



## Board for Judicial Administration

### Strategic Initiative Charter

#### COURT SECURITY TASK FORCE

**I. Title:**

BJA Court Security Task Force

**II. Authority:**

General Rule (GR) Minimum Court Security Standards

Board for Judicial Administration (BJAR) Rule 1

**III. Goal:**

The goal of this strategic initiative is to ensure that every trial court in Washington can comply with the GR 36 Minimum Court Security Standards by 2025.

This is a policy and administrative practice initiative that will also explore and pursue funding options.

**IV. Charge, Deliverables and End Date:**

The BJA Court Security Task Force is formed to assess current court security needs and develop and implement a strategy to ensure that every court in Washington can comply with GR 36.

The Task Force shall:

- a. Review and analyze all statewide court security surveys, research, and past court security initiatives and activities.
- b. Assess court security needs and identify tools to address court security needs.
- c. Identify court efforts to meet GR 36 Minimum Security Standards.

- d. Develop best practices including a model protocol for court security and distribute to the courts.
- e. Explore mentoring, partnering, and/or educational opportunities for courts needing increased security in order to maximize resources.
- f. Assess funding needs and explore funding options. Explore granting opportunities to assist in securing equipment and funds for capital improvements that will be needed for security improvement.
- g. Develop and implement funding strategies as identified in the funding assessment.
- h. Provide a report to the BJA on task force efforts and identify future task force or ongoing committee work.

This charter shall expire on June 30, 2021.

#### **V. Membership:**

Following is a recommended membership list. Final membership will be determined by the Co-chairs of the Task Force.

Co-chairs:

- Superior Court Judges' Association representative
- District and Municipal Court Judges' Association representative

Membership:

- One representative from Superior Court Judges Association
- Two representatives from the District and Municipal Court Judges' Association (one Municipal court judge and one District court judge)
- One Appellate Court representative
- One representative from the Association of Washington Superior Court Administrators
- One representative from District and Municipal Court Management Association
- One representative from the Washington Association of Juvenile Court Administrators
- One representative from the Washington State Association of County Clerks
- One representative from the Washington State Bar Association
- One representative from the Washington Association of Sheriffs and Police Chiefs
- Two experts in courthouse security (police, court marshals, etc.)

- One representative from the Washington State Association of Counties
- One representative from the Association of Washington Cities
- One member of the Washington State House of Representatives (TBD)
- One member of the Washington State Senate (TBD)
- The Associate Director, Office of Legislative Relations, Administrative Office of the Courts
- The Director of the Management Services Division, Administrative Office of the Courts, or designee

**VI. Entities to Consult or Coordinate with:**

- Superior Court Judges' Association
- District and Municipal Court Judges' Association
- Administrative Office of the Courts
- Washington State Center for Court Research
- Washington State Association of Counties
- Association of Washington Cities
- BJA Legislative Committee
- BJA Policy and Planning Committee

**VII. Staff Support:**

The Task Force shall be provided supported by:

- Staff, BJA Policy and Planning Committee
- Staff, BJA Legislative Committee
- Staff, Washington State Center for Court Research
- BJA Administrative Manager
- BJA administrative support

**VIII. Budget:**

Support for travel and meeting expenses shall be provided from funds allocated to the BJA by the Administrative Office of the Courts.

*Adopted: 11/16/2018*