



Board for Judicial Administration (BJA) Meeting
Friday, June 14, 2019, 8:30 – 11:30 a.m.
AOC SeaTac Office, 18000 International Blvd, Suite 1106, SeaTac

MEETING MINUTES

BJA Members Present:

Chief Justice Mary Fairhurst
Judge Judy Rae Jasprica, Member Chair
Judge Doug Federspiel
Judge Michelle Gehlsen
Judge Gregory Gonzales
Judge Dan Johnson
Judge David Kurtz
Judge Robert Lawrence-Berrey (by phone)
Judge Mary Logan
Judge David Mann (by phone)
Judge Sam Meyer (by phone)
Judge Rebecca Robertson
Judge Kevin Ringus
Dawn Marie Rubio
Judge Michael Scott
Judge Kitty-Ann VanDoorninck
Justice Charles Wiggins (by phone)

Guests Present:

Barb Miner
Lisa West (by phone)
Dawn Williams

Public Present:

Page Carter

Administrative Office of the Courts (AOC) Staff Present:

Judith Anderson
Jeanne Englert
Stephanie Happold (by phone)
Sharon Harvey
Penny Larsen
Dirk Marler
Dory Nicpon (by phone)
Ramsey Radwan (by phone)
Caroline Tawes

Call to Order

Judge Jasprica called the meeting to order at 8:30 a.m. The members introduced themselves.

District and Municipal Court Judges' Association (DMCJA) Presentation

The DMCJA membership elected new officers at their recent conference. They also established a permanent Council on Independent Courts (CIC) to work on matters affecting judicial independence.

Superior Court Judges' Association (SCJA) Presentation

The SCJA held a long-range planning meeting on June 1–2 where they reviewed association goals. Issues discussed included education of new judges, the budget, and the legislative agenda. A committee has been formed to work on implementation of the Uniform Guardianship Act (UGA).

Standing Committee Reports

Budget and Funding Committee (BFC): Ramsey Radwan reviewed the 2020 supplemental budget request. The only request from AOC might be funding for the UGA. There were five requests from the Office of Civil Legal Aid (OCLA) and Office of Public Defense (OPD) which will be routed through the BJA for information purposes when the requests are finalized.

Court Education Committee (CEC): There will be a conference call meeting next week. The new chair of the CEC will be Judge Gonzales. The CEC report was included in the meeting materials. Judge Jasprica noted the recent DMCJA conference was paperless, saving \$4,000 to \$5,000. The CEC is discussing ways to move forward with education. Judge Jasprica is chairing a task force on the Judicial College and looking for ways to save money at that conference. Chief Justice Fairhurst and Judge Gonzales thanked Judge Jasprica for serving as chair to the CEC.

There was a discussion on why court education did not receive funding this year, and what steps the Court Funding Task Force took to reach out to stakeholders and legislators. Ideas for future strategies included continuing to build relationships with legislators, engaging stakeholders outside the judiciary, using data to discuss funding needs, and looking at other funding options. Jeanne Englert discussed the next steps for the Task Force.

Legislative Committee (LC): Work continues on the implementation of 130 bills that have impact on the judicial branch. The LC will meet in July. Dory Nicpon is working on a summary of bills relevant to the judicial community.

Policy and Planning Committee (PPC): The new chair of the PPC is Judge Scott. The PPC is looking for ideas for the Judicial Leadership Summit in August. By the end of this year, the PPC will provide recommendations to the BJA to increase diversity. Chief Justice Fairhurst thanked Judge Robertson for serving as chair of the PPC, and thanked Judge Scott for joining the PPC and serving as the new chair.

BJA Task Force Updates

The Court Security Task Force split its members into two work groups: funding and data gathering. The funding work group has met and is researching options. The Task Force is also working on the incident reporting mechanism. The next meeting is October 9, and Senator Jeff Holy and Representative Roger Goodman plan to attend.

Jeanne Englert reviewed the work of the Court System Education Funding Task Force and the Interpreter Services Funding Task Force. The Court System Education Funding Task Force may become a four-year task force to continue working on funding options. The next step for the Interpreter Services Funding Task Force will be to create a lessons-learned report that will be presented to the BJA in October.

BJA Year End Review

A member feedback form was included in the meeting materials. Members were asked to fill out the form and return it to Jeanne Englert. She will send the form to those on the phone or unable to attend today's meeting. Non-members and staff were invited to fill out the form as well, and indicate their non-member or staff status on the form. Results will be compiled and shared in the fall.

Jeanne Englert staffed an information table at the DMCJA conference with assistance from Judges Jasprica and Ringus. The intent was to build relationships and increase the visibility of the BJA. At the conference she shared the BJA goals and accomplishments document included in the meeting materials. Chief Justice Fairhurst suggested providing the document at all the conferences to help judicial officers understand the role of the BJA.

Judicial Leadership Summit

Chief Justice Fairhurst would like the Judicial Leadership Summit to be a biannual event, held in the year following the longer legislative session. Questions from last year's summit were discussed at BJA meetings. Jeanne Englert will send a message to the BJA members requesting ideas for topics on both a court level and branch level for this year's summit with the registration. The summit will be from 10:00 a.m. to 4:00 p.m. on August 12, followed by a reception at Chief Justice Fairhurst's home.

Some topic suggestions included:

- Jury selection and the impact of GR 37;
- How can all court levels coordinate so the task forces don't duplicate efforts or come up with conflicting approaches; consolidate efforts or structure coordination;
- Collaboration on mental health issues and how we respond as a judicial branch;
- The budget and an underfunded judicial branch;
- How do we instill pride in all judges? How do we maintain excitement for the position in older, established judges? How do we hold each other accountable?
- Encourage media and public participation in meetings;
- Public education about the judiciary;
- After the legislative session, share information about what went well or didn't go well;
- Use the opportunity to communicate and collaborate and agree on core tenants for branch-to-branch communication.

BJA Committee Membership 2019–2020

It was moved by Judge Kurtz and seconded by Judge Ringus to approve the BJA committee membership for 2019–2020. The motion carried unanimously.

OCLA Oversight Committee Nominations

Judge Federspiel withdrew his application for appointment to the OCLA Oversight Committee.

It was moved by Judge Federspiel and seconded by Judge Ringus to approve Judge Faye Chess as the BJA appointment to the OCLA Oversight Committee. The motion carried unanimously.

May 17, 2019 Meeting Minutes

It was moved by Judge Ringus and seconded by Judge Logan to approve the May 17, 2019, BJA meeting minutes. The motion carried unanimously.

Information Sharing

Jeanne Englert created a survey with the Court Management Council (CMC) on services for self-represented litigants (SRLs) that will be distributed to court administrators and county clerks. She is working on a Justice for All grant to provide support to implement a statewide assessment and develop a strategic action plan for SRL programs.

There was a discussion on the new parameters for online forms and the impact on the Access to Justice (ATJ) forms project.

The CLJ-CMS project continues to move forward and will reach out again to vendors as well as looking at other alternatives.

The SCJA has formed a work group to look at creating a model local rule on the use of a pre-trial safety assessment tool for counties to consider adopting.

AOC is working on developing an online resource for judges and other court personnel on legal advice v. legal information. There will be a demonstration for the CMC in August with a rollout planned after that. The education content on the Inside Courts web site is being reorganized.

Dawn Williams thanked the DMCJA for supporting court management education.

The spring DMCJA conference was one of the best, and Judge Johnson appreciated AOC staffing.

Judge Gonzales asked Page Carter to draft a letter to the media about BJA. He thanked Chief Justice Fairhurst and Judge Jasprica for their service.

Justice Wiggins said this is his last meeting. Membership on the BJA has been interesting and educational.

The leadership of the Washington State Association of County Clerks will change at their Annual Conference, June 24–27. Tim Fitzgerald will be the new president.

SCJA will be working on trying to implement some of the reforms court by court as suggested in the Pretrial Reform Task Force’s Final Recommendations.

The Annual Judicial Conference will be held September 22–25. A conference flyer will be sent in about a month.

Judge Jasprica pointed out the list of outgoing BJA members included in the meeting materials. This will be her last meeting.

Chief Justice Fairhurst thanked Justice Wiggins for his service.

Other

There being no further business, the meeting was adjourned at 11:45 a.m.

Recap of Motions from the June 14, 2019 Meeting

Motion Summary	Status
Approve the BJA committee membership for 2019–2020.	Passed
Approve Judge Faye Chess as the BJA appointment to the OCLA Oversight Committee.	Passed
Approve the May 17, 2019, BJA meeting minutes.	Passed

Action Items from the June 14, 2019 Meeting

Action Item	Status
The PPC will provide recommendations to the BJA to increase diversity before the end of the year.	Tabled to October or November BJA meeting
The Interpreter Services Funding Task Force will create a lessons learned report that will be presented to the BJA in October.	Done

Action Item	Status
Jeanne Englert will compile the results of the BJA Member Feedback survey.	Done
Jeanne Englert will send a message to the BJA members requesting ideas for topics for this year's summit, thinking on both a court level and branch level.	
<u>May 17, 2019 BJA Meeting Minutes</u> <ul style="list-style-type: none">• Post the minutes online.• Send minutes to the Supreme Court for inclusion in the En Banc meeting materials.	Done Done