

## Washington State Administrative Office of the Courts Court Interpreter Program Spoken Language Interpreter Complaint Report Form

Please read the Complaint Form Instructions before you fill out this form. There is NO CHARGE for making a report.

The report must be about how the interpreter performed or acted when they were interpreting or if they have done something described in the Instructions section called "What can you report about". If possible, please talk to court staff or the interpreter about the problem before sending in this form. If that does not resolve the problem, please fill out the rest of this form.

If you need the Complaint Report Form translated or interpreted or if you wish to give a report over the telephone, please contact the Court Interpreter Program at: Interpreters@courts.wa.gov or 206-705-5279.

## Information for Person with the Complaint

(if you are filling out this form for someone else, please see the next section)

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	Middle	Las	Last	
Address				
Street	City	State	Zip Code	
Main Phone	Other Phone	Email		
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Language involved:				
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interpreter information								
Please give us as i		n as you can about the interpreter.						
·	First	Last						
Please give us as much information as you can about the court where the problem took place.  Court Name  Judge Name								
Court Name		Judge Name						
Court Address								
S	Street	City	State	Zip Code				

Your Case Number\_\_\_\_\_ Date of Court Hearing or Appearance\_\_\_\_\_

## Report

Please tell us as much as you can about what happened. Add any documents that will help tell us about the problem and support the report.

If you can, please include information about:

- Problems with how the interpreter interpreted
- Problems with how the interpreter acted
- Any report you made to court staff or anyone else
- Any other person who might have seen the problem happen, or
- What you know about the interpreter that can be reported as described in the Instructions

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Olympia, WA 98504-1170

Signature