

Continuing Education Individual or Group Study Request Form

Please complete this form and return it to the Interpreter Program Coordinator, allowing a minimum of three (3) weeks for revision and review. Our purpose in requesting this detailed information is to be clear in our expectations at the outset so as to avoid disappointment at the conclusion.

Individual or Group Study Sponsor

Name	Daytime Phone	Email (to which the reply will be sent)
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Individual or Group Study Proposal

Project Title

Brief Project Description

Learning Goals (3 to 5 goals the individual or group hopes to achieve)

Means the individual or group will use to achieve these goals (means include type and scope of work as well as resources to consult, people to interview, seminars or workshops to attend)

Measures of progress the individual or group will use during the study (research notes, annotated bibliographies, interviews conducted, journals, reflection papers, presentations)

Method by which the individual or group will demonstrate meeting their goals and objectives

Washington Court Interpreter Program

Additional Study Details

<i>Projected Start and Finish Dates</i>	<i>Number of Credits being Requested</i>
<i>Schedule of Meeting Times</i>	
<i>Address of the Location where the Interpreters will meet for the Study</i>	

Individuals Participating in Group Study (aside from the sponsor)

<i>Name</i>	<i>Daytime Phone</i>	<i>Email</i>
<i>Name</i>	<i>Daytime Phone</i>	<i>Email</i>

Approval (to be completed by the Court Interpreter Program Coordinator)

<input type="radio"/> <i>Plan Approved</i> <input type="radio"/> <i>Plan Rejected</i>	<i>Date</i>
<i>Comments or Suggestions for Change</i>	
<i>Number of Credits Approved</i>	<i>Signature of CIPC</i>

Please submit this form to the Court Interpreter Program Coordinator using one of the following methods:

<p><i>Court Interpreter Program</i> <i>Attn: Katrin Johnson</i> <i>PO Box 41170</i> <i>Olympia, WA 98504-1170</i></p>	<p><i>FAX: (360) 956-7600</i> <i>Email: katrin.johnson@courts.wa.gov</i></p>
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