

**LAW ENFORCEMENT ACTION REPORTING FORM  
TO THE  
STATE COURT ADMINISTRATOR  
Laws of 2020, ch. 37 § 4**

\_\_\_\_\_  
Name of State or Local Government Agency  
Responsible for the Security of Court Facility

\_\_\_\_\_  
Name of Court Facility

\_\_\_\_\_  
Name of Individual Submitting Report

REPORT OF  
LAW ENFORCEMENT ACTION  
Submit on a monthly basis in PDF format  
to [civilarrests@courts.wa.gov](mailto:civilarrests@courts.wa.gov)

\_\_\_\_\_  
Date of Report

Please provide the following information for each law enforcement action taken by a state or federal law enforcement officer, including plain-clothes officers entering court facilities **unless the officer's purpose is to participate in a case or proceeding before the court. (Attach additional pages if necessary):**

Date and Time of Action	
Name(s) of Law Enforcement Officer(s)	
Name(s) of Law Enforcement Agency(ies)	
Specific Law Enforcement Purpose*	
Proposed Law Enforcement Action to be Taken*	

\* Must not include personal identifying information concerning the individuals who were the target of the law enforcement action, and to the extent such individuals are identified, they must be identified by the initials of their first and last names.