

FEDERAL AND AOC PREFERENCES

APPENDIX M-1

Race and Ethnicity Codes

The requirement defines the use of the Federal Standard Race and Ethnicity Codes as the mandatory minimum required for the Courts of Limited Jurisdiction Case Management System. However, AOC is currently working on building additional codes to the existing Judicial Information Systems so use of those recommended codes would be preferable.

The following list depicts the Race and Ethnicity options as provided by the 2010 US Census Bureau:

RACE

- White / Caucasian
- Black / African American
- American Indian / Alaska Native
- Asian
- Native Hawaiian / Pacific Islander
- Some other Race (Census allows for multiple Race selections)

NOTE: Asian and NH / PI can be disaggregated

- Asian Indian
- Chinese
- Filipino

ETHNICITY:

- Hispanic / Latino
- Non-Hispanic / Latino

NOTE: Hispanic / Latino can be disaggregated

- Mexican, Mexican American, Chicano
- Puerto Rican
- Cuban
- Hispanic, Latino, or Spanish origin (open field to write origin)

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Race and Ethnicity Codes

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The following list depicts the Race and Ethnicity Codes as requested by the Washington State Center for Court Research for use in all Judicial Information Systems maintained by AOC:

RACE

- White / Caucasian (W)
- Black / African American (B)
- American Indian / Alaska Native (I)
- Asian (A)
- [New] Native Hawaiian / Pacific Islander (P)
- [New] Multiple (M)
- [New] Refused (R)

ETHNICITY:

- Hispanic / [New] Latino (H)
- Non-Hispanic / [New] Non-Latino (N)
- Unknown (U)
- [New] Refused (R)

Reference:

United States Census Bureau. (March 2011). "Overview of Race and Hispanic Origin: 2010"

<http://www.census.gov/prod/cen2010/briefs/c2010br-02.pdf>

FEDERAL AND AOC PREFERENCES
Person Gender Codes

APPENDIX M-1

The requirement defines the use of the Federal Standard Gender Codes as the mandatory minimum required for the CLJ-CMS. The following list depicts the Gender Code options as provided by the 2010 US Census Bureau:

Gender

- Male (M)
- Female (F)

NOTE: AOC's Judicial Information System currently has an additional option for use when the person's gender has not been documented on the filed paperwork:

- Unknown (U)

<http://www.census.gov/prod/cen2010/briefs/c2010br-03.pdf>

Name Parsing Minimums

AOC is working to change the Judicial Information Systems to accept and record Person/Party names in a parsed format in order to more easily accept name data from the Washington State Department of Licensing (DOL). It was determined that the field length should meet, at the minimum, the length standard set by the American Association of Motor Vehicle Administration (AAMVA) Driver's License / ID Card Design Standards. However, AOC will be parsing out the Given Names field of the AAMVA standards into three separate data fields, to better meet the Washington DOL data elements.

FEDERAL STANDARDS PER AAMVA

The following depicts the minimum required field length for the name data elements as recommended by the Driver's License / ID Card Design Standards:

- Last Name (i.e., Family Name/Surname) – 40 characters long
- First Name and Middle Name (i.e., Given Names) – 80 characters long

AOC NAME PARSING

The following depicts the field length for each of the name data elements as recommended by the AOC Name Parsing project:

- Last Name – 40 characters long
- First Name – 40 characters long
- Middle Name – 35 characters long
- Suffix – 5 characters long

Reference:

American Association of Motor Vehicle Administrators. (2013). "2013 AAMVA DL/ID Card Design <http://www.aamva.org/DL-ID-Card-Design-Standard/>