

LR 7.
CIVIL MOTIONS

(a) Scope of Rules. Except when specifically provided in another rule, this rule governs all motions in civil cases.

(b) Dates of Filing, Hearing and Consideration.

(1) Filing. The moving party shall serve and file the motion and supporting documents no later than five court days before the date the party wishes the motion to be considered.

(2) Opposing Documents. Any party opposing a motion shall file and serve the original responsive papers in opposition to a motion with the clerk, serve copies on parties, and deliver working copies to the hearing judge no later than twenty-four hours or one (1) judicial day before the date the motion is to be heard by the court.

(3) Opposing/Supplemental Documents. IF PLEADINGS ARE FILED WITHIN FORTY-EIGHT (48) HOURS OF THE HEARING DATE, COUNSEL MUST NOTIFY THE CLERK'S OFFICE AND ENSURE THE DOCUMENTS ARE SCANNED INTO THE ELECTRONIC FILE FOR THAT CASE.

(4) Scheduling Oral Argument. Contested motions shall be scheduled on the Superior Court's regularly scheduled Law & Motion Calendar unless otherwise specified in (b) (4).

(4) Limitation of Arguments. Oral arguments on the Law & Motion Calendar shall be limited to ten (10) minutes per side. If it is anticipated by either party that oral arguments will be more than ten (10) minutes per side, that party shall contact the Judicial Assistant to request a special setting.

(6) Working Copies. Any Working copies of the motion and all documents in support or opposition, as herein required, shall be delivered to the Judicial Assistant as set forth in section (d).

(c) Motions for Revision of a Commissioner's Order. For all cases except juvenile and involuntary treatment proceedings:

(1) Motion for Revision. A motion for revision of a commissioner's order or judgment shall be served and filed within ten (10) calendar days of entry of the written order, as provided in RCW 2.24.050, along with a written notice of hearing that gives the other party at least five (5) judicial days' notice of the time, date and place of the hearing on the motion for revision. The motion shall identify the error(s) claimed.

(2) Hearing. A hearing on a motion for revision of a commissioner's order shall be scheduled within a reasonable time of entry of the commissioner's order.

(3) Materials Submitted. All motions for revision of a commissioner's order shall be based on the written materials and evidence submitted to the commissioner, including documents and pleadings in the court file. The moving party shall provide the assigned judge a working copy of all materials submitted to the commissioner in support of and in opposition to the motion, as well as a copy of the electronic recording, if the party wishes the electronic recording to be considered. Oral arguments on motions to revise shall be limited to ten (10) minutes per side.

(4) Pending Order Effective. The Commissioner's written order shall remain in effect pending the hearing on revision unless ordered otherwise by a Judge.

(d) Judge's Working Copies. Working copies for the judge's use shall be provided as follows: all summary judgment materials including briefs and supporting materials; all briefs and supporting materials for any specially set matter; trial briefs, motions in limine, witness lists and similar material. Working copies of exhibits should be provided to the court during all civil trials. WORKING COPIES SHALL BE DELIVERED TO THE JUDICIAL ASSISTANT AT OKANOGAN SUPERIOR COURT OR MAILED TO OKANOGAN SUPERIOR COURT AT P.O. BOX 112 OKANOGAN, WA 98840 NO LATER THAN FIVE DAYS PRIOR TO THE COURT HEARING DATE. ALL WORKING COPIES MUST HAVE THE HEARING DATE AND TIME ON THEM.

(e) Telephonic hearings. Telephonic hearings are authorized for most matters other than trial upon stipulation by the parties and upon court approval or upon the court's own action. The record of such hearings will be electronically recorded. (No cellphones or in-office conferencing equipment shall be used by either party.) If authorized for regular motion calendars, arrangements shall be made through the County Clerk's Office. For all other hearings, arrangements shall be made through the Judicial Assistants.

(f) Cancellation or Continuance. When the parties wish to cancel or continue special set matters or law and motion matters, the party who originally set the hearing must notify the Superior Court Clerk (509)422-7275 at least twenty-four (24) hours before the scheduled hearing. Notice must also be provided to the Judicial Assistant at (509) 422-7093 and/or an email addressed to the superiorcourt@co.okanogan.wa.us

(g) Interpreter Services. When there is an individual before the court who is limited English proficient (LEP) involved in litigation, it is the attorney's or individual's (if Pro Se), responsibility to make timely prior arrangements for an Interpreter thru the Office of the Interpreter Coordinator at (509) 422-7198 or by email at superiorcourt@co.okanogan.wa.us