Local Guardian Ad Litem Rule 7
GRIEVANCE PROCEDURE

(a) When the Court Administrator receives a written complaint alleging one of the following:

(1) There has been a violation of the Guardian ad Litem Code of Conduct,

(2) There has been a misrepresentation of his or her qualification to be a Guardian ad Litem, or

(3) Has not met the annual update requirements set forth in policy paragraphs 1.2; or

(b) When the Court Administrator becomes aware of any reason that would place the suitability of the person to act as Guardian ad Litem in question, including, but not limited to the following:

(1) Breach of confidentiality.

(2) Falsifying information on the application.

(3) Falsifying information in a Court report.

(4) Failure to report abuse of a child.

(5) Ex-parte communication.

(6) Representing the Court in a public forum, without prior approval of the Court.

(7) Violation of state, or local laws, rules of this policy, while a Guardian ad Litem.

(8) Dissemination of Bi-Pen (Bi-County Police Information) records

(c) The Court Administrator/or designee shall seek a written response from the Guardian ad Litem only upon findings by the Court Administrator/or designee that a response is necessary. Should a response from the Guardian ad Litem be requested and upon receipt of the response, the Court Administrator/or designee will forward the complaint, and the response to the Presiding Judge, or his or her designee(s). The Guardian ad Litem shall be notified of any decision to suspend or remove the Guardian ad Litem from a registry. A Guardian ad Litem seeking reconsideration of the decision shall do so in writing to the Superior Court Administrator/or designee, who shall forward the request, and other documents to the Presiding Judge, or his or her designee(s). At the discretion of the Presiding Judge, or his or her designee(s), the Guardian ad Litem's participation in the registry may be suspended pending resolution of the complaint. The Guardian ad Litem shall be notified in writing of the final decision of the Court.

(d) The Court's decision may deny a person listing on, or may temporarily suspend from, or permanently removed from, the registry for any reason that places the suitability of the person to act as a Guardian ad Litem in question.

(e) A Guardian ad Litem who ceases to be on the registry, and who still has active or incomplete cases shall immediately report this circumstance to the Superior Court Administrator/or designee who will reassign such cases.

[Adopted effective September 1, 2002, amended September 1, 2003, September 1, 2010]