
Federal Way Municipal Court

FWMCLIR 3.5

DECISION ON WRITTEN -- STATEMENTS DISPOSITION BY WRITTEN STATEMENT,
E-MAIL STATEMENT, AND BY VIOLATIONS BUREAU

a. Hearings by Mail or E-Mail

Traffic infractions may be heard by the Court based on written or e-mail submissions from the City and the defendant. Written or e-mail submissions must be provided to the Court five (5) business days in advance of the date set for contested hearing or mitigation hearing in compliance with Infraction Rules of Limited Jurisdiction (IRLJ). A finding of committed may be entered and the full fine assessed if written or e-mail submissions are not timely provided and defendant fails to appear for the in-person hearing.

b. Dispositions by Violations Bureau

The defendant may request an in-person contested or mitigation hearing for any offense, but a defendant may agree in writing to waive an in-person hearing and permit the clerk to enter the following dispositions for the following offenses:

1. Proof of Insurance - If a defendant who is charged with driving a motor vehicle without having proof of valid insurance presents to the clerk satisfactory evidence of valid insurance in effect for the defendant or the vehicle the defendant was operating at the time the citation was issued, then the charge will be dismissed and \$25.00 in court costs shall be assessed.
2. Disabled Parking - If a person charged with violation of parking in a disabled space without proper parking placard, license plate or picture identification, presents to the court clerk evidence that the person had in effect at the time of citation the required parking placard, and an identification card bearing picture, name and date of birth of the permit holder as well as the placard's serial number, the infraction shall be dismissed and the court clerk shall be authorized to make appropriate notation of the dismissal in court records.
3. Expired Vehicle License Tabs - The clerk is authorized to enter a committed finding and judgment in the amounts set forth below if defendant shows proof that the vehicle license tabs for the vehicle in question have been renewed and are current:

Expired tabs under two months - \$85
Expired tabs over two months - \$140

(Effective September 1, 2010, Amended September 1, 2011)
