

WASHINGTON STATE LAW LIBRARY SERVICES

REFERENCE ASSISTANCE	CIRCULATION DOCUMENT DELIVERY INTERLIBRARY LOAN	TECHNOLOGY
<p>In Person Whether you are an attorney, a state employee or a pro se patron, our reference staff is available to assist you from 8 am to 5 pm, Monday through Friday. The Library is closed on state holidays.</p> <p>Phone (360) 357-2136</p> <p>Email Submit reference requests to Library.Requests@courts.wa.gov or click Ask a Librarian on our website.</p> <p>Chat Reference staff is available to answer questions via our online chat service from 9 am to 1 pm, Monday through Friday. Click the chat icon on our website: www.courts.wa.gov/library</p>	<p>Circulation We lend books, microfiche/film, and AV materials to:</p> <ul style="list-style-type: none"> • Washington State Bar Association members working in the state • Public employees <p>Students and the general public are referred to their local libraries to request an Interlibrary Loan (ILL). Be sure to check your library's policies on requesting books through ILL.</p> <p>Interlibrary Loan (ILL) We lend to non-profit and academic libraries for free. Please have your library contact us if they have any questions.</p> <p>Document Delivery*</p> <ul style="list-style-type: none"> • For a small fee, we copy or scan sections from books if the number of pages do not violate copyright law. • We mail books to eligible borrowers who are unable to come to the library. • We email cases, statutes, and other documents from our databases at no charge. (Limit of ten citations per day.) <p>Email, call or use the Document Delivery form on our website.</p> <p>*Free service for public employees.</p>	<p>Databases Our Main Reading Room computer and downstairs Periodicals Reading Room computer center have access to the following databases:</p> <ul style="list-style-type: none"> • Westlaw • HeinOnline • CCH • Casemaker Libra (WSBA/CLE materials) • Gale Legal Forms • Lexis Nexis (Reference Staff only) <p>Printing Printers are available in the Main Reading Room and the Periodicals Reading Room computer center. The first 10 pages are free, \$.25 for each additional page. We allow downloads to USB drives.</p> <p>Wi-Fi Free Wi-Fi is available for legal research in the library. Select WSC-Visitor. No password required.</p> <p>Photocopying There are two photocopiers available for public use in the Main Reading Room and Periodicals Reading Room. Patrons are allowed to scan to a USB drive from the copiers, but may not print from a USB drive. We charge \$0.15 per page. USB scans are free.</p> <p>Microfiche A microfiche reader/printer is available in the Periodicals Reading Room. Printing charges apply.</p>

Washington State Law Library
 Temple of Justice
 415 12th Avenue SW
 PO Box 40751
 Olympia, WA 98504-0751