LJuCR 7.5
SUMMONS

(a) Generally. When an information is filed the Clerk of Court shall set an initial hearing on the daily offender calendar at 9:00 a.m. pursuant to LJuCR 7.6. The Clerk shall issue the summons commanding the juvenile and parent to appear at the initial court hearing. Copies of the summons and information shall be forwarded as soon as practicable to the probation supervisor for service.

Amended effective 9/1/99

(b) Service and Return of Summons.

(1) Service. The supervisor for probation services, upon receipt of copies of the summons and information, shall assign a probation counselor. The probation counselor shall immediately complete the sentencing computation and provide it to the deputy prosecutor and defense counsel. The Juvenile's Acknowledgment of Advice of Rights shall also be prepared and furnished to defense counsel together with a copy for the client. Counsel shall review this document with their client prior to the scheduled court day. It will then be presented to the court with the signatures of the juvenile and their attorney.

If the juvenile is not in custody, the probation counselor will arrange service of the summons and information by mail. If the juvenile is in custody, personal service will be effected.

Amended effective 9/1/99

(2) Return. Proof of service shall be filed with the Clerk by the probation department. If notice by mail cannot be accomplished due to an improper address, the probation counselor shall exercise due diligence to obtain a proper address. If notice by mail cannot be accomplished within a reasonable time, the probation counselor shall notify the prosecutor who may apply for an arrest warrant.

Amended effective 9/1/99