Local Mandatory Arbitration Rule 4.4
NOTICE OF SETTLEMENT

(a) Notice of Settlement. After any settlement that fully resolves all claims against all parties, the plaintiff shall, within 5 days or before the arbitration hearing, whichever is sooner, file and serve a written notice of settlement on the form prescribed by the Court. The notice shall be filed with both the arbitrator and the Court. Where notice cannot be filed with the arbitrator before the arbitration hearing, the plaintiff shall notify the arbitrator of the settlement by telephone prior to the hearing, and the written notice shall be filed and served within five days after the settlement.

(b) Dismissal by the Court. If an order dismissing all claims against all parties is not entered within 60 days after written notice of settlement is filed, or within 60 days after the scheduled arbitration hearing date, whichever is earlier, the court administrator will mail notice to the attorneys of record that the case will be dismissed by the Court for want of prosecution unless, within 10 court days after the mailing, a party makes a written application to the Court, showing good cause why the case should not be dismissed. If good cause is shown, the case may be reinstated to the original arbitrator for an additional 90 days or for such period of time as the Court may designate. If an order dismissing all claims against all parties is not entered during that additional period of time, the court administrator shall issue another notice as described above.

[Adopted Effective September 1, 1996; Amended Effective September 1, 1998]