



**JOB OPENING**

**SNOHOMISH COUNTY SUPERIOR COURT**

**EVERETT, WA**

**March, 2014**

Position: Legal Process Assistant II

Salary: \$19.28/hour to start plus excellent benefits

Description: Snohomish County Superior Court is recruiting for two Legal Processing Assistants. The position supports the Superior Court by performing a variety of legal processing, administrative and technical tasks and functions, which assists juvenile court administration and operations. We have two current openings: one full time and one that is part-time at 32 hours/week; and we are creating a register for the next 6 months.

Minimum Qualifications: One (1) year court legal processing experience in a District Court, Juvenile Court or Superior court; OR, any equivalent combination of training and/or experience that provides the required knowledge or abilities; OR successful completion of the training period for the Legal Process Assistant I. Must pass job related tests.

Application Process: For detailed job description and online application, please visit <http://agency.governmentjobs.com/snohomish/default.cfm> Only online applications will be accepted.

Closing Date: March 19, 2014