



DATA MANAGEMENT STEERING COMMITTEE

THURSDAY, SEPTEMBER 15, 2011

9:30 A.M. – 12:00 P.M.

CONFERENCE CALL #: (888) 850-4523 pin # for Participants: 769638
pin # for AOC: 7696380

AOC Conf. Room: Cascade, Bldg. 2, Floor 1, Rm #118

**This will be an online meeting.* <https://aoceccl.adobeconnect.com/dmsc>

AGENDA

1) Call to order

- a) Introductions
- b) Approval of August 18, 2011 minutes
- c) Review of previous action items

2) Enterprise Data Warehouse Update

- a) EDW Monthly status report
- b) Accounting project update

3) Data Exchange Update

- a) VRV DX Status Update
- b) RMS Project Update
- c) Superior Court DX
 - Superior Court DX Workgroup Update

4) Next Steps / Motions / Decisions

5) Future Meetings

- October 20, 2011 9:30 a.m. – 12:00 p.m., Conference Call
- November 17, 2011 9:30 a.m. – 12:00 p.m., Conference Call
- December 15, 2011 9:30 a.m. – 12:00 p.m., Conference Call

Attachments

August 18, 2011 Draft Minutes

Enterprise Data Warehouse Monthly Status Report

Vehicle Related Violations DX Monthly Status Report

Superior Court DX Monthly Status Report



DATA MANAGEMENT STEERING COMMITTEE (DMSC)

THURSDAY, AUGUST 18, 2011

9:30 A.M. TO 10:40 A.M.

CONFERENCE CALL #: (888) 850-4523

AOC CONF. ROOM: QUINAULT, BLDG. 1, FLOOR 2, RM #213

DRAFT MEETING MINUTES

Members and Alternates Present: Rich Johnson, Chair, Frank Maiocco, Cynthia Marr, William Holmes, Larry Barker

AOC Staff: Jennifer Creighton, Bill Burke, Pam Payne

Call to Order

Introductions were made. The April 21, 2011 Meeting Minutes were approved as submitted.

Previous Action Items Review

- Jennifer Creighton will send the list of the previous Accounting Project work group members to DMSC members for review and match up with skill sets for the implementation work group.
- Bill Burke will establish a SCDX website accessible from the Inside Washington Courts for posting SCDX documentation.
- Bill Burke will communicate with DMSC members on skill sets desired for evaluating the development contractor RFP proposals.
- DMSC members will provide a list of names for the SCDX Work Group to Bill Burke by May 6.

Bill Burke reported – meetings have started with Pierce County as they are the first interface. These meetings are critical as they confirm the web services being developed can truly be used by a remote system.

Rich stated during the previous meeting the committee agreed to establish a workgroup. It would benefit the committee to have more superior court involvement than just Pierce County. Bill Burke responded that he has a list of names, people who would be interested in supporting the workgroup. Bill will schedule a preliminary meeting with everyone to discuss the scope and exchange information that will be useful on both sides.

Rich reminded the committee the purpose would be to get a constituent group of superior court members engaged. Feedback from Judge Wynne – questions have been raised about what is being done, i.e. there is no calendaring function in the data exchange (is this known, is this a problem). This shows the expectation that people are unclear as to what is going to be included and what the outcome will include.

This workgroup would be a good resource to communicate to others what is going on. Rich asked for feedback from committee members:

Frank Maiocco commented there is interest from Spokane, King County, Kitsap - all being interested in participating in the workgroup.

William Holmes commented the importance for the juvenile courts to be included in shared data opportunity.

Rich suggested that Bill distribute the names for the workgroup and that this topic be added as an agenda item for the next meeting – and the discussion can be centered around what role the workgroup will play.

Open Action Items

- o Mike Walsh to send summary of VRV meeting.
- o Bill Burke to distribute the information on the ten (10) SCDX web services that will be delivered with SCDX Production Increment 1.
- o Bill Burke to provide the preliminary list of members of the SCDX Working Group and a recommendation of the role of this group in supporting the SCDX project at the next DMSC meeting.

Enterprise Data Warehouse (EDW) Update – Jennifer Creighton

EDW Monthly Project Status Report

Jennifer reported that work continues on maintenance and working on the PACT project. The PACT project is falling behind due to some vendor issues. Sarah Veele-Brice is working with the Juvenile Court Administrators to help the vendor with meeting their deliverables. Jennifer shared this is a data mart, with juvenile assessment data; they have some standard reports that have been developed. What is still being worked on is the historical information from the Back on Track system – so they can do ad hoc queries and create reports on their own. William Holmes asked who from WAJCA is working with Sarah; TJ Bohl.

Jennifer also reported that the time frame for this project is narrowing. Jennifer communicated to Sarah and the project team that as of September 1, 2011 this takes a backseat to the Accounting project. Work will continue to completion, but it will not be a priority.

Accounting Project Status Report

Jennifer reported that included in the materials are the draft project charter, a list of workgroup members and the beginning of a work breakdown structure. Rich asked what will be expected from the DMSC on this project. Jennifer responded that this is phase one of the original request and the workgroup will come back to the DMSC to determine next steps.

The kick off meeting is scheduled for September 13. The members will review the charter, the work breakdown structure, and the 11 reports that have been identified as composing the scope of this project. The group will prioritize the 11 reports and then the development team will start working on them.

Data Exchange Update –

Vehicle Related Violations Status Update – Jennifer Creighton for: Mike Walsh

Jennifer reported the RMS project was completed the middle of June. This freed up DIS resources for on-boarding VRV courts. DIS has a new release process they are trying to implement; the tier 1 courts will be the first customers to go through the process. Mike Walsh will provide a separate update on the outcomes of his meeting with DIS and the tier 1 courts that is happening concurrently with this DMSC meeting.

Superior Court Data Exchange (SCDX) Status Update – Bill Burke

Mr. Burke reviewed the July Superior Court Data Exchange (SCDX) project status report and stated that the SCDX project will need at least an additional \$1M to complete the project. This additional funding is being driven by the complexity of implementing the web services and by contractor uncertainty in the amount of work this implementation will require. The project proposes to proceed with the implementation of Production Increment 1 that can be completed with current authorized funding. Following the completion of this increment, the contractor and AOC will have a significantly better understanding of the costs to complete the remaining increments and will request additional funding at that time. This information was presented to the JISC on August 5 and the JISC approved moving forward with SCDX Production Increment 1. Mr. Burke also stated that the AOC was in final contract negotiations with Sierra Systems, as the apparent selected contractor, to complete the SCDX.

Mr. Burke also presented an SCDX project summary that defined the general scope and design considerations for the SCDX. The SCDX is intended to support an interface between any local Superior Court Management Information System and SCOMIS/JIS. While the Pierce County LINX system is the first system that will use the SCDX, the SCDX is being designed to support multiple local court systems concurrently. In addition, the initial (59) web services that are being delivered with this project were selected in order to enable local court systems to transmit court case information mandated by State statute to the State Data Repository. Additional web services can be added to the SCDX in future projects based upon the business needs of the Superior Courts.

Next Steps / Motions / Decisions

- None

Meeting adjourned at 10:40 a.m.

Next Meeting

- September 15, 2011, 9:30 a.m. – 12:00 p.m., TBD

Reporting Period: August 1st – August 31st 2011

Operational Area: Data Management

Jennifer Creighton, Data Management Manager

Includes: Database Unit, Development Unit, Data Warehouse Unit

Description: *The Data Management Section is comprised of three separate units:*

Data Warehouse Unit: The enterprise data warehouse is a repository of historical information that allows courts to query data for managerial and historical reporting. Case and person data is consolidated from SCOMIS, JIS, ACORDS, and JCS for reporting across all court levels. Court specific data marts provide users the ability to query information by specific court level. The information in the warehouse is accessed using a query tool called Business Objects XI (AKA BOXI). The ability to run queries and reports on historical information on court data provides business intelligence and insight into patterns, trends, issues and gaps in that data that can be used for research analysis, improvement of business functions, risk assessment and other business needs. Reports from the enterprise data warehouse can be run on demand or scheduled on a preset basis and the output can be sent to the desktop, or sent to an email address or a file folder making the information easy to share and obtain.

Development Unit: The development team is tasked with staffing active projects. They complete requirements analysis, coding, unit testing, and implementation to production of new applications. Work performed by the Development Unit is reported separately under the project(s) to which the staff is currently assigned.

Database Unit: The database unit provides a support role to the data warehouse team, the development team, and the operations section (legacy maintenance). They are responsible for reviewing and approving the design of underlying table structures, creating indices to improve performance, maintaining data dictionaries, providing review of proposed changes and additions to the database tables, and creating standards for the creation and maintenance of the databases.

Data Management Team: The data management team is comprised of individuals from each of the three units in the Data Management section. They have the responsibility of managing data from an enterprise perspective, including data quality and tracking compliance to data policies. Their activities are reported separately rather than repeating the work for each specific unit.

Activities Completed this Reporting Period	Impact/Value
Data Warehouse Unit	
<ul style="list-style-type: none"> ◦ PACT: completed development of the All Assessment report; completed user acceptance testing of reports; turned security plan testing over to the quality assurance group for review. 	The juvenile courts have a rich database of criminogenic information on juvenile offenders. The PACT implementation gives the courts the ability to conduct real time queries on this data allowing them to better understand the needs of the youth they serve, more efficiently determine where to allocate resources, and continue to provide the most effective evidence based programs.
<ul style="list-style-type: none"> ◦ Maintenance activities included: <ul style="list-style-type: none"> • Adding DV participant gender • Modifying superior court caseloads in response to legislative changes 	Continual maintenance of the data warehouse improves response times, increases functionality of the warehouse, maintains the integrity of the data, and ensures the latest versions of related software are implemented.
<ul style="list-style-type: none"> ◦ Accounting Project: move obligation history and summary to development; sent journal voucher, bond, and accounts receivable tables designs to committee for review. 	Adding accounting information to the data warehouse will provide: <ol style="list-style-type: none"> 1. Better tracking of accounting information 2. Budget and revenue forecasting 3. Audit and operational reports 4. Ability to answer inquiries from other agencies
<ul style="list-style-type: none"> ◦ Responded to requests for reports from the 	Completing requests for information assists the courts

courts and data dissemination requests, including warrant study request for Seattle Municipal Court, requests for information from the FDIC and the ACLU.	in being more efficient in their work, aids research into a variety of issues by WSCCR and outside research organizations, provides information to the legislature in their work to craft bills, and provides the courts and AOC with information regarding the efficiency and effectiveness of the judicial process.
<u>Database Unit</u>	
<ul style="list-style-type: none"> ◦ Completed data base design review requests in support of PACT project, accounting project, and changes to the codes tables (for codes changes approved by the Codes Committee). ◦ Began review of previous data governance and data quality projects in preparation for hiring of new data quality coordinator. 	The work of the database unit supports the ongoing maintenance and improvement of the courts' applications (JIS, SCOMIS, ACORDS, JABS, e-ticketing, etc.)
<u>Data Management Team</u>	
<ul style="list-style-type: none"> ◦ Continued planning for the Information Network Hub (INH) project, including potential impacts on data warehouse. 	The INH project will stand up the architecture designed to support the exchange of data between the existing databases and any databases a new, purchased application will bring.

Activities Planned for Next Reporting Period	Impact/Value
<u>Data Warehouse Unit</u>	
<ul style="list-style-type: none"> ◦ PACT: complete project. 	The juvenile courts have a rich database of criminogenic information on juvenile offenders. The PACT implementation gives the courts the ability to conduct real time queries on this data allowing them to better understand the needs of the youth they serve, more efficiently determine where to allocate resources, and continue to provide the most effective evidence based programs.
<ul style="list-style-type: none"> ◦ Maintenance activities. 	Continual maintenance of the data warehouse improves response times, increases functionality of the warehouse, maintains the integrity of the data, and ensures the latest versions of related software are implemented.
<ul style="list-style-type: none"> ◦ Accounting Project: work group kick off meeting; create and load journal voucher, bond, and accounts receivable tables in production. 	Adding accounting information to the data warehouse will provide: <ol style="list-style-type: none"> 1. Better tracking of accounting information 2. Budget and revenue forecasting 3. Audit and operational reports 4. Ability to answer inquiries from other agencies
<ul style="list-style-type: none"> ◦ Respond to data dissemination requests. 	Completing requests for information assists the courts in being more efficient in their work, aids research into a variety of issues by WSCCR and outside research organizations, provides information to the legislature in their work to craft bills, and provides the courts and AOC with information regarding the efficiency and effectiveness of the judicial process.
<u>Database Unit</u>	
<ul style="list-style-type: none"> ◦ Support data base design review requests. 	The work of the database unit supports the ongoing maintenance and improvement of the courts' applications (JIS, SCOMIS, ACORDS, JABS, e-ticketing, etc.)
<u>Data Management Team</u>	

<ul style="list-style-type: none">◦ Continue work on the INH project.	The INH project will stand up the architecture designed to support the exchange of data between the existing databases and any databases a new, purchased application will bring.
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DRAFT

WEEKLY ISD PROJECT REPORT

Initiative: ITG 009: Add Accounting Information to the Data Warehouse

JIS Operational Plan: Initiation

Reporting Period Aug 1st – Aug 31st, 2011

Project Sponsor(s):
Rich Johnson (DMSC Chair)

IT Project Manager:
Wendy Loewen

Business Area Manager:
Jennifer Creighton

Consultant/Contracting Firm:
N/A

Description: This project is a result of the approval and prioritization of [IT Governance request 009 \(ITG 09\)](#). This request identified eleven reports that are either unworkable in the mainframe format or are new reports to be created.

Business Benefit:

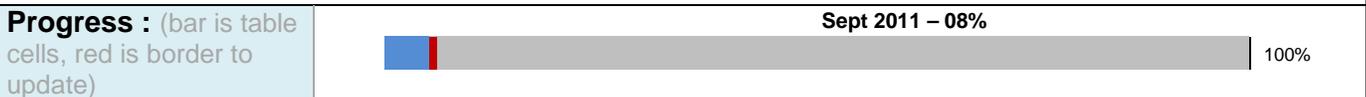
These reports will give the courts better tracking of accounting information, better budget and revenue forecasting, new or improved audit and operational reports, and the ability to answer accounting inquiries from other agencies.

This is a multi-court level request, bringing value to both the Superior Courts and to the Courts of Limited Jurisdiction.

Business Drivers <small>(place x in box)</small>	Improve Decision Making <input checked="" type="checkbox"/>	Improve Information Access <input checked="" type="checkbox"/>	Improve Service or efficiency <input checked="" type="checkbox"/>	Manage Risks <input checked="" type="checkbox"/>
	Maintain the business <input checked="" type="checkbox"/>	Manage the costs <input checked="" type="checkbox"/>	Increase organizational capability <input checked="" type="checkbox"/>	Regulatory compliance or mandate <input type="checkbox"/>

JISC Approved Budget	Allocated (Don't fill in)	Actual (Don't fill in)
	\$	

Current Status <small>(green=on schedule, yellow=potential or current risks, red=significant risk to cost, schedule, deliverables.)</small>	Scope	●	Schedule	●	Budget	●



Phase (what phase is project currently in)	<input checked="" type="checkbox"/> Initiate	<input type="checkbox"/> Planning	<input type="checkbox"/> Execute	<input type="checkbox"/> Close
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Schedule	Planned Start Date: Aug 2011	Planned Completion Date: Jan 2013
	Actual Start Date: Aug 2011	Estimated Actual Completion Date:

Activities Completed	Impact/Value
✓ Complete Draft Charter	✓ Provides a roadmap for the Project, approval for costs, scope, schedule, resources. It provides a guide to manage issues, risks, and project constraints. It is the approval to begin project work after the feasibility and initiation work to complete the charter is finished.
✓ Complete High Level WBS	✓ Defines deliverables from a high level perspective

WEEKLY ISD PROJECT REPORT

✓ Set up SharePoint team Site	✓ Collaboration site used to share information with team members		
✓ Define Project Team	✓ Determines roles/responsibilities for resources on the project		
✓ Organize Kick-Off	✓ Team meets to get an introduction to the project		
✓ First Status Report Submitted to PMO	✓ Provides information about project status and health of project budget, resources and schedule		
Activities Planned	Impact/Value		
✓ Complete Final Charter	✓ Obtain Required Reviews and Signatures		
✓ Hold Kick Off Project Team Meeting	✓ Team meets to get an introduction to the project, the work, and each other		
✓ Move into planning phase	✓ Begin detailed work plan efforts		
Milestones Planned and Accomplished			
Milestone	Original Date	Revised Date	Actual Date
Finalize Charter Draft	Aug 2011		Aug 2011
Finalize Charter	Sep 2011		
Obtain Project Charter Approvals	Sep 2011		
Hold Project Kick-off	Sep 2011		
Complete Initiation	Sep 2011		
Risks Management			
Risk Events	High/ Medium/ Low	Risk Mitigation	
•		•	
Additional Comments			

MONTHLY ISD PROJECT REPORT

Initiative: Superior Court Data Exchange (SCOMIS DX)

JIS Operational Plan: (Design)

Reporting Period: August 1 – 31, 2011

Executive Sponsor(s) Data Management Steering Committee Rich Johnson, Chair of Committee	IT Project Manager: Bill Burke (360) 704-4024 bill.burke@courts.wa.gov
Business Area Manager: Jennifer Creighton	Consultant/Contracting Firm: N/A

Description: The Superior Court Data Exchange project will deploy a Data Exchange that will enable all local court information systems to access the Superior Court Management Information System (SCOMIS) and Judicial Information System (JIS) services via a web interface using a standard web messaging format. The project scope consists of deploying (60) Data Exchange web services that will be available to all local court information systems.

Business Benefit: The project will produce a consistent, defined set of standards and standard technology solutions for sharing data between Judicial Information System (JIS) applications supported by the AOC and its customers (Courts and Justice Partners) to:

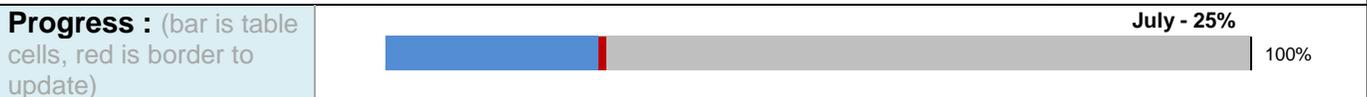
- Eliminate redundant data entry
- Improve data accuracy
- Provide access to real-time information for decision making
- Reduce support costs through a common technical solution for sharing data

Business Drivers <small>(please X box)</small>	Improve Decision Making <input checked="" type="checkbox"/>	Improve Information Access <input checked="" type="checkbox"/>	Improve Service or efficiency <input checked="" type="checkbox"/>	Manage Risks <input type="checkbox"/>
	Maintain the business <input type="checkbox"/>	Manage the costs <input checked="" type="checkbox"/>	Increase organizational capability <input checked="" type="checkbox"/>	Regulatory compliance or mandate <input type="checkbox"/>

JISC Approved Budget	Allocated (Don't fill in)	Actual (Don't fill in)
	\$	

Current Status	Scope	●	Schedule	●	Budget	◆
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Status Notes: Sierra Systems price proposal for implementing the Superior Court Data Exchange exceeds JISC funding authorization. AOC project team is engaged to identify opportunities for reducing price.



Phase (what phase is project currently in)	<input type="checkbox"/> Initiate	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Execute	<input type="checkbox"/> Close
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Schedule	Planned Start Date: 5/15/2009	Planned Completion Date: TBD
	Actual Start Date: 5/15/2009	Actual Completion Date:

Activities Completed	Impact/Value
✓ The AOC has been engaged in contract negotiations with Sierra Systems for implementing the SCDX. The negotiations have focused on the specific technical scope of work for the 1 st SCDX Production Increment, to ensure that the AOC has web services that can be deployed to support an interface between SCOMIS and the Pierce Co LINX System. These negotiations are nearing completion with Sierra Systems agreeing that the 1 st Production Increment	Once contract negotiations have been completed, Sierra Systems can begin implementing the SCDX infrastructure & initial (10) web services.

MONTHLY ISD PROJECT REPORT

<p>will include all RFP specified SCDX infrastructure functionality and (10) SCDX web services. Included in these initial SCDX web services are the (5) SCDX Docket web services that account for 30% of the dual data entry performed by Pierce County.</p>	
<p>✓ A Technical Meeting was held with the Pierce County LINX team to begin discussing the SCDX web services that are planned for deployment. The purpose of these meetings is to confirm the web service designs to ensure that Pierce County can use these services for interfacing with SCOMIS. These meetings are intended to occur bi-weekly until all SCDX web service designs have been reviewed by the Pierce County team.</p>	<p>These meetings are necessary to verify that the SCDX web service designs can be used effectively from an external system. While Pierce County is the initial County that will use the SCDX, the design is intended to support other external systems.</p>
<p>✓ A Database Analyst will be added to the SCDX project team to evaluate synchronizing the LINX Case Management records with the Pierce County case management records in SCOMIS, prior to transitioning the SCDX to Production. This synchronization will be necessary to ensure that any case management record updates initiated in LINX are applied to the corresponding case management records in SCOMIS. To ensure this unique mapping, the LINX system will need to store the SCOMIS case docket unique identifier.</p>	<p>A Database Analyst is being added to the project to assist in developing a plan on how the LINX and SCOMIS case management records can be synchronized prior to the SCDX being transition into Production.</p>
Activities Planned	Impact/Value
<p>◦ Finalize contract negotiations with Sierra Systems and have Sierra Systems begin implementation planning.</p>	<p>Finalize scope & price for development contractor engagement and have the development contractor begin developing an implementation plan.</p>
<p>◦ Finalize the remaining SCDX project documentation for the 1st Production Increment.</p>	<p>These specifications are needed by Sierra Systems to implement the 1st Production Increment. These documents define the SCDX infrastructure functionality and the the Jagacy development required to perform SCOMIS/JIS screen scraping.</p>
<p>◦ Begin developing a plan for case management record synchronization between LINX and the SCOMIS/JIS systems.</p>	<p>Required to ensure any case management record updates initiated by the LINX system is applied to the correct corresponding case management record in SCOMIS/JIS.</p>
<p>◦ Continue to hold bi-weekly meetings with Pierce County to review all SCDX web service designs to ensure that these web services can be used by the Pierce County LINX team to interface to the SCOMIS & JIS systems.</p>	<p>Validate the SCDX web service designs.</p>

MONTHLY ISD REPORT

Approved Project: Vehicle Related Violations (VRVDX) Operational Readiness	Reporting Period: August 1 – 31, 2011
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Executive Sponsor(s) Data Management Steering Committee Rich Johnson, Chair of Committee	IT Project Manager: Michael.walsh@courts.wa.gov 360-705-5245 Consultant/Contracting Firm: NA
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Description: Vehicle Related Violations (VRV) was designed to automate the input and submittal of parking violations as received by local courts through local law enforcement agencies (LEAs). The VRV website provides a service for jurisdictions to get access to the technical information and data needed for them to setup and build data exchanges for use on the jurisdictions' side. The AOC has successfully implemented the VRV DX solution with Everett Municipal Court and is now preparing to execute the final two planning steps required before making VRV broadly available statewide. The final steps include collaborating with the Department of Information Services (DIS) to finalize the on-boarding steps required for LEA to send messages to DIS' messaging service which will in turn communicate with the AOC VRV services to consume the messages and process the tickets. The final step is to extend the pilot program to six additional municipal courts (Lakewood, Issaquah, Kirkland, Tacoma, Lynnwood, and Fife) prior to turnover for ongoing support and maintenance.

Business Benefits: The VRV Operational Readiness Project will prepare a solution for extended pilot use and eventual statewide implementation. The ongoing work will improve performance for the VRV pilot application with the goal of handling anticipated workload and transaction capacity, perform infrastructure cleanup and ensure optimal environment configuration for ongoing support and maintenance. The Customer Website for Data Services is ready for the extended pilot.

Business Drivers (place x in box)	Improve Decision Making <input type="checkbox"/>	Improve Information Access <input checked="" type="checkbox"/>	Improve Service or efficiency <input type="checkbox"/>	Manage Risks <input type="checkbox"/>
	Maintain the business <input type="checkbox"/>	Manage the costs <input type="checkbox"/>	Increase organizational capability <input checked="" type="checkbox"/>	Regulatory compliance or mandate <input type="checkbox"/>

JISC Approved Budget	Allocated (thru July 31st 2010)	Actual
	\$ 0.00 (Budget will be pulled from MSD)	\$0.00 (Budget will be pulled from MSD)

Current Status	Scope	●	Schedule	▲	Budget	●
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Status Notes: DIS is working with the Tier 1 teams in setting up their routing rules and preparing for testing the connection between the VRV sender (i.e., Lakewood, Issaquah, and Kirkland) and the JINDEX routing service. DIS has provided a schedule for the release group1 (VTV Tier 1) connecting and testing. The planned completion dates for the onboarding process is Oct. 14, 2011.

In the DIS onboarding process, the Release Group 1 is in Phase 3, the connectivity testing phase. See schedule below for the remainder of the DIS JINDEX onboarding schedule.

The Tier 2 on-boarding schedule (Tacoma, Fife, and Lynnwood) will be revised based on the new Tier 1 October implementation date. The impact to VRV on-boarding process is being discussed with DIS and the ETRIP executing Steering Committee.

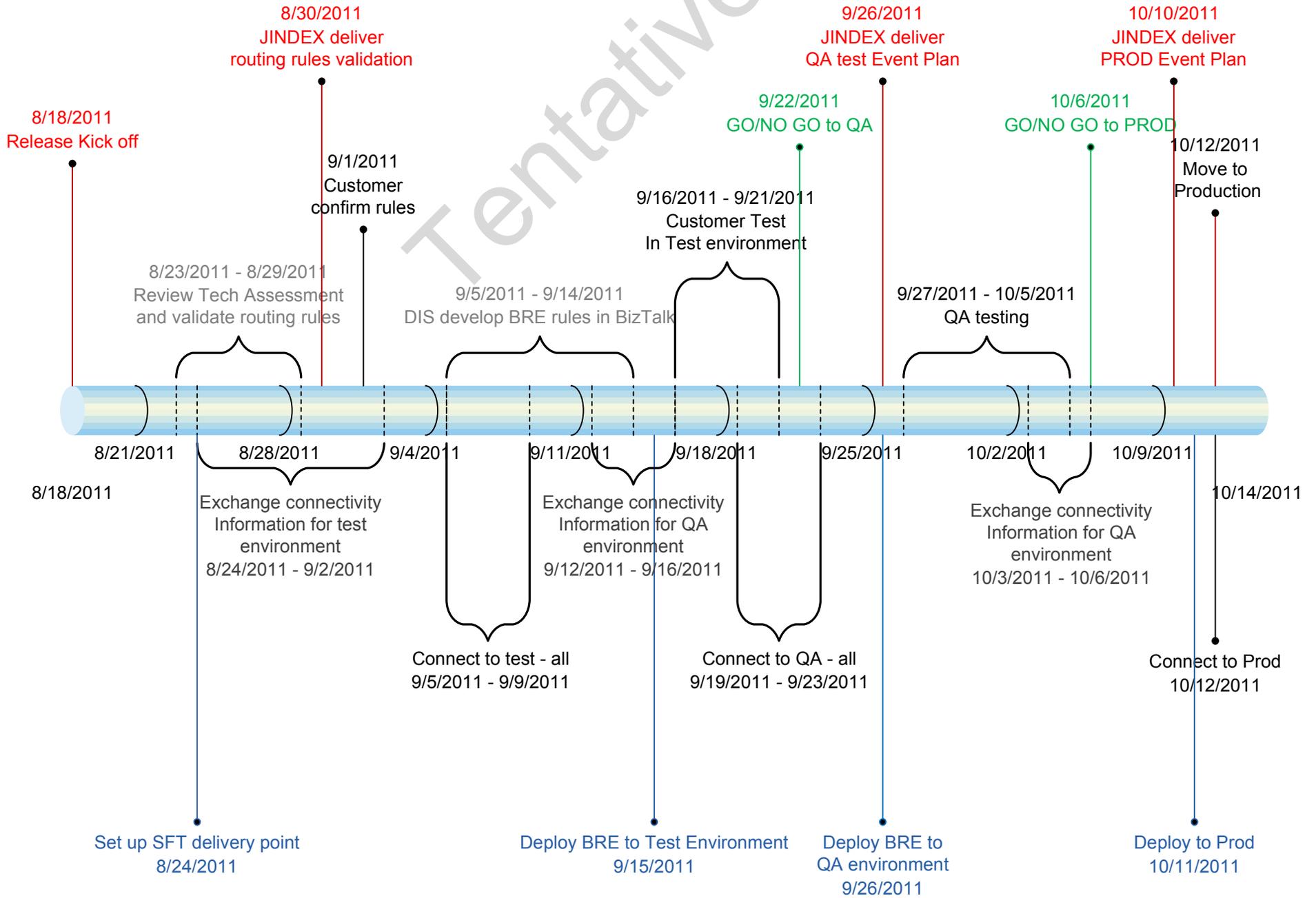
Progress (Update progress in % and fill in bar)	August - 70 % 	100%
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MONTHLY ISD REPORT

Project Phase (place x in box)	<input type="checkbox"/> Initiate	<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Execute	<input type="checkbox"/> Close
Schedule (use JISC approved plan dates if avail)	Planned Start Date: 3/22/2010		Planned Completion Date: 11/30/2011	
	Actual Start Date: 3/24/2010		Actual Completion Date:	

Activities Completed this Reporting Period (Indicate significant completions or ongoing work here for the reporting period only.)	Impact/Value (For each activity there should be a statement describing why we are doing and what the benefit or impact to the court community will be)
✓	
Activities Planned Next Reporting Period (Indicate upcoming work here for the next reporting period only)	Impact/Value (For each activity there should be a statement describing why we are doing and what the benefit or impact to the court community will be)
◦ DIS JINDEX Phase 3 – Connectivity	Technically couples the VRV ticket sender to ETRP's enterprise message service (eMS). This phase tests the routing abilities
◦ DIS JINDEX Phase 4 – Pre-implementation	Testing the content of the messages. This phase tests the content of the message against the AOC's VRV business process rules.
◦ DIS JINDEX Phase 5 – User Acceptance	Conduct the final system testing to identify possible conflicting business rules
◦ DIS JINDEX Phase 6 – Move to production	Publish new routing rules in production
◦ Transition support responsibilities to operations/maintenance.	Move the VRV data exchange services to the organizations that are resourced to support and sustain the business process.
◦ Meet regularly with Kirkland, Issaquah, and Lakewood to track progress on their on-boarding integration activities and to maintain focus on the August 2011 schedule.	We need to meet with these partners to focus on meeting the DIS JINDEX on-boarding windows.
◦	

Release One - Target Schedule



Release One: Kirkland, Issaquah, Lakewood

eTRIP Messaging System Onboarding Process

Assessment Cycle

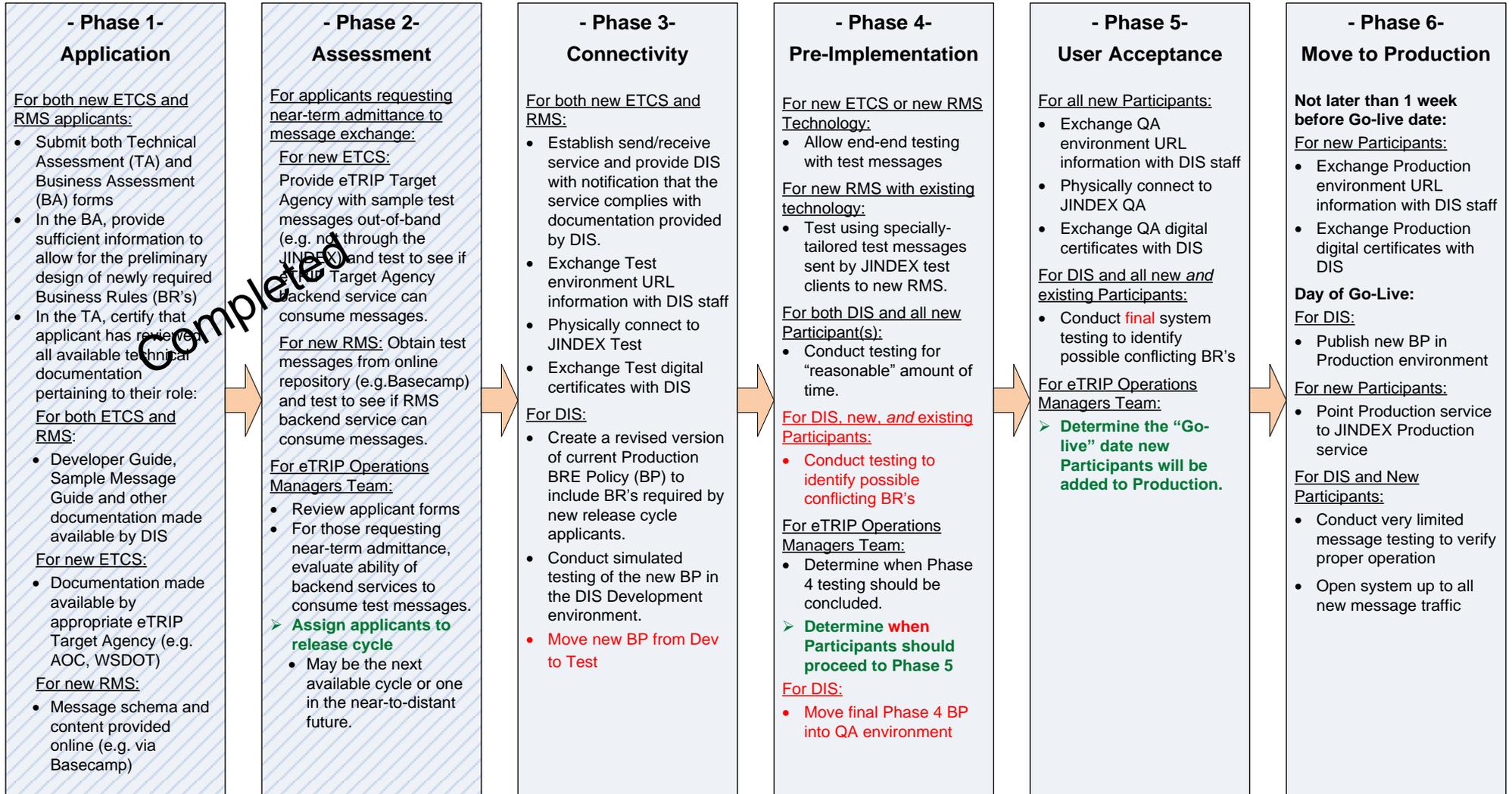
Release Cycle

Target complete – 9/9/2011

Target Complete – 9/21/2011

Target Complete – 10/6/2011

Target Complete – 10/12/2011



None

None

Dev/Test

Test

QA

Production

Environment