



Certified Professional Guardianship Board
Monday, May 11, 2015 (8:00 a.m. – 9:00 a.m.)
Telephone Conference

Meeting Minutes

Members Present

Judge James Lawler, Chair
Commissioner Rachelle Anderson
Judge Gayle Harthcock
Commissioner Diana Kiesel
Mr. Gary Beagle
Dr. Barbara Cochrane
Ms. Carol Sloan
Mr. Gerald Tarutis
Ms. Amanda Witthauer

Members Absent

Ms. Rosslyn Bethmann
Ms. Nancy Dapper
Mr. Andrew Heinz
Mr. William Jaback

Staff

Ms. Shirley Bondon
Ms. Carla Montejo
Ms. Kim Rood

Guest

Mr. Chad Standifer, Assistant Attorney General

1. Call to Order and Welcome

Judge Lawler called the meeting to order at 8:08 a.m. and welcomed everyone to the meeting.

2. Approval of Minutes

Judge Lawler asked for changes or corrections to the proposed minutes from the April 13, 2015 meeting. Mr. Tarutis was listed both absent and present. The correction was made.

Motion: *A motion was made and seconded to approve the April 13, 2015 minutes. The motion passed.*

3. Chair's Report

Agreement Regarding Discipline, Pamela Privette, CPG No. 9714

Mr. Chad Standifer, Assistant Attorney General briefly summarized the allegations and the negotiated agreement.

- 1) Ms. Privette agreed to surrender her certification as of July 31, 2015. This would allow her time to obtain successor guardians in all her guardianship appointments.
- 2) Ms. Privette agreed not to apply to become a professional guardian anytime in the future.

- 3) Ms. Privette agreed to pay restitution to the respective estates and to reimburse the Certified Professional Guardianship Board for costs incurred in the amount of \$2,000.

Background Check Fee Increase

Judge Lawler stated that according to the Washington State Patrol (WSP), Rap Back, the new background procedure that would allow the Board to receive notification each time a guardian applicant or a certified guardian has a change in criminal history, will be implemented in 2017.

April 30, 2015, WSP also notified the Administrative Office of the Courts (AOC) that effective July 1, 2015 the fee for background checks will increase \$12. Currently, the application fee for guardian certification includes the fee for a background check; therefore, the Board will need to increase its application fee or incur a loss.

Motion: *A motion was made and seconded to increase the application fee to cover the increase in the background check fee. The motion passed.*

Correspondence Received

The meeting packet included all correspondence received since the April Board meeting. No action was required.

4. Executive Session (Closed to Public)

5. Reconvene and Vote on Executive Session Discussion (Open to the public)

Applications Committee

On behalf of the Applications Committee, Mr. Jaback reviewed one application.

Motion: *A motion was made and seconded to conditionally approve Debra Howard's application for certification. The motion passed.*

Grievances

Agreement Regarding Discipline of Pam Privette, CPG No. 9714.

Motion: *A motion was made and seconded to approve the Agreement Regarding Discipline addressing the conduct of Pam Privette, CPG No. 9714. The motion passed.*

6. Wrap Up and Adjourn

The meeting was adjourned at 8:55 a.m. The next Board meeting is scheduled for Monday, June 8th, 2015 at the SeaTac Office Facility.

Recap of Motions from May 11, 2015 Meeting

Motion Summary	Status
Motion: A motion was made and seconded to increase the application fee to cover the increase in the background check fee. The motion passed.	Passed
Motion: A motion was made and seconded to conditionally approve Debra Howard's application for certification. The motion passed.	Passed
Motion: A motion was made and seconded to approve the Agreement Regarding Discipline addressing the conduct of Pam Privette, CPG No. 9714. The motion passed.	Passed