



**GENDER AND JUSTICE COMMISSION
PLANNING RETREAT - CEDARBROOK LODGE
18525 6TH AVE S, SEATAC WA
FRIDAY, JULY 11, 2014 (8:30 A.M. – 3:30 P.M.)**

7:45 – 8:45 a.m. Breakfast - Tamarack Hall

**8:45 - 9:15 am Welcome, Retreat Overview, and Ice Breaker
Cedar 1**

The purpose of the retreat is to pause and assess where we are with accomplishing our workplans and consider if we need to focus on other areas for the next fiscal year and next three (3) years.

9:15 – 9:45 am GJCOM Herstory of Accomplishments and Current Status

During this segment, members will go through some significant moments of the Commission. This segment will give us an opportunity to make connections to projects that initiated and responded to. We will also identify any projects that weren't completed.

9:45 – 10:15 am Guest - Steven Pepping, Northwest Association of DV Treatment Professionals (NWADVTP)

- Steven will discuss the BIP Survey results and NWADVTP's next steps

10:15 - 10:30 am Break w/refreshments - Reflections Gallery

10:30 – 11:30 am GJCOM structure and materials

Commission members and staff will:

- Clarify role of commission members and staff – does current make up reflect our project areas?
- Review committees
- Discuss how to build upon our pool of ambassadors beyond becoming a member
- Membership, bylaws, mission statement (revision needed?)
- Response to BJA letter dated 3.14.2014
- Logo submission and selection

11:30 – 1:15 pm Working lunch - Revisit Workplans

- Figure out if we are still on track, if modifications are needed
- Work in small groups to work on this project for about 45 minutes and then take another 45 minutes to debrief

- 1:15 - 2:15 pm Implementation of Workplans**
- Build off working lunch
 - Assess what other factors direct our work (legislation, BJA, Associations, partnerships, etc.)
 - Map out an action plan including prioritizing and allocation of resources (staff time, member time, funding)
 - Set realistic dates for completion of workplans
 - Set process for monitoring of strategic plan to ensure on-track, meeting goals and objectives
 - Build flexibility into the plan to ensure GJCOM can respond to emergent needs, such as in response to legislation
- 2:15 – 2:30 pm Break w/refreshments – Reflections Gallery**
- 2:30 – 3:30 pm Budget**
- what we have, how it's allocated, what kind of partnerships should we seek
 - clarify process to bring things forward
- 3:30 - 3:45 pm Final reflections**

**WASHINGTON STATE SUPREME COURT
GENDER AND JUSTICE COMMISSION**

2014-2015

CHAIR

Honorable Barbara A. Madsen
Washington State Supreme Court

VICE-CHAIR

Honorable Sheryl Gordon McCloud
Washington State Supreme Court

MEMBERS

Ms. Sara L. Ainsworth
University of Washington School of Law

Honorable Rich Melnick
Court of Appeals, Division II

Ms. Mirta Laura Contreras
NW Immigrant Rights Project

Mr. Ronald E. Miles
Spokane County Superior Court

Honorable Josie Delvin
Benton County Clerk

Honorable Marilyn G. Paja
Kitsap County District Court

Honorable Michael H. Evans
Cowlitz County Superior Court

Honorable Mark W. Pouley
Swinomish Tribal Court

Dr. Margaret Hobart
The Northwest Network

Ms. Leslie J. Savina
Northwest Justice Project

Ms. Grace Huang
Washington State Coalition Against
Domestic Violence

Honorable Ann Schindler
Court of Appeals Division I

Honorable Judy Rae Jasprica
Pierce County District Court

Ms. Gail Stone
King County Executive's Office

Ms. LaTricia Kinlow
Tukwila Municipal Court

Honorable Tom Tremaine
Kalispel Tribal Court

Professor Taryn Lindhorst
University of Washington

Mr. David Ward
Legal Voice

Ms. Judith A. Lonnquist, P.S.
Attorney at Law

Ms. Danielle Pugh-Markie
Supreme Court Commissions Manager

Honorable Eric Z. Lucas
Snohomish County Superior Court

Ms. Pam Dittman
Program Coordinator

**WASHINGTON STATE SUPREME COURT
GENDER AND JUSTICE COMMISSION
Effective July 1, 2014 – June 30, 2015**

CHAIR

Honorable Barbara A. Madsen
Washington State Supreme Court
Temple of Justice, PO Box 40929
Olympia, WA 98504-0929

360-357-2037
360-357-2103 Fax
j_b.madsen@courts.wa.gov

Term
Appt. 1998

VICE-CHAIR

Honorable Sheryl Gordon McCloud
Washington State Supreme Court
Temple of Justice, PO Box 40929
Olympia, WA 98504-0929

360-357-2045
J_S.GordonMcCloud@courts.wa.gov
Lynda.Zeis@courts.wa.gov

2014-2017

MEMBERS

Ms. Sara L. Ainsworth
Seattle University School of Law
Ronald A. Peterson Law Clinic
1215 E Columbia, Law Annex
PO Box 222000
Seattle, WA 98122-4340

206-398-4463
saraainsworth@comcast.net
ainswors@seattleu.edu

2012-2015

Ms. Mirta Laura Contreras
NW Immigrant Rights Project - Granger Office
121 Sunnyside Avenue, #146
PO Box 270
Granger, WA 98932

509-854-2100 / 888-756-3641
509-854-1500 Fax
laura@nwirp.org

2009-2015

Honorable Josie Delvin
Benton County Clerk
7122 W Okanogan Pl, Bldg A
Kennewick, WA 99336-2359

509-735-8388
509-736-3892 Fax
josie.delvin@co.benton.wa.us

2014-2017

Honorable Michael H. Evans
Cowlitz County Superior Court
312 SW 1st Ave Fl 2
Kelso, WA 98626-1739

509-577-3085
evansm@co.cowlitz.wa.us

2013-2016

Dr. Margaret Hobart
The Northwest Network
PO Box 18436
Seattle, WA 98118

206-568-7777
206-325-2601 Fax
margaret@nwnetwork.org

2011-2014

Ms. Grace Huang
Washington State Coalition Against
Domestic Violence
500 Union St, Ste 200
Seattle, WA 98101

206-389-2515, ext. 209
grace@wscadv.org

2014-2017

Honorable Judy Rae Jasprica Pierce County District Court 930 Tacoma Ave S Tacoma, WA 98402-2115	253-798-3313 253-798-6616 Fax jjaspri@co.pierce.wa.us	2012-2015
Ms. LaTricia Kinlow Tukwila Municipal Court 6200 Southcenter Blvd Tukwila, WA 98188-2544	206-433-1840 206-433-7160 Fax Trish.kinlow@tukwila.wa.gov	2014-2017
Professor Taryn Lindhorst University of Washington School of Social Work 4101 15 th Ave NE Seattle, WA 98105-6299	206-616-2152 tarynlin@u.washington.edu	2013-2016
Ms. Judith A. Lonquist, P.S. 1218 Third Avenue, Ste 1500 Seattle, WA 98101-3021	206-622-2086 206-233-9165 Fax LOJAL@aol.com	2009-2015
Honorable Eric Z. Lucas Snohomish County Superior Court 3000 Rockefeller Ave MS 502 Everett, WA 98201-2046	425-388-3215 425-388-3498 Fax eric.lucas@snoco.org	2013-2016
Honorable Rich Melnick Court of Appeals, Division II 950 Broadway, Ste 300, MS TB-06 Tacoma, WA 98402-4454	253-593-2974 253-593-2806 Fax J_R.Melnick@courts.wa.gov	2012-2015
Mr. Ronald E. Miles Spokane County Superior Court 1116 W Broadway Ave Spokane, WA 99260-0350	509-477-4400 509-477-5714 Fax rmiles@spokanecounty.org	2011-2014
Honorable Marilyn G. Paja Kitsap County District Court 614 Division St MS 25 Rm 106 Port Orchard, WA 98366-4684	360-337-4972 360-337-4865 Fax mpaja@co.kitsap.wa.us	2013-2016
Honorable Mark W. Pouley Swinomish Tribal Court 17337 Reservation Rd LaConnor, WA 98257-8802	360-466-7217 360-466-1506 Fax mpouley@swinomish.nsn.us	2012-2015
Ms. Leslie J. Savina Northwest Justice Project 401 Second Ave S, Ste 407 Seattle, WA 98104	206-464-1519 206-903-0526 Fax lsavina@nwjustice.org	2012-2015

Honorable Ann Schindler Court of Appeals Division I 600 University St Seattle, WA 98101-1176	206-464-7659 206-389-2613 Fax ann.schindler@courts.wa.gov	2009-2015
Ms. Gail Stone King County Executive's Office 401 5 th Ave Rm 800 Seattle, WA 98104	206-263-9600 206-296-0194 gail.stone@kingcounty.gov	2012-2015
Honorable Tom Tremaine Kalispel Tribal Court PO Box 96 Usk, WA 99180-0096	509-445-1664 509-455-4039 Fax ttremaine@kalispeltribe.com	2013-2016
Mr. David Ward Legal Voice 2205 Bigelow Ave N #3 Seattle, WA 98019	206-682-9552, ext. 112 206-682-9556 Fax dward@LegalVoice.org	2011-2014
Ms. Danielle Pugh-Markie, Supreme Court Commissions Manager Administrative Office of the Courts 1112 Quince St SE PO Box 41170 Olympia, WA 98504-1170	360-705-5290 360-956-5700 Fax danielle.pugh-markie@courts.wa.gov	
Ms. Pam Dittman, Program Coordinator Administrative Office of the Courts 1112 Quince St SE PO Box 41170 Olympia, WA 98504-1170	360-704-4031 360-956-5700 Fax pam.dittman@courts.wa.gov	

Revised July 2014

Gender Justice Commission
Members Term Limits

Category: Term Year is July 1 - June 30	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17
Supreme Court								
Hon. Barbara Madsen, Chair								
Hon. Sheryl Gordon McCloud, Vice-Chair								14-17
Court of Appeals								
Hon. Ann Schindler			09-12			12-15		
Hon. Rich Melnick						12-15		
Trial Court Judges								
Hon. Michael Evans							13-16	
Hon. Judy Rae Jasprica						12-15		
Hon. Eric Lucas							13-16	
Hon. Marilyn Paja							13-16	
VACANT MUNICIPAL / Eastern WA								14-17
Tribal Court								
Hon. Mark Pouley						12-15		
Hon. Tom Tremaine							13-16	
Bar Associations/Attorneys								
Ms. Sara Ainsworth						12-15		
Ms. Mirta "Laura" Contreras			09-12			12-15		
Ms. Judith A. Lonquist, P.S.			09-12			12-15		
Ms. Leslie Savina						12-15		
Mr. David Ward								14-17
Clerk of the Courts								
Hon. Josie Delvin			09-12			12-15		
Trial Court Administrator								
Mr. Ronald Miles								14-17
Ms. LaTricia (Trish) Kinlow								14-17
College or University Professor								
Dr. Taryn Lindhorst							13-16	
Citizen								
Dr. Margaret Hobart								
Ms. Grace Huang								14-17
Ms. Gail Stone						12-15		
Student Representative								
CaroLea Casas (UPS)								14-17
Alexandra (Alex) Kory								14-17

Updated 7.8.2014

Gender and Justice Commission Committee Structure

The GJCOM committee structure is outlined in the by-laws. The GJCOM has standing committees, ad-hoc/sub-committees, project specific workgroups, etc. The GJCOM members further established:

- Each Committee will develop yearly workplans naming the project, outlining project goals and objectives, how the project meets the mission, time commitments (staff and members), anticipation of budgetary needs, timelines, and deliverables
- Committees will be flexible so they are able to respond to emerging issues.
- Committees will monitor the progress on their activities.
- Committee members will be the liaison between the work with the Commission and other groups, associations, or organizations on which they serve to promote partnerships and collaboration and reduce duplication of efforts.
- Committee chairs will report regularly during GJCOM meetings.
- Committee accomplishments will be reported in the GJCOM annual report.
- Committee structures will be reviewed each year during the GJCOM planning retreat. Committees may be sunsetted based on the yearly review or at project completion.

Domestic Violence Committee

- Purpose: To work on issues involving gender violence (domestic violence, sexual assault, stalking, and trafficking).
- Much of the work of this committee is supported through federal grant monies.
- The work of this committee includes development of education sessions in response to legislation or emerging issues; creation and revision of bench guides; provide scholarships to judicial officers to attend national training; and research projects.

Equality in the Legal Profession (formerly Law & Practice/Legal Equality)

- Purpose: To look at the practice of law and promote legal equality in the system and between genders and to explore racial and ethnic diversity in the legal profession
- The work of this committee includes addressing the use of judicial evaluations, updating the 1989 Gender Bias Report, and updating the 2001 Glass Ceiling Report & Survey.
- The committee works with the WSBA, the Washington Initiative for Diversity (formerly the Initiative for Diversity Governing Council), and others

Incarcerated Women & Girls

- Purpose: To look at issues around incarcerated women and girls
- The work of this committee includes promoting access to justice for incarcerated women and girls. For example, ensuring access to legal counsel, parenting rights, notification of court proceedings, etc.

Communications (formerly Publications)

- Purpose: To focus on projects and areas that enhance communication and outreach such as publication of annual report, yearly review of GJCOM website, and other opportunities to discuss the work of the GJCOM

Education

- Purpose: To identify topics and educational opportunities for judicial officers and other court staff
- This committee is comprised of GJCOM members who can interface with their association's education committee and who bring forward session proposals

Legislative

- Purpose: Provide information to GJCOM members regarding legislation of interest and to promote inclusion and direct GJCOM to assist in the answer to or implementation of legislation.
- This committee is comprised of GJCOM members who can interface and provide a conduit to their associations' legislative committee

Tribal State Court Consortium

- Purpose: To create and maintain a forum for discussion of inter-jurisdictional issues between tribal and state courts.
- The work of this committee includes addressing topics around domestic violence (full faith & credit and firearm restrictions), sexual assault, dependency cases, and the disproportionate number of Indian youth in the justice system.
- This is not a GJCOM committee per se, but a collaboration amongst the GJCOM, the Children on Foster Care, and the Minority & Justice Commission.

School Pipeline Project

- Purpose: to build a network of stakeholders who offer pre-college youth diversity pipeline programs and coordinate the efforts.
- This is not a GJCOM committee per se, but is a collaboration with the Minority & Justice Commission and Margaret Fisher. This is a grant / project driven.

Updated 6.26.2014

DV Sentencing and Monitoring Project September 1, 2013 – May 31, 2014

Project Goals: 1) Explore and evaluate potential combinations of sentencing conditions that seem to have a positive effect on recidivism and what resources are required by courts to implement these sentencing conditions and 2) assess the impact of judicial monitoring on reducing recidivism.

Responsible Party: DV Committee

Judge Judy Jasprica, (Chair), Dr. Margaret Hobart, Grace Huang, Judge Eric Lucas, Judge Rich Melnick, Leslie Savina, Judge Tom Tremaine, David Ward

Vendor: The Center for Court Innovation (CCI)

Funding: \$80,000 STOP funds (PSC14119)

Member Responsibilities:

- Participate in conference calls with vendor to monitor completion of work plan
- Be part of a site visit team
- Review progress and final reports

Staff Responsibilities:

- Regular point of contact for vendor
- Monitor work of contract to ensure vendor meets contract conditions
- Be part of site visit team
- Provide progress report to Commission

Time Commitments	
Commission Members	Staff
Monthly Calls	4 hrs a week
Travel to site visit	

Timelines and Deliverables	
August 2013	Formulate deliverables for contract
October 2013	Committee members will review draft Survey to be sent to Presiding Judges & Court Administrators in CLJs
November 2013	Survey released to PJs and Court Administrators & choose sites
December 2013 thru March 2014	Site Visits
December 2013 thru April 2014	Records Data Collection
May 2014	Final Report

Updated 10.29.2013

Stalking Order Legislation

On-going

Responsible Party: DV Subcommittee

Ruth Gordon, Mette Earlywine, Leslie Savina, and Merrie Gough

ESHB 1383m, Section 21 (2)

(2) The Washington State Supreme Court Gender and Justice Commission, to the extent it is able, in consultation with Washington Coalition of Sexual Assault Programs, Washington State Coalition against Domestic Violence, Washington Association of Prosecuting Attorneys, Washington Association of Criminal Defense Lawyers, and Washington Association of Sheriffs and Police Chiefs, consider other potential solutions to reduce confusion about which type of protection order a petitioner should seek and to provide any recommendations to the legislature by January 1, 2014.

Member Responsibilities: DV Sub-Committee

- Review existing forms
- Prepare possible solutions for consideration by larger group
- Generate list of attendees for larger meeting (WASPC, WAPA, Clerks, SCJA, DMCJA, SCA, DMCMA, WSCAP, Sexual Assault Law Center, Washington Association of Criminal Defense Lawyers, Washington Defender's Association)
- Present recommendations at large group meeting
- Review draft legislative report

Staff Responsibilities:

- Invite representatives from interested agencies and organizations that would be effected by a change in order forms:
- Make meeting arrangements and prepare meeting materials
- Prepare and send meeting notes to participants for review and comment
- Draft legislative report and send to large meeting participants for review and comment
- Prepare and submit final legislative report

Time Commitments	
Commission Members	Staff
Monthly Calls (thru Jan 2014) 1-2 hour meeting	2 hr a week (thru January 2014)

November	Sub-committee discuss stakeholder's meeting and agenda
December	Stakeholders meeting, draft and submit report to Legislature
2014	Schedule stakeholders meetings (2, 3, 4???)

Updated 10.28.2013

Effectiveness of Batterer's Intervention Pgms
WEBINAR

January – May 2014

Strategically discuss as a Commission how we address the WSIPP report.

Members proposed:

- 1) A webinar addressing treatment as an intervention strategy and "one size doesn't fit all" was proposed; and
- 2) Follow-up in some fashion utilizing the DV Sentencing and Monitoring Project findings.

Responsible Party: Judge Marilyn Paja (Lead), Chief Justice Madsen, Dr. Margaret Hobart, Judge Rich Melnick, Judge Tom Tremaine, Judge Eric Lucas

Member Responsibilities

- Meet with Washington State Institute for Public Policy (WSIPP) to review their findings and anticipated next steps
- Participate in conference call with Attorney General's Office DV Committee regarding their work agenda
- Identify batterer treatment expert (such as Anne Ganley) and discuss WSIPP report and their findings associated with BIP.
- Develop webinar

Staff Responsibilities:

- Maintain regular contact with WSIPP regarding DV research they may be conducting
- Attend Attorney General's Office DV Committee meetings
- Follow up with Department of Social and Health Services regarding the monitoring of BIP's.
- Ensure that BIP topic is on DV Committee agenda for ongoing reviews and updates
- Identify possible grant opportunities and develop & submit grant application

Time Commitments	
Commission Members Monthly Calls	Staff 1 hr a week

Timelines and Deliverables	
January 2014	Develop webinar objectives
February – March 2014	Identify, develop, and create webinar
April – May 2014	Conduct Webinar

Updated 10.29.2013

Custody and Child Welfare

Revisit July 2014

Commission members are interested in two areas:

- 1) Addressing problems created by children witnessing domestic violence and
- 2) Monitoring placement of children.

Responsible Party:

Dr. Margaret Hobart, Leslie Savina, Judge Tom Tremaine, David Ward

Member responsibilities:

- Participate in conference call to generate possible areas of overlap with entities who work on custody and child welfare issues
- Meet with a representative from the Commission on Children in Foster Care (CCFC) to discuss areas of overlap and possible joint projects
- Meet with SCJA Family Law Committee (FLC) to discuss areas of overlap and possible joint projects
- After reviewing meeting notes, participate in a conference call to review information gained at meetings and come to consensus on next steps
- Make a presentation to the GJCOM regarding recommendations for future actions

Staff Responsibilities:

- Arrange and attend meeting with representatives from CCFC and FLC
- Prepare a summary of meeting notes and send to all parties for review and comment
- Commission work: deciding if or what involvement they would like to pursue.
- Draft committee recommendations report
- Based on decision of Commission, prepare work plan

Time Commitments	
Commission Members Monthly Calls	Staff 4 hrs a week

Timelines and Deliverables	

OVW – Sexual Assault Training Grant

October 1, 2013 – April 2015

Responsible Party: To Be Determined

Funding: \$50,000

Training Grant to provide 2 1-day educational programs about sexual violence to Washington State judicial officers. The one-day trainings will include four topics covered in NJEP's *Understanding Sexual Violence* curriculum: (1) the neurobiology of trauma; (2) offenders/non-stranger rapists; (3) key legal and evidentiary issues in Washington State; and (4) jury selection and decision making in sexual assault cases. The Gender and Justice Commission plans to enhance the jury decision making part of the curriculum by inviting a panel of Washington jurors who have deliberated on sexual assault cases to address the judges at the program.

Member Responsibilities:

- Participate in conference calls
- Provide input to education curriculum (curriculum is developed)
- Identify and assist with developing follow-up training and/or webinars if needed

Staff Responsibilities:

- Schedule conference calls with faculty and commission members
- Schedule and arrange for training locations
- Create event registration, save the date flyer
- Follow up with participants for evaluations, certificates of completion, etc
- Administrative duties
 - Send out invite letters, track RSVPs
 - Meeting materials
 - Process any contracts, invoices, etc.
 - Monitor and track grant funds and complete reporting for grant
 - Process travel related items
 - Submit for CLE/CJE

Time Commitments	
Commission Members Monthly Calls	Staff 1 hr a week

Timelines and Deliverables	
Oct – Dec 2013	Grant Acceptance & Contract
Jan – Mar 2014	Initial conversations with Grantor
March – Dec 2014	Identify area & hold one training
January – September 2015	Identify area & hold second training

Updated 10.30.2013

Dependency and Dissolution Proceedings
Incarcerated Women & Girls

On-going

Goal of this project is to recognize and address issues that affect incarcerated women and girls with regards to access to counsel and the courts in parental rights and family law proceedings. The proposed work would be as follows: The Committee would conduct 1-2 "focus" groups with incarcerated women at WCCW/DOC Institution, Northwest Detention Center, or local jail to confirm the areas of concern identified by legal services attorneys and community advocates. Second, the Committee would invite representatives of the DOC, jails, public defense, and judges to identify solutions to the gaps in access. (For example, the Committee is aware that incarcerated mothers are frequently unaware that they have a right to counsel in dependency proceedings; they are informed of court hearings by mail after the hearings have passed; they are unable to schedule timely phone conferences or are unable to appear in court by telephone, etc.) The Committee believes that the Commission could lead these stakeholders towards solutions that ensure that incarcerated women retain their rights to access to the courts, especially when child custody and parental rights are at stake.

Responsible Party: Incarcerated Women & Girls Committee
Sara Ainsworth, Chair; Laura Contreras, Judge Michael Evans, Ruth Gordon, Leslie Savina, Gail Stone, David Ward

Member Responsibilities:

- Attend "focus groups" at identified locations (WCCW/DOC institutions, Northwest Detention Center, or local jails)
- Identify organizations and individuals to invite to 1-2 "access" meetings to discuss the problem and identify solutions
- Determine implementation strategies for solutions
- Prioritize strategies and determine next steps
- Review work plan and present to Commission for final approval

Staff Responsibilities:

- Identify and work with staff at locations (WCCW/DOC institutions or local jails) to arrange for focus groups
- Invite identified organizations and individuals to "access" meetings; arrange for meetings; follow up with invitees after meetings
- Write up findings after focus groups identifying strategies/recommendations to address areas of concern and present to members
- Legislative follow-up, if needed
- Schedule Committee conference calls
- Draft work plan for committee

Evaluation:

- Follow-up at designated periods of time to ascertain what actions have been taken to address strategies/recommendations outlined in the findings

Time Commitments	
Commission Members	Staff
Monthly Calls	3.5 hrs a week
1-2 hrs to travel to focus groups	
3-4 hours for access meetings	

Timelines and Deliverables	

Updated 10.30.2013

Shackling Follow-Up

June 2013 – March 2014

The Commission was instrumental in legislation passed in 2010 on shackling of incarcerated pregnant women and girls. The Commission made the decision to release a public disclosure request to all jails, juvenile rehabilitation centers, and the Department of Corrections requesting information on shackling of pregnant women and girls. The objective is to determine compliance with new law.

Responsible Party: Incarcerated Women & Girls Committee & Staff

Subcommittee Responsibilities:

- Review public disclosure requests

Staff:

- Write report to Legislature on responses from the public disclosure request

Time Commitments	
Commission Members	Staff
1-2 hours to review final report	10 hours to complete report

Timelines and Deliverables	
July – October 2013	Release and Review public disclosure requests
March 2014	Final Report to Commission Members

Updated 10.30.2013

Communications

On-going

The focus of this Committee is to look at projects and areas that enhance the Commission’s communication and outreach such as annual report, website, Commission materials, social media, etc.

Responsible Party: Ruth Gordon, Chair; Judge Eric Lucas, Ron Miles

Members:

- Commit time quarterly to look at GJCOM website
- Identify areas to update
- Write content as needed
- Propose ideas for website and annual report content
- Review and revise content as necessary
- Review annual report and revise for content

Staff:

- Commit time monthly to update materials
- Commit time quarterly to check and update links
- Liaison with members and AOC IT staff for technical assistance and changes
- Work with IT staff to determine “page hits”
- Provide regular review of website
- Design and draft annual report

Time Commitments	
Commission Members	Staff
Conference Calls as needed	2 hrs a week (on-going)

Timelines and Deliverables	
	Draft Communications Plan
	Review and provide updates to Commission Website
	Identify areas/agencies to do outreach

Updated 10.30.2013

Legislative Work

Active During Session

The goal of this committee is to provide information to the Commission on pending legislation, track legislation, and provide the Commission's view (not opinion) of the legislation.

Responsible Party: Legislative Workgroup
David Ward, Chair; Gail Stone, Ruth Gordon, Ron Miles

Member Responsibilities:

- Commit to weekly conference calls during session
- Identify and discuss legislation that is pertinent to GJCOM
- Advise Commission where there may be concerns and determine who best to collaborate with

Staff Responsibilities:

- Commit time monthly to update materials
- Commit time yearly to check and update links
- Liaison with members and AOC IT staff for technical assistance and changes
- Work with IT staff to determine "page hits"

Time Commitments	
Commission Members	Staff
Weekly Calls (during session)	4 hrs a week (during session)

Timelines and Deliverables	

Updated 10.18.2013

Tribal State Court Consortium

On-going

Create and maintain a forum for discussion of inter-jurisdictional issues between tribal and state courts. Topics addressed are domestic violence and sexual assault issues, dependency cases involving Indian children, and the disproportionate number of Indian youth in the juvenile justice system.

Funding: \$20,000 GJCOM; \$20,000 Dept of Commerce; \$10-20,000 STOP

Responsible Party(ies): Gender & Justice, Minority & Justice, and Commission on Children and Families

Judge Mark Pouley, Judge Theresa Pouley, Judge Tom Tremaine, Judge Patricia Clark, Justice Charles Johnson, Cindy Bricker (AOC Staff)

Member Responsibilities:

- Once a structure is agreed upon, participate in monthly calls.
- Provide quarterly reports to the three sponsoring Commissions
- If decision is made to continue with site visits, be a member of the site team.
- Review reports

Staff Responsibilities:

- Arrange and participate in monthly planning meeting calls
- Work with members and faculty in developing educational programs
- Research and draft report that identifies inter jurisdictional issues between tribal and state courts.
- Prepare material for and attend sponsoring Commission meetings when reports are being presented
- Participate in site visits and prepare progress reports for site and Commission review.

Time Commitments	
Commission Members	Staff
Monthly Calls	4 hrs a week
Travel to site visit	

Timelines and Deliverables	
September 2013	Launch Event at Fall Conference
Oct – Dec 2013	Present to DMCJA & SCJA
Jan – May 2014	Schedule Stakeholders meeting

Updated 10.17.2013

Judicial Reception

Yearly (Spring)

The Commission co-sponsors a yearly reception where judicial officers and female law students inter-mingle providing opportunities for both parties to interact and discuss careers etc. Additionally, the reception recognizes an outstanding student and provides a scholarship.

The scholarship rotates among the three law schools: Seattle U, UW, Gonzaga.

Responsible Party: Women in the Profession
Judith Lonquist, Judge Marilyn Paja, Chief Justice Madsen

Funding: Scholarship from NAWJ and Washington Association for Justice (formerly Washington Trial Lawyers Association).

Member Responsibilities:

- Participate in conference calls
- Attend (if possible)

Staff Responsibilities:

- Set up conference calls to select scholarship winner
- Work with law students to organize reception
- Design Save the Date, RSVP, Program
- Track RSVPs and create name badges
- Follow-up with thank you letters

Note: The Commission had discussed ways to follow-up with students who attended the reception to find out if their interaction at the reception led to job prospects and/or mentoring opportunities.

Time Commitments	
Commission Members Monthly Calls	Staff 20 – 25 hours for project

Timelines and Deliverables	
September 2013	Save the Date, Release Scholarship Applications
October 2013	RSVP, Review Scholarship Applications
November 13, 2013	Event

Updated 10.17.2013

EDUCATION

On-going

Ideas for educational programs may be generated from the Commission members who do not serve on the Education Committee. The Education Committee Chair, working with staff, will coordinate the submission of those proposals.

Responsible Party: Education Committee

Member Responsibilities: Judge Rich Melnick, Chair

- A member of the Commission will be the liaison with each of the judicial and court associations. In this capacity, they will work with the associations' education committees to identify topics of interest or need.
 - SCJA (Judge Rich Melnick)
 - DMCJA (Judge Judy Jasprica)
 - SCA (Ron Miles)
 - DMCMA (vacant)
 - Clerks (Ruth Gordon)
- The Education Committee will be available to assist in the development of the session to ensure it is interactive and true to adult learning theory.

Staff Responsibilities:

- Coordinate proposals
- Submit proposals
- AOC Staff also staff the DMCJA Diversity Committee and the SCJA Equality & Fairness Committee. This provides for cross-collaboration and co-sponsor opportunities.

Funding: TBD

"Parking Lot" of Topics

- LGBT
 1. Family law: This may be sufficiently covered in the marriage session at the fall conference, but a follow up may be warranted.
 2. Anti-discrimination law (employment, housing, public accommodations): This is still a hot area, with the cases in the Tri-Cities and may be worth a full session.
 3. Youth issues: Could warrant a full session, but it may be too narrow
 4. Transgender legal issues: this may be a bit narrow, but it is an often overlooked population and the issues are not well understood
- Trafficking
 1. Senator Padden has approached SCJA for a session
 2. NAWJ had session at 2013 conference

- Ideas from 2013 NAWJ Conference
 1. At the Intersection of State Courts and Federal Immigration Law
 2. DV & Mass Incarceration of Women
 3. Sexual Assault & the Military
 4. Incarcerated Women & DV (Sin by Silence)

Time Commitments	
Commission Members	Staff
Monthly Conference Calls Assist with Proposals	2 hours a week

Timelines and Deliverables	
End September	Proposals Due for Judicial College (DV & Protection Orders)
End October	Proposals Due for SCJA, DMCJA, DMCMA Conferences
End November	Proposals Due for Fall Conference

SCJA Proposals: Spring 2014

1. Power & Reach of the Internet – Cyberstalking (Choice)
Follow-up from Fall 2013 Conference to create a more in-depth session focused on cyberstalking and bullying.
2. Trafficking (Choice)
This was requested by Senator Padden. Need to talk with Education to find out what the Senator is requesting

DMCMA Proposals: Spring 2014

1. How Far Would You Go (Choice)
The session would be an interactive session with group discussions, scenarios, and speakers looking at unexpected and challenging circumstance that happen in the courtroom, in the courthouse, at the counter, etc. and discuss court decorum, fairness, and strategies for handling unexpected or difficult situations.

Attendees would leave the session with tools and information and would be better able to:
 - Assess when something has “gone too far”
 - Define your role
 - Identify possible response that can mitigate future problems
 - Identify potential dilemmas that come into play in each scenario
2. DV Session (Choice or Plenary)
The session would be an interactive session with group discussions, scenarios, and speakers, focused on promoting access to justice for consumers of court services by 1) learning how to become a primary source of information for people who come to the court seeking relief from domestic violence, 2) addressing security measures, confidentiality within the courthouse, knowledge of array of services, and domestic violence policies and standards of services, and 3) addressing domestic violence in the workplace.

Additionally, through a simulated exercise (*much like In Her Shoes but for larger groups*), attendees will be given the opportunity to move, think, and experience some of the barriers victims of domestic violence are faced with.

Attendees would leave the session with tools and information and would be better able to:

- Assess "red flag" behaviors that present a danger to all persons in the court/courthouse/office environment
- Define their role in the domestic violence services continuum
- Identify, to the extent possible, what has brought individuals seeking services to court, and refer them to the appropriate resources in the court and community
- Initiate action to promote safety of victims, other family members, and court staff and other professionals
- Promote access to justice for consumers of court services
- Learn of tools that assist with creating workplace violence policies (<http://www.workplacesrespond.org/>)
- Learn of tools such as the Protective Order Service (SAVIN)

DMCJA Proposals: Spring 2014

Lead: DMCJA Diversity Committee (GJCOM & MCJOM co-sponsor)

1. Enhancing Cultural Competency in the Courts – Examining Implicit Bias in Judicial Decision Making

This highly interactive session will define cultural competence and implicit bias. The purpose of the session is to identify and learn about best practices in dealing with cultural competency and implicit biases in a manner that promotes equity and inclusion in the courts. Attendees will engage in mock courtroom scenarios on emerging issues involving cultural competence and implicit bias. By the end of the session, attendees will have developed and analyzed possible solutions to addressing implicit bias and ways to be more culturally competent in the courtroom. This session is intended to build off of the session taught by Peggy Nagae and Benita Horn at Judicial College, by examining some of the new topics in the law that raise the issues of cultural competence and implicit bias.

As a result of this session, judicial officers will be able to:

- Identify situations where cultural competence needs to be addressed, by exploring perceptions and judgments that inhibit cultural competency.
- Build awareness around when implicit bias can effect judicial decision making, and develop concrete ways to deal with it so that it doesn't lead to inequities.
- Leave with tools on how to address implicit bias and cultural incompetency by making interventions.
- Sustain what is learned in the session by transferring knowledge and skills back to the courtroom.

Lead: DMCJA Diversity Committee (MCJOM co-sponsor)

2. Maintaining Fairness in Jury Selection – How to be Prepared for a Batson Challenge

This session will cover what judges should do when presented with a Batson challenge, in order to guarantee that fairness in jury selection is maintained. There will be a discussion around best practices in dealing with Batson challenges, allowing time for judges to learn from one another about the best practices used in their courtrooms. Judges who attend the session will leave with tools, such as a bench card or checklist, detailing these best practices. There will be a mock courtroom scenario where judges will be able to witness a Batson challenge and a demonstration on what a proper judicial colloquy looks like. There will also be a brief discussion around the issues raised in State v. Saintcalle, the WA Supreme Court case that addressed the issue of racial discrimination in jury selection through preemptory challenges—which is the case that prompted the idea for this education session proposal.

As a result of this session, judicial officers will be able to:

- Walk away with a tool (either checklist or benchcard) detailing best practices in dealing with Batson challenges.
- Learn from other judges about practices used in their courtrooms for dealing with Batson challenges and maintaining fairness for both parties.
- Understand how a colloquy in a Batson challenge looks like through a mock courtroom scenario.
- Understand the different perspectives around the use of preemptory challenges that was raised in the State v. Saintcalle WA Supreme Court opinion.

Fall Conference Proposals: 2014

TBD by end of November 2013.

Research Agenda: Gender Bias Report

2014

Review and Update 1989 Washington State Task Force on Gender and Justice in the Courts Gender Bias Research Report.

Responsible Party: Women in the Profession

Judith Lonquist, Chair; Dr. Taryn Lindhorst to design the study; Judge Michael Evans

Member Responsibilities:

- Review 1989 Report
- Review staff report regarding other studies on gender bias and gender inequality
- Meet with other entities who are also working on gender equity issues, i.e., Washington State Bar Association and the Initiative for Diversity and discuss overlaps
- Prepare recommendation for Commission regarding updating all or part of report

Staff Responsibilities:

- Review 1989 Report
- Research and report on other studies that have been conducted regarding gender bias and gender inequality in the Courts to assist with identifying what focus should be
- Work with Chair in determining cost of update
- Identify and include other entities such as IDGC and WSBA
- Identify and prepare grant proposal(s) (Note: funding streams may be available from IDGC, WSBA, NAWJ)
- Prepare a work plan for Commission review that includes personnel needs (graduate students and statisticians), Commission responsibilities, staff responsibilities, budget, and work schedule.

Time Commitments	
Commission Members Monthly Calls	Staff 2 hour a week

Timelines and Deliverables	
Sept – Dec 2013	Identify Funding needs
	Identify and submit grant proposals as needed
	Develop Study
	Release Study

Updated 10.30.2013

Women's History Month

Yearly - March

The Commission should take an active role in celebrating and promoting Women's History Month as Washington State has a unique women's history.

Responsible Party: Women in the Profession Committee

Funding: TBD

Member Responsibilities:

Staff Responsibilities:

Time Commitments	
Commission Members Monthly Calls	Staff 15-20 hours for project

Timelines and Deliverables	

Updated 10.31.2013

Pipeline Project

PENDING

Goals: 1) Build a working network of stakeholders who offer pre-college youth diversity pipeline programs in Washington State and come to consensus regarding objectives of pipeline programs; 2) Create an on-line interactive repository of pipeline programs that identifies target audience, sample agendas, activities, evaluation tools, and best practices; and 3) Work with national experts to prepare a paper that documents lessons learned and promising practices.

Funding: \$48,000 Funds will pay for an evaluator to work with group and to bring parties together for collaborative planning.

Member Responsibilities:

- Participate in calls to plan the event
- Participate in event
- Work with staff and stakeholders in identifying materials and resources for on-line repository
- Review work of evaluator
- Review reports drafted by staff and evaluator

Staff Responsibilities:

- Schedule pre-meetings with key people from pre-college youth diversity pipeline programs, State’s law schools, WSBA, national programs, etc. to identify stakeholders
- Schedule stakeholder meetings
- Gather information on existing programs
- Identify evaluator who will assist with developing evaluation measures and define ways to collect and disseminate the data
- Monitor evaluator contract
- Assist with development of follow-up webinars
- Arrange for annual meeting of stakeholders
- Administrative duties
 - Send out invite letters, track RSVPs
 - Meeting materials
 - Process any contracts, invoices, etc.
 - Monitor and track grant funds and complete required reporting
- Create an on-line interactive repository of pipeline programs that identifies target audience, sample agendas, activities, evaluation tools and best practices
- Work with national experts to prepare a paper that documents lessons learned and promising practices.

Time Commitments	
Commission Members	Staff
A few monthly calls Participation in event	4 hours a week when the event is being planned

Updated 10.15.2013

Stand-alone Project

LSAC Grant

Human Trafficking

Re-Visit 2014

This would be a new area for the Commission. It is recommended that the Commission determine how to address the issue of human trafficking and specifically, the area of young girls forced into prostitution.

Responsible Party: TBD (Sara Ainsworth, Judge Michael Evans)

Member Responsibilities:

- Review staff report and identify next steps

Staff Responsibilities:

- Identify groups working on Human Trafficking issues in Washington State
- Through identifying groups working on this topic, research and draft report to Commission outlining possible strategies to address this topic and possible collaboration areas. Include information on associated legislation from 2013 session and how legislation impacts court system
- Based on how members would like to proceed, prepare workplan for Commission Review that includes personnel needs, Commission responsibilities, staff responsibilities, and work schedule

Time Commitments	
Commission Members	Staff

Timelines and Deliverables	

Updated 7.31.2013

DV & Firearms

Re-Visit 2014

Continued work needs to be done on domestic violence and firearms possession. It was recommended that this topic be revisited next year. In the meantime, staff and members indicated they will identify other entities (such as Washington Appleseed) that are focused on the judicial perspective and determine how we could collaborate and/or interact.

Research Agenda: Gender Responsive Risk / Needs Assessment Tool

Re-Visit 2014

This would be a new area for the Commission. Research on women in the Criminal Justice System finds that existing risk/needs assessments do not tap needs most pertinent to women and that women have additional needs/factors than men. It is proposed that this project would identify entities (DOC, Courts, and Juvenile Detention Centers, etc) that are using risk assessments and evaluate whether the gender responsive tool would be useful for different entities.

Responsible Party: TBD

Staff Responsibilities:

- Identify various risk assessments being used in DOC, Courts, Juvenile Detention Centers, etc.
- Through research and review of gender responsive risk/needs assessment tools, draft a report including comparisons or pros/cons of using this type of tool vs. other standardized risk assessments and propose strategies on whether to implement a gender responsive tool. Provide report to Commission members and upon their assessment, determine course of action

Time Commitments	
Commission Members	Staff

Timelines and Deliverables	

Updated 7.31.2013

Legislative Work

Active During Session

The goal of this committee is to provide information to the Commission on pending legislation, track legislation, and provide the Commission's view (not opinion) of the legislation.

Responsible Party: Legislative Workgroup
David Ward, Chair; Gail Stone, Ruth Gordon, Ron Miles

Member Responsibilities:

- Commit to weekly conference calls during session
- Identify and discuss legislation that is pertinent to GJCOM
- Advise Commission where there may be concerns and determine who best to collaborate with

Staff Responsibilities:

- Commit time monthly to update materials
- Commit time yearly to check and update links
- Liaison with members and AOC IT staff for technical assistance and changes
- Work with IT staff to determine "page hits"

Time Commitments	
Commission Members	Staff
Weekly Calls (during session)	4 hrs a week (during session)

Timelines and Deliverables	

Updated 10.18.2013

Washington State Supreme Court Gender and Justice Commission

Mission Statement

The mission of the Commission is to promote gender equality in the system of law and justice through:

Sharing collective implementation about gender equity issues with all levels of state court, the legal profession, law enforcement, the educational community, and the public at large.

Offering educational programs and examining court practices to ensure that gender bias plays no part in the treatment of parties attorneys and court employees, and that gender bias plays no part in the judicial decision making process.

Serving as liaison between the courts and other organizations which share the Commission's commitment to gender equality in the courts in order to identify gender equality issues and to deal with them effectively.

Cooperating and coordinating with national and regional gender and justice programs, networks, committees, task forces and commissions for purposes of developing and offering effective judicial education programs, and developing research projects and sharing ideas.

Communicating the mission, goals, and developing project of the Commission and the courts to the legal and judicial community and to the public at large.

PROPOSED MISSION STATEMENT AS OF 5-24-12

The Gender and Justice Commission promotes gender equality in the legal and judicial community of Washington. The commission provides leadership in the elimination of gender discrimination and bias in the justice system through education, communication and collaboration with organizations with a shared vision, and other strategies for change."

Other DRAFTS

Draft Number One

The Washington Gender and Justice Commission, established in 1994 as an arm of the Washington State Supreme Court, has assumed a leadership role in its dedication to the elimination of all gender discrimination and bias in our system of law and justice. The Commission fulfills its mission through effective communication, goal-centered activities, educational programs and research projects. The Commission is assisted by those organizations which share our goal of gender equality in the justice system.

Draft Number Two

The Washington Gender and Justice Commission assumes a leadership role in its dedication to the elimination of all gender discrimination and bias in our system of law and justice. The Commission fulfills its mission through effective communication, goal-centered activities, educational programs and research projects. The Commission is assisted by those organizations which share our goal of gender equality in the justice system.

Draft- Three

About the Commission

The Washington Gender and Justice Commission was established in 1994 as an arm of the Washington State Supreme Court to dedicate itself to the identification and elimination of gender discrimination and bias in our system of law and justice. The Commission is chaired by the Chief Justice of the Washington State Supreme Court and its members are selected from a variety of disciplines and backgrounds by virtue of their active interest in promoting gender equality.

Vision

The Gender and Justice Commission is dedicated to the elimination of gender discrimination and bias in our system of law and justice.

Mission

The G & J C through its diverse, multi-disciplinary membership exercises a strong statewide leadership role promoting gender equality in the legal and judicial community. The Commission strives to eliminate all gender discrimination and bias in our justice system through the development of various strategies for change, through educational forums, effective communication and collaboration with organizations having a shared vision.

WASHINGTON STATE GENDER AND JUSTICE COMMISSION

BY-LAWS

(ADOPTED OCTOBER 24, 1994)
(AMENDED JANUARY 19, 1996)
(AMENDED JANUARY 5, 2001)
(AMENDED NOVEMBER 14, 2003)
(AMENDED MARCH 26, 2010)

PREAMBLE

On June 29, 1994, the Washington Supreme Court established the Washington State Gender and Justice Commission by Order No. 25700-B-392, reauthorized it under Order No. 25700-B-392 on November 16, 2000, Order No. 25700-B-453 on March 24, 2005, and Order No. 25700-B-505 on March 15, 2010. The Supreme Court charged the Commission to identify concerns and make recommendations regarding the equal treatment of all parties, attorneys, and court employees in state courts and to file an annual report with the Governor, Legislature, and Chief Justice concerning the work of the Commission and its recommendations.

These by-laws have been promulgated by the Commission to provide an orderly framework for carrying out its mission.

ARTICLE I. Name of Commission/Historical Roots

- 1.1 This Commission shall be known as the Washington State Gender and Justice Commission.

ARTICLE II. Principle Purposes

- 2.1 The Mission of the Gender and Justice Commission is to promote gender equality in the system of law and justice through education and by coordinating and cooperating with other organizations and programs and projects designed to eliminate gender discrimination and bias.
- 2.2 The Commission shall share its information about its activities and projects with all levels of state courts, the legal profession, law enforcement, the education community, and the public at large.

- 2.3 The Commission shall devise, recommend and assist with institutionalizing such educational programs, record keeping systems, research projects and other relevant means by which our system of justice may be continuously examined to ensure that gender bias plays no part in the treatment of parties, attorneys and court employees and plays no part in the judicial decision making process.
- 2.4 The Commission shall exercise leadership in partnering with other organizations in addressing gender equality, gender bias and gender discrimination issues in the law and justice community.
- 2.5 The Commission shall cooperate and coordinate with national and regional gender and justice programs, networks, committees, task forces and commissions for purposes of developing effective judicial education programs and research projects and for the purpose of sharing ideas.
- 2.6 The Commission shall report annually to the Governor, Legislature, and Chief Justice with respect to the work, findings and recommendations of the Commission.
- 2.7 The Commission shall devise ways of communicating its existence, goals, and projects to the legal and judicial communities and to the public at large.

ARTICLE III. Membership

- 3.1 The Commission shall consist of 21 members to be appointed by the Chief Justice of the Washington Supreme Court. 3.2. When vacancies shall occur on the Commission, the Commission shall request the Chief Justice to appoint replacements. The Commission may submit a slate of nominees which shall be made with an eye to the continued racial, ethnic, gender, geographical, professional and citizen diversity and balance of the Commission.
- 3.2 Attendance at meetings is expected. If a member misses three consecutive meetings, he or she will be deemed to have resigned from the Commission. If a Commission member knows in advance that she or he is unable to attend three consecutive meetings for any reason, he or she shall notify the Commission Chair and tender his or her resignation. The Commission Chair has discretion to choose to accept or decline the resignation.
- 3.3 Terms of membership on the Commission shall be three years. Terms shall be staggered so that approximately one-third of the terms expire in any given calendar year. Members appointed to a full term may be reappointed only once to another full term without a break in service. Members appointed initially to a partial term may be reappointed only twice to full terms without a break in

service. The Washington State Supreme Court representative may exceed the two-term limit.

ARTICLE IV. Officers

- 4.1 The Chief Justice shall appoint a Supreme Court representative as Commission Chair, who shall serve at the pleasure of the Chief Justice.
- 4.2 The Commission Chair shall appoint one of the remaining commissioners as vice-chair, who shall serve at the pleasure of the Commission Chair.

ARTICLE V. Standing Committees

- 5.1 The Commission Chair shall appoint standing committees as the work of the Commission shall require.
- 5.2 The Commission Chair shall appoint a Chair for each standing committee, who shall serve at the pleasure of the Commission Chair.

ARTICLE VI. Ad Hoc Committees

- 6.1 The Commission Chair may appoint ad hoc committees and a committee chair to work on specific time-limited projects or assignments. Commission and non-Commission members may serve on these committees.

ARTICLE VII. Quorum/Majority Vote

- 7.1 A quorum shall consist of 60 percent of the members appointed to the Commission. Vacancies shall not be considered. A member participating in a meeting by teleconference, video conference, or other electronic means approved by the Commission shall be counted in the determination of the quorum.
- 7.2 A majority vote of the Commission is required on all action items.
- 7.3 On time-sensitive decisions, and in the absence of a quorum, absent Commission members will be contacted via email or by telephone requesting their vote on the issue before the Commission. An agreement of a majority of a Commission shall entitle the Commission Chair to go forward with the approved decision.
- 7.4 No proxy voting shall be allowed.

ARTICLE VIII. Meeting Procedure/Scheduling

- 8.1 Meetings may be conducted informally and Commission decisions may be made by consensus. In instances where consensus can not be reached, Roberts Rules of Order shall apply.
- 8.2 AOC shall assign professional staff support to the Commission. Meeting minutes shall be sent to the Commission members prior to the next meeting. The Chair shall call for any corrections of the minutes, which shall be approved as written or corrected. After approval, the minutes shall be deemed to reflect the action of the Commission and made available for public access.
- 8.3 Commission meetings shall be held at least quarterly. Additional meetings may be regularly scheduled or specially called at the discretion of the Chair. Specially called meetings of the Commission may be held by teleconference, video conference, or other electronic means approved by the Commission.
- 8.4 Meetings shall be scheduled a year in advance, with notice being sent to Commission members in July.

ARTICLE IX. Special Funding

- 9.1 The Commission is authorized to seek and accept funding from grants, pilot project funds, and scholarships. Any funds so obtained shall be administered under proper auditing controls by AOC.
- 9.2 The Commission Chair shall appoint a committee to work with staff in identifying and recommending to the Commission which grants, pilot projects and /or scholarships would be appropriate for the Commission to seek.

ARTICLE X. Amendments to By-Laws

- 10.1 These by-laws may be amended by the following process: (1) proposed amendments shall be submitted in writing to Commission members at least one month in advance of any regularly scheduled meeting; (2) such proposed amendments shall be placed on the agenda for said upcoming meeting; (3) action may be taken at said meeting, or deferred for final action to the next succeeding meeting, by majority vote of the Commission; (4) if final action is not taken by adjournment of the second meeting, the proposed amendment shall be deemed rejected.

ARTICLE XI. Continuing Nature of By-Laws

- 11.1 These by-laws, as now written or as hereafter amended, shall continue to govern until such time as the Commission may cease to exist.
- 11.2 By-laws will be reviewed at time of renewal of the order establishing the Commission.

The by-laws were duly amended by the members of the Washington State Gender and Justice Commission at a regularly scheduled meeting on May 14, 2010, in Olympia, Washington.

Attest

Barbara A. Madsen, Chair

N:\Programs & Organizations\GJCOM-Gender & Justice Commission\GJCOM\By-laws\ADM BYL GJCOM 2010 Bylaws 2010 05 13.doc

DV Program Survey Results and Recommendations

May 1, 2014

Attached are the results of the Domestic Violence Treatment Program Survey that was conducted by the Northwest Association of Domestic Violence Treatment Professionals in collaboration with the Washington Supreme Court Gender & Justice Commission.

67 out of approximately 114 currently certified and operating programs responded to this survey. The survey confirmed some things that we already knew about Domestic Violence Treatment Programs, and brought to light some areas in which we need improvement in the treatment community.

It was shown that there are a small percentage of programs who espouse the Duluth Model of treatment. The majority of programs appear to use some form of Cognitive Behavioral Therapy with a growing number of programs using a trauma based or trauma informed type of therapeutic intervention.

Domestic Violence Treatment Programs vary in length and/or intensity from the WAC 388-60 requirements of 26 weekly, 90 minute, single gender groups, followed by monthly groups until a year is completed; to 52 or more weeks of treatment. Many programs also bolster the group treatment with individual sessions as needed throughout treatment.

Some areas of concern for treatment providers have to do with Assessment/Risk Assessment, Evaluations, and some of the diagnostic tools used by various programs. NWADVTP plans to have a series of training days throughout the year to bring programs up to speed on some of the more pressing issues.

We believe that the quality of life for many of our clients, victims, and children have been greatly improved through the Domestic Violence Treatment Process. Now we are challenged to prove that Domestic Violence Treatment is effective in reducing recidivism around the State of Washington, and not just a waste of the legal systems', and clients' time.

Real valid research about the effectiveness of Domestic Violence Treatment consistently shows that treatment does in fact significantly reduce recidivism for those clients who completed Domestic Violence Treatment. It also shows a marked reduction in recidivism for those clients who started, but didn't complete Domestic Violence Treatment.

Research projects that show the effectiveness of Domestic Violence Treatment in the reduction of recidivism include:

- *Wife Assault Treatment and Recidivism: An 11 year Follow Up*, By: Dutton DG, Bodnarchuk M, Kropp R, Hart S, & Ogloff J. Published in the "Journal of Offender Therapy and Comparative Criminology 1997; 41(1): 9-23. Shows conclusively that Group completers had a 23 % recidivism rate for up to 11 years after completion of the group (non-completers had a 50 % rate). This shows a 77 % success rate in not re-offending for completers of a Cognitive Behavioral DV Treatment Program.
- *Seattle Municipal Court, Batterers Intervention Program Study*, March 2006, By: Sue Hubbard, Strategic Analyst.

	Total Number	# With A Domestic Violence Reoffense	% With A Domestic Violence Reoffense
Defendants who never went to BIP	580	177	30.5%
Defendants who Completed BIP	478	32	6.6%
Defendants who dropped out of BIP	240	40	16.6%
Defendants who are still in treatment	16	2	12.5%

- *Vermont Center for Justice Research, Outcome Evaluation, 2011. 2013*. Shows a 54% reduction in DV Recidivism and 24% reduction in recidivism in all categories of crime with Domestic Violence Treatment Providers as a part of the team.

There are numerous other research projects, and anecdotal evidence to show the effectiveness of Domestic Violence Treatment. We hope to bring this information to light for the safety of victims and the community. Decision makers should look closely at what is actually being measured and from what perspective.

We as Domestic Violence Treatment Providers have our work cut out for us. We must come together to address the issues that are confronting us. We have no money for research, we have no one advocating for us, we must do our best with what we have at our disposal. Outcome based studies, anecdotal information from clients and victims, promoting and presenting ourselves in a positive, productive light is a part of the answer.

Upcoming workshops and trainings will be announced as they are scheduled. All Domestic Violence Treatment Providers must come together and do their part. Be a part of the discussion, be a part of the change for the future of Domestic Violence Treatment in the State of Washington. We look forward to hearing from you!

NWADVTP Board

“Electronically Signed”
Steven C. Pepping, MA, CDP, DVP
NWADVTP President

1. Name of Program, Program Supervisor, e-mail, phone, and counties served.

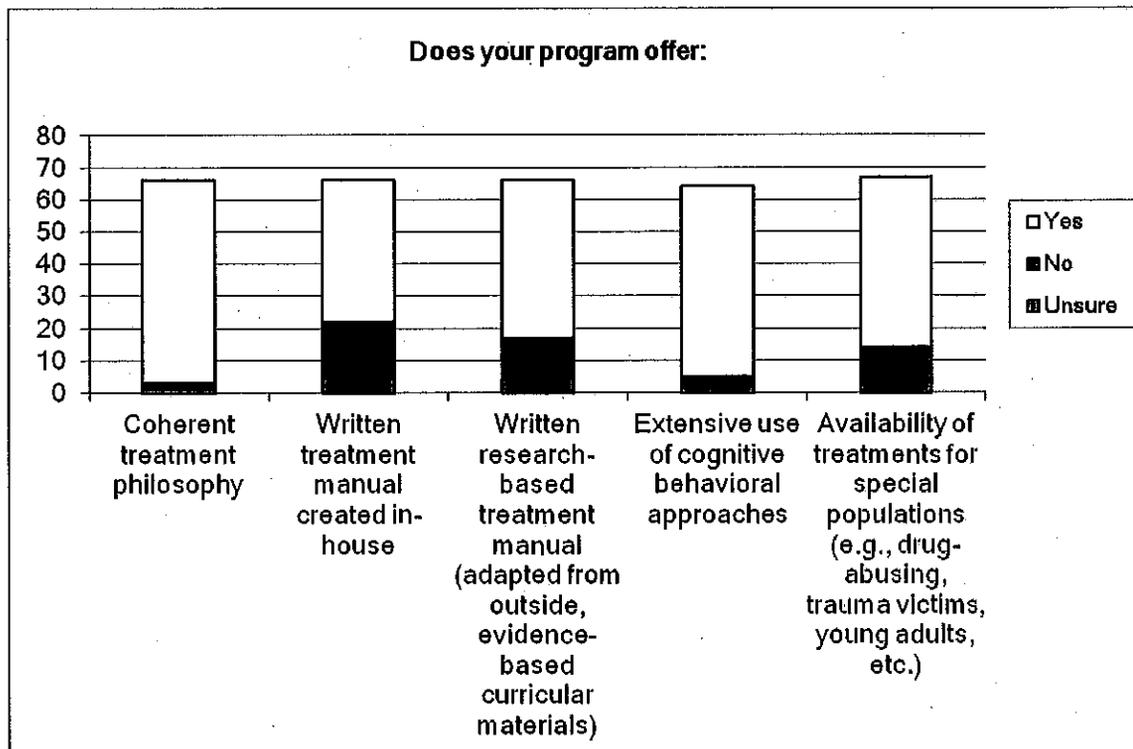
67 out of 67 provided all information.

2. Does Your Program Offer:

Does your program offer:

Answer Options	Yes	No	Unsure	Response Count
Coherent treatment philosophy	63	2	1	66
Written treatment manual created in-house	44	18	4	66
Written research-based treatment manual (adapted from outside, evidence-based curricular materials)	49	13	4	66
Extensive use of cognitive behavioral approaches	59	3	2	64
Availability of treatments for special populations (e.g., drug-abusing, trauma victims, young adults, etc.)	53	11	3	67
Other (please specify)				31
			<i>answered question</i>	67
			<i>skipped question</i>	0

Other (Please specify): GLBT Groups/Curriculum, Spanish Speaking Groups/curriculum, Faith Based Groups/curriculum, etc. 67 out of 67 responded.



- Discussion of the above items will be important for future congruency, effectiveness, and standardization.

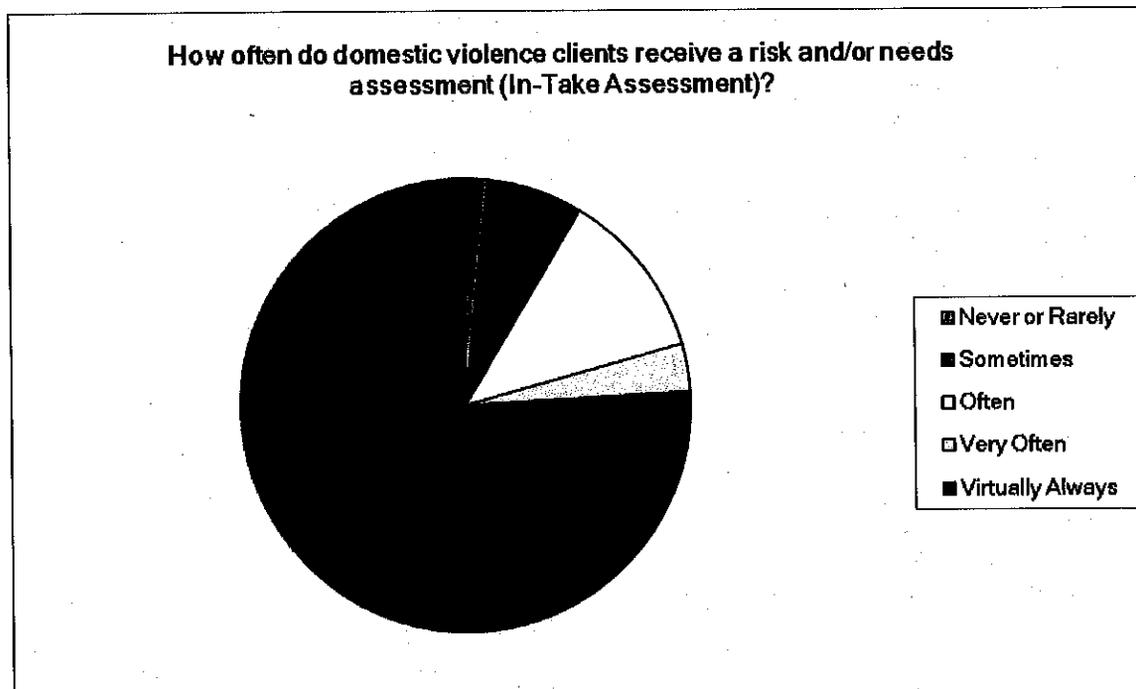
3. How Often Do Domestic Violence Clients Receive Risk and/or Needs Assessments (In-Take Assessment)?

How often do domestic violence clients receive a risk and/or needs assessment (In-Take Assessment)?

Answer Options	Response Percent	Response Count
Never or Rarely	1.7%	1
Sometimes	6.9%	4
Often	12.1%	7
Very Often	3.4%	2
Virtually Always	75.9%	44
<i>answered question</i>		58
<i>skipped question</i>		9

58 out of 67 responded, 9 did not respond.

Rarely or Never 1 Program, Sometimes 4 Programs, Often 7 Programs, Very Often 2 Programs, Virtually Always 44 Programs.



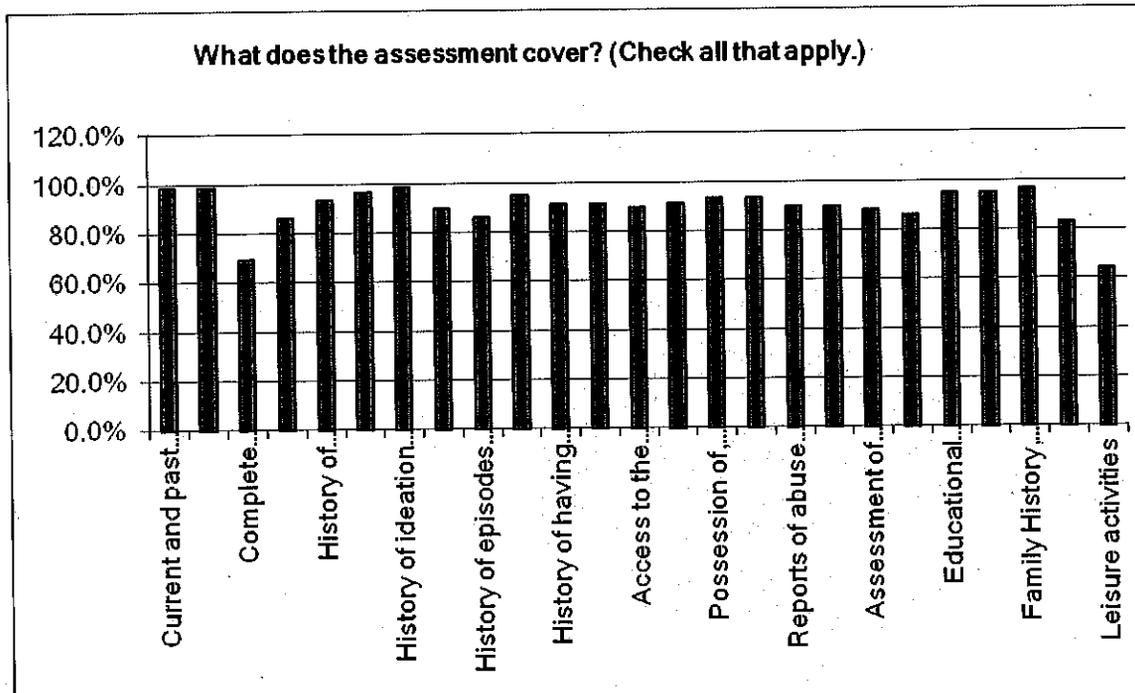
- *There is a need for education of some programs as to the requirements that all clients must undergo a Risk and/or Needs Assessment. This includes all counseling clients, but especially is true of DV Clients.*

4. What Does The Assessment Cover (Check all that applies)?

What does the assessment cover? (Check all that apply.)

Answer Options	Response Percent	Response Count
Current and past violence history	98.3%	57
Criminal history and law enforcement incident reports	98.3%	57
Complete diagnostic evaluation	69.0%	40
Substance abuse screening	86.2%	50
History of treatment from past DV Treatment programs	93.1%	54
History of threats of homicide/suicide	96.6%	56
History of ideation of homicide/suicide	98.3%	57
History of stalking	89.7%	52
History of episodes of rage	86.2%	50
History of depression, and other mental health problems, personality disorders, PTSD, etc.	94.8%	55
History of having sexually abused the battered victim or others	91.4%	53
History of the perpetrator's domestic violence victimization and/or sexual abuse victimization	91.4%	53
Access to the battered victim	89.7%	52
Data to develop a lethality risk assessment	91.4%	53
Possession of, access to, plans to obtain, or a history of use of weapons	93.1%	54
Degree of obsessiveness and dependency on the perpetrator's victim	93.1%	54
Reports of abuse of children, elderly persons, or animals	89.7%	52
Assessment of cultural issues	89.7%	52
Assessment of learning disabilities, literacy, and special language needs	87.9%	51
Review of other diagnostic evaluations of the participant	86.2%	50
Educational Background	94.8%	55
Employment or school history	94.8%	55
Family History, and support system	96.6%	56
Criminal/Anti-Social Thinking, Beliefs, and Attitudes	82.8%	48
Leisure activities	63.8%	37
Other (please specify)		15
	<i>answered question</i>	58
	<i>skipped question</i>	9

58 out of 67 responded, 9 programs skipped question.



The category of "Other" was also included which covered other collateral information, anecdotal information, GAL, CPS, and other treatment records, etc.

- Education is necessary to get all programs to conform to the basic WAC 388-60 requirements for assessment, and to consider other types of information that may assist the client in being more successful in DV Treatment.

5. Does Your Assessment Classify Defendants Based on their Risk of Re-offense or Likelihood of Future Violence (EG; Low, Moderate or High Risk)?

Does your assessment classify defendants based on their risk of re-offense or likelihood of future violence (e.g., low, moderate or high risk)?

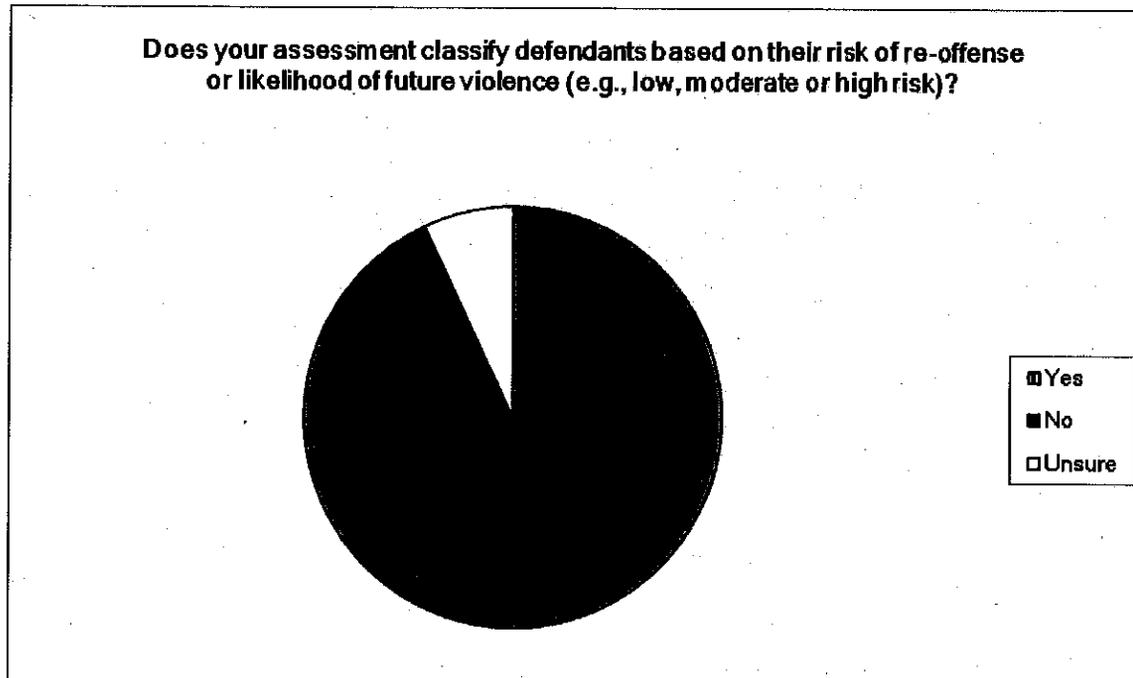
Answer Options	Response Percent	Response Count
Yes	80.7%	46
No	12.3%	7
Unsure	7.0%	4
	<i>answered question</i>	57
	<i>skipped question</i>	10

57 out of 67 responded, 10 programs skipped question.

Yes 46 Programs

No 7 Programs

Unsure 4 Programs



- *Further education of DV Programs in Standard Risk Assessment appears to be needed for a few programs.*

6. What are the Assessment Tools That Are Used By Your Program Regularly?

What are the assessment tools that your program uses regularly? (Check all that apply.)

Answer Options	Response Percent	Response Count
DVI/DVI (Pre/Post Revised)	72.2%	39
Propensity For Abusiveness Scale (PAS)	13.0%	7
Spousal Assault Risk Assessment (SARA)	33.3%	18
Ontario Domestic Assault Risk Assessment	9.3%	5
Danger Assessment	33.3%	18
Chemical Dependency Inventory/Screening	63.0%	34
Mental Health Screening	57.4%	31
	<i>answered question</i>	54
	<i>skipped question</i>	13

54 out of 67 answered, 13 skipped question

DVI (Pre/Post, Revised) 39 Programs

Propensity For Abusiveness Scale 7 Programs

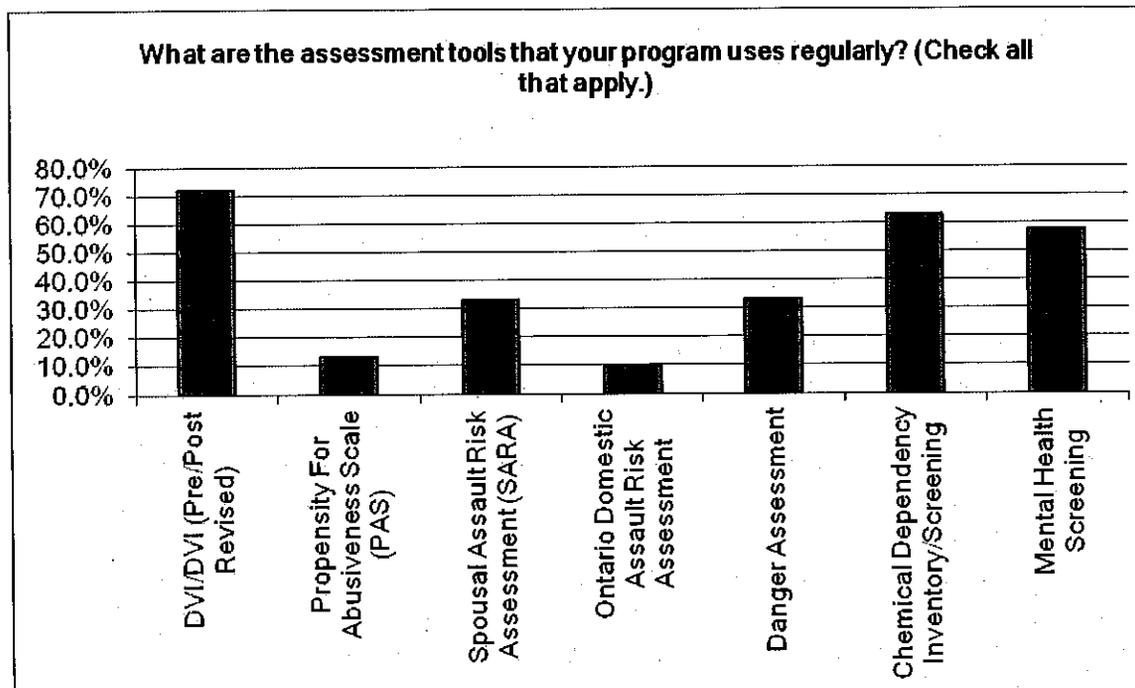
Spousal Assault Risk Assessment (SARA) 18 Programs

Ontario Assault Risk Assessment (ODARA) 5 Programs

Danger Assessment 18 Programs

Chemical Dependency Inventory/Screening 34 Programs

Mental Health Screening 31 Programs



This question had a 80.6% response rate. One noteworthy item from this is that only 63 % of respondents endorsed using some sort of chemical dependency screening tool, and only 57.4% endorsed using some sort of mental health screening tool. Given that WAC 388-60-0165 mandates that a State-certified program gather and discuss information at intake regarding multiple things, including substance abuse and mental health, it might be worthwhile to do some training/education regarding:

- *Valid and reliable assessment instruments for CD and MH*
- *Thresholds for referral for outside evaluation (i.e., since no one in our program is a CDP, we can't ethically say whether or not someone is in need of chemical*

dependency treatment, and so we need to refer for outside evaluation if a concern is present)

- *Additional discussion/education and review of research, and evidence based tools would be a good idea for all providers.*

7. If not included in the above list, what other risk assessment tool(s) is/are used?

If not included in the above list, what other risk assessment tool(s) is/are used?

Answer Options	Response Count
	34
<i>answered question</i>	34
<i>skipped question</i>	33

This question had a 50.7% response rate. Respondents reported using a wide variety of assessment instruments that can loosely be grouped into the following categories:

- psychological/personality testing (e.g., MCMI, PAI),
- inventories of abusive behavior (e.g., Conflict Tactics Scale, Abusive Behavior Inventory, Psychological Maltreatment of Women Inventory),
- testing for specific clinical conditions (e.g., Beck Depression Inventory, Beck Anxiety Inventory),
- lethality assessment,
- measures of anger/hostility (e.g., State Trait Anger Expression Inventory, Buss-Durkee Hostility Assessment)
- Measurements of readiness for change (University of Rhode Island Change Assessment)

Some questions raised by the wide range of responses are:

- *What do we mean when we say "risk assessment?" Risk of what? Risk to whom?*
- *What are the most important factors to consider in risk assessment?*
- *What data needs to be gathered to do an adequate risk assessment, and from what sources can/should that data be gathered?*

8. List the chemical dependency inventory/screening tool(s) used.

List the Chemical Dependency Inventory/Screening tool(s) used:

Answer Options	Response Count
	38
<i>answered question</i>	38
<i>skipped question</i>	29

This question had a 56.7% response rate. Of those who responded to the question, one respondent said that they did not use any CD inventory/screening tool, and two respondents said "N/A." 43.3% of survey respondents did not respond to this question. As noted above in the summary of responses to question # 6, this is concerning given the WAC requirement for screening for chemical dependency issues at intake. It is unclear what, if any, chemical dependency screening is done by many respondents.

Possible training topics:

- *Useful screening tools for chemical dependency*
- *Thresholds for referral for professional chemical dependency evaluation*
- *In what ways do programs approach the relationship between alcohol/drug use and domestic violence?*
- *Specialized programming for clients with concurrent substance abuse and abusive behavior issues (e.g., blended programming)*

9. List the mental health screening tools used.

List the Mental Health Screening tool(s) used: (MMPI-2, MCMI-III, PAI, etc.)

Answer Options	Response Count
	31
<i>answered question</i>	31
<i>skipped question</i>	36

MMPI-2, MCMI-III, PAI, etc.

This question had a 46.3% response rate. 53.7% of survey respondents did not respond to this question. As with the question regarding chemical dependency screening, the non-response raises concern due to the WAC requirement for screening for depression and other mental disorders.

Possible training topics:

- *Useful mental health screening tools*
- *The role of mental health screening in a domestic violence treatment program intake, and its relevance for treatment planning*
- *Thresholds for referral for outside mental health evaluation*
- *Specialized programming for clients with concurrent MH issues*

10. If there are special assessment tools used, please indicate below.

This question had a 29.6% response rate.

If there are special assessment tools used, please indicate below: (Check all that apply.)

Answer Options	Response Percent	Response Count
Davidson Trauma Scale	10.0%	2
PTSD Inventory	40.0%	8
Veteran Information Profile	15.0%	3
Victim Index (Victim Defendants)	70.0%	14
Child Abuse Potential Inventory	35.0%	7
Parent Stress Index	30.0%	6
Parent-Child Relationship Inventory	30.0%	6
Others (please specify)		11
	<i>answered question</i>	20
	<i>skipped question</i>	47

Other special assessment tools that respondents specified using included:

- Burns Depression Inventory
- Conflict Tactics Scale
- Anger Inventory
- Power and Control Inventory of Abuse
- Weapons History
- Lethality Assessment
- Assessment Tool of the Northwest Network for LGBTQ Survivors of Abuse

Some respondents identified “special assessment tools” that were previously mentioned in questions regarding risk assessment and mental health assessment tools.

Possible training topics might include:

- *When are these special assessment tools used? Universally or in certain, specific circumstances?*
- *How do the results of these specialized assessments impact treatment planning?*
- *What assessment tools do you use if you have a concern regarding neuropsychological impairment? What is the threshold for referral for formal neuropsychological evaluation?*

11. What modes or models of therapy are used in your program?

This question had a 77.6% response rate.

Answer Options	Response Percent	Response Count
Duluth Model Program (Only)	26.9%	14
Motivational Enhancement Therapy/Motivational Interviewing	69.2%	36
Relationship Enhancement Therapy	32.7%	17
Couples Counseling (Single couple)	19.2%	10
Multi-group Couples Counseling	3.8%	2
Alcohol/Drug treatment specifically designed for domestic violence offenders	17.3%	9
Dialectical Behavioral Therapy	46.2%	24
Individual counseling/therapy	78.8%	41
Hypnotherapy, Neurolinguistic Programming,	11.5%	6

Guided Imagery		
Culturally relevant therapy	44.2%	23
Thought Field therapy, EBT	1.9%	1
Transpersonal Therapy	9.6%	5
Adlerian Therapy	5.8%	3
Role plays, Psycho-drama	34.6%	18
Vocational	17.3%	9
Employment	13.5%	7
Educational counseling/referral	42.3%	22
Others (please specify)		29
	<i>answered question</i>	52
	<i>skipped question</i>	15

A significant majority of respondents reported the use of motivational interviewing/enhancement strategies. A significant majority also reported using individual counseling/therapy. Given that the WAC specifies that the primary treatment modality is group sessions unless there is a significant clinical reason to not have a client in a group setting, one question that comes to mind is: under what circumstances does a program offer individual therapy to a client?

Other treatment models included: cognitive-behavior therapy (CBT) and its derivatives (e.g., Acceptance and Commitment Therapy), Rational Emotive Behavior Therapy (REBT), Narrative Therapy, life skills training. Some respondents reported using specific manuals (e.g., Wexler's STOP Program).

Given the wide range of responses, one question that comes to mind is: how does our program's specific approach/model address our WAC-mandated primary goal of increasing victim safety?

12. If cognitive-behavioral therapy is used, please indicate if any of the following models are used (e.g., T4C, MRT, MRT-DV, R&R, Interactive Journaling, etc.).

This question had a 44.8% response rate.

Answer Options	Response Percent	Response Count
Thinking for a Change (T4C)	26.7%	8
Moral Reconciliation Therapy (MRT)	26.7%	8
Moral Reconciliation Therapy for DV Offenders (MRT-DV)	40.0%	12
Reasoning and Rehabilitation (R&R)	13.3%	4
Interactive Journaling	46.7%	14
Others (please specify)		14
	<i>answered question</i>	30
	<i>skipped question</i>	37

Other models that respondents specified using included:

- Core Belief Therapy
- Sonkin and Durphy
- Eclectic relational Life Skills groups
- Homework
- Videos
- Guided journaling

It is somewhat unclear how some of these models fit into the larger CBT family.

Possible training topics might include:

- *What are the specific patterns of thinking that our programs attempt to address via CBT? How are those thinking patterns related to our larger program objectives of victim safety and perpetrator accountability?*
- *What are the specific mechanisms by which we address those thinking patterns?*

13. If Restorative Justice Models are used, indicate in what method.

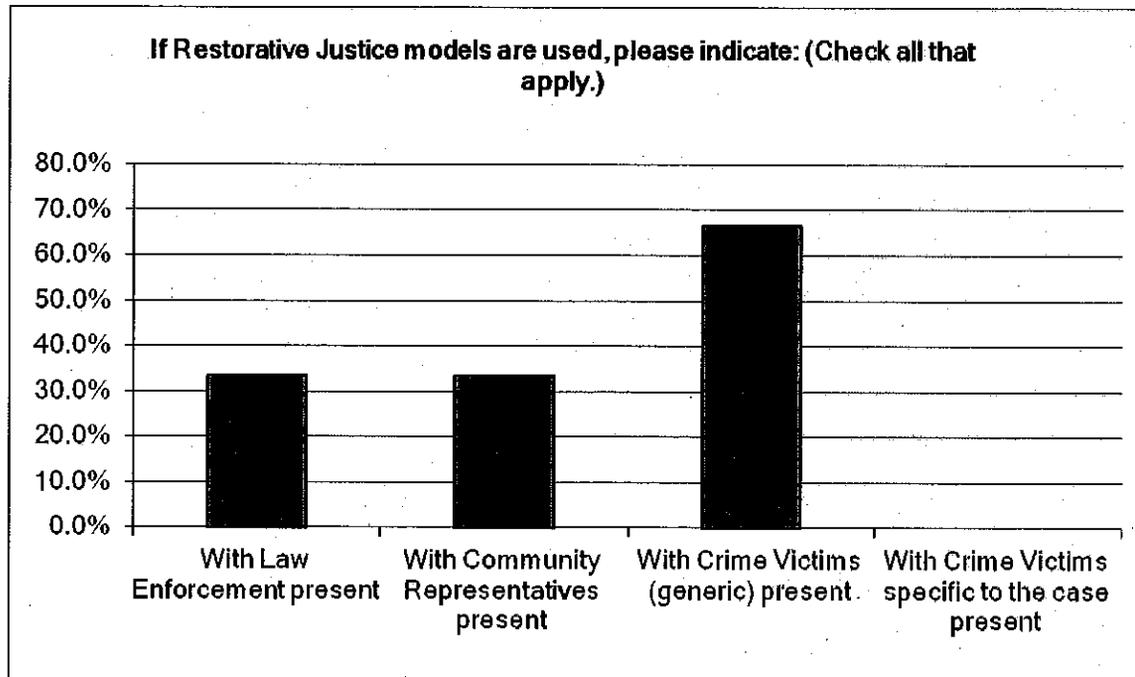
If Restorative Justice models are used, please indicate: (Check all that apply.)

Answer Options	Response Percent	Response Count
With Law Enforcement present	33.3%	1

With Community Representatives present	33.3%	1
With Crime Victims (generic) present	66.7%	2
With Crime Victims specific to the case present	0.0%	0
<i>answered question</i>		3
<i>skipped question</i>		64

Only 3 of 67 answered question.

One indicated had law enforcement present, one had community representative present, and two had a generic crime victim present.



- *This suggests a need for further training regarding what restorative justice models are and how they can be created and utilized in our communities.*

14. If trauma-focused models are used, please indicate.

If Trauma-focused treatment models are used, please indicate: (Check all that apply.)

Answer Options	Response Percent	Response Count
Trauma-focused cognitive behavioral therapy (TF-CBT)	70.0%	14
Seeking Safety	25.0%	5
Trauma Recovery & Empowerment Model (TREM)	30.0%	6
Eye Movement Desensitization & Reprocessing Therapy (EMDR)	25.0%	5
Other (please specify)		9

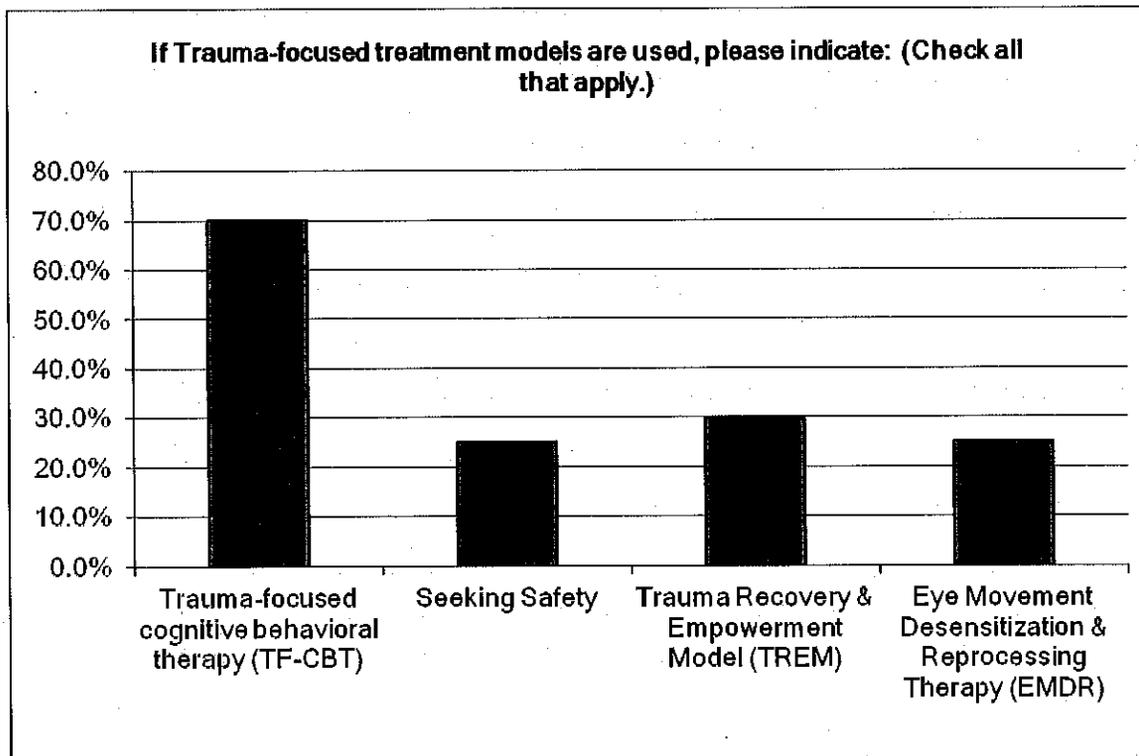
Only 20 of 67 answered question.

70% use trauma focused Cognitive Behavioral Therapy

25% use Seeking Safety

30% use Trauma Recovery and Empowerment Model

25% use Eye Movement Desensitization and Reprocessing



Comments included one program using their own trauma informed model, several indicated this work was done in individual counseling after client demonstrated sufficient accountability with collaboration with the victim, and one program indicated this work took a culturally specific perspective with historical and personal focus on trauma.

- *This suggests a need for further training regarding what trauma-focused models are, including conversation regarding the pros/cons of incorporating them into DV treatment.*

15. If couples / multi-group couples counseling is used, please explain.

If Couples Counseling/Multi-group Couples Counseling is used, please explain:

Answer Options	Response Count
	15
<i>answered question</i>	15
<i>skipped question</i>	52

Only 15 of 67 answered question.

Eight indicated this was offered in later stage of treatment, after at least 6 months .

Two indicated they asked victims regarding safety first.

Two stated they offer this when the client asks for it.

One stated they do so when the victim asks for couples counseling.

One prefaced this with when all ongoing abuse, control, drug and alcohol issues have been addressed.

One provided Gottman's Seven Principles program in addition to regular DV treatment.

One program indicated they don't do couples counseling but do offer Gottman perspective in their DV treatment program.

Multi-Group Couples Counseling does not appear to be done by programs in Washington, just single couples if it is safe, and at appropriate times to put the relationship back together. Individual issues of Violence, Abuse, Addiction, must be addressed first.

- *Possible value of training on screening for appropriateness of doing couples counseling, how we determine readiness. Question: how many of these clinicians already have couples counseling training and how many would be interested in us offering training?*

16. Type of Intervention used.

Types of intervention: (Check all that apply.)

Answer Options	Response Percent	Response Count
Group Therapy sessions (with not more than 12 participants, 90 minutes or more)	98.1%	52
Individual Sessions (In addition to required group sessions)	77.4%	41

Couples Counseling (After six months of DV Treatment, & Verification that the violence has ceased)

35.8%

19

answered question

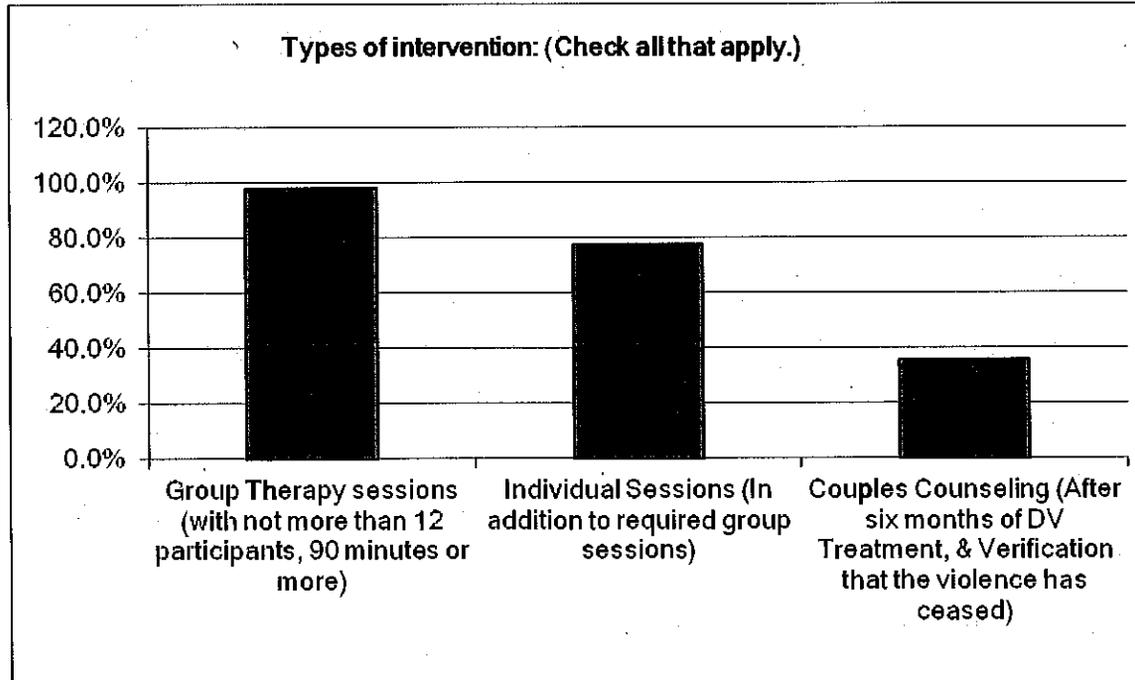
53

skipped question

14

53 of 67 answered.

One note: 19 indicated they use couples counseling in this question, higher than the 15 that answered the previous couples counseling question.



Straight forward results, don't need any further summarizing. Simply report the statistics already tabulated.

- *Since 77.4% are doing individual counseling in addition to group, perhaps a facilitated discussion of how programs are doing this. Is the same group leader doing the individual therapy? If not, is the information gathered in individual sessions relayed to group facilitators and then how is that info, used in group process? Individual Counseling does not replace group treatment.*

17. How many weeks and/or sessions does your program require?

How many weeks and/or sessions does your program require?

Answer Options	Response Percent	Response Count
Number of Weeks	96.2%	51

Number of Sessions	96.2%	51
Length of Sessions	94.3%	50
	<i>answered question</i>	53
	<i>skipped question</i>	14

53 of 67 answered.

37 programs require 90 minute groups.

2 require 90-120 minute groups.

8 require 120 minute groups, with one of those reducing monthly sessions to 90 minutes.

Number of sessions:

1 requires 13 sessions

17 require 32 (or 26 plus 6) sessions

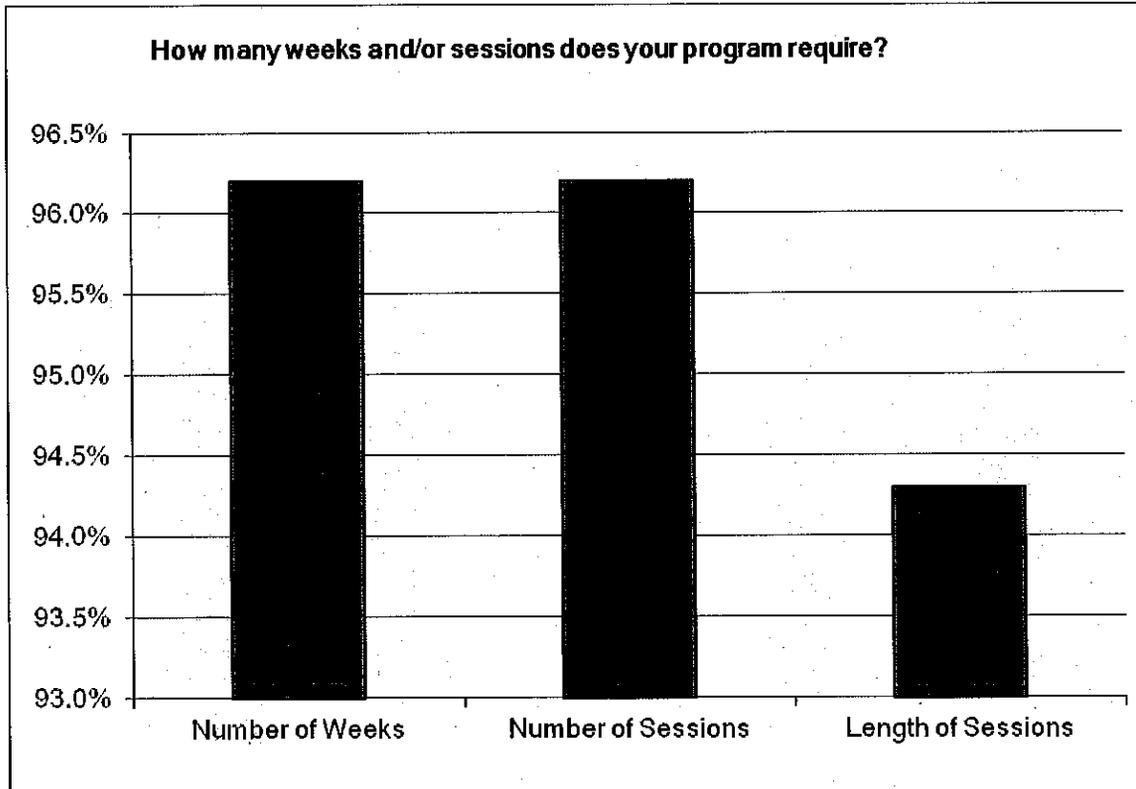
1 requires 26-52 sessions

1 requires 32 or 52 sessions

1 requires 32 plus 4 monthly sessions

18 require varying amounts between 33 and 38 sessions

10 require varying amounts between 42 and 52 sessions, with six of those requiring 52 sessions.

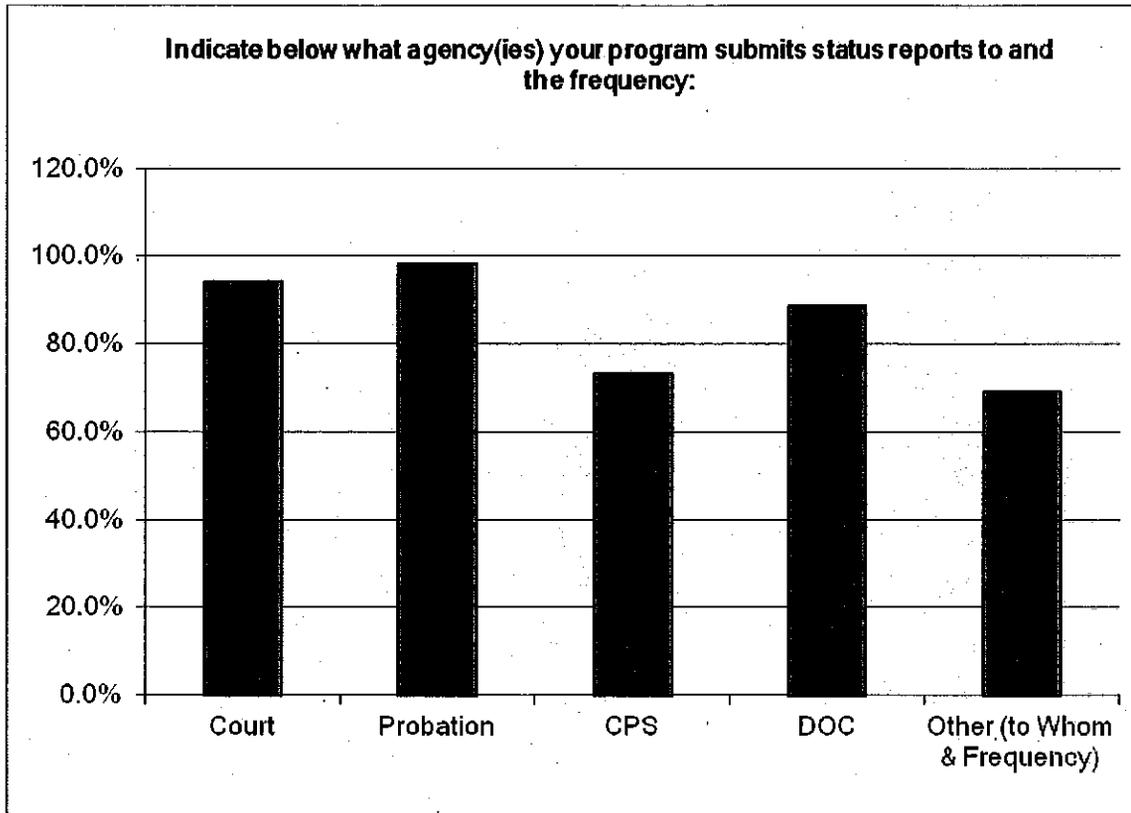


18. Indicate to which referral sources you submit progress reports and the frequency.

Indicate below what agency(ies) your program submits status reports to and the frequency:

Answer Options	Response Percent	Response Count
Court	94.2%	49
Probation	98.1%	51
CPS	73.1%	38
DOC	88.5%	46
Other (to Whom & Frequency)	69.2%	36
<i>answered question</i>		52
<i>skipped question</i>		15

52 of 67 answered.



The majority who answered the frequency question indicated they submit reports monthly.

One program provided weekly progress reports.

Programs send additional reports to:

2 to ICW, 1 to Tribal Court, many to attorneys, 3 to GAL, 1 to employer, 1 to DHS, 4 to victims, 1 to victim advocates, 1 to payee, and 1 to mental health treatment provider.

- Possible facilitated discussion regarding how providers assess progress and what is typically included in progress reports.
- Possible facilitated discussion regarding what is and isn't disclosed to referral sources regarding disclosures made by clients re: re-offense, relapse with drugs and alcohol, violations of NCO, disclosures made in individual therapy sessions.

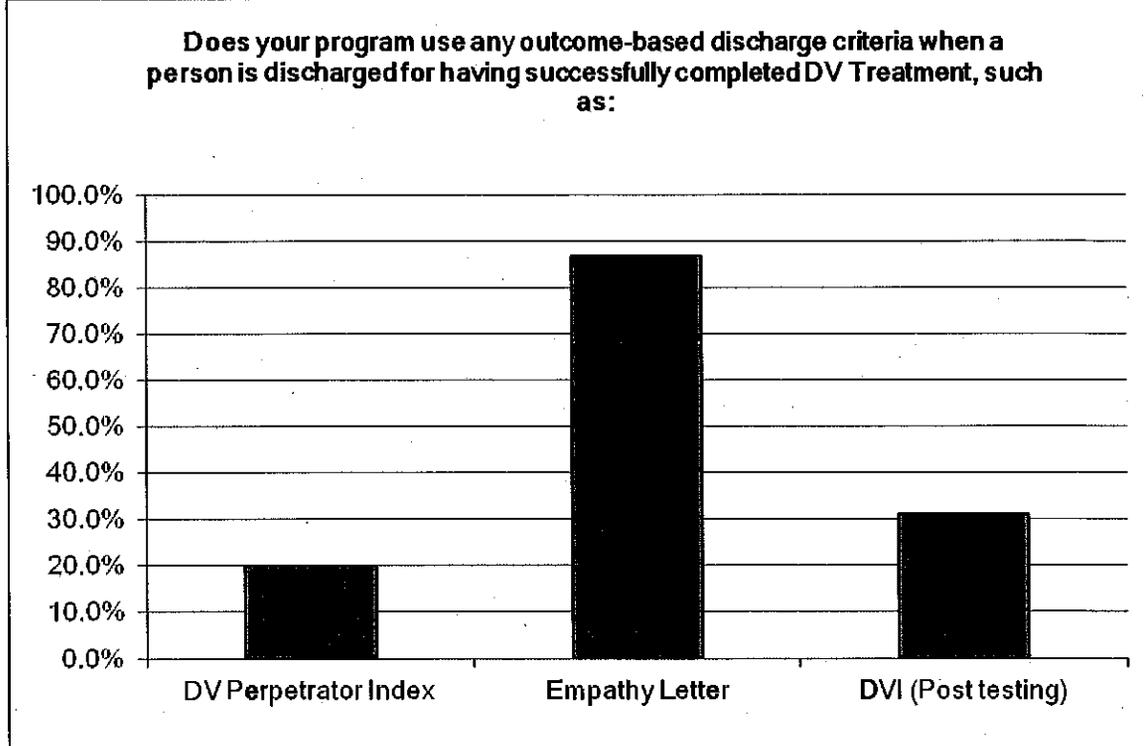
19. Does your program use any outcome based discharge criteria for when a person successfully completes DV treatment?

Does your program use any outcome-based discharge criteria when a person is discharged for having successfully completed DV Treatment, such as:

Answer Options	Response Percent	Response Count

DV Perpetrator Index	20.0%	9
Empathy Letter	86.7%	39
DVI (Post testing)	31.1%	14
Other (please explain)		26
	<i>answered question</i>	45
	<i>skipped question</i>	22

45 out of 67 answered this question.

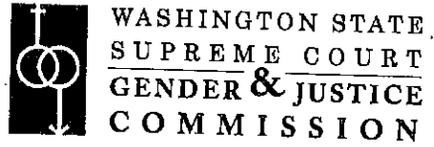


Other than the DV Perpetrator Index, some form of an Empathy Letter, or the DVI Post Test, other requirements include:

- exit interviews,
- victim's input regarding behaviors (4 programs),
- written exam and/or completion of workbook assignments (4 programs),
- role model video, role playing,
- written relapse prevention plan and ongoing accountability plan,
- SASSI-3,
- genogram, safety plan, and book report.

- *Perhaps a facilitated discussion regarding why each of us uses the methods we use, subjective and objective assessment techniques, and how accurate we are at determining whether clients have truly achieved sufficient progress.*

1



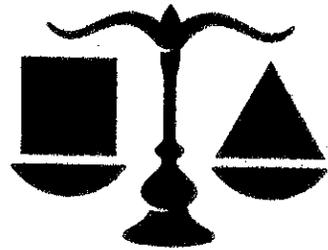
This logo is inspired by the idea of unity with the symbolic icons of each gender linked in the center to represent the commission's goal to promote gender equality.

2

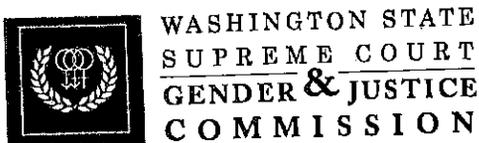


This logo is inspired by the idea of intersection and unity with the hands symbolizing respect and equality among gender identities.

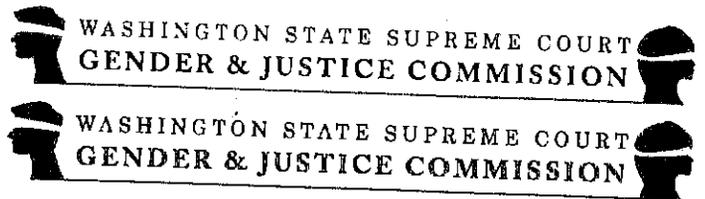
3



4



This logo is inspired by the idea of unity and peace among the sexes.



This logo is inspired by lady liberty who is blind folded to symbolize impartial justice and equality regardless of identity. I included both a man and woman for equal representation of the sexes.

5



WASHINGTON
COURTS

Gender and Justice Commission (GJCOM)

Friday, May 9, 2014, (8:45 a.m. – 12:00 p.m.)

AOC SeaTac Office

18000 International Blvd, Suite 1100

SeaTac, WA 8188-4251

MEETING NOTES

Members Present: Chief Justice Barbara A. Madsen, Chair; Ms. Ruth Gordon, Vice-Chair; Ms. Laura Contreras, Judge Michael Evans, Dr. Margaret Hobart, Ms. Trish Kinlow, Judge Richard Melnick, Judge Marilyn Paja, Judge Mark Pouley, Ms. Leslie Savina, Judge Ann Schindler Ms. Gail Stone, Judge Tom Tremaine, Mr. David Ward, Ms. CaroLea Casa (Student Liaison, University of Puget Sound), Ms. Kathy Bradley (AOC Staff), Ms. Danielle Pugh-Markie, Supreme Court Commissions Manager; and Ms. Pam Dittman, Program Coordinator.

Members Absent: Ms. Sara Ainsworth, Judge Judy Jasprica, Professor Taryn Lindhorst, Ms. Judith A. Lonquist, Judge Eric Lucas, Mr. Ron Miles

Guests: Justice Sheryl Gordon McCloud, Margaret Fisher (AOC Staff), Judge Joan DuBuque (Retired)

CALL TO ORDER

The meeting was called to order at approximately 8:55 a.m. Introductions were made. The March 14 meeting notes were approved with one correction.

COMMISSION BUSINESS

CHAIR REPORT

Vice Chair and Membership Opening

Ruth Gordon accepted the position as President of the Clerks' Association and with regrets is resigning from the GJCOM as this new position will be taking much of her time. Ruth has been an integral member of the GJCOM for five years, been invaluable as the Vice-Chair, has provided the needed perspective of Clerks, and been the liaison to the Clerks' Association. Ruth will be missed. Ruth will be submitting the name of Ms. Josie Delvin, Benton County Clerk to be the new GJCOM representative.

The Chief indicated she will step down as Chair of the GJCOM sometime next year. Justice Sheryl Gordon McCloud indicated interest in the work being conducted by the GJCOM as she has worked on employment issues involving gender discrimination and other women and gender-related issues. With that in mind, Justice Gordon McCloud will be present at more GJCOM meetings and we will use this time to transition her into the Chair role.

We still have one vacant judicial officer seat. We are looking to fill the vacant seat with a judicial officer from the municipal court level. Preferably someone from Eastern Washington.

Action

Ruth will follow-up with the Ms. Josie Delvin and the Clerks Association.

Danielle and Pam will work with DMCJA to solicit for the vacant municipal court judicial officer opening.

Legal Executives Diversity Summit on May 14, 2014

The GJCOM supported the Washington Initiative for Diversity (formerly Initiative for Diversity Governing Council) managing partner's summit for the fourth year. The Summit will bring together 80-100

participants from law firms to learn about and discuss strategies for promotion and retention for attorneys. GJCOM sponsored this event and received one free seat. Gail Stone indicated she would like to attend. Danielle Pugh-Markie and Pam Dittman will also be attending on behalf of the GJCOM.

Action

Gail Stone indicated she would be interested in attending. Pam will provide her the registration information.

Commission Logo

The GJCOM is in need of a logo. As some of you may recall, we addressed this a few years back, but the ideas were uninspired. With new staff leadership, comes a renewed interest in having a GJCOM logo. GJCOM members agreed that we should pursue having a logo designed. There were suggestions of hiring a design firm or working with the community, technical, and graphics design colleges to sponsor a contest with a monetary prize.

Action

CaroLea Casas volunteered to assist with contacting local schools re: contest. Staff will check internal policies on how to provide a monetary prize. As follow-up, Danielle Pugh-Markie has spoken with AOC contracts and fiscal staff and we have the green light to offer a monetary prize up to \$500.

STAFF REPORT

Activities

OVW Court Training Improvements Grant re: Sexual Assault Judicial Curriculum

A planning meeting was held on April 25 with a multi-disciplinary group of stakeholders to gain buy-in and develop the judicial curriculum. Attendees presenting tribal courts, law enforcement, defense bar, prosecution, advocacy, and the military were present and provided expertise and input on the design and implementation of the judicial curriculum. The outcome was we will hold two, one and a half day training sessions in early 2015. The sessions will take place in SeaTac and Spokane.

GJCOM staff will continue working with Legal Momentum, the national technical assistance providers and also King County Sexual Assault Resource Center to develop the training.

Protecting Sexual Privacy in the Internet Age: The Rise of Revenge Porn and How to Stop It

The GJCOM sponsored Professor Mary Anne Franks, University of Miami to attend the SCJA Spring Conference to present on internet use, cyberstalking, and nonconsensual pornography aka revenge porn. Following that conference, the GJCOM hosted a one-hour community forum to discuss nonconsensual pornography. Approximately 85 attendees from local social service agencies, courts, lawyers, advocates, and the Legislature. Following the presentation, the GJCOM hosted a smaller discussion specifically around how to craft legislation addressing nonconsensual pornography. A special thank you to David Ward for facilitating the meeting.

Interpreting in Domestic Violence and Sexual Assault Cases Training

The GJCOM together with the Minority and Justice and Interpreter Commissions hosted three, consecutive, one-day sessions (May 15-17) in Seattle, SeaTac, and Spokane. Funding from the Department of Social and Health Services, Office of Deaf and Hard of Hearing and AOC's STOP grant, we will provide this free training for both the spoken language and sign language interpreters. The Asian Pacific Islander Institute on Domestic Violence as the national technical assistance provider for language access issues in courts provided faculty and content for the training.

Statewide Tribal Domestic Violence and Sexual Assault Conference

Women Spirit, the statewide tribal advocacy coalition, is planning a conference for October 23-24, 2014 at Northern Quest Resort. A request from the GJCOM for \$5,000 in monetary support has been

submitted. The funds would be used to assist with developing a judicial track for the conference. Judges Pouley and Tremaine have been working with Pam and Danielle to assist with the development of this track. (Refer to GJC and STOP Grant Budget Requests, Page 3, for the status of the support.)

Pro Tem CLE

The DMCJA Diversity Committee co-sponsors a pro tem CLE every other year. This one and a half day training is scheduled for September 12-13 at the WSBA-CLE Conference Center in Seattle. The Conference Center allows for in-person and on-line attendance through webcasting capabilities. The Committee developed and distributed a needs assessment to all prior session attendees. The survey results will be used to inform the session topics.

Commercially Sexually Exploited Children (CSEC) Training

As discussed at the March GJCOM meeting, the GJCOM will be co-sponsoring a half-day judicial training on CSEC. We will be holding it on Saturday, August 2 at the SeaTac office.

GJC and STOP Grant Budgets

STOP is a grant program from the Office of Violence Against Women. STOP stands for Services, Training Officers, and Prosecutors. The AOC receives the five-percent set-aside for courts and manages the funds through the GJCOM. Yearly, we receive between \$100,000 to \$125,000 to support domestic violence, sexual assault, teen dating violence, and stalking efforts, and staff salaries and benefits.

These grants run on a federal fiscal year (FFY). FFY12 and FFY13 grants expire on December 31, 2014.

Requests:

- Women Spirit has asked for \$5,000 to support the October 23-24, 2014 Tribal DV & SA Conference. **Approved – STOP Funds**
- National Consortium on Racial and Ethnic Fairness in the Courts – Send a team comprised from AOC, Gender & Justice, and Minority & Justice. The request is to fund Callie Dietz, Danielle Pugh-Markie, and Judge Tremaine to attend this conference. This conference covers immigration, tribal court relationships, domestic violence, immigration, and other issues pertinent to the GJCOM and its projects. **Approved – GJCOM Funds**
- King County DV Symposium – Judge Elizabeth Berns has requested \$10,000 to assist with the DV Symposium. These funds would cover registration, travel, and pro tem costs for approximately 20 judicial officers to attend. **Approved – STOP Funds**
- NCJFCJ 77th Annual Conference – Send a team of judicial officers to this conference. The domestic violence track is pertinent to the work being done in both state and tribal courts. **Approved – STOP Funds**
- Incarcerated Women & Girls Stakeholder Meeting – This Committee is asking for approximately \$3,500 to host a stakeholders meeting here at the SeaTac Office on July 31. The meeting is to open the discussion with jails, Department of Corrections, judicial officers, advocates, and others on access to justice issues for incarcerated women and girls. Particularly on access to forms and parental rights. **Approved – GJCOM Funds**
- Protection Orders – This is as follow up to HB2777. We are looking into hiring a part-time, short-term, consultant to follow up on outstanding pieces of the protocols for duplicative and conflicting protection orders and the model policies on modification and/or rescission of protection orders. **Approved – STOP Funds**
- Other ideas:
 - There was discussion on why we discontinued the RFP process for STOP grant funds. Partly there has been a time constraint and the part is that we had not had an overly fruitful bevy of responses and needs. Based on that, over the past few years, we have

shifted funds to more statewide efforts such as the sentencing and monitoring project, work on duplicative and conflicting orders, and other training options. Members indicated they would like to see us expand our use of STOP funds to include training with courthouse facilitators, front counter court staff, and tribal court staff.

Action

GJCOM Staff will follow up on approved items.

2015 GJCOM Meeting Schedule

The 2015 GJCOM Meeting schedule has been released. We are proposing again to hold the March meeting at the Temple of Justice and build upon the Legislative Luncheon we did this year. We also want to bring to your attention the September date as it may change to accommodate the annual King County DV Symposium. Please add the dates to your calendar and remember attendance at meetings (in person or telephonically) is expected.

GUEST SPEAKER

Update on the Road to a Diverse Bar and Bench – Grant Application

Margaret Fisher provided an update on a grant application GJC and the Minority & Justice GJCOMs submitted to the Law School Admission Council (LSAC), Diversity Initiatives Fund. In 2013, we submitted a grant asking for \$35,000 to assist with the school pipeline project which engages youth in various ways and encourages them to work in the legal field. The grant funds were to do three things: 1) build a working relationship of stakeholders in the field, 2) create an online depository of materials of resources, agendas, promising practices, etc., and 3) use a national expert in the field of diversity pipeline programs to assist with these efforts. The LSAC committee was intrigued by the application, but ultimately asked us to pare the grant request to \$7,500. Based on this, we limited the scope of work to include working with the expert in developing a template for use in gathering information and to host a stakeholders meeting.

We will not know from the LSAC Committee whether we received the grant award of \$7,500 until the end of May. In the meantime, we are proposing the GJC expend \$1,000 to work with the national expert to develop the template. After we hear from LSAC, we are then asking for \$2,500 from each GJCOM to supplement the grant proposal to conduct the stakeholders meeting. Judge Paja agreed to be the GJCOM representative at this meeting. The members approved both the \$1,000 and \$2,500 requests contingent upon receiving the grant. **Approved – GJC Funds**

Action

Judge Paja agreed to be the GJCOM representative for this stakeholder meeting.

Statewide Summit on Firearms Surrender and Storage

Former GJCOM member and now retired, Judge Joan DuBuque is here to speak to us on the recently passed legislation on firearms surrender and storage. Judge DuBuque opened the discussion with GJCOM members on whether GJC could host a summit that would bring together stakeholders to discuss the issues surrounding surrender and storage. The meeting could possibly be funded with STOP funds as the legislation is directly related to domestic violence protection orders. The group would assist with writing the protocols that need to be drafted and developed by January, 2015. **Approved – STOP Funds**

The GJCOM members engaged in a lively discussion and indicated they approve of us working with Grace Huang, Washington State Coalition Against Domestic Violence and others to make the summit a possibility. The discussion provided a historical perspective of the work that has been done on surrender of firearms and concealed pistol licenses. For example, Mark Hanna, King County Sheriff's Office, has spent many years educating law enforcement, courts, and communities on firearms and how to get them

out of the hands of individuals who may use them in domestic violence and related types of cases. Additionally, the Commission was very active in addressing the surrender of concealed pistol licenses and while AOC was able to add a code for in the Judicial Information System for surrender, the Department of Licensing was unable to do anything with the information when provided.

The members also indicated they see the GJCOM's role as providing training on this to judicial officers and others. Again, STOP funds would be used. **Approved – STOP Funds**

Action

GJCOM Staff will continue working with Judge DuBuque and Grace to plan a summit.

COMMITTEE REPORTS

• **Communications – Ruth Gordon, Chair**

It is time to review the GJCOM's website and update it.

Action

GJCOM Members – Please take a look at the GJCOM website by **July 11**, and provide staff suggestions on what to remove and/or update.

• **Domestic Violence – Judge Judy Jasprica, Chair**

Pam Dittman presented on behalf of Judge Jasprica. We are continuing our work with the Center for Court Innovation (CCI) on the sentencing and monitoring project. CCI is going through the data from the surveys, which will be used to assist with where to do three site visits. As part of the site visits, focus groups will be conducted with survivors and CCI asked the Committee to provide feedback to their internal review board on how to ensure safety and confidentiality of survivors to include not triggering anything that would cause a mandatory reporting action.

Members may also recall that out of the CCI survey, questions were posed that pertained specifically to how batterers intervention programs (BIPs) are run in the state. These questions and others were rolled into a survey that was distributed by the Northwest Association of Domestic Violence Treatment Professionals (NWADVTP) to over 100 BIPs statewide. The NWADVTP then worked with local researchers Dr. April Gerlock, VA Hospital and Dr. Caroline West, UW-Tacoma to develop a report which will be distributed shortly. The NWADVTP President, Mr. Steven Pepping would like to attend a meeting and discuss the findings.

Several judicial officers attended the Enhancing Judicial Skills (EJS) in DV Cases workshop that was held in April. Additionally, several judicial officers will be attending the Continuing Judicial Skills (CJS) in DV Cases workshop in June and another EJS workshop in October.

Action

Pam will work with Steve Pepping to distribute the report. Mr. Pepping is confirmed to discuss the findings at the September GJCOM meeting.

• **Education – Judge Rich Melnick, Chair**

As mentioned earlier, Professor Mary Anne Franks was here for a session at the SCJA Spring Conference and for a community forum. They both went well.

• **Incarcerated Women & Girls – Sara Ainsworth, Chair. Judge Evans Reported.**

The Committee is releasing a follow-up public disclosure request to jails, juvenile rehabilitation centers, and Department of Corrections asking them specifically for information about training materials, policies, and notices such as posters that were developed following the enactment of the

2010 legislation. For example, the legislation directed institutions on where to post and how to provide notice to inmates and staff on shackling.

We also are developing the stakeholders list for the July 31 event which was mentioned earlier in these notes.

- **Legislative Report – David Ward, Chair**

Nothing to report as session is not in.

- **Tribal State Court Consortium – Judge Tremaine and Judge Pouley**

The Consortium will be hosting an evening session at the 2014 Fall Conference. The session will be discussing the Indian Child Welfare Act (ICWA) and the 2013 Reauthorization of VAWA and implications for tribal courts. Additionally, an idea is percolating to have regional meetings to continue the conversations between tribal and state judicial officers.

Action

GJCOM Staff – Send the meeting notes from the 2013 Fall Conference session to GJCOM members.

GJCOM Members – Judge Tremaine will be sending an e-mail to tribal court judges in Washington inviting them to the evening session at Fall Conference.

- **Equality in the Legal Profession – Judith Lonquist, Chair**

Pam Dittman reported. The Committee has several projects

- Gender bias in judicial evaluations. The King County Bar Association has spent years refining their judicial evaluation process and survey. The goal is to bring a judicial evaluation to the GJCOM and propose to use as a state-wide model. Unfortunately, due to workload, the work on this has stalled. We will be convening a conference in early summer.
- Update the 2001 Glass Ceiling Survey. We will work on this project after the judicial evaluation project has been completed.
- Judicial Officer and Law Student Reception. We are looking at dates in October for the annual reception and scholarship program. Scholarships have been provided through NAWJ and the Washington Association for Justice. We have asked Judge Paja and Judith Lonquist to inquire as to scholarship funds for this year.
- Update to the 1989 Gender Bias Report. Professor Taryn Lindhorst is developing a proposal on what it would take to update this report.

ADJOURNED

The meeting adjourned at approximately 11:55 a.m.



WASHINGTON
COURTS

Gender and Justice Commission (GJCOM)

Friday, March 14, 2014, (9:30 a.m. – 12:00 p.m.)

Temple of Justice
Olympia, Washington

MEETING NOTES

Members Present: Chief Justice Barbara A. Madsen, Chair; Ms. Ruth Gordon, Vice-Chair; Judge Michael Evans, Judge Judy Jasprica, Professor Taryn Lindhorst, Judge Eric Lucas, Judge Richard Melnick, Judge Mark Pouley, Ms. Leslie Savina, Judge Ann Schindler Ms. Gail Stone, Judge Tom Tremaine, Mr. David Ward, Ms. Danielle Pugh-Markie (AOC staff), and Ms. Pam Dittman (AOC staff)

Guests: Justice Bobbe Bridge, Retired, Ms. Jessica Birkliid, Ms. CaroLea Casas, Ms. Claire Czajkowski, Ms. Callie Dietz, Ms. Trish Kinlow (via phone), Justice Sheryl Gordon McCloud, Justice Susan Owens

Members Absent: Ms. Sara Ainsworth, Ms. Laura Contreras, Dr. Margaret Hobart, Ms. Judith A. Lonquist, Mr. Ron Miles, Judge Marilyn Paja

CALL TO ORDER

The meeting was called to order at approximately 8:55 a.m. Introductions were made. The January 10, 2014 meeting notes were approved.

COMMISSION BUSINESS

CHAIR REPORT

New Member

Ms. Trish Kinlow, Court Administrator, Tukwila Municipal Court, will be joining the Commission as a new member.

Informed Voter Project – Video

The National Association of Women Judges launched its Informed Voter Project (IVP) in 2013. The IVP is a “non-partisan voter education project developed to increase public awareness about the judicial system, to inform voters that politics and special interest attacks have no place in the courts, and to give voters the tools they need to exercise an informed vote in favor of fair and impartial courts.” As part of the project, the short film “Fair & Free” featuring former United States Supreme Court Justice Sandra Day O’Connor was developed and released. News clips are being developed with Justice O’Connor. Additionally, Washington State is one of eight states who signed on to be part of a pilot project promoting the Project. A link to the video will be added to the Commission’s webpage or can be found on the National Association of Women Judges Web site at www.nawj.org.

Action

AOC Staff – Lorrie Thompson will repost the video link on the Washington Courts Facebook page and also send via Twitter.

Commission Staff – Have link posted to Commission website.

Several Commission members indicated they would send the link out via Twitter.

Board for Judicial Administration (BJA) Letter to Commissions

In 2012, the BJA formed the Committee Unification Workgroup which was to look at all committees across the Administrative Office of the Courts (AOC), the Associations, and the Commissions. The Workgroups purpose was to make recommendations to reduce confusion and duplication of efforts associated with the myriad of committees, boards, and commissions. The Workgroup released its findings in October 2013, and noted there were approximately 205 committees supported and managed by AOC and its staff.

In 2014, the BJA released a letter to the Commissions asking for their assistance. Recognizing limited AOC staff and resources, the letter outlines a process to help identify and review committees which may include consolidating or eliminating duplicative committees.

Action

Commission staff will compile the information and work requested and remit to the BJA by June 2014.

2011-2013 Annual Report

The 2011-2013 Gender & Justice Commission Annual Report has been completed. Thanks to Ruth, Pam, and Danielle for writing and designing the report. The reports showcase the important work the Commission and its members accomplish. Copies will be printed and sent to legislators, past and present Commission members, and other interested parties.

Action

Commission Staff – Review again. Post to Commission webpage.

Commission Members – Provide any names and addresses of interested parties to AOC staff that you believe should receive a copy of the report.

Representative Roger Goodman – Domestic Violence Prevention Commission

During the last session, Representative Goodman discussed the possibility of introducing a bill that would create a new domestic violence prevention commission. The Chief met with Representative Goodman to discuss the work the Gender & Justice Commission does and how it may be able to fill the role or expand its role to include prevention issues. The Chief was able to meet with First Lady Trudi Inslee to discuss her interest in domestic violence and prevention issues. Representative Goodman chose to not introduce the bill this session and agreed to continue the discussion with the Chief.

Luncheon Agenda

As part of National Women's History Month, the Commission is hosting a luncheon beginning at 12:30 p.m. in the Chief's Reception Room. We need to adjourn the Commission meeting no later than noon to set-up for the Legislative Luncheon. We have provided a copy of the luncheon agenda and encourage you to speak with the legislators assigned to your table. We will take the opportunity to showcase the work the Commission has done on legislative issues and where continued assistance is needed such as funding for an update to the 1989 Gender Bias Study.

STAFF REPORT

Activities

Danielle Pugh-Markie reported that all Commissions (Interpreter, Minority & Justice, and Gender & Justice) are now back to full staff since Cynthia Delostrinos has returned from maternity leave. Staff include: Danielle as manager over all three Commissions; Cynthia Delostrinos as main support for the Minority & Justice Commission; Bob Lichtenburg and Tina Williamson as support for the Interpreter Commission; Pam Dittman continuing as support of the Gender & Justice Commission and all STOP grant related activities, and Paula Malleck-Odegaard, AOC support staff to all three commissions.

In January, Danielle and Pam travelled to Texas for New Grantee Orientation as a requirement of the Office on Violence Against Women Courts Training and Improvement grant received to create a sexual assault curriculum for judicial officers and implement training on both sides of the state. Upon return, staff attended the 2014 Judicial College as each Commission sponsored sessions relevant to their Commission and mission.

Action

Commission staff will be meeting with AOC education staff to discuss the continued involvement and possible expansion of the sessions. Staff will also meet with faculty later in the year to discuss the sessions.

GJC and STOP Grant Budgets

STOP is a grant program from the Office of Violence Against Women. STOP stands for Services, Training Officers, and Prosecutors. The AOC works with the state Department of Commerce who receives and manages the statewide STOP grant. The AOC receives the five-percent set-aside for courts and manages the funds through the Commission. Yearly, we receive between \$100,000 to \$125,000 to support domestic violence, sexual assault, teen dating violence, and stalking efforts, and project including paying for staff support. These grants run on a federal fiscal year (FFY). Presently, we have grants for FFY11, FFY12, and FFY13 running consecutively. The FFY11 and FFY12 grants expire on May 31, 2014, and the FFY13 grant expires on December 31, 2014.

FFY11 has been spent and the grant closed leaving funds to be expended from FFY12 and FFY13 grants.

Commission members approved to fund:

- Judicial Training – Provide scholarships to judicial officers to attend Enhancing Judicial Skills in DV Cases. Ten judicial officers have requested to attend the training and we will support their travel and pro tem costs.
- Safe Havens Training – Provide scholarships to court teams to attend this training on supervised visitation. A team from Thurston County Family Court is attending. Scholarships will cover travel-related and pro tem costs.
- Support Professor Franks to: 1) present at SCJA conference, 2) meet with legislators regarding revenge porn legislation, and 3) present at a community meeting. Funds will support travel-related costs and meeting space. *(David Ward and Judge Melnick are interested in assisting with these three items.)*
- Support a stakeholders meeting to bring together judicial officers and national experts to develop the judicial officer sexual assault training curriculum. Funds will support facilities and travel-related and pro tem costs. *(Judges Melnick and Lucas are interested in participating in this meeting.)*
- Support three, one-day trainings for interpreters on how to interpret in domestic violence and sexual assault cases. Funds will support facilities and travel-related costs.
- Courthouse Facilitator Training – We received a proposal from Janet Skreen and Cindy Bricker, AOC, to support sending courthouse facilitators to the May 12-13 Children's Justice Conference in Spokane. This program is sponsored and developed by Department of Social and Health Services (DSHS). The proposal indicates the sessions that link directly to the purpose of STOP grant funds. Funds will support travel-related costs.
- Support judicial officers to attend the National Council of Juvenile and Family Court Judges' Annual Conference which is being held in July in Chicago. There is a track devoted to domestic violence. Funds would support travel-related and pro tem costs.

- Judicial Training – Provide scholarships to judicial officers to attend Continuing Judicial Skills in DV Cases. The training is in June in Chicago.
- Other ideas:
 - Presenters at Superior Court Judges' Association (SCJA) Spring Conference, District and Municipal Court Judges' Association (DMCJA) Spring Conference, and Fall Conference – To be determined when/if proposals are accepted.
 - Continued Legal Education (CLE) for attorneys if allowed under the grant
 - Regional training focusing on the curriculum the Commission and the National Council of Juvenile and Family Court Judges developed addressing domestic violence and family court issues.
 - Support the King County Annual DV Symposium. Funds to be used for covering pro tem costs for judicial officers who attend.
 - Update the Sexual Orientation bench guide. Staff have been in contact with QLaw who is interested in updating this bench guide.

Action

Commission Staff:

- Provide guiding principles on Safe Havens program to Commission members.
- Check into restrictions on whether we can use STOP grant funds to train attorneys.
- Follow-up with Judge Berns, King County Superior Court, on the DV Symposium and funds for pro tem costs.

Commission Members – Please continue to provide ideas or proposals for use of funding.

GUEST SPEAKER

Commercially Sexually Exploited Children (CSEC) Collaboration

Justice Bobbe Bridge (Retired), Chair, Supreme Court Commission on Children in Foster Care, and intern Jessica Birkliid provided an overview of a collaborative proposal.

A protocol was developed for dealing with cases where the child welfare system intersects with cases that present as domestic violence. Additionally, data indicates that many children being trafficked are coming from the foster care system. The proposal is to cohost a half-day training for judicial officers covering how to identify CSEC, how trafficking may present, best and promising practices, and identify and provide tools for judicial officers and communities to respond. Jessica provided a curriculum modelled from Montana.

Next steps are to gather input from the Commission on the proposed curriculum and facilitators. It was proposed to hold a small group training to see how it goes and change as necessary. We also propose to collaborate on proposals for judicial conferences.

The Commission agreed to the collaboration.

Action

Commission Staff – Continue the conversation with Justice Bridge and Jessica.

Commission Members – Please let staff know if you are interested. Judge Melnick indicated his interest during the meeting.

COMMITTEE REPORTS

- **Communications – Ruth Gordon, Chair**

We will strive to complete annual reports yearly. The Washington Courts website has been updated. It is time to review the Commission's website and update.

Action

Commission Members – Please take a look at the Commission website by May 1, and provide Ruth and staff suggestions on what to remove and/or update.

- **Domestic Violence – Judge Judy Jasprica, Chair**

We are continuing our work with the Center for Court Innovation (CCI) on the sentencing and monitoring project. CCI is currently looking at the survey results and data from AOC to inform us on where to conduct three site visits, which is the next phase of the project.

- **Education – Judge Rich Melnick, Chair**

- Professor Franks will be presenting at the SCJA Spring Conference. The session is entitled "Internet Rights and Wrongs."
- "Adverse Childhood Experiences" proposal has been accepted for Fall Conference.
- "How Far Would You Go – Woulda, Shoulda, Coulda" was accepted for the District and Municipal Court Managers' Association (DMCMA) Conference.

It was discussed that we should keep a "bank" of proposals that we can submit as needed. This would allow for staff and members to submit more complete proposals with learning objectives, faculty suggestions, and budget proposals. Several ideas that were put forth were abusive litigation, legal limited technicians, and family law. We need to continue to expand our training to include court staff, courthouse facilitators, pro tem judges, and commissioners.

Proposals should include: Topic/Title; Audience; Potential Faculty; Description; Issues to be Presented; Learning Objectives; Anticipated Costs.

Action

Commission Members – If you have an idea for a proposal, please contact staff.

- **Incarcerated Women & Girls – Sara Ainsworth, Chair. Judge Evans Reported.**

A public records request was sent to see how people were complying with the shackling requirement. The feedback was relatively positive with most county and city jails in compliance. The Committee will be submitting a more formal write-up to the Commission. Additionally, we are looking at forming a subcommittee to discuss this and other issues with some of the jails that appeared to be using shackling more often than others.

- **Legislative Report – David Ward, Chair**

Legislature adjourned on March 13. There were 240 bills passed during the session. One of the most significant bills to pass was HB 1830 that will make fire arm restrictions mandatory when a protection order is issued. This has been true under federal law for 20 years and brings Washington State in line. Additionally, three human trafficking bills passed.

Action

Commission Staff - Follow up on HB 2196 re: concerning the use of the Judicial Information System by courts before granting certain orders. This bill did not pass. Work with the SCJA

- **Tribal State Court Consortium – Judge Tremaine and Judge Pouley**

The Consortium will be hosting an evening session at the 2014 Fall Conference. The session will be discussing the Indian Child Welfare Act (ICWA) and the 2013 Reauthorization of VAWA and implications for tribal courts. Additionally, Judge Tremaine will be presenting at the Washington Association of County Clerks Conference in May. Judge Tremaine is currently the acting President of the NW Tribal Court Judges' Association.

Action

Commission Staff – Send the meeting notes from the 2013 Fall Conference session to Commission members.

Commission Members – Judge Tremaine will be sending an e-mail to tribal court judges in Washington inviting them to the evening session at Fall Conference.

- **Women in the Profession – Judith Lonquist, Chair. Judge Schindler & Gail Stone reported.**

The Committee has two projects. The first project is to look at gender bias in judicial evaluations. The King County Bar Association has spent years refining their judicial evaluation process and survey. The goal is to bring a judicial evaluation to the Commission and propose to use as a state-wide model. The second project is to update the 2001 Glass Ceiling Survey. We will work on this project after the judicial evaluation project has been completed.

Members discussed that the Pierce County Bar Association will be doing the judicial evaluations for district and municipal court judges for the upcoming election, so we may want to see what tool they are using. Also, Chief Justice Faab from Alaska has a retention system and a performance evaluation with an assessment tool for judicial performance.

Commission Members – Contact Pierce County Bar Association and Justice Faab to see if they can provide a copy of judicial evaluation using.

ADJOURNED

The meeting adjourned at approximately 11:55 a.m.



WASHINGTON
COURTS

Gender and Justice Commission (GJCOM)

Friday, January 10, 2014, (8:45 a.m. – 12:15 p.m.)

AOC SeaTac Office
SeaTac, Washington

MEETING NOTES

Members Present: Chief Justice Barbara Madsen, Chair; Ms. Ruth Gordon, Vice-Chair; Ms. Laura Contreras (via phone), Judge Michael Evans, Judge Judy Jasprica, Judge Richard Melnick, Mr. Ron Miles, Judge Marilyn Paja, Judge Mark Pouley, Ms. Leslie Savina, Judge Tom Tremaine, Mr. David Ward, Ms. Danielle Pugh-Markie (AOC staff), and Ms. Pam Dittman (AOC staff)

Guests: None

Members Absent: Ms. Sara Ainsworth, Dr. Margaret Hobart, Professor Taryn Lindhorst, Ms. Judith A. Lonquist, Judge Eric Lucas, Judge Ann Schindler, Ms. Gail Stone

CALL TO ORDER

The meeting was called to order at approximately 8:55 a.m. Introductions were made.

Review of December 6, 2013 meeting notes

Meeting notes were unable to be distributed prior to the meeting. Members were asked to provide any changes to Pam Dittman by January 17, 2014, and agreed to conditionally approve the notes "as is" and with any changes that were to come in.

COMMISSION BUSINESS

CHAIR REPORT

Supreme Court Commission Coordinator

Danielle Pugh-Markie started with the Administrative Office of the Courts (AOC) on January 2, 2014. Danielle will be supporting the Gender & Justice, Minority & Justice, and Interpreter Commissions. Danielle has worked on the national and international level and comes to AOC from the National Council of Juvenile & Family Court Judges.

Luncheon for Women Legislators

The March 14, 2014, Commission meeting will be held in Olympia. We will follow the meeting with a luncheon for women legislators in conjunction with Women's History Month and International Women's Day. An invite will be extended to the First Lady, Trudi Inslee. The luncheon discussion has not yet been decided. The Chief and Commission staff will work together to determine the luncheon agenda, draft a *Save the Date* letter, etc.

Ruth Gordon and Judge Marilyn Paja agreed to assist on this event.

Please mark your calendars for:

Friday, March 14, 2014

Temple of Justice – Chief's Reception Room, Olympia

Commission Meeting 9:30 a.m. – 12:15 p.m.

Luncheon 12:30 p.m. – 1:30 p.m.

Funding Requests

- Civil Legal Aid Needs Study: Follow-up from the December 6, 2013, Commission Meeting
In December, Jim Bamberger and Liz Thomas reported on the Civil Legal Aid Needs Study project and timeline and the request to the Commission for \$25,000. The Commission chose to table the discussion until the January meeting when we had a better understanding of the budget.

Members were provided an updated budget and discussed whether any work can be completed within this fiscal year. They also inquired as to whether the District and Municipal Court Judges' Association (DMCJA) and the Superior Court Judges' Association (SCJA) had been asked to contribute funds. Judge Jasprica and Judge Melnick checked with the association presidents and were told that they had not been approached.

Commission staff will contact Jim Bamberger to discuss whether any work can be done by the completion of this fiscal year (June 30, 2014) and if so the pertinent deliverables and the cost for them.

- Professor Mary Anne Franks
The Commission agreed to sponsor a plenary session, "Domestic Violence & the Internet" at the SCJA Spring Conference. Additionally, as Professor Franks is a national expert on the subject of "revenge porn" we have asked if she is willing to work with us on holding trainings for others outside of the SCJA conference.

Judge Melnick, David Ward, and Sara Ainsworth have agreed to work as a subcommittee to address hosting other venues or sessions capitalizing on Professor Franks' expertise and willingness to conduct other trainings while in the area.

- Judicial Officer Enhanced Domestic Violence Training
The Commission has historically provided scholarships to judicial officers to attend Enhancing Judicial Skills in Domestic Violence Cases presented by the National Judicial Institute on Domestic Violence. These scholarships are paid through STOP Grant funds.

Commission members agreed to fund ten applicants to attend the February and/or April training sessions.

Commission staff will work with applicants on registration, reimbursement of travel-related expenses, and how to best report back to the Commission.

STAFF REPORT

- Budget
Commission staff prepared and presented on the current Commission budget. The Commission is allotted \$150,000 per fiscal year (July 1 thru June 30) to pay for salaries of Commission staff, projects, training, travel, etc., related to Commission business.

Members discussed the budget and ideas on how to best proceed in spending the allotted amount on worthy projects that were in line with the Commission's mission. Commission staff will continue to provide budget updates and work with the Chair, Vice-Chair, and Committee Chairs to identify areas where funding may be needed to accomplish a project.

Commission members were asked to submit proposals to Commission staff on where/what they would like to see monies spent on. Please submit by February 29, 2014.

- **Membership Openings**

Presently, there are two vacancies: court administrator and a municipal court judicial officer. Commission members discussed who should be approached and whether there is a list of past applicants. Members agreed to approach LaTricia Kinlow, Tukwila Municipal Court, for the open administrator position and that we should focus our search for a municipal court judicial officer from Eastern Washington to ensure the Commission is being represented from all parts of the state.

Commission staff will contact LaTricia Kinlow to find out her interest and discuss the Commission's goals and objectives. Staff will also locate the past applicants' list and send to the Committee Chairs.

- **Letter of Interest for Judges' Participation in Enhancing Judicial Skills in Domestic Violence Cases Workshop.** Members discussed the ongoing need for judicial officers to attend the Enhancing Judicial Skills and Continuing Skills in domestic violence workshops. Members suggested staff solicit letters of interest each year enabling us to have prioritized candidates and offering scholarships when funds become available.

Commission staff will solicit letters of interest and work with Committee Chairs to prioritize.

COMMITTEE REPORTS

- **Communications – Ruth Gordon, Chair**

We are continuing our work on updating the website.

Ruth will be contacting Committee Chairs to address how to update various pages of the website.

- **Domestic Violence – Judge Judy Jasprica, Chair**

- **ESHB1383 – Stalking Protection Orders**

The Stakeholders meeting convened and out of that recommendations were developed. Recommendations were to clean up language in various statutes, develop a self-help tool or modify one already in existence, create a poster-sized decision tree for the public to refer to that could assist in identifying which type of order to request.

Commission staff will send a copy of the Legislative report to members. Staff will develop a large scale decision tree and solicit quotes for printing.

- **Sentencing & Monitoring Project**

The first phase of this project is surveying judicial officers from courts of limited jurisdiction (CLJ) asking about their courts' practices around sentencing and monitoring in domestic violence cases. The survey was released to all the CLJ presiding judges and the court administrators. Survey results will be analyzed by the contractors and will help inform us on where to go for site visits.

- **Training with Interpreters**

The Committee was able to partner with the Interpreter Commission and attend a conference on domestic violence issues and how interpreters can be best used. We will be looking at how to continue that partnership and develop some training for interpreters and court staff.

- **Education – Judge Rich Melnick, Chair**

Members discussed how to continue working on education proposals. It was suggested that we develop proposals on topics of interest and then depending on the theme of the conference or the needs that are being seen, we submit them as needed. Having a catalog of proposals already fleshed out with costs, identified presenters, learning objectives, etc., would be the ideal way to respond quickly to requests.

- **Fall Conference**

Proposals for 2014 Fall Conference are due January 10, 2014.

- **DMCMA Conference – Former Commission member, Terri Cooper asked that the Commission put on the “How Far Should We Go” session. The District and Municipal Court Management Association (DMCMA) approved this session and we will begin working with them.**
- **DMCJA Conference – The theme of this conference will be DUIs. The Commission did not submit any proposals for this conference.**
- **SCJA Conference – The Commission will be sponsoring the session on domestic violence and the Internet with Professor Franks.**

- **Incarcerated Women & Girls – Sara Ainsworth, Chair**

No report.

- **Tribal State Court Consortium – Judge Tremaine and Judge Pouley**

The Consortium has not met since the Fall Conference meeting due to staffing shortages. We will regroup in February to ascertain next steps. As an aside, the Northwest Tribal Court Judges Association did put forth a proposal for Fall Conference on VAWA Reauthorization and Full Faith & Credit.

Members also discussed a possibility to develop a survey to send to clerks and tribal courts on full faith & credit and whether there is cross-collaboration on entering orders.

- **Women in the Profession – Judith Lonquist, Chair**

No report.

ADJOURNED

The meeting adjourned at approximately 12:15 p.m.

