

\_\_\_\_\_**COUNTY DISTRICT COURT**  
**CASE INFORMATION COVER SHEET**

**Court Case Number**\_\_\_\_\_

Attorney Name: \_\_\_\_\_ Bar Number: \_\_\_\_\_

Plaintiff/Petitioner:\_\_\_\_\_

Defendant/Respondent:\_\_\_\_\_

Amount of Suit: \$\_\_\_\_\_

Please check one category that best describes this case for indexing purposes. Accurate case indexing saves time in docketing new cases and assists in forecasting needed judicial resources. Cause of action definitions are listed on this form. Thank you for your cooperation.

- |  |                                      |
|--|--------------------------------------|
| ____ Alcohol Treatment (ALT)             | ____ Name Change (CHN)               |
| ____ Animal Impound (AMI)                | ____ NSF Check (NSF)                 |
| ____ Anti-Harassment Petition (HAR)      | ____ Open Account (OPA)              |
| ____ Automobile Damages (AUT)            | ____ Other (OTH)                     |
| ____ Breach of Contract (BRE)            | ____ Petition for Seized Goods (PFS) |
| ____ Carry Concealed Weapon (CCW)        | ____ Personal Injury (PIN)           |
| ____ Commercial Electronic Mail (CEM)    | ____ Private Tow (PRI)               |
| ____ Damage Deposit (DD)                 | ____ Property Damages (PRP)          |
| ____ Deposition Sister State (DEP)       | ____ Property Damages-Gangs (PRG)    |
| ____ District Court Judgment (DCJ)       | ____ Public Tow (PUB)                |
| ____ Domestic Violence Petition (DVP)    | ____ Rent (REN)                      |
| ____ Extreme Risk Protection Order (XRP) | ____ Replevin (REP)                  |
| ____ Firearm Forfeiture (PFA)            | ____ Restitution (RES)               |
| ____ Foreclosure Lien (FOR)              | ____ Services Rendered (SER)         |
| ____ Goods and Services (GS)             | ____ Sexual Assault Protection (SXP) |
| ____ Lease Agreement (LA)                | ____ Stalking Protection (STK)       |
| ____ Loan (LOA)                          | ____ Transcript (TRN)                |
| ____ Mental Illness (MI)                 | ____ Wages (WAG)                     |
| ____ Municipal Court Judgment (MCJ)      | ____ Written Instrument (WR)         |

See Reverse for Case Information Category Definitions

**If you cannot determine the appropriate category, please describe the cause of action below:**

\_\_\_\_\_  
\_\_\_\_\_

**Please Note: Public information in court files and pleadings may be posted on a public Web site.**  
**CASE INFORMATION DEFINITIONS**

**Alcohol Treatment**-Petition for involuntary treatment for one who is incapacitated by alcohol.

**Animal Impound** – Civil animal impound proceedings filed pursuant to RCW 16.08.080.

**Anti-Harassment Petition**- Petition for protection from civil harassment.

**Automobile Damages**-Complaint involving damage to an automobile.

**Breach of Contract**-Complaint involving monetary dispute where a contract is involved.

**Carry Concealed Weapon**-Petition for permission to carry a concealed weapon by a person that was formerly denied a Concealed Weapons Permit.

**Commercial Electronic Mail**-Complaint involving receipt of unsolicited commercial email

**Damage Deposit**-Request for return of a damage deposit.

**Deposition Sister State**-Request by an out of state party for judge to sign a subpoena/subpoena duces tecum for party within the court's venue.

**District Court Judgment** – Criminal or infraction judgment filed by a collection agency representing a district court for legal action.

**Domestic Violence Petition**- Petition for protection from domestic violence.

**Extreme Risk Protection Order** – Petition to restrict ownership, possession, custody or control of a firearm or concealed weapons permit.

**Firearm Forfeiture** – Civil cause of action for firearm forfeiture proceedings filed pursuant to RCW 9.41.098.

**Foreclosure**-Complaint involving termination of ownership rights when a mortgage or tax foreclosure is involved, where ownership is not in question.

**Goods and Services**-Money owed for goods and services rendered.

**Lease Agreement**-money owed on lease agreement.

**Loan**-Money due on a loan.

**Mental Illness**-Petition for involuntary treatment for an adult who is incapacitated by mental illness.

**Municipal Court Judgment** - Criminal or infraction judgment filed by a collection agency representing a municipal court for legal action.

**Name Change**-Petition for name change.

**NSF Check**-Check written with non-sufficient funds in the account.

**Open Account**-Money due on a revolving account.

**Other**-Used when other cause codes do not apply.

**Personal Injury**-Complaint involving physical injury.

**Petition for Seized Goods**-Petition for return of money or possessions seized by a police agency.

**Private Tow**- Petition to challenge a vehicle impound ordered by a private party or business.

**Property Damage**-Complaint involving damage to property.

**Property Damage –Gangs** –Complaint involving damage to property related to gang activity.

**Public Tow**- Petition to challenge a vehicle impound ordered by a public agency (i.e., law enforcement).

**Rent**-Money due for rent owing.

**Replevin**-Action for recovery of personal property or monetary value.

**Restitution**-Petition for restoring property or proceeds, not an unlawful detainer.

**Written Instrument**-Money owed based upon a written instrument such as a promissory note, contract, etc.

**Services**- Money due for services rendered.

**Sexual Assault Protection Order**-Petition under RCW 7.90.020.

**Stalking Protection Order**-Petition under Chapt. 7 RCW for issuance of a stalking protection order.

**Transcript**-Transcript of judgment filed from another court.

**Wages**-Money owed for wages earned.