



Middle Fork Snoqualmie Natural Area

King County, Washington District Court
invites your interest
in the position of
Chief Administrative Officer
Salary \$139,332 Annually



King County

Apply by June 30, 2013

Our Community

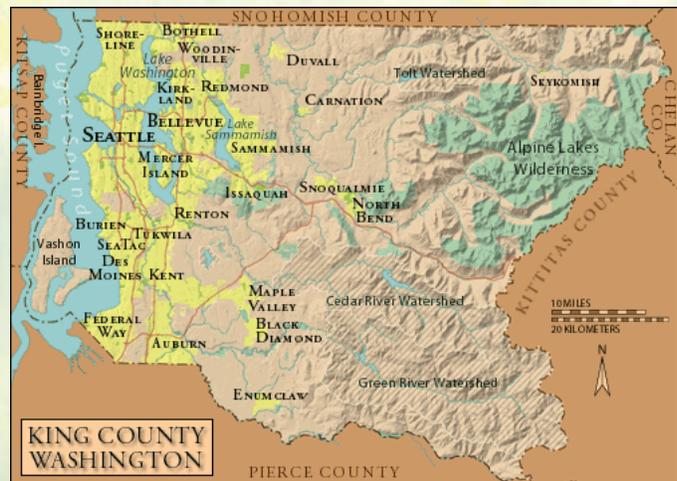
King County, located in the scenic Pacific Northwest, offers the perfect location in a diverse setting. From our majestic mountains to our stunning seashores, the Puget Sound region consistently ranks as one of the most desirable places to live in the United States. Our community contains a unique mix of urban, suburban, and rural living. We have dynamic cities, including Seattle, Redmond, and Bellevue, featuring the best in music, art, and culture. Our rural areas and parks provide year-round access to outdoor recreation, including biking, kayaking, skiing, and more. We also have award-winning schools, vibrant neighborhoods, world-class medical care facilities, and a dazzling array of festivals.

More than 1.9 million people call King County home, making us the 14th most populous county in the nation. With more than 2,300 square miles of territory, King County is twice the size of the state of Rhode Island. Our highly-educated workforce helps make King County one of the highest income counties in the United States.

King County Government

King County government works diligently to provide excellent service to our residents. Everything we do is guided by our principles: collaborative, service-oriented, results-focused, accountable, innovative, professional, and fair and just. We deliver a variety of regional services to those who live in our 39 incorporated cities. These include courts and judicial administration, public health services, and public transit.

In unincorporated areas, King County also provides local services such as land use regulation, building permits, law enforcement, and roads maintenance. As a home rule charter county, we are governed by the nine-member, elected Metropolitan King County Council. The executive branch is led by a separately-elected county executive.



www.kingcounty.gov

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The Position



King County Courthouse

The King County District Court Chief Administrative Officer (CAO) is responsible for planning, implementing, and directing the operations of a unified, limited jurisdiction trial court of 25 judges; pro tem judges; one court commissioner; one Deputy Chief Administrative officer; seven division directors; staff in the Office of the Presiding Judge; and supervisors and clerical staff. The Court provides a full-range of court services at nine court facilities and several problem-solving courts.

The CAO works with elected judges under the supervision of the presiding judge and serves at the pleasure of a five-member Executive Committee of Judges.

**[www.kingcounty.gov/
courts/DistrictCourt](http://www.kingcounty.gov/courts/DistrictCourt)**

The Ideal Candidate



*Norm Maleng Regional
Justice Center*

The CAO is a strong, politically savvy and trustworthy leader who possesses a passion for justice and a commitment to the independence of the Judicial Branch. The CAO will communicate openly, honestly and collaboratively with a diverse group of judges, other elected state and local government officials, and with district court directors and staff. S/he will expertly promulgate and implement a long-term mission, vision and strategy; provide new ideas and innovation through change management processes that improve the efficiency and delivery of effective court services; and motivate and improve employee morale and staffing by developing and implementing flexible work rules, training, and career development programs.

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Highlighted Qualifications

- Experience and knowledge of advanced principles and practices of planning, budgeting, policy-making, leadership, performance measurement, and management (public-sector preferred);
- Demonstrated ability to build strong and successful strategic-partner relationships with inter-organizational and outside stakeholders;
- Effective team builder;
- Expert ability to work with diverse groups of people;
- Courageous but motivating ability to supervise, train, evaluate and support professional, technical, and clerical staff; and
- Transformative ability to innovatively develop, implement and manage court policies, procedures, and processes.

Education, Training, and Experience

Bachelor's Degree (Master's preferred) in Judicial, Public, or Business Administration or related field, plus experience as a senior executive in the justice system; or demonstrated experience as a senior executive in government or the private sector; or

An equivalent combination of education and demonstrated senior leadership experience which provides the knowledge, skills and abilities to successfully perform as the Chief Administrative Officer.

Application Process

King County government is committed to attracting and retaining a highly-skilled, quality, and diverse workforce. We want people who aspire to make a difference in our community. We offer quality compensation and a generous benefits package. Learn more at www.kingcounty.gov/benefits.

Apply for this great opportunity online at www.kingcounty.gov/jobs, or send your resume and cover letter to Tina Canul, 500 4th Avenue, Room 450, Seattle, WA 98104. Resume and cover letter can also be sent via email at tina.canul@kingcounty.gov. If you have questions, please call Ms. Canul directly at 206-205-3440. This position will close on June 30, 2013. It is anticipated applications will be screened the week of July 22, 2013. After the initial screening, those applicants considered highly competitive may be selected to participate in one or more panel interviews beginning the week of August 19, 2013. Final interviews will be held the week of September 9, 2013.

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