



Certified Professional Guardian Board

DECLARATION OF INACTIVE STATUS (Agency)

_____, CPG No. _____
(Agency Name)

I, the undersigned, am a director of _____, (Agency) a certified professional guardian agency duly certified by the Supreme Court of the State of Washington.

The Agency has no cases, pending or otherwise, as a professional guardian agency and has complied with all statutory and court-ordered requirements for discharge from responsibilities as guardian in each case in which the Agency was appointed. I wish to move the Agency's certification to inactive status effective immediately. For the next 36 months, or the period of inactive status, communications may be directed to the Agency at:

I acknowledge my obligation to inform the Administrative Office of the Courts (AOC) of any change of address for the next 36 months.

I understand that the Agency may return to active status by submitting a written request to become active to the AOC and complying with all certification requirements. If said request is not submitted within two years from the date that inactive status is granted the Agency may be required to complete all or a portion of the initial certification process.

I understand the Agency may not accept guardianship clients or engage in work as a certified professional guardian agency unless the Certified Professional Guardian Board reactivates its certification.

I understand that by August 1 of each year, the Agency is required to comply with annual recertification requirements including paying one half the annual recertification fee, submitting an Errors and Omissions Insurance Declaration and the GR 23 (e) Disclosure.

I further understand that notice of the inactivation of the Agency's certification shall be sent to the Superior Courts of the State of Washington.

I declare under penalty of perjury under the laws of the state of Washington the foregoing information is true and correct.

Dated this _____ day of _____, 20 _____.

Signature

Place signed (City, State)