

# **Visiting Incarcerated Parents in Washington Prisons: A Guide for Judicial Officers**

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*A Summary of Statewide Washington Department of  
Corrections Guidelines and Facility-Specific Information*

# Visiting Incarcerated Parents in Washington Prisons: A Guide for Judicial Officers

<b>How to Use this Guide</b> .....	2
<b>Preparing to Visit and ID Guidelines for All Washington DOC Facilities</b> .....	3
<b>Video Visitation Policies for the Washington Department of Corrections</b> .....	4
<b>Guidelines for Visits for All Washington DOC Facilities</b> .....	5
<b>Bringing Children to Visits at DOC Facilities</b> .....	6
<b>Guidelines for Individual Facilities</b> .....	7
Airway Heights .....	7
Cedar Creek.....	9
Clallam Bay.....	11
Coyote Ridge.....	12
Larch.....	13
Mission Creek.....	15
Monroe .....	17
Olympic.....	19
Stafford Creek .....	20
Washington Corrections Center .....	21
Washington Corrections Center for Women.....	22
Washington State Penitentiary .....	24

## How to Use this Guide

- The Washington Department of Corrections has some general guidelines and requirements for visitors that are detailed in the first four sections of this guide.
- Each prison has its own section in this guide. However, there is information that wasn't feasible to include in this guide, such as visiting schedules for facilities with many units, event calendars, and specific requirements for visitors. This information can be found on each facility's webpage, available at <http://www.doc.wa.gov/facilities/prison/default.asp>.
- Each facility-specific guide answers five questions:
  - Where is the facility?
  - What information should visitors, judges, and others know about the facility?
  - How often is visitation allowed?
  - Is there a special room or area for children to visit with their incarcerated parent?
  - Are there any special events for children and their incarcerated parents?

## **Preparing to Visit and ID Guidelines for All Washington DOC Facilities**

- **How do individuals without children obtain clearance to visit DOC facilities?**
  - If an individual is attempting to visit an incarcerated individual for a regular visit, he or she must fill out DOC Form 20-60 (Visitor's Application), either online or in hard copy, and, if completed in hard copy, mail it to the facility he or she wishes to visit. If a visitor is bringing medication into a facility, he or she must fill out DOC form 16-102 (Visitor Medication Questionnaire).
  - If an individual is attempting to visit an incarcerated individual for an Extended Family Visit, he or she must fill out DOC Forms 21-414 (Extended Family Visiting Visitor Acknowledgement), 16-102 (Visitor Medication Questionnaire), and 20-279 (Consent to Medical Treatment and Waiver of Liability). The visitor must be an immediate family member of the incarcerated person and provide legal verification of the relationship. The incarcerated person must also fill out DOC Form 21-414 (Extended Family Visit Application) and provide requested documentation to his or her Counselor.
- **How do individuals who wish to bring children obtain clearance for children to enter the facility?**
  - A parent, guardian, or escort must submit multiple documents, in hard copy, to receive approval for children to visit their incarcerated parents. These include a DOC Form 20-60 (Visitor's Application) for each child (signed and notarized by the child's non-incarcerated parent, giving permission for the child to visit), a DOC Form 20-446 (Parent/Guardian Approval) for each child (signed and notarized by the child's non-incarcerated parent or legal guardian, giving permission for the child to visit), a copy of the birth certificate for each child, a certified copy of the court order granting guardianship for the child, if necessary, and, if the child will be accompanied to the visit by someone *other* than his or her parent, a DOC 20-441 (Parental/Guardian Approval for Minor Visitor Escort) must be filled out and notarized by the non-incarcerated parent or legal guardian. The adult escort must be an approved visitor for the incarcerated individual.
- **How long does it take to process applications to visit an incarcerated individual?**
  - The Department of Corrections lists a general timeline for processing of 3-4 weeks, and asks that individuals wait a month prior to inquiring with the facility. The incarcerated individual is the one to notify visitors of approval to visit, not the facility.
- **What identification is necessary for adults who are visiting DOC facilities?**
  - Adults who are visiting a DOC facility must bring current photo ID (drivers license or state ID card, passport, military or government identification, tribal identification, or alien registration). While other forms of ID can be authorized by the superintendent or designee of each facility and the superintendent or designee may approve expired or

non-photo identification, it's at the discretion of the superintendent and should not be counted on as a way to gain entrance to a facility.

- **Are individuals who enter the facility subject to being searched?**
  - Yes. Visitors will be required to sign a search permission form prior to visiting, and may be required to participate in pat, electronic, vehicle, personal property, and/or canine searches.

### **Video Visitation Policies for the Washington Department of Corrections**

- **Is video visitation available in Washington prisons?**
  - Yes. Every DOC facility in Washington State has video visitation available.
- **Can anyone participate in video visitation with an incarcerated individual?**
  - No. Visitors who participate in video visitation must be on the incarcerated individual's approved visitor list, and including individuals who aren't on the list is grounds for suspension of visiting privileges. To get onto the approved visitor's list, an individual must go through the normal application procedures (see above). The normal conduct standards apply for video visitation and are enforced by DOC staff, who monitor the visitation from the facility.
- **What's the process to initiate video visitation?**
  - Video visitation is set up and scheduled through JPay, the system Washington DOC uses to allow incarcerated individuals to electronically stay in touch with friends and family. The sessions are 30 minutes, but can be extended to an hour if available in the facility.
- **How much does it cost?**
  - Video visits are \$12.95 for a half hour visit.

## **Guidelines for Visits for All Washington DOC Facilities**

- **What can adult visitors bring into the facility during a visit for their own usage?**
  - Each facility has different rules about whether visitors may bring money; for some facilities, only debit cards are allowed (to buy cards that allow visitors to purchase items from the vending machine), and at some facilities, only cash is allowed for vending machines or to give to the incarcerated individual (limit of \$20). More details are contained in the individual facility guidelines.
  - Visitors may also bring a single key and/or remote on a single ring keychain into the facility with them, which will be secured in lockers in the facility. Adults may also bring one form of ID, medications or medical equipment that is needed during the visiting period, a small comb or brush, and two pairs of eyeglasses (including one pair of reading glasses or non-reflective sunglasses for facilities allowing outside visits).
  
- **What clothing standards and restrictions are placed upon adult visitors?**
  - All visitors must wear clothing that is “conservative in nature.” Visitors may not wear clothing that resembles state issued clothing (red shirts, khaki pants, gray sweatpants and sweatshirts) or Department uniforms (blue or black pants and button-up shirts).
  - Clothing may not reference obscenity, alcohol, drugs, gang references, violence, or sex in any form. The clothing must be clean and in good repair, with the buttons or closures fastened to the degree necessary to provide proper coverage. Camouflage, bibbed attire, or cargo pants can’t be worn; excessive layers are not allowed into the visiting room (although sweaters, blazers, and sweatshirts are permitted), nor are heavy or hooded coats. Visitors may not wear hooded clothing. Shoes cannot be quilted, fur lined, or steel toed, and heels cannot be taller than three inches.
  - Visitors can’t wear more than 3 rings, one necklace, one bracelet, and one basic watch. Scarves, ties, hats, and gloves are not allowed. Belts are allowed if they don’t have compartments and don’t have removable parts.

## **Bringing Children to Visits at DOC Facilities**

- **What can parents, guardians, or escorts bring into a facility for infants and toddlers they're visiting with?**
  - Parents, guardians, and escorts can bring in two clear, empty, plastic bottles that can be filled with water, juice, milk, or formula, one clear plastic child's cup with lid, two unopened plastic containers of baby/snack food in their unopened containers with one plastic baby spoon, two bibs, two pacifiers or teething objects, one non-quilted child's blanket, one change of baby clothing, one disposable diaper per hour of visit, and baby wipes that have been transferred to a Ziploc bag before the visit.
- **What clothing standards are placed upon minor visitors?**
  - Children's clothing must not reveal underwear when they crawl, spin, et cetera. Shorts under dresses *may* be acceptable.
- **What physical touch is allowed between incarcerated parents and visiting minors?**
  - A brief hug and kiss (4-5 seconds) are allowed at the beginning and end of visits. For children 8 years and younger, an incarcerated parent can, if the child wishes, have the child sit on their lap and otherwise show affection to the child. If the child visibly expresses discomfort with the contact, DOC staff may ask that the child be returned to the non-incarcerated parent/guardian or escort. Parents may groom a child's hair during a visit.
- **What supervision guidelines exist for children who are visiting an incarcerated parent?**
  - DOC requires that the visiting parent, guardian, or escort have direct supervision and view of children at all times, unless he or she is using the restroom or taking another child to the restroom, at which point the incarcerated parent may supervise the child or children (if there are no restrictions prohibiting the incarcerated parent from being alone with the children).

## Guidelines for Individual Facilities

### Airway Heights

- **Where is Airway Heights Corrections Center?**

- Airway Heights Corrections Center is in Airway Heights, Washington, just outside of Spokane. Driving directions are [here](#), and the facility-specific visiting guide is [here](#).
- The facility's address is:

11919 W. Sprague Avenue  
 PO Box 1899  
 Airway Heights, WA 99001-1899

- **What important information should visitors, judges, and others know about Airway Heights Corrections Center?**

- The facility houses only men, and its custody levels are minimum, medium, and close.
- Airway Heights is one of two facilities in the state with a Sexual Offender Treatment Program for men.
- The facility uses ZipKey cards for their vending machines, and they cost \$5. The limit on the cards is \$38 at one time.

- **How often is visitation allowed?**

- Visitation hours depend on the unit placement of the incarcerated and the type of visitation (video or in-person).

**In Person Visitation:**

Where	Days	Check In Time	Check Out Time
At the main facility in the Visit Area for living units K, L, and R	Friday and Sunday	1200	1530
	Saturday and Monday	1700	2030
At the main facility in the Visit Area for living units M, N, and T	Friday and Sunday	1700	2030
	Saturday and Monday	1200	1530
At the Minimum Security Unit (MSU) in building C-2	Friday, Saturday, and Sunday	1230	1530
	Friday, Saturday, Sunday, and Monday	1700	2030
At the Infirmary in the main facility for offenders unable to attend normal visiting due to significant health concerns	Friday, Saturday, Sunday, and Monday	1300	1500
		1800	2000

**Video Visitation:**

**P01 OFFENDERS (K, L, M, N, R & T Units)**

6:30AM – 7:00AM  
 4:00PM – 4:30PM  
 9:30PM – 10:00PM  
 10:00PM – 10:30PM  
 10:30PM – 11:00PM

**P03 OFFENDERS (C4 & C5 Units)**

6:30AM – 7:00AM  
 4:00PM – 4:30PM  
 11:00PM – 11:30PM

- Visitation for incarcerated individuals who are in isolation is no contact, and minors are not allowed.

- **Is there a special room or area for children to visit incarcerated parents?**

- Yes, the visitation room has a special play area for children and families.

- **Are there any special events for children and incarcerated parents?**
  - Yes. The prison hosts a number of events each year for incarcerated fathers and grandfathers. The list of 2016 events is [here](#). The incarcerated individual is required to sign up for some of the events.
  - Highlights include:
    - Book Fair and Craft Event, May 14th and 15th and December 3<sup>rd</sup> and 4th: Children make crafts with incarcerated individuals, and choose two books to take home at the end of the event.
    - Day with Dad, August 13<sup>th</sup>: Children have a picnic outside with their fathers.
    - Family Birthday Party: Children are given a birthday cake on or near their birthday during normal visiting hours with their incarcerated father.

## Cedar Creek

- **Where is Cedar Creek Corrections Center?**
  - Cedar Creek Corrections Center is in Littlerock, Washington. Driving directions are [here](#) and the facility-specific visiting guide is [here](#).
  - The address is:  
12200 Bordeaux Road  
PO Box 37  
Littlerock, WA 98556-0037
- **What important information should visitors, judges, and others know about Cedar Creek Corrections Center?**
  - It is a minimum security facility and houses only men.
  - There are two units (Cascade Unit and Olympic Unit).
  - Cedar Creek uses debit vending machines, which use facility-provided cards. These cards are \$5, with a limit of \$20 at one time on the card.
- **How often is visitation allowed?**
  - The 2016 visitation calendar for Cedar Creek is [here](#). The schedule for visitation depends on which unit the incarcerated male is placed in, and the type of visitation (video or in-person).

### **Video Visitation:**

Where	Days	Check In Time	Check Out Time
Cascade Living Unit	Tuesdays, Thursdays Saturdays	6:00, 7:00 and 8:00 PM	9:00 PM
Olympic Living Unit	Tuesdays, Thursdays Saturdays	6:00, 7:00 and 8:00 PM	9:00 PM



## **Clallam Bay**

- **Where is Clallam Bay Corrections Center?**
  - Clallam Bay Corrections Center is in Clallam Bay, Washington. Driving directions are [here](#) and the facility-specific visiting guide is [here](#).
  - The address is:  
1830 Eagle Crest Way  
Clallam Bay, WA 98326
- **What important information should visitors, judges, and others know about Clallam Bay Corrections Center?**
  - It is a medium, close, and maximum security facility and houses only men.
  - There are multiple units for each custody level (Intensive Management/ maximum, close, and medium security).
  - Clallam Bay uses cash vending machines. Visitors may bring up to \$20 in change or bills, in denominations of \$5 or less, and an additional \$20 for the incarcerated individual.
- **How often is visitation allowed?**
  - There's no facility schedule for video visitation; it depends upon the incarcerated individual's unit.
  - Unless there's a special event happening, visitation is allowed for non-IMU individuals Friday-Monday, 11 AM to 7:15 PM.
  - Individuals incarcerated in the Intensive Management Unit are allowed one, no-contact visit per week in a visitation booth during normal visitation hours. The length of the visit varies depending on the incarcerated individual's level of custody within the Intensive Management Unit.
- **Is there a special room or area for children to visit incarcerated parents?**
  - Yes. Families are seated separately in the main visitation room from visitors and incarcerated individuals without families, and there's a children's Play Area in the main visitation room with toys, books, et cetera. Family crafts are available in the visit room during all normal visitation hours.
  - If an individual is in the Intensive Management Unit, there are no special accommodations for visiting with their children; the children sit on the lap or next to their non-incarcerated parent, guardian, or escort in the visiting booth.
- **Are there any special events for children and incarcerated parents?**
  - Not specifically. There are religious programs, such as Christian and Muslim holiday celebrations, that allow families of incarcerated individuals to participate, as well as

cultural events, but there are no family-centered events planned for 2016 on Clallam Bay's [Event Calendar](#).

## **Coyote Ridge**

- **Where is Coyote Ridge Corrections Center?**

- Coyote Ridge Corrections Center is in Connell, Washington. Driving directions are here and the facility-specific visiting guide is here.
- The address is:

1301 N Ephrata Ave  
PO Box 769  
Connell, WA 99326

- **What important information should visitors, judges, and others know about Coyote Ridge Corrections Center?**

- It's a minimum, long-term minimum and medium-security facility that houses only men.
- There are 2-4 units for each custody level, and visiting hours change depending on which unit the individual is placed in.
- Coyote Ridge uses debit card vending machines. The cards must be loaded with cash.

- **How often is visitation allowed?**

- Visitation depends upon which unit the incarcerated individual is placed in (Minimum, "Camp," long-term minimum, or medium security). The 2016 schedule is available [here](#), with detailed visiting schedules for every unit, as well as special events or programs that change the visiting schedule.
- Each incarcerated individual may have up to 7 visitors per visit.

- **Is there a special room or area for children to visit incarcerated parents?**

- Yes. There's a special area within both visitation rooms that has toys, games, et cetera for children and their parents or escorts.

- **Are there any special events for children and incarcerated parents?**

- Yes. Family-friendly events, cultural events, and religious programming occurs in both units. The best place to get information about events is on Coyote Ridge's [Event Calendar](#). RSVPs are required for all events.
- Highlights include:
  - Spring Event, April 9<sup>th</sup>: Children and parents can plant pumpkin seeds so there can be pumpkins for the fall events, take photos, and participate in games and activities.

- Summer Father’s Event, June 25<sup>th</sup>: This is an event designed to honor fathers; children are encouraged to attend, and treats, games, and crafts are provided, as are photos of families.

## Larch

- **Where is Larch Corrections Center?**

- Larch Corrections Center is in Yacolt, Washington. Driving directions are [here](#) and the facility-specific visiting guide is [here](#).
- The address is:  
15314 NE Dole Valley Road  
Yacolt, WA 98675-9531

- **What important information should visitors, judges, and others know about Larch Corrections Center?**

- Larch Corrections Center is a male-only minimum security facility.
- There are two units at Larch (Elkhorn and Silverstar).
- Larch uses debit card vending machines; to buy a debit card that works, individuals must bring \$5 in cash, as well as up to \$80 to put on the card.

- **How often is visitation allowed?**

- Generally, visitation is allowed each Saturday, Sunday, and Monday. The 2016 Visitation Calendar is available [here](#).
- Incarcerated individuals are allowed to have up to 4 approved visitors per visit.

### **In-Person Visitation**

Where	Days	Check In Time	Check Out Time
<b>LCC Visiting Area</b>	<b>Saturday, Sunday, and Monday unless events have been scheduled – Elkhorn and Silver Star units will alternate each week.</b>	<b>Morning</b> 8:00 AM 9:00 AM 10:00 AM <b>Afternoon</b> 1:00 PM 2:00 PM 3:00 PM	<b>Up to 11:00 AM</b> <b>Up to 11:00 AM</b> <b>Up to 11:00 AM</b>  <b>Up to 4:00 PM</b> <b>Up to 4:00 PM</b> <b>Up to 4:00 PM</b>

## Video Visitation

Where	Days	Check In Time	Check Out Time
Elkhorn and Silver Star Living Unit Day Rooms	Sunday through Saturday	<u>Morning</u> 8:30 AM	Up to 10:45 AM
		<u>Afternoon</u> 12:30 PM	Up to 4:00 PM
		<u>Evening</u> 6:00 PM	Up to 8:00 PM

- **Is there a special room or area for children to visit incarcerated parents?**
  - There's usually a special area within visitation rooms for children and their incarcerated parents to play, read, et cetera.
- **Are there any special events for children and incarcerated parents?**
  - Yes. There are family-centered, cultural, and religious events. Incarcerated individuals must apply to attend cultural and family events, and may only attend one cultural event per year. The 2015-2016 schedule is [here](#).
  - Highlights include:
    - Mother's Day event, April 30th: Incarcerated individuals can invite their own mothers or the mother of their children to attend.
    - Christmas event, around December 19th: Santa visits, and fathers and their children and parent/guardian/escort make crafts.

## Mission Creek

- **Where is Mission Creek Corrections Center for Women?**

- Mission Creek Corrections Center is in Belfair, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
- The address is:  
3420 Sand Hill Road  
Belfair, WA 98528

- **What important information should visitors, judges, and others know about Mission Creek Corrections Center for Women?**

- Mission Creek Corrections Center for Women is a minimum security facility for females.
- It has three units (Mission Creek, Bear Creek, and Gold Creek).
- Mission Creek uses debit card vending machines; the debit cards are loaded prior to entering the visitation room, and cost \$5. There’s no limit of how much can be put on the card.

- **How often is visitation allowed?**

- The women incarcerated at Mission Creek may have up to three approved visitors at one time.
- The 2016 visit calendar is available [here](#).

**In Person Visits:**

Where	Days	Check In Time	Visit Begin Time	Visit End Time
Visit Room	Friday	6:00 p.m. to 6:30 p.m.	6:30 p.m.	8:30 p.m.
	Saturday/Sunday/ *Monday Holiday	2:15 p.m. to 2:45 p.m.	2:45 p.m.	5:00 p.m.
	Saturday/Sunday/ *Monday Holiday	6:00 p.m. to 6:30 p.m.	6:30 p.m.	8:30 p.m.

\*Monday visits only if Monday is a State holiday.

**Video Visits:**

Where	Days	Check In Time	Check Out Time
Offender’s assigned unit	7 days a week	10:00 a.m.	10:30 a.m.*
		11:00 a.m.	11:30 a.m.*
		2:00 p.m.	2:30 p.m.*
		3:00 p.m.	3:30 p.m.*
		9:30 p.m.	10:00 p.m.*
		10:30 p.m.	11:00 p.m.*

\*Video Visiting may be extended an additional 30 extra minutes for an additional fee at the conclusion of the first 30 minute increment. Total video visit time will not exceed one hour.

- **Is there a special room or area for children to visit incarcerated parents?**
  - Yes. There's a special room for children to visit with their incarcerated mothers, separate from the main visitation room. It has murals, toys, and other things to make it more welcoming for children.
- **Are there any special events for children and incarcerated parents?**
  - Yes. Mission Creek holds multiple events per year designed specifically for families to connect. The 2016 calendar of family events is [here](#).
  - Highlights include:
    - Mother's Day Event, May 7<sup>th</sup>: Families are invited to come celebrate Mother's Day with their incarcerated mother or grandmother.
    - Family Fun Day/Back to School, August 6<sup>th</sup>: Approved visitors can come visit to celebrate the beginning of school for the year.

## **Monroe**

- **Where is Monroe Correctional Complex?**

- Monroe Correctional Complex is in Monroe, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
- The address is:  
16550 177th Avenue SE  
PO Box 777  
Monroe, WA 98272

- **What important information should visitors, judges, and others know about Monroe Correctional Complex?**

- Monroe is one of the largest prisons in the State, housing only men. It has maximum, close, medium, and minimum security units.
- There are 19 different units at Monroe Correctional Center, split into 5 larger units: the Twin Rivers Unit (4 units, medium and minimum/MI3), the Minimum Security Unit (4 units), the Washington State Reformatory (4 units, medium), the Special Offender Unit (6 units, Maximum, Close, and Medium/MI3), and the Intensive Management Unit (1 unit).
- The level of security and regulations vary considerably from unit to unit, including what is allowed into the unit. Monroe does use debit card vending machines, but some visits are no-contact with no access to vending machines. The [Visitor's Guide](#) has more information.

- **How often is visitation allowed?**

- This varies considerably from unit to unit. Schedules are available on the Monroe Correctional Complex DOC [page](#). The number of visitors allowed also varies.
- The Washington State Reformatory Unit 2016 Visit schedule is [here](#). If visiting an incarcerated individual who is in the inpatient unit of the Washington State Reformatory Unit, visitors must be over 18.
- The Twin Rivers Unit 2016 Visit Schedule is [here](#).
- The Intensive Management Unit Visit Schedule depends on the custody level of the incarcerated individual. More details are on page 3 of the [Visitor's Guide](#). IMU visits are no-contact. Restraints may be required for the duration of the visit.
- The Minimum Security Unit 2016 Visit Schedule is [here](#).
- The Special Offender Unit 2016 Visit Schedule is [here](#).

- **Is there a special room or area for children to visit incarcerated parents?**

- The various units have different visiting rooms, but in general, Washington prisons do try to have special areas for children in their visiting rooms.

- If the visits are no-contact, the child likely will have to sit on the non-incarcerated parent, guardian, or escort's lap, or may not be allowed to visit the individual at all.
- **Are there any special events for children and incarcerated parents?**
  - Yes. Each unit has activities for families, except the Intensive Management Unit. The activities are available on the schedules, above, as well as on a unified calendar for the entire Complex, [here](#).
  - Highlights include:
    - Monthly Girl Scouts events, the last Saturday of each month
    - Family Outdoor Summer/Back to School Event, July 23<sup>rd</sup>, for the Twin Rivers Unit

## Olympic

- **Where is Olympic Corrections Center?**

- Olympic Corrections Center is in Forks, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
- The address is:

11235 Hoh Mainline  
Forks, WA 98331

- **What important information should visitors, judges, and others know about Olympic Corrections Center?**

- It is a minimum security facility with three units, and houses only males.
- It has cash-only vending machines, and you can bring up to \$20 in small bills and \$20 for the individual you're visiting.

- **How often is visitation allowed?**

- Visitation is allowed from 9:30-2:30 on Saturdays, Sundays, and state holidays, except for individuals housed in Secured Housing, where visiting is by appointment.

### **In- Person Visitation**

Where	Days	Check In Time	Check Out Time
OCC Visit Room	Saturdays	0930	1430
OCC Visit Room	Sundays	0930	1430
OCC Visit Room	State-observed holidays	0930	1430
Secured Housing	By appointment		

- **Is there a special room or area for children to visit incarcerated parents?**

- There's usually a special area in all visitation rooms for kids. Scrapbooking supplies are provided every visiting day at the Olympic Corrections Center.

- **Are there any special events for children and incarcerated parents?**

- Yes. There are events once per month, seven times per year. They range from a Mother's Day event to a back to school event where kids receive backpacks with school supplies.

## **Stafford Creek**

- **Where is Stafford Creek Corrections Center?**
  - Stafford Creek Corrections Center is in Aberdeen, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
  - The address is:  
191 Constantine Way  
Aberdeen, WA 98520
- **What important information should visitors, judges, and others know about Stafford Creek Corrections Center?**
  - Stafford Creek is a male-only facility with minimum, medium, and maximum custody units.
  - There are 7 units; 3 are minimum and 4 are medium security. There are also Intensive Management and Segregation units.
  - Stafford Creek uses debit card vending machines, and the limit is \$40.
- **How often is visitation allowed?**
  - Visit days are Friday-Monday; Fridays and Mondays are open visiting days. On Saturdays and Sundays, units trade off for visits. Visiting hours are 11 AM to 8 PM. The 2016 Visit Schedule is [here](#). More details about visiting guidelines are on page 1 of the [Visitor's Guide](#).
  - If an individual is placed in the Intensive Management Unit or the Segregation unit, they may be able to receive visitors, but it depends on why they're placed in those units. The visits are no-contact, and there's a 4-person limit. The amount of visitation allowed depends on the individual's custody level within the IMU or Segregation. Visiting hours are 5-8 on Fridays and 12-3 on Saturdays.
- **Is there a special room or area for children to visit incarcerated parents?**
  - Yes. There's a special area within the visit room for kids, with toys and books.
- **Are there any special events for children and incarcerated parents?**
  - Yes. There are lots of events throughout the year for families. However, the incarcerated individual must apply to every event, and attendance is not guaranteed. Sometimes, individuals must write an essay or attend workshops to be approved to attend.
  - The 2016 Family Events Schedule is [here](#).
  - There are bi-monthly Family Fun Nights, Significant Women and Significant Men events throughout the year, holiday events, and a family BBQ in July.

## **Washington Corrections Center**

- **Where is Washington Corrections Center?**
  - Washington Corrections Center is in Shelton, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
  - The address is:  
2231 West Dayton Airport Road  
PO Box 900  
Shelton, WA 98584
- **What important information should visitors, judges, and others know about Washington Corrections Center?**
  - Washington Corrections Center is often known as “Shelton.”
  - It is a medium, close, and maximum security facility that houses only males.
  - There are 9 units: 4 IMU and Segregation units (Units R1-R3 and IMU) and 5 lower-security units (Units R4-R6, Cedar, and Evergreen)
  - It uses debit machine vending cards, with a limit of \$25 per visitor, plus the incarcerated individual.
- **How often is visitation allowed?**
  - There’s currently a temporary schedule in place; visiting is on Fridays, Saturdays, and Sundays. The visiting hours change depending on which unit is being visited. The temporary schedule is [here](#).
  - There are 5 approved visitors allowed per visit for non-IMU or segregated individuals; those individuals are limited to 3 approved visitors per visit.
- **Is there a special room or area for children to visit incarcerated parents?**
  - There’s usually a special area in the visiting room, but there’s likely no special accommodations for individuals placed in IMU or Segregation.
- **Are there any special events for children and incarcerated parents?**
  - Yes, but they’re limited to individuals who aren’t placed in IMU, Segregation units, or Units R4 and R5.
  - Highlights include:
    - Mother’s Day, May 7<sup>th</sup>
    - Father’s Day, June 18<sup>th</sup>
    - Fall and Winter Festivals, November 19<sup>th</sup> and December 17<sup>th</sup>, respectively

## Washington Corrections Center for Women

- **Where is Washington Corrections Center for Women?**
  - Washington Corrections Center for Women is in Gig Harbor, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
  - The address is:  
 9601 Bujacich Rd. NW  
 Gig Harbor, WA 98332-8300
  
- **What important information should visitors, judges, and others know about Washington Corrections Center for Women?**
  - Washington Corrections Center for Women is a minimum, medium, and close custody facility for only females.
  - It's usually known as "Purdy."
  - There are many units, including Medium Security Units, the Treatment and Evaluation Center, the Closed Custody Unit, the Close Observation Area (including an Intensive Management unit), and Segregation (including another Intensive Management Unit).
  - The Washington Corrections Center for Women uses debit card vending machines, which can be loaded using cash. There's no limit on how much the card can have on it.
  
- **How often is visitation allowed?**
  - Visitation depends on which unit the incarcerated individual is placed in, but units have visitation on Fridays through Mondays (except the Reception and Diagnostic Center, which has visitation for immediate family only on Saturdays, Sundays, and Mondays).

**In Person Visitation:**

	Friday	Saturday	Sunday	Monday
CCU	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.
SEG*	10:30 a.m. - 1:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.
TEC MA	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
MB	4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
J	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
K L	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.
RDC*		10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	10:30 a.m. - 1:30 p.m. 4:45 p.m. - 7:30 p.m.	4:45 p.m. - 7:30 p.m.

\*Immediate Family Only

CCU = Close Custody Unit  
 MA = Medium Security Unit/A Pod  
 RDC = Reception and Diagnostic Center

SEG = Segregation  
 MB = Medium Security Unit/B Pod

TEC = Treatment and Evaluation Center  
 J, K, L Units = Minimum Security Units

**Video Visitation:**

	Friday	Saturday	Sunday	Monday
CCU	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.	10:30 a.m. - 1:00 p.m. 5:00 p.m.- 6:00 p.m.
MSU	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m.- 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.
J K L	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.	7:00 a.m. - 1:30 p.m. 2:30 p.m. - 3:30 p.m. 5:00 p.m. - 8:30 p.m. 10:30 p.m. - 11:00 p.m.

- **Is there a special room or area for children to visit incarcerated parents?**
  - Yes. There’s a special room off the main visitation room for children, with murals, toys, games, et cetera.
- **Are there any special events for children and incarcerated parents?**
  - Yes. There are many monthly events for families. The 2015-2016 calendar is available [here](#).
  - The Washington Corrections Center for Women participates in Girl Scouts Beyond Bars, and there are monthly troop meetings.
  - Washington Corrections Center for Women also participates in the Residential Parenting Program; there’s a nursery in the prison. Approved pregnant incarcerated individuals can keep their newborns with them if they have a sentence that is less than 30 months.

## **Washington State Penitentiary**

- **Where is the Washington State Penitentiary?**

- The Washington State Penitentiary is in Walla Walla, Washington. Driving directions are [here](#), and facility-specific information is [here](#).
- The address is:  
1313 North 13th Avenue  
Walla Walla, WA 99362

- **What important information should visitors, judges, and others know about the Washington State Penitentiary?**

- The Washington State Penitentiary is one of the largest male prisons in the state, and has minimum, medium, close, maximum, and segregation units. It houses Washington's men and women who have been sentenced to death.
- The Penitentiary has 14 units, distributed between the different custody levels.
- The Penitentiary uses debit card vending machines, which can be loaded using cash. There's a \$40 limit, but debit cards can't be brought into the IMU.

- **How often is visitation allowed?**

- It varies widely depending on the incarcerated individual's custody level and unit. Pages 1-3 of the [Visitor's Guide](#) detail visit schedules, and the 2016 Visit Schedule is available [here](#). There's a limit of 7 visitors per visit, with a limit of 2 immediate family visitors per visit for incarcerated individuals in IMU.
- There is video visitation available for some incarcerated individuals.
- Most IMU visits are no-contact, with limited exceptions for individuals who have been sentenced to the death penalty.

- **Is there a special room or area for children to visit incarcerated parents?**

- It varies widely based on where in the prison the incarcerated individual is located. Many visit rooms do have special areas for children, but some visits are no-contact and minors have to sit on the lap of the non-incarcerated escort, parent, or legal guardian.

- **Are there any special events for children and incarcerated parents?**

- Yes, but the availability depends on the custody level of the incarcerated individual. There are events scheduled for major holidays, religious events, and cultural events.
- Highlights include:
  - Mother's Day Activities (May 7<sup>th</sup>- May 12<sup>th</sup>, depending on the unit)
  - Father's Day Activities (June 17<sup>th</sup>-21<sup>st</sup>, depending on the unit)
  - Fall Activities (last week of November)