



# EMPLOYMENT OPPORTUNITY

- This recruitment is available only to Thurston County employees and individuals on the recall/rehire list.
- This recruitment is open to the public.

<b>POSITION TITLE:</b> Adult Probation Counselor II	<b>DEPARTMENT:</b> District Court
<b>CLOSING DATE:</b> November 6, 2015, 5 p.m.	<b>POSITION #:</b> 07R00210
<b>SALARY RANGE:</b> \$4,845 - \$6,444 / month	<b>FTE:</b> 1.0
<b>EMPLOYMENT TYPE:</b> Regular, Full-Time Employee	<b>ELIGIBLE FOR BENEFITS:</b> YES
<b>CONTACT PERSON:</b> Theresa Ewing	<b>PHONE #:</b> (360) 786-5225
<b>UNION:</b> NO	

**SUMMARY OF DUTIES:**  
Conducts District Court investigations and performs probation casework for a group of carefully screened adult criminal offenders. Coordinates and monitors court-ordered client programs; performs alcohol screenings for the court; may direct the work of the Adult Probation Counselor I as needed. Key liaison person with community assistance/support facilities for drug/alcohol abuse, domestic violence, and other associated programs. Must possess the necessary education and skills to deal with complex legal and human issues, as well as competence in making decisions and using discretionary judgment.

**QUALIFICATIONS:**

- A minimum of a bachelor of arts or bachelor of science degree that provides the necessary education and skills in dealing with complex legal and human issues, as well as competence in making decisions and using discretionary judgment. A course of study in sociology, psychology, or criminal justice is preferred.
- Four years of experience in the criminal justice or social work field.
- Counseling skills necessary to evaluate and act on offender crisis, assess offender needs, motivate offenders, and make recommendations to the court.
- Education and training necessary to communicate effectively, both orally and in writing, to interview and counsel offenders with a wide variety of offender problems, including but not limited to alcoholism, domestic violence, mental illness, sexual deviancy; to testify in court, to communicate with referral resources, and to prepare legal documents and reports.
- Thorough knowledge of local, state & federal criminal laws, confidentiality requirements, local court rules and administrative codes.
- Must be able to efficiently operate a personal computer and applicable software required of the position.
- Must have a current Washington State Driver's License. Successful completion of the Criminal Justice Training Academy, Corrections Services Academy is required.

**OTHER POSITION RELATED INFORMATION:**

To be considered for this position, please apply at [TC Human Resources](#).

**Contact Person:** Theresa Ewing (360) 786-5225

**This position is:**

- Classified as eligible for overtime under the Fair Labor Standards Act (FLSA)
- Eligible for Benefits
- NOT represented by a Union

**Items required for consideration:**

- Application
- Resume
- Letter of Interest