RULE 18
STATE LAW LIBRARY

The following rules shall govern the operation of the State Law Library:

(a) State Law Library--General. The primary function of the State Law Library shall be to maintain a legal research library at the state capital for the use of all state officials and employees, equipped to serve them effectively with legal research materials required by them in connection with their official duties. Specifically included, but not limited to, are members, staff, and employees of the:

(1) Supreme Court

(2) Office of Administrator for the Courts

(3) Attorney General

(4) Legislature

(5) Governor's Office

(6) Commissions, agencies, and boards of all branches of state government.

(b) Public Use. In addition to the groups provided in section (a), the library shall be open to the public each day of the week from 8 a.m. to 5 p.m. except Saturdays, Sundays, and those legal holidays provided in RCW 1.16.050.

(c) After-Hours Use. In addition to the hours for public use as provided in section (b), and when required by them in connection with their official duties, those persons provided for in section (a) may, upon application to the law librarian, have access to the library collection during evenings, weekends, and holidays.

(d) State Law Librarian--Appointments. The court will appoint a law librarian who may be removed at its pleasure.

(e) State Law Librarian--Duties. The state law librarian shall:

(1) Maintain as complete and up-to-date law library as possible;

(2) Administer the library in accordance with the best professional standards and protect library property from loss or damage;

(3) Do legal research for any Supreme Court Justice when he or she requests it;

(4) Establish, develop, and maintain legal research libraries for each division of the Court of Appeals;

(5) Upon request, advise and consult with boards of trustees, or other administrative bodies, of county law libraries in the development, improvement, arrangement, and maintenance of county law library collections and services;

(6) Promote improved statewide law library service to all citizens of the state of Washington by lending of legal materials and providing reference assistance in any manner

not inconsistent with the primary responsibility of the State Law Library as set forth in section (a);

(7) Make distribution of legislative journals, session laws, Washington Reports, and Washington Appellate Reports as required by statute;

(8) Perform any and all other duties as may be prescribed by the Supreme Court or by statute.