

DATA ELEMENTS
JIS Vehicle Violation

The following table depicts the possible data elements that are documented on a paper Vehicle Violation.

The Description column describes the element, summarizes its purpose, and also provides any constraints on its use, allowed values, format, etc.

The Max Size column indicates the maximum string length allowed for the element. (NOTE: These lengths are NOT constrained in the schema.) A numerical value in this column means that max length validation will be performed on the element. If the length of its value exceeds the Max Size, an error message to that effect is returned in a Status Reason element of the functional response, and the Status element of the functional response will be "Failed". If multiple elements exceed the Max Size, multiple Status Reason elements will be included in the functional response. A dash "-" in this column indicates that the length of the element is unbounded, and no max length validation will be performed.

The Req/Option column indicates whether the element is required (R) or optional (O) currently for entry in the Judicial Information System.

Business Identifier	Description	Max Size	Req/Option
Issue Date	Date the citation is written and placed on the car or sent to the owner of the vehicle.	10	R
Court			
Court ID	Short code identifying a court. Must be a valid court in the JIS system.	3	R
Jurisdiction			
Jurisdiction	Short code identifying a geographical area within a court to which fines and fees are disbursed. Must be a valid jurisdiction for the court level of the Court ID.	3	R
Incident			
Violation Date	Date the violation occurred.	10	R
Incident Location	Location where the violation occurred. Free form text. May be anything	32	O
City	City in which the citations occurred.	-	R
County	County in which the citation occurred.	-	R
Citation			

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Citation Number	The number from the issued citation	9	R
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Business Identifier	Description	Max Size	Req/ Option
LEA Code	Short code identifying the law enforcement agency issuing the citation. Must be a valid LEA code in the JIS system.	3	R
Badge Number	Badge number of issuing officer (usually 3-5 characters)	5	R
Vehicle			
Color	Color of the cited vehicle. Free form text.	3	O
License Number	License plate number on the cited vehicle. (Do not include leading spaces, internal spaces, or hyphens. If unknown, fill in with pound sign "#".)	10	R
License State	State code for the state issuing the license plate. (Vehicle Licensing state, if unknown, fill in with "ZZ").	2	R
VIN Number	Vehicle Identification Number of the cited vehicle.	18	O
Make	Manufacturer of the cited vehicle. Free form text.	3	O
Model	Model of the cited vehicle. Free form text.	3	O
<i>Note: Owner information is optional. If any of the data is entered, all marked as R* below must be included.</i>			
Owner Information			
Last Name	Last name or family name of the person the citation is sent to. Required if the subject is a person.	64 total	R*
First Name	First name of the person the citation is sent to.		R*
Middle Name	Middle name of the person the citation is sent to.		O
Name Suffix	Name suffix of the person the citation is sent to.		O
Address	(Mailing) Street address of the person the citation is sent to.	32	R*
City	(Mailing) Address's City	30	R*

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Business Identifier	Description	Max Size	Req/ Option
State	(Mailing) Address's State.	2	R*
Zip Code	(Mailing) Address's Zip Code.	10	R*
Statute			
Law Description	Long description for a law cited.	35	O
Violation Code	The three digit code associated with a law number. Must be a valid violation code in the PKI and PRKVIO CTC code tables [NOTE: This data element is specific to the current Judicial Information System and may not be needed for the new CLJ-CMS.]	3	R+
Law Number	Reference number for the law cited.	15	R
Bail/Fee Amount	The bail/penalty amount quoted by the officer on the infraction citation form. Can include a decimal number followed by two decimal places, or may be an integer.	9	R
Infraction Form Requirements	<i>Note: These additional fields are required to be listed on the WA State Pattern Vehicle Violation Infraction form and must be able to be captured.</i>		
Violation Time	The time that the violation occurred.	4	R
Vehicle Year	The year of the vehicle as required by IRLJ 2.1.	4	R
Vehicle Style	The style of the vehicle as required by IRLJ 2.1.	3	R

The requirement defines the use of the Law Enforcement Information (LEI) sheet data elements to pull address information into the CLJ-CMS. The following list depicts the address data elements as provided by the LEI sheet:

- Restrained Person's Last Known Address Street
- Restrained Person's Last Known Address City

The Max Size column indicates the maximum string length allowed for the element. (NOTE: These lengths are NOT constrained in the schema.) A numerical value in this column means that max length validation will be performed on the element. If the length of its value exceeds the Max Size, an error message to that effect is returned in a Status Reason element of the functional response, and the Status element of the functional response will be "Failed". If multiple elements exceed the Max Size, multiple Status Reason elements will be included in the functional response. A dash "-" in this column indicates that the length of the element is unbounded, and no max length validation will be performed.

- Restrained Person's Last Known Address Zip Code
- Protected Person's Current Address Street
- Protected Person's Current Address City
- Protected Person's Current Address State
- Protected Person's Current Address Zip Code

Below is a copy of all of the data elements that may be documented in the CLJ-CMS via the LEIS form:

Type or print clearly! This completed form is required by law enforcement. This information is necessary to serve, enforce and enter your order into the state wide law enforcement computer. Fill in the following information as completely as possible.												
Court:				Case Number:								
Domestic Violence				Dissolution/Separation/Invalidity/Nonparental Custody/Paternity				Unlawful Harassment				
Vulnerable Adult												
Restrained Person's Information (this is the person that you want the court to restrain.)												
Name:		First	Middle	Last	Nickname			Relationship to Protected Person				
Date of Birth	Male	Race		Height	Weight			Eye Color	Hair Color	Skin Tone	Build	
Last Known Address Street:		Phone(s) w/Area Code			Need Interpreter? Yes or No Language:							
City:	State:	Zip:										
Employer		Employer's Address						WORK				
Hours:												
Vehicle License Number	Vehicle Make and Model		Vehicle Color		Vehicle Year			Drivers License or ID number State				
Does the restrained person have a disability, brain injury, or impairment requiring special assistance when law enforcement serves the order? No Yes. If yes, describe (continue on back, if needed):												
Hazard Information Restrained Person's History Includes:												
Involuntary/Voluntary Commitment				Suicide Attempt or Threats Assault				Assault with Weapons				
Alcohol/Drug Abuse		Other:										
Current Status (Circle Yes, No or N/A.)						Is the restrained person a current or former cohabitant as an intimate partner? Y N						
Protected Person's Information (This is the person you want the court to protect.)												
Name:		First	Middle	Last								
Date of Birth	Male	Race		Height	Weight			Eye Color	Hair Color	Skin Tone	Build	
		Female										

If your information is not confidential , you must enter your address and phone number(s).					
Current Address Street:	Phone(s) w/Area Code	Need Interpreter? Yes or No Language:			
City:	State:	Zip:			
If your information is confidential , you must provide the name, address and phone number of someone willing to be your "contact."					
Contact Name	Contact Address	Contact Phone			
If you filed for someone else, list your name, phone number and address:					
Minor's Information	Describe the minor's relationship using terms such as: child, grandchild, stepchild, nephew, none.				Minor's Relationship to Protected Restrained
Name: First Middle Last	Sex	Race	Birth Date	Resides With	Person Person
Victim's Household Members or Adult Children					
Name: Birth date		Name: birth date			
Name: Birth date		Name: birth date			

Reference: AOC. (June 2010). Washington State Pattern Form for All Case Types # 01.0400 "Law Enforcement Information Sheet (LEIS)
Resource: <http://www.courts.wa.gov/forms?fa=forms.static&staticID=14>

DATA ELEMENTS
ICAOS Offender Application

The requirement defines the use of the probation case data elements entered in the CMS for use in completing the ICAOS Offender's Application for Interstate Compact Transfer form.

The following list depicts the data elements that need to be available from the CLJ-CMS:

The Max Size column indicates the maximum string length allow

- Phone Number for the probation department
- Fax Number for the probation department
- Offender's Full Name
- Offender's Number (Identifying Number)
- Offender's Alias Names (AKA)
- FBI Number
- Gender (Sex Code)
- Race
- Date of Birth

Below is a copy of all of the fields from the existing ICAOS form:

OFFENDER'S APPLICATION FOR INTERSTATE COMPACT TRANSFER					
(Revised 10/18/06)		An application for transfer of supervision of an offender shall contain a copy of the			
To:	Enter the 2 letter identifier for the state where this form will be sent	Date:	Enter date when this form is being prepared	Type of supervision:	Is this case: Check either if applicable
				Parole	Probation
				Other:	Identify the
					Registered Sex Offender Victim sensitive
From:	Enter the 2 letter identifier for the state where this form is sent from	Phone #:	Enter 10-digit telephone number (999-999-9999) of the Interstate Compact office completing this	Fax #:	Enter 10-digit fax number (999-999-9999) of the Interstate Compact office completing this request
OFFENDER INFORMATION					
Offender's full name (last, first, MI):			Offender number: Enter the offender's identifying number(s)		
Enter name as it appears on court documents					
			Sending state#:		Receiving state#:
AKA: Enter all of the offender's known aliases					

DATA ELEMENTS
ICAOS Offender Application

SS#: (if available) Enter social security # (999-99-9999)	FBI#: (if available) Enter Federal Bureau of Investigation identification #	Sex: Enter M or F	Race: Enter race of offender (White, Black, Asian, American Indian)	DOB: Enter the offender's date of birth (05/14/2008)
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I, (Offender's Name) am applying for transfer of my parole/probation/other supervision from (sending state) to (receiving state). I understand that this transfer of supervision will be subject to the rules of the Interstate Commission for Adult Offender Supervision. I understand that my supervision in another state may be different than the supervision I would be subject to in this state. I agree to accept any differences that may exist because I believe that transferring my supervision to (receiving state) will improve my chances for making a good adjustment in the community. I ask that the authorities to whom this application is made recognize this fact and grant my request for transfer of supervision.

In support of my application for transfer, I make the following statements:

1. If I am allowed to transfer my supervision to (receiving state), I plan to live with , at (full address/telephone #) until I am allowed by the supervising authorities to change my residence.
2. I will comply with the terms and conditions of my supervision that have been placed on me, or that will be placed on me by (sending state) and (receiving state).

Reference: Interstate Commission for Adult Offender Supervision. (October 18, 2006). Application Help Document "Offender's Application for Interstate Compact Transfer"

Resource: http://www.interstatecompact.org/Portals/0/library/wordforms/Help_PDFs/Help-Offender_Application.pdf

DATA ELEMENTS
DOL and SOS Juror Records

Currently courts that process their own juror details will receive the juror data from the Washington State Department of Licensing (DOL) and/or Washington Secretary of State (SOS) Voter Registration database. The following depicts the data elements that would need to be able to be documented in the CLJ-CMS in order to create Juror Records for those potential jurors:

- Name
- Mailing Address

The Max Size column indicates the maximum string length allowed for the element. (NOTE: These lengths are NOT constrained in the schema.) A numerical value in this column means that max length validation will be performed on the element. If the length of its value exceeds the Max Size, an error message to that effect is returned in a Status Reason element of the functional response, and the Status element of the functional response will be "Failed". If multiple elements exceed the Max Size, multiple Status Reason elements will be included in the functional response. A dash "-" in this column indicates that the length of the element is unbounded, and no max length validation will be performed.

- Date of Birth
- Gender
- Phone Number
- Data Source (DOL or Voter Registration)
- Driver's License Number (if received from DOL)
- Voter Registration Number (if received from Voter Registration data)

DATA ELEMENTS**DOL Disposition Electronic Submission**

The requirement indicates that the data elements required for submitting an Infraction or Criminal Abstract of Judgment must be captured in the CLJ-CMS in order to electronically submit dispositions to the Washington State Department of Licensing (DOL). There are currently two ways this is being done, manually completing the Abstract of Court Record (ACR) fillable form online and electronically submitting the form to DOL or auto submission from the Judicial Information System on electronically filed citations.

The following is a list of the data elements that must be completed on the ACR form in order to submit a diversion agreement or conviction on an Infraction or Criminal case.

The Max Size column indicates the maximum string length allowed for the element. (NOTE: These lengths are NOT constrained in the schema.) A numerical value in this column means that max length validation will be performed on the element. If the length of its value exceeds the Max Size, an error message to that effect is returned in a Status Reason element of the functional response, and the Status element of the functional response will be "Failed". If multiple elements exceed the Max Size, multiple Status Reason elements will be included in the functional response. A dash "-" in this column indicates that the length of the element is unbounded, and no max length validation will be performed.

- Defendant's Full Name
- Defendant's Date of Birth
- Defendant's Gender
- Defendant's Mailing Address Street Number and Name
- Defendant's Mailing Address City
- Defendant's Mailing Address State
- Defendant's Mailing Address Zip Code
- Defendant's Driver's License Number
- Defendant's Driver's License State
- Defendant's Driver's License CDL Status (Yes/No)
- Citation/Complaint/Case Number
- Offense Date
- Finding/Conviction/Diversion Date
- Court Name
- Court NCIC Number
- 1st Charge Title
- 1st Charge RCW (Law Number)
- 1st Charge Amended Status (Yes/Checked, No/Blank)
- 1st Charge Findings/Judgments (Required if Amended Status = No/Blank)
- 2nd Charge Title
- 2nd Charge RCW (Law Number)
- 2nd Charge Amended Status (Yes/Checked, No/Blank)

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- 2nd Charge Findings/Judgments (Required if Amended Status = No/Blank)
- 3rd Charge Title
- 3rd Charge RCW (Law Number)
- 3rd Charge Amended Status (Yes/Checked, No/Blank)
- 3rd Charge Findings/Judgments (Required if Amended Status = No/Blank)
- 4th Charge Title
- 4th Charge RCW (Law Number)
- 4th Charge Amended Status (Yes/Checked, No/Blank)
- 4th Charge Findings/Judgments (Required if Amended Status = No/Blank)

The following table is the list of data elements that was defined by the electronic transmission (ETRIP) work group for use in Washington State electronic submissions of dispositions on Infractions, Criminal Complaints, Criminal Citations, and Deferred Prosecutions, as well as Deferred Prosecution Violation reporting.

Key

R = Required Field	* = See edits. Only required in certain circumstances
N = Not Collected	** = See Business Requirements text for more information
O = Optional	P = Preferred. DOL would like this information if available
S = Stored by SMC or AOC	F = SMC will fill in this info. They don't need to store it.
A Data Element shaded cell indicates that DOL doesn't require that field	
A shaded cell under AOC or SMC indicates a DOL Required field not carried by AOC or SMC	
A Data Element that shows no indicators except AOC or SMC indicates that those are fields that the courts carry that aren't required by DOL, but may be useful to show in the Error Reports.	

Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DHIP Record:											
DH01D-REC-TYPE	1	R	R	R	R	R	R	R	R	X(01)	The indicator that tells the type of transaction sent to DOL.
DH01D-XFR-DT	9-Feb	R	R	R	R	R	R	R	R	X(08)	Transfer Date – must match the trailer record (ccyymmdd)

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Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-RETURN-AS-RCVD	Oct-33									X(24)	Information to echo back to client
Name (first, middle, and last)										30	DOL has a 30 character field for name. Will have to truncate other's fields. – If the Drivers license given is not a WA license number or the WA license number is not on file. DOL will use the ticket name and date of birth to see if a record exists. If none exists using those fields, then the true name and date of birth will be used to find a record.
DH01D-TKTD-LAST-NM	34-51	R	R	R	R	R	R	R	R	X(18)	Driver's last name
DH01D-TKTD-FIRST-NM	52-65	R	R	R	R	R	R	R	R	X(14)	Driver's first name
DH01D-TKTD-MID-NM	66-75	R	R	R	R	R	R	R	R	X(10)	Driver's middle name or initial.
DH01D-TKTD-NM-SFX	76-78	R	R	R	R	R	R	R	R	X(03)	The abbreviated suffix for a person's name. Values include Jr. Sr. Junior, 4th.
DH01D-TRUE-LAST-NM	79-96									X(18)	Driver's true last name
DH01D-TRUE-FIRST-NM	97-110									X(14)	Driver's true middle name
DH01D-TRUE-MID-NM	111-120									X(10)	Driver's true middle name or initial
DH01D-TRUE-NM-SFX	121-123									X(03)	Driver's true abbreviated suffix for a person's name. Values include Jr. Sr. Junior, 4th. – 3 characters

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Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-STREET-ADDR At least one of the following type of address: · Residential (number and street) · Mailing (PO box number or number and street)	124-173	R?	R	R	R	R	R	R	R	X(50)	Law requires DOL to carry the residential address. DOL also has mailing address. The address will be used to update the address if this address is more current than what is on the DOL record. Note: DOL must decide how to update address field
DH01D-CITY	174-197	R	R	R	R	R	R	R	R	X(24)	Represents the city of either the residential or the mailing address, whichever was given above
DH01D-STATE-CD	198-199	R	R	R	R	R	R	R	R	X(02)	Represents the state of either the residential or mailing address, whichever was given above.
DH01D-CNTRY-CD	200-202									X(03)	Country of address value of US0 if United States, CA0 if Canada, can be spaces
DH01D-ZIP-CD	203-212	R	R	R	R	R	R	R	R	9(05) x(01) 9(04)	Represents the zip code of the address given above – need only the first 5.
DH01D-ADDR-DT	213-220	R	R	R	R	R	R	R	R	X(08)	Date address effective - if we have a more recent address, we will not change the address from the court. (ccyymmdd)
DH01D-DR-LIC-ID	221-240	R	R	R	R	R	R	R	R	X(20)	The Driver license number. Known as PIC if Washington number. Either PIC or Name and Date of Birth is required. PIC is preferred.
DH01D-DR-LIC-STATE-CD	241-242	R	R	N	R	N	N	R	R	X(02)	The state of issuance of driver license

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Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-BIRTH-DT	243-250	R	R	R	R	R	R	R	R	X(08)	The date of birth of the driver (ccyymmdd)
DH01D-GENDER	251	R	R	R	R	R	O	R	R	X(01)	The gender or sex of the driver. · M = Male · F = Female · U = Unknown
DH01D-HGT	252-254	P	P	P	N	P	N	N	P	X(03)	The driver's height given in feet and inches (1 ch for feet, 2 ch for inches)
DH01D-WGT	255-257	P	P	P	N	P	N	N	P	X(03)	The driver's weight measured in pounds
DH01D-EYE-COLOR	258-260	P	P	P	N	P	N	N	P	X(03)	The driver's eye color VALUES 'BLK' 'BLU' 'BRO' 'GRY' 'GRN' 'HAZ' 'PNK' 'DIC' 'UNK'.
DH01D-MIL-IND	261									X(01)	Space, Y – Yes, or N – No (Space same as N)
DH01D-PASS-IND	262	R	N	N	R*	R	R	N	N	X(01)	DOL must know if a passenger in the car was also ticketed (options include open container, seat belt). Required for Violation of Deferred only when the ticket type is IT. Space, Y – Yes, or N – No (Space same as N)

DATA ELEMENTS*DOL Disposition Electronic Submission*

Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
Vehicle Information											
DH01D-MV-PLATE	263-272	N	N	N	N	N	N	N	R*	X(10)	The number representing the plate number or license number when Out of State vehicle license
DH01D-MV-STATE-CD	273-274	N	N	N	N	N	N	N	R*	X(02)	The state issuing the license plate
DH01D-MV-YEAR	275-278	N	N	N	N	N	N	N	R	X(04)	The year the vehicle was manufactured
DH01D-MV-MAKE	279-282	N	N	N	N	N	N	N	R*	X(04)	The vehicle make
DH01D-COM-IND	283	p	p	N	p	p	N	p	p	X(01)	Indicates that the driver was cited driving a commercial motor vehicle. Required if known. DOL will assume non-commercial if left blank. Space, Y – Yes, or N – No (Space same as N)
DH01D-HAZ-MAT-IND	284	p	p	N	p	N	N	p	p	X(01)	Indicates that the driver was cited while carrying hazardous material. Required if known. DOL will assume no Hazard Placard if left blank. Space, Y – Yes, or N – No (Space same as N)

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Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-16-PASS-IND	285	R	R	R	R	R	R	R	R	X(01)	Indicates that the driver was cited while driving a 16 or more passenger vehicle. Required if known. DOL will assume no if left blank. Space, 1 – Yes, or 0 – No (Space same as N)
DH01D-CDL-IND	286	R	R	R	R	R	R	R	R	X(01)	Indicates that the cited driver has a CDL license. Required if known. DOL will assume no if left blank. Space, 1 – Yes, or 0 – No (Space same as N)
DH01D-EXEMPT-CD	287	P*	P	N	P	N	N	P	P	X(01)	Indicates that the citation involved a motor vehicle that is exempt from the CDL law Required if known. DOL will assume non exempt unless marked. VALUES SPACE, 'V' 'K' 'M' 'E' · V – RV Vehicle · K = Fire Truck · M = Farm Vehicle E = Exempt – Law Enforcement
· Farm		R*	R*	N	R*	N	N	R*	N		Farm motor-vehicles are exempt from CDL law within a certain radius of the home-farm. Only required when vehicle is exempt
· RV		R*	R*	N	R*	N	N	R*	N		Recreational Vehicles are exempt from the CDL law. Only required when vehicle is exempt

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Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
Fire		R*	R*	N	R*	N	N	R*	N		Fire Vehicles are exempt from the CDL law. Only required when vehicle is exempt
Law Enforcement		P	P	N	P	N	N	N	P		By law, DOL doesn't report to insurance company's citations to the driver of a law Enforcement motor vehicle in the line of duty. Law Enforcement motor vehicles aren't explicitly exempt from the CDL law. Required if known
Citation Information											
DH01D-FINAL-STATUTE-CD	288-312	R	R	R	R	R	R	R	R	X(25)	The statute number cited on the ticket
DH01D-FINAL-DOL-VIO-CD	313-314	R	R	R	R	R	R	R	R	X(02)	DOL's Violation Code Issue pending on required status – Seattle Muni does supply this field
DH01D-FINAL-STATUTE-TEXT	315-394	R	R	R	R	R	R	R	R	X(80)	The text associated with the statute number
DH01D-AMEND-FROM-STATUTE-CD	395-419									X(25)	The amended from statute code
DH01D-AMEND-FROM-DOL-VIO-CD	420-421									X(02)	The amended DOL violation code
DH01D-AMEND-FROM-STATUTE-TEXT	422-501									X(80)	The amended statute text

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Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-TKT-ID	502-511	R	R	R	R	R	R	R	R	X(10)	The citation number on the ticket is usually the number printed on the ticket. DOL only has 10 positions for ticket number. All leading zeros, slashes and dashes are removed before record is stored in DOL
DH01D-LEA-NCIC-CD	512-520	R	R	R	R	R	R	R	R	X(09)	The Arresting Agency NCIC number DOL Requires the 9 digit NCIC number
DH01D-CRT-NCIC-CD	521-529	R	R	R	R	R	R	R	R	X(09)	The Court NCIC number. DOL Requires the 9 digit NCIC#
DH01D-VIO-DT	530-537	R	R	R	R	R	R	R	R	X(08)	The date the violation was committed. The same as ticket date and citation date. (ccymmdd)
DH01D-VIO-TM-H	538-539	R	R	R	R	O	O	R	O	9(2)	The time the violation was committed. The same as ticket time and citation time. 2 digit hour military time
DH01D-SPD-ACT	540-542	P	N	N	P	N	N	P	P	9(3)	The actual speed the driver was traveling when cited. Required if known when cited for speeding
DH01D-SPD-POST	543-544	P	N	N	P	N	N	P	P	9(2)	The speed limit in the zone in which the driver was cited. Required if known when cited for speeding

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Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-ACC-CD	545	R	R	N	R	N	N	R	R	X(01)	An indicator that identifies whether or not an accident was involved when the citation was issued. The indicator can be combined with the Injuries and Fatalities fields into one 1 character indicator VALUES SPACE 'N' 'Y' 'I' 'F'.
Infraction Abstract of Judgment											
DH01D-DISP-DT	546-553	R	R	N	R	N	N	R	R	X(08)	The date that represents the date that the finding or disposition was made. Also known as conviction date. (ccmmddy)
Criminal Abstract of Judgment											
DH01D-DISP-CD	554-555		R	R	R					X(02)	Disposition code as follows: 88 DH01D-DISP-NOT-GUILTY VALUE 'D', 'DO', 'DW', 'NC', 'NG'. 88 DH01D-DISP-GUILTY VALUE 'C', 'G', 'GD', 'GO', 'P', 'BF'. 88 DH01D-DISP-DEFERRED VALUE 'DP'. 88 DH01D-DISP-GUILTY-DEFERRED VALUE 'GD'.
DH01D-NON-EXT-SUSP-IND	556	N	R	N	R	N	N	N	N	X(01)	DOL needs to know when the court recommendation is Non-extension of suspension. (Space, Y – Yes, or N – No (Space same as N))

DATA ELEMENTS

DOL Disposition Electronic Submission

Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-LIC-SURR-IND	557	N	R*	N	R*	N	N	N	R	X(01)	Only needed for DUI or Physical Control or amended from these charges. (Space, Y – Yes, or N – No (Space same as N))
Deferred Prosecution Order Additions											
DH01D-BREACH-TREAT-IND	558	N	N	N	R	N	N	N	N	X(01)	Used to identify a violation due to breach of treatment. Found on CJIF form (Space, Y – Yes, or N – No (Space same as N))
Reduced Indicator Need both original charge and reduced charge Note: This can be derived by checking the original Violation Code and the disposition Violation Code.	559	R*	R*	R*	R*	N	N	N	R*	X(01)	This indicator should show whether the charge was reduced from a DUI or Physical Control related charge. Examples are: DUI to Neg 1st DUI to Reckless DUI to Reckless Endangerment Required for DUI and Physical Control related offenses. DOL must know the original charge and the reduced charge
DH01D-DISP-BAC.	560-562	R	R*	N	R*	N	N	R*	R*	X(03)	The Blood Alcohol Concentration from the court disposition Required for DUI related offenses. Field can be spaces or first position must be a period (.) followed by the BAC reading 01 - 49

DATA ELEMENTS

DOL Disposition Electronic Submission

Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
Other Required Data											
DH01D-BLYZR-REFUSE-IND	563	R	R*	N	R*	N	N	R*	R*	X(01)	Whether or not the person Refused to take the breathalyzer Required for DUI related offenses Requires Disposition Refusal (Space, Y – Yes, or N – No (Space same as N))
DH01D-INTRLK-1-YR-IND	564	R*	R*	R*	R*	N	N	R*?	R	X(01)	Whether or not the court required an Interlock Device. Required for DUI related offenses. Either the date or the duration is required when Interlock Device is required (Space, Y – Yes, or N – No (Space same as N))
DH01D-INTRLK-5-YR-IND	565	R*	R*	R*	R*	N	N	R*?	R	X(01)	Whether or not the court required an Interlock Device. Required for DUI related offenses. Either the date or the duration is required when Interlock Device is required (Space, Y – Yes, or N – No (Space same as N))
DH01D-INTRLK-10-YR-IND	566	R*	R*	R*	R*	N	N	R*?	R	X(01)	Whether or not the court required an Interlock Device. Required for DUI related offenses. Either the date or the duration is required when Interlock Device is required. (Space, Y – Yes, or N – No (Space same as N))

DATA ELEMENTS

DOL Disposition Electronic Submission

Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
DH01D-INTRLK-DUR-QTY	567-569	R*	R*	R*	R*	N	N	R*?	R	X(03)	The duration is added to the eligible date to determine the Interlock Device Date.. Required when Interlock Device is required. Duration is preferred response.. The number of days, months, years for the interlock requirement.
DH01D-INTRLK-DUR-UNIT	570	R*	R*	R*	R*	N	N	R*?	R	X(01)	The type of measure for duration Values: D = days; M = months, Y = years.
DH01D-ABET-CD	571	R**	R**	N	R**	R**	R**	N	N	X(01)	DOL must know if the charge is aiding and abetting or 'Attempted'. The Violation Code should indicate the violation for which the person was cited as well as Aiding and Abetting. The indicator should differentiate between Aiding and Abetting and Attempted. Value of 'A', 'B' or 'C'
DH01D-DRUG-IND	572	R	R	R	R	R	R	R	R	X(01)	Value of Space, Y – Yes, or N – No (Space same as N))
DH01D-THC-LEVEL	573-576	R	R*	N	R*	N	N	R*	R*	X(04)	The THC concentration level is required for THC related offenses. The 4-digit value contains an "implied" decimal. A value of 1234 sent in the file will be stored and reported by DOL as 123.4

DATA ELEMENTS*DOL Disposition Electronic Submission*

Data Element	Position Numbers	Non-Suspendable Citations	Mandatory Citations	Deferred Prosecution	Violation of Deferred Prosecution	FTA	COA	CDL/OS	PDL/OS	Field size—in characters unless indicated.	Data Description
Trailer Record – indicates the end of the data records											
DH01D-CND-TRL	1									X(01)	Indicates the end of the records must be a value of "Z"
DH01D-XFR-DT	9-Feb									X(08)	Date the records sent (ccyymmdd)
DH01D-CRT-NCIC-CD	18-Oct									X(09)	NCIC Court Code
DH01D-REC-CNT	19-28									9(10)	Number of records in the file

Required Fields Discussion

Passenger: The passenger can be cited for certain offenses, such as: Not using seat belt; open container. DOL needs to know whether the person was a driver or passenger when ticketed for this type of offense so that it's recorded properly for insurance reporting purposes.

Vehicle Information:

Commercial Indicator: DOL needs to know whether the person cited was driving a commercial motor vehicle. A motor vehicle is classified as a commercial motor vehicle depending on length, weight, number of passengers carried, and whether the motor vehicle carries hazardous material. Any motor vehicle can be considered a commercial motor vehicle if it carries hazardous material. DOL must report certain offenses committed in a commercial motor vehicle. The national Commercial Driver License Information System (CDLIS) requires this reporting. The driver can be 'Disqualified' for certain CDLIS offenses. If the state of Washington doesn't report this information, they are considered out of compliance and Washington is in danger of losing matching highway funds.

DATA ELEMENTS**DOL Disposition Electronic Submission**

- **Make, Model, and Style:** DOL verifies that the motor vehicle is a commercial motor vehicle. Edit: Only required when Commercial Indicator indicates a commercial motor vehicle.

- **Hazard Placard:** The Hazard placard is required to be carried by any motor vehicle carrying hazardous materials. Transportation of hazardous materials requires a commercial driver license (CDL). Offenses involving the transportation of hazardous materials can result in a commercial 'disqualification'.

- **Exempt Motor vehicle (Farm, RV, Fire, Law Enforcement):** A Commercial Driver License (CDL) isn't required to operate certain types of Commercial motor vehicles. An offense involving these types of motor vehicles, even though they meet the length and weight criteria for a commercial motor vehicle, will not result in a CDL 'disqualification'. An indicator is all that DOL requires to identify which type of exempt motor vehicle was cited. We record the exempt information because if we received a ticket on a motor vehicle that looked like it should be covered by the CDL law, we wanted to know why it wasn't recorded as a CMV violation.

The types are as follows:
 - o **Farm , RV, and Fire Department** motor vehicle exemption information is retained by DOL. The exempt information provides an explanation for those instances when we receive a ticket on a motor vehicle that appeared to be covered by the CDL law.
 - o **Law Enforcement** motor vehicles on official duty – DOL doesn't report accidents to insurance companies involving a law enforcement motor vehicle being used in the line of duty.

- **Violation Time:**
 - o DOL uses Violation time to help determine whether Citations received during the same day relate to the same incident, or whether the driver was cited at different times during the day, indicating different incidents. It is mainly used when processing:
 - DUI
 - Driver Awareness Program
 - Habitual Traffic Offender Program
 - o DOL uses the violation time to correlate a citation and an accident, which could have been one incident or two separate incidents. See accident and convictions cross reference RCW reference under Injuries and Fatalities.

- **Injuries and Fatalities:** DOL requires injury and/or fatality information if related to an accident. RCW 46.52.100 requires that fatalities be reported to DOL, and DOL is required to retest under RCW 46.20.305 where there is a fatality that was caused by the driver. Reporting injuries isn't specifically required by law, but DOL is authorized under RCW 46.52.120 to keep our records of convictions "cross referenced" with our records of accidents. Recording injury accidents assist in this cross-referencing duty.

- **Reduced Indicator (Amended from Alcohol/drugs/physical control Charge) –**DOL must know whether an alcohol/drug/ physical control related charge was reduced to a lower charge. DOL is required to record and display this information for 15 years and used when determining prior offenses.

DATA ELEMENTS*DOL Disposition Electronic Submission*

- **BAC** The disposition Blood Alcohol Content (BAC) is required by DOL to determine the correct type of Suspension/Revocation Action to be taken against this driver. If there is no BAC, report zeros in the field.
- **THC** The disposition Tetrahydrocannabinol (THC) level is required by DOL to determine the correct type of Suspension/Revocation Action to be taken against this driver. If there is no THC, report spaces in the field.
- **Refusal** DOL must know if the driver refused to take the BAC test to determine the correct type of Suspension/Revocation Action to be taken against this driver.
- **Degree of Revocation/Suspension** – DOL requires the degree based on conviction (disposition degree – first, second, or third.). This is initially determined by the officer at time of ticketing from information on the driver's record. The court can amend or recommend no suspension/revocation. An example is Driving While License Suspended/Revoked 1st degree.
- **Recommendation NonExtension of Suspension** – DOL determines this now from the box at the bottom of the Criminal Ticket. It is the court's recommendation that the suspension not be extended.
- **Aiding and Abetting** – a specific traffic offense issued to a passenger, consenting adult or accomplice based on RCW 46.64.048. Usually in addition to another mandatory offense such as reckless driving, DUI, physical control, or alluding.
- **State or Local Law Indicator** – When a Statute number is sent to DOL, DOL must know whether the law referenced is a State RCW or a local law.
- **Motor vehicle Related Offenses (Traffic/Non Traffic)** – RCW 46.52.100 states that the court is to report convictions, forfeitures of bail or finding that traffic infractions were committed “for violation of any provisions of this chapter or other law regulating the operation of motor vehicles on highways”, other than for parking or standing offenses. Therefore, if the violation of a traffic offense that regulates the operation of a motor vehicle, they need to be sent to us. If it is an offense that isn't related to motor vehicle operation, we shouldn't get it.
- **Care must be taken, however, because some statutes might regulate the operation of a motor vehicle without expressly saying so.** For instance, reckless endangerment might not pertain to the operation of a motor vehicle, in which case we don't need it. But if the offense does involve the operation of a motor vehicle, then the statute is regulating the operation of that motor vehicle, and we need the ticket.
- **Ignition Interlock** - DOL needs to know if an Ignition Interlock is required, and either the completion date or the duration in years and months. Seattle Municipal Court will send the completion date. DOL will use duration to generate the date (Eligibility date plus duration) when not supplied. This is DOL's preferred response.

Required Fields Discussion

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DATA ELEMENTS**DOL Disposition Electronic Submission**

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DATA ELEMENTS*WSP Warrant*

The following depicts the data elements that would need to be able to be recorded in the CLJ-CMS and/or included in an electronic message, in order to do electronic submission to the Washington State Patrol's computer program the Washington Crime Information Center (WACIC).

The Max Size column indicates the maximum string length allowed for the element. (NOTE: These lengths are NOT constrained in the schema.) A numerical value in this column means that max length validation will be performed on the element. If the length of its value exceeds the Max Size, an error message to that effect is returned in a Status Reason element of the functional response, and the Status element of the functional response will be "Failed". If multiple elements exceed the Max Size, multiple Status Reason elements will be included in the functional response. A dash "-" in this column indicates that the length of the element is unbounded, and no max length validation will be performed.¹

Field Name	Required?	Message Field Code	Field Length	Data Type
Header	Mandatory	HDR	9-19	Alphabetic, numeric, special characters
Message Key	Mandatory	MKE	3-4	Alphabetic
The Max Size column ¹	Mandatory	ORI	9-9	Alphabetic, numeric
Name	Mandatory	NAM	3-30	Alphabetic, special characters
Sex	Mandatory	SEX	1-1	Alphabetic
Race	Mandatory	RAC	1-1	Alphabetic
Place of Birth	Optional	POB	2-2	Alphabetic
Date of Birth	Conditional	DOB	8-8	Numeric
Height	Mandatory	HGT	3-3	Numeric

DATA ELEMENTS*WSP Warrant*

Field Name	Required?	Message Field Code	Field Length	Data Type
Weight	Mandatory	WGT	3-3	Numeric
Eye	Optional	EYE	3-3	Alphabetic
Hair	Mandatory	HAI	3-3	Alphabetic
FBI Number/UCN	Conditional	FBI	1-9	Alphabetic, numeric
Skin Tone	Optional	SKN	3-3	Alphabetic
Scars, Marks, Tattoos, and Other Characteristics	Optional	SMT	3-10	Alphabetic
Fingerprint Classification	Optional	FPC	20-20	Alphabetic, numeric
Miscellaneous Number	Conditional	MNU	4-15	Alphabetic, numeric, special characters
Social Security Number	Conditional	SOC	9-9	Numeric
Operator's License Number	Conditional	OLN	1-20	Alphabetic, numeric
Operator's License State	Conditional	OLS	2-2	Alphabetic
Operator's License Year of Expiration	Conditional	OLY	4-4	Alphabetic, numeric
Date of Warrant/ Date of Violation	Mandatory	DOW/ DOV	8-8	Numeric
Originating Agency Case Number	Mandatory	OCA	1-20	Alphabetic, numeric, special characters

DATA ELEMENTS*WSP Warrant*

Field Name	Required?	Message Field Code	Field Length	Data Type
Linkage Agency Identifier	Optional	LKI	9-9	Alphabetic, numeric
Linkage Case Number	Conditional	LKA	1-20	Alphabetic, numeric, special characters
Miscellaneous	Conditional	MIS	1-500	Alphabetic, numeric, special characters
Notify Originating Agency	Optional	NOA	1-1	Alphabetic
Type of Warrant	Mandatory	TOW	2-2	Alphabetic
Offense Code	Mandatory	OFF	4-4	Numeric
Offense Code Literal	Conditional	OFL	1-46	Alphabetic, numeric
Original Offense Code	Conditional	OOC	4-4	Numeric
Amount of Bail	Optional	AOB	1-10	Alphabetic, numeric
Warrant Number	Optional	WAR	1-15	Alphabetic, numeric
Originating Court ORI	Optional	ORC	9-9	Alphabetic, numeric
License Plate Number	Optional	LIC	1-10	Alphabetic, numeric
License Plate State	Conditional	LIS	2-2	Alphabetic
License Plate Year	Conditional	LIY	4-4	Alphabetic, numeric
License Plate Type	Conditional	LIT	2-2	Alphabetic

DATA ELEMENTS*WSP Warrant*

Field Name	Required?	Message Field Code	Field Length	Data Type
Vehicle Identification Number	Optional	VIN	1-20	Alphabetic, numeric
Vehicle Year	Conditional	VYR	4-4	Numeric
Vehicle Make	Conditional	VMA	2-24	Alphabetic
Vehicle Make Description*	Conditional	VMAD	1-20	Alphabetic
Vehicle Model	Conditional	VMO	2-3	Alphabetic, numeric
Vehicle Style	Conditional	VST	2-2	Alphabetic, numeric
Vehicle Color	Conditional	VCO	3-3 or 7-7	Alphabetic
Vehicle Color Second*	Conditional	VCOS	7-7	Alphabetic
Caution and Medical Conditions	Optional	CMC	2-2	Numeric
State Identification Number	Optional	SID	10-10	Alphabetic, numeric
Process Control Number	Optional	PCN	9-9	Numeric
Stolen/Fraudulent Name	Conditional	SFNAM	3-30	Alphabetic, special characters
Stolen/Fraudulent Date of Birth	Conditional	SFDOB	8-8	Numeric
Stolen/Fraudulent Social Security Number	Conditional	SFSOC	9-9	Numeric
Stolen/Fraudulent Miscellaneous Number	Conditional	SFMNU	4-15	Alphabetic, numeric, special characters

DATA ELEMENTS*WSP Warrant*

Field Name	Required?	Message Field Code	Field Length	Data Type
Stolen/Fraudulent Operator's License Number	Conditional	SFOLN	1-20	Alphabetic, numeric
Stolen/Fraudulent Operator's License State	Conditional	SFOLS	2-2	Alphabetic
Stolen/Fraudulent Operator's License Year	Conditional	SFOLY	4-4	Alphabetic, numeric
DNA Profile Indicator	Optional	DNA	1-1	Alphabetic
DNA Location	Conditional	DLO	1-250	Alphabetic, numeric, special characters
Extradition Limitation	Mandatory	EXL	1-2	Alphabetic, numeric
Expiration Date	Optional	EXD	8-8	Numeric
Pack	Optional	PACK	1-1	Alphabetic
Citizenship	Optional	CTZ	2-2	Alphabetic
Ethnicity	Optional	ETN	1-1	Alphabetic
Additional Offense	Optional	ADO	1-1	Alphabetic

*Only currently submitted via Omnixx system.