Judicial Information System Committee Meeting October 27, 2010

DECISION POINT – IT Governance Stakeholder Comment Plan and Contact List

MOTIONS:

- I move to approve the plan described in this document for involving stakeholder groups and providing them the opportunity to comment on pending IT Governance requests.
- I move to approve the attached list of stakeholder groups, as amended.

I. FACTS

In 2009, the JISC directed the design of an IT Governance Framework that is streamlined, consistent, open, and inclusive of the court community. The Final IT Governance Framework was adopted by the JISC on March 5, 2010.

In the course of implementing the IT Governance Framework, it became apparent to AOC staff that there are groups within the court community that are not part of the core IT governance process, but who may want an opportunity to comment on the potential impact of a proposed project.

II. DISCUSSION

AOC staff met and discussed multiple ways to provide the opportunity for feedback. Some of the possible solutions would be detrimental to the timeline for IT governance decision-making, which is inconsistent with the JISC direction to create a consistent process that allows for faster turnaround on IT investment. Other options might risk significant volume from non-essential public comment. The solution that staff is recommending provides a method for identified court community groups to be notified of IT governance requests and gives them an opportunity to comment throughout the process. A draft list of stakeholder groups is attached for JISC consideration.

III. PROPOSAL

The JISC will approve a list of court community stakeholder groups, who will be given an opportunity to receive notification of new requests and provide feedback if there is an impact or concern to the stakeholder group. A designated person for each participating group will be notified that an action has been taken on an IT request. Comments received will be forwarded to the next deciding body for review and consideration as the request moves through the governance process.

IV. OUTCOME IF NOT PASSED –

If there is not a consistent method for input from stakeholders in the larger court community, stakeholders may not be aware of IT governance requests or projects that could impact their constituents, and they would not have a clearly identified process for having their input considered before a project is approved.

V. NEXT STEPS –

If this method for communication and comment is approved, and a list of community stakeholders identified by the JISC, AOC will contact each group and offer the ability to receive new requests and provide comment on those requests. AOC will develop a method for the groups to easily comment on pending IT governance requests as part of the process.