



Whatcom County Job Announcement



Dependency Guardian Ad Litem Juvenile Court

Hiring Range: \$22.75 - \$24.56 / Hour (DOQ)

CLOSING DATE: April 11, 2014

- Do you enjoy working with and advocating for children?
- Do you have the ability to use excellent communication, people, and organization skills to create, plan, recommend and facilitate court orders?
- Do you enjoy working in a high volume, fast-paced environment?

If you answered yes to these questions and are looking for rewarding work that will have a positive impact on our community, Whatcom County is interested in hearing about your qualifications to fill this key role in Whatcom County Juvenile Division of Superior Court. This Guardian Ad Litem job is a key position in the Juvenile Division of Superior Court responsible for representing the best interest of children in dependency proceedings including planning, organizing and facilitating the efforts of diverse individuals, groups and agencies to accomplish the work, mission and goals of the department. Key duties include:

- Investigating and collecting relevant information about a child's situation through interviews, observation, and other research.
- Preparing written investigative reports with supporting conclusions and recommendations. Presents the reports, factual information and recommendations including views or positions expressed by a child.
- Monitoring all court orders for compliance and brings to the court's attention any changes in circumstances that may require a modification of the court order.

QUALIFICATIONS: Requires a Bachelor's degree in social work or a related field, AND three years progressively responsible experience in the Juvenile Justice System, social services or youth related services AND one year working with dependency cases. Experience as a Guardian Ad Litem is highly preferred. Please visit our website to view the entire job description. www.whatcomcounty.us/jobs.

SPECIAL REQUIREMENTS: Must complete, 30 hours, County approved GAL training within six months of appointment to position. Must maintain pass a psychological examination and polygraph test. Must pass job-related tests. Criminal Justice level background check must meet County criteria. Must have a driving record that meets County standards and possess a valid driver's license at time of hire and throughout employment.

HOW TO APPLY: Application materials are available on our website at: www.whatcomcounty.us/jobs, or may be picked up in Human Resources, 311 Grand Ave, Ste. 107, Bellingham, WA 98225. We are open Monday through Friday, 8:30 a.m. to 4:30 p.m., except holidays.

Completed applications must include the following:

- Whatcom County Application (with original signature)
- Supplemental Application for Dependency Guardian Ad Litem (with original signature)
- Signed Integrity Standards
- Self-Examination
- Disclosure of Crimes Against Children or Vulnerable Adults

Completed applications must be received in Human Resources by 4:30 p.m. on April 11, 2014. Emailed or faxed application materials will not be accepted. If you would like to request assistance with physical access or communications, or have other needs related to a disability, please contact Human Resources.

BENEFITS: Whatcom County offers excellent benefits, including medical, dental, and vision coverage for employees and their family, and life insurance coverage for employees. We offer attractive paid leave provisions, including vacation, sick leave, and 12 holidays per year (on average). Employees participate in Washington State's Retirement System through joint contributions with the County. Additionally, we provide an employee assistance program and tax-preferred options for employees to invest their money in deferred compensation and/or flexible spending plan for health care/dependent care.

Whatcom County checks education, experience, training, driving records, criminal history, experience and other job-related information as applicable. Applicants may be tested for job-related skills.

Human Resources
(360) 676-6802

Whatcom County is an Equal Opportunity Employer

Website
www.whatcomcounty.us

311 Grand Ave, Ste. 107
Bellingham, WA 98225

Telecommunication
Relay 711