Whether the issues can be addressed using public money or require Special Fund expenditure;
- The budgetary impact of such cost, including identification of funds within the budget;

- Alternatives to the DMCJA paying for participation; and
- Identify possible practitioners or groups to draft briefs on behalf of the DMCJA.

Funding for amicus participation may be from regular funds of the DMCJA or the DMCJA Special Fund, as appropriate, and shall be approved by the Board prior to any action being undertaken on DMCJA's behalf in pursuit of participation. Due to the unpredictability of such requests, and to provide a mechanism to fund these and other extraordinary expenses, the Board may choose to establish a reserve fund within either or both the regular DMCJA Fund or the DMCJA Special Fund.

If the Board determines to authorize participation in the appellate proceedings, no document shall be filed by the DMCJA in the appellate court without prior review and approval by the Board, PROVIDED, where time makes such prior review impractical, the President may delegate such review and approval authority to one or more members of the Board.

DISTRICT AND MUNICIPAL COURT JUDGES ASSOCIATION

SPECIAL FUND

POLICIES AND USE CRITERIA

The District and Municipal Court Judges Association Special Fund (Special Fund) is a fund comprised of personal contributions from members of the District and Municipal Court Judges Association (DMCJA). The fund is used for activities consistent with the DMCJA purpose as set forth in RCW 3.70.040 and DMCJA Bylaws, for which public funds may not be expended. The Special Fund shall consist of a savings and a checking account.

Special Fund expenditures shall be made only for initiatives that benefit a substantial segment of the DMCJA membership. Such expenditures may include, but are not limited to, issues of general interest to courts of limited jurisdiction, lobbying expenses, *amicus* briefs and arguments, honorariums, condolences, and gifts. The DMCJA President may approve expenditures under \$100 without prior approval, but shall timely report such expenditures to the DMCJA Board of Governors (Board). Application for expenditure of Special Fund monies in excess of \$100 shall be submitted to the Board for approval. Board approval of such special fund expenditures in excess of \$100 shall be subject to majority vote at regularly or specially scheduled Board meetings prior to the expenditure. While the Washington State Legislature is in session, the Board Executive Committee may authorize by majority vote up to \$1,000 for lobbying services that are not provided for in the general lobbying contract. Approval of all President or Board Executive committee expenditures shall be noted in Board minutes.

The Board may, as part of the DMCJA annual budget, allocate amounts from the Special Fund for specific committees or projects.

The DMCJA Special Fund shall be administered by a Special Fund Custodian (Custodian), appointed by the DMCJA President and approved by the Board. It shall be the Custodian's duty to receipt Special Fund contributions, timely deposit all receipts, and pay invoices as approved by the Board. The Custodian is authorized to expend up to \$25 annually for administrative office expenses without prior Board or President approval. The Custodian shall submit monthly reports to the Board of all income, contributions, expenses, and distributions. The Custodian shall make an annual report to the membership at the Annual Meeting. The Custodian is responsible to ensure that fund monies are managed in accordance With sound principles of money management.

The Reserves Committee shall consider issues relating to association reserve funds and make recommendations to the Board of Governors annually.

(Adopted September 27, 2006)
(Amended by Board November 12, 2010)