

PRESIDING CHIEF JUDGE--EXECUTIVE COMMITTEE

(a) Executive Committee. There is hereby created an executive committee of the Court of Appeals. It shall be made up of the Chief Judges and Acting Chief Judges of the divisions of the court.

(b) Duties of the Executive Committee. The executive committee shall be responsible for administering the affairs of the Court of Appeals. Decisions on the Court's budget and other important decisions shall be made by the full Court; other decisions affecting the Court as a whole may be made by the executive committee. The full Court may delegate additional authority as appropriate. The committee's duties shall include the following:

(1) Coordinating the judicial work of the court to the end that its case load can be handled expeditiously;

(2) Making budget recommendations to the full Court, submitting the approved budget to the Legislature, and administering the budget;

(3) Recommending to and implementing policies determined by the Court of Appeals as a whole;

(4) Appointing representatives of the Court to serve on judicially related committees or task forces that may require a Court of Appeals representative;

(5) Appointing special committees for the court as necessary; and

(6) Such other duties as the Court of Appeals as a whole may from time to time direct.

(c) Presiding Chief Judge. A Chief Judge of one of the divisions shall serve as Presiding Chief Judge. The term shall be for one year, commencing on the day of the Court's spring business meeting or, if no spring business meeting is held, on April 1. The Chief Judge of Division One shall assume the position in odd-numbered years. The position shall rotate between the Chief Judges from Divisions Two and Three in even-numbered years.

(d) Duties of the Presiding Chief Judge. The duties of the Presiding Chief Judge shall be to:

(1) Convene and preside at meetings of the executive committee and meetings of the Court of Appeals as a whole as directed by the executive committee.

(2) Act as a liaison and representative for the Court of Appeals with all other organizations; and

(3) Perform such other duties as the executive committee or the Court of Appeals as a whole shall from time to time direct.

(e) Meetings and Reports. In connection with meetings of the executive committee and the Court of Appeals as a whole, the Presiding Chief Judge will:

(1) Preside;

(2) Prepare an agenda and, if possible, forward the proposed agenda to participating members of the Court of Appeals in advance of each meeting;

(3) Report to the Court of Appeals with reference to liaison activities with the organizations

set forth above;

(4) Arrange for the meeting place or platform;

(5) Arrange for the recording of minutes;

(6) Arrange for maintenance of the records of all meetings of the court.

(f) Voting at Meetings of the Court of Appeals as a Whole. Members who attend a meeting, including by telephone or videoconference, may vote in that meeting.

(g) Role of Committees other than the Executive Committee. Committees other than the executive committee report to, and may make recommendations to, the executive committee. Decisions about these recommendations are to be made by the executive committee or the full Court, unless special authority is delegated to a particular committee for a particular purpose.

(h) Amendments. Amendments to this rule must be approved by a majority of the members of the Court of Appeals. An Order adopting the amendments shall be signed by the Presiding Chief Judge. The Order shall be filed in the clerk's office of each Division of the Court of Appeals and a copy provided to the Reporter of Decisions.

[Adopted effective January 1, 1977; Amended effective December 11, 1981; December 12, 1991; September 22, 1993; January 24, 1994; January 1, 1996; September 8, 1997; January 27, 2009; November 1, 2022.]