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| WASHINGTON COURTS | **JISC DATA DISSEMINATION COMMITTEE**<br>**September 5, 2014**<br>**8:30 – 9:30 a.m.**<br>**Administrative Office of the Courts**<br>**SeaTac Office Building**<br>**18000 International Blvd. Suite 1106**<br>**SeaTac, WA 98188** |

**DRAFT - MEETING MINUTES**

**Members Present**
Judge Thomas J. Wynne, Chair
Judge J. Robert Leach
Ms. Barbara Miner
Judge Steven Rosen
Ms. Aimee Vance

**Members Not Present**
Judge Jeannette Dalton
Judge James Heller

**AOC Staff Present**
Stephanie Happold, Data Dissemination Administrator

Judge Wynne called the meeting to order and the following items of business were discussed:

1. **Meeting Minutes for June 27, 2014**
   Committee approved the meeting minutes.

2. **Access to JIS for Non-Court IT Employees**
   The Data Dissemination Committee continued its discussion about JIS access for non-court/clerk local government IT personnel. Results from the survey sent to clerks and court staff were discussed. AOC staff will find out if providing DVOL access instead of PROD will protect JIS security. Also, Barb Miner will ask her IT personnel what sort of JIS access is needed and why. Last, the Committee asked AOC staff if training for court staff and clerks could be provided on JISC and DDC policies, RACFIDs, and JIS use.

3. **Other business**
   Committee asked AOC staff to provide information on prosecutors' and public defenders' access to JABS, how the accounts are set-up, and if the system can handle all prosecutors and public defenders given a JABS account.

   There being no other business to come before the Committee, the meeting was adjourned.

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