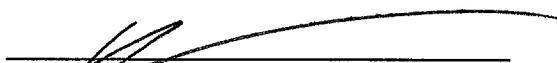


## Memorandum of Understanding

The Washington Pattern Forms Committee (committee) and the Access to Justice Board (board) enter this Memorandum of Understanding to clarify the process to approve plain language Domestic Relations forms and to adopt them as the mandatory Domestic Relations pattern forms. These parties are participants to this agreement because the committee is authorized by Washington State Supreme Court Order to oversee all drafting and redrafting of pattern forms and the board has contributed leadership, volunteer and staff resources, and acquired funds to convert the family law forms into plain language.

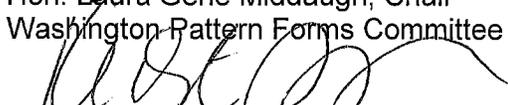
The parties agree to the following procedure:

1. The ATJ Pro Se Project Forms Review Work Group will draft and approve the plain language Domestic Relations forms.
2. The members of the Pattern Forms Committee and its subcommittees may participate in the meetings of the ATJ Pro Se Project Forms Review Work Group but only have voting power if they are also a member of the ATJ Pro Se Project Forms Review Work Group.
3. The ATJ Pro Se Project Forms Review Work Group Executive Committee, working with AOC staff, will publish the forms for public comment on the AOC website.
4. The comment period will be no less than 90 days.
5. Once the comment period is over, the ATJ Pro Se Project Forms Review Work Group Executive Committee will consider any comments and make any changes in the forms it feels are appropriate.
6. Once a form is adopted as "final" by the ATJ Pro Se Project Forms Review Work Group Executive Committee it can be published on the AOC website and the current form will be removed. The plain language form will become the mandatory form which, by statute, all parties must use.
7. The drafting, approval and publication of the plain language forms will be on a schedule determined by the ATJ Pro Se Project Forms Review Work Group Executive Committee.
8. Unless further changes are made in the duties of the Pattern Forms Committee, once the forms are developed the maintenance, modification and updating of the Domestic Relations forms will fall back to the Pattern Forms Committee.
9. The Pattern Forms Committee reserves the right to rescind its approval of this process and ask the Supreme Court to return approval and management of the forms to the Pattern Forms Committee if it feels that issues are not properly being addressed.

  
\_\_\_\_\_  
Hon. Laura Gene Middaugh, Chair  
Washington Pattern Forms Committee

Date

4/13/12

  
\_\_\_\_\_  
Kirsten Barron, President  
Access to Justice Board

Date

10/30/12

Memorandum of Understanding reviewed and approved by the Supreme Court:

  
\_\_\_\_\_  
Chief Justice Barbara A. Madsen

Date

12/5/2012