SPR 94.08.1.
FILINGS IN FAMILY LAW CASES

(a) Application of Rule. This rule shall apply to all of the following types of cases that were filed after September 1, 2012:

(1) Family law petitions seeking dissolution of marriage, legal separation, or declaration of invalidity; and

(2) Actions brought by parties to nonmarital relationships involving parenting or distribution of assets/liabilities.

(b) Court's Automatic Temporary Order. Upon the filing of a Summons and Petition in any of the actions specified above, the court shall automatically issue a Temporary Order using the form set forth in Appendix A. The Petitioner is subject to this order from the time of filing the Petition. The Petitioner shall serve a copy of this order on the Respondent and file a declaration of service in the court file. The Respondent is subject to this order from the time that the order is served.

(c) Filing of Parties' Financial Declarations and Verified Statement of Assets and Liabilities. Within thirty (30) days after the filing of an answer or other responsive pleading in any of the actions specified above, each party shall serve on the opposing party:

(1) A Financial Declaration, using (WPF DR 01.1550).In all cases involving a request for child support, maintenance or attorney's fees, the Declaration shall also be filed with the court; and

(2) A Verified Statement of Assets and Liabilities, including both marital and separate assets and liabilities of any kind, in the form set forth in Appendix B. The Verified Statement of Assets and Liabilities shall not be filed with the court.

(3) Each party shall then file with the court a Declaration of Mailing, attesting that the Financial Declaration and Verified Statement of Assets and Liabilities has been provided to the other party within the 30-day time limit. All parties have a duty to supplement the financial information when additional information becomes available.

(d) Pro Se Parenting Plans and Pro Se Child Support Orders - Review. In any action in which the residential care or child support of a minor child or children is at issue and in which none of the parties are represented by counsel, any proposed parenting plan or residential schedule and any proposed child support documents, including the child support schedule worksheet, shall first be reviewed, approved as to form and initialed by the court facilitator or by an attorney acting as a third-party neutral in accordance with RPC 2.4; provided, however, this requirement shall not apply to a proposed temporary parenting plan or residential schedule.