



REQUEST FOR PROPOSALS

ACQ-2013-0515-RFQQ

QUESTIONS & ANSWERS DOCUMENT

AUGUST 1, 2013

The Administrative Office of the Courts published the Request of Qualifications and Quotations, ACQ-2013-0515-RFQQ, on July 16, 2013 for the Data Strategy Consulting Services. As required under RFQQ Section 1.8 – Acquisition Schedule, answers to Vendor submitted questions are provided below.

Q1: Per RFQQ Section 4.4 – RESUMES (MS) - Provide detailed resumes of Vendor proposed Data Strategy Consultant. AOC expects the requested services to be provided by a single individual throughout the term of any contract awarded as a result of this contract.

Per RFQQ Section 4.5 – RELEVANT EXPERIENCE (MS) - For each of the items listed below, Vendor must describe the relevant experience for the proposed Data Strategy Consultant. Clearly identify how the Data Strategy Consultant possesses the relevant experience. Specifics as to number of years, number of implementations, etc. should be provided. Limit responses to each item to 150 words for each item for each staff member.

RFQQ Section 4.5 seems to suggest a vendor could propose more than one individual to meet the required skills. RFQQ Section 4.4 seems to suggest a requirement for a single person to be bid. Is a “single individual” required?

A1: Yes, AOC is seeking a single qualified individual to provide the services required under this RFQQ. See Amendment 1 for further information.

Q2:

- Can you advise when the AOC intends to be implementing data integration services to support the new JIS model?
- What commercial off-the-shelf (COTS) applications are needed to transform the AOC’s ISD from a software development shop to being a system integrator?
- How will those applications be acquired and at what cost?

- d. How will the applications be funded and when does the AOC anticipate procurement of those applications?
- e. Are there any other procurements, besides the possible COTS applications, that may be part of the Justice Information System (JIS) Modernization and Enhancement Initiative?

- A2:
- a. Implementation of the data integration services is scheduled to begin in 2014.
 - b. COTS applications are procured by AOC with the publication of a formal, competitive acquisition, which is open to all eligible Vendors. Selection of a COTS application only occurs after completion of an extensive evaluation process. Following a project's governance, AOC's IT governing body, the Judicial Information System Committee (JISC), may grant approval for various stages (i.e., business analysis for a COTS application, publication of the formal competitive acquisition, contract award resulting from the acquisition, etc.) of an information technology replacement system.
 - c. A competitive acquisition shall be published for each new or replacement IT system required by AOC. The competitive acquisition process will determine the cost and is governed by funding limitations and JISC approvals.
 - d. Applications are funding through legislative budget approval which includes the JIS account. More information is available at <http://www.courts.wa.gov/jis/>. The JIS Roadmap is available at <http://www.courts.wa.gov/jis/?fa=jis.display&theFile=jisRoadmap>
 - e. Yes. There may be other procurements required to implement the JIS modernization and enhancement initiative. As those needs are identified by AOC, an assessment will be made on when and how those needs can be meet. AOC resources may be assigned to address some of those needs, while others may require a competitive acquisition.

Q3: Is the first 90-day onsite requirement negotiable?

A3: No.

Q4: If we are awarded this Data Strategy Consulting Services contract, are we precluded from any related software sales?

A 4: Per state procurement laws, AOC is required to provide procurement opportunities to Vendors through an open competitive process. Thresholds for purchases of goods and services impact the competitive process. Additionally, AOC will notify any Vendor who has been deemed ineligible from responding to a particular AOC procurement.

Any modifications to the RFP required as a result to answers provided by AOC will be provided as an amendment to the RFP. Any such amendment will be published as a separate RFP document and will be available at www.courts.wa.gov/procure/.

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