LCR 7
MOTIONS PRACTICE

(1) Filing and Noting Motion for Hearing. A note for motion substantially in the form found in Exhibit C shall be filed with the Clerk at the time the motion is filed and served on the parties in accordance with CR 6(d). To assure that timely and complete delivery of the court file to the court, notes for motion calendars should be filed with the Clerk's office by noon on the Thursday preceding the Monday calendar on which hearing is requested.

(2) Failure of Party to Appear. If no one appears in opposition to a duly noted motion, the court may grant the relief requested upon proper proof of notice. If no one appears for a motion, it will be stricken.

(3) Continuances of Motions. Counsel, by agreement, may continue any motion by executing a stipulation of continuance or by orally stipulating on the record in court to a continuance. Continuances shall not be granted by telephone. Upon agreement of counsel to continue or strike a hearing, counsel for the moving party shall advise the court of the agreement to continue or strike the hearing at the time of the agreement and no later than one day prior to the hearing.

(4) Time Allowed for Argument. Each side shall be limited to 10 minutes unless granted leave by the court. Parties anticipating argument that will require longer than 20 minutes total time shall obtain a special hearing date and time from the Court Administrator.

(5) Hearing of Ex Parte Matters.

(a) Scope. This rule applies to all temporary restraining orders, orders to show cause, and all other ex parte matters.

(b) Notice to Opposing Counsel. Unless notice is specifically excluded by statute, no ex parte order shall be presented without notice to opposing counsel. If counsel for any party has appeared either formally or informally, notice is required. If necessary, notice may be by telephone.

(c) Court File. Counsel is required to obtain the court file when presenting ex parte matters, except for agreed orders other than domestic relations decrees.

(6) Working Copies Are Required.

(a) When filing a motion, provide a conformed working copy to the judge. Working copies may not be emailed or faxed to the court.

(b) Any pleading filed with the Clerk of Court requiring affirmative action by the Clerk shall indicate the need for said action by placing under the caption of the pleading "(Clerk's Action Required.)"