



**Joint Board for Judicial Administration (BJA) and
Court Management Council (CMC) Meeting**
Friday, December 13, 2013 (9:00 a.m. – Noon)
 AOC SeaTac Office, 18000 International Blvd., Suite 1106, SeaTac

AGENDA

1. Call to Order	Chief Justice Barbara Madsen Judge Kevin Ringus	9:00 a.m.
2. Welcome and Introductions	Chief Justice Barbara Madsen Judge Kevin Ringus	9:00 a.m.
3. Court Manager of the Year Award	Mr. Pat Escamilla Ms. Callie Dietz	9:05 a.m.
Reports and Information		
4. CMC Transcriptionist Subcommittee Report and Proposal	Ms. Renee Townsley Ms. Delilah George	9:20 a.m. Tab 1
5. IT Security Update	Ms. Vonnie Diseth Mr. Mike Keeling	9:40 a.m. Tab 2
6. Court Security Resources	Mr. Dirk Marler	9:55 a.m. Tab 3
Break		10:10 a.m.
Action Items		
7. November 15, 2013 Meeting Minutes Action: Motion to approve the minutes of the October 18, 2013 meeting	Chief Justice Barbara Madsen Judge Kevin Ringus	10:30 a.m. Tab 4
8. BJA Best Practices Committee Appointment Motion to appoint Ms. Geana Van Dessel to the BJA Best Practices Committee	Ms. Shannon Hinchcliffe	10:35 a.m. Tab 5
9. BJA Public Trust and Confidence Committee Appointment Motion to appoint Ms. Barbara Fox and Ms. Kay Holland to the BJA Public Trust and Confidence Committee	Ms. Shannon Hinchcliffe	10:40 a.m. Tab 6

Reports and Information		
10. BJA Special Account Request for Signature Authority	Ms. Shannon Hinchcliffe	10:45 a.m. Tab 7
11. Legislative Report	Ms. Mellani McAleenan	10:55 a.m. Tab 8
12. DMCJA Legislative Agenda	Judge David Svaren	11:10 a.m. Tab 9
13. BJA Committee Next Steps	Ms. Shannon Hinchcliffe	11:20 a.m. Tab 10
14. Other Business Next meeting: January 17 AOC SeaTac Office, SeaTac	Chief Justice Barbara Madsen Judge Kevin Ringus	11:45 a.m.
15. Adjourn		Noon
Persons with a disability, who require accommodation, should notify Beth Flynn at 360-357-2121 or beth.flynn@courts.wa.gov to request or discuss accommodations. While notice five days prior to the event is preferred, every effort will be made to provide accommodations, when requested.		