



Gender and Justice Commission (GJCOM)
SeaTac Office
18000 International Blvd
Friday, March 2, 2018 (8:45 AM – 12:00 PM)

MEETING NOTES

Present: Justice Sheryl Gordon McCloud, Chair; Judge Marilyn Paja, Vice Chair, Ms. Gail Stone, Judge Eric Lucas, Ms. Heather McKimmie, Ms. Jennifer Ritchie, Justice Susan Owens, Ms. Sonia M. Rodriguez True, Ms. Grace Huang, Dr. Dana Raigrodski, Ms. Trish Kinlow, Ms. Gail Hammer, Ms. Vicky Vreeland, Mr. Sal Mungia (ATJ Board Liaison), Judge Richard Melnick, Ms. Leslie Savina, Ms. Erin Moody.

Guests: Ms. Laura Edmonston, Judge Anne Levinson, ret., Ms. Sandra Shanahan,

AOC Staff: Ms. Kelley Amburgey-Richardson, Ms. Nichole Kloepfer, Ms. Cynthia Delostrinos, Mr. Bob Lichtenberg

Excused: Ms. Riddhi Mukhopadhyay, Judge Anita Crawford-Willis, Judge Cindy K. Smith, Ms. Josie Delvin, Judge Michael Evans, and Ms. Patty Eakes.

CALL TO ORDER

The meeting was called to order at 8:45am.

January 26, 2018 Meeting Notes

Minutes approved and passed unanimously as presented.

WELCOME & INTRODUCTIONS

- Justice Gordon McCloud gave brief introductions and welcomed Bob Lichtenberg from the Interpreter Commission (IC).

COMMITTEE & PROJECT UPDATES

Communications Committee – Judge Paja, Chair

- CLE co-sponsorship
 - The Gender and Justice Commission, in partnership with Washington Women Lawyers and the Washington State Bar Association, is sponsoring a Women’s History Month CLE Program on March 13th at the WSBA Offices in Seattle.
 - Topics include: equal pay, sexual harassment in the workplace, diversity and inclusion practices.
 - The Commission can support approximately 5 members to attend in-person or via webcast.
- Local presentations
 - Some members of the Commission may choose to provide presentations in their communities for Women’s History Month.

- The Committee is considering developing/compiling a bank of presentations for use by members. These would not be available until next year.
- Justice Gordon McCloud will work on adapting her Women's History Month presentation for use by others next year.
- The Committee discussed a potential speaker's panel, Seattle Public Library programming, and judicial branch discussions available to the public.
- Justice Gordon McCloud asked the Committee to start planning now for next year's events.
- If anyone else on the Commission is interested in developing and coordinating statewide events get in touch with Judge Paja or Kelley.

ACTION: Please contact Judge Paja or Kelley if you are interested in working on the development of these statewide programs and events.

Education Committee – Judge Melnick, Chair

- Recent programs
 - Judicial College reviews were positive.
 - The 2018 webinar on Domestic Violence and Firearms is available on the Gender and Justice Commissions [Education and Training page](#).
 - Judge Melnick encourages feedback on the webinar for consideration by the committee.
 - Judge Paja suggested sharing the webinar link with judicial clippings to reach a broader audience.
 - Leslie Savina suggested a future webinar on protection order basics, covering all types of POs.
 - Fall conference reviews were positive, but indicated that the participants were not sure diversity issues were covered thoroughly.
 - Leslie Savina suggests the committee review these and see about developing a part two to take this conversation to the next level.
- Appellate Conference session
 - Collateral Consequences session will take place on 3/28.
 - This is a co-sponsored session with the Minority and Justice Commission (MJC).
- SCJA & AWSCA Conference sessions
 - Immigration's Impact on the Judiciary. Co-sponsored session with MJC and IC.
 - Administrators' session will take place on 4/8.
 - Judges' session will take place on 4/9.
 - Court Access for Incarcerated Parents, session will take place on 4/9.
- DMCJA Conference session
 - Technology Misuse in DV Cases, Part 2 will take place on June 4th.
- Fall Conference sessions
 - Procedural Justice: Fair Treatment Matters is scheduled for 9/23.
 - The SCJA Equality & Fairness Committee has requested to co-sponsor
 - Judge Paja suggests that if this happens, the DMCJA Diversity Committee may also want to co-sponsor
 - Immigration's Impact on the Judiciary is scheduled for 9/24.

- DMCMA Line Staff Conference - Transgender Parties session
 - Trish Kinlow and David Ward will be working on this. The intent is to help court staff with tools to understand and treat all court customers with respect.
- Miscellaneous
 - The committee mission statement is with Justice Gordon McCloud. The committee may have additions related to co-sponsorship guidance.
 - The Joint Commissions Education Committee will be meeting next week. The Committee will be exploring criteria for co-sponsorship.
 - Justice Gordon McCloud requests that the Ed. Committee and Communications Committee increase coordination, as they both have education components and could work together to achieve overall goals.

ACTION: Kelley will distribute the firearms webinar link to the Commission, Judicial College participants, and judicial clippings.

ACTION: The Ed. Committee will review the evaluations from the Impact of DV on Children session and consider how to incorporate issues of diversity to take another program on this topic to the next level.

Reports from Liaisons

- Washington Women Lawyers, Jennifer Ritchie
 - Women's History Month March 13 CLE, in partnership with WSBA & GJCOM
 - National Women Lawyers is encouraging state chapters to apply for funds for education programs
- Access to Justice Board, Sal Mungia
 - [Substitute House Bill 2308](#) for Civil Legal Aid passed the Senate and House and is at the Governor's office for signature. This bill matches the state restrictions to the federal restrictions on funding, expanding civil legal aid services in WA.
 - Access to Justice Conference will take place in June 2019.

Gender Bias Study

- Update on work with National Center for State Courts
 - Met on with NCSC on 2/2 to discuss study priority topics and determine plan for moving forward. One overall goal is redefining gender bias in the courts in 2018. The approach of this committee in looking at gender bias is innovative and may impact other research.
 - During the month of February, the state law library and Commission/AOC staff worked to research and compile information requested by NCSC.
 - Reports, data, and other information provided to NCSC on 2/28.
 - The next step is for NCSC to digest it and then develop a high level statement of the possible approach, tasks, and timelines for the grant application. They will share this by 3/15.
 - Members of the working group will have a call with NCSC to provide feedback the week of March 19th.

Domestic & Sexual Violence Committee

- Next steps for committee projects

- The Committee is planning an in-person meeting in late March/early April to discuss the revisions to the perpetrator treatment WACs proposed by DSHS, and follow-up on prioritizing other committee projects.
- NCJFCJ and Vera Institute of Justice curriculum development on intersection of intellectual disability and domestic violence
 - Trish Kinlow attended a national meeting to develop a curriculum for judges and court personnel on the intersection of litigants with intellectual (or invisible) disabilities who are also survivors of domestic violence and reported on the curriculum.
 - Trish reported that the program uses a holistic approach that includes community, police, judges, executive branch, lawyers etc. Once curriculum is complete, she will share additional information with the Ed. Committee.
 - Judge Paja suggested that this issue may be one to incorporate into Procedural Justice Session for Fall Conference. Judge Melnick suggested that it might be a good fit for the neurobiology of trauma sessions the Ed. Committee is working on. Leslie Savina thinks the DV Symposium organizers would be interested in this topic.
- Need for Chair/Project leads
 - In order to move the projects forward, this committee needs a Chair and/or project leads for its selected projects.
 - Please consider this, and contact Judge Paja or Kelley if you are interested.

ACTION: Leslie will connect DV Symposium organizers with Trish re: potential session on the curriculum in development.

Legislative Update

- Vicky Vreeland reported on several bills that have passed that may be of interest to the Commission: Equal Pay Opportunity Bill, SB 6027 – Privileged Health Care Info, LFO bill.
- Heather McKimmie reported that the bill to establish a DOC Ombuds passed. This position will be housed in the Governor's Office.

Relicensing Payment Pilot Program

- Trish Kinlow reported on the King County and the Court of Limited Jurisdiction collaboration on a [relicensing payment pilot program](#) that allows a person to be pulled out of collections and combined fees into one payment, related to non-criminal matters.
- It is a 6 month pilot, ending this month. Trish will report on the outcome at the next meeting.
- Justice Gordon McCloud suggested that if there is race/gender data available from this pilot, it may be helpful for the GBS Committee.

Tribal State Court Consortium

- Regional meeting updates
 - The TSCC Planning Committee decided to hold the next regional meeting at the Tulalip Tribe, and is looking at dates in mid-May to early June.
- Report back from planning committee meeting

- The Committee had a robust discussion about prioritizing projects, and decided to focus on information gathering, training, system coordination, and resource development related to cross-jurisdictional protection order enforcement this year.
- The committee would like to use California as a model for increasing the reach of the Consortium.
- The regional meeting will address this and other topics of importance to the TSCC.

HB 1163 DV Workgroups

- Report back from third in-person meeting
 - The Risk Assessment and Perpetrator Treatment groups met in-person on 2/27. Both had productive meetings and are moving toward drafting their legislative reports.
 - Documents related to the WAC revisions proposed by DSHS are on Page 7. Kelley will send out additional documents electronically.

ACTION: Kelley will distribute longer documents related to the WAC revision electronically.

Incarcerated Women & Girls Committee

- Court Access Convening Workgroups – Gail Stone
 - A report about the progress the five workgroups have made since the last meeting can be found on page 11 of the packet.
- DOC Kiosks – Leslie Savina
 - A memo from Leslie Savina about issues related to the DOC kiosk installation can be found on page 13 of the packet.
 - Leslie provided a report and led a discussion about potential next steps and options.
 - The Commission supports providing access to incarcerated women through kiosks or other options.

ACTION: After discussion, a small ad hoc committee will meet to determine next steps with kiosk project. Ad hoc volunteers include: Gail Stone, Leslie Savina, Laura Edmonston, Judge Paja, Justice Gordon McCloud, and Elizabeth Hendren. Kelley will coordinate with everyone to call a meeting.

Presentation on Domestic Violence & Firearms Surrender Projects Presentation and Q&A

Judge Anne Levinson, ret. and Ms. Sandra Shanahan - Guest Speakers

- The detailed power point will be distributed electronically once it is available.
- The presentation focused on the King County DV and Firearms Surrender project.
- Multi-stakeholder and system review, underlying PO system not effective throughout the state for securing surrender of firearms.
- Regional approach - created a model surrender policy, provided training with the police academy, and developed a risk assessment tool.
- Best Practices – provide access to as much of the available information to judicial officers as possible, understand the immediacy, and be cognizant of risk factors.
- Recommendations for GJC to support:
 - Support adoption of pattern forms improvements.
 - Update bench guide to include chapter about firearms and orders to surrender weapons.
 - Create a tip sheet for Judicial Officers on how to handle cases with firearms.

- Support enhanced Judicial Training on firearms and Orders to Surrender Weapons.
- Judge Melnick brought up firearms surrender bench cards. The Commission has been looking into this and would like to develop a standard one that could be distributed at Judicial College DV Session. The presenters can assist with this – review a draft or provide one for the Commission to review and consider adopting.

ACTION: The Commission will review the requests made by the presenters.

ACTION: Kelley will coordinate with the presenters to obtain power point, and draft firearms surrender bench card, if available.

CHAIR & STAFF REPORTS

Chair Report – Justice Gordon McCloud

- Presentation to Board for Judicial Administration
 - Justice Gordon McCloud presented to the BJA on 2/16 about the Gender Bias Study.
 - Asked for a letter of support from the BJA for our grant application. They agreed to provide this, and will review a draft letter prepared with NCSC at their March meeting.
 - At the meeting, it was suggested that a special legislative request to support the study could be made in the next biennium's budget request. The Commission needs to determine the timing for this with AOC.
- Model sexual harassment policy for courts
 - At the BJA meeting, Judge Ann Schindler raised the need for the BJA to adopt a model sexual harassment policy for courts.
 - The Commission was asked to develop a model policy. There is no specific timeline for this request.
 - As part of the Gender Bias Study work, the Commission has already conducted outreach to trial courts about their harassment policies and is in a good position to take on this project.
 - Leslie Savina recommends that the model policy include issues such as sexual harassment by counsel in open court, not just court employees.
 - Division II has a new policy, Judge Melnick will reach out to Judge Sutton and get Kelley a copy.
 - Grace Huang mentioned that there are several national advocacy groups working on this and she can provide information.
 - The Commission supports drafting a model policy. A Commissioner is needed to work on this - Erin Moody volunteered.
- Legislative Report
 - Kelley Amburgey-Richardson has been preparing and distributing a report of legislation that may be of interest to the Commission during legislative session.
 - Justice Gordon McCloud sought feedback from the Commission about whether the report has been helpful. Yes, Commissioners stated the report has been very helpful and they would like it to continue.

ACTION: Erin Moody will work on a draft model sexual harassment policy for courts, using information gathered by Kelley and other resources.

Vice Chair Report – Judge Paja

- *Save the Date* August 24-25, 2018 DMCJA's 5th biennial pro tem day and a half training. The training will provide a pathway for attorneys who are interested in the judiciary as a career path. Diverse participation is encouraged.
- Information will be distributed to the list when available.

Staff Report – Kelley Amburgey-Richardson

- SB 5831 (Concurrently Involved Girls) – Bill Status
 - This bill named WSIPP to conduct a study on the needs of girls who are concurrently involved in the juvenile justice and child welfare systems.
 - It named the Commission to review the study with the Department of Children, Youth, and Families and a workgroup, and report to the legislature about how the findings might be implemented.
 - The bill did not pass out of committee in the Senate. This is the second year it was brought forward, so we may see it again next year. The Commission may want to discuss whether to take further action if it is filed again.
- Travel and registration support to attend co-sponsored Women's History Month CLE
 - The Commission has funds to support approximately 5 members' registration costs and mileage reimbursement.
 - Kelley needs names by the end of the day on 3/5.

ACTION: Let Kelley know by 3/5 if you would like to attend the CLE.

The meeting adjourned at approximately 11:50pm.