



ACQ-2015-1218-RFQQ

AMENDMENT NO. 1

January 26, 2016

This is an amendment to ACQ-2015-1218-RFQQ issued by the Administrative Office of the Courts on January 19, 2016 for Quality Assurance Consulting Services for the Information Networking Hub (INH) Expedited Data Exchange (EDE).

**This RFQQ is amended as follows:**

- 1.) RFQQ Section 1.10 – ACQUISITION SCHEDULE is hereby replaced in its entirety as follows:

<u>Event</u>	<u>Date</u>	<u>Time</u>
Release RFQQ to Vendors	<del>January 15, 2016</del> January 19, 2016	
Written Questions Due from Vendors	January 22, 2016	4 PM
Answers to Questions Released	<del>January 26, 2016</del> January 28, 2016	TBD
Amendment (if required)	<del>January 27, 2016</del> January 29, 2016	TBD
Vendor Proposals Due	<del>January 29, 2016</del> February 4, 2016	4 PM
Vendor Interviews	<del>February 9 &amp; 10, 2016</del> February 16 & 17, 2016	TBD
Notification of Apparently Successful Vendor	<del>February 12, 2016</del> February 18, 2016	TBD
Contract Execution (on or before)	<del>March 4, 2016</del> March 11, 2016	

*\*All times are Pacific time, daylight saving or standard, as applicable.*

The contents of this RFQQ and any amendments/addenda and written answers to questions will be available on AOC Web site:

**2.) RFQQ Section 1.13 – NUMBER OF COPIES** is hereby replaced in its entirety with the following:

Send two (2) originals and five (5) identical copies and, on an unrestricted, non-password-protected CD-ROM or USB flash drive, one (1) complete copy of the proposal in portable document format (PDF), and one (1) complete copy in native file format readable by MS Office 2007 or newer to the RFQQ Coordinator.

For ease in evaluating Vendor proposals, all copies must be organized and submitted by individual volume as specified in Section 2.1. In addition, PDF submission must provide a separate file for each volume of Vendor's proposal as specified in Section 2.1.

**3.) RFQQ Section 2.1.3 – Volume III** is hereby amended as follows:

This volume is to include the following in order:

- Cost Proposal Sheet (See RFQQ Section 7.1)
- Firm Price Certification (See RFQQ Section 7.2)

**4.) RFQQ Section 8.7 – VENDOR QUALIFICATIONS - 300 points** is hereby replaced in its entirety with the following:

Vendor demonstrates strong company experience for services outlined in the RFQQ. Vendor also proposes qualifying key project staffing resources, which provide the required skills, knowledge and experience to successfully complete the scope of services identified in the RFQQ.

**5.) RFQQ Section 8.8 – TECHNICAL REQUIREMENTS - 250 points** is hereby replaced in its entirety with the following:

Vendor demonstrates strong methodology and tools for implementing industry standards using well-honed knowledge and skills to successfully complete the scope of services identified in the RFQQ.

**6.) Last paragraph of APPENDIX A of EXHIBIT C - Draft CONTRACT** is hereby amended as follows:

Under any term of PSC [XXXXX], the annual fixed fee will be payable to Vendor as a pro-rated fee based on twelve (12) months at a rate of [\$XX,XXX.XX] per month. Additional invoice information is available under Section 7 under Contract PSC[XXXXX].

**7.) EXHIBIT G – JIS DATA STANDARDS FOR ALTERNATIVE ELECTRONIC COURT RECORD SYSTEMS** is hereby incorporated in its entirety into the RFQQ as attached to **Amendment 1**.

The contents of this RFQQ and any Amendments/addenda and written answers to questions will be available upon request to the RFQQ Coordinator at [cheryl.mills@courts.wa.gov](mailto:cheryl.mills@courts.wa.gov).

**ALL OTHER TERMS AND CONDITIONS OF THIS RFQQ REMAIN IN FULL FORCE AND EFFECT.**